

LOWELL JOINT SCHOOL DISTRICT  
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES  
February 3, 2014

- CLOSED MEETING** President Schambeck called the meeting to order at 6:00 p.m. at the District Office, 11019 Valley Home Avenue, Whittier. President Schambeck declared the meeting recessed to closed session at 6:01 p.m.
- CALL TO ORDER** President Schambeck reconvened the meeting to open session at 7:30 p.m.
- The flag salute was led by Mrs. Liz Kaneshiro, Meadow Green Elementary School Principal.
- Trustees Present: Darin W. Barber, William A. Hinz, Brandon A. Jones, Fred W. Schambeck, and Anastasia M. Shackelford.
- Trustees Absent: None.
- Staff Present: Patricia A. Howell, Superintendent; Tiffany Rudek, Assistant Superintendent of Instruction; and Andrea Reynolds, Administrative Assistant of Administrative Services.
- INTRODUCTION/  
WELCOME** President Schambeck welcomed CSEA President Darleene Pullen, LJEA President Allison Fonti, guests, and staff members present.
- REPORTING OUT  
ACTION (IF ANY)  
TAKEN IN CLOSED  
SESSION** In closed session, the Board took action (5 – 0) to suspend classified employee EID# FSN3887239 without pay for a total of six days pursuant to the CSEA contract, Article XX, and directed the Superintendent or designee to send out the appropriate notice.
- The Board took action (5 – 0) to place classified employees, EID #FK79484338 and EID #FD4723518, on the 39<sup>th</sup>-month medical rehire list effective February 1, 2014.
- ACKNOWLEDGEMENT  
OF CORRESPONDENCE** None.
- APPROVAL OF  
AGENDA** It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the February 3, 2014, Board agenda.

APPROVAL OF MINUTES	It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the minutes from the January 6, 2014, Board Meeting.
TOPICS NOT ON THE AGENDA	None.
TIMELY INFORMATION FROM THE BOARD AND SUPERINTENDENT	<p>Dr. Howell thanked Rachel Guerrero, Transitional Kindergarten; Kim Brooks, first grade; and Angela Suzuki, sixth grade; teachers for decorating the Bulletin Boards with the topic of “New Beginnings.”</p> <p>On Thursday, February 6, at 6:30 p.m., there is a Special Information Night for parents of 5<sup>th</sup> and 6<sup>th</sup> graders. The topic of the evening is Cyber Safety and will be presented by Ms. Whitney Takacs, Academic Counselor Rancho-Starbuck Intermediate School, and Detective Paul McPhillips, La Habra Police Department.</p>
SCHOOL REPORTS	<p>Mrs. Shackelford shared that Meadow Green Elementary School participated in “The Great Kindness Challenge Week,” during the week of January 27, 2014. Classrooms accepted the challenge to do something kind for other classrooms, students, and/or staff members. Here are a few examples of kindness that took place at Meadow Green: a kindergarten class lead the way by presenting decorated sugar cookies to staff members; a second grade class wrote Get Well Cards for Joe Hernandez; a fifth grade class made and posted Kindness Posters throughout the campus; and a sixth grade class organized informational books from our book room for classroom use with Common Core nonfiction reading. Our quarterly PRIDE assembly will be held on February 7, to recognize Students of the Month for the character education trait of Gratitude, Kindness, and Setting Goals. PRIDE recipients from each class will also be recognized for their efforts in developing and exhibiting these traits. Our Character Education focus for the month of February is Honesty and Truthfulness. Students will be challenged to work on these traits by honoring commitments, doing the right thing, taking pride in reputation, citizenship, and patriotism.</p> <p>Mr. Barber stated Jordan Elementary School on Friday, February 7, at 11:00 a.m., will have their monthly Citizenship Assembly for the month of January to recognize those students for the character education trait of Gratitude, Kindness, and Setting Goals. On Tuesday, February 11, at 7:00 p.m. is the next monthly meeting of Jordan’s PTA. “Career Day” is on Friday, February 21. Each classroom will have a guest speaker to share their career with the students. Families are looking forward to Bingo Night at Jordan on Monday, February 24. The PTA is hosting this event to raise money to support educational programs and bring families together.</p>

