

LOWELL JOINT SCHOOL DISTRICT
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
October 1, 2012

CLOSED MEETING	President Barber called the meeting to order at 6:30 p.m. at the District Office, 11019 Valley Home Avenue, Whittier. President Barber declared the meeting recessed to closed session at 6:31 p.m.
CALL TO ORDER	President Barber reconvened the meeting to open session at 7:30 p.m. The flag salute was led by James Najera, Board Vice President. Trustees Present: Darin W. Barber, William A. Hinz, James A. Najera, Fred W. Schambeck, and Anastasia M. Shackelford. Trustees Absent: None. Staff Present: Patricia A. Howell, Superintendent; Tiffany Rudek, Assistant Superintendent for Instruction; and Andrea Reynolds, Assistant Superintendent of Administrative Services.
REPORTING OUT ACTION (IF ANY) TAKEN IN CLOSED SESSION	The Board took action (5 – 0), to pay the settlement agreements for the following: Student #610302; Student #610760; Student #810704; and Student #809835; and authorized the Superintendent or designee to execute the necessary documents.
INTRODUCTION/WELCOME	President Barber welcomed CSEA President Darleene Pullen, LJEACo-President Allison Fonti, and Board Candidates Brandon Jones, Martha Leonard, and Fred Schambeck. President Barber also welcomed the fifth grade teachers from El Portal Elementary School.
ACKNOWLEDGEMENT OF CORRESPONDENCE	None.
APPROVAL OF AGENDA	It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the October 1, 2012, agenda.
APPROVAL OF MINUTES	It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the minutes from the September 4, 2012, Board Meeting.
TOPICS NOT ON THE AGENDA	A student, recently elected as Student Council Vice President, expressed her concern regarding the price of a 16.9 ounce bottle of water.

TIMELY INFORMATION
FROM THE BOARD
AND
SUPERINTENDENT

Dr. Howell shared that the work on the bulletin boards in the Board Room is from students who were enrolled in the Extended School Year Program. Thank you to Mrs. Sandy Jan, Guidance Secretary, for collecting the student work and to Mrs. Holly Wolfe, IMC Clerk, for decorating the bulletin board.

Dr. Howell shared that the Annual Lowell Joint Education Foundation 5K Turkey Trot will be held on Saturday, November 3. There is still time to register for running, walking, cheering or even volunteering. Registration forms are going home this week in backpacks and anyone can register online at www.ljefonline.org.

Dr. Howell shared Julie Borsari's presentation as one of the sixteen Los Angeles County Teacher of the Year. Mrs. Borsari was awarded this honor at the Los Angeles County Office of Education's Teacher of the Year Luncheon on Friday, September 21, 2012.

SCHOOL REPORTS

Mr. Barber shared that Jordan Elementary School is having their first monthly Citizenship Assembly on Friday, October 5, at 11:00 a.m. Also this month, Jordan PTA will host their monthly meeting on Tuesday, October 16, beginning at 7:00 p.m. in the Multiuse Room. Jordan's Red Ribbon Celebration Week will begin on October 22 and conclude on October 26. The PTA has scheduled various activities for this week. Jordan ends the month with its annual Halloween Parade on October 31, 2012, beginning at 9:15 a.m.

Mrs. Shackelford stated that Olita Elementary School students are invited to participate in Walk to School Day on Wednesday, October 3. Students who would like to walk to school with Mrs. V. will join many of our teachers at Oeste Park at 8:00 a.m. Participants will receive a charm for their necklace. This has been a well attended event that students look forward to each year. On Wednesday, September 26, 2012, the ELAC meeting was held in the multi-use. Several parents attended and gave valuable feedback about their students' progress. Parent, Anabel Flores, was elected to serve as the ELAC representative and is excited be involved in the school events. The week of October 15-19, Olita will host the Scholastic Book Fair in the library. Students will have the opportunity to browse through a variety of books and get excited about new titles that are available. Students love the book fair and everyone loves the fact that they get excited about reading!

SCHOOL REPORTS
(CONTINUED)

Mr. Najera shared that at El Portal Elementary School, the La Habra High School Football team came to El Portal on September 28. Each player read to the K-3rd grade classes and talked about making good choices in the 4th – 6th grade classes. They presented each teacher with a flower at the end and thanked them for doing what they do. El Portal's annual Johnny Appleseed Celebration will take place on October 5, from 9:30 a.m. to 11:30 a.m. All of the K-2nd grade students will learn about apples and the life of American pioneer John Chapman, commonly known as Johnny Appleseed. There will be a readers' theater, apple stamping, apple tasting, and frontier dancing. Third and fourth grade students will have a Columbus Day Celebration on October 12, from 11:00 a.m. to 12:00 p.m. This will include a readers' theater and old world/new world exploration stations and other activities. Red Ribbon Week kicks off on October 22, with daily crazy activities put on by Student Council and the PTA. Thursday, October 25, is McDonald's night and we end the month with our annual Halloween Parade, at 10:15 a.m., on October 31.

