

REGULAR MEETING OF THE BOARD OF TRUSTEES
December 12, 2022 – 6:30 p.m.

AGENDA

- I. Call to Order 6:30 p.m.
- A. Comments from the Public INFORMATION
1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a “Presentation Card” (supply located on the table near double exit doors). Please hand the completed card to the secretary. When the item is considered by the Board, individuals submitting presentation cards will be called upon prior to Board action. Speakers must limit their comments to three (3) minutes. The Board shall limit the total time for public input on each item to 30 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.
 2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same identification process as shown in I-A-1 above. Since the Board cannot take action on items which are not on the agenda, such items will be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon under Item IV.
- B. Study Session -Review of Agenda 6:30 p.m.
-Welcome New Board Members
- C. Closed Session 7:15 p.m.
1. Pupil Personnel Matters/Advice from Legal Counsel – Existing and Anticipated Litigation (Disclosure of Case Name Would Jeopardize Potential Settlement Negotiations)/Real Property/Liability Claims/Negotiations/ Public Employee Appointments – Discipline – Dismissal – Release (Government Code Section 54957)/ Employer/Employee Relations
 2. Public Employee Negotiations – Certificated School Employees Association (LJEA)/ Classified School Employees Association (CSEA); Agency Negotiator: Mr. Coombs
 3. Superintendent’s Evaluation (Pursuant to Government Code Section 54957)
- D. Regular Session Approximately 7:30 p.m.

II. Preliminary Procedural – Board President

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| A. | Salute to the Flag | |
| B. | Reporting Out Action (if any) Taken in Closed Session | |
| C. | Introductions and Welcome of Guests | |
| D. | Comments from the Public | INFORMATION |
| | 1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a “Presentation Card” (supply located on the table near double exit doors). Please hand the completed card to the secretary. When the item is considered by the Board, individuals submitting presentation cards will be called upon prior to Board action. Speakers must limit their comments to three (3) minutes. The Board shall limit the total time for public input on each item to 30 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. | |
| | 2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same identification process as shown in II-D-1 above. Since the Board cannot take action on items which are not on the agenda, such items will be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon under Item IV. | |
| E. | Acknowledgement of Correspondence to the Board | INFORMATION |
| F. | Approval of Agenda | ACTION |
| G. | Approval of Minutes from the November 7, 2022, Board Meeting | ACTION |
| H. | Organization of the Board of Trustees | |
| | 1. Ceremonial Oath of Office for the Board of Trustees | ACTION |
| | 2. Election of President | ACTION |
| | 3. Election of Vice President | ACTION |
| | 4. Election of Clerk | ACTION |
| | 5. Adoption of the Schedule of Regular Meetings of the Board of Trustees of the Lowell Joint School District, 2023 Organizational | ACTION |

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| | Year and the Regular Meetings of the Citizens Bond Oversight Committee of the Lowell Joint School District, 2023 Year | ACTION |
| 6. | Election of a Member to Serve on the Orange County Nominating Committee for School District Organization for One Year | ACTION |
| 7. | Election of an Alternate Member to Serve on Orange County Nominating Committee on School District Organization for One Year | ACTION |
| 8. | Election of Two Members to Serve on the Board of Directors of the Lowell Joint Education Foundation | ACTION |
| 9. | Approval of "Certification of Signatures" | ACTION/ (RESOLUTION) |
| III. | Reports | INFORMATION |
| | A. Timely Information from Board and Superintendent – Board President | |
| | B. School Reports (School Reports will be the First Meeting of the Month) | |
| IV. | Topics Not on the Agenda | |
| V. | General – Jim Coombs | INFORMATION |
| | No Items Except on Consent | |
| VI. | Business Services – David Bennett | |
| | A. Presentation of First Interim Report 2022/23 | INFORMATION/ ACTION |
| | B. Resolution 2022/23 No. #881 Approval of Authorization of Signatures | ACTION/ (RESOLUTION) |
| | C. Authorization to Utilize National Cooperative Purchasing Alliance Agreement with Howard Technology Solutions, a Division of Howard Industries, Inc., (RFP #11-15, Contract 01-45) for the Purchase of Electronic Display Technology at Meadow Green Elementary School. | ACTION |
| VII. | Human Resources – Jim Coombs | |
| | No Items Except on Consent | |
| VIII. | Education Services – Sheri McDonald | |

- A. Approval of Schoolwide Title I Programs for Macy Elementary School INFORMATION/
ACTION

IX. Administrative Services – Carl Erickson

No Items Except on Consent

X. Consent Calendar

Action by the Board in adoption of the “Consent Calendar” means that all items appearing in this section are adopted by one single motion, unless a Member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately. Generally, “Consent Calendar” items are enacted upon in one action to conserve time and permit focus on other-than-routine matters.

A. General – Jim Coombs

1. Approval of Consultant Agreement with Mrs. Sharon Hensley to Serve as the Coordinator, C.R.E.W Counseling and Psychologist Intern Program for the 2022-2023 School Year ACTION/
(RATIFICATION)
2. Approval of Consultant Agreement with Mr. Larry Costello to Provide After-School Coaching Services for the 2022/23 School Year ACTION
3. Approval of Agreement with Behavior and Education Inc., a Nonpublic Nonsectarian Agency, to Provide additional direct Behavioral Intervention Services for select district students for the 2022/2023 School Year ACTION/
(RATIFICATION)
4. Approval of Independent Contract with Dr. Robin Morris for an Independent Educational Evaluation (IEE) –Psycho-Educational Assessment for the 2022-2023 School Year ACTION/
(RATIFICATION)
5. Approval of Memorandum of Understanding (MOU) Between Lowell Joint School District and *Rancho Santiago Community College District, Santa Ana College* for the 2022/2023 School Year ACTION/
(RATIFICATION)
6. Approval of OCDE to Provide Electronic Document Management Service for the District per Agreement Number: 10002199 ACTION

B. Business Services – David Bennett

1. Purchase Order Report 2022/23 #5 ACTION/
(RATIFICATION)

2. Consolidated Check Register Listing Report 2022/23 #5 ACTION/
(RATIFICATION)
 3. Approval of Agreement with Whittier Union High School District
for Field Trip Transportation ACTION/
(RATIFICATION)
 4. Acceptance of Notice of Completion, Silver Creek Industries,
Inc. for the Purchase and Installation of Division of State
Architect (DSA) Approved Modular Buildings at Jordan
Elementary School ACTION
- C. Human Resources – Jim Coombs
1. Employer-Employee Relations/Personnel Report 2022/23 #5
Which Includes Hiring, Resignations, Contract Adjustments, and
Retirements for Certificated, Classified, and Confidential
Employees ACTION/
(RATIFICATION)
 2. Approval of the 2022-2023 Classified Management and the
2022-2033 Confidential Salary Schedule ACTION/
(RATIFICATION)
- D. Education Services – Sheri McDonald
1. Approval of Agreement #100002087 with Orange County
Department of Education ACTION
 2. Approval of Interagency Data Sharing Agreement #100002264
with Orange County Department of Education ACTION
 3. Approval of Consultant Agreement with Brennan Logan to be a
Choreographer for the Lowell Joint Youth Theater for the 2022-23
School Year ACTION
 4. Approval of Consultant Agreement with Marie Madeline Neavez
to be a Vocal Director for the Lowell Joint Youth Theater for the
2022/23 School Year ACTION
 5. Approval of Consultant Agreement with Tana Carmichael to be a
Costume Designer for the Lowell Joint Youth Theater for the
2022-23 School Year ACTION
 6. Approval of Consultant Agreement with Cristina Blevins to
Provide Administrative Support for the Early Learning Department
during the 2022/23 School Year ACTION
 7. Approval of Consultant Agreement with Jennifer Kinkel to ACTION/
(RATIFICATION)

Provide a Parent Presentation at Rancho Starbuck on December 5, 2022

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| 8. | Approval of Consultant Agreement with RMH Dance & Productions to Provide Audio and Lighting Services for Lowell Joint Youth Theatre Seussical Shows | ACTION/ (RATIFICATION) |
| 9. | Approval of Consultant Agreement with Nancy J. Kemp to Provide Consultation for Data Support at Rancho-Starbuck Intermediate School for the 2022/23 School Year | ACTION/ (RATIFICATION) |
| 10. | Approval of Affiliation Agreement with The Regents of the University of California | ACTION |
| 11. | Approval of Agreement with Fullerton Joint Union High School District Provision of Library Services, Effective July 1, 2022 through June 30, 2027 | ACTION/ (RATIFICATION) |
| XI. | Board Member/Superintendent Comments | INFORMATION |
| XII. | Adjournment | ADJOURNMENT |

Recess and/or closed session to be called at the discretion of the Board. Meetings of the Board shall adjourn at or before 11:00 p.m. unless approved by a majority vote of the Board.

Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office at 11019 Valley Home Avenue, Whittier, CA 90603, or (562) 902-4203 during normal business hours.

The next scheduled Lowell Joint School District Board of Trustees Meeting is Monday January 9, 2023.

Lowell Joint School District
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES REGULAR MEETING OF THE BOARD OF TRUSTEES
November 7, 2022.

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| Call to Order | President Salinas called the meeting to order at 6:30 p.m. at Lowell Joint School District, 11019 Valley Home Avenue, Whittier, CA 90603. |
| Topics Not on the Agenda | None. |
| Closed Session | President Salinas declared the meeting recessed to closed session at 6:31 p.m. |
| Call to Order | President Salinas reconvened the meeting to order at 7:30 p.m. |
| | The flag salute was led by Karen Shaw, Vice President, Board of Trustees |
| | Trustees Present: Melissa A. Salinas, Karen L. Shaw, Anastasia M. Shackelford, Anthony A. Zegarra |
| | Trustees Absent: None |
| | Staff Present: Jim Coombs, Superintendent of Schools, Andrea Reynolds, Assistant Superintendent of Administrative Services, Sheri McDonald, Assistant Superintendent of Educational Services, and David Bennett, Assistant Superintendent of Facilities and Operations |
| | Staff Absent: None |
| Reporting out Action (if any) Taken in Closed Session | This evening in closed session, the Board took action (4-0) to approve David Bennett, classified administrative employee in the position of Assistant Superintendent of Business Services, effective October 24, 2022 and directed the Superintendent or designee to execute the necessary documents. |
| Introductions and Welcome of Guests | President Salinas welcomed the guests in attendance, staff members present, Leslie Mangold, LJEAs lead negotiator. |
| Acknowledgement of Correspondence | None. |
| Approval of Agenda | It was moved, seconded, and carried by unanimous vote, (4 – 0) to approve the amended November 7, 2022, Board agenda. |
| Approval of Minutes | It was moved, seconded, and carried by unanimous vote, (4-0) to approve the minutes from the October 3, 2022, Regular Board Meeting. |
| Timely Information from Board and Superintendent – | Mr. Coombs said that they want to honor tonight someone who has decided to retire. “We have a gift on behalf of the board. I will say that I shared this in front of the |

Board President

entire district staff, when she took on the roll from Fullerton Elementary to here to be a CBO, if I had thought ahead it was probably not the right time to do that. We were three months away from going bankrupt as district; we were starting the great recession. Those are not times to be in charge of the money and finance. If we had gone into bankruptcy, the state would have appointed an outside judicator to monitor us for multiple years. Being willing to take on that task along with Patricia Howell was a labor of love. It is a huge task to put us in a position where we are stable and strong. I wasn't here but in retrospect that is a huge benefit for us and has to be a labor of love because most people would have bolted and run."

Mrs. Salinas said, "We go back to when I was at the D.O. and that was a tumultuous time and you brought light to it and got us through that. I just appreciated you and all of your years of service, how fiscally responsible you are and how you kept us on track. You are just a wonderful person and we have always had great conversations. We will miss you and thank you very much for serving in Lowell."

Mr. Zegarra said, "Andrea it is an honor to watch you work. You are the only CBO in the history of California to move from one county to another. It was awesome to watch that process happening and speak about that with other CBOs in the state."

Ms. Shaw mentioned, "She remembers meeting you sitting in the audience and watching you go through the slides on the budget thinking I am so impressed with her brain. All the numbers and being able to crunch the numbers and coming out ahead every time with the complications, that have faced have been truly remarkable. You are a remarkable woman and enjoy your retirement."

Mrs. Shackelford said, "First of all, loyalty, consistency, strength of character, these are all words that describe you. I have a tremendous amount of respect for the work that you do and for years, you were an unsung hero. Having to say no is not easy and you were vilified. You and Dr. Howell both were vilified as the result of it very unfairly, totally inappropriately and supremely undeserved. In my opinion, you are a hero. You are a giant amongst people who do your job better than anybody else I know and I am really sad that you are going to be going. The district is the better for you, having been a part of it. We would not be where we are today. That is not an understatement. That is the hard truth. I deeply, deeply appreciate everything that you have done. All of the heart and soul, energy and tears that you have put into this because it has not been easy. If you think of the things that you have done over the course of your time here, there has been huge challenges that you have overcome. From the beginning to two years ago when we changed over. It has not been smooth sailing and you have kept the boat afloat and you have kept us very fiscally savvy. That is a huge accomplishment and I am grateful from the bottom of my heart. Most importantly, you do a wonderful job of keeping your presentations appropriately short so we get all of the information that we need and I do not have to stay until midnight. Thank you for your respect of our time as well. You do a really good job of summarizing all of the things that are pertinent and get the message across in a clear, concise, beautiful way that makes it understandable for the lay person. I am really sad and happy for you at the same time. It is bittersweet. Thank you for your service and congratulations on the next phase of fun."

Ms. Reynolds said, "Thank you and give credit Darin Barber for the short presentations. He hammered that into me from the beginning."

Mrs. Salinas presented Ms. Reynolds with a retirement give from the Board of Trustees.

Ms. Reynolds thanked all with appreciation.

Recognition of the 2022
Classified Employee of the
Year and the 2023 Teacher
of the year

Mr. Coombs recognized Mrs. Katie Allsman as the 2023 Teacher of the year. He presented her with a jacket, business cards, brief case and stadium chair.

Mrs. Allsman said, "I am honored and blessed to be here this evening. I was very fortunate to have taught in the district for thirty years and touch the lives of over a thousand students who have been in my classroom. It wasn't by accident that I did this; it was just one part of filling God's purpose and mission in my life. When I came to the district there was a new administrative assistant and she hired me as a substitute when the district was on a hiring freeze. She wanted the practice. The district has provided the livelihood for my family as well as providing my own two children and currently my grandchild with a strong academic background as well as the importance of education, family and traditional values that the district stands for. Thank you for the opportunity and been an advocate of my students. I support the Lowell Joint way. I look forward to seeing what this next chapter has for me. As I stated earlier, I feel very honored and blessed to have received this recognition amongst all of the exceptional and talented teachers in the district. Thankyou.

Mr. Coombs recognized Veronica Martinez as the 2022 classified employee of the year and presented her with a jacket, business cards, brief case and stadium chair.

Mrs. Martinez said, "She is very humbled and honored both as a parent of the school district as she had all three of her girls go through Mrs. Palmer and Mrs. Allsman as their teacher. I started off as a room mom and little did I know that I would end up there. Thank you."

RECESS

President Salinas declared a recess at 7:48 p.m. President Salinas reopened the meeting at 7:50 p.m.

School Reports

Each Board member shared highlights of their respective schools.

Topics Not on the Agenda

Mr. Erickson, Meadow Green parent, spoke to the board of trustees about a student in his daughter's class.

Mrs. Susan Toice, Meadow Green First Grade Teacher, spoke about the space issues while Meadow Green is on the Maybrook campus during construction on the Meadow Green Campus.

Leslie Mangold, Meadow Green Third Grade Teacher, spoke about a shout out to the Lowell Joint food services department.

Establishment of December
12, 2022, as Annual
Organizational Meeting of
the Board of Trustees

It was moved, seconded, and carried by unanimous vote, (4-0) to approve Monday, December 12, 2022, at 7:30 p.m. be established as the Lowell Joint School District Annual Organizational meeting to be held in the Board Room, 11019 Valley Home Avenue, Whittier, and that the Superintendent or designee be authorized to execute all necessary documents.

- Resolution 2022/23 No. #878
Approval of Authorization of
Signatures
- It was moved, seconded, and carried by unanimous vote, (4-0) to adopt Resolution 2022/2023 No. 878 for Approval of Authorization of Signatures, stating that the following named person(s) be authorized to sign and/or electronically approve payments and documents related to Payroll, Purchase Orders, Contracts, Travel Reimbursement Requisitions, and Vendor Orders, as indicated, and that all previous authorization of signatures are rescinded Pursuant to provisions of Education Code sections 42630-34/85230-34, and that the Superintendent or designee be authorized to execute the resolution.
- Resolution 2022/23 No. #879
Authorization of Approval of
Vendor Claims/Orders
- It was moved, seconded, and carried by unanimous vote, (4-0) to adopt Resolution 2022/2023 No. #879 Regarding Authorization of Approval of Vendor Claims/Orders, the following named persons be authorized to approve vendor payments electronically effective October 24, 2022; and that all previous authorization of signatures are rescinded, when this authorization is exercised, the claims and orders have been ordered paid by said Board and have been processed pursuant to the provisions of Education Code sections 42630-34/85230-34, and that the Superintendent or designee be authorized to execute the resolution.
- Approval of Arts, Music and
Instructional Materials Block
Grant Plan
- It was moved, seconded, and carried by unanimous vote, (4-0) to approve the Arts, Music and Instructional Block Grant Plan, funds are allocated based on a per-unit basis using average daily attendance (ADA) as reported for the 2021-22 second principal apportionment formula with our apportionment being approximately \$1.9 million to be spent by June of 2026, and that the Superintendent or designee be authorized to execute all necessary documents.
- Resolution 2022/23 No. #880
Approval of CSPP Contract
and Authorization of
Signatures
- It was moved, seconded, and carried by unanimous vote, (4-0) to adopt Resolution 2022/2023 No. #880 for Approval of CSPP Contract and Authorization of Signatures, stating that the following named person(s) be authorized to sign and/or electronically approve contract documents related to the California State Preschool Program (CSPP) as indicated in contract number CSPP-2679, upon approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2022-2023, the necessary contract documents to receive funding will be completed and submitted to the California Department of Education, and that the Superintendent or designee be authorized to execute the resolution.
- Approval of Deductive
Change Order No. 2 from
Erickson Hall
Construction for Jordan
Elementary School Project
- It was moved, seconded, and carried by unanimous vote, (4-0) to approve the Deductive Change Order No. 2, Erickson Hall Construction Company, Lease-Leaseback General Contractor, Jordan Elementary School, effective November 8, 2022, not to exceed (\$44,115.00), (21.0-00000-0-00000-85000-6230-0040000) Measure LL (21.0 Bond Fund), and that the Superintendent or designee be authorized to execute all necessary documents.
- Approval of Change Orders
No. 5, No. 8 & No. 9 with
Silver Creek Industries for
- It was moved, seconded, and carried by unanimous vote, (4-0) to approve the ratified Change Order No. 5, No. 8, and No. 9 with Silver Creek Industries for the Modular Building Project at Jordan Elementary School, effective November 8,

| | |
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| Material and Labor for Additional Work Performed on the Modular Building Project at Jordan Elementary School | 2022, not to exceed \$7,092.28 (21.0-00000-0-00000-85000-6230-0000400), Measure LL, (21.0 Bond Fund), and that the Superintendent or designee be authorized to execute all necessary documents. |
| Ratification of Agreement with Dave Bang Associates, Inc. for the Purchase of Outdoor Tables and Umbrellas at Jordan Elementary School | It was moved, seconded, and carried by unanimous vote, (4-0) to approve the ratified agreement with Dave Bang Associates, Inc., for the Purchase of Outdoor Tables and Umbrellas for Jordan Elementary School, with a financial impact of \$20,981.05, funding source is Fund 21.0 Special Reserve for Capital Outlay Projects, and that the Superintendent or designee be authorized to execute all necessary documents. |
| Ratification of Agreement with GovConnect, Inc. for the Purchase of Classroom Monitors at Jordan Elementary School | It was moved, seconded, and carried by unanimous vote, (4-0) to approve the ratified agreement with GovConnect Inc. for the purchase of classroom monitors for Jordan elementary school, with a financial impact of \$5,295.37, funding source is of Measure LL General Obligation Fund, and that the Superintendent or designee be authorized to execute all necessary documents. |
| Approval of Piggyback Contract with Elite Modular Leasing & Sales, Inc. for the Purchase, Lease, Relocation, Dismantling, and Removal of Division of the State Architect (DSA) Approved Portable Buildings | It was moved, seconded, and carried by unanimous vote, (4-0) to approve the Piggyback Contract with Elite Modular Leasing & Sales, Inc. for the Purchase, Lease, Relocation, Dismantling, and Removal of Division of the State Architect (DSA) Approved Portable Buildings for an amount not to exceed \$160,000.00, funding source is Measure LL General Obligation Fund – Fund 21.0, and that the Superintendent or designee be authorized to execute all necessary documents. |
| Developer Fee Report | Mr. David Bennett, Assistant Superintendent of Facilities and Operations presented the 2021-2022 Capital Facilities Report, which included the Summary of Developer Fees. The full presentation is available to the public on the Lowell Joint website. |
| Facilities Presentation | Mr. David Bennett, Assistant Superintendent of Facilities and Operations presented a Facilities Presentation of the 2018 General Obligation Bond Authorization, Measure LL, update to the Board of Trustees. The full presentation and live site video are available to the public on the Lowell Joint website. |
| Consent Calendar | It was moved, seconded, and carried by a unanimous vote, (4 – 0), to approve/ratify the following items, under a consent procedure. |
| Approval of Independent Contract with Creative Solutions for Hope/ Dr. Asha Bhakta for an Independent Educational Evaluation (IEE) | Approved the independent consultant agreement with Creative Solutions for Hope - Dr. Asha Bhakta for an Independent Educational Evaluation (IEE)- Functional Behavior Assessment (FBA) for the 2022-2023 School Year, for an estimated cost not to exceed \$5,000.00, to be paid from resource 6500- Special Education Funds, and that the Superintendent or designee be authorized to execute the agreement. |

-Functional Behavior
Assessment (FBA) for the
2022-2023 School Year

Approval of Independent
Contract with Dr. Robin
Morris for an Independent
Educational Evaluation (IEE)
-Psycho-Educational
Assessment for the 2022-2023
School Year

Approval of the Ratified
Memorandum of
Understanding With Walnut
Valley Consortium Induction
Program, Effective July 1,
2022 through June 30, 2023

Authorization to Utilize
NASPO ValuePoint
Cooperative Purchasing
Program, as part of the
Minnesota Master Agreement
No. MNWNC-115 and
MNWNC-113, with
corresponding California
Participating Addendum
Number 7-15-70-34-001 for
the Purchase of computer
equipment

Approval of Agreement with
Mary Kay Gallagher,
Gallagher Pediatric Therapy,
a Nonpublic Nonsectarian
Agency, to Provide
Occupational Therapy
Services for a district student
placed at Sussman Middle
School for the 2022/2023
School Year

Approval of Agreement with
Mary Kay Gallagher,
Gallagher Pediatric Therapy,
a Nonpublic Nonsectarian

Approved the independent consultant agreement with Dr. Robin Morris for an Independent Educational Evaluation (IEE)- Psycho-Educational Assessment for the 2022-2023 School Year, for an estimated cost not to exceed \$5,000.00, to be paid from resource 6500- Special Education Funds, and that the Superintendent or designee be authorized to execute the agreement.

Approved the ratified Memorandum of Understanding with Walnut Valley Consortium Induction Program, effective July 1, 2022 through June 30, 2023, at a cost of \$2500 per qualified teacher to the district, or \$2000 to the mentor teacher from a neighboring district, to be paid from the General Fund/Educator Effectiveness Grant, and that the Superintendent or designee be authorized to execute the necessary documents.

Approved the authorization to utilize the NASPO contract for computer purchasing, not to exceed \$15,000, and that the Superintendent or designee be authorized to execute the necessary documents.

Approved the agreement with Mary Kay Gallagher, Gallagher Pediatric Therapy, a nonpublic nonsectarian agency, to provide Occupational Therapy Services for a district student placed at Sussman Middle School for the 2022/2023 school year, at the rate of \$94.85 per hour, not to exceed \$5,000.00 and the Superintendent or designee be authorized to execute the agreement.

Approved the agreement with Mary Kay Gallagher, Gallagher Pediatric Therapy, a nonpublic nonsectarian agency, to provide direct physical therapy services and physical therapy evaluative services for assessments for the 2022/2023 School Year, at the rate of \$89.31 per hour, not to exceed \$20,000.00, and that the Superintendent

Meeting of the Board of Trustees

November 7, 2022

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Agency, to provide direct physical therapy services and physical therapy evaluative services for assessments for the 2022/2023 School Year

or designee be authorized to execute the agreement.

Purchase Order Listing Report/Check Register 2022/2023 #4

Approved the Purchase Order Listing Report/Check Register 2022/2023 #4, issued September 1, 2022, through September 30, 2022, as attached, and that the Superintendent or designee be authorized to execute the necessary documents.

Consolidated Check Register Listing Report 2022/2023 #4

Approved the Consolidated Check Register Listing Report 2022/2023 #4, issued September 1, 2022, through September 30, 2022, as attached, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Agreement with Colleen Patterson for Specialized Consulting Services

Approved the agreement with Colleen Patterson, not to exceed one hundred (100) hours (\$12,500), and that the Superintendent or designee be authorized to execute the necessary documents

Approval of Agreement with Shaw HR Consulting, Inc. for Specialized Consulting Services

Approved the agreement with Shaw HR Consulting, Inc., not to exceed \$15,000, and that the Superintendent or designee be authorized to execute the necessary

Employer-Employee Relations/Personnel Report 2022/2023 #4 Which Includes Hiring, Resignations, Contract Adjustments, and Retirements for Certificated, Classified, and Confidential Employees Approval of the Classified Management Salary Schedule and Updated Job Descriptions

Ratified Employer-Employee Relations/Personnel Report 2022/23 #4, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.

Approval of the Classified Management Salary Schedule and Updated Job Descriptions

Approved the Classified Management Salary Schedule and updated job descriptions, effective October 24, 2022, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Consultant Agreement with RMH Dance & Productions to Provide Audio and Lighting Services for Lowell Joint Youth Theatre Seussical Shows

Approved the consultant agreement with RMH Dance & Productions to provide audio and lighting services for the Seussical Shows at Jordan and Olita on October 28, 29 & 30, 2022, and that the Superintendent or designee be authorized to execute the necessary documents.

Enterprises Inc., dba Quiel

Approved a Notice of Completion, Tricore Enterprises Inc., dba Quiel School Signs,

School Signs for Marquee Installation at Macy Elementary

Macy Elementary, \$32,857, and that the Superintendent or designee be authorized to execute the necessary documents.

Acceptance of Notice of Completion, Tricore Enterprises Inc., dba Quiel School Signs for Marquee Installation at Olita Elementary

Approved a Notice of Completion, Tricore Enterprises Inc., dba Quiel School Signs, Olita Elementary, \$32,857, and that the Superintendent or designee be authorized to execute the necessary documents.

Acceptance of Notice of Completion, Tricore Enterprises Inc., dba Quiel School Signs for Marquee Installation at Rancho Starbuck Intermediate School

Approved a Notice of Completion, Tricore Enterprises Inc., dba Quiel School Signs, Rancho Starbuck Intermediate School, \$20,682, and that the Superintendent or designee be authorized to execute the necessary documents.

Board Member/Superintendent Comments

Mrs. Shackelford mentioned that she recently returned from the California Math Conference and was impressed with the presentation that were available for K-6 grades and thought it would be wonderful for the elementary teachers to send representatives to the following year.

Mr. Coombs thanked Ms. Andrea Reynolds for her work and dedication to Lowell Joint School District and wished her well in her retirement.

Adjournment

President Salinas adjourned the meeting at 8:56 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Date Approved:






Clerk/President/Secretary to the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT.

RESOLUTION 2022/2023 NO. #878

AUTHORIZATION OF GROUP SIGNATURES

I, Anastasia Shackelford, Clerk of the governing Board of the above named School District of Orange County, California, hereby certify that the said Board at a regular/special meeting thereof, held on the 7th day of November 2022, adopted by a majority vote of said Board, a board action/resolution that the following named persons be authorized to sign and/or **electronically** approve payments and documents related to Payroll, Purchase Orders, Contracts, Travel Reimbursement Requisitions, and Vendor Orders, as indicated, and that all previous authorization of signatures are rescinded. This resolution further states that the authorization is subject to the following provisions:

| NAME TYPED | SIGNATURE | AUTHORIZED TO APPROVE | | | | |
|-----------------|---|-----------------------|-----------------------|-----------------|-----------|-----------------------|
| | | PAYROLL DOCUMENTS | VENDOR PAYMENT ORDERS | PURCHASE ORDERS | CONTRACTS | TRAVEL REIMBURSEMENTS |
| Jim Coombs |  | X | X | X | X | X |
| Andrea Reynolds |  | X | X | X | X | X |
| Sheri McDonald |  | | X | X | X | X |
| Chelle Price |  | X | X | | X | X |
| David Bennett |  | X | X | X | X | X |

Pursuant to provisions of Education Code sections 42630-34/85230-34.

In witness whereof, I have hereunto set my hand this 7th day of November 2022.



Anastasia Shackelford, Clerk of the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT

RESOLUTION 2022/2023 NO. #879

**AUTHORIZATION OF APPROVAL OF
VENDOR CLAIMS/ORDERS**

I, Anastasia Shackelford, Clerk of the Governing Board of the Lowell Joint School District, hereby certify that the said Board at a regular/special meeting thereof, held on the 7th day of November 2022, adopted by a majority vote of said Board, a board action/resolution stating that the following the following named person(s) be authorized to approve vendor payments **electronically** effective October 24, 2022; and that all previous authorizations for approval are rescinded. This board action/resolution further states that when this authorization is exercised, the claims and orders have been ordered paid by said Board and have been processed pursuant to the provisions of Education Code sections 42630-34/85230-34.

TYPED NAME

SIGNATURE

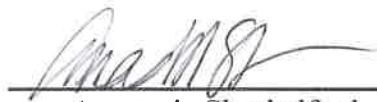
David Bennett



Chelle Price



In witness whereof, I have hereunto set my hand this 7th day of November 2022.