SCHOOL REPORTS  
Continued

Mr. Schambeck reported that El Portal Elementary School's month of January ended with the Discovery Center talking about the "Water Cycle" in all grades TK-6 on January 30. K-2 celebrated the Lunar New Year on Friday, January 31. The celebration began with a Reader's Theater, then a Grand Kite Parade around the field. Students sampled cooked rice with chop sticks. One of El Portal 6<sup>th</sup> grade students, Ageda Cruz, won first place in Dance Choreography of the Reflection Art Contest. She will be celebrated on February 15, 2014, from 1:00-4:00 p.m. at the Orange County Department of Education in Costa Mesa. On February 19 we will celebrate Sarah Licon for her award winning 5<sup>th</sup> grade essay. The John Greenleaf Whittier Chapter, NSDAR has invited her to a luncheon at Friendly Hills Country Club. Her parents, her teacher, Mrs. Daniel, and Mrs. Likert will also attend. On February 21, Student Council will hold a Top Hat/Cherry Pie Eating Contest during lunch and the entire school will wear Red/White/Blue in honor of Presidents' Day. The contest will be held after lunch and has been a lot of fun for the last six years.

Mr. Hinz stated that Macy Elementary School's first-grade students explored Powder Canyon on Thursday, January 30, as part of their Science curriculum. Students will learn about habitats, plant and animal life cycles, food chains, and co-existing wildlife. Students always enjoy *Science on the Go*. On Friday, January 31, *Science on the Go* explored "magnetism" with the students. On Saturday, February 22, the 18 Macy Science Olympians, in grades five and six, will compete at Occidental College in the Los Angeles County Elementary Science Olympiad competition. Events at the competition will include: A is for Anatomy, Egg Drop, Name the Scientist, Pasta Mobile, and Weather or Not.

Mr. Jones shared that on Thursday, February 13, 2014, Olita Elementary School students will attend a *Science on the Go* assembly to learn about deserts. The students get to learn about desert life and how the environment plays a role in the plant and animal life. The students look forward to seeing the actual "live" animals and being able to touch many of the items they learn about. The students at Olita are all looking forward to hearing and seeing their stories come to life at our Imagination Machine assembly on Wednesday, February 19, 2014. Students wrote and submitted stories to the Imagination Machine production company and it is always a surprise for which students' stories are chosen to be acted out for the school. This is always a fun and entertaining assembly that we look forward to each year.

SCHOOL REPORTS  
Continued

Mr. Schambeck stated on February 4, Rancho-Starbuck Intermediate School students in Junior Achievement will attend an all day workshop on money management at the Junior Achievement Headquarters in Burbank. This event has real world applications and the simulations provide an excellent education. Band students are attending a special educational experience at the Disney Concert Hall this month. The philharmonic orchestra will be playing and teaching students about a variety of instruments and discuss with students about music composition. Science Olympiad competition is this month on Saturday, February 22. Fifteen of our future scientists will be attending this all day event at Occidental College. A sample of the events they will participate in are: Rockets, Towers, Anatomy, Road Scholar, and Crime Busters. We are proud of these students for working hard after school for this competition. Rancho's Annual Boot Camp fundraiser kick-off takes place this month on February 12 as we raise money for technology.

RECOGNITION OF THE  
JOHN GREENLEAF  
WHITTIER CHAPTER  
DAUGHTERS OF THE  
AMERICAN  
REVOLUTION ESSAY  
CONTEST WINNERS

Dr. Howell introduced Madeleine Chang, fifth grade student from Macy Elementary School; Sarah Licon, sixth grade student from El Portal Elementary School; Emily Andreano, seventh grade student, and Danae Christerson, eighth grade student from Rancho-Starbuck Junior High School, as the John Greenleaf Whittier Chapter Daughters of the American Revolution Essay Contest Winners for their respective grade levels. Madeleine, Sarah, and Danae each read their "Lives of Children During the American Revolution" essays and were awarded a Certificate of Outstanding Achievement by President Schambeck.

Danae Christerson has also won at the District X level for her essay and her essay will now advance to the state level.