Mr. Hinz shared that Macy Elementary School's will hold its first Awards Assembly for Very Important Person and Student of the Month on Friday, October 5. The Character Education theme for September was Responsibility. To promote a healthy lifestyle and keep our pledge toward making healthy choices all year long, Macy celebrates the last Wednesday of each month as "Healthy Lifestyle's Day." All staff and children are asked to wear Red on this day. On Thursday, October 18, at 10:18 a.m. is the Great Shakeout. Macy will participate in a school-wide earthquake drill on this day. Finally, on Wednesday, October 31, students will dress up in their favorite costumes and parade through the school. Students are invited to bring in their previously decorated pumpkins for display on haystacks in the main hall.

Mr. Schambeck reported that Meadow Green Elementary School's, Power of One, Anti-Bullying Assembly, is scheduled for October 19, 2012. This event is sponsored by the PTA. Red Ribbon Week is the week of October 22. Many activities are planned to stress the No to Drugs message. A Book Fair will also be held the following week. Meadow Green's Annual Halloween Parade will take place on Wednesday, October 31, at 8:45 a.m.

Mr. Barber concluded with Rancho-Starbuck Intermediate School held their first REACH assembly of the year on Friday, September 28. Our eighth grade REACH card holders were honored for their achievements and our teachers provided entertainment, as a reward for funds brought in by the magazine drive. During the assembly, students who raised their CST scores by 12 points or more were also rewarded and a special recognition was given to those with the highest improvement. Red Ribbon Week activities, including dress up days, will focus on themes each day and our great PTA has planned a BMX bike Red Ribbon assembly on October 24. Power Start and Power Finish, Rancho's school tutoring program, has begun three days a week. We are grateful to have volunteers, along with our staff members, helping us with that program. This month, Flex classes begin and students are offered an opportunity to review concepts and take enrichment classes.

RESOLUTION 2012/13
No. 582 DESIGNATING
OCTOBER 2012 AS
“CHARACTER
EDUCATION MONTH”

It was moved, seconded, and carried by unanimous roll call vote, (5 – 0) to adopt Resolution 2012/13 No. 582, as attached, designating October 2012 as “Character Education Month,” and authorized the Superintendent or designee to execute the resolution.

SUBMISSION OF
WILLIAMS LITIGATION
SETTLEMENT –
QUARTERLY UNIFORM
COMPLAINT REPORT
FOR QUARTER JULY 1 –
SEPTEMBER 30, 2012

It was moved, seconded, and carried by unanimous vote (5 – 0) to approve the submission of Williams Litigation Settlement – Quarterly Uniform Complaint Report for Quarter July 1 – September 30, 2012, reflecting zero complaints to the Los Angeles County Office of Education and the Orange County Department of Education, and authorized the Superintendent or designee to execute the necessary documents.

UPDATED/REVISED
BOARD POLICY 1312.3,
UNIFORM COMPLAINT
PROCEDURES

California Assembly Bill (AB) 9, or “Seth’s Law,” effective July 1, 2012, is a new law that reinforces and expands the Safe Place to Learn Act to help safeguard all public school students. California public schools are required to adopt policies to protect students who are targets of unlawful discrimination and harassment. The proposed revised Board Policy 1312.3, Uniform Complaint Procedures, has been shared with representatives of the certificated and classified employee groups and administrators.

Board Policy 1312.3, Uniform Complaint Procedures, was presented for First Reading/Information and will be included on the October 15 Board agenda for approval.

UPDATED/REVISED
BOARD POLICY 5030,
STUDENT WELLNESS

New regulations now in place as part of 42 USC 1758b mandate that each school district participating in the National School Lunch Program update their board policy regarding student wellness. The proposed revised Board Policy 5030, Student Wellness, has been shared with representatives of the certificated and classified employee groups and administrators.

Board Policy 5030, Student Wellness, was presented for First Reading/Information and will be included on the October 15 Board agenda for approval.

**CST DEMOGRAPHIC
 PRESENTATION**

Tiffany Rudek, Assistant Superintendent of Instruction, presented to the Board the California Standards Test (CST) Significant Subgroup Historical Comparison results for English/Language Arts and Math for years 2009 through 2012 for each of the grade levels in the District. The significant subgroups in Lowell Joint School District are Hispanic, White, Socio-Economically Disadvantaged (SED), English Learners (EL), and Students with Disabilities (SWD).

