

LOWELL JOINT SCHOOL DISTRICT
 11019 Valley Home Avenue, Whittier, CA 90603

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
 January 6, 2014

CLOSED MEETING President Schambeck called the meeting to order at 5:30 p.m. at the District Office, 11019 Valley Home Avenue, Whittier. President Schambeck declared the meeting recessed to closed session at 5:31 p.m.

CALL TO ORDER President Schambeck reconvened the meeting to open session at 7:30 p.m.

The flag salute was led by Shelly Pimper, Kindergarten Teacher at Macy Elementary School.

Trustees Present: Darin W. Barber, William A. Hinz, Brandon A. Jones, Fred W. Schambeck, and Anastasia M. Shackelford.

Trustees Absent: None.

Staff Present: Patricia A. Howell, Superintendent; Tiffany Rudek, Assistant Superintendent of Instruction; and Andrea Reynolds, Administrative Assistant of Administrative Services.

**INTRODUCTION/
 WELCOME** President Schambeck welcomed CSEA President Darleene Pullen, LJEA President Allison Fonti, guests, and staff members present.

Mr. Schambeck began with a statement written by John Adams to the Officers of the First Brigade of the Third Division of the Militia of Massachusetts on October 11, 1798, “We have no government armed with power capable of contending with human passions unbridled by morality and religion. Avarice, ambition, revenge, or gallantry, would break the strongest cords of our Constitution as a whale goes through a net. Our Constitution was made only for a moral and religious people, it is wholly inadequate to the government of any other.”

**REPORTING OUT
 ACTION (IF ANY)
 TAKEN IN CLOSED
 SESSION** In closed session, the Board took action to suspend classified employee (EID# FH8156828) without pay for a total of six days pursuant to the CSEA contract, Article XX, and directed the Superintendent or designee to send out the appropriate notice.

**ACKNOWLEDGEMENT
 OF CORRESPONDENCE** None.

**APPROVAL OF
 AGENDA** It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the January 6, 2014, Board agenda.

APPROVAL OF
MINUTES

It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the minutes from the December 9, 2013, Reorganizational Board Meeting.

TOPICS NOT ON THE
AGENDA

A teacher shared her concerns with the Board about the cleanliness of their school and the implementation of Common Core Standards and availability of technology.

TIMELY INFORMATION
FROM THE BOARD
AND
SUPERINTENDENT

Dr. Howell thanked Holly Wolfe, IMC technician, for decorating the Bulletin Boards.

The Board congratulated each of the schools for the wonderful holiday programs.

Dr. Howell thanked Mr. Hinz for his donation took the 7th Annual Lowell Joint Education Foundation 5K Family Turkey Trot and Wellness Fair. Dr. Howell shared that Mr. Hinz donated \$20.13 for each staff member or student who crossed the finish line before him. There were a total of 21 people who crossed before him, and Mr. Hinz donated \$422.73 to the Lowell Joint Education Foundation.

SCHOOL REPORTS

Mrs. Shackelford shared that Meadow Green Elementary School's annual Moms and Muffins Breakfast will be held January 21, in the multi-use room. The breakfast begins at 7:45 a.m. Moms and other special adults are invited to share a muffin with their students before school begins. A Meadow Green School Site Council meeting will be held on January 22. Council members will discuss school programs, goals, safety, and upcoming events. Our quarterly PRIDE assembly will be held on February 7, to recognize Students of the Month for the character education trait of gratitude and kindness. PRIDE recipients from each class will be recognized for their efforts in developing and exhibiting responsibility. Our focus for the month of January is goal setting. Students will be challenged to set a personal goal to track for the rest of the school year.

Mr. Barber stated Jordan Elementary School on Friday, January 10, at 11:00 a.m., will have their monthly Citizenship Assembly for the month of December. On Tuesday, January 14, at 7:00 p.m. is the next monthly meeting of Jordan's PTA. The PTA is having "Stoves on Strike" on January 15, at Ruby's. Twenty percent of the proceeds are returned to Jordan to support educational opportunities for the students.

SCHOOL REPORTS
Continued

Mr. Schambeck reported that El Portal Elementary School's second semester Awards Assembly will be held on January 9 at 10:15 a.m. We will honor all of the students for their good citizenship, attendance, and grades. El Portal is a host school for Orange County Department of Education GLAD training the week of January 21. GLAD, Guided Language Acquisition Design, is a model of professional development in the area of language acquisition and literacy. The training will take place in Mrs. Brimmage's classroom. The month will end with the Discovery Center coming to El Portal lecturing on the water cycle for every grade-level. They have aligned all of their materials to the Common Core Standards.