Anastasia Shackelford, Clerk of the Board of Trustees

Art, Music, & Instructional Materials Block Grant 2022-2026

General Information from the California Department of Education

Funding Profile: The governing board or body of each school district, county office of education, or charter school receiving funds shall discuss and approve a plan for the expenditure of funds received at a regularly scheduled public meeting. It is the intent of the Legislature that each school district, county office of education, or charter school expend funds consistent with their approved plan. Program requirements are not waivable.

Allocation Formula: Funds are allocated on a per-unit basis using average daily attendance (ADA) as reported for the 2021-22 second principal apportionment; ADA for state special schools shall be deemed to be 97 percent of the enrollment as reported in the California Longitudinal Pupil Achievement Data System as of the 2021-22 Fall 1 Submission.

Other: Funds are available for encumbrance through the 2025-26 fiscal year. Local educational agencies are encouraged to proportionally use resources for purposes identified in Section 134(a)(1)-(5), and to **support arts and music education programs**. Standards-aligned instructional materials include, but is not limited to books for school and classroom libraries.

Art, Music, and Instructional Materials Block Grant criteria:

- (1) obtaining standards-aligned professional development and instructional materials for specified subject areas;
- (2) obtaining professional development and instructional materials for improving school climate;
- (3) developing diverse, culturally relevant and multilingual school library book collections;
- (4) operational costs, including retirement and health care cost increases; and
- (5) COVID-19-related costs necessary to keep pupils and staff safe and schools open for in-person instruction.

Standards-Aligned Instructional Materials and Professional Development in Nine Subject Areas

Section 134(a)(1) allows for the acquisition of standards-aligned instructional materials and professional development in ten specified subject areas:

- Visual and performing arts
- World languages
- Mathematics
- Science, including environmental literacy (added during the AB 185 revisions)
- English language arts, including early literacy
- Ethnic Studies
- Financial literacy, including the content specified in Education Code Section 51284.5
- Media literacy
- Computer Science
- History-Social Science (Added during the AB 185 revisions)

Art, Music, & Instructional Materials Block Grant 2022-2026

Improving School Climate

Section 134(a)(2) allows for obtaining instructional materials and professional development aligned to best practices for improving school climate, including training on de-escalation and restorative justice strategies, asset-based pedagogies, antibias, transformative social-emotional learning, media literacy, digital literacy, physical education, and learning through play.

Diverse, Culturally Relevant, and Multilingual Libraries

Section 134(a)(3) allows for developing diverse book collections and obtaining culturally relevant texts, in both English and pupils' home languages, to support pupils' independent reading. That section also notes that it is the Legislature's intent "that these book collections and culturally relevant texts be used to provide support for pupils through the establishment of site-based school and classroom libraries that are culturally relevant to pupils' home and community experiences and be available in English, pupils' home language, or a combination of more than one language."

Lowell Joint Youth Theater

| Description | Planned Expenses |
|---|---|
| One-time expenses for lighting, sound, and other equipment for performances. | \$180,000 |
| Stipends for staff and various contractors for costuming, sound, and other production related services. | \$50,000 x 4 years = \$200,000 |
| Transportation costs for rehearsals at Rancho Starbuck. | \$12,500 x 4 years = \$50,000 |
| Supplies for performances including licensing fees, costumes, and props | \$12,500 x 4 years = \$50,000 |
| Program supplies for office and marketing | \$10,000 x 4 years = \$40,000 |
| | |
| | Projected Total in this Area = \$520,000 |

Standards Aligned Instruction

| Description | Planned Expenses |
|--|--|
| Provide additional professional development in state standards . This includes ongoing support for Thinking Maps and Write from the Beginning to support literacy development across all subject areas. Some of the specific professional development targeting STEAM is included under the section for Goal 5 of the LCAP. | Training, substitutes, and resources \$50,000 |

Art, Music, & Instructional Materials Block Grant 2022-2026

| | |
|---|--|
| <p>Ongoing training and support for working with English learners including materials, intervention supports, and the ELD standards. This includes support for the Dual Language program and Project GLAD.</p> <p>Teachers will collaborate regularly to monitor student progress, dialogue about best practices, and design intervention programs.</p> | <p>Training, substitutes, possible consultants, and resources</p> <p>Substitutes and resources</p> <p>\$10,000</p> <p>\$25,000</p> |
| <p>Ongoing training and/or support for best practices, including but not limited to:</p> <ul style="list-style-type: none"> -Visible Learning -Professional Resources -Explicit Direct Instruction (EDI) -Guided Language Acquisition Design (Project GLAD) -MTSS Network -Thinking Maps -Write from the Beginning -iReady -Universal Design for Learning -GATE <p>Adoption of standards-based materials and support for current adopted materials</p> | <p>Training, substitutes, possible consultants, and resources</p> <p>This includes the TMLC: Thinking Maps Learning Community platform to support teacher networking on this initiative (3 years at 30K each year)</p> <p>Math adoption in 2023-2024</p> <p>Purchase of additional existing materials</p> <p>\$950,000</p> |
| <p>Projected Total in this Area</p> <p>\$1,200,000</p> | |
| <p>Professional Development for School Climate</p> | |
| <p>Description</p> <p>Additional training in ABA for staff as a primary goal to re-engage students in meaningful learning opportunities by providing intervention for behavior, mental health, and other nonacademic barriers to learning.</p> <p>Professional development for staff on PBIS, trauma-informed practice, and social emotional learning. This includes counseling and psych interns that push into classrooms to provide support in these areas.</p> | <p>Planned Expenses</p> <p>Consultant fees, substitute costs, and or additional paid hours for training after school</p> <p>\$40,000</p> <p>Costs for registration and substitutes. Additional costs for this are included as part of the LCAP under the Multi-Tiered System of Support goal.</p> <p>\$50,000</p> |

Art, Music, & Instructional Materials Block Grant 2022-2026

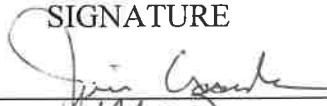
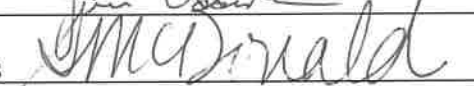
| | Projected Total in this Area | \$90,000 |
|--|---|--------------------|
| Diverse, culturally relevant, and multilingual school libraries | | |
| Description | Planned Expenses | |
| Refresh of existing titles and approval of new titles for all school libraries | \$50,000 | |
| Multilingual books for the Dual Immersion program | \$10,000 | |
| | Projected Total in this Area | \$60,000 |
| Orchestra (After School Program) | | |
| Description | Planned Expenses | |
| Strings program for after school for students receiving scholarships based on eligibility criteria under Expanded Learning Opportunities Program (ELO-P) | \$14,412.75 X 4 years = \$57,651 | |
| | TOTAL: | \$1,927,651 |

LOWELL JOINT SCHOOL DISTRICT

RESOLUTION 2022/23 NO. 880

RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LOWELL JOINT SCHOOL DISTRICT
OF LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,
CERTIFYING THE APPROVAL OF THE GOVERNING BOARD TO ENTER INTO THIS
TRANSACTION WITH THE CALIFORNIA DEPARTMENT OF EDUCATION FOR THE
PURPOSE OF PROVIDING CHILD CARE AND DEVELOPMENT SERVICES AND TO
AUTHORIZE THE DESIGNATED PERSONNEL TO SIGN CONTRACT DOCUMENTS
FOR FISCAL YEAR 2022-2023.

BE IT RESOLVED that the Governing Board of the Lowell Joint School District authorizes entering into local agreement number CSPP-2679 and that the person/s who is/are authorized to sign the transaction for the Governing Board.

| NAME | TITLE | SIGNATURE |
|-----------------------|---|---|
| <u>Jim Coombs</u> | <u>Superintendent of Schools</u> |  |
| <u>Sheri McDonald</u> | <u>Assistant Superintendent of Educational Services</u> |  |

State of California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular board meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

PASSED, APPROVED AND ADOPTED this 7th day of November, 2022, by the following vote:

AYES: Melissa Salinas, Karen Shaw, Anastasia Shackelford, Anthony Zegarra

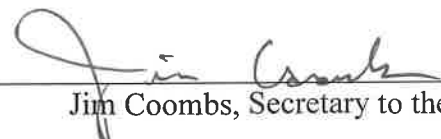
NOES: None

ABSTAIN: None

ABSENT: None

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 7th day of November, 2022, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 7th day of November, 2022.



Jim Coombs, Secretary to the Board of Trustees



Erickson-Hall Construction Co.
 500 Corporate Drive
 Escondido, California 92029
 Phone: (760) 796-7700
 Fax: (760) 796-7750

Lowell Joint SD

PCCO #002

OCT 23 2022

RECEIVED

Project: 4109 - Jordan ES - HVAC & Roof Project
 10654 Jordan Road
 Whittier, California 90603

Prime Contract Change Order #002: Crediting Contingencies and Allowances

| | | | |
|------------------------------|---|----------------------|---|
| TO: | Lowell Joint School District 11537 Grovedale Dr. Whittier, California 90604 | FROM: | Erickson-Hall Construction Co 500 Corporate Drive Escondido, California 92029 |
| PCCO NUMBER/REVISION: | 002 / 0 | CONTRACT FOR: | 4109:Jordan ES - HVAC & Roof Project Prime Contract |

| | |
|---------------------------------|------------------------------------|
| DATE CREATED: 10/24/2022 | SUBMITTED DATE: |
| SCHEDULE IMPACT: 0 days | TOTAL AMOUNT: (\$44,115.00) |

DESCRIPTION:
Crediting Contingencies and Allowances
 The following pricing is for crediting the construction contingency, errors and omission contingency and the roof repair allowance for the Jordan ES project.

ATTACHMENTS:

Potential Change Orders in this Change Order

| PCO # | Title | Schedule Impact | Amount |
|---------------|--|-----------------|----------------------|
| 078 | Crediting Contingencies and Allowances | | \$-44,115.00 |
| Total: | | | \$(44,115.00) |

| | |
|---|------------------|
| The original (Contract Sum) | \$8,520,692.00 ✓ |
| Net change by previously authorized Change Orders | \$346,056.00 ✓ |
| The contract sum prior to this Change Order was | \$8,866,748.00 ✓ |
| The contract sum would be changed by this Change Order in the amount of | (\$44,115.00) ✓ |
| The new contract sum including this Change Order will be | \$8,822,633.00 ✓ |

Execution of this Potential Change Order will revise the contract value as indicated and will change the contract duration by 0 days.

Ghataode Bannon Architects
 760 W 16th Street Unit B
 Costa Mesa, California 92627

Lowell Joint School District
 11537 Grovedale Dr.
 Whittier, California 90604

Erickson-Hall Construction Co
 500 Corporate Drive
 Escondido, California 92029

 SIGNATURE DATE

 SIGNATURE DATE

10/25/22

 SIGNATURE DATE

TO OWNER/CLIENT:
 Lowell Joint School District
 11537 Grovedale Dr.
 Whittier, California 90604

PROJECT:
 Jordan ES - HVAC & Roof Project
 10654 Jordan Road
 Whittier, California 90603

FROM CONTRACTOR:
 Erickson-Hall Construction Co
 500 Corporate Drive
 Escondido, California 92029

VIA ARCHITECT/ENGINEER:
 Ghataoade Bannon Architects
 760 W 16th Street Unit B
 Costa Mesa, California 92627

CONTRACT FOR: Jordan ES - HVAC & Roof Project Prime Contract

APPLICATION NO.: 17
PERIOD: 10/01/22 - 10/31/22
PROJECT NO.: 4109
CONTRACT DATE: 5/7/2021
DSA APPLICATION NO.: 03-121043
PURCHASE ORDER NO.: R99B0010

DISTRIBUTION TO:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.
CONTRACTOR: Erickson-Hall Construction Co

1. Original Contract Sum \$8,520,692.00
2. Net change by change orders \$346,056.00
3. Contract Sum to date (Line 1 ± 2) \$8,866,748.00
4. Total completed and stored to date (Column G on detail sheet)
5. Retainage:
 - a. 5.00% of completed work \$441,131.69
 - b. 0.00% of stored material \$0.00
- Total retainage \$441,131.69
6. Total earned less retainage (Line 5a + 5b or total in column I of detail sheet) \$8,381,501.31
7. Less previous certificates for payment (Line 6 from prior certificate)
8. Current payment due: \$8,260,520.09
9. Balance to finish, including retainage (Line 3 less Line 6) \$120,981.22
- \$485,246.69**

| CHANGE ORDER SUMMARY | | ADDITIONS | DEDUCTIONS |
|--|--|--------------|------------|
| Total changes approved in previous months by Owner/Client: | | \$346,056.00 | \$0.00 |
| Total approved this month: | | \$0.00 | \$0.00 |
| Totals: | | \$346,056.00 | \$0.00 |
| Net change by change orders: | | \$346,056.00 | |

In order to protect our clients, Erickson-Hall Construction does not accept electronic payment. Should you receive email or any other form of communication from us asking for payment electronically it is fraudulent and should be ignored. Should this occur, please call Erickson Hall Construction CFO David Jeffrey directly @ 760-796-7700 to report the matter.

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

Contractor's signed Certification is attached.

Use Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 17

APPLICATION DATE: 10/20/2022

PERIOD: 10/01/22 - 10/31/22

Contract Lines

| ITEM NO. | DESCRIPTION OF WORK | C SCHEDULED VALUE | D WORK COMPLETED | | E THIS PERIOD | F MATERIALS PRESENTLY STORED (NOT IN D OR E) | G TOTAL COMPLETED AND STORED TO DATE (D + E + F) | H BALANCE TO FINISH (C - G) | I RETAINAGE |
|----------|--|----------------------|-----------------------------------|-------------|------------------|---|---|--------------------------------|----------------|
| | | | FROM PREVIOUS APPLICATION (D + E) | | | | | | |
| 1 | Bond | \$78,604.00 | \$78,604.00 | \$0.00 | \$0.00 | \$0.00 | \$78,604.00 | \$0.00 | \$3,930.20 |
| 2 | Insurances | \$78,604.00 | \$78,604.00 | \$0.00 | \$0.00 | \$0.00 | \$78,604.00 | \$0.00 | \$3,930.20 |
| 3 | Fee (% Of Project Completion) | \$356,481.00 | \$345,786.57 | \$10,694.43 | \$10,694.43 | \$0.00 | \$356,481.00 | \$0.00 | \$17,824.03 |
| 4 | General Conditions (% Of Project Comp) | \$909,774.00 | \$882,480.78 | \$27,293.22 | \$27,293.22 | \$0.00 | \$909,774.00 | \$0.00 | \$45,488.69 |
| 5 | Preconstruction Services | \$30,000.00 | \$30,000.00 | \$0.00 | \$0.00 | \$0.00 | \$30,000.00 | \$0.00 | \$1,500.00 |
| 6 | Construction Contingency | \$382,165.00 | \$380,031.00 | \$0.00 | \$0.00 | \$0.00 | \$380,031.00 | \$2,134.00 | \$19,001.55 |
| 7 | Errors and Omissions Contingency | \$382,165.00 | \$255,494.00 | \$89,361.00 | \$89,361.00 | \$0.00 | \$344,855.00 | \$37,310.00 | \$17,242.75 |
| 8 | DSA Comment Contingency | \$76,433.00 | \$76,433.00 | \$0.00 | \$0.00 | \$0.00 | \$76,433.00 | \$0.00 | \$3,821.65 |
| 9 | Gas Line Contingency | \$36,625.00 | \$36,625.00 | \$0.00 | \$0.00 | \$0.00 | \$36,625.00 | \$0.00 | \$1,831.25 |
| 10 | Roof Repair Allowance | \$28,800.00 | \$24,129.00 | \$0.00 | \$0.00 | \$0.00 | \$24,129.00 | \$4,671.00 | \$1,206.45 |
| 11 | IDF Repull | \$20,000.00 | \$20,000.00 | \$0.00 | \$0.00 | \$0.00 | \$20,000.00 | \$0.00 | \$1,000.00 |
| 12 | Mobilization | \$10,250.00 | \$10,250.00 | \$0.00 | \$0.00 | \$0.00 | \$10,250.00 | \$0.00 | \$512.50 |
| 13 | Lumber Submittals | \$5,000.00 | \$5,000.00 | \$0.00 | \$0.00 | \$0.00 | \$5,000.00 | \$0.00 | \$250.00 |
| 14 | Lumber and Hardware Delivery | \$118,658.00 | \$118,658.00 | \$0.00 | \$0.00 | \$0.00 | \$118,658.00 | \$0.00 | \$5,932.90 |
| 15 | Electrical Submittals | \$21,500.00 | \$21,500.00 | \$0.00 | \$0.00 | \$0.00 | \$21,500.00 | \$0.00 | \$1,075.00 |
| 16 | HVAC Submittals | \$6,000.00 | \$6,000.00 | \$0.00 | \$0.00 | \$0.00 | \$6,000.00 | \$0.00 | \$300.00 |
| 17 | Package Unit Delivery | \$96,250.00 | \$96,250.00 | \$0.00 | \$0.00 | \$0.00 | \$96,250.00 | \$0.00 | \$4,812.51 |
| 18 | Mechanical Curb Delivery | \$15,325.00 | \$15,325.00 | \$0.00 | \$0.00 | \$0.00 | \$15,325.00 | \$0.00 | \$766.25 |
| 19 | Roofing Submittals | \$19,800.00 | \$19,800.00 | \$0.00 | \$0.00 | \$0.00 | \$19,800.00 | \$0.00 | \$990.00 |
| 20 | Move Furniture | \$32,500.00 | \$32,500.00 | \$0.00 | \$0.00 | \$0.00 | \$32,500.00 | \$0.00 | \$1,625.00 |
| 21 | Final Clean | \$23,960.00 | \$23,960.00 | \$0.00 | \$0.00 | \$0.00 | \$23,960.00 | \$0.00 | \$1,198.00 |
| 22 | Fire Alarm Testing | \$2,500.00 | \$2,500.00 | \$0.00 | \$0.00 | \$0.00 | \$2,500.00 | \$0.00 | \$125.00 |
| 23 | Closeout | \$5,518.00 | \$5,518.00 | \$0.00 | \$0.00 | \$0.00 | \$5,518.00 | \$0.00 | \$275.91 |
| 24 | SITE AND UNDERGROUND UTILITIES | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 25 | Utility Locating | \$9,600.00 | \$9,600.00 | \$0.00 | \$0.00 | \$0.00 | \$9,600.00 | \$0.00 | \$480.00 |
| 26 | Survey | \$35,279.00 | \$35,279.00 | \$0.00 | \$0.00 | \$0.00 | \$35,279.00 | \$0.00 | \$1,763.95 |
| 27 | Demo Existing Concrete | \$91,340.00 | \$91,340.00 | \$0.00 | \$0.00 | \$0.00 | \$91,340.00 | \$0.00 | \$4,567.00 |
| 28 | Rough Grade | \$45,008.00 | \$45,008.00 | \$0.00 | \$0.00 | \$0.00 | \$45,008.00 | \$0.00 | \$2,250.40 |
| 29 | UG Electrical Material | \$115,263.00 | \$115,263.00 | \$0.00 | \$0.00 | \$0.00 | \$115,263.00 | \$0.00 | \$5,763.15 |
| 30 | Feeder Material | \$70,873.00 | \$70,873.00 | \$0.00 | \$0.00 | \$0.00 | \$70,873.00 | \$0.00 | \$3,543.65 |
| 31 | Gear Delivery | \$52,000.00 | \$52,000.00 | \$0.00 | \$0.00 | \$0.00 | \$52,000.00 | \$0.00 | \$2,600.00 |
| 32 | Electrical Trenching | \$95,000.00 | \$95,000.00 | \$0.00 | \$0.00 | \$0.00 | \$95,000.00 | \$0.00 | \$4,750.00 |
| 33 | UG Conduit Install | \$72,560.00 | \$72,560.00 | \$0.00 | \$0.00 | \$0.00 | \$72,560.00 | \$0.00 | \$3,628.00 |
| 34 | Backfill and Compaction for Electrical | \$35,200.00 | \$35,200.00 | \$0.00 | \$0.00 | \$0.00 | \$35,200.00 | \$0.00 | \$1,760.00 |

| A ITEM NO. | B DESCRIPTION OF WORK | C SCHEDULED VALUE | | D WORK COMPLETED | | E THIS PERIOD | F MATERIALS PRESENTLY STORED (NOT IN D OR E) | G TOTAL COMPLETED AND STORED TO DATE (D + E + F) | | H BALANCE TO FINISH (C - G) | I RETAINAGE |
|---------------|---|-----------------------------------|--------|---------------------|--------|------------------|---|---|---------|--------------------------------|----------------|
| | | FROM PREVIOUS APPLICATION (D + E) | | % (G / C) | | | | | | | |
| 35 | Pull New Feeders | \$16,625.00 | \$0.00 | \$16,625.00 | \$0.00 | \$0.00 | \$0.00 | \$16,625.00 | 100.00% | \$0.00 | \$831.25 |
| 36 | Pull UG Fire Alarm | \$13,000.00 | \$0.00 | \$13,000.00 | \$0.00 | \$0.00 | \$0.00 | \$13,000.00 | 100.00% | \$0.00 | \$650.00 |
| 37 | Site Plumbing Material | \$52,200.00 | \$0.00 | \$52,200.00 | \$0.00 | \$0.00 | \$0.00 | \$52,200.00 | 100.00% | \$0.00 | \$2,610.00 |
| 38 | Trenching for UG Plumbing | \$68,553.00 | \$0.00 | \$68,553.00 | \$0.00 | \$0.00 | \$0.00 | \$68,553.00 | 100.00% | \$0.00 | \$3,427.65 |
| 39 | UG Plumbing Installation | \$77,800.00 | \$0.00 | \$77,800.00 | \$0.00 | \$0.00 | \$0.00 | \$77,800.00 | 100.00% | \$0.00 | \$3,890.00 |
| 40 | Backfill and Compaction for UG Plumbing | \$37,900.00 | \$0.00 | \$37,900.00 | \$0.00 | \$0.00 | \$0.00 | \$37,900.00 | 100.00% | \$0.00 | \$1,895.00 |
| 41 | Fine Grade for Concrete | \$65,079.00 | \$0.00 | \$65,079.00 | \$0.00 | \$0.00 | \$0.00 | \$65,079.00 | 100.00% | \$0.00 | \$3,253.97 |
| 42 | Form and Rebar Curbs | \$35,060.00 | \$0.00 | \$35,060.00 | \$0.00 | \$0.00 | \$0.00 | \$35,060.00 | 100.00% | \$0.00 | \$1,753.00 |
| 43 | Pour Curbs | \$80,530.00 | \$0.00 | \$80,530.00 | \$0.00 | \$0.00 | \$0.00 | \$80,530.00 | 100.00% | \$0.00 | \$4,026.51 |
| 44 | Concrete Forming and Rebar | \$68,950.00 | \$0.00 | \$68,950.00 | \$0.00 | \$0.00 | \$0.00 | \$68,950.00 | 100.00% | \$0.00 | \$3,447.50 |
| 45 | Concrete Flatwork Pour | \$130,560.00 | \$0.00 | \$130,560.00 | \$0.00 | \$0.00 | \$0.00 | \$130,560.00 | 100.00% | \$0.00 | \$6,528.00 |
| 46 | Retaining Wall Form and Rebar | \$57,800.00 | \$0.00 | \$57,800.00 | \$0.00 | \$0.00 | \$0.00 | \$57,800.00 | 100.00% | \$0.00 | \$2,890.00 |
| 47 | Retaining Wall Pour | \$85,006.00 | \$0.00 | \$85,006.00 | \$0.00 | \$0.00 | \$0.00 | \$85,006.00 | 100.00% | \$0.00 | \$4,250.30 |
| 48 | Form and Rebar Sidewalks and Ramps | \$70,150.00 | \$0.00 | \$70,150.00 | \$0.00 | \$0.00 | \$0.00 | \$70,150.00 | 100.00% | \$0.00 | \$3,507.50 |
| 49 | Pour Sidewalks and Ramps | \$135,060.00 | \$0.00 | \$135,060.00 | \$0.00 | \$0.00 | \$0.00 | \$135,060.00 | 100.00% | \$0.00 | \$6,753.00 |
| 50 | Grade for Asphalt Fire Lane | \$25,000.00 | \$0.00 | \$25,000.00 | \$0.00 | \$0.00 | \$0.00 | \$25,000.00 | 100.00% | \$0.00 | \$1,250.00 |
| 51 | Place Asphalt at Fire Lane | \$23,140.00 | \$0.00 | \$23,140.00 | \$0.00 | \$0.00 | \$0.00 | \$23,140.00 | 100.00% | \$0.00 | \$1,157.00 |
| 52 | Seal Coat | \$3,000.00 | \$0.00 | \$3,000.00 | \$0.00 | \$0.00 | \$0.00 | \$3,000.00 | 100.00% | \$0.00 | \$150.00 |
| 53 | Chain Link Fence Posts | \$34,153.00 | \$0.00 | \$34,153.00 | \$0.00 | \$0.00 | \$0.00 | \$34,153.00 | 100.00% | \$0.00 | \$1,707.65 |
| 54 | Chain Link Fence Fabric | \$38,125.00 | \$0.00 | \$38,125.00 | \$0.00 | \$0.00 | \$0.00 | \$38,125.00 | 100.00% | \$0.00 | \$1,906.26 |
| 55 | Ameristar Material | \$45,650.00 | \$0.00 | \$45,650.00 | \$0.00 | \$0.00 | \$0.00 | \$45,650.00 | 100.00% | \$0.00 | \$2,282.50 |
| 56 | Ameristar Install | \$78,500.00 | \$0.00 | \$78,500.00 | \$0.00 | \$0.00 | \$0.00 | \$78,500.00 | 100.00% | \$0.00 | \$3,925.00 |
| 57 | Site Railing Material | \$86,050.00 | \$0.00 | \$86,050.00 | \$0.00 | \$0.00 | \$0.00 | \$86,050.00 | 100.00% | \$0.00 | \$4,302.50 |
| 58 | Site Railing Install | \$42,750.00 | \$0.00 | \$42,750.00 | \$0.00 | \$0.00 | \$0.00 | \$42,750.00 | 100.00% | \$0.00 | \$2,137.50 |
| 59 | Joint Sealants | \$15,650.00 | \$0.00 | \$15,650.00 | \$0.00 | \$0.00 | \$0.00 | \$15,650.00 | 100.00% | \$0.00 | \$782.50 |
| 60 | Teatherball Posts | \$8,500.00 | \$0.00 | \$8,500.00 | \$0.00 | \$0.00 | \$0.00 | \$8,500.00 | 100.00% | \$0.00 | \$425.00 |
| 61 | Wood Chips | \$24,150.00 | \$0.00 | \$24,150.00 | \$0.00 | \$0.00 | \$0.00 | \$24,150.00 | 100.00% | \$0.00 | \$1,207.50 |
| 62 | Landscaping | \$66,500.00 | \$0.00 | \$66,500.00 | \$0.00 | \$0.00 | \$0.00 | \$66,500.00 | 100.00% | \$0.00 | \$3,325.00 |
| 63 | Irrigation | \$32,000.00 | \$0.00 | \$32,000.00 | \$0.00 | \$0.00 | \$0.00 | \$32,000.00 | 100.00% | \$0.00 | \$1,600.00 |
| 64 | Soil Haul Off | \$23,550.00 | \$0.00 | \$23,550.00 | \$0.00 | \$0.00 | \$0.00 | \$23,550.00 | 100.00% | \$0.00 | \$1,177.50 |
| 65 | Site Clean | \$3,500.00 | \$0.00 | \$3,500.00 | \$0.00 | \$0.00 | \$0.00 | \$3,500.00 | 100.00% | \$0.00 | \$175.00 |
| 66 | NEW CONSTRUCTION | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 100.00% | \$0.00 | \$0.00 |
| 67 | ADMINISTRATION 11 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 100.00% | \$0.00 | \$0.00 |
| 68 | Safe Off Utilities | \$2,150.00 | \$0.00 | \$2,150.00 | \$0.00 | \$0.00 | \$0.00 | \$2,150.00 | 100.00% | \$0.00 | \$107.50 |
| 69 | Complete Abatement | \$14,658.00 | \$0.00 | \$14,658.00 | \$0.00 | \$0.00 | \$0.00 | \$14,658.00 | 100.00% | \$0.00 | \$732.90 |
| 70 | Abatement Clearance | \$2,500.00 | \$0.00 | \$2,500.00 | \$0.00 | \$0.00 | \$0.00 | \$2,500.00 | 100.00% | \$0.00 | \$125.00 |
| 71 | Demo Building | \$29,141.00 | \$0.00 | \$29,141.00 | \$0.00 | \$0.00 | \$0.00 | \$29,141.00 | 100.00% | \$0.00 | \$1,457.05 |
| 72 | Rough Grade | \$70,630.00 | \$0.00 | \$70,630.00 | \$0.00 | \$0.00 | \$0.00 | \$70,630.00 | 100.00% | \$0.00 | \$3,531.50 |

