

LOWELL JOINT SCHOOL DISTRICT
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
December 5, 2011

- CLOSED MEETING** President Schambeck called the meeting to order at 4:00 p.m. at the District Office, 11019 Valley Home Avenue, Whittier. President Schambeck declared the meeting recessed to closed session at 4:01 p.m.
- OPEN/STUDY SESSION** President Schambeck reconvened the meeting to open/study session at 4:30 p.m.
- Mr. Schambeck shared that with school facilities over 50 years old, the District needs to begin preparing for the future and exploring how to best modernize and upgrade those facilities.
- Caldwell Flores Winters, Inc., and George K. Baum and Company, two recognized bond companies within the State of California, each presented what their companies specialize in and information on how a bond measure could benefit the District.
- CLOSED MEETING** President Schambeck declared the meeting recessed to closed session at 6:30 p.m.
- CALL TO ORDER** President Schambeck reconvened the meeting to open session at 7:30 p.m. Mr. Schambeck shared a moment of silence to recognize the 70th anniversary of Pearl Harbor.
- The flag salute was led by Fred W. Schambeck, Board President
- Trustees Present: Darin W. Barber, William A. Hinz, Fred W. Schambeck, and Anastasia M. Shackelford.
- Trustees Absent: James A. Najera.
- Staff Present: Patricia A. Howell, Superintendent; Tiffany Rudek, Assistant Superintendent for Instruction; and Andrea Reynolds, Assistant Superintendent of Administrative Services.
- REPORTING OUT ACTION (IF ANY) TAKEN IN CLOSED SESSION** None.
- INTRODUCTION/WELCOME** President Schambeck welcomed CSEA President Darleene Pullen, LJE Co-President Allison Fonti, and guests.

ACKNOWLEDGEMENT OF CORRESPONDENCE	Mr. Barber thanked Mrs. Martha Leonard, Macy PTA President, for her updates on the Fullerton Joint Union High School District's Pupil Attendance Study Group.
APPROVAL OF AGENDA	It was moved, seconded, and carried by unanimous vote, (4 – 0) to approve the December 5, 2011, organizational agenda.
APPROVAL OF MINUTES	It was moved, seconded, and carried by unanimous vote, (4 – 0) to approve the minutes from the November 8, 2011, Board meeting.
ORGANIZATION OF THE BOARD OF TRUSTEES	Mr. Schambeck shared "As outgoing President, I want to express that I love our District. The District is very special to me and being on the Board is a great privilege. I would like to thank each and every one of you who works with the District, certificated and classified."
Election of President	It was moved, seconded, and carried by unanimous vote, (4 – 0), for Mr. Darin W. Barber to serve as President of the Board of Trustees for the 2012 organizational year.
Election of Vice-President	It was moved, seconded, and carried by unanimous vote, (4 – 0), for Mr. James A. Najera to serve as Vice-President of the Board of Trustees for the 2012 organizational year.
Election of Clerk	It was moved, seconded, and carried by unanimous vote, (4 – 0), for Mr. William A. Hinz to serve as Clerk of the Board of Trustees for the 2012 organizational year.
Appointment of the Superintendent as Secretary to the Board of Trustees	Per <i>Education Code</i> Section 35025 and Board Bylaw 9122, it was moved, seconded, and carried by unanimous vote, (4 – 0), for Dr. Patricia A. Howell to serve as Secretary to the Board of Trustees for the 2012 organizational year.
Election of Member to Serve on Nominating Committee for the Los Angeles County Committee on School District Organization for One Year	It was moved, seconded, and carried by unanimous vote, (4 – 0), for Mr. Darin W. Barber to serve on the Nominating Committee for the Los Angeles County Committee on School District Organization for one year.
Election of a Member to Serve as an Alternate Member on the Nominating Committee for the Los Angeles County Committee on School District Organization for One Year	It was moved, seconded, and carried by unanimous vote, (4 – 0), for Mrs. Anastasia M. Shackelford to serve as an alternate on the Nominating Committee for the Los Angeles County Committee on School District Organization for one year.