RECOGNITION OF  
THE DISTRICT'S  
2014 CLASSIFIED  
EMPLOYEE OF THE  
YEAR

Dr. Howell acknowledged and congratulated Lynn Davis, Instructional Aide at Meadow Green Elementary School, for being selected as the District's 2014 Classified Employee of the Year.

RECESS

President Schambeck declared a recess at 8:10 p.m.

President Schambeck opened the meeting again at 8:16 p.m.

UPDATED/REVISED  
BOARD POLICES  
(SECOND READING)

It was moved, seconded, and carried by unanimous vote (5 – 0) to adopt Board Policies and accompanying Administrative Regulations regarding School Sponsored Trips (BP 6153), Procedural Safeguards and Complaints for Special Education (BP 6159.1), and Selection and Evaluation of Instructional Materials (BP 6161.1), and authorized the Superintendent or designee to execute the necessary documents.

**UPDATED/REVISED  
BOARD POLICIES  
(FIRST READING)**

As the District updates current Board Policies and accompanying Administrative Regulations regarding Supplementary Instructional Materials (BP 6161.11), Education for English Language Learners (BP 6174), Summer School (BP 6177), and Evaluation of the Instructional Program (BP 6190) with current regulations and procedures, it is imperative to disseminate updated information. The proposed updated/revised Board Policies have been shared with representatives of the certificated and classified employee groups and administrators.

Further input is welcome and the revised Board Policies will be included on the March 3, 2014, Board agenda for second reading and approval.

**2014/15 STATE BUDGET  
UPDATE**

Andrea Reynolds, Assistant Superintendent of Administrative Services, presented the Governor's 2014/15 State Budget Proposal presentation from School Services of California, Inc. Ms. Reynolds shared that Governor Brown is proposing the greatest increase in-per student average funding since 2000/01. He is taking a wrecking ball to the "wall of debt" by buying down the remaining K-14 deferrals.

Governor Brown's budget does not address new funding for the unfunded liability in the California State Teachers' Retirement Systems fund, the special education shortfalls, or early childhood education.

**2014/15 PROFESSIONAL  
DEVELOPMENT PLAN  
FOR CERTIFICATED  
PERSONNEL**

Tiffany Rudek, Assistant Superintendent of Instruction, shared the professional development plans for certificated personnel. The professional development plan will consist of Explicit Direct Instruction (EDI) and Common Core State Standards (CCSS); Differentiated Instruction; Guided Language Acquisition Design (GLAD) Training; Project-Based Learning (PBL); and other CCSS training presented by the County Offices of Education. The District has allocated \$124,000 for professional development and that will be funded by Title I, Title II, or SELPA funds.

**CONSENT CALENDAR**

It was moved, seconded, and carried by unanimous roll call vote, (5 – 0), to approve/ratify the following items, under a consent procedure.

**Purchase Order Report  
2013/14 #7**

Approved Purchase Order Report 2013/14 #7, which lists all purchase orders issued December 11, 2013, through January 21, 2014.

**Warrant Listing Report  
2013/14 #7**

Approved Warrant Listing Report 2013/14 #7, which lists all warrants issued December 16, 2013, through January 22, 2014.

**Employer-Employee  
Relations/Personnel  
Report 2013/14 #7**

Ratified Employer-Employee Relations/Personnel Report 2013/14 #7, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.

Approval of the Independent Contractor Agreement for Supplemental Education Services (SES) and Individual Services Agreement (ISA) with SES Provider: Club Z! In-Home Tutoring dba Gandara Educational Services, LLC

Approved the Independent Contractor Agreement for Supplemental Education Services and an Individual Services Agreement with Club Z! In-Home Tutoring dba Gandara Educational Services, LLC, to provide tutoring for eligible students at El Portal, Jordan, and/or Olita Elementary School for the 2013/14 school year, at an hourly rate of \$65.00, and a total not to exceed \$548.63 per student, to be funded by Title I, Part A, and authorized the Superintendent or designee to execute the necessary documents.