The following indicates the subgroups 2012 CST percentage of students at or above proficient in English/Language Arts and Mathematics for the District by grade level. Please note, due to the different Math tests that are taken in grades 7 and 8 a percentage is not included.

Grade	2012 Subgroup CST									
	Hispanic		White		SED		EL		SWD	
	ELA	Math	ELA	Math	ELA	Math	ELA	Math	ELA	Math
Second	75	80	81	89	68	76	65	72	45	45
Third	56	71	73	84	46	60	18	43	25	40
Fourth	79	80	88	93	73	89	64	50	32	50
Fifth	74	77	78	88	57	60	39	50	27	50
Sixth	69	59	81	73	51	52	10	15	28	28
Seventh	70		79		63		7		24	
Eighth	72		80		65		35		21	

Mrs. Rudek shared that with the web-based intervention programs being implemented at the sites, the achievement gap will continue to close between the different subgroups.

CONSENT CALENDAR

It was moved, seconded, and carried by unanimous roll call vote, (5 – 0) to approve/ratify the following items, under a consent procedure.

Purchase Order Report
 2012/13 #2

Approved Purchase Order Report 2012/13 #2, which lists all purchase orders issued August 20, 2012, through September 19, 2012.

Warrant Listing Report
 2012/13 #2

Approved Warrant Listing Report 2012/13 #1, which lists all warrants issued August 27, 2012, through September 20, 2012.

Approval of Nutrition
 Services Contract
 Agreement with ASR
 Food Distributors as Part
 of the School Lunch
 Program

Ratified the nutrition services contract agreement with ASR Food Distributors, piggyback bid #01-6.30.11, as part of the school lunch program, and authorized the Superintendent or designee to execute the necessary documents.

Approval for
 Sale/Disposal of Surplus
 District Personal Property

Ratified the sale/disposal of surplus District personal property, as attached, and authorized the Superintendent or designee to execute the necessary documents.

Employer-Employee Relations/Personnel Report 2012/13 #2	Ratified Employer-Employee Relations/Personnel Report 2012/13 #2, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.
Resolution 2012/13 No. 583 Regarding Layoff and Reduction of Hours of Classified Personnel	Adopted Resolution 2012/13 No. 583, allowing the elimination of two (2) Bilingual Instructional Assistant positions and the reduction in work days of two (2) Instructional Assistant – Special Education positions due to lack of work and/or lack of funds, regarding layoff and reduction of hours of classified personnel, as attached, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Student Teaching Agreement with Chapman University effective September 1, 2012, through August 31, 2017	Ratified the student teaching agreement with Chapman University effective September 1, 2012, through August 31, 2017, and authorized the Superintendent or designee to execute the necessary documents.
Acceptance of Gift/Donation	Accepted the following gift/donation: SchoolsFirst Federal Credit Union, three large totes filled with school supplies; and authorized the Superintendent or designee to write a letter of appreciation.
Approval of Amendment to Agreement with Olive Crest Academy/Canal Elementary School, a Nonpublic Nonsectarian School, to Provide Services for the 2012/13 School Year	Ratified the amendment to agreement with Olive Crest Academy/Canal Elementary School, a nonpublic nonsectarian school, to provide Bus Aide services for a District special education student, at the additional per-unit rate cost for 35 days, not to exceed \$3,600.00, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Nonpublic Agency Agreement with Educational Based Services, Inc., to Provide Speech/Language Pathology Services for the 2012/13 School Year	Ratified the agreement with Educational Based Services, Inc., a nonpublic nonsectarian agency, to provide speech/language pathologist services from September 20, 2012, through June 14, 2013, with services provided at the rate of \$70.00 per hour, 25 hours per week, for 35 weeks, for a total cost not to exceed \$61,250.00, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Consultant Agreement with Cornerstone Therapies to Provide Occupational Therapy Services for the 2012/13 School Year	Approved the consultant agreement with Cornerstone Therapies to provide occupational therapy services for the 2012/13 school year, at a rate of \$85 per hour, not to exceed \$850.00, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Earnestine Goldstein to Provide Before and After School Vocal Music Instruction at Rancho-Starbuck Intermediate School for the 2012/13 School Year

Ratified consultant agreement with Earnestine Goldstein to provide before and after school vocal music instruction for the 2012/13 school year for Rancho-Starbuck Intermediate School, at an hourly rate of \$18.00, not to exceed \$5,000.00, to be paid from Rancho-Starbuck Intermediate School's Site Allocation Funds, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Earnestine Goldstein to Provide Vocal Music Instruction at Meadow Green Elementary School for the 2012/13 School Year