Approval of “Certification of Signatures”	In accordance with the provisions of <i>Education Code</i> Sections 35143, 42632, and 42633, it was moved, seconded, and carried by unanimous vote, (4 – 0) to approve the “Certification of Signatures.”
Adoption of Schedule of Regular Meetings of the Board of Trustees of the Lowell Joint School District, 2012 Organizational Year	It was moved, seconded, and carried by unanimous vote, (4 – 0), to adopt the schedule of regular meetings of the Board of Trustees for the 2012 organization year, as attached.
Election of Two Members to Serve on the Board of Directors of the Lowell Joint Education Foundation	It was moved, seconded, and carried by unanimous vote, (4 – 0), for Mr. William A. Hinz and Mrs. Anastasia M. Shackelford to serve as the two members on the Board of Directors of the Lowell Joint Education Foundation.
Election of a Member to Serve on the Los Angeles County School Trustees Association	It was moved, seconded, and carried by unanimous vote (4 – 0) for Mr. Fred W. Schambeck to continue to serve on the Los Angeles County School Trustees Association for the 2012 organizational year.
Election of a Member to Serve on the Whittier Area School Trustees Association	It was moved, seconded, and carried by unanimous vote, (4 – 0), for Mr. James A. Najera to serve on the Whittier Area School Trustees Association for the 2012 organizational year.
TOPICS NOT ON THE AGENDA	None.
TIMELY INFORMATION FROM THE BOARD AND SUPERINTENDENT	Dr. Howell shared that the bulletin boards in the Board Room were prepared by Deborah Coleman, first-grade teacher, and Cheri Sandoval, sixth-grade teacher, both from Olita Elementary School.
SCHOOL REPORTS	Mr. Barber shared that Rancho-Starbuck Junior High School’s holiday choir concert will take place on December 6 at 6:30 p.m. and the band will perform their holiday program on December 14 at 6:30 p.m. Rancho-Starbuck students will be participating in Science Olympiad and teams are now being formed for this great opportunity. Rancho will hold its first dance of the year on December 9 for qualifying students.

SCHOOL REPORTS
Continued

Mr. Hinz stated that at El Portal Elementary School, 35 sixth-grade students and 28 fifth-grade students entered into the Daughters of the American Revolution Essay Contest this year. The theme for the essay was "Young America Takes a Stand: The War of 1812." Mrs. Shaw, retired second grade teacher, shared the Gettysburg Traveling Trunk with the second through sixth-grade students. The students received a history lesson while looking at all the different artifacts in the trunk. Upon completion of the lesson the students had several different writing assignments. The school was decorated today, Monday, December 5, for the annual Holiday Program to be held on Thursday, December 8, at 6:00 p.m.

Mrs. Shackelford presented that Olita Elementary School on Thursday, December 1, students who sold over 12 items during the fall fundraiser were invited to attend the DJ party held in the multiuse room. There were games, prizes, pizza, and plenty of dancing going on. Congratulations to those who sold at least 25 items, as they are going to Medieval Times for a special lunch and show. The Medieval Times lunch will be held on Tuesday, December 13. On Friday, December 2, Olita held its monthly Citizens' Assembly in the quad. Many students were recognized for showing traits of Gratitude from our character education theme for the month of November and many more were recognized as Students of the Month for overall great behavior. Those students who qualified for the monthly Math Club will be rewarded with an extra recess, and those who qualified for Reading Club will receive a bookworm charm for their spirit necklaces. This year, Kindergarten through third grade will be singing their holiday music performance "There's Magic in the Air" on Thursday, December 15. There is a dress rehearsal at 10:30 a.m. during the school day and then the students will bundle up for the evening performance for their families. Both performances will be held at Olita Elementary School on the upper-grade playground.

Mr. Schambeck reported that Meadow Green Elementary School's students participated in a canned food drive during the month of November. The food collected went to a local food pantry for distribution to families in need. Leadership Teams assisted with the publicity and collection of the food items. The collection will continue through December as well. Our Meadow Green Holiday Program will take place on Tuesday, December 13, at 9:00 a.m., and again that same evening at 6:00 p.m. Please join us for some festive holiday cheer. Second graders are taking a field trip to the Heritage House Museum on Thursday, December 15, 2011. PTA is funding this field trip. The sixth-grade students of Meadow Green have been working hard as they prepare to present the play *A Christmas Carol*. Performances will be on December 8, at 9:00 a.m. and 1:45 p.m., and again on December 9, at 9:00 a.m. and 1:45 p.m. in the school Multiuse Room. Visitors are welcome to attend any of the performances.

SCHOOL REPORTS
Continued

Mr. Hinz shared that Macy Elementary School on Friday, December 2, is holding their monthly award assemblies for the November Character Education theme of Gratitude. On Tuesday, December 13, Macy Elementary School fourth graders will take a field trip to San Gabriel Canyon Education Center to learn about the world of the Tongva (Gabrielino) Native Americans. On Wednesday, December 14, Macy's second graders will visit Knott's Berry Farm in preparation for their upcoming Ancestry Report. The second graders will rotate through Colonial stations of candle making, knitting and sewing. On Thursday, December 15, at 6:00 p.m., Macy families will enjoy grade-level holiday song performances and skits! Every class enjoys small holiday parties in their rooms; and the children anxiously await their time to go out and sing for families, friends, and loved ones.