Approval of the Independent Contractor Agreement for Supplemental Education Services (SES) and Individual Services Agreement (ISA) with SES Provider: ! A+ CAT (Computer Assisted Tutoring)

Approved the Independent Contractor Agreement for Supplemental Education Services and an Individual Services Agreement with ! A+ CAT (Computer Assisted Tutoring) to provide tutoring for eligible students at El Portal, Jordan, and/or Olita Elementary School for the 2013/14 school year, at an hourly rate of \$100.00, and a total not to exceed \$548.63 per student, to be funded by Title I, Part A, and authorized the Superintendent or designee to execute the necessary documents.

Approval of the Independent Contractor Agreement for Supplemental Education Services (SES) and Individual Services Agreement (ISA) with SES Provider: Advanced Learning Solutions, LLC dba UROK Learning Institute

Approved the Independent Contractor Agreement for Supplemental Education Services and an Individual Services Agreement with Advanced Learning Solutions, LLC, dba UROK Learning Institute., to provide tutoring for eligible students at El Portal, Jordan, and/or Olita Elementary School for the 2013/14 school year, at an hourly rate of \$45.71, and a total not to exceed \$548.63 per student, to be funded by Title I, Part A, and authorized the Superintendent or designee to execute the necessary documents.

Approval of the Independent Contractor Agreement for Supplemental Education Services (SES) and Individual Services Agreement (ISA) with SES Provider: Professional Tutors of America, Inc.

Approved the Independent Contractor Agreement for Supplemental Education Services and an Individual Services Agreement with Professional Tutors of America, Inc., to provide tutoring for eligible students at El Portal, Jordan, and/or Olita Elementary School for the 2013/14 school year, at an hourly rate of \$68.00, and a total not to exceed \$548.63 per student, to be funded by Title I, Part A, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Amendment to Current Contract with Speech Bananas Therapy, a Certified Nonpublic Agency, to Provide Additional Speech/Language Services for a District Student, Per Settlement Agreement

Ratified the amendment to the current contract with Speech Bananas Therapy, to reflect an additional expenditure of \$3,000 with a total not to exceed \$28,200 for additional speech/language services for a District student, per settlement agreement, and authorized the Superintendent or designee to execute the agreement.

Approval of Amendment to Agreement with Approach Learning and Assessment Centers, Inc., a Nonpublic Nonsectarian School, to Provide Special Education Services for the 2013/14 School Year

Ratified the amendment to the agreement with Approach Learning and Assessment Centers, Inc., to provide special education services for a District student, for a total cost of \$121,553, and authorized the Superintendent or designee to execute the agreement.

Approval of Amendment to Individual Services Agreement with Blind Children's Learning Center for the 2013/14 School Year

Ratified the amendment to the Individual Services Agreement with Blind Children's Learning Center for the 2013/14 school year, to reflect the change in location of services only, with no change in the amount of the contract, and authorized the Superintendent or designee to execute the agreement.

**BOARD MEMBER/  
SUPERINTENDENT  
COMMENTS**

Dr. Howell and Mrs. Shackelford shared that the Lowell Joint Education Foundation is gearing up for Academic Excellence Day. Academic Excellence Day will be held at Rancho-Starbuck Intermediate School on Saturday, March 1, 2014, and is a fun, academic competition for students in grades 5 through 8.

Mr. Hinz stated that he was able to attend Rancho-Starbuck's Parent Night. The topic of the series was "Preparation for College." Mr. Hinz shared they had several speakers and it was very well attended.

Mr. Barber acknowledged Marcia Chen, parent, and Mrs. Linda Takacs, Rancho-Starbuck Principal, for their outstanding leadership in Junior Achievement.

Mrs. Shackelford shared that she had the privilege of working with several Rancho-Starbuck teachers. She prepared a workshop on iPads in the classroom. The teachers were enthusiastic and collaborated on websites that were useful and shared tips of what has worked and what doesn't work. Mrs. Shackelford also thanked our Technology Department, Ryan Gaviola and Damien Deocales for ensuring that every piece of technology worked for the workshop.

ADJOURNMENT

President Schambeck declared the meeting adjourned at 8:45 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

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Clerk/President/Secretary to the Board of Trustees

Date Approved:  
March 3, 2014