| A ITEM NO. | B DESCRIPTION OF WORK | C SCHEDULED VALUE | D WORK COMPLETED | | E THIS PERIOD | F MATERIALS PRESENTLY STORED (NOT IN D OR E) | G TOTAL COMPLETED AND STORED TO DATE (D + E + F) | G % (G / C) | H BALANCE TO FINISH (C - G) | I RETAINAGE |
|---------------|--------------------------------------|----------------------|-----------------------------------|--|------------------|---|---|----------------|--------------------------------|----------------|
| | | | FROM PREVIOUS APPLICATION (D + E) | | | | | | | |
| 73 | Backfill at Footings | \$3,250.00 | \$3,250.00 | | \$0.00 | \$0.00 | \$3,250.00 | 100.00% | \$0.00 | \$162.50 |
| 74 | Underground Utilities | \$12,300.00 | \$12,300.00 | | \$0.00 | \$0.00 | \$12,300.00 | 100.00% | \$0.00 | \$615.00 |
| 75 | Certified PAD | \$2,500.00 | \$2,500.00 | | \$0.00 | \$0.00 | \$2,500.00 | 100.00% | \$0.00 | \$125.00 |
| 76 | Steel Canopy Footings | \$7,500.00 | \$7,500.00 | | \$0.00 | \$0.00 | \$7,500.00 | 100.00% | \$0.00 | \$375.00 |
| 77 | Install Steel Canopy | \$31,250.00 | \$31,250.00 | | \$0.00 | \$0.00 | \$31,250.00 | 100.00% | \$0.00 | \$1,562.50 |
| 78 | Pull Fire Alarm | \$7,500.00 | \$7,500.00 | | \$0.00 | \$0.00 | \$7,500.00 | 100.00% | \$0.00 | \$375.00 |
| 79 | Fire Alarm Devices | \$2,100.00 | \$2,100.00 | | \$0.00 | \$0.00 | \$2,100.00 | 100.00% | \$0.00 | \$105.00 |
| 80 | Exterior Painting | \$1,750.00 | \$1,750.00 | | \$0.00 | \$0.00 | \$1,750.00 | 100.00% | \$0.00 | \$87.50 |
| 81 | Building Signage | \$2,150.00 | \$2,150.00 | | \$0.00 | \$0.00 | \$2,150.00 | 100.00% | \$0.00 | \$107.50 |
| 82 | KINDERGARTEN 12 | \$0.00 | \$0.00 | | \$0.00 | \$0.00 | \$0.00 | 100.00% | \$0.00 | \$0.00 |
| 83 | Safe Off Utilities | \$2,150.00 | \$2,150.00 | | \$0.00 | \$0.00 | \$2,150.00 | 100.00% | \$0.00 | \$107.50 |
| 84 | Rough Grade | \$68,530.00 | \$68,530.00 | | \$0.00 | \$0.00 | \$68,530.00 | 100.00% | \$0.00 | \$3,426.50 |
| 85 | Underground Utilities | \$12,300.00 | \$12,300.00 | | \$0.00 | \$0.00 | \$12,300.00 | 100.00% | \$0.00 | \$615.00 |
| 86 | Certified PAD | \$2,500.00 | \$2,500.00 | | \$0.00 | \$0.00 | \$2,500.00 | 100.00% | \$0.00 | \$125.00 |
| 87 | Backfill at Footings | \$3,250.00 | \$3,250.00 | | \$0.00 | \$0.00 | \$3,250.00 | 100.00% | \$0.00 | \$162.50 |
| 88 | Steel Canopy Footings | \$7,500.00 | \$7,500.00 | | \$0.00 | \$0.00 | \$7,500.00 | 100.00% | \$0.00 | \$375.00 |
| 89 | Install Steel Canopy | \$31,250.00 | \$31,250.00 | | \$0.00 | \$0.00 | \$31,250.00 | 100.00% | \$0.00 | \$1,562.50 |
| 90 | Pull Fire Alarm | \$7,500.00 | \$7,500.00 | | \$0.00 | \$0.00 | \$7,500.00 | 100.00% | \$0.00 | \$375.00 |
| 91 | Fire Alarm Devices | \$2,100.00 | \$2,100.00 | | \$0.00 | \$0.00 | \$2,100.00 | 100.00% | \$0.00 | \$105.00 |
| 92 | Exterior Painting | \$1,750.00 | \$1,750.00 | | \$0.00 | \$0.00 | \$1,750.00 | 100.00% | \$0.00 | \$87.50 |
| 93 | Building Signage | \$2,150.00 | \$2,150.00 | | \$0.00 | \$0.00 | \$2,150.00 | 100.00% | \$0.00 | \$107.50 |
| 94 | BUILDING 13 | \$0.00 | \$0.00 | | \$0.00 | \$0.00 | \$0.00 | 100.00% | \$0.00 | \$0.00 |
| 95 | Safe Off Utilities | \$2,150.00 | \$2,150.00 | | \$0.00 | \$0.00 | \$2,150.00 | 100.00% | \$0.00 | \$107.50 |
| 96 | Rough Grade | \$70,630.00 | \$70,630.00 | | \$0.00 | \$0.00 | \$70,630.00 | 100.00% | \$0.00 | \$3,531.50 |
| 97 | Underground Utilities | \$12,300.00 | \$12,300.00 | | \$0.00 | \$0.00 | \$12,300.00 | 100.00% | \$0.00 | \$615.00 |
| 98 | Certified PAD | \$2,500.00 | \$2,500.00 | | \$0.00 | \$0.00 | \$2,500.00 | 100.00% | \$0.00 | \$125.00 |
| 99 | Backfill at Footings | \$3,250.00 | \$3,250.00 | | \$0.00 | \$0.00 | \$3,250.00 | 100.00% | \$0.00 | \$162.50 |
| 100 | Pull Fire Alarm | \$7,500.00 | \$7,500.00 | | \$0.00 | \$0.00 | \$7,500.00 | 100.00% | \$0.00 | \$375.00 |
| 101 | Fire Alarm Devices | \$2,100.00 | \$2,100.00 | | \$0.00 | \$0.00 | \$2,100.00 | 100.00% | \$0.00 | \$105.00 |
| 102 | Exterior Painting | \$1,750.00 | \$1,750.00 | | \$0.00 | \$0.00 | \$1,750.00 | 100.00% | \$0.00 | \$87.50 |
| 103 | Building Signage | \$2,150.00 | \$2,150.00 | | \$0.00 | \$0.00 | \$2,150.00 | 100.00% | \$0.00 | \$107.50 |
| 104 | MODERNIZATION PROJECT | \$0.00 | \$0.00 | | \$0.00 | \$0.00 | \$0.00 | 100.00% | \$0.00 | \$0.00 |
| 105 | KINDERGARTEN 10 | \$0.00 | \$0.00 | | \$0.00 | \$0.00 | \$0.00 | 100.00% | \$0.00 | \$0.00 |
| 106 | Safe Off Utilities | \$2,150.00 | \$2,150.00 | | \$0.00 | \$0.00 | \$2,150.00 | 100.00% | \$0.00 | \$107.50 |
| 107 | Complete Abatement | \$14,658.00 | \$14,658.00 | | \$0.00 | \$0.00 | \$14,658.00 | 100.00% | \$0.00 | \$732.90 |
| 108 | Abatement Clearance | \$2,500.00 | \$2,500.00 | | \$0.00 | \$0.00 | \$2,500.00 | 100.00% | \$0.00 | \$125.00 |
| 109 | Complete Demolition of Existing Roof | \$16,200.00 | \$16,200.00 | | \$0.00 | \$0.00 | \$16,200.00 | 100.00% | \$0.00 | \$810.00 |
| 110 | Complete Interior Demolition | \$22,500.00 | \$22,500.00 | | \$0.00 | \$0.00 | \$22,500.00 | 100.00% | \$0.00 | \$1,125.00 |

| A ITEM NO. | B DESCRIPTION OF WORK | C SCHEDULED VALUE | D WORK COMPLETED | | E THIS PERIOD | F MATERIALS STORED (NOT IN D OR E) | G | | H BALANCE TO FINISH (C - G) | I RETAINAGE |
|---------------|--------------------------------------|----------------------|-----------------------------------|--|------------------|---------------------------------------|--|-----------|--------------------------------|----------------|
| | | | FROM PREVIOUS APPLICATION (D + E) | | | | TOTAL COMPLETED AND STORED TO DATE (D + E + F) | % (G / C) | | |
| 111 | Fascia Board Install | \$9,005.00 | \$9,005.00 | | \$0.00 | \$0.00 | \$9,005.00 | 100.00% | \$0.00 | \$450.25 |
| 112 | Structural Framing | \$24,500.00 | \$24,500.00 | | \$0.00 | \$0.00 | \$24,500.00 | 100.00% | \$0.00 | \$1,225.00 |
| 113 | Install Gas Lines | \$9,100.00 | \$9,100.00 | | \$0.00 | \$0.00 | \$9,100.00 | 100.00% | \$0.00 | \$455.00 |
| 114 | Complete Electrical Rough | \$20,500.00 | \$20,500.00 | | \$0.00 | \$0.00 | \$20,500.00 | 100.00% | \$0.00 | \$1,025.00 |
| 115 | Fire Alarm Rough | \$7,500.00 | \$7,500.00 | | \$0.00 | \$0.00 | \$7,500.00 | 100.00% | \$0.00 | \$375.00 |
| 116 | Install Mechanical Curbs | \$7,650.00 | \$7,650.00 | | \$0.00 | \$0.00 | \$7,650.00 | 100.00% | \$0.00 | \$382.50 |
| 117 | Pull Electrical Wire | \$11,600.00 | \$11,600.00 | | \$0.00 | \$0.00 | \$11,600.00 | 100.00% | \$0.00 | \$580.00 |
| 118 | Pull Fire Alarm | \$5,050.00 | \$5,050.00 | | \$0.00 | \$0.00 | \$5,050.00 | 100.00% | \$0.00 | \$252.50 |
| 119 | Install Package Units | \$25,160.00 | \$25,160.00 | | \$0.00 | \$0.00 | \$25,160.00 | 100.00% | \$0.00 | \$1,258.00 |
| 120 | Install Condensate | \$7,900.00 | \$7,900.00 | | \$0.00 | \$0.00 | \$7,900.00 | 100.00% | \$0.00 | \$395.00 |
| 121 | Rough Ductwork | \$18,750.00 | \$18,750.00 | | \$0.00 | \$0.00 | \$18,750.00 | 100.00% | \$0.00 | \$937.50 |
| 122 | Install Ceiling Tiles | \$15,838.00 | \$15,838.00 | | \$0.00 | \$0.00 | \$15,838.00 | 100.00% | \$0.00 | \$791.90 |
| 123 | Patch Flooring | \$2,500.00 | \$2,500.00 | | \$0.00 | \$0.00 | \$2,500.00 | 100.00% | \$0.00 | \$125.00 |
| 124 | Roofing Install | \$68,650.00 | \$68,650.00 | | \$0.00 | \$0.00 | \$68,650.00 | 100.00% | \$0.00 | \$3,432.50 |
| 125 | Roofing Material | \$46,500.00 | \$46,500.00 | | \$0.00 | \$0.00 | \$46,500.00 | 100.00% | \$0.00 | \$2,325.00 |
| 126 | Gutters and Downspouts | \$9,600.00 | \$9,600.00 | | \$0.00 | \$0.00 | \$9,600.00 | 100.00% | \$0.00 | \$480.00 |
| 127 | Fire Alarm Finishes | \$2,650.00 | \$2,650.00 | | \$0.00 | \$0.00 | \$2,650.00 | 100.00% | \$0.00 | \$132.50 |
| 128 | HVAC Controls | \$3,600.00 | \$3,600.00 | | \$0.00 | \$0.00 | \$3,600.00 | 100.00% | \$0.00 | \$180.00 |
| 129 | HVAC Finishes | \$4,500.00 | \$4,500.00 | | \$0.00 | \$0.00 | \$4,500.00 | 100.00% | \$0.00 | \$225.00 |
| 130 | Interior Painting | \$2,500.00 | \$2,500.00 | | \$0.00 | \$0.00 | \$2,500.00 | 100.00% | \$0.00 | \$125.00 |
| 131 | Exterior Painting | \$8,750.00 | \$8,750.00 | | \$0.00 | \$0.00 | \$8,750.00 | 100.00% | \$0.00 | \$437.50 |
| 132 | TAB | \$2,150.00 | \$2,150.00 | | \$0.00 | \$0.00 | \$2,150.00 | 100.00% | \$0.00 | \$107.50 |
| 133 | MULTIPURPOSE ROOM | \$0.00 | \$0.00 | | \$0.00 | \$0.00 | \$0.00 | 100.00% | \$0.00 | \$0.00 |
| 134 | Safe Off Utilities | \$2,150.00 | \$2,150.00 | | \$0.00 | \$0.00 | \$2,150.00 | 100.00% | \$0.00 | \$107.50 |
| 135 | Complete Abatement | \$24,553.00 | \$24,553.00 | | \$0.00 | \$0.00 | \$24,553.00 | 100.00% | \$0.00 | \$1,227.65 |
| 136 | Abatement Clearance | \$2,500.00 | \$2,500.00 | | \$0.00 | \$0.00 | \$2,500.00 | 100.00% | \$0.00 | \$125.00 |
| 137 | Complete Demolition of Existing Roof | \$16,200.00 | \$16,200.00 | | \$0.00 | \$0.00 | \$16,200.00 | 100.00% | \$0.00 | \$810.00 |
| 138 | Complete Interior Demolition | \$22,500.00 | \$22,500.00 | | \$0.00 | \$0.00 | \$22,500.00 | 100.00% | \$0.00 | \$1,125.00 |
| 139 | Fascia Board Install | \$9,005.00 | \$9,005.00 | | \$0.00 | \$0.00 | \$9,005.00 | 100.00% | \$0.00 | \$450.25 |
| 140 | Structural Framing | \$24,500.00 | \$24,500.00 | | \$0.00 | \$0.00 | \$24,500.00 | 100.00% | \$0.00 | \$1,225.00 |
| 141 | Install Gas Lines | \$9,100.00 | \$9,100.00 | | \$0.00 | \$0.00 | \$9,100.00 | 100.00% | \$0.00 | \$455.00 |
| 142 | Complete Electrical Rough | \$20,500.00 | \$20,500.00 | | \$0.00 | \$0.00 | \$20,500.00 | 100.00% | \$0.00 | \$1,025.00 |
| 143 | Fire Alarm Rough | \$7,500.00 | \$7,500.00 | | \$0.00 | \$0.00 | \$7,500.00 | 100.00% | \$0.00 | \$375.00 |
| 144 | Install Mechanical Curbs | \$7,650.00 | \$7,650.00 | | \$0.00 | \$0.00 | \$7,650.00 | 100.00% | \$0.00 | \$382.50 |
| 145 | Pull Electrical Wire | \$11,600.00 | \$11,600.00 | | \$0.00 | \$0.00 | \$11,600.00 | 100.00% | \$0.00 | \$580.00 |
| 146 | Pull Fire Alarm | \$5,050.00 | \$5,050.00 | | \$0.00 | \$0.00 | \$5,050.00 | 100.00% | \$0.00 | \$252.50 |
| 147 | Install Package Units | \$25,160.00 | \$25,160.00 | | \$0.00 | \$0.00 | \$25,160.00 | 100.00% | \$0.00 | \$1,258.00 |
| 148 | Install Condensate | \$7,900.00 | \$7,900.00 | | \$0.00 | \$0.00 | \$7,900.00 | 100.00% | \$0.00 | \$395.00 |

| A | B | C | D | | E | | F | G | | H | I |
|-----|--------------------------------------|-------------|-----------------|--|----------------------------|--|--------|--|-----------|--------|------------|
| | | | SCHEDULED VALUE | WORK COMPLETED FROM PREVIOUS APPLICATION (D + E) | WORK COMPLETED THIS PERIOD | MATERIALS PRESENTLY STORED (NOT IN D OR E) | | TOTAL COMPLETED AND STORED TO DATE (D + E + F) | % (G / C) | | |
| 149 | Rough Ductwork | \$18,750.00 | \$18,750.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$18,750.00 | 100.00% | \$0.00 | \$937.50 |
| 150 | Install Ceiling Tiles | \$15,838.00 | \$15,838.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$15,838.00 | 100.00% | \$0.00 | \$791.90 |
| 151 | Patch Flooring | \$2,500.00 | \$2,500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$2,500.00 | 100.00% | \$0.00 | \$125.00 |
| 152 | Roofing Install | \$68,650.00 | \$68,650.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$68,650.00 | 100.00% | \$0.00 | \$3,432.51 |
| 153 | Roofing Material | \$46,500.00 | \$46,500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$46,500.00 | 100.00% | \$0.00 | \$2,325.00 |
| 154 | Gutters and Downspouts | \$9,600.00 | \$9,600.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$9,600.00 | 100.00% | \$0.00 | \$480.00 |
| 155 | Fire Alarm Finishes | \$2,650.00 | \$2,650.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$2,650.00 | 100.00% | \$0.00 | \$132.50 |
| 156 | HVAC Controls | \$3,600.00 | \$3,600.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$3,600.00 | 100.00% | \$0.00 | \$180.00 |
| 157 | HVAC Finishes | \$4,500.00 | \$4,500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$4,500.00 | 100.00% | \$0.00 | \$225.00 |
| 158 | Interior Painting | \$2,500.00 | \$2,500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$2,500.00 | 100.00% | \$0.00 | \$125.00 |
| 159 | Exterior Painting | \$8,750.00 | \$8,750.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$8,750.00 | 100.00% | \$0.00 | \$437.50 |
| 160 | TAB | \$2,150.00 | \$2,150.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$2,150.00 | 100.00% | \$0.00 | \$107.50 |
| 161 | BUILDING 1 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 100.00% | \$0.00 | \$0.00 |
| 162 | Safe Off Utilities | \$2,150.00 | \$2,150.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$2,150.00 | 100.00% | \$0.00 | \$107.50 |
| 163 | Complete Abatement | \$27,500.00 | \$27,500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$27,500.00 | 100.00% | \$0.00 | \$1,375.00 |
| 164 | Abatement Clearance | \$2,500.00 | \$2,500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$2,500.00 | 100.00% | \$0.00 | \$125.00 |
| 165 | Complete Demolition of Existing Roof | \$16,200.00 | \$16,200.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$16,200.00 | 100.00% | \$0.00 | \$810.00 |
| 166 | Complete Interior Demolition | \$22,500.00 | \$22,500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$22,500.00 | 100.00% | \$0.00 | \$1,125.00 |
| 167 | Fascia Board Install | \$9,005.00 | \$9,005.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$9,005.00 | 100.00% | \$0.00 | \$450.25 |
| 168 | Structural Framing | \$24,500.00 | \$24,500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$24,500.00 | 100.00% | \$0.00 | \$1,225.00 |
| 169 | Install Gas Lines | \$9,100.00 | \$9,100.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$9,100.00 | 100.00% | \$0.00 | \$455.00 |
| 170 | Complete Electrical Rough | \$20,500.00 | \$20,500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$20,500.00 | 100.00% | \$0.00 | \$1,025.00 |
| 171 | Fire Alarm Rough | \$7,500.00 | \$7,500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$7,500.00 | 100.00% | \$0.00 | \$375.00 |
| 172 | Install Mechanical Curbs | \$7,650.00 | \$7,650.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$7,650.00 | 100.00% | \$0.00 | \$382.50 |
| 173 | Pull Electrical Wire | \$11,600.00 | \$11,600.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$11,600.00 | 100.00% | \$0.00 | \$580.00 |
| 174 | Pull Fire Alarm | \$5,050.00 | \$5,050.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$5,050.00 | 100.00% | \$0.00 | \$252.50 |
| 175 | Install Package Units | \$29,485.00 | \$29,485.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$29,485.00 | 100.00% | \$0.00 | \$1,474.25 |
| 176 | Install Condensate | \$7,900.00 | \$7,900.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$7,900.00 | 100.00% | \$0.00 | \$395.00 |
| 177 | Rough Ductwork | \$18,750.00 | \$18,750.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$18,750.00 | 100.00% | \$0.00 | \$937.50 |
| 178 | Install Ceiling Tiles | \$15,838.00 | \$15,838.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$15,838.00 | 100.00% | \$0.00 | \$791.90 |
| 179 | Patch Flooring | \$2,500.00 | \$2,500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$2,500.00 | 100.00% | \$0.00 | \$125.00 |
| 180 | Roofing Install | \$68,650.00 | \$68,650.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$68,650.00 | 100.00% | \$0.00 | \$3,432.50 |
| 181 | Roofing Material | \$46,500.00 | \$46,500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$46,500.00 | 100.00% | \$0.00 | \$2,325.00 |
| 182 | Gutters and Downspouts | \$9,600.00 | \$9,600.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$9,600.00 | 100.00% | \$0.00 | \$480.00 |
| 183 | Fire Alarm Finishes | \$2,650.00 | \$2,650.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$2,650.00 | 100.00% | \$0.00 | \$132.50 |
| 184 | HVAC Controls | \$3,600.00 | \$3,600.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$3,600.00 | 100.00% | \$0.00 | \$180.00 |
| 185 | HVAC Finishes | \$4,500.00 | \$4,500.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$4,500.00 | 100.00% | \$0.00 | \$225.00 |
| 186 | Interior Painting | \$14,000.00 | \$14,000.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$14,000.00 | 100.00% | \$0.00 | \$700.00 |

| A ITEM NO. | B DESCRIPTION OF WORK | C SCHEDULED VALUE | D WORK COMPLETED | | E THIS PERIOD | F MATERIALS PRESENTLY STORED (NOT IN D OR E) | G TOTAL COMPLETED AND STORED TO DATE (D + E + F) | G % (G / C) | H BALANCE TO FINISH (C - G) | I RETAINAGE |
|---------------|--------------------------------------|----------------------|-----------------------------------|--|------------------|---|---|----------------|--------------------------------|----------------|
| | | | FROM PREVIOUS APPLICATION (D + E) | | | | | | | |
| 187 | Exterior Painting | \$8,750.00 | \$8,750.00 | | \$0.00 | \$0.00 | \$8,750.00 | 100.00% | \$0.00 | \$437.50 |
| 188 | TAB | \$2,650.00 | \$2,650.00 | | \$0.00 | \$0.00 | \$2,650.00 | 100.00% | \$0.00 | \$132.50 |
| 189 | BUILDING 2 | \$0.00 | \$0.00 | | \$0.00 | \$0.00 | \$0.00 | 100.00% | \$0.00 | \$0.00 |
| 190 | Safe Off Utilities | \$2,150.00 | \$2,150.00 | | \$0.00 | \$0.00 | \$2,150.00 | 100.00% | \$0.00 | \$107.50 |
| 191 | Complete Abatement | \$27,500.00 | \$27,500.00 | | \$0.00 | \$0.00 | \$27,500.00 | 100.00% | \$0.00 | \$1,375.00 |
| 192 | Abatement Clearance | \$2,500.00 | \$2,500.00 | | \$0.00 | \$0.00 | \$2,500.00 | 100.00% | \$0.00 | \$125.00 |
| 193 | Complete Demolition of Existing Roof | \$16,200.00 | \$16,200.00 | | \$0.00 | \$0.00 | \$16,200.00 | 100.00% | \$0.00 | \$810.00 |
| 194 | Complete Interior Demolition | \$22,500.00 | \$22,500.00 | | \$0.00 | \$0.00 | \$22,500.00 | 100.00% | \$0.00 | \$1,125.00 |
| 195 | Fascia Board Install | \$9,005.00 | \$9,005.00 | | \$0.00 | \$0.00 | \$9,005.00 | 100.00% | \$0.00 | \$450.25 |
| 196 | Structural Framing | \$24,500.00 | \$24,500.00 | | \$0.00 | \$0.00 | \$24,500.00 | 100.00% | \$0.00 | \$1,225.00 |
| 197 | Install Gas Lines | \$9,100.00 | \$9,100.00 | | \$0.00 | \$0.00 | \$9,100.00 | 100.00% | \$0.00 | \$455.00 |
| 198 | Complete Electrical Rough | \$20,500.00 | \$20,500.00 | | \$0.00 | \$0.00 | \$20,500.00 | 100.00% | \$0.00 | \$1,025.00 |
| 199 | Fire Alarm Rough | \$7,500.00 | \$7,500.00 | | \$0.00 | \$0.00 | \$7,500.00 | 100.00% | \$0.00 | \$375.00 |
| 200 | Install Mechanical Curbs | \$7,650.00 | \$7,650.00 | | \$0.00 | \$0.00 | \$7,650.00 | 100.00% | \$0.00 | \$382.50 |
| 201 | Pull Electrical Wire | \$11,600.00 | \$11,600.00 | | \$0.00 | \$0.00 | \$11,600.00 | 100.00% | \$0.00 | \$580.00 |
| 202 | Pull Fire Alarm | \$5,050.00 | \$5,050.00 | | \$0.00 | \$0.00 | \$5,050.00 | 100.00% | \$0.00 | \$252.50 |
| 203 | Install Package Units | \$29,485.00 | \$29,485.00 | | \$0.00 | \$0.00 | \$29,485.00 | 100.00% | \$0.00 | \$1,474.25 |
| 204 | Install Condensate | \$7,900.00 | \$7,900.00 | | \$0.00 | \$0.00 | \$7,900.00 | 100.00% | \$0.00 | \$395.00 |
| 205 | Rough Ductwork | \$18,750.00 | \$18,750.00 | | \$0.00 | \$0.00 | \$18,750.00 | 100.00% | \$0.00 | \$937.50 |
| 206 | Install Ceiling Tiles | \$15,838.00 | \$15,838.00 | | \$0.00 | \$0.00 | \$15,838.00 | 100.00% | \$0.00 | \$791.90 |
| 207 | Patch Flooring | \$2,500.00 | \$2,500.00 | | \$0.00 | \$0.00 | \$2,500.00 | 100.00% | \$0.00 | \$125.00 |
| 208 | Roofing Install | \$68,650.00 | \$68,650.00 | | \$0.00 | \$0.00 | \$68,650.00 | 100.00% | \$0.00 | \$3,432.50 |
| 209 | Roofing Material | \$46,500.00 | \$46,500.00 | | \$0.00 | \$0.00 | \$46,500.00 | 100.00% | \$0.00 | \$2,325.00 |
| 210 | Gutters and Downspouts | \$9,600.00 | \$9,600.00 | | \$0.00 | \$0.00 | \$9,600.00 | 100.00% | \$0.00 | \$480.00 |
| 211 | Fire Alarm Finishes | \$2,650.00 | \$2,650.00 | | \$0.00 | \$0.00 | \$2,650.00 | 100.00% | \$0.00 | \$132.50 |
| 212 | HVAC Controls | \$3,600.00 | \$3,600.00 | | \$0.00 | \$0.00 | \$3,600.00 | 100.00% | \$0.00 | \$180.00 |
| 213 | HVAC Finishes | \$4,500.00 | \$4,500.00 | | \$0.00 | \$0.00 | \$4,500.00 | 100.00% | \$0.00 | \$225.00 |
| 214 | Interior Painting | \$14,000.00 | \$14,000.00 | | \$0.00 | \$0.00 | \$14,000.00 | 100.00% | \$0.00 | \$700.00 |
| 215 | Exterior Painting | \$8,750.00 | \$8,750.00 | | \$0.00 | \$0.00 | \$8,750.00 | 100.00% | \$0.00 | \$437.50 |
| 216 | TAB | \$2,650.00 | \$2,650.00 | | \$0.00 | \$0.00 | \$2,650.00 | 100.00% | \$0.00 | \$132.50 |
| 217 | BUILDING 3 | \$0.00 | \$0.00 | | \$0.00 | \$0.00 | \$0.00 | 100.00% | \$0.00 | \$0.00 |
| 218 | Safe Off Utilities | \$2,150.00 | \$2,150.00 | | \$0.00 | \$0.00 | \$2,150.00 | 100.00% | \$0.00 | \$107.50 |
| 219 | Complete Abatement | \$16,548.00 | \$16,548.00 | | \$0.00 | \$0.00 | \$16,548.00 | 100.00% | \$0.00 | \$827.40 |
| 220 | Abatement Clearance | \$2,500.00 | \$2,500.00 | | \$0.00 | \$0.00 | \$2,500.00 | 100.00% | \$0.00 | \$125.00 |
| 221 | Complete Demolition of Existing Roof | \$27,500.00 | \$27,500.00 | | \$0.00 | \$0.00 | \$27,500.00 | 100.00% | \$0.00 | \$1,375.00 |
| 222 | Complete Interior Demolition | \$22,500.00 | \$22,500.00 | | \$0.00 | \$0.00 | \$22,500.00 | 100.00% | \$0.00 | \$1,125.00 |
| 223 | Fascia Board Install | \$9,005.00 | \$9,005.00 | | \$0.00 | \$0.00 | \$9,005.00 | 100.00% | \$0.00 | \$450.25 |
| 224 | Structural Framing | \$24,500.00 | \$24,500.00 | | \$0.00 | \$0.00 | \$24,500.00 | 100.00% | \$0.00 | \$1,225.00 |