Mr. Barber stated that Jordan Elementary School's annual vocal music Holiday Program will be on December 8 at 6:30 p.m. in the quad area. On Friday, December 9 at 11:00 a.m., Jordan Elementary School is holding their monthly Awards assembly. And during the evening on December 9, the PTA is hosting a Family Movie Night to view "Polar Express." The PTA will host a Stove on Strike's Night at McDonald's, near Sam's Club on Beach and Imperial Highway, on December 14, from 4:00 p.m. to 7:00 p.m.

PRESENTATION OF
FIRST INTERIM REPORT
2011/12

Ms. Reynolds, Assistant Superintendent of Administrative Services, was pleased to report that the Board of Trustees will have a "Positive Certification" for the reporting period. The First Interim is required to be submitted per *Education Code* Sections 35035(g), 42130, and 42131, to the Los Angeles County Office of Education (LACOE). A "Positive Certification" certifies that the District will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years. Ms. Reynolds shared that if the state implements the budget "trigger," mid-year budget cuts will occur February 1, 2012. If the "trigger" is pulled, the District could lose approximately \$600,000 in 2011/12 funding.

It was moved, seconded, and carried by unanimous vote (4 – 0), to submit a "Positive Certification" to the Los Angeles County Office of Education, and authorized the Superintendent or designee to execute the necessary documents.

CAPITAL FACILITIES
REPORT PRESENTATION

Ms. Reynolds shared that pursuant to Government Code Section 66006(b), for Capital Facility fees collected, it is required to report a description of the fee and use; amount of current fees; beginning and ending balances; fees, interest and other income; date project will be completed (if applicable); description of inter-fund transfer loan (if applicable); refunds issued (if applicable).

CONSENT CALENDAR

It was moved, seconded, and carried by unanimous roll call vote, (4 – 0) to approve/ratify the following items, under a consent procedure.

Purchase Order Report
2011/12 #5

Approved Purchase Order Report 2011/12 #5 which lists all purchase orders issued October 20, 2011, through November 4, 2011.

Warrant Listing Report
2011/12 #5

Approved Warrant Listing Report 2011/12 #5, which lists all warrants issued October 31, 2011, through November 28, 2011.

Approval of Resolution
2011/12 BGT #1 – 5 for
Budget Adjustments

Adopted Resolution 2011/12 BGT #1 – 5 for Budget Adjustments, as attached, and authorized the Superintendent or designee to execute the necessary documents.

Employer-Employee
Relations/Personnel
Report 2011/12 #6

Ratified Employer-Employee Relations/Personnel Report 2011/12 #6 as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.

Approval of Consultant
Agreement with Mrs.
Carol Shaw to Provide
After-School Intervention
Instruction for Grades
1 – 6 at El Portal
Elementary School from
August 30, 2011, to June
15, 2012

Ratified the consultant agreement with Carol Shaw to provide after-school intervention instruction for grades 1 – 6 at El Portal Elementary School from August 30, 2011, to June 15, 2012, at an hourly rate of \$35.00, and not to exceed \$3,000.00, expended from Economic Impact Aid Funds, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Provider
Participation Agreement
Between California
Department of Health
Care Services and Lowell
Joint School District for
the Period of July 1, 2011,
to June 30, 2012

Ratified the provider participation agreement between California Department of Health Care Services and Lowell Joint School District, for the processing of District claims for reimbursement through the LEA Medi-Cal Billing Option Program for the period of July 1, 2011, to June 30, 2012, and authorized the Superintendent or designee to execute the necessary documents.

BOARD MEMBER/
SUPERINTENDENT
COMMENTS

Mr. Hinz shared that he was able to attend a meet and greet with Congressman Ed Royce, 40th District representative. He stated from this meeting, a letter was generated and will be sent to Congressman Royce sharing that the District supports the reauthorization of the Elementary and Secondary Education Act/No Child Left Behind Act. The letter also stressed the need for the Federal government to eliminate Federal sanctions on schools and school districts that are already meeting the rigorous California accountability measures and to provide more local control in how Federal funds may be used.

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BOARD MEMBER/
SUPERINTENDENT
COMMENTS

Continued

Mr. Barber thanked Mr. Fletcher, band teacher, for going above and beyond in his efforts to ensure that the sixth-grade band experience is enjoyable. Even if it means switching band instruments for second semester.

Mr. Barber also thanked the new custodian at Jordan Elementary School for all his efforts in ensuring the campus is clean. And lastly, he thanked sixth-grade teacher, Ms. Monnette, for understanding, and accepting on a reading log, that reading 37 percent of a book on a Kindle is still considered reading.

ADJOURNMENT

President Schambeck declared the meeting adjourned at 8:45 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Clerk/President/Secretary to the Board of Trustees

Date Approved:

_____, 2012