Mr. Hinz stated that Macy Elementary School's students were treated to a Magical Animals Assembly on Monday, January 6, to kick off our MARS (Macy Awesome Reading Stars) Reading Program. This assembly was designed to encourage kids to read-read-read, do their best in school, and work hard to accomplish their goals. The first-grade students will explore Powder Canyon as part of their Science curriculum. Students will learn about habitats, plant and animal life cycles, food chains, and co-existing wildlife on Thursday, January 30. Students always look forward to *Science on the Go*. On Friday, January 31, students will learn about Magnetism.

Mr. Jones shared that several Olita Elementary School teachers are excited to be going to the GLAD training beginning January 9 and 10. GLAD is a training process that teaches teachers how to use best practices for reaching all students. Many other teachers will be attending the Project Based Learning seminar beginning January 14-16. This is an engaging way to get all students involved in the learning process by means of working together in a group. On January 23, our fourth-grade students will travel to San Juan Capistrano to see the mission. Students have been learning about mission life and having the chance to see a real one is very educational for them. This has been a tradition in fourth grade for many years, and the students look forward to it every year. The Chinese New Year is Friday, January 31, this year, and to celebrate, our sixth grade students will travel to Chinatown in Los Angeles. Every year our students go and experience the environment, food, and culture that they study from ancient civilizations.

Mr. Schambeck stated that selected girls at Rancho-Starbuck Intermediate School will attend the American Association of University Women's Annual Math & Science Conference titled "Bridges to Tomorrow" held at California State University, Fullerton, on January 9. The conference focuses on careers in math and science. Students will participate all month in Junior Achievement through an after-school class that started in December. College Week takes place the last week of January and includes our second parent night on January 30 featuring our counselor and the team from *Advance!* as we give parents information about preparing for college. Our next REACH assembly is set for January 31 as we celebrate students for their work second quarter.

SUBMISSION OF
WILLIAMS LITIGATION
– QUARTERLY
UNIFORM COMPLAINT
REPORT FOR QUARTER
OCTOBER 1 –
DECEMBER 31, 2013

It was moved, seconded, and carried by unanimous vote (5-0) to approve the submission of the Williams Litigation Settlement – Quarterly Uniform Complaint Report for Quarter October 1 – December 31, 2013, reflecting zero complaints to the Los Angeles County Office of Education and the Orange County Department of Education.

UPDATED/REVISED
BOARD POLICES
(SECOND READING)

It was moved, seconded, and carried by unanimous vote (5 – 0) to adopt Board Policies and accompanying Administrative Regulations regarding Extracurricular Activities (BP 6145), Student Organizations and Equal Access (BP 6145.5), Assemblies and Special Events (BP 6145.8), Class Assignments (BP 6152), and Promotion/Acceleration/Retention (BP 5123) and authorized the Superintendent or designee to execute the necessary documents.

UPDATED/REVISED
BOARD POLICIES
(FIRST READING)

As the District updates current Board Policies and accompanying Administrative Regulations regarding School Sponsored Trips (BP 6153), Procedural Safeguards and Complaints for Special Education (BP 6159.1), and Selection and Evaluation of Instructional Materials (BP 6161.1) with current regulations and procedures, it is imperative to disseminate updated information. The proposed updated/revise Board Policies have been shared with representatives of the certificated and classified employee groups and administrators.

Further input is welcome and the revised Board Policies will be included on the February 3, 2014, Board agenda for second reading and approval.

COMMON CORE
FUNDING PLAN
(SECOND READING)

It was moved, seconded, and carried by unanimous vote (5 – 0) to adopt the District’s Common Core Funding Plan, as attached, and authorized the Superintendent or designee to execute the necessary documents.

PRESENTATION OF
INDEPENDENT AUDIT
REPORT

Education Code Section 41020.3 requires that by January 31 of each year, the governing body of each local education agency shall review, at a public meeting, the annual audit of the local education agency for the prior year, any audit exceptions identified in that audit, the recommendations or findings of any management letter issued by the auditor, and any description of corrections or plans to correct any exceptions.

Ms. Andrea Reynolds, Assistant Superintendent of Administrative Services, presented the annual audit of the Lowell Joint School District for the 2012/13. The audit was conducted by the firm of Quezada & Company and revealed no findings.

2013 PHYSICAL
FITNESS TEST

Dr. Howell presented the District’s Physical Fitness Test results for 2013 for fifth and seventh graders. Per California *Education Code* Section 60800, each school district must administer a physical fitness test annually to all students in grades five, seven, and nine.