Ratified consultant agreement with Earnestine Goldstein to provide vocal music instruction for Meadow Green Elementary School for the 2012/13 school year, at an hourly rate of \$16.00, not to exceed \$2,500.00, to be paid from Meadow Green Elementary School's Donation Funds, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Earnestine Goldstein to Provide Vocal Music Instruction at El Portal Elementary School for the 2012/13 School Year

Ratified consultant agreement with Earnestine Goldstein to provide vocal music instruction for El Portal Elementary School for the 2012/13 school year, at an hourly rate of \$16.00, not to exceed \$2,000.00, to be paid from El Portal Elementary School's Donation Funds, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Jan Jacobsen to Provide Art Instruction at Olita Elementary School for the 2012/13 School Year

Ratified consultant agreement with Jan Jacobsen to provide art instruction at Olita Elementary School for the 2012/13 school year, at an hourly rate of \$21.00, not to exceed \$2,500.00, to be paid from Olita Elementary School's Donation Funds, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Jan Jacobsen to Provide Art Instruction at Meadow Green Elementary School for the 2012/13 School Year

Ratified consultant agreement with Jan Jacobsen to provide art instruction at Meadow Green Elementary School for the 2012/13 school year, at an hourly rate of \$21.00, not to exceed \$3,000.00, to be paid from Meadow Green Elementary School's Donation Fund, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Jan Jacobsen to Provide Art Instruction at Macy Elementary School for the 2012/13 School Year

Ratified consultant agreement with Jan Jacobsen to provide art instruction at Macy Elementary School for the 2012/13 school year, at an hourly rate of \$21.00, not to exceed \$3,000.00, to be paid from Macy Elementary School's Site Allocation Funds, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Jan Jacobsen to Provide Art Instruction at Jordan Elementary School for the 2012/13 School Year

Ratified consultant agreement with Jan Jacobsen to provide art instruction at Jordan Elementary School for the 2012/13 school year, at an hourly rate of \$21.00, not to exceed \$3,000.00, to be paid from Jordan Elementary School's Donation Funds, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Jan Jacobsen to Provide Art Instruction at El Portal Elementary School for the 2012/13 School Year

Ratified consultant agreement with Jan Jacobsen to provide art instruction at El Portal Elementary School for the 2012/13 school year, at an hourly rate of \$21.00, not to exceed \$2,500.00, to be paid from El Portal Elementary School's Donation Funds, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Trina Dunford to Provide Piano Keyboarding Instruction at Jordan Elementary School for the 2012/13 School Year

Ratified consultant agreement with Trina Dunford to provide piano keyboarding instruction at Jordan Elementary School for the 2012/13 school year, at an hourly rate of \$15.00, not to exceed \$2,000.00, to be paid from Jordan Elementary School's Donation Funds, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Trina Dunford to Provide Choral Music Instruction at Jordan Elementary School for the 2012/13 School Year

Ratified consultant agreement with Trina Dunford to provide choral music instruction at Jordan Elementary School for the 2012/13 school year, at an hourly rate of \$15.00, not to exceed \$3,000.00, to be paid from Jordan Elementary School's Donation Fund, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Trina Dunford to Provide Choral Music Instruction at Olita Elementary School for the 2012/13 School Year

Ratified consultant agreement with Trina Dunford to provide choral music instruction at Olita Elementary School for the 2012/13 school year, at an hourly rate of \$15.00, not to exceed \$3,000.00, to be paid from Olita Elementary School's Site Allocation Funds, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Cameron Miller to Provide Before/After-School Drumline Instruction at Rancho-Starbuck Intermediate School for the 2012/13 School Year

Ratified consultant agreement with Cameron Miller to provide before/after school drumline instruction at Rancho-Starbuck Intermediate School for the 2012/13 school year, at an hourly rate of \$14.00, not to exceed \$5,000.00, to be paid from Rancho-Starbuck Intermediate School's Site Allocation Funds, and authorized the Superintendent or designee to execute the necessary documents.

BOARD MEMBER/
SUPERINTENDENT
COMMENTS

Mr. Hinz stated for any student or staff member who can beat his time at the 5K Turkey Trot, he will donate \$20.12 to the Foundation for each individual who crosses the finish line prior to him.

ADJOURNMENT

President Barber declared the meeting adjourned at 8:15 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Clerk/President/Secretary to the Board of Trustees

Date Approved:

_____, 2012