| A ITEM NO. | B DESCRIPTION OF WORK | C SCHEDULED VALUE | D WORK COMPLETED | | E THIS PERIOD | F MATERIALS PRESENTLY STORED (NOT IN D OR E) | G TOTAL COMPLETED AND STORED TO DATE (D + E + F) | H BALANCE TO FINISH (C - G) | I RETAINAGE |
|---------------|--------------------------------------|----------------------|-----------------------------------|--|------------------|---|---|--------------------------------|----------------|
| | | | FROM PREVIOUS APPLICATION (D + E) | | | | | | |
| 225 | Install Gas Lines | \$9,100.00 | \$9,100.00 | | \$0.00 | \$0.00 | \$9,100.00 | \$0.00 | \$455.00 |
| 226 | Complete Electrical Rough | \$20,500.00 | \$20,500.00 | | \$0.00 | \$0.00 | \$20,500.00 | \$0.00 | \$1,025.00 |
| 227 | Fire Alarm Rough | \$7,500.00 | \$7,500.00 | | \$0.00 | \$0.00 | \$7,500.00 | \$0.00 | \$375.00 |
| 228 | Install Mechanical Curbs | \$7,650.00 | \$7,650.00 | | \$0.00 | \$0.00 | \$7,650.00 | \$0.00 | \$382.50 |
| 229 | Pull Electrical Wire | \$11,600.00 | \$11,600.00 | | \$0.00 | \$0.00 | \$11,600.00 | \$0.00 | \$560.00 |
| 230 | Pull Fire Alarm | \$5,050.00 | \$5,050.00 | | \$0.00 | \$0.00 | \$5,050.00 | \$0.00 | \$252.50 |
| 231 | Install Package Units | \$29,485.00 | \$29,485.00 | | \$0.00 | \$0.00 | \$29,485.00 | \$0.00 | \$1,474.25 |
| 232 | Install Condensate | \$7,900.00 | \$7,900.00 | | \$0.00 | \$0.00 | \$7,900.00 | \$0.00 | \$395.00 |
| 233 | Rough Ductwork | \$18,750.00 | \$18,750.00 | | \$0.00 | \$0.00 | \$18,750.00 | \$0.00 | \$937.50 |
| 234 | Install Ceiling Tiles | \$15,838.00 | \$15,838.00 | | \$0.00 | \$0.00 | \$15,838.00 | \$0.00 | \$791.90 |
| 235 | Patch Flooring | \$2,500.00 | \$2,500.00 | | \$0.00 | \$0.00 | \$2,500.00 | \$0.00 | \$125.00 |
| 236 | Roofing Install | \$68,650.00 | \$68,650.00 | | \$0.00 | \$0.00 | \$68,650.00 | \$0.00 | \$3,432.50 |
| 237 | Roofing Material | \$46,500.00 | \$46,500.00 | | \$0.00 | \$0.00 | \$46,500.00 | \$0.00 | \$2,325.00 |
| 238 | Gutters and Downspouts | \$9,600.00 | \$9,600.00 | | \$0.00 | \$0.00 | \$9,600.00 | \$0.00 | \$480.00 |
| 239 | Fire Alarm Finishes | \$2,650.00 | \$2,650.00 | | \$0.00 | \$0.00 | \$2,650.00 | \$0.00 | \$132.50 |
| 240 | HVAC Controls | \$3,600.00 | \$3,600.00 | | \$0.00 | \$0.00 | \$3,600.00 | \$0.00 | \$180.00 |
| 241 | HVAC Finishes | \$4,500.00 | \$4,500.00 | | \$0.00 | \$0.00 | \$4,500.00 | \$0.00 | \$225.00 |
| 242 | Interior Painting | \$14,000.00 | \$14,000.00 | | \$0.00 | \$0.00 | \$14,000.00 | \$0.00 | \$700.00 |
| 243 | Exterior Painting | \$8,750.00 | \$8,750.00 | | \$0.00 | \$0.00 | \$8,750.00 | \$0.00 | \$437.50 |
| 244 | TAB | \$2,650.00 | \$2,650.00 | | \$0.00 | \$0.00 | \$2,650.00 | \$0.00 | \$132.50 |
| 245 | BUILDING 4 | \$0.00 | \$0.00 | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 246 | Safe Off Utilities | \$2,150.00 | \$2,150.00 | | \$0.00 | \$0.00 | \$2,150.00 | \$0.00 | \$107.50 |
| 247 | Complete Abatement | \$27,500.00 | \$27,500.00 | | \$0.00 | \$0.00 | \$27,500.00 | \$0.00 | \$1,375.00 |
| 248 | Abatement Clearance | \$2,500.00 | \$2,500.00 | | \$0.00 | \$0.00 | \$2,500.00 | \$0.00 | \$125.00 |
| 249 | Complete Demolition of Existing Roof | \$16,200.00 | \$16,200.00 | | \$0.00 | \$0.00 | \$16,200.00 | \$0.00 | \$810.00 |
| 250 | Complete Interior Demolition | \$22,500.00 | \$22,500.00 | | \$0.00 | \$0.00 | \$22,500.00 | \$0.00 | \$1,125.00 |
| 251 | Fascia Board Install | \$9,005.00 | \$9,005.00 | | \$0.00 | \$0.00 | \$9,005.00 | \$0.00 | \$450.25 |
| 252 | Structural Framing | \$24,500.00 | \$24,500.00 | | \$0.00 | \$0.00 | \$24,500.00 | \$0.00 | \$1,225.00 |
| 253 | Install Gas Lines | \$9,100.00 | \$9,100.00 | | \$0.00 | \$0.00 | \$9,100.00 | \$0.00 | \$455.00 |
| 254 | Complete Electrical Rough | \$20,500.00 | \$20,500.00 | | \$0.00 | \$0.00 | \$20,500.00 | \$0.00 | \$1,025.00 |
| 255 | Fire Alarm Rough | \$7,500.00 | \$7,500.00 | | \$0.00 | \$0.00 | \$7,500.00 | \$0.00 | \$375.00 |
| 256 | Install Mechanical Curbs | \$7,650.00 | \$7,650.00 | | \$0.00 | \$0.00 | \$7,650.00 | \$0.00 | \$382.50 |
| 257 | Pull Electrical Wire | \$11,600.00 | \$11,600.00 | | \$0.00 | \$0.00 | \$11,600.00 | \$0.00 | \$560.00 |
| 258 | Pull Fire Alarm | \$5,050.00 | \$5,050.00 | | \$0.00 | \$0.00 | \$5,050.00 | \$0.00 | \$252.50 |
| 259 | Install Package Units | \$29,485.00 | \$29,485.00 | | \$0.00 | \$0.00 | \$29,485.00 | \$0.00 | \$1,474.25 |
| 260 | Install Condensate | \$7,900.00 | \$7,900.00 | | \$0.00 | \$0.00 | \$7,900.00 | \$0.00 | \$395.00 |
| 261 | Rough Ductwork | \$18,750.00 | \$18,750.00 | | \$0.00 | \$0.00 | \$18,750.00 | \$0.00 | \$937.50 |
| 262 | Install Ceiling Tiles | \$15,838.00 | \$15,838.00 | | \$0.00 | \$0.00 | \$15,838.00 | \$0.00 | \$791.90 |

| A ITEM NO. | B DESCRIPTION OF WORK | C SCHEDULED VALUE | D WORK COMPLETED | | E THIS PERIOD | F MATERIALS PRESENTLY STORED (NOT IN D OR E) | G | | H BALANCE TO FINISH (C - G) | I RETAINAGE |
|---------------|--------------------------------------|----------------------|-----------------------------------|-------------|------------------|---|--|-----------|--------------------------------|----------------|
| | | | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD | | | TOTAL COMPLETED AND STORED TO DATE (D + E + F) | % (G / C) | | |
| 263 | Patch Flooring | \$2,500.00 | \$2,500.00 | \$0.00 | \$0.00 | \$0.00 | \$2,500.00 | 100.00% | \$0.00 | \$125.00 |
| 264 | Roofing Install | \$68,650.00 | \$68,650.00 | \$0.00 | \$0.00 | \$0.00 | \$68,650.00 | 100.00% | \$0.00 | \$3,432.50 |
| 265 | Roofing Material | \$46,500.00 | \$46,500.00 | \$0.00 | \$0.00 | \$0.00 | \$46,500.00 | 100.00% | \$0.00 | \$2,325.00 |
| 266 | Gutters and Downspouts | \$9,600.00 | \$9,600.00 | \$0.00 | \$0.00 | \$0.00 | \$9,600.00 | 100.00% | \$0.00 | \$480.00 |
| 267 | Fire Alarm Finishes | \$2,650.00 | \$2,650.00 | \$0.00 | \$0.00 | \$0.00 | \$2,650.00 | 100.00% | \$0.00 | \$132.50 |
| 268 | HVAC Controls | \$3,600.00 | \$3,600.00 | \$0.00 | \$0.00 | \$0.00 | \$3,600.00 | 100.00% | \$0.00 | \$180.00 |
| 269 | HVAC Finishes | \$4,500.00 | \$4,500.00 | \$0.00 | \$0.00 | \$0.00 | \$4,500.00 | 100.00% | \$0.00 | \$225.00 |
| 270 | Interior Painting | \$14,000.00 | \$14,000.00 | \$0.00 | \$0.00 | \$0.00 | \$14,000.00 | 100.00% | \$0.00 | \$700.00 |
| 271 | Exterior Painting | \$8,750.00 | \$8,750.00 | \$0.00 | \$0.00 | \$0.00 | \$8,750.00 | 100.00% | \$0.00 | \$437.50 |
| 272 | TAB | \$2,650.00 | \$2,650.00 | \$0.00 | \$0.00 | \$0.00 | \$2,650.00 | 100.00% | \$0.00 | \$132.50 |
| 273 | BUILDING 5 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 100.00% | \$0.00 | \$0.00 |
| 274 | Safe Off Utilities | \$2,150.00 | \$2,150.00 | \$0.00 | \$0.00 | \$0.00 | \$2,150.00 | 100.00% | \$0.00 | \$107.50 |
| 275 | Complete Abatement | \$23,750.00 | \$23,750.00 | \$0.00 | \$0.00 | \$0.00 | \$23,750.00 | 100.00% | \$0.00 | \$1,187.50 |
| 276 | Abatement Clearance | \$2,500.00 | \$2,500.00 | \$0.00 | \$0.00 | \$0.00 | \$2,500.00 | 100.00% | \$0.00 | \$125.00 |
| 277 | Complete Demolition of Existing Roof | \$16,200.00 | \$16,200.00 | \$0.00 | \$0.00 | \$0.00 | \$16,200.00 | 100.00% | \$0.00 | \$810.00 |
| 278 | Complete Interior Demolition | \$22,500.00 | \$22,500.00 | \$0.00 | \$0.00 | \$0.00 | \$22,500.00 | 100.00% | \$0.00 | \$1,125.00 |
| 279 | Fascia Board Install | \$9,005.00 | \$9,005.00 | \$0.00 | \$0.00 | \$0.00 | \$9,005.00 | 100.00% | \$0.00 | \$450.25 |
| 280 | Structural Framing | \$24,500.00 | \$24,500.00 | \$0.00 | \$0.00 | \$0.00 | \$24,500.00 | 100.00% | \$0.00 | \$1,225.00 |
| 281 | Install Gas Lines | \$9,100.00 | \$9,100.00 | \$0.00 | \$0.00 | \$0.00 | \$9,100.00 | 100.00% | \$0.00 | \$455.00 |
| 282 | Complete Electrical Rough | \$20,500.00 | \$20,500.00 | \$0.00 | \$0.00 | \$0.00 | \$20,500.00 | 100.00% | \$0.00 | \$1,025.00 |
| 283 | Fire Alarm Rough | \$7,500.00 | \$7,500.00 | \$0.00 | \$0.00 | \$0.00 | \$7,500.00 | 100.00% | \$0.00 | \$375.00 |
| 284 | Install Mechanical Curbs | \$7,650.00 | \$7,650.00 | \$0.00 | \$0.00 | \$0.00 | \$7,650.00 | 100.00% | \$0.00 | \$382.50 |
| 285 | Pull Electrical Wire | \$11,600.00 | \$11,600.00 | \$0.00 | \$0.00 | \$0.00 | \$11,600.00 | 100.00% | \$0.00 | \$580.00 |
| 286 | Pull Fire Alarm | \$5,050.00 | \$5,050.00 | \$0.00 | \$0.00 | \$0.00 | \$5,050.00 | 100.00% | \$0.00 | \$252.50 |
| 287 | Install Package Units | \$29,485.00 | \$29,485.00 | \$0.00 | \$0.00 | \$0.00 | \$29,485.00 | 100.00% | \$0.00 | \$1,474.25 |
| 288 | Install Condensate | \$7,900.00 | \$7,900.00 | \$0.00 | \$0.00 | \$0.00 | \$7,900.00 | 100.00% | \$0.00 | \$395.00 |
| 289 | Rough Ductwork | \$18,750.00 | \$18,750.00 | \$0.00 | \$0.00 | \$0.00 | \$18,750.00 | 100.00% | \$0.00 | \$937.50 |
| 290 | Install Ceiling Tiles | \$15,839.00 | \$15,839.00 | \$0.00 | \$0.00 | \$0.00 | \$15,839.00 | 100.00% | \$0.00 | \$791.95 |
| 291 | Patch Flooring | \$2,500.00 | \$2,500.00 | \$0.00 | \$0.00 | \$0.00 | \$2,500.00 | 100.00% | \$0.00 | \$125.00 |
| 292 | Roofing Install | \$68,650.00 | \$68,650.00 | \$0.00 | \$0.00 | \$0.00 | \$68,650.00 | 100.00% | \$0.00 | \$3,432.50 |
| 293 | Roofing Material | \$46,500.00 | \$46,500.00 | \$0.00 | \$0.00 | \$0.00 | \$46,500.00 | 100.00% | \$0.00 | \$2,325.00 |
| 294 | Gutters and Downspouts | \$9,600.00 | \$9,600.00 | \$0.00 | \$0.00 | \$0.00 | \$9,600.00 | 100.00% | \$0.00 | \$480.00 |
| 295 | Fire Alarm Finishes | \$2,650.00 | \$2,650.00 | \$0.00 | \$0.00 | \$0.00 | \$2,650.00 | 100.00% | \$0.00 | \$132.50 |
| 296 | HVAC Controls | \$3,600.00 | \$3,600.00 | \$0.00 | \$0.00 | \$0.00 | \$3,600.00 | 100.00% | \$0.00 | \$180.00 |
| 297 | HVAC Finishes | \$4,500.00 | \$4,500.00 | \$0.00 | \$0.00 | \$0.00 | \$4,500.00 | 100.00% | \$0.00 | \$225.00 |
| 298 | Interior Painting | \$14,000.00 | \$14,000.00 | \$0.00 | \$0.00 | \$0.00 | \$14,000.00 | 100.00% | \$0.00 | \$700.00 |
| 299 | Exterior Painting | \$8,750.00 | \$8,750.00 | \$0.00 | \$0.00 | \$0.00 | \$8,750.00 | 100.00% | \$0.00 | \$437.50 |
| 300 | TAB | \$2,650.00 | \$2,650.00 | \$0.00 | \$0.00 | \$0.00 | \$2,650.00 | 100.00% | \$0.00 | \$132.50 |

| A ITEM NO. | B DESCRIPTION OF WORK | C SCHEDULED VALUE | D WORK COMPLETED | | E THIS PERIOD | F MATERIALS PRESENTLY STORED (NOT IN D OR E) | G TOTAL COMPLETED AND STORED TO DATE (D + E + F) | H BALANCE TO FINISH (C - G) | I RETAINAGE |
|---------------|--------------------------------------|----------------------|-----------------------------------|--------|------------------|---|---|--------------------------------|----------------|
| | | | FROM PREVIOUS APPLICATION (D + E) | | | | | | |
| 301 | BUILDING 6 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 302 | Safe Off Utilities | \$2,150.00 | \$2,150.00 | \$0.00 | \$0.00 | \$0.00 | \$2,150.00 | \$0.00 | \$107.50 |
| 303 | Complete Abatement | \$23,750.00 | \$23,750.00 | \$0.00 | \$0.00 | \$0.00 | \$23,750.00 | \$0.00 | \$1,187.50 |
| 304 | Abatement Clearance | \$2,500.00 | \$2,500.00 | \$0.00 | \$0.00 | \$0.00 | \$2,500.00 | \$0.00 | \$125.00 |
| 305 | Complete Demolition of Existing Roof | \$16,200.00 | \$16,200.00 | \$0.00 | \$0.00 | \$0.00 | \$16,200.00 | \$0.00 | \$810.00 |
| 306 | Complete Interior Demolition | \$22,500.00 | \$22,500.00 | \$0.00 | \$0.00 | \$0.00 | \$22,500.00 | \$0.00 | \$1,125.00 |
| 307 | Fascia Board Install | \$9,005.00 | \$9,005.00 | \$0.00 | \$0.00 | \$0.00 | \$9,005.00 | \$0.00 | \$450.25 |
| 308 | Structural Framing | \$24,500.00 | \$24,500.00 | \$0.00 | \$0.00 | \$0.00 | \$24,500.00 | \$0.00 | \$1,225.00 |
| 309 | Install Gas Lines | \$9,100.00 | \$9,100.00 | \$0.00 | \$0.00 | \$0.00 | \$9,100.00 | \$0.00 | \$455.00 |
| 310 | Complete Electrical Rough | \$20,500.00 | \$20,500.00 | \$0.00 | \$0.00 | \$0.00 | \$20,500.00 | \$0.00 | \$1,025.00 |
| 311 | Fire Alarm Rough | \$7,500.00 | \$7,500.00 | \$0.00 | \$0.00 | \$0.00 | \$7,500.00 | \$0.00 | \$375.00 |
| 312 | Install Mechanical Curbs | \$7,650.00 | \$7,650.00 | \$0.00 | \$0.00 | \$0.00 | \$7,650.00 | \$0.00 | \$382.50 |
| 313 | Pull Electrical Wire | \$11,600.00 | \$11,600.00 | \$0.00 | \$0.00 | \$0.00 | \$11,600.00 | \$0.00 | \$580.00 |
| 314 | Pull Fire Alarm | \$5,050.00 | \$5,050.00 | \$0.00 | \$0.00 | \$0.00 | \$5,050.00 | \$0.00 | \$252.50 |
| 315 | Install Package Units | \$29,485.00 | \$29,485.00 | \$0.00 | \$0.00 | \$0.00 | \$29,485.00 | \$0.00 | \$1,474.25 |
| 316 | Install Condensate | \$7,900.00 | \$7,900.00 | \$0.00 | \$0.00 | \$0.00 | \$7,900.00 | \$0.00 | \$395.00 |
| 317 | Rough Ductwork | \$18,750.00 | \$18,750.00 | \$0.00 | \$0.00 | \$0.00 | \$18,750.00 | \$0.00 | \$937.50 |
| 318 | Install Ceiling Tiles | \$15,839.00 | \$15,839.00 | \$0.00 | \$0.00 | \$0.00 | \$15,839.00 | \$0.00 | \$791.95 |
| 319 | Patch Flooring | \$2,500.00 | \$2,500.00 | \$0.00 | \$0.00 | \$0.00 | \$2,500.00 | \$0.00 | \$125.00 |
| 320 | Roofing Install | \$68,650.00 | \$68,650.00 | \$0.00 | \$0.00 | \$0.00 | \$68,650.00 | \$0.00 | \$3,432.50 |
| 321 | Roofing Material | \$46,500.00 | \$46,500.00 | \$0.00 | \$0.00 | \$0.00 | \$46,500.00 | \$0.00 | \$2,325.00 |
| 322 | Gutters and Downspouts | \$9,600.00 | \$9,600.00 | \$0.00 | \$0.00 | \$0.00 | \$9,600.00 | \$0.00 | \$480.00 |
| 323 | Fire Alarm Finishes | \$2,650.00 | \$2,650.00 | \$0.00 | \$0.00 | \$0.00 | \$2,650.00 | \$0.00 | \$132.50 |
| 324 | HVAC Controls | \$3,600.00 | \$3,600.00 | \$0.00 | \$0.00 | \$0.00 | \$3,600.00 | \$0.00 | \$180.00 |
| 325 | HVAC Finishes | \$4,500.00 | \$4,500.00 | \$0.00 | \$0.00 | \$0.00 | \$4,500.00 | \$0.00 | \$225.00 |
| 326 | Interior Painting | \$14,000.00 | \$14,000.00 | \$0.00 | \$0.00 | \$0.00 | \$14,000.00 | \$0.00 | \$700.00 |
| 327 | Exterior Painting | \$8,750.00 | \$8,750.00 | \$0.00 | \$0.00 | \$0.00 | \$8,750.00 | \$0.00 | \$437.50 |
| 328 | TAB | \$2,650.00 | \$2,650.00 | \$0.00 | \$0.00 | \$0.00 | \$2,650.00 | \$0.00 | \$132.50 |
| 329 | BUILDING 7 and 8 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 330 | Safe Off Utilities | \$2,150.00 | \$2,150.00 | \$0.00 | \$0.00 | \$0.00 | \$2,150.00 | \$0.00 | \$107.50 |
| 331 | Complete Rooftop Abatement | \$6,530.00 | \$6,530.00 | \$0.00 | \$0.00 | \$0.00 | \$6,530.00 | \$0.00 | \$326.50 |
| 332 | Complete Demolition of Existing Roof | \$2,500.00 | \$2,500.00 | \$0.00 | \$0.00 | \$0.00 | \$2,500.00 | \$0.00 | \$125.00 |
| 333 | Initial New Roof | \$6,509.00 | \$6,509.00 | \$0.00 | \$0.00 | \$0.00 | \$6,509.00 | \$0.00 | \$325.45 |
| 334 | Structural Framing | \$2,053.00 | \$2,053.00 | \$0.00 | \$0.00 | \$0.00 | \$2,053.00 | \$0.00 | \$102.65 |
| 335 | Install Gas Line | \$3,150.00 | \$3,150.00 | \$0.00 | \$0.00 | \$0.00 | \$3,150.00 | \$0.00 | \$157.50 |
| 336 | Power to Exhaust Fans | \$1,500.00 | \$1,500.00 | \$0.00 | \$0.00 | \$0.00 | \$1,500.00 | \$0.00 | \$75.00 |
| 337 | Rough-In Fire Alarm | \$2,150.00 | \$2,150.00 | \$0.00 | \$0.00 | \$0.00 | \$2,150.00 | \$0.00 | \$107.50 |
| 338 | Fire Alarm Devices | \$2,500.00 | \$2,500.00 | \$0.00 | \$0.00 | \$0.00 | \$2,500.00 | \$0.00 | \$125.00 |

| A | B | C | D | E | | F | G | | H | I |
|----------------|---------------------|-----------------|-----------------------------------|--------------|--|--|-----------|---------------------------|--------------|---|
| ITEM NO. | DESCRIPTION OF WORK | SCHEDULED VALUE | WORK COMPLETED | | MATERIALS PRESENTLY STORED (NOT IN D OR E) | TOTAL COMPLETED AND STORED TO DATE (D + E + F) | % (G / C) | BALANCE TO FINISH (C - G) | RETAINAGE | |
| | | | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD | | | | | | |
| TOTALS: | | \$8,520,692.00 | \$8,349,228.35 | \$127,348.65 | \$0.00 | \$8,476,577.00 | 99.48% | \$44,115.00 | \$423,828.89 | |

Change Orders

| A | B | C | D | E | | F | G | | H | I |
|----------------|--|-----------------|-----------------------------------|-------------|--|--|-----------|---------------------------|-------------|---|
| ITEM NO. | DESCRIPTION OF WORK | SCHEDULED VALUE | WORK COMPLETED | | MATERIALS PRESENTLY STORED (NOT IN D OR E) | TOTAL COMPLETED AND STORED TO DATE (D + E + F) | % (G / C) | BALANCE TO FINISH (C - G) | RETAINAGE | |
| | | | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD | | | | | | |
| 339 | PCCO#001 | | | | | | | | | |
| 339.1 | PCO#01 | | | | | | | | | |
| 339.1.1 | 4109-11.C Concrete Commitment Furnish all Labor and Material for the Modular Building's Foundations. | \$336,980.00 | \$336,980.00 | \$0.00 | \$0.00 | \$336,980.00 | 100.00% | \$0.00 | \$16,849.00 | |
| 339.1.2 | 4109-16.C Field Engineering Commitment Survey of Embed Plates | \$2,000.00 | \$2,000.00 | \$0.00 | \$0.00 | \$2,000.00 | 100.00% | \$0.00 | \$100.00 | |
| 339.1.3 | 100-00.B General Conditions.Bond General Contractor Bond (1.05%) | \$3,538.00 | \$3,538.00 | \$0.00 | \$0.00 | \$3,538.00 | 100.00% | \$0.00 | \$176.90 | |
| 339.1.4 | 100-00.E General Conditions General Contractor Insurance (1.05%) | \$3,538.00 | \$3,538.00 | \$0.00 | \$0.00 | \$3,538.00 | 100.00% | \$0.00 | \$176.90 | |
| TOTALS: | | \$346,056.00 | \$346,056.00 | \$0.00 | \$0.00 | \$346,056.00 | 100.00% | \$0.00 | \$17,302.80 | |

Grand Totals

| A | B | C | D | E | | F | G | | H | I |
|----------------------|---------------------|-----------------|-----------------------------------|--------------|--|--|-----------|---------------------------|--------------|---|
| ITEM NO. | DESCRIPTION OF WORK | SCHEDULED VALUE | WORK COMPLETED | | MATERIALS PRESENTLY STORED (NOT IN D OR E) | TOTAL COMPLETED AND STORED TO DATE (D + E + F) | % (G / C) | BALANCE TO FINISH (C - G) | RETAINAGE | |
| | | | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD | | | | | | |
| GRAND TOTALS: | | \$8,866,748.00 | \$8,695,284.35 | \$127,348.65 | \$0.00 | \$8,822,633.00 | 99.50% | \$44,115.00 | \$441,131.69 | |

Change Order

Distribution to: _____ Owner
_____ Architect
_____ Contractor
_____ Field

Project: 11361 / JORDAN ELEMENTARY
(name and address) 10654 JORDAN ROAD
WHITTIER, CA 90603

Change order number: OCO-5
Initiation date: 12/21/21
Architect's project no:

To: Silver Creek Industries LLC
(contractor) 2830 Barrett Avenue
Perris, CA 92571

Contract for: JORDAN ELEMENTARY
Contract date: 05/05/21

You are directed to make the following changes in this Contract:

CUT (3) RECTANGULAR BLOCK OUTS AND (5) HOLES IN CONCRETE FOR ELECTRICAL CONTRACTOR

Not valid until signed by the Owner, the Architect, and the Contractor.


| | |
|---|----------------|
| The original (Contract Sum) (Guaranteed Maximum Price) was | \$3,680,506.94 |
| Net change by previously authorized Change Orders | \$-232,465.42 |
| The (Contract Sum) (Guaranteed Maximum Price) prior to this Change Order was | \$3,448,041.52 |
| The (Contract Sum) (Guaranteed Maximum Price) will be (increased) (decreased) (unchanged) by this Change Order | \$2,465.66 |
| The new (Contract Sum) (Guaranteed Maximum Price) including this Change Order will be | \$3,450,507.18 |
| The Contract Time will be (increased) (decreased) (unchanged) by () days | |
| The date of Substantial Completion as of the date of this change order therefore is _____. | |

Architect
GHATAODE BANNON ARCHITECTS

Contractor
Silver Creek Industries LLC
2830 Barrett Avenue
Perris, CA 92571

Owner
LOWELL JOINT SCHOOL DISTRICT
11019 VALLEY HOME AVE
WHITTIER, CA 90603

By _____
Date _____

By 
Date 12/21/21

By _____
Date _____



Change Order 5

Owner Change Order

In House Change Order

Date: Friday, December 10, 2021
 Project Name: 11361 - Jordan ES
 Owner: Lowell Joint School District

Silver Creek Industries Inc. proposes to furnish all material and labor to perform the following at the above stated site for the sum of: \$ 2,465.66

Description Of Work: Cut (3) rectangular blockouts and (5) holes in concrete for electrical contractor.

| | | | | |
|--|-------|----|----------|------------|
| Total of all Sub Contractor Work: | | \$ | 2,325.00 | - 033100 |
| Sub Contractor Markup: | 5% | \$ | 116.25 | |
| Sub Total: | | \$ | 2,441.25 | |
| | | | | |
| Total Work by General Contractor Markup: | 15% | \$ | - | See Page 2 |
| Sub Total: | | \$ | - | |
| | | | | |
| Total Work to be Completed | | \$ | 2,441.25 | |
| | | | | |
| Sales Tax (60% exclusion) | 9.50% | | | |
| Sub Total: | | \$ | 2,441.25 | |
| | | | | |
| Bonds not to exceed | 1% | \$ | 24.41 | |
| Grand Total: | | \$ | 2,465.66 | |

This Change Order will Require 3 Additional Days to complete this project and are included in this COR
 * Not including days accrued from the date COR is submitted and returned to originator, signed & approved.

Submitted By: Karen Barzilai Date: 12/10/21
Project Manager
Title

Approved By: Date:
Title

| Item | | Quantity | Cost Per Qty | Total |
|------------|--------------------------------|----------|--------------|-------------|
| Site Labor | Cut Concrete in (3) locations | 3 | \$ 300.000 | \$ 900.00 |
| Site Labor | Core concrete in (5) locations | 5 | \$ 150.000 | \$ 750.00 |
| Site Labor | Mobilization Fee | 1 | \$ 675.000 | \$ 675.00 |
| | | | | \$ 2,325.00 |

Maria Estevez

From: Karen Barzilai <KBarzilai@silver-creek.net> on behalf of Karen Barzilai
Sent: Wednesday, December 15, 2021 2:40 PM
To: Maria Estevez
Subject: 11361 - PCO Concrete Cutting
Attachments: PCO #4 - Concrete Cutting and Coring.pdf

Hi Maria,

Please enter the attached PCO. It has been approved via email, but still waiting for the signed copy.

Best Regards,

KAREN BARZILAI
Project Manager



Building for the Next Generation

2830 Barrett Avenue
Perris, CA 92571
Cell | 858.864.2176
Office | 951.943.5393 - Ext. 162
Fax | 951.943.2211

<http://silver-creek.net>

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Maria Estevez

From: Karen Barzilai <KBarzilai@silver-creek.net> on behalf of Karen Barzilai
Sent: Tuesday, December 21, 2021 11:58 AM
To: Maria Estevez
Subject: FW: Jordan - Concrete Cutting

Best Regards,

KAREN BARZILAI
Project Manager



Building for the Next Generation

2830 Barrett Avenue
Perris, CA 92571
Cell | 858.864.2176
Office | 951.943.5393 - Ext. 162
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From: Michael Arnold <marnold@ericksonhall.com>
Sent: Monday, December 13, 2021 11:24 AM
To: Karen Barzilai <kbarzilai@silver-creek.net>
Cc: Bob Lathrop Jr <blathropjr@ericksonhall.com>
Subject: RE: Jordan - Concrete Cutting

Proceed. I will be submitting the credit to the District for the balance. Please do not submit to the District until mine has been approved. We will keep you posted.

Thank you,

Mike Arnold
Project Manager
Erickson-Hall Construction Co.
O: 760.796.7700 | C: 760.803.0077

From: Karen Barzilai <kbarzilai@silver-creek.net>
Sent: Monday, December 13, 2021 9:36 AM
To: Michael Arnold <marnold@ericksonhall.com>

Cc: Bob Lathrop Jr <blathropjr@ericksonhall.com>
Subject: Re: Jordan - Concrete Cutting

Hi Mike,

Am I ok to proceed?

Best Regards,

KAREN BARZILAI
Project Manager

2830 Barrett Avenue
Perris, CA 92571
Cell | 858.864.2176
Office | 951.943.5393 - Ext. 162
Fax | 951.943.2211

<http://silver-creek.net>

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From: Karen Barzilai <KBarzilai@silver-creek.net>
Sent: Friday, December 10, 2021 12:06:57 PM
To: Michael Arnold <marnold@ericksonhall.com>
Cc: Bob Lathrop Jr <blathropjr@ericksonhall.com>
Subject: RE: Jordan - Concrete Cutting

Hi Mike,

You are right, that was a typo on my end. See attached with the contractor's quote.

Best Regards,

KAREN BARZILAI
Project Manager



2830 Barrett Avenue
Perris, CA 92571
Cell | 858.864.2176
Office | 951.943.5393 - Ext. 162
Fax | 951.943.2211

<http://silver-creek.net>

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From: Michael Arnold <marnold@ericksonhall.com>

Sent: Friday, December 10, 2021 12:07 PM

To: Karen Barzilai <KBarzilai@silver-creek.net>

Cc: Bob Lathrop Jr <blathropjr@ericksonhall.com>

Subject: RE: Jordan - Concrete Cutting

Karen,

Thanks for sending this over. Have a few comments, we need the subcontractor back up for this cost. Additionally, I do not believe that it would require 3 additional days as this does not impact your critical path.

Thank you,

Mike Arnold

Project Manager

Erickson-Hall Construction Co.

O: 760.796.7700 | C: 760.803.0077

From: Karen Barzilai <KBarzilai@silver-creek.net>

Sent: Friday, December 10, 2021 11:50 AM

To: Michael Arnold <marnold@ericksonhall.com>

Subject: Jordan - Concrete Cutting

Hi Mike,

Please see attached and let me know if approved to proceed.

Best Regards,

KAREN BARZILAI

Project Manager



Building for the Next Generation

2830 Barrett Avenue

Perris, CA 92571

Cell | 858.864.2176

Office | 951.943.5393 - Ext. 162

Fax | 951.943.2211

<http://silver-creek.net>

Change Request Proposal

Project: 11361 / JORDAN ELEMENTARY
 (name and address) 10654 JORDAN ROAD
 WHITTIER, CA 90603

Change request number: OCR-5
 Description: CUT (3) RECTANGULAR BLOCK OUTS AND (5) HOLES IN CONCRETE FOR ELECTRICAL CONTRACTOR

Customer: LOWELL JOINT SCHOOL DISTRICT

Notice to Proceed

Submitted date:
 Received date:
 Rough order of magnitude: 0.00

Status: PROPOSED
 Origination date: 12/21/21

Quotation

Submitted date:
 Due date:
 Submitted amount: 2,465.66
 Requested days delay: 0

Notes

CUT (3) RECTANGULAR BLOCK OUTS AND (5) HOLES IN CONCRETE FOR ELECTRICAL CONTRACTOR

Revenue Detail

| Billing Item | Description | Revenue |
|-----------------------|--------------------------|-----------------|
| 204 | OWNER CHANGE ORDER NO. 5 | 2,465.66 |
| Total Revenue: | | 2,465.66 |

Contractor Pricing

| Phase Code / Description | Cost Type | Quantity | UM | Amount |
|--|-----------------|----------|----|-----------------|
| 033100 | S SITE CONCRETE | | | 2,325.00 |
| 710100 | Z BONDS | | | 24.41 |
| Contractor Pricing Total: | | | | 2,349.41 |
| Total: | | | | 2,349.41 |
| Mark-up: | | | | 116.25 |
| Total Contractor Price for CR OCR-5 | | | | 2,465.66 |

Approvals

Customer: LOWELL JOINT SCHOOL DISTRICT

Contractor: Silver Creek Industries LLC

Authorized Representative: _____

By: _____

By: _____

Date: _____

Date: _____

Change Order

Distribution to: _____ Owner
 _____ Architect
 _____ Contractor
 _____ Field

Project: 11361 / JORDAN ELEMENTARY
 (name and address) 10654 JORDAN ROAD
 WHITTIER, CA 90603

Change order number: OCO-8
 Initiation date: 08/05/22
 Architect's project no:

To: Silver Creek Industries LLC
 (contractor) 2830 Barrett Avenue
 Perris, CA 92571

Contract for: JORDAN ELEMENTARY
 Contract date: 05/05/21

You are directed to make the following changes in this Contract:

LOWER LIGHTS AT 3 LOCATIONS AS REQUESTED FROM ERICKSON HALL
 DISCLAIMER: PATCH AT 3 LOCATIONS MAYBE SLIGHTLY DISCOLORED SINCE PATCH IS NEW STUCCO. IT WILL REQUIRE SOME DRY AND CURING TIME.

Not valid until signed by the Owner, the Architect, and the Contractor.


| | | |
|---|-------|----------------|
| The original (Contract Sum) (Guaranteed Maximum Price) was | | \$3,680,506.94 |
| Net change by previously authorized Change Orders | | \$-229,999.76 |
| The (Contract Sum) (Guaranteed Maximum Price) prior to this Change Order was | | \$3,450,507.18 |
| The (Contract Sum) (Guaranteed Maximum Price) will be (increased) (decreased) (unchanged) by this Change Order | | \$3,015.09 |
| The new (Contract Sum) (Guaranteed Maximum Price) including this Change Order will be | | \$3,453,522.27 |
| The Contract Time will be (increased) (decreased) (unchanged) by () days | | |
| The date of Substantial Completion as of the date of this change order therefore is _____. | | |

Architect
 GHATAODE BANNON ARCHITECTS

Contractor
 Silver Creek Industries LLC
 2830 Barrett Avenue
 Perris, CA 92571

Owner
 LOWELL JOINT SCHOOL DISTRICT
 11019 VALLEY HOME AVE
 WHITTIER, CA 90603

By _____
 Date _____

By 
 Date 8/5/22

By _____
 Date _____



PROPOSED OWNER CHANGE ORDER # 8

OWNER CHANGE ORDER

IN-HOUSE CHANGE ORDER

DATE: 7/21/2022

PROJECT NAME: 11361 Jordan ES

PROJECT OWNER: Lowell Joint ES District

PER THE PROJECT ABOVE, SILVER CREEK INDUSTRIES, LLC. PROPOSES TO FURNISH ALL LABOR AND MATERIAL AS DESCRIBED BELOW, FOR THE SUM OF:

\$ 3,015.09

DESCRIPTION OF WORK: Lower Lights at 3 locations as requested from Erickson Hall

Disclaimer: Patch at 3 location maybe slightly discolored since patch is new stucco. It will require some dry and curing time.

| | | | |
|---------------------------------------|-------|----|-----------------|
| TOTAL OF ALL SUBCONTRACTORS WORK: | | \$ | <u>1,200.00</u> |
| GENERAL SUBCONTRACTOR MARK-UP: | 5% | | <u>60</u> |
| SUB-TOTAL: | | \$ | <u>1,260.00</u> |
| TOTAL OF ALL GENERAL CONTRACTOR WORK: | | \$ | <u>1,410.00</u> |
| GENERAL CONTRACTOR MARK-UP: | 15% | | <u>211.5</u> |
| SUB-TOTAL: | | \$ | <u>1,621.50</u> |
| SALES TAX (60% EXCLUSION) | 9.00% | \$ | <u>103.73</u> |
| BONDS- NOT TO EXCEED: | 1.00% | | <u>29.85234</u> |
| GRAND TOTAL: | | \$ | <u>3,015.09</u> |

THIS CHANGE ORDER REQUIRES A SCHEDULE INCREASE OF 2 ADDITIONAL DAYS, WHICH ARE INCLUDED IN THIS PROPOSED CHANGE ORDER REQUEST.

SUBMITTED BY: Carlo Acabado

DATE: 7/21/2022

TITLE: Field Director

APPROVED BY: _____

DATE: _____

TITLE: _____



PROPOSED CHANGE ORDER BACK UP SHEET

| LINE # | DESCRIPTION | QTY | UNIT COST | TOTAL | ADDT'L DAYS |
|---------------------|---------------------------------------|-----|-----------|--------------------|-------------|
| | | | | \$ - | |
| 1 | Electrical material (box and Conduit) | 1 | \$ 150.00 | \$ 150.00 | |
| 2 | Labor to Demo Stucco | 6 | \$ 60.00 | \$ 360.00 | |
| 3 | Labor to install box and Conduit | 6 | \$ 75.00 | \$ 450.00 | |
| 4 | Stucco Patch | 12 | \$ 100.00 | \$ 1,200.00 | |
| 5 | Labor to Install Lights | 6 | \$ 75.00 | \$ 450.00 | |
| | | | \$ - | \$ - | |
| | | | \$ - | \$ - | |
| | | | \$ - | \$ - | |
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| | | | \$ - | \$ - | |
| | | | \$ - | \$ - | |
| | | | \$ - | \$ - | |
| | | | \$ - | \$ - | |
| | | | \$ - | \$ - | |
| SUBTOTAL: | | | | \$ 2,610.00 | |
| BONDS: | | | | 0% \$ - | |
| GRAND TOTAL: | | | | \$ 2,610.00 | |

Carlo Acabado

From: Michael Arnold <marnold@ericksonhall.com> on behalf of Michael Arnold
Sent: Wednesday, August 3, 2022 11:55 AM
To: Carlo Acabado; Bob Lathrop Jr; Kevin Allen
Cc: Abel Romero; Christian Mejia; Justin Sinnott
Subject: RE: 4109 Jordan ES - SCI Items

Carlo/Kevin,

The two concerning items are the TAB and electrical relocation. We were told TAB was completed and relayed that information to the District. We will inform them that this was incorrect. Note, TAB is a DSA requirement for occupancy and without it being submitted and approved students cannot be in those buildings. The electrical relocation needs to be 100% completed by end of day the 11th as there is open house with staff and parents. We are beyond the time for letting things slide. All items need to be scheduled and cannot move from the scheduled dates.

1. TAB – When will SCIs TAB be completed? This is needed for District occupancy. Hawaiian Sub performing air balance will be onsite Monday 7/25/22 to perform air balance. TAB was completed but still need this report for approval. Submit Immediately. Tab was not completed yet, Hawaiian Air is onsite today Classroom 12 HVAC unit had power issues, Air balance company will be back tomorrow to complete air balance.
This is not what was told to us previously, we will notify the District of the incorrect information. As previously stated TAB is need for DSA Occupancy, without it students cannot be in the buildings.
2. Door Hardware Testing – This needs to be tested once TAB is complete. We will schedule subcontractor once air balance is completed. Need the report immediately so this can be completed.
 - a. Some door thresholds appear to be loose. We will have guys addressed next week Wednesday. Storefront Guy will be adjusting doors tomorrow. Interior doors will be adjusted on Monday.
3. Exterior Lighting – Previously requested the lighting be relocated below the canopies. Carlo stated this would be a CO but we have not received the CO for this change. This is needed you will have cost today 7/21/22 Cost approved. Proceed and submit formally to District. Our electricians are out in norther California, looking to have them there next week. This has to be completed by end of day on the 11th. there is open house which will have parents onsite.
4. Punch List Work – When will the punch list be ready for review? No updates have been received. Provide update. We are schedule to be back on Monday to finish
5. Closeout – GBA will be coordinating all closeout documentation. Has anything been submitted yet? Warranties, O&Ms, as built? We are in the process of collecting we should have all by end of next week, with exception to air balance report. Was closeout submitted? This will be sent to you today with exception to the air balance
6. Paper towel dispensers – there are missing paper towel dispensers in the restrooms. Have they been ordered? When will they be installed? I need to track this down. Ill update once I have eta. you have the papertowel dispensers. Please confirm and provide installation date, some are still missing as of 8/2/2022. We have installed most of it, remaining will be installed on Monday
7. Rooftop hatches are brown factory primer. Please confirm these will be painted white. This will be completed today

Thank you,

Mike Arnold
Project Manager
Erickson-Hall Construction Co.
O: 760.796.7700 | C: 760.803.0077

approval. Submit Immediately. Tab was not completed yet, Hawaiian Air is onsite today Classroom 12 HVAC unit had power issues, Air balance company will be back tomorrow to complete air balance.

2. Door Hardware Testing – This needs to be tested once TAB is complete. We will schedule subcontractor once air balance is completed. Need the report immediately so this can be completed.
 - a. Some door thresholds appear to be loose. We will have guys addressed next week Wednesday. Storefront Guy will be adjusting doors tomorrow. Interior doors will be adjusted on Monday.
3. Exterior Lighting – Previously requested the lighting be relocated below the canopies. Carlo stated this would be a CO but we have not received the CO for this change. This is needed you will have cost today 7/21/22 Cost approved. Proceed and submit formally to District. Our electricians are out in norther California, looking to have them there next week.
4. Punch List Work – When will the punch list be ready for review? No updates have been received. Provide update. We are schedule to be back on Monday to finish
5. Closeout – GBA will be coordinating all closeout documentation. Has anything been submitted yet? Warranties, O&Ms, as built? We are in the process of collecting we should have all by end of next week, with exception to air balance report. Was closeout submitted? This will be sent to you today with exception to the air balance
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7. Rooftop hatches are brown factory primer. Please confirm these will be painted white. This will be completed today

Thank you,

Mike Arnold
Project Manager
Erickson-Hall Construction Co.
O: 760.796.7700 | C: 760.803.0077

From: Michael Arnold
Sent: Thursday, July 28, 2022 7:44 AM
To: 'Carlo Acabado' <cacabado@silver-creek.net>; Bob Lathrop Jr <blathropjr@ericksonhall.com>; 'Kevin Allen' <kallen@silver-creek.net>
Cc: 'Abel Romero' <aromero@silver-creek.net>; Christian Mejia <cmejia@ericksonhall.com>; Justin Sinnott <jsinnott@ericksonhall.com>
Subject: RE: 4109 Jordan ES - SCI Items

Carlo/Kevin,

We have students coming back in two weeks. See below and provide updates.

Thank you,

Mike Arnold
Project Manager
Erickson-Hall Construction Co.
O: 760.796.7700 | C: 760.803.0077

From: Michael Arnold
Sent: Wednesday, July 27, 2022 2:34 PM
To: 'Carlo Acabado' <cacabado@silver-creek.net>; Bob Lathrop Jr <blathropjr@ericksonhall.com>; Kevin Allen

On Jul 21, 2022, at 1:13 PM, Carlo Acabado <cacabado@silver-creek.net> wrote:

See updates below

From: Michael Arnold <marnold@ericksonhall.com>
Sent: Wednesday, July 20, 2022 2:37 PM
To: Bob Lathrop Jr <blathropjr@ericksonhall.com>; Kevin Allen <kallen@silver-creek.net>; Carlo Acabado <cacabado@silver-creek.net>
Cc: Abel Romero <aromero@silver-creek.net>; Christian Mejia <cmejia@ericksonhall.com>; Justin Sinnott <jsinnott@ericksonhall.com>
Subject: RE: 4109 Jordan ES - SCI Items
Importance: High

Kevin/Carlo,

Please provide updates on the items below. Students will be onsite August 17th and the work needs to be completed before their arrival.

1. TAB – When will SCIs TAB be completed? This is needed for District occupancy. Hawaiian Sub performing air balance will be onsite Monday 7/25/22 to perform air balance.
 - a. HVAC units in rooms 4 & 9 don't run when are they going to be fixed? This will be addressed today 7/21/22.
2. Door Hardware Testing – This needs to be tested once TAB is complete. We will schedule subcontractor once air balance is completed.
 - a. Some door thresholds appear to be loose. We will have guys addressed next week Wednesday.
7. Exterior Lighting – Previously requested the lighting be relocated below the canopies. Carlo stated this would be a CO but we have not received the CO for this change. This is needed you will have cost today 7/21/22
8. Punch List Work – When will the punch list be ready for review? No updates have been received.
9. Closeout – GBA will be coordinating all closeout documentation. Has anything been submitted yet? Warranties, O&Ms, as built? We are in the process of collecting we should have all by end of next week, with exception to air balance report.
10. Paper towel dispensers – there are missing paper towel dispensers in the restrooms. Have they been ordered? When will they be installed? I need to track this down. Ill update once

I have eta

Thank you,

Mike Arnold
Project Manager
Erickson-Hall Construction Co.
O: 760.796.7700 | C: 760.803.0077

From: Michael Arnold
Sent: Tuesday, July 19, 2022 9:20 AM
To: Bob Lathrop Jr <blathropjr@ericksonhall.com>; Kevin Allen <kallen@silver-creek.net>; Carlo Acabado <cacabado@silver-creek.net>
Cc: Abel Romero <aromero@silver-creek.net>; Christian Mejia <cmejia@ericksonhall.com>; Justin

2. Door Hardware Testing – This needs to be tested once TAB is complete Again, this can't be completed till all the units are running.
3. Exterior Lighting – Previously requested the lighting be relocated below the canopies. Carlo stated this would be a CO but we have not received the CO for this change. Still have not received the CO.
4. Punch List Work – When will the punch list be ready for review? Update what is complete so EH can have the Design team out to sign the items off.
5. Closeout – GBA will be coordinating all closeout documentation. Has anything been submitted yet? Warranties, O&Ms, as built? Has anything been submitted?

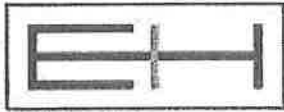
Thank you,

Mike Arnold

Project Manager

Erickson-Hall Construction Co.

O: 760.796.7700 | F: 760.796.7750 | C: 760.803.0077



Erickson-Hall CONSTRUCTION
An Employee Owned Company

"People Producing Safely"

San Diego | Corporate Headquarters | 500 Corporate Drive | Escondido, CA 92029

Los Angeles/Orange | 12600 Westminster Ave., Suite D | Santa Ana, CA 92706

Riverside | 11810 Pierce Street, Unit 150 | Riverside, CA 92505

Imperial | 216 E. 3rd Street | Imperial, CA 92251

www.ericksonhall.com

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Change Request Proposal

Project: 11361 / JORDAN ELEMENTARY
 (name and address) 10654 JORDAN ROAD
 WHITTIER, CA 90603

Change request number: OCR-8
 Description: LOWER LIGHTS AT 3 LOCATIONS AS REQUESTED FROM ERICKSON HALL
 DISCLAIMER: PATCH AT 3 LOCATIONS MAYBE SLIGHTLY DISCOLORED SINCE PATCH IS NEW STUCCO. IT WILL REQUIRE SOME DRY AND CURING TIME.

Customer: LOWELL JOINT SCHOOL DISTRICT

Notice to Proceed

Submitted date:
 Received date:
 Rough order of magnitude: 0.00

Status: PROPOSED
 Origination date: 07/21/22

Quotation

Submitted date: 07/21/22
 Due date:
 Submitted amount: 3,015.09
 Requested days delay: 0

Notes

LOWER LIGHTS AT 3 LOCATIONS AS REQUESTED FROM ERICKSON HALL
 DISCLAIMER: PATCH AT 3 LOCATIONS MAYBE SLIGHTLY DISCOLORED SINCE PATCH IS NEW STUCCO. IT WILL REQUIRE SOME DRY AND CURING TIME.

Revenue Detail

| Billing Item | Description | Revenue |
|-----------------------|--------------------------|-----------------|
| 207 | OWNER CHANGE ORDER NO. 8 | 3,015.09 |
| Total Revenue: | | 3,015.09 |

Contractor Pricing

| Phase Code / Description | Cost Type | Quantity | UM | Amount |
|--|-------------------|----------|----|-----------------|
| 092400 | S Subcontractors | | | 1,200.00 |
| 711000 | M Material | | | 150.00 |
| 711000 | L Labor | | | 1,260.00 |
| 700500 | T Sales Tax | | | 103.73 |
| 710100 | Z Bonds Fees Prmt | | | 29.85 |
| Contractor Pricing Total: | | | | 2,743.58 |
| Total: | | | | 2,743.58 |
| Mark-up: | | | | 271.51 |
| Total Contractor Price for CR OCR-8 | | | | 3,015.09 |

Approvals

Customer: LOWELL JOINT SCHOOL DISTRICT
 Authorized Representative: _____
 By: _____
 Date: _____

Contractor: Silver Creek Industries LLC
 By: _____
 Date: _____



Change Order 9

Owner Change Order

In House Change Order

Date: 4/6/20228/26/2022
 Project Name: 11361 - Jordan ES
 Owner: Lowell Joint School District

Silver Creek Industries Inc. proposes to furnish all material and labor to perform the following at the above stated site for the sum of: \$ 1,611.53

Description Of Work: Gas Service call. Bob Lathrop had directed Abel from SCI to get our plumber back to site due to a gas leak and the site plumber had already checked his lines to make sure te leak was not coming from the site connections. CRP plumbing came out to site and tested their gas lines only to find out the leak was on the site lines installed by Site plumber. Able from SCI got bob lathrop to show him the leak. Cost if for CRP plumbing to comeout and retest their gas lines and find the leak.

| | | | | |
|-----------------------------------|-------|----|-----------------|------------|
| Total of all Sub Contractor Work: | | \$ | 1,261.60 | |
| Sub Contractor Markup: | 10% | \$ | 126.16 | |
| Sub Total: | | \$ | <u>1,387.76</u> | |
| | | | | |
| Total Work by General | | \$ | 1,387.76 | See Page 2 |
| General Contractor Markup: | 5% | \$ | 69.39 | |
| Sub Total: | | \$ | <u>1,457.15</u> | |
| | | | | |
| Total Work to be Completed | | \$ | <u>1,457.15</u> | |
| | | | | |
| Sales Tax (60% exclusion) | 9.50% | \$ | 138.43 | |
| Sub Total | | \$ | <u>1,595.58</u> | |
| | | | | |
| Bonds not to exceed | 1% | \$ | 15.96 | |
| Grand Total: | | \$ | <u>1,611.53</u> | |

This Change Order will Require 0 Additional Days to complete this project and are Included In this COR
 Not Including days accrued from the date COR is submitted and returned to originator, signed & approved.

Submitted By:

Carlo Acabado

Date: 08/26/22

Project Manager

Title

Approved By:

Date: _____

Title

CRP Plumbing Company Inc.

P.O. Box 9118
Redlands, CA 92375

Invoice

| Date | Invoice # |
|-----------|-----------|
| 6/20/2022 | 4308 |

| |
|---|
| Bill To |
| Silver Creek Industries Inc. 2830 Barrett Avenue Perris, CA 92571 |

| Purchase Order # | Terms |
|------------------|--------|
| Lowell 11361 | Net 30 |

| Description | Amount |
|--|-------------------|
| Re: Gas leak service call Inspect for gas leak in building as requested by Able. 1. Purge gas system of air. 2. Inspect every fitting with gas detector. 3. Found no leaks inside or on roof of building. 4. Site superintendent was shown leak. 5. This is not covered under warranty. Service call. 4 Hrs each plumber on site.....\$1,040.00 1 mobilization with travel.....\$456.00 | 1,496.00 |
| Total | \$1,496.00 |



Estimate

CA253027

59900436

To: Lowell Joint School District
 Attn: Denise Soto
 111537 Grovedale Drive
 Whittier, CA 90604

| | |
|------------------------------------|--|
| Estimate Date 07/20/2022 | Salesperson Brittany Bourbonnais |
|------------------------------------|--|

Jordan Elementary Tables and Umbrellas

Due to current market conditions, our estimates are valid for only 14 days and are subject to change due to market volatility

| Estimated Shipping Date | Shipped Via | FOB | Terms |
|--|---|---------------------|--------------------|
| 12 - 14 Weeks | Truck - CA | Whittier | Net 30 |
| Quantity | Description | Unit Price | Total Extended |
| 10 | MyTCoat # TSQ46-A-05-000, 46" Square Portable Table - Expanded Metal - Advantage Coating Color: GREEN with GREEN Frame | \$1,226.00 | \$12,260.00 |
| 10 | MyTCoat # UMM75-0-00-000, 7-1/2' Market Style Umbrella, 8 Ribs, 9 oz. Marine Grade Acrylic Top, 1/8" Thick Aluminum Pole, 1/2" Fiberglass Ribs. Pulley Lift, With Vent. Color: GREEN | \$496.00 | \$4,960.00 |
| | Subtotal | | \$17,220.00 |
| 1 | Shipping *Due to current freight cost volatility, please contact us to confirm shipping price is valid prior to ordering. | \$1,996.00 | \$1,996.00 |
| THIS ESTIMATE IS SUBJECT TO THE ATTACHED TERMS AND CONDITIONS | | Subtotal | \$19,216.00 |
| THANK YOU FOR THIS CHANCE TO ESTIMATE | | Tax (10.25%) | \$1,765.05 |
| <small>Dave Bang Associate, INC. IS PLEASED TO SUBMIT THE ABOVE ESTIMATE FOR YOUR CONSIDERATION. SHOULD YOU PLACE AN ORDER, BE ASSURED IT WILL RECEIVE OUR PROMPT ATTENTION. THIS ESTIMATE IS SUBJECT TO THE ATTACHED TERMS AND CONDITIONS, AND IS VALID FOR 14 DAYS THEREAFTER. IT IS SUBJECT TO CHANGE WITHOUT NOTICE.</small> | | Total | \$20,981.05 |

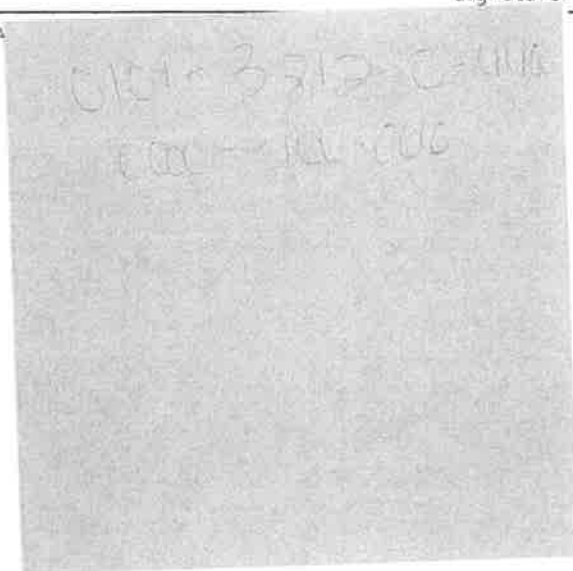
Accepted By
 Print Name:

Signature:

Date: 7.28.22

PLEASE SIGN A

THANK YOU!





SALES QUOTE

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Account Executive: Jennifer Dew
Phone: (800) 800-0019 ext. 75132
Fax: (603) 683-1313
Email: jennifer.dew@connection.com

25388509.06

PLEASE REFER TO THE ABOVE
QUOTE # WHEN ORDERING

Account Manager:
Phone:
Fax:
Email:

Date: 10/4/2022
Valid Through: 10/15/2022
Account #: Los Angeles

Customer Contact: Randi Vasquez
Email: rvasquez@ljsd.org

Phone: (562) 902-4286
Fax: (562) 947-7874

| | |
|---|--|
| QUOTE PROVIDED TO: AB#: 21511765 Lowell Joint School District Accounts Payable 11019 Valley Home Ave Whittier, CA 90603-3098 (562) 943-0211 x4287 | SHIP TO: AB#: 21598932 Lowell Joint School District Technology 11019 Valley Home Ave Whittier, CA 90603 (562) 943-0211 x4287 |
|---|--|

| DELIVERY | FOB | SHIP VIA | SHIP WEIGHT | TERMS | CONTRACT ID# |
|-----------------|-------------|-------------------|--------------|--------|--------------|
| 5-30 Days A/R/O | Destination | FEDEX LTL Economy | 1,000.00 lbs | Net 30 | |

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Company's Standard Terms of Sale, which describe important legal rights and obligations. You may review the Company's Standard Terms of Sale on the Company's website: www.govconnection.com, or you may request a copy via fax, e-mail, or mail by calling your account representative. The only exception to this policy is if your order is being placed under any one of our many national, state, educational or cooperative Agreements, in which case the Terms and Conditions of your Purchase Order are already pre-negotiated and stated in that Agreement. No other Terms and Conditions shall apply and any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. Due to the industry-wide constraints and fluctuations, we reserve the right to change pricing at any time. Please refer to our Quote Number in your order.

| * Line # | Qty | Item # | Mfg. Part # | Description | Mfg. | Price | Ext |
|------------------------------|-----|----------|-------------|--|------------------|--------------------|-------------|
| 1 | 8 | Fee: 16 | | State Environmental Fee | | \$ 6.00 | \$ 48.00 |
| 1 | 8 | 38162574 | BE65T-H | 65" BET-H 4K Ultra HD LED-LCD Pro TV Samsung Monitors | Samsung Monitors | \$ 594.94 | \$ 4,759.52 |
| Subtotal | | | | | | \$ 4,807.52 | |
| Fee | | | | | | \$ 0.00 | |
| Shipping and Handling | | | | | | \$ 0.00 | |
| Tax | | | | | | \$ 487.85 | |
| Total | | | | | | \$ 5,295.37 | |



ORDERING INFORMATION
GovConnection, Inc. DBA Connection

Please contact your account manager with any questions.

Ordering Address
GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Remittance Address
GovConnection, Inc.
Box 536477
Pittsburgh, PA 15253-5906

Please reference the Contract # on all purchase orders.

TERMS & CONDITIONS

| | |
|---------------------------|-------------------------------------|
| Payment Terms: | NET 30 (subject to approved credit) |
| FOB Point: | DESTINATION (within Continental US) |
| Maximum Order Limitation: | NONE |
| FEIN: | 52-1837891 |
| DUNS Number: | 80-967-8782 |
| CEC: | 80-068888K |
| Cage Code: | OGTJ3 |
| Business Size: | LARGE |
| Erate Spin Number: | 143026005 |

WARRANTY: Manufacturer's Standard Commercial Warranty

NOTE: It is the end user's responsibility to review, understand and agree to the terms of any End User License Agreement (EULA).

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Company's Standard Terms of Sale, which describe important legal rights and obligations. You may review the Company's Standard Terms of Sale on the Company's website: www.govconnection.com or you may request a copy via fax, e-mail, or mail by calling your account representative. The only exception to this policy is if your order is being placed under anyone of our many national, state, educational or cooperative Agreements, in which case the Terms and Conditions of your Purchase Order are already pre-negotiated and stated in that Agreement. No other Terms and Conditions shall apply and any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. Due to the industry-wide constraints and fluctuations, we reserve the right to change pricing at any time. Please refer to our Quote Number in your order.

If you require a hard copy invoice for your credit card order, please visit the link below and click on the Proof of Purchase/Invoice link on the left side of the page to print one: <https://www.govconnection.com/web/Shopping/ProofOfPurchase.htm>

Please forward your Contract or Purchase Order to:
SLEDOPS@connection.com
QUESTIONS: Call 800-800-0019



Elite Modular Leasing & Sales, Inc.

October 26, 2022 (Updated)
August 4, 2022 (Updated)
July 25, 2022

Lowell Joint School District
11019 Valley Home Ave
Whittier, CA 90603

Attn: David Bennett (dbennett@ljsd.org)
Assistant Superintendent, Facilities and Operations

Re: Maybrook Site Project Phase II – 12' x 40' Restroom Purchase

The following proposal is based upon Lowell Joint SD utilizing the Open Piggyback Contract Bid SSPU, #40-04/2020-21 with Savanna School District as outlined below:

Purchase Proposal of (1) 12' x 40' (BGSS) Restroom @ Maybrook Phase II

Item I Pricing (1) New-Conversion 12' x 40' Boy-Girl-Staff-Staff Restroom Including a Standard Wood Foundation and Standard Metal Ramp-Landing System

| | | |
|----|---|------------------------|
| a) | Base Price 12' x 40' Toilet "C" B/G/S/S (Item X-72) | \$ 79,000.00 |
| b) | Standard wood foundation (Item L-37) | \$ 3,252.00 |
| c) | Perimeter Skirting (Item 499 x169) | \$ 4,394.00 |
| d) | 26 Ga Steel over 3/4" Plywood roof (Item L-42) | \$ 2,528.00 |
| e) | Sheet Vinyl-Base (Item 174 x480) | \$ 7,680.00 |
| f) | Standard ADA privacy partition (Item 442 x4) | \$ 9,232.00 |
| g) | Standard privacy partition (Item 443 x3) | \$ 6,924.00 |
| h) | Standard privacy urinal screen (Item 445 x1) | \$ 787.00 |
| i) | Plumbing Manifold (Item 441 x16) per fixture | \$ 1,680.00 |
| j) | Point of connection for manifold (Item 440 x1) (Stub through skirting) | \$ 944.00 |
| k) | Paint Exterior (off site) to match site colors (Item 520 x1498) | \$ 7,115.50 |
| l) | Restroom metal ramp and landing (Item 532 x1) (34' X 6'-6" Landing W/ 4' X 14' Ramp with Handrail-Metal) | \$ 7,867.00 (per year) |
| m) | Delivery (Item 598 x2) Includes Ramps-Landings | \$ 1,784.00 |
| n) | Installation (Item L-23A x1) | \$ 10,469.00 |
| o) | Eng. & Design (Item 586 x10) | \$ 2,200.00 |
| p) | Contract & Project Supervision (Item 585 x24) | \$ 3,528.00 |

Project Total **\$149,384.50**



Elite Modular Leasing & Sales, Inc.

Item II – Estimated 2022-2023 Critical Path Schedule

- 11-7-22 – Proposal Board approval
- 11-8-22 – Elite receives executed proposal subject to board approval
- COMPLETED– Elite Modular sends DSA Stockpile placeholder drawings to AOR
- Early November – AOR receives final DSA approval
- Spring 2023 – Elite Modular prepares restroom
- Spring-Summer 2023 – Elite Modular delivery & installation (pending actual site readiness by district)

Item III – Inclusions

- DSA Stockpiled approved drawings A# 04-119298 /SN#19931 (New converted never used restroom)
- Standard continuous delivery and installation (based on a minimum 5' separation between buildings)
- Installation of Elite Modular's standard ramps and landings
- Prevailing wage site labor rates (Elite Modular and their sub-contractors are registered with the DIR) Standard work week hours (Monday – Friday)
- DSA Stockpile placeholder approved drawings to Architect for DSA relocation to site submittal and approval (CCD may be required to include actual buildings selected and available for 2023 delivery and installation)
- Elite Modular standard wood foundation system and installation (based on a 5' separation between buildings)
- Elite Modular standard lights and electrical
- Elite Standard sheet vinyl, frp wall finish and interior partitions
- Exterior color selection to match district site colors (wood siding)
- Elite Modular Standard door hardware for all buildings (per code)

Note: All building hardware, lights, etc. is per Elite Modular standards

Item IV – Exclusions

- DSA submittal, and final site & building approval
- On site / In plant DSA Inspection's and fees as applicable
- DSA Inspections, lab and stockpile fees (Elite Modular to invoice District for reimbursement of applicable fees upon completion of installation if required)
- AOR / DSA submittal, and final site & restroom building approval
- PLA, PSA or skilled & trained workforce labor compliance agreements
- Weekend, Holiday or non-standard work hours – All work and trades, other than building delivery
 - Unknown Crane, Shuttle, Rolling, Reverse, Side unload or special unloading of modules (if required due to poor site access for trucking normal drop off onto pad)
 - Unknown City Permits, Pilot Cars, Traffic Control (if applicable, unknown until permits are pulled prior to delivery)
- Access in-out of site for all equipment, trucking & workmen



Elite Modular Leasing & Sales, Inc.

- Level asphalt or dirt pad for building & ramp with no more than 6" diagonal fall from front to rear of building based on Elite Modular wood foundation requirements for minimum and maximum foundation heights for a 12' x 40' restroom
- Transition of ramp toe to grade based on existing site elevations at time of delivery
- Ramp modifications required due to levelness of site pad and direction of slope
- Verification of site pad elevations and marking location of building corners prior to delivery
- Any additional cost related to site delays, pad elevations or readiness of site to receive buildings and start installation
- Custom installation of wood foundation due to access between buildings or pad type other than dirt or asphalt
- Filler panels between buildings (if applicable)
- Provide & Connection of all site utilities, FA, low voltage & plumbing
- Low voltage systems, components, wire, lighting control and programming (including fire alarm)
- HVAC, Cabinetry, Including all building signage & paper-soap dispensers
- Bonds / any applicable taxes
- Fire sprinklers or rated building (if required)
- Remobilization due to site contractor delays to pad, related site areas or weather
- Site wind load requirements exceeding Elite Modular standard wind load design per original DSA approved stockpile drawings based on the stock classrooms selected for this project
- WUI compliant buildings (if required)
- Anything not specifically included is excluded

If the above is acceptable, please sign below or provide a LOI to proceed subject to final board approval to lock in the pricing & schedule as outlined above.

Sincerely,

Elite Modular Leasing and Sales, Inc.

Lou Menezes

Lou Menezes
Strategic Account Manager

Jeremy Goldenetz

Jeremy Goldenetz
Director of Business Development
CA Education

ACCEPTED _____ DATE _____

BY _____

TITLE _____

PARTICIPATING ADDENDUM AMENDMENT
NASPO VALUEPOINT COMPUTER EQUIPMENT
California Participating Addendum No. 7-15-70-34-003
Amendment No. 2
DELL MARKETING L.P. (Contractor)

This Amendment 2 ("Amendment") for Participating Addendum Number 7-15-70-34-003 ("Participating Addendum") is entered into between the State of California, Department of General Services ("State") and Dell Marketing, L.P. ("Contractor").

The parties hereto mutually agree to amend the Participating Addendum as follows:


1. The Contractor primary contact specified in Participating Addendum Section 10 (Contract Management) is revised to the following:

| Dell Marketing L.P. (Contractor) | |
|----------------------------------|---|
| Name: | Sadie Robbins |
| Phone: | (512) 723-6961 |
| Fax: | (512) 283-9092 |
| E-Mail: | <u>Sadie_Robbins@Dellteam.com</u> |
| Address: | One Dell Way, Mailstop RR1-33 Legal Round Rock, Texas 78682 |

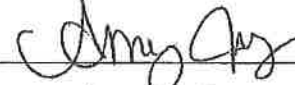
All other terms and conditions remain the same.

IN WITNESS WHEREOF, the parties have executed this Participating Addendum Amendment as of the date of execution by both parties below.

Participating State:
STATE OF CALIFORNIA

By: 
 Name: Jim Butler
 Title: Deputy Director
 Date: September 8, 2016

Contractor:
DELL MARKETING, L.P.

By: 
 Name: Amy Ivy
 Title: Contracts Manager
 Date: 9/7/16

PARTICIPATING ADDENDUM
NASPO ValuePoint Cooperative Purchasing Program

COMPUTER EQUIPMENT MASTER AGREEMENT
Minnesota Master Agreement No.: MNWNC-108

California Participating Addendum No. 7-15-70-34-003
DELL MARKETING, L.P. (Contractor)

This Participating Addendum Number **7-15-70-34-003** is entered into between the State of California, Department of General Services (hereafter referred to as "State" or "DGS") and Dell Marketing, L.P. (hereafter referred to as "Contractor") under the NASPO ValuePoint Cooperative Purchasing Program Master Agreement Number MNWNC-108 ("Master Agreement") executed by the State of Minnesota.

1. Scope

- A. This Participating Addendum covers the purchase of Computer Equipment under the Master Agreement for the following product bands:

- Band 1 – Desktop
- Band 2 – Laptop
- Band 3 – Tablet
- Band 4 – Server
- Band 5 – Storage

- B. This Participating Addendum is available for use by California political subdivisions/local governments (hereafter referred to as "Purchasing Entities"). A political subdivision/local government is defined as any city, county, city and county, district, or other local governmental body or corporation, including the California State Universities (CSU) and University of California (UC) systems, K-12 schools and community colleges empowered to expend public funds.
- C. Political subdivision/local government use of this Participating Addendum is optional. Each political subdivision/local government is to make its own determination whether this Participating Addendum and the Minnesota Master Agreement are consistent with its procurement policies and regulations.
- D. Participating Entities may enter into lease agreements for the products covered in the Master Agreement, if they have the legal authority to enter into these types of agreements.

2. Term

- A. The term of this Participating Addendum shall begin upon signature approval by the State and will end March 31, 2017, or upon termination by the State, whichever occurs first.
- B. Lead State amendments to extend the Master Agreement term date are automatically incorporated into this Participating Addendum unless terminated early in accordance with the terms and conditions of the Master Agreement or this Participating Addendum.

3. Order of Precedence

In the event of any inconsistency between the articles, attachments, or provisions which constitute this agreement, the following descending order of precedence shall apply:

- A. California Participating Addendum 7-15-70-34-003
- B. Minnesota WSCA-NASPO Master Agreement MNWNC-108

4. Terms and Conditions

The California General Provisions - Information Technology (GSPD401IT), revised and effective 09/5/14, is hereby incorporated by reference and made a part of this Participating Addendum. The 12 page document is available at:
http://www.documents.dgs.ca.gov/pd/poliproc/GSPD401IT14_0905.pdf.

5. Price List

Contractor shall maintain a website dedicated to this Participating Addendum which contains the Product and Service Schedule (PSS) and designated base line price list for participating entities to verify product/service pricing and applicable discounts offered under the Master Agreement.

6. Partner Utilization

- A. Contractor may use Partners under this Participating Addendum for sales and service functions as defined herein. Each Purchasing Entity will determine whether use of Partners is consistent with its procurement policies and regulations.
- B. Contractor shall be responsible for successful performance and compliance with all requirements in accordance with the terms and conditions under this Participating Addendum, even if work is performed by Partners.
- C. Contractor will be the sole point of contact with regard to Participating Addendum contractual matters, reporting, and administrative fee requirements.
- D. Partners are classified as follows:
 - 1) "Authorized Reseller"
 - a. Authorized Resellers may provide quotes, accept purchase orders, fulfill purchase orders, perform maintenance/warranty services and accept payment from ordering agencies for products and associated services offered under this Participating Addendum.
 - b. Authorized Resellers are responsible for sending a copy of all purchase orders and invoices to the Contractor for compliance with quarterly usage reporting and administrative fee requirements.
 - c. All purchase documents to Authorized Resellers shall reference the Participating Addendum Number.
 - d. If applicable, Authorized Reseller(s) under this Participating Addendum will be listed on the Contractor's dedicated website.

2) "Agent"

- a. Agents are only authorized to provide quotes, sales assistance, configuration guidance and ordering support for products and associated services offered under this Participating Addendum.
- b. Agents are not authorized to accept orders or payments.
- c. If applicable, Agent(s) under this Participating Addendum will be listed on the Contractor's dedicated website.

7. Invoicing

The Participating Addendum Number and Ordering Agency Purchase Order Number shall appear on each purchase order and invoice for all purchases placed under this Participating Addendum.

8. Usage Reporting

- A. Contractor shall submit usage reports on a quarterly basis to the State Contract Administrator for all California entity purchases using the WSCA-NASPO Detailed Sales report template.
- B. The report is due even when there is no activity.
- C. The report shall be an Excel spreadsheet transmitted electronically to the DGS mailbox at PDWSCA@dgs.ca.gov.
- D. Any report that does not follow the required format or that excludes information will be deemed incomplete. Contractor will be responsible for submitting corrected reports within five business days of the date of written notification from the State.
- E. Tax must not be included in the report, even if it is on the purchase order.
- F. Reports are due for each quarter as follows:

| Reporting Period | Due Date |
|------------------|----------|
| JUL 1 to SEP 30 | OCT 31 |
| OCT 1 to DEC 31 | JAN 31 |
| JAN 1 to MAR 31 | APR 30 |
| APR 1 to JUN 30 | JUL 31 |

- G. Failure to meet reporting requirements and submit the reports on a timely basis shall constitute grounds for suspension of this contract.

9. Administrative Fee

- A. Contractor shall submit a check, payable to the State of California, remitted to the Department of General Services, Procurement Division for the calculated amount equal to one percent (0.01) of the sales for the quarterly period.
- B. Contractor must include the Participating Addendum Number on the check. Those checks submitted to the State without the Participating Addendum Number will be returned to Contractor for additional identifying information.
- C. Administrative fee checks shall be submitted to:
State of California
Department of General Services, Procurement Division
Attention: Multiple Awards Program
707 3rd Street, 2nd Floor, MS 2-202
West Sacramento, CA 95605
- D. The administrative fee shall not be included as an adjustment to Contractor's Master Agreement pricing.
- E. The administrative fee shall not be invoiced or charged to the ordering agency.
- F. Payment of the administrative fee is due irrespective of payment status on orders or service contracts from a Purchasing Entity.
- G. Administrative fee checks are due for each quarter as follows:

| Reporting Period | Due Date |
|------------------|----------|
| JUL 1 to SEP 30 | OCT 31 |
| OCT 1 to DEC 31 | JAN 31 |
| JAN 1 to MAR 31 | APR 30 |
| APR 1 to JUN 30 | JUL 31 |

- H. Failure to meet administrative fee requirements and submit fees on a timely basis shall constitute grounds for suspension of this contract.

10. Contract Management

- A. The primary contact individuals this Participating Addendum shall be as follows:

| Contractor | |
|------------|--|
| Name: | Amanda Hudson |
| Phone: | (512) 723-6806 |
| Fax: | (512) 283-2691 |
| E-Mail: | Amanda.Hudson@Dell.com |
| Address: | One Dell Way, Mailstop RR1-33 Legal Round Rock, Texas 78682 |

| State Contract Administrator | |
|------------------------------|--|
| Name: | Julie Matthews |
| Phone: | (916) 375-4612 |
| Fax: | (916) 375-4663 |
| E-Mail: | Julie.Matthews@dgs.ca.gov |
| Address: | Department of General Services Procurement Division 707 Third Street, 2nd Floor, MS 2-202 West Sacramento, CA 95605 |

- B. Should the contact information for either party change, the party will provide written notice with updated information no later than ten business days after the change.

11. Termination of Agreement

The State may terminate this Participating Addendum at any time upon 30 days prior written notice to the Contractor. Upon termination or other expiration of this Participating Addendum, each party will assist the other party in orderly termination of the Participating Addendum and the transfer of all assets, tangible and intangible, as may facilitate the orderly, nondisrupted business continuation of each party. This provision shall not relieve the Contractor of the obligation to perform under any purchase order or other similar ordering document executed prior to the termination becoming effective.

12. Agreement

- A. This Participating Addendum and the Master Agreement together with its exhibits and/or amendments, set forth the entire agreement between the parties with respect to the subject matter of all previous communications, representations or agreements, whether oral or written, with respect to the subject matter hereof. Terms and conditions inconsistent with, contrary or in addition to the terms and conditions of this Participating Addendum and the Master Agreement, together with its exhibits and/or amendments, shall not be added to or incorporated into this Participating Addendum or the Master Agreement and its exhibits and/or amendments, by any subsequent purchase order or otherwise, and any such attempts to add or incorporate such terms and conditions are hereby rejected. The terms and conditions of this Participating Addendum and the Master Agreement and its exhibits and/or amendments shall prevail and govern in the case of any such inconsistent or additional terms.
- B. By signing below Contractor agrees to offer the same products/and or services as on the Master Agreement, at prices equal to or lower than the prices on that contract.
- C. IN WITNESS WHEREOF, the parties have executed this Participating Addendum as of the date of execution by both parties below.

Participating State:
STATE OF CALIFORNIA

By: CCB for JB
Name: Jim Butler
Title: Deputy Director
Date: 10/1/15

Contractor:
DELL MARKETING, L.P.

By: Amy Ivy
Name: Amy Ivy
Title: Contract Manager
Date: 9/30/15

LOWELL JOINT SD
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 11/07/2022

FROM 09/01/2022 TO 09/30/2022

| <u>PO NUMBER</u> | <u>VENDOR</u> | <u>PO TOTAL</u> | <u>ACCOUNT AMOUNT</u> | <u>ACCOUNT NUMBER</u> | <u>OBJECT DESCRIPTION</u> |
|------------------|--------------------------------|-----------------|-----------------------|-----------------------|--------------------------------|
| S99A0002 | TAO ROSSINI APC | 25,000.00 | 25,000.00 | 0100000068 5820 | Legal, Audit, & Election Costs |
| S99B0003 | DIVISION OF THE STATE ARCHITEC | 79,100.00 | 79,100.00 | 2100000011 6217 | DSA Fees |
| S99B0004 | PQ BIDS INC. | 10,000.00 | 10,000.00 | 2100000014 5880 | Other Charges/Fees |
| S99B0005 | WHITTIER CHRISTIAN HIGH SCHOOL | 68,250.00 | 68,250.00 | 2100000011 5800 | Prof/ConsultingServ&Oper Exp |
| S99B0006 | RMA GROUP | 41,910.00 | 41,910.00 | 2100000011 6282 | Consultant/Contractor |
| S99B0007 | C-BELOW | 18,915.00 | 18,915.00 | 2100000011 6282 | Consultant/Contractor |
| S99F0016 | CINTAS FIRE PROTECTION | 7,420.64 | 1,497.23 | 0100000089 5630 | Repairs or Maintenance |
| | | | 1,369.92 | 0100000091 5630 | Repairs or Maintenance |
| | | | 2,729.78 | 0100000094 5630 | Repairs or Maintenance |
| | | | 750.33 | 0100000096 5630 | Repairs or Maintenance |
| | | | 1,073.38 | 0100000098 5630 | Repairs or Maintenance |
| S99F0017 | CITY OF LA HABRA | 2,213.18 | 1,106.59 | 0100000098 4360 | Tires, Fuel and Oil |
| | | | 1,106.59 | 0100000108 4360 | Tires, Fuel and Oil |
| S99F0018 | AAA ELECTRIC MOTOR SALES & SER | 55.85 | 55.85 | 0100000094 4300 | Materials and Supplies |
| S99F0019 | ABES PLUMBING INC. | 900.00 | 900.00 | 0100000089 5630 | Repairs or Maintenance |
| S99F0020 | DANIELS TIRE SERVICE INC. | 144.06 | 144.06 | 0100000108 5630 | Repairs or Maintenance |
| S99F0021 | F.M. THOMAS AIR CONDITIONING | 6,574.97 | 5,555.87 | 0100000094 5630 | Repairs or Maintenance |
| | | | 1,019.10 | 0100000096 5630 | Repairs or Maintenance |
| S99F0022 | BUG FLIP | 415.00 | 415.00 | 0100000138 5570 | Pest Control |
| S99F0023 | BUG FLIP | 675.00 | 675.00 | 0100000138 5570 | Pest Control |
| S99F0024 | BEST LAWNMOWER INC. | 1,017.14 | 508.57 | 0100000101 4300 | Materials and Supplies |
| | | | 508.57 | 0100000103 4300 | Materials and Supplies |
| S99F0025 | BEARCOM | 6,284.16 | 1,047.36 | 2500000015 4400 | Non Capitalized Equipment |
| | | | 1,047.36 | 2500000016 4400 | Non Capitalized Equipment |
| | | | 1,047.36 | 2500000017 4400 | Non Capitalized Equipment |

LOWELL JOINT SD
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 11/07/2022

FROM 09/01/2022 TO 09/30/2022

| <u>PO NUMBER</u> | <u>VENDOR</u> | <u>PO TOTAL</u> | <u>ACCOUNT AMOUNT</u> | <u>ACCOUNT NUMBER</u> | <u>OBJECT DESCRIPTION</u> |
|------------------|------------------------------|-----------------|-----------------------|-----------------------|---------------------------|
| S99F0025 | *** CONTINUED *** | | 1,047.36 | 2500000018 4400 | Non Capitalized Equipment |
| | | | 1,047.36 | 2500000019 4400 | Non Capitalized Equipment |
| | | | 1,047.36 | 2500000020 4400 | Non Capitalized Equipment |
| S99F0026 | CITY OF LA HABRA | 3,353.53 | 1,150.61 | 0100000098 4360 | Tires, Fuel and Oil |
| | | | 2,011.09 | 0100000108 4360 | Tires, Fuel and Oil |
| | | | 191.83 | 1353100052 4360 | Tires, Fuel and Oil |
| S99F0027 | INLAND EMPIRE TRAILERS | 940.00 | 940.00 | 0100000108 5630 | Repairs or Maintenance |
| S99F0028 | LEONARD CHAIDEZ TREE SERVICE | 700.00 | 700.00 | 0100000100 5630 | Repairs or Maintenance |
| S99F0029 | ICS SERVICE COMPANY | 6,662.32 | 6,662.32 | 0100000096 5630 | Repairs or Maintenance |
| S99F0030 | ICS SERVICE COMPANY | 185.30 | 185.30 | 0100000089 5630 | Repairs or Maintenance |
| S99F0031 | A-1 FENCE COMPANY | 750.00 | 750.00 | 1400000009 5630 | Repairs or Maintenance |
| S99F0032 | LEONARD CHAIDEZ TREE SERVICE | 400.00 | 400.00 | 0100000100 5630 | Repairs or Maintenance |
| S99F0033 | MONOPRICE INC. | 601.14 | 601.14 | 0100000098 4300 | Materials and Supplies |
| S99F0034 | PLUMBING WHOLESALE OUTLET | 4,081.56 | 4,081.56 | 0100000098 4300 | Materials and Supplies |
| S99M0046 | AMERICAN EXPRESS | 1,228.38 | 1,228.38 | 0101005400 4300 | Materials and Supplies |
| S99M0047 | AMERICAN EXPRESS | 350.00 | 350.00 | 0109110026 5200 | Travel and Conferences |
| S99M0048 | AMERICAN EXPRESS | 1,915.97 | 1,915.97 | 0156400043 4300 | Materials and Supplies |
| S99M0049 | AMERICAN EXPRESS | 74.75 | 74.75 | 0100000091 5810 | Licenses/Technology |
| S99M0050 | AMERICAN EXPRESS | 998.00 | 998.00 | 0140350029 5200 | Travel and Conferences |
| S99M0051 | AMERICAN EXPRESS | 800.00 | 800.00 | 0140350029 5200 | Travel and Conferences |
| S99M0052 | AMERICAN EXPRESS | 887.48 | 887.48 | 0105110044 4300 | Materials and Supplies |
| S99M0053 | AMERICAN EXPRESS | 187.50 | 187.50 | 0165000010 4300 | Materials and Supplies |
| S99M0054 | AMERICAN EXPRESS | 420.48 | 420.48 | 0108400007 4400 | Non Capitalized Equipment |

LOWELL JOINT SD
PURCHASE ORDER DETAIL REPORT
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FROM 09/01/2022 TO 09/30/2022

| <u>PO NUMBER</u> | <u>VENDOR</u> | <u>PO TOTAL</u> | <u>ACCOUNT AMOUNT</u> | <u>ACCOUNT NUMBER</u> | <u>OBJECT DESCRIPTION</u> |
|------------------|------------------|-----------------|-----------------------|-----------------------|---------------------------|
| S99M0055 | AMERICAN EXPRESS | 308.55 | 308.55 | 0101005400 4300 | Materials and Supplies |
| S99M0056 | AMERICAN EXPRESS | 779.80 | 779.80 | 0141270019 5810 | Licenses/Technology |
| S99M0057 | AMERICAN EXPRESS | 914.44 | 914.44 | 0132130021 4300 | Materials and Supplies |
| S99M0058 | AMERICAN EXPRESS | 154.12 | 154.12 | 0165000012 4300 | Materials and Supplies |
| S99M0059 | AMERICAN EXPRESS | 101.74 | 101.74 | 0190200006 4300 | Materials and Supplies |
| S99M0060 | AMERICAN EXPRESS | 65.70 | 40.35 | 0165000009 4300 | Materials and Supplies |
| | | | 25.35 | 0165000010 4300 | Materials and Supplies |
| S99M0061 | AMERICAN EXPRESS | 468.01 | 468.01 | 0100000317 4300 | Materials and Supplies |
| S99M0062 | AMERICAN EXPRESS | 3,169.69 | 3,169.69 | 0100000317 4300 | Materials and Supplies |
| S99M0063 | AMERICAN EXPRESS | 425.00 | 425.00 | 0140350029 5200 | Travel and Conferences |
| S99M0064 | AMERICAN EXPRESS | 209.35 | 209.35 | 0100810003 4300 | Materials and Supplies |
| S99M0065 | AMERICAN EXPRESS | 200.00 | 200.00 | 0109110014 5200 | Travel and Conferences |
| S99M0066 | AMERICAN EXPRESS | 1,794.87 | 1,794.87 | 0105110051 4300 | Materials and Supplies |
| S99M0067 | AMERICAN EXPRESS | 1,687.60 | 280.60 | 0100000055 4300 | Materials and Supplies |
| | | | 280.60 | 0100000056 4300 | Materials and Supplies |
| | | | 280.60 | 0100000057 4300 | Materials and Supplies |
| | | | 280.60 | 0100000277 4300 | Materials and Supplies |
| | | | 280.60 | 0100000278 4300 | Materials and Supplies |
| | | | 284.60 | 0100000279 4300 | Materials and Supplies |
| S99M0068 | AMERICAN EXPRESS | 850.00 | 850.00 | 0105110044 5810 | Licenses/Technology |
| S99M0069 | AMERICAN EXPRESS | 195.00 | 195.00 | 0162660003 5200 | Travel and Conferences |
| S99M0070 | AMERICAN EXPRESS | 320.75 | 320.75 | 1226000002 4300 | Materials and Supplies |
| S99M0071 | AMERICAN EXPRESS | 98.19 | 98.19 | 0100000058 4300 | Materials and Supplies |
| S99M0072 | AMERICAN EXPRESS | 1,204.60 | 1,204.60 | 0190200007 4400 | Non Capitalized Equipment |

**LOWELL JOINT SD
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|------------------|------------------|-----------------|-----------------------|-----------------------|---------------------------|
| S99M0073 | AMERICAN EXPRESS | 102.16 | 102.16 | 0165000007 4300 | Materials and Supplies |
| S99M0074 | AMERICAN EXPRESS | 289.50 | 289.50 | 0100000317 5200 | Travel and Conferences |
| S99M0075 | AMERICAN EXPRESS | 1,500.00 | 1,500.00 | 0100000317 5200 | Travel and Conferences |
| S99M0076 | AMERICAN EXPRESS | 500.00 | 500.00 | 0100560002 4300 | Materials and Supplies |
| S99M0077 | AMERICAN EXPRESS | 122.27 | 122.27 | 0100000277 4300 | Materials and Supplies |
| S99M0078 | AMERICAN EXPRESS | 122.27 | 122.27 | 0100000055 4300 | Materials and Supplies |
| S99M0079 | AMERICAN EXPRESS | 122.27 | 122.27 | 0100000057 4300 | Materials and Supplies |
| S99M0080 | AMERICAN EXPRESS | 107.99 | 107.99 | 0100000279 4300 | Materials and Supplies |
| S99M0081 | AMERICAN EXPRESS | 217.46 | 184.94 | 0105110044 4300 | Materials and Supplies |
| | | | 32.52 | 0109110014 4300 | Materials and Supplies |
| S99M0082 | AMERICAN EXPRESS | 96.57 | 96.57 | 0165000011 4300 | Materials and Supplies |
| S99M0083 | AMERICAN EXPRESS | 1,500.00 | 1,500.00 | 0100000317 5200 | Travel and Conferences |
| S99M0084 | AMERICAN EXPRESS | 38.37 | 38.37 | 0100890005 4300 | Materials and Supplies |
| S99M0085 | AMERICAN EXPRESS | 240.00 | 240.00 | 0105110053 5300 | Dues and Memberships |
| S99M0086 | AMERICAN EXPRESS | 312.89 | 312.89 | 0165000009 4300 | Materials and Supplies |
| S99M0087 | AMERICAN EXPRESS | 49.45 | 49.45 | 0100000409 4300 | Materials and Supplies |
| S99M0088 | AMERICAN EXPRESS | 107.99 | 107.99 | 0100000278 4300 | Materials and Supplies |
| S99M0089 | AMERICAN EXPRESS | 231.45 | 231.45 | 0100000075 4300 | Materials and Supplies |
| S99M0090 | AMERICAN EXPRESS | 826.32 | 826.32 | 0100000317 4300 | Materials and Supplies |
| S99M0091 | AMERICAN EXPRESS | 49.59 | 31.96 | 0100000317 4300 | Materials and Supplies |
| | | | 17.63 | 0100000380 4300 | Materials and Supplies |
| S99M0092 | AMERICAN EXPRESS | 28.98 | 28.98 | 0100000317 4300 | Materials and Supplies |
| S99M0093 | AMERICAN EXPRESS | 442.87 | 442.87 | 0100000317 4300 | Materials and Supplies |

LOWELL JOINT SD
PURCHASE ORDER DETAIL REPORT
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| <u>PO NUMBER</u> | <u>VENDOR</u> | <u>PO TOTAL</u> | <u>ACCOUNT AMOUNT</u> | <u>ACCOUNT NUMBER</u> | <u>OBJECT DESCRIPTION</u> |
|------------------|--------------------------------|-----------------|-----------------------|-----------------------|---------------------------|
| S99M0094 | AMERICAN EXPRESS | 88.18 | 88.18 | 0100890005 4300 | Materials and Supplies |
| S99M0095 | AMERICAN EXPRESS | 613.41 | 613.41 | 0165000010 4300 | Materials and Supplies |
| S99M0096 | AMERICAN EXPRESS | 70.56 | 70.56 | 0109110014 4300 | Materials and Supplies |
| S99M0097 | AMERICAN EXPRESS | 25.35 | 25.35 | 0100000317 4300 | Materials and Supplies |
| S99M0098 | AMERICAN EXPRESS | 174.78 | 6.03 | 0100000055 4300 | Materials and Supplies |
| | | | 42.21 | 0100000056 4300 | Materials and Supplies |
| | | | 42.21 | 0100000057 4300 | Materials and Supplies |
| | | | 36.24 | 0100000058 4300 | Materials and Supplies |
| | | | 6.03 | 0100000277 4300 | Materials and Supplies |
| | | | 6.03 | 0100000278 4300 | Materials and Supplies |
| | | | 36.03 | 0100000279 4300 | Materials and Supplies |
| S99M0099 | AMERICAN EXPRESS | 107.99 | 107.99 | 0100000056 4300 | Materials and Supplies |
| S99M0100 | AMERICAN EXPRESS | 52.29 | 8.71 | 0100000055 4300 | Materials and Supplies |
| | | | 8.71 | 0100000056 4300 | Materials and Supplies |
| | | | 8.71 | 0100000057 4300 | Materials and Supplies |
| | | | 8.71 | 0100000277 4300 | Materials and Supplies |
| | | | 8.71 | 0100000278 4300 | Materials and Supplies |
| | | | 8.74 | 0100000279 4300 | Materials and Supplies |
| S99M0101 | AMERICAN EXPRESS | 2,480.63 | 2,480.63 | 0156400005 5200 | Travel and Conferences |
| S99N0016 | HEARTLAND PAYMENT SYSTEMS INC. | 7,179.06 | 903.98 | 1353100040 4300 | Materials and Supplies |
| | | | 903.98 | 1353100041 4300 | Materials and Supplies |
| | | | 903.98 | 1353100042 4300 | Materials and Supplies |
| | | | 903.98 | 1353100043 4300 | Materials and Supplies |
| | | | 903.98 | 1353100044 4300 | Materials and Supplies |
| | | | 2,659.16 | 1353100045 4300 | Materials and Supplies |
| S99R0018 | FITNESS FINDERS INC. | 401.60 | 401.60 | 0100590006 4300 | Materials and Supplies |
| S99R0106 | FED EX | 69.23 | 69.23 | 0100000065 5900 | Communications Services |

LOWELL JOINT SD
PURCHASE ORDER DETAIL REPORT
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| <u>PO NUMBER</u> | <u>VENDOR</u> | <u>PO TOTAL</u> | <u>ACCOUNT AMOUNT</u> | <u>ACCOUNT NUMBER</u> | <u>OBJECT DESCRIPTION</u> |
|------------------|--------------------------------|-----------------|-----------------------|------------------------------------|--|
| S99R0107 | HOGENTOGLER & CO. INC. | 255.78 | 255.78 | 0156400033 4300 | Materials and Supplies |
| S99R0108 | RENAISSANCE LEARNING INC. | 4,637.50 | 4,637.50 | 0130100040 5810 | Licenses/Technology |
| S99R0109 | CENGAGE LEARNING | 30,226.07 | 27,250.86 2,975.21 | 0163000002 4130 0163000002 4300 | Textbooks Materials and Supplies |
| S99R0111 | SCHOLASTIC MAGAZINES | 133.10 | 133.10 | 0100590006 4300 | Materials and Supplies |
| S99R0112 | SCHOLASTIC MAGAZINES | 1,675.92 | 1,675.92 | 0100590006 4300 | Materials and Supplies |
| S99R0113 | DEE HANKINS | 5,000.00 | 5,000.00 | 0109110014 4300 | Materials and Supplies |
| S99R0114 | NEARPOD INC | 2,691.00 | 2,691.00 | 0130100007 5810 | Licenses/Technology |
| S99R0115 | STUDIES WEEKLY | 224.63 | 224.63 | 0163000002 4130 | Textbooks |
| S99R0116 | LITERACY RESOURCES LLC | 624.02 | 624.02 | 0130100007 4300 | Materials and Supplies |
| S99R0117 | CA ASSOC OF SCHOOL PSYCHOLOGIS | 259.00 | 259.00 | 0156400022 5200 | Travel and Conferences |
| S99R0118 | ALLIANCE OF SCHOOLS FOR COOPER | 269,754.00 | 269,754.00 | 0100000071 5450 | Other Insurance |
| S99R0119 | ASSOCIATION OF CALIF. SCHOOL A | 1,895.64 | 1,895.64 | 0100000317 5300 | Dues and Memberships |
| S99R0120 | CA ASSOC OF SCHOOL PSYCHOLOGIS | 189.00 | 189.00 | 0156400013 5200 | Travel and Conferences |
| S99R0121 | IMPERIAL BAND INSTRUMENTS | 10,804.50 | 10,804.50 | 0167620001 4300 | Materials and Supplies |
| S99R0123 | LAKESHORE LEARNING MATERIALS | 374.50 | 374.50 | 0156400007 4300 | Materials and Supplies |
| S99R0124 | MYSTERY SCIENCE | 1,325.00 | 1,325.00 | 0100590006 5810 | Licenses/Technology |
| S99R0125 | LEARNING GENIE | 1,397.08 | 698.54 698.54 | 1200000001 5810 1200000004 5810 | Licenses/Technology Licenses/Technology |
| S99R0126 | CDW GOVERNMENT INC. | 489.45 | 489.45 | 0100890004 4300 | Materials and Supplies |
| S99R0127 | LA HABRA AREA CHAMBER OF COMME | 500.00 | 500.00 | 0100000317 5200 | Travel and Conferences |
| S99R0128 | GOPHER | 1,234.19 | 1,234.19 | 0109110014 4300 | Materials and Supplies |
| S99R0129 | FULLERTON SCHOOL DISTRICT | 50.00 | 50.00 | 0100000317 4300 | Materials and Supplies |

LOWELL JOINT SD
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 11/07/2022

FROM 09/01/2022 TO 09/30/2022

| <u>PO NUMBER</u> | <u>VENDOR</u> | <u>PO TOTAL</u> | <u>ACCOUNT AMOUNT</u> | <u>ACCOUNT NUMBER</u> | <u>OBJECT DESCRIPTION</u> |
|------------------|--------------------------------|-----------------|-----------------------|-----------------------|---------------------------|
| S99R0130 | HOWARD INDUSTRIES INC | 436.36 | 436.36 | 0100000098 4300 | Materials and Supplies |
| S99R0131 | CALIFORNIA SCHOOL BOARDS ASSOC | 10,695.39 | 10,695.39 | 0100000068 5810 | Licenses/Technology |
| S99R0132 | AERIES SOFTWARE | 19,500.80 | 19,500.80 | 0108880020 5810 | Licenses/Technology |
| S99R0133 | SAVVAS LEARNING COMPANY LLC | 9,942.24 | 1,863.43 | 0142030009 4300 | Materials and Supplies |
| | | | 8,078.81 | 0142030009 5810 | Licenses/Technology |
| S99R0134 | TWO BIT CIRCUS FOUNDATION | 146.30 | 146.30 | 0141270019 4300 | Materials and Supplies |
| S99R0135 | TURF STAR INC. | 3,073.03 | 3,073.03 | 0100000098 4300 | Materials and Supplies |
| S99R0136 | LRP PUBLICATIONS | 43.54 | 43.54 | 0130100033 4300 | Materials and Supplies |
| S99R0137 | THINKING MAPS | 93.71 | 93.71 | 0140350016 4300 | Materials and Supplies |
| S99R0138 | ORANGE COUNTY SCHOOL BOARD ASS | 55.00 | 55.00 | 0100000317 5200 | Travel and Conferences |
| S99R0139 | BEARCOM | 3,252.27 | 3,252.27 | 1226000002 4300 | Materials and Supplies |
| S99R0140 | 123 LOCK-DOWN LATCH | 1,656.23 | 1,656.23 | 0100590006 4300 | Materials and Supplies |
| S99R0141 | LA HABRA ROTARY CLUB | 1,180.00 | 1,180.00 | 0100000317 5300 | Dues and Memberships |
| S99R0142 | POWER SCHOOL GROUP LLC | 3,832.45 | 3,832.45 | 0108880020 5810 | Licenses/Technology |
| S99R0143 | ALLIANCE OF SCHOOLS FOR COOPER | 376,892.00 | 376,892.00 | 0100000405 3605 | Work Comp Premiums |
| S99R0144 | AMERICAN EXPRESS | 275.00 | 275.00 | 0100560007 4300 | Materials and Supplies |
| S99R0145 | EMERGENCY MEDICAL PRODUCTS | 203.95 | 203.95 | 0100000055 4300 | Materials and Supplies |
| S99R0146 | BULKBOOK STORE | 172.32 | 172.32 | 0105110044 4300 | Materials and Supplies |
| S99R0147 | CENGAGE LEARNING | 168.35 | 154.35 | 0163000002 4130 | Textbooks |
| | | | 14.00 | 0163000002 4300 | Materials and Supplies |
| S99R0148 | HOUGHTON MIFFLIN HARCOURT | 15,876.00 | 15,876.00 | 0163000002 4130 | Textbooks |
| S99R0149 | BUENA PARK PLAQUE & TROPHY | 73.27 | 73.27 | 0100000317 4300 | Materials and Supplies |
| S99R0150 | LAKESHORE LEARNING MATERIALS | 1,653.69 | 1,653.69 | 0156400011 4400 | Non Capitalized Equipment |

LOWELL JOINT SD
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 11/07/2022

FROM 09/01/2022 TO 09/30/2022

| <u>PO NUMBER</u> | <u>VENDOR</u> | <u>PO TOTAL</u> | <u>ACCOUNT AMOUNT</u> | <u>ACCOUNT NUMBER</u> | <u>OBJECT DESCRIPTION</u> |
|------------------|----------------------------|-----------------|-----------------------|-----------------------|--------------------------------|
| S99R0151 | ACCO BRANDS USA LLC | 3,427.00 | 938.99 | 0100000075 4300 | Materials and Supplies |
| | | | 2,488.01 | 0100000075 4400 | Non Capitalized Equipment |
| S99R0152 | BLICK ART MATERIALS | 1,125.26 | 1,125.26 | 0105110051 4300 | Materials and Supplies |
| S99R0153 | RIVERSIDE INSIGHTS | 824.68 | 824.68 | 0156400013 4300 | Materials and Supplies |
| S99R0154 | RIVERSIDE INSIGHTS | 642.43 | 642.43 | 0156400013 4300 | Materials and Supplies |
| S99R0155 | BUENA PARK PLAQUE & TROPHY | 74.35 | 74.35 | 0100000317 4300 | Materials and Supplies |
| S99R0156 | VEX ROBOTICS | 2,329.53 | 2,329.53 | 0109110014 4300 | Materials and Supplies |
| S99R0157 | SCHOLASTIC INC. | 3,597.57 | 3,597.57 | 0130100040 4300 | Materials and Supplies |
| S99R0158 | AERIES SOFTWARE | 1,149.00 | 1,149.00 | 0173110003 5200 | Travel and Conferences |
| S99R0159 | SENTRY SIGNS & PRINTING | 1,543.50 | 1,543.50 | 1226000002 4300 | Materials and Supplies |
| S99R0160 | WILLIAM V.MACGILL & CO. | 615.61 | 615.61 | 0100000279 4300 | Materials and Supplies |
| S99R0161 | WILLIAM V.MACGILL & CO. | 81.66 | 81.66 | 0100000058 4300 | Materials and Supplies |
| S99R0162 | OCDE | 272.77 | 272.77 | 0165000022 5100 | Subagreement for Serv |
| S99R0163 | TURF STAR INC. | 176.21 | 176.21 | 0100000108 4300 | Materials and Supplies |
| S99R0164 | DEMCO INC | 294.00 | 294.00 | 0107110001 4200 | Books & Oth Reference Material |
| S99R0165 | EXPLORE LEARNING | 3,295.00 | 3,295.00 | 0130100031 5810 | Licenses/Technology |
| S99R0166 | HOUGHTON MIFFLIN HARCOURT | 874.72 | 874.72 | 0163000002 4130 | Textbooks |
| S99T0027 | GOVCONNECTION INC. | 30.86 | 30.86 | 0108110004 4300 | Materials and Supplies |
| S99T0028 | DELL MARKETING L.P. | 129,211.20 | 129,211.20 | 0108120010 4300 | Materials and Supplies |
| S99T0029 | STS EDUCATION | 27,342.01 | 10,665.59 | 0108110004 4400 | Non Capitalized Equipment |
| | | | 16,676.42 | 0132170002 4400 | Non Capitalized Equipment |
| S99T0030 | APPLE INC. | 2,042.52 | 2,042.52 | 0156400045 4400 | Non Capitalized Equipment |
| S99T0031 | FRONTIER | 83.55 | 83.55 | 0108880051 5910 | Communications |

LOWELL JOINT SD
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 11/07/2022

FROM 09/01/2022 TO 09/30/2022

| <u>PO NUMBER</u> | <u>VENDOR</u> | <u>PO TOTAL</u> | <u>ACCOUNT AMOUNT</u> | <u>ACCOUNT NUMBER</u> | <u>OBJECT DESCRIPTION</u> |
|------------------|-------------------------------|-----------------|-----------------------|-----------------------|--------------------------------|
| S99T0032 | TOOLS4EVER | 1,735.45 | 289.24 | 0108880033 5810 | Licenses/Technology |
| | | | 289.24 | 0108880034 5810 | Licenses/Technology |
| | | | 289.24 | 0108880035 5810 | Licenses/Technology |
| | | | 289.24 | 0108880036 5810 | Licenses/Technology |
| | | | 289.24 | 0108880037 5810 | Licenses/Technology |
| | | | 289.25 | 0108880038 5810 | Licenses/Technology |
| S99T0033 | INCIDENT IQ LLC | 6,914.00 | 6,914.00 | 0108880020 5810 | Licenses/Technology |
| S99T0034 | DELL MARKETING L.P. | 9,690.30 | 807.52 | 0108880006 4400 | Non Capitalized Equipment |
| | | | 807.52 | 0108880007 4400 | Non Capitalized Equipment |
| | | | 807.52 | 0108880008 4400 | Non Capitalized Equipment |
| | | | 807.52 | 0108880009 4400 | Non Capitalized Equipment |
| | | | 807.52 | 0108880010 4400 | Non Capitalized Equipment |
| | | | 2,422.61 | 0108880011 4400 | Non Capitalized Equipment |
| | | | 2,422.57 | 0108880020 4400 | Non Capitalized Equipment |
| | | | 807.52 | 0156400046 4400 | Non Capitalized Equipment |
| S99T0035 | CDW GOVERNMENT INC. | 85.53 | 85.53 | 0100000317 4300 | Materials and Supplies |
| S99T0036 | DATA IMPRESSIONS | 16,844.71 | 2,741.44 | 0108880033 5810 | Licenses/Technology |
| | | | 2,426.44 | 0108880034 5810 | Licenses/Technology |
| | | | 2,493.99 | 0108880035 5810 | Licenses/Technology |
| | | | 2,903.45 | 0108880036 5810 | Licenses/Technology |
| | | | 2,475.95 | 0108880037 5810 | Licenses/Technology |
| | | | 3,803.44 | 0108880038 5810 | Licenses/Technology |
| S99T0037 | CDW GOVERNMENT INC. | 1,075.58 | 1,075.58 | 0100880006 4300 | Materials and Supplies |
| S99T0038 | GOVCONNECTION INC. | 2,054.39 | 2,054.39 | 010086 4400 | Non Capitalized Equipment |
| S99X0024 | SPARKLETT'S | 1,400.00 | 1,400.00 | 0109110004 4300 | Materials and Supplies |
| S99X0025 | ATKINSON ANDELSON LOYA RUUD & | 125,000.00 | 125,000.00 | 0100000068 5820 | Legal, Audit, & Election Costs |
| S99X0026 | J.W.PEPPER & SON INC. | 5,000.00 | 5,000.00 | 0105110041 4300 | Materials and Supplies |

LOWELL JOINT SD
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 11/07/2022

FROM 09/01/2022 TO 09/30/2022

| <u>PO NUMBER</u> | <u>VENDOR</u> | <u>PO TOTAL</u> | <u>ACCOUNT AMOUNT</u> | <u>ACCOUNT NUMBER</u> | <u>OBJECT DESCRIPTION</u> |
|------------------|--------------------------------|-----------------|-----------------------|-----------------------|---------------------------|
| S99X0027 | IMPERIAL BAND INSTRUMENTS | 5,000.00 | 5,000.00 | 0105110041 4300 | Materials and Supplies |
| S99X0028 | RIVERSIDE INSIGHTS | 24,773.19 | 24,773.19 | 0156400013 4300 | Materials and Supplies |
| S99Z0020 | THE HOME DEPOT PRO INSTITUTION | 75,000.00 | 10,000.00 | 0100000089 4300 | Materials and Supplies |
| | | | 10,000.00 | 0100000090 4300 | Materials and Supplies |
| | | | 10,000.00 | 0100000091 4300 | Materials and Supplies |
| | | | 10,000.00 | 0100000093 4300 | Materials and Supplies |
| | | | 10,000.00 | 0100000094 4300 | Materials and Supplies |
| | | | 5,000.00 | 0100000095 4300 | Materials and Supplies |
| | | | 10,000.00 | 0100000096 4300 | Materials and Supplies |
| | | | 10,000.00 | 0100000098 4300 | Materials and Supplies |
| S99Z0021 | AC PRO | 5,205.00 | 500.00 | 0100000089 4300 | Materials and Supplies |
| | | | 500.00 | 0100000090 4300 | Materials and Supplies |
| | | | 500.00 | 0100000091 4300 | Materials and Supplies |
| | | | 500.00 | 0100000093 4300 | Materials and Supplies |
| | | | 1,102.50 | 0100000094 4300 | Materials and Supplies |
| | | | 500.00 | 0100000095 4300 | Materials and Supplies |
| | | | 1,102.50 | 0100000096 4300 | Materials and Supplies |
| | | | 500.00 | 0100000098 4300 | Materials and Supplies |
| S99Z0022 | DUNN-EDWARDS | 4,600.00 | 500.00 | 0100000089 4300 | Materials and Supplies |
| | | | 500.00 | 0100000090 4300 | Materials and Supplies |
| | | | 500.00 | 0100000091 4300 | Materials and Supplies |
| | | | 500.00 | 0100000093 4300 | Materials and Supplies |
| | | | 800.00 | 0100000094 4300 | Materials and Supplies |
| | | | 500.00 | 0100000095 4300 | Materials and Supplies |
| | | | 500.00 | 0100000096 4300 | Materials and Supplies |
| | | | 800.00 | 0100000098 4300 | Materials and Supplies |
| S99Z0023 | WARE DISPOSAL | 1,500.00 | 1,500.00 | 0100000287 5560 | Waste Disposal |
| S99Z0024 | DANGELO COMPANY | 8,000.00 | 1,000.00 | 0100000089 4300 | Materials and Supplies |

LOWELL JOINT SD
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 11/07/2022

FROM 09/01/2022 TO 09/30/2022

| <u>PO NUMBER</u> | <u>VENDOR</u> | <u>PO TOTAL</u> | <u>ACCOUNT AMOUNT</u> | <u>ACCOUNT NUMBER</u> | <u>OBJECT DESCRIPTION</u> |
|------------------|---------------------------|-----------------|-----------------------|-----------------------|---------------------------|
| S99Z0024 | *** CONTINUED *** | | 1,000.00 | 0100000090 5630 | Repairs or Maintenance |
| | | | 1,000.00 | 0100000091 5630 | Repairs or Maintenance |
| | | | 1,000.00 | 0100000093 5630 | Repairs or Maintenance |
| | | | 1,000.00 | 0100000094 5630 | Repairs or Maintenance |
| | | | 1,000.00 | 0100000095 5630 | Repairs or Maintenance |
| | | | 1,000.00 | 0100000096 5630 | Repairs or Maintenance |
| | | | 1,000.00 | 0100000098 5630 | Repairs or Maintenance |
| S99Z0025 | GLASBY MAINTENANCE SUPPLY | 140,000.00 | 20,000.00 | 0185100004 4300 | Materials and Supplies |
| | | | 20,000.00 | 0185100005 4300 | Materials and Supplies |
| | | | 20,000.00 | 0185100007 4300 | Materials and Supplies |
| | | | 20,000.00 | 0185100008 4300 | Materials and Supplies |
| | | | 10,000.00 | 0185100009 4300 | Materials and Supplies |
| | | | 10,000.00 | 0185100017 4300 | Materials and Supplies |
| | | | 20,000.00 | 0185100022 4300 | Materials and Supplies |
| | | | 20,000.00 | 1851000003 4300 | Materials and Supplies |
| S99Z0026 | VERNES PLUMBING | 31,500.00 | 5,000.00 | 0100000089 5630 | Repairs or Maintenance |
| | | | 5,000.00 | 0100000090 5630 | Repairs or Maintenance |
| | | | 5,000.00 | 0100000091 5630 | Repairs or Maintenance |
| | | | 5,000.00 | 0100000093 5630 | Repairs or Maintenance |
| | | | 5,000.00 | 0100000094 5630 | Repairs or Maintenance |
| | | | 1,500.00 | 0100000095 5630 | Repairs or Maintenance |
| | | | 5,000.00 | 0100000096 5630 | Repairs or Maintenance |
| S99Z0027 | PLUMBING WHOLESALE OUTLET | 10,500.00 | 1,500.00 | 0100000089 4300 | Materials and Supplies |
| | | | 1,500.00 | 0100000090 4300 | Materials and Supplies |
| | | | 1,500.00 | 0100000091 4300 | Materials and Supplies |
| | | | 1,500.00 | 0100000093 4300 | Materials and Supplies |
| | | | 1,500.00 | 0100000094 4300 | Materials and Supplies |
| | | | 1,500.00 | 0100000095 4300 | Materials and Supplies |

LOWELL JOINT SD
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 11/07/2022

FROM 09/01/2022 TO 09/30/2022

| <u>PO NUMBER</u> | <u>VENDOR</u> | <u>PO TOTAL</u> | <u>ACCOUNT AMOUNT</u> | <u>ACCOUNT NUMBER</u> | <u>OBJECT DESCRIPTION</u> |
|------------------|---------------------------|-----------------------|-----------------------|-----------------------|---------------------------|
| S99Z0027 | *** CONTINUED *** | | 1,500.00 | 0100000098 4300 | Materials and Supplies |
| S99Z0028 | UNITED REFRIGERATION INC. | 8,500.00 | 1,000.00 | 0100000089 4300 | Materials and Supplies |
| | | | 1,000.00 | 0100000090 4300 | Materials and Supplies |
| | | | 2,000.00 | 0100000091 4300 | Materials and Supplies |
| | | | 1,000.00 | 0100000093 4300 | Materials and Supplies |
| | | | 1,000.00 | 0100000094 4300 | Materials and Supplies |
| | | | 500.00 | 0100000095 4300 | Materials and Supplies |
| | | | 1,000.00 | 0100000096 4300 | Materials and Supplies |
| | | | 1,000.00 | 0100000098 4300 | Materials and Supplies |
| S99Z0029 | LOWES | 8,000.00 | 1,000.00 | 0100000089 4300 | Materials and Supplies |
| | | | 1,000.00 | 0100000090 4300 | Materials and Supplies |
| | | | 1,000.00 | 0100000091 4300 | Materials and Supplies |
| | | | 1,000.00 | 0100000093 4300 | Materials and Supplies |
| | | | 1,000.00 | 0100000094 4300 | Materials and Supplies |
| | | | 1,000.00 | 0100000095 4300 | Materials and Supplies |
| | | | 1,000.00 | 0100000096 4300 | Materials and Supplies |
| | | | 1,000.00 | 0100000098 4300 | Materials and Supplies |
| S99Z0030 | THE SHERWIN-WILLIAMS CO. | 14,000.00 | 2,000.00 | 0100000089 4300 | Materials and Supplies |
| | | | 2,000.00 | 0100000090 4300 | Materials and Supplies |
| | | | 2,000.00 | 0100000091 4300 | Materials and Supplies |
| | | | 2,000.00 | 0100000093 4300 | Materials and Supplies |
| | | | 2,000.00 | 0100000094 4300 | Materials and Supplies |
| | | | 500.00 | 0100000095 4300 | Materials and Supplies |
| | | | 2,000.00 | 0100000096 4300 | Materials and Supplies |
| | | | 1,500.00 | 0100000098 4300 | Materials and Supplies |
| | | Fund 01 Total: | 1,533,910.51 | | |
| | | Fund 12 Total: | 6,513.60 | | |

**LOWELL JOINT SD
PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 11/07/2022**

FROM 09/01/2022 TO 09/30/2022

| <u>PO NUMBER</u> | <u>VENDOR</u> | <u>PO TOTAL</u> | <u>ACCOUNT AMOUNT</u> | <u>ACCOUNT NUMBER</u> | <u>OBJECT DESCRIPTION</u> |
|---|---------------|---------------------|-----------------------|-----------------------|---------------------------|
| Fund 13 Total: | | 7,370.89 | | | |
| Fund 14 Total: | | 750.00 | | | |
| Fund 18 Total: | | 20,000.00 | | | |
| Fund 21 Total: | | 218,175.00 | | | |
| Fund 25 Total: | | 6,284.16 | | | |
| Total Amount of Purchase Orders: | | 1,793,004.16 | | | |

LOWELL JOINT SD
Consolidated Check Register
 from 9/1/2022 to 9/30/2022

| Check | Payee ID | Payee Name | Reference | Subs | Check Date | Cancel Date | Type | Status | Check Amount |
|-------------|---------------------------------|--------------------------------|------------------|------|------------|-------------|------|--------|--------------|
| 99 00001938 | V9903264 | DIANA GONZALEZ | MILEAGE-W/E | OH | 09/01/2022 | | MW | RV | 116.50 |
| 99 00001939 | V9903404 | IMAGINE LEARNING LLC | 884800 | OH | 09/01/2022 | | MW | IS | 126,077.25 |
| 99 00001940 | F9900064 | TURF STAR, INC. | 3313095-00 | OH | 09/02/2022 | | MW | IS | 3,801.08 |
| 99 00001941 | V9903465 | ABIGAIL TOVAR | POS112011 | OH | 09/02/2022 | | MW | IS | 28.50 |
| 99 00001942 | V9903450 | ARIANNE DEAN | POS410218-111749 | OH | 09/02/2022 | | MW | IS | 62.90 |
| 99 00001943 | V9903462 | JONGHWAN KIM | POS409940 | OH | 09/02/2022 | | MW | IS | 97.00 |
| 99 00001944 | V9903458 | LAUREN HONG | POS610942 | OH | 09/02/2022 | | MW | IS | 97.75 |
| 99 00001945 | V9903463 | MAI DANG | POS110894 | OH | 09/02/2022 | | MW | IS | 72.50 |
| 99 00001946 | V9903466 | OLIVIA OLMOS | POS409095 | OH | 09/02/2022 | | MW | IS | 31.75 |
| 99 00001947 | V9903451 | TINA FEJARANG | POS911252 | OH | 09/02/2022 | | MW | IS | 15.70 |
| 99 00001948 | V9903457 | VANESSA SANDOVAL | POS911899 | OH | 09/02/2022 | | MW | IS | 56.25 |
| 99 00001949 | V9903365 | TOM'S PLUMBING SERVICE | 53389 | OH | 09/02/2022 | | MW | IS | 3,525.00 |
| 99 00001950 | V9903348 | BROTHERS AUTOMOTIVE INC | 779 | OH | 09/06/2022 | | MW | IS | 883.80 |
| 99 00001951 | F9900014 | BUG FLP | 62975 | OH | 09/06/2022 | | MW | IS | 825.00 |
| 99 00001952 | F9900018 | CINTAS FIRE PROTECTION | 19645507 | OH | 09/06/2022 | | MW | IS | 7,420.64 |
| 99 00001953 | U9900001 | CITY OF LA HABRA WATER DEPARTM | 0701080522 | OH | 09/06/2022 | | MW | IS | 7,714.44 |
| 99 00001954 | E9900054 | DEANNA MORRISON | 070622 | OH | 09/06/2022 | | MW | IS | 32.20 |
| 99 00001955 | F9900047 | LOWES | 926827 | OH | 09/06/2022 | | MW | IS | 13.02 |
| 99 00001956 | U9900003 | MCI A VERIZON COMPANY | 409083506 | OH | 09/06/2022 | | MW | IS | 27.40 |
| 99 00001957 | U9900004 | SOUTHERN CALIFORNIA EDISON | 07260823 | OH | 09/06/2022 | | MW | IS | 18,811.84 |
| 99 00001958 | U9900005 | SOUTHERN CALIFORNIA GAS CO | 0722082222 | OH | 09/06/2022 | | MW | IS | 1,169.73 |
| 99 00001959 | U9900009 | VERIZON WIRELESS-LA | 9913632423 | OH | 09/06/2022 | | MW | IS | 572.65 |
| 99 00001960 | U9900006 | SUBURBAN WATER SYSTEMS | 180081106938 | OH | 09/07/2022 | | MW | IS | 16,580.03 |
| 99 00001961 | U9900010 | WARE DISPOSAL | 1042487 | OH | 09/07/2022 | | MW | IS | 9,708.23 |
| 99 00001962 | F9900019 | CITY OF LA HABRA | LH 22-430AR | OH | 09/09/2022 | | MW | IS | 2,213.18 |
| 99 00001963 | U9900001 | CITY OF LA HABRA WATER DEPARTM | 0701080122 | OH | 09/09/2022 | | MW | IS | 6,344.05 |
| 99 00001964 | F9900039 | IMPERIAL SPRINKLER SUPPLY | 5244275-00 | OH | 09/09/2022 | | MW | IS | 5,109.10 |
| 99 00001965 | F9900040 | JAMES HARDWARE COMPANY | 2208-022598 | OH | 09/09/2022 | | MW | IS | 153.81 |
| 99 00001966 | E9900143 | MATTHEW CUKRO | 081022 | OH | 09/09/2022 | | MW | IS | 457.96 |
| 99 00001967 | E9900144 | MAYRA RODRIGUEZ | 082222 | OH | 09/09/2022 | | MW | IS | 61.47 |
| 99 00001968 | F9900052 | PDQ EQUIPMENT RENTAL | 749326 | OH | 09/09/2022 | | MW | IS | 286.18 |
| 99 00001969 | VOID.CONTIVoid - Continued Stub | | CONTINUE | OH | 09/12/2022 | | VM | VD | 0.00 |
| 99 00001970 | V9900013 | AMERICAN EXPRESS | ZOOM AUG 2022 | OH | 09/12/2022 | | MW | IS | 22,860.82 |
| 99 00001971 | F9900011 | BEST LAWNMOWER INC. | 107012 | OH | 09/12/2022 | | MW | IS | 756.89 |

LOWELL JOINT SD
Consolidated Check Register
 from 9/1/2022 to 9/30/2022

| Check | Payee ID | Payee Name | Reference | Subs | Check Date | Cancel Date | Type | Status | Check Amount |
|-------|----------|--------------------------------|------------------|------|------------|-------------|------|--------|--------------|
| 99 | 00001972 | DEE HANKINS | 485 | OH | 09/12/2022 | | MW | IS | 5,000.00 |
| 99 | 00001973 | SCHOLASTIC MAGAZINES | M73149205 | OH | 09/12/2022 | | MW | IS | 1,809.02 |
| 99 | 00001974 | SCHOOL HEALTH CORPORATION | 4080004-00 | OH | 09/12/2022 | | MW | IS | 104.66 |
| 99 | 00001975 | SOUTHERN CALIFORNIA EDISON | 0801083122 | OH | 09/12/2022 | | MW | IS | 11,934.12 |
| 99 | 00001976 | SOUTHERN CALIFORNIA GAS CO | 0729082922 | OH | 09/12/2022 | | MW | IS | 73.50 |
| 99 | 00001977 | SPORTS JACKETS UNLIMITED | 4565 | OH | 09/12/2022 | | MW | IS | 707.80 |
| 99 | 00001978 | SUBURBAN WATER SYSTEMS | 181003307285 | OH | 09/12/2022 | | MW | IS | 11,726.95 |
| 99 | 00001979 | AMERICAN EXPRESS | 1115896506171946 | OH | 09/12/2022 | | MW | IS | 424.44 |
| 99 | 00001980 | AMERICAN EXPRESS | IGLOO 829765 | OH | 09/12/2022 | | MW | IS | 2,562.11 |
| 99 | 00001981 | BUG FLIP | AUGUST22 | OH | 09/12/2022 | | MW | IS | 180.00 |
| 99 | 00001982 | Continental Sales | AUGUST2022 | OH | 09/12/2022 | | MW | IS | 9,942.49 |
| 99 | 00001983 | DANIEL LEE | POS112305 | OH | 09/12/2022 | | MW | IS | 73.50 |
| 99 | 00001984 | DRIFTWOOD DAIRY | AUGUST2022 | OH | 09/12/2022 | | MW | IS | 7,896.83 |
| 99 | 00001985 | GOLD STAR FOODS | AUGUST2022 | OH | 09/12/2022 | | MW | IS | 33,115.15 |
| 99 | 00001986 | HEARTLAND PAYMENT SYSTEMS INC. | HSSREC023948 | OH | 09/12/2022 | | MW | IS | 9,234.00 |
| 99 | 00001987 | KATHRYN SILVAS | POS111855 | OH | 09/12/2022 | | MW | IS | 18.75 |
| 99 | 00001988 | LADY BUGS ENVIRONMENTAL TERMIT | 147477 | OH | 09/12/2022 | | MW | IS | 55.00 |
| 99 | 00001989 | LISA MCGRAW | POS811620 | OH | 09/12/2022 | | MW | IS | 40.50 |
| 99 | 00001990 | LOVE TO SNACK LLC | 34149 | OH | 09/12/2022 | | MW | IS | 672.84 |
| 99 | 00001991 | MARIA CRUZ | POS610790 | OH | 09/12/2022 | | MW | IS | 63.00 |
| 99 | 00001992 | P & R PAPER SUPPLY COMPANY | AUGUST2022 | OH | 09/12/2022 | | MW | IS | 5,746.54 |
| 99 | 00001993 | RITA HERNANDEZ | POS111092 | OH | 09/12/2022 | | MW | IS | 21.25 |
| 99 | 00001994 | SOUTHERN CALIFORNIA PIZZA | AUGUST2022 | OH | 09/12/2022 | | MW | IS | 8,147.90 |
| 99 | 00001995 | TANYA CARLIN | POS811920 | OH | 09/12/2022 | | MW | IS | 65.34 |
| 99 | 00001996 | HANCOCK PARK & DELONG INC | 6029 | OH | 09/12/2022 | | MW | IS | 525.00 |
| 99 | 00001997 | LITERACY RESOURCES LLC | 210187 | OH | 09/13/2022 | | MW | IS | 266.76 |
| 99 | 00001998 | ORANGE COUNTY SCHOOL BOARD ASS | 9302022 | OH | 09/13/2022 | | MW | IS | 250.00 |
| 99 | 00001999 | REAL INSPIRATION INC | 02092023 | OH | 09/13/2022 | | MW | IS | 500.00 |
| 99 | 00002000 | SAN JOAQUIN COUNTY OFFICE OF E | 212764 | OH | 09/13/2022 | | MW | IS | 800.00 |
| 99 | 00002001 | SCHOLASTIC | M7250527 | OH | 09/13/2022 | | MW | IS | 203.68 |
| 99 | 00002002 | SCHOOL DATEBOOKS | EM22-0241827 | OH | 09/13/2022 | | MW | IS | 868.97 |
| 99 | 00002003 | SCHOOL FIX | 484258A | OH | 09/13/2022 | | MW | IS | 116.26 |
| 99 | 00002004 | SCHOOL NURSE SUPPLY,INC. | 0899557-IN | OH | 09/13/2022 | | MW | IS | 731.26 |
| 99 | 00002005 | SCHOOL SERVICES OF CALIFORNIA | 0134528-IN | OH | 09/13/2022 | | MW | IS | 695.00 |

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| Check | Payee ID | Payee Name | Reference | Subs | Check Date | Cancel Date | Type | Status | Check Amount |
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| 99 00002006 | V9900173 | SCHOOLYARD COMMUNICATIONS | 22-160837 | OH | 09/13/2022 | | MW | IS | 3,734.71 |
| 99 00002007 | V9903219 | SDI INNOVATIONS | S22-0234776 | OH | 09/13/2022 | | MW | IS | 3,161.89 |
| 99 00002008 | V9900175 | SENTRY SIGNS & PRINTING | 3978 | OH | 09/13/2022 | | MW | IS | 420.48 |
| 99 00002009 | V9900182 | STARFALL EDUCATION FOUNDATION | 7445-6952-3577 | OH | 09/13/2022 | | MW | IS | 70.00 |
| 99 00002010 | V9900005 | ACSA REGION 17 | 2022/23 | OH | 09/14/2022 | | MW | IS | 300.00 |
| 99 00002011 | V9900010 | ALLIANCE OF SCHOOLS FOR COOPER | 100122VSR | OH | 09/14/2022 | | MW | IS | 1,476.40 |
| 99 00002012 | I9903440 | ANDRIANA MARIE GUTIERREZ | 001-CONTRACT | OH | 09/14/2022 | | MW | IS | 1,000.00 |
| 99 00002013 | V9903486 | CHENG, KAITLYN | 080222CLSRMREI | OH | 09/14/2022 | | MW | IS | 66.83 |
| 99 00002014 | I9900007 | LEES, DEBRA | 083122 | OH | 09/14/2022 | | MW | IS | 1,512.00 |
| 99 00002015 | E9900138 | MARKATE ELMQUIST | 081422REIMB | OH | 09/14/2022 | | MW | IS | 101.32 |
| 99 00002016 | V9900142 | POWER SCHOOL GROUP LLC | 100122DDC | OH | 09/14/2022 | | MW | RV | 694.96 |
| 99 00002017 | V9900149 | QUADIENT LEASING USA INC. | N9548725 | OH | 09/14/2022 | | MW | IS | 510.91 |
| 99 00002018 | V9900151 | RAPTOR | INV45507 | OH | 09/14/2022 | | MW | IS | 837.90 |
| 99 00002019 | V9900154 | READYREFRESH BY NESTLE | 02H0032621385 | OH | 09/14/2022 | | MW | IS | 73.85 |
| 99 00002020 | V9903427 | REHABMART | 64163 | OH | 09/14/2022 | | MW | IS | 1,123.10 |
| 99 00002021 | V9900163 | ROCHESTER 100 INC. | INV033590 | OH | 09/14/2022 | | MW | IS | 1,594.50 |
| 99 00002022 | V9903485 | TAKACS, LINDA | 083122-CNTRACTSOH | OH | 09/14/2022 | | MW | IS | 3,500.00 |
| 99 00002023 | F9900059 | THE HOME DEPOT PRO INSTITUTION | 703517490 | OH | 09/14/2022 | | MW | IS | 1,219.66 |
| 99 00002024 | V9900010 | ALLIANCE OF SCHOOLS FOR COOPER | 100122VSR | OH | 09/14/2022 | | MW | IS | 84.10 |
| 99 00002025 | V9900010 | ALLIANCE OF SCHOOLS FOR COOPER | 22/23PROP/LIAB-Q | OH | 09/15/2022 | | MW | IS | 269,754.00 |
| 99 00002026 | V9900020 | ATKINSON ANDELSON LOYA RUUD & | 657645 | OH | 09/15/2022 | | MW | IS | 551.25 |
| 99 00002027 | V9900023 | BAUDVILLE | 3973142 | OH | 09/15/2022 | | MW | IS | 542.77 |
| 99 00002028 | V9900024 | BEARCOM | 5403991 | OH | 09/15/2022 | | MW | IS | 147.19 |
| 99 00002029 | V9903347 | BREAKOUT INC. | 38955 | OH | 09/15/2022 | | MW | IS | 99.00 |
| 99 00002030 | V9900032 | CALIFORNIA LEAGUE OF SCHOOLS | STWMEM22JACKSOH | OH | 09/15/2022 | | MW | IS | 395.00 |
| 99 00002031 | V9903458 | CHOI, HOCHONG | 100 | OH | 09/15/2022 | | MW | IS | 11,360.25 |
| 99 00002032 | V9900042 | COMPLETE BUSINESS SYSTEMS | 162781 | OH | 09/15/2022 | | MW | IS | 1,766.66 |
| 99 00002033 | V9903202 | CURRICULUM ASSOCIATES | 90197402 | OH | 09/15/2022 | | MW | IS | 22,750.00 |
| 99 00002034 | V9900052 | DASH MEDICAL GLOVES | INV1270335 | OH | 09/15/2022 | | MW | IS | 429.75 |
| 99 00002035 | V9903452 | EDALCHEMY INC. | 450 | OH | 09/15/2022 | | MW | IS | 1,760.00 |
| 99 00002036 | V9903454 | EXCEPTIONAL TEACHING | 38727 | OH | 09/15/2022 | | MW | IS | 381.57 |
| 99 00002037 | V9900071 | FED EX | 9-631-42770 | OH | 09/15/2022 | | MW | IS | 69.23 |
| 99 00002038 | V9900080 | GOPHER | INV202994 | OH | 09/15/2022 | | MW | IS | 818.66 |
| 99 00002039 | V9900084 | HOUGHTON MIFFLIN HARCOURT | 955684430 | OH | 09/15/2022 | | MW | IS | 709.13 |

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| Check | Payee ID | Payee Name | Reference | Subs | Check Date | Cancel Date | Type | Status | Check Amount |
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| 99 00002040 | E9900084 | JIM COOMBS | AUG-SEPT 2022 | OH | 09/15/2022 | | MW | IS | 1,243.53 |
| 99 00002041 | V9900133 | NO EXCUSES UNIVERSITY | 22-23-96 | OH | 09/15/2022 | | MW | IS | 1,150.00 |
| 99 00002042 | V9900148 | QUADIENT FINANCE USA INC. | 000011685071 | OH | 09/15/2022 | | MW | IS | 1,500.00 |
| 99 00002043 | V9900156 | RENAISSANCE LEARNING INC. | INV5265818 | OH | 09/15/2022 | | MW | IS | 10,407.50 |
| 99 00002044 | V9903224 | SCHOLASTIC MAGAZINES | M7244062 | OH | 09/15/2022 | | MW | IS | 125.27 |
| 99 00002045 | V9900172 | SCHOOL SERVICES OF CALIFORNIA | 0134848-IN | OH | 09/15/2022 | | MW | IS | 355.00 |
| 99 00002046 | V9900180 | SPARKLETT'S | 15734879082822 | OH | 09/15/2022 | | MW | IS | 181.75 |
| 99 00002047 | V9903423 | STS Education | INV-0005169 | OH | 09/15/2022 | | MW | IS | 27,342.00 |
| 99 00002048 | I9900011 | TRINIDAD, GINA | S99X0022-8/23/22 | OH | 09/15/2022 | | MW | IS | 135.78 |
| 99 00002049 | V9900205 | WESTERN GRAPHIX | 082622 | OH | 09/15/2022 | | MW | IS | 200.00 |
| 99 00002050 | V9900059 | DIVISION OF THE STATE ARCHITECT | RS-PLAN CHK FEEOH | OH | 09/15/2022 | | MW | IS | 79,100.00 |
| 99 00002051 | E9900004 | ALAN MAO | ONESTOPCELL811 | OH | 09/16/2022 | | MW | IS | 173.19 |
| 99 00002052 | V9900015 | APPLE INC. | AJ25753163 | OH | 09/16/2022 | | MW | IS | 4,085.04 |
| 99 00002053 | V9900006 | ASSOCIATION OF CALIF. SCHOOL A | INV24097 | OH | 09/16/2022 | | MW | IS | 3,395.64 |
| 99 00002054 | V9903220 | CANELA SOFTWARE | 10571 | OH | 09/16/2022 | | MW | IS | 330.00 |
| 99 00002055 | V9900036 | CDW GOVERNMENT INC. | CH37167 | OH | 09/16/2022 | | MW | IS | 541.06 |
| 99 00002056 | V9900036 | CDW GOVERNMENT INC. | BH03078 | OH | 09/16/2022 | | MW | IS | 237.38 |
| 99 00002057 | F9900023 | DANIELS TIRE SERVICE INC. | 1401063131 | OH | 09/16/2022 | | MW | IS | 144.06 |
| 99 00002058 | E9900051 | DAVID BENNETT | TV | OH | 09/16/2022 | | MW | IS | 488.99 |
| 99 00002059 | V9903282 | GOVCONNECTION INC. | 73176664 | OH | 09/16/2022 | | MW | IS | 5,504.75 |
| 99 00002060 | V9903420 | Granite Telecommunications LLC | 573847199 | OH | 09/16/2022 | | MW | IS | 882.24 |
| 99 00002061 | E9900221 | JENNIFER JACKSON | AUG 2022 | OH | 09/16/2022 | | MW | IS | 82.49 |
| 99 00002062 | E9900087 | JOHN ZAPPULLA | MILEAGE | OH | 09/16/2022 | | MW | IS | 66.78 |
| 99 00002063 | V9900103 | LAKESHORE LEARNING MATERIALS | 287373072122 | OH | 09/16/2022 | | MW | IS | 374.50 |
| 99 00002064 | E9900140 | MARY JO EVANOFF | AUG 2022 | OH | 09/16/2022 | | MW | IS | 72.04 |
| 99 00002065 | V9900125 | MYSTERY SCIENCE | 184609 | OH | 09/16/2022 | | MW | IS | 1,325.00 |
| 99 00002066 | E9900163 | RANDI VASQUEZ | MILEAGE AUG | OH | 09/16/2022 | | MW | IS | 28.19 |
| 99 00002067 | E9900225 | SELAH BAUTISTA | LUNCH 8/9/2022 | OH | 09/16/2022 | | MW | IS | 215.87 |
| 99 00002068 | E9900189 | SHERYL MCDONALD | PRESCHOOL8/11/2 | OH | 09/16/2022 | | MW | IS | 88.42 |
| 99 00002069 | U9900004 | SOUTHERN CALIFORNIA EDISON | 0810090822 | OH | 09/16/2022 | | MW | IS | 18,027.49 |
| 99 00002070 | U9900010 | WARE DISPOSAL | 1051364 | OH | 09/16/2022 | | MW | IS | 5,550.36 |
| 99 00002071 | E9900214 | WHITNEY TAKACS | AUG 2022 | OH | 09/16/2022 | | MW | IS | 176.13 |
| 99 00002072 | E9900051 | DAVID BENNETT | TV | OH | 09/16/2022 | | MW | IS | 10.81 |
| 99 00002073 | V9900010 | ALLIANCE OF SCHOOLS FOR COOPER | 090122VSR | OH | 09/19/2022 | | MW | IS | 2,087.26 |

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| 99 00002074 | V9900010 | ALLIANCE OF SCHOOLS FOR COOPER | 080122DDC | OH 09/19/2022 | | MW | IS | 694.96 |
| 99 00002075 | F9900007 | AUTOZONE | 6202068790 | OH 09/19/2022 | | MW | IS | 248.65 |
| 99 00002076 | V9903348 | BROTHERS AUTOMOTIVE INC | 700 | OH 09/19/2022 | | MW | IS | 84.85 |
| 99 00002077 | F9900014 | BUG FLIP | 63292 | OH 09/19/2022 | | MW | IS | 1,090.00 |
| 99 00002078 | U9900002 | FRONTIER | 0902100122 | OH 09/19/2022 | | MW | IS | 83.55 |
| 99 00002079 | V9900010 | ALLIANCE OF SCHOOLS FOR COOPER | 090122VSR | OH 09/19/2022 | | MW | IS | 84.10 |
| 99 00002080 | F9900002 | AAA ELECTRIC MOTOR SALES & SER | ASI-64188 | OH 09/20/2022 | | MW | IS | 55.85 |
| 99 00002081 | F9900003 | ABES PLUMBING INC. | 21132 | OH 09/20/2022 | | MW | IS | 900.00 |
| 99 00002082 | F9900013 | BRUCE CAMPBELL SAND & GRAVEL | 202207-55 | OH 09/20/2022 | | MW | IS | 752.34 |
| 99 00002083 | F9900019 | CITY OF LA HABRA | 2021-22 LHF | OH 09/20/2022 | | MW | IS | 32,132.57 |
| 99 00002084 | F9900031 | F.M. THOMAS AIR CONDITIONING | 44298 | OH 09/20/2022 | | MW | IS | 11,822.30 |
| 99 00002085 | F9900038 | ICS SERVICE COMPANY | 2021-22 ICS | OH 09/20/2022 | | MW | IS | 933.37 |
| 99 00002086 | F9900040 | JAMES HARDWARE COMPANY | 2021-22 JH | OH 09/20/2022 | | MW | IS | 222.85 |
| 99 00002087 | F9900059 | THE HOME DEPOT PRO INSTITUTION | 2021-22 HD | OH 09/20/2022 | | MW | IS | 2,019.81 |
| 99 00002088 | F9900019 | CITY OF LA HABRA | 2021-22 LHFN | OH 09/20/2022 | | MW | IS | 2,383.36 |
| 99 00002089 | F9900001 | A-1 FENCE COMPANY | 21227 | OH 09/20/2022 | | MW | IS | 3,614.00 |
| 99 00002090 | B9990013 | HAUFFE COMPANY | 452 | OH 09/20/2022 | | MW | IS | 20,608.00 |
| 99 00002091 | V9900009 | AERIES SOFTWARE | MS-8764 | OH 09/21/2022 | | MW | IS | 19,500.80 |
| 99 00002092 | F9900011 | BEST LAWNMOWER INC. | 106889 | OH 09/21/2022 | | MW | IS | 1,017.14 |
| 99 00002093 | F9900033 | GLASBY MAINTENANCE SUPPLY | 327147A | OH 09/21/2022 | | MW | IS | 16,065.68 |
| 99 00002094 | V9900101 | LA HABRA ROTARY CLUB | 2407 | OH 09/21/2022 | | MW | IS | 295.00 |
| 99 00002095 | U9900004 | SOUTHERN CALIFORNIA EDISON | 0812091222 | OH 09/22/2022 | | MW | IS | 28,922.24 |
| 99 00002096 | U9900005 | SOUTHERN CALIFORNIA GAS CO | 0815091422 | OH 09/22/2022 | | MW | IS | 391.57 |
| 99 00002097 | F9900059 | THE HOME DEPOT PRO INSTITUTION | 703804229 | OH 09/22/2022 | | MW | IS | 5,196.69 |
| 99 00002098 | F9900019 | CITY OF LA HABRA | LH23-431AR | OH 09/23/2022 | | MW | IS | 3,161.70 |
| 99 00002099 | V9903358 | OZO EDU INC. | INV51399 | OH 09/23/2022 | | MW | IS | 19,778.85 |
| 99 00002100 | F9900019 | CITY OF LA HABRA | LH23-431AR | OH 09/23/2022 | | MW | IS | 191.83 |
| 99 00002101 | U9900001 | CITY OF LA HABRA WATER DEPARTM | 0805090322 | OH 09/26/2022 | | MW | IS | 1,036.78 |
| 99 00002102 | R9900001 | BRENT ALLSMAN | OCT 2022 | OH 09/28/2022 | | MW | IS | 557.02 |
| 99 00002103 | R9903247 | CAROLYN KANE | OCT 2022 | OH 09/28/2022 | | MW | IS | 1,290.56 |
| 99 00002104 | V9900056 | DELTA DENTAL OF CALIFORNIA | BE005175486 | OH 09/28/2022 | | MW | IS | 2,543.68 |
| 99 00002105 | V9900056 | DELTA DENTAL OF CALIFORNIA | BE005110753 | OH 09/28/2022 | | MW | IS | 1,951.21 |
| 99 00002106 | R9900014 | EDDY VEGA | OCT 2022 | OH 09/28/2022 | | MW | IS | 557.02 |
| 99 00002107 | R9900006 | EMILY WAKEFIELD | OCT 2022 | OH 09/28/2022 | | MW | IS | 570.78 |

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| 99 00002108 | R9900007 | GAYLE ROGERS | OCT 2022 | OH 09/28/2022 | | MW | IS | 232.94 |
| 99 00002109 | V9900090 | INCIDENT IQ LLC | 4320 | OH 09/28/2022 | | MW | IS | 6,914.00 |
| 99 00002110 | R9903248 | JULIE ROTH | OCT 2022 | OH 09/28/2022 | | MW | IS | 570.78 |
| 99 00002111 | R9900015 | KATHRYN ALLSMAN | OCT 2022 | OH 09/28/2022 | | MW | IS | 557.02 |
| 99 00002112 | E9900115 | KRISTA VAN HOOGMOED | 09232022 | OH 09/28/2022 | | MW | IS | 60.43 |
| 99 00002113 | V9900099 | LA HABRA AREA CHAMBER OF COMME | 09282022 | OH 09/28/2022 | | MW | IS | 500.00 |
| 99 00002114 | V9900101 | LA HABRA ROTARY CLUB | 2436 | OH 09/28/2022 | | MW | IS | 295.00 |
| 99 00002115 | V9903218 | Laser Plus Imaging | 144765 | OH 09/28/2022 | | MW | IS | 2,096.25 |
| 99 00002116 | R9900013 | MARGARET DUMADAG | OCT 2022 | OH 09/28/2022 | | MW | IS | 557.02 |
| 99 00002117 | V9900123 | MONOPRICE INC. | 22832807 | OH 09/28/2022 | | MW | IS | 330.44 |
| 99 00002118 | R9900009 | NANCY WHITE | OCT 2022 | OH 09/28/2022 | | MW | IS | 1,290.56 |
| 99 00002119 | V9900127 | NASSP | 9001575499 | OH 09/28/2022 | | MW | IS | 385.00 |
| 99 00002120 | V9900134 | OCDE | 94SI0177 | OH 09/28/2022 | | MW | IS | 5,000.00 |
| 99 00002121 | V9900137 | ORANGE COUNTY SCHOOL BOARD ASS | 1012022 | OH 09/28/2022 | | MW | IS | 55.00 |
| 99 00002122 | F9900052 | PDQ EQUIPMENT RENTAL | 748952 | OH 09/28/2022 | | MW | IS | 565.00 |
| 99 00002123 | R9900010 | PENNY MAYERCHECK | OCT 2022 | OH 09/28/2022 | | MW | IS | 1,290.56 |
| 99 00002124 | F9900054 | PLUMBING WHOLESAL OUTLET | S100609888.01 | OH 09/28/2022 | | MW | IS | 102.90 |
| 99 00002125 | V9900142 | POWER SCHOOL GROUP LLC | INV319322 | OH 09/28/2022 | | MW | IS | 3,832.45 |
| 99 00002126 | V9900146 | PROJECT WISDOM,INC. | PW200600722 | OH 09/28/2022 | | MW | IS | 339.99 |
| 99 00002127 | R9900011 | RONALD RANDOLPH | OCT 2022 | OH 09/28/2022 | | MW | IS | 614.88 |
| 99 00002128 | R9900012 | SHELLEY MARKER | OCT 2022 | OH 09/28/2022 | | MW | IS | 570.78 |
| 99 00002129 | N9900014 | UNITED REFRIGERATION INC. | 86555988-00 | OH 09/28/2022 | | MW | IS | 92.50 |
| 99 00002130 | V9900200 | UNUM LIFE INSURANCE COMPANY | BL0160188-100122 | OH 09/28/2022 | | MW | IS | 542.73 |
| 99 00002131 | R9900002 | BRUCE PATTILLO | OCT 2022 | OH 09/28/2022 | | MW | IS | 557.02 |
| 99 00002132 | V9900084 | HOUGHTON MIFFLIN HARCOURT | 955607752 | OH 09/29/2022 | | MW | IS | 15,876.00 |
| 99 00002133 | E9900140 | MARY JO EVANOFF | AMAZON-SUPT | OH 09/29/2022 | | MW | IS | 197.00 |
| 99 00002134 | N9900001 | ACTION SALES | 7141717-00 | OH 09/29/2022 | | MW | IS | 56,553.40 |
| 99 00002135 | F9900047 | LOWES | 902399 | OH 09/30/2022 | | MW | IS | 419.73 |
| 99 00002136 | U9900004 | SOUTHERN CALIFORNIA EDISON | 0822092022 | OH 09/30/2022 | | MW | IS | 4,568.21 |
| 99 00002137 | U9900005 | SOUTHERN CALIFORNIA GAS CO | 0822092122 | OH 09/30/2022 | | MW | IS | 212.65 |
| 99 00002138 | F9900060 | THE SHERWIN-WILLIAMS CO. | 7902-0 | OH 09/30/2022 | | MW | IS | 479.07 |
| 99 00002139 | U9900009 | VERIZON WIRELESS-LA | 9915981939 | OH 09/30/2022 | | MW | IS | 573.38 |

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| Check | Payee ID | Payee Name | Reference | Subs Check Date | Cancel Date | Type | Status | Check Amount |
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| Issued: | | | | | | | | 1,135,383.17 |
| Reversed: | | | | | | | | 811.46 |
| 99 Bank Total: | | | | | | | | 1,136,194.63 |
| Grand Total: | | | | | | | | 1,136,194.63 |

LOWELL JOINT SCHOOL DISTRICT
EMPLOYER-EMPLOYEE RELATIONS PERSONNEL REPORT 2022/2023 #4

November 7, 2022

I. CERTIFICATED EMPLOYEE

A. CHANGE OF STATUS

| NAME | <u>EFFECTIVE DATE</u> | <u>END DATE</u> | SITE | COMMENTS |
|----------------|-----------------------|-----------------|------|---|
| Saieva, Alyson | 08/15/2022 | 11/18/2022 | OL | (AB375) FMLA Medical Leave Correction of EER |
| David Galli | 11/14/2022 | 11/16/2022 | RS | (AB375) CFRA Baby Bonding Leave |
| Jessica Galli | 11/14/2022 | 11/16/2022 | RS | (AB375) CFRA Baby Bonding Leave |
| Heinrich, Kari | 09/19/2022 | 10/25/2022 | MG | (AB375) FMLA Medical Leave Updated EER 2022-2023 #3 |

* It is further recommended that these individuals be approved for substitute teaching at the rate of \$200.00 per day and/or \$35.00 an hour rate (not to exceed six hours) as applicable and to include: Professional Development, Saturday School, Site Support Duties, Intervention and Power Source

**It is further recommended that the individuals listed in Certificated Salaries for 2022-2023 is approved to instruct in the Intervention Programs. The rate of pay is \$35.00/hour and will be paid from Title I or LCFF Supplemental Grant Funds.

**It is further recommended that individuals listed in Certificated Salaries for 2022-2023 serve as home school teachers, if needed, for the 2022-2023 school year at a rate of \$35.00/hour, not to exceed five hours per week, per student. Mileage will be paid at the IRS Standard Mileage Rate for the 2022-2023 school year.

B. Employment of substitutes effective 08/15/2022 for the 2022-2023 school year @ \$200 per day and \$100.00 per half day rate and \$35.00 per hour* (not to exceed six hours) as applicable and to include: professional development, Saturday school, and site support duties and Power Source, and \$250.00 long term sub rate.

Esther Wesley
Tamara Seleznoff
Ben Hall
Jacob Mendoza
Ieneke Jimenez
Cole Craton
Cameron Gandara
Jessica Lau

C. SUBSTITUTE CHANGE OF PAY

| NAME | <u>EFFECTIVE DATE</u> | <u>END DATE</u> | SITE | COMMENT |
|------------------|-----------------------|-----------------|------|--|
| Wallace, Gregory | 08/15/2022 | 11/18/2022 | DO | To be paid special long term rate of \$250.00 Third Grade Teacher Olita. |
| Wesley, Esther | 11/14/2022 | 11/16/2022 | DO | To be paid \$200.00 daily rate for Rancho Science teacher. |
| Ko, Kevin | 11/14/2022 | 11/16/2022 | DO | To be paid \$200.00 daily rate for Rancho Social Studies teacher |

II. CLASSIFIED EMPLOYEES November 7, 2022

A. MONTHLY – GENERAL FUND

B. HOURLY – GENERAL FUND

| <u>NAME/ EMPLOYEE ID#</u> | <u>EFFECTIVE DATE</u> | <u>END DATE</u> | <u>RANGE/ STEP</u> | <u>SITE</u> | <u>COMMENTS</u> |
|-