CONSENT CALENDAR	It was moved, seconded, and carried by unanimous roll call vote, (5 – 0), to approve/ratify the following items, under a consent procedure. (Mr. Barber abstained from voting on agenda item IX-C-7, Approval of Addendum to Agreement with Speech Bananas Therapy, a Nonpublic Nonsectarian Agency, to Provide Auditory-Verbal Therapy Services for the 2013/14 School Year.)
Purchase Order Report 2013/14 #6	Approved Purchase Order Report 2012/13 #6, which lists all purchase orders issued November 13, 2013, through December 6, 2013.
Warrant Listing Report 2013/14 #6	Approved Warrant Listing Report 2012/13 #6, which lists all warrants issued December 2, 2013, through December 13, 2013.
Approval of Lease Agreement with Surround Care Options Effective July 1, 2013, through June30, 2016, at Various Sites	Ratified the lease agreement with Surround Care Options effective July 1, 2013, through June 30, 2016, at various sites in Lowell Joint School District, and authorized the Superintendent or designee to execute the necessary documents.
Employer-Employee Relations/Personnel Report 2013/14 #6	Ratified Employer-Employee Relations/Personnel Report 2013/14 #6, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.
Approval of Consultant Agreement with Mr. Justin Caines to Provide After-School Coaching Services for the 2013/14 School Year	Ratified the consultant agreement with Mr. Justin Caines to provide after-school coaching services for the 2013/14 school year, at the amount of \$700.00, not to exceed \$1,400.00, to be paid from monies secured by the Lowell Joint Education Foundation donation, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Consultant Agreement with Mr. Will Peppard to Provide After-School Coaching Services for the 2013/14 School Year	Ratified the consultant agreement with Mr. Will Peppard to provide after-school coaching services for the 2013/14 school year, at the amount of \$700.00, not to exceed \$1,400.00, to be paid from monies secured by the Lowell Joint Education Foundation donation, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Consultant Agreement with Mr. Roman Pagano to Provide After-School Coaching Services for the 2013/14 School Year	Ratified the consultant agreement with Mr. Roman Pagano to provide after-school coaching services for the 2013/14 school year, at the amount of \$700.00, not to exceed \$1,400.00, to be paid from monies secured by the Lowell Joint Education Foundation donation, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Mr. Wesley Chavez to Provide After-School Coaching Services for the 2013/14 School Year

Ratified the consultant agreement with Mr. Wesley Chavez to provide after-school coaching services for the 2013/14 school year, at the amount of \$700.00, not to exceed \$1,400.00, to be paid from monies secured by the Lowell Joint Education Foundation donation, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Mr. John Watanabe to Provide After-School Coaching Services for the 2013/14 School Year

Ratified the consultant agreement with Mr. John Watanabe to provide after-school coaching services for the 2013/14 school year, at the amount of \$700.00, not to exceed \$1,400.00, to be paid from monies secured by the Lowell Joint Education Foundation donation, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Addendum to Consultant Agreement with EduCLIME to Provide Training Services for the 2013/14 School Year

Ratified the addendum to the September 24, 2013, consultant agreement with EduCLIME for the 2013/14 school year, at a rate of \$200.00 per hour and 56.5¢ per mile, not to exceed \$2,000, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Addendum to Agreement with Speech Bananas Therapy, A Nonpublic Nonsectarian Agency, to Provide Auditory-Verbal Therapy Services for the 2013/14 School Year

Ratified the addendum to the October 14, 2013, agreement with Jennifer Reeder, Speech Bananas Therapy, a nonpublic nonsectarian agency, to provide school-based auditory-verbal therapy services be increased in the amount of \$994.40, not to exceed \$994.40, for the dates July 1, 2013, through June 30, 2014, to be paid through Medi-Cal funds, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Additional Individual Service Agreements with Mary Kay Gallagher, Gallagher Pediatric Therapy, a Nonpublic Nonsectarian Agency, to Provide Occupational and Physical Therapy Services for the 2013/14 School Year

Approved the following students to be added to the current list of Individual Service Agreements with Mary Kay Gallagher; based on the students' needs identified in the Individualized Educational Plans, and authorized the Superintendent or designee to execute the necessary documents.

Student ID Numbers:
 9191062361
 3045103997
 2593196932
 5937538320
 7191441426
 8217586304

BOARD MEMBER/
 SUPERINTENDENT
 COMMENTS

None.

ADJOURNMENT

President Schambeck declared the meeting adjourned at 8:05 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Clerk/President/Secretary to the Board of Trustees

Date Approved:
February 3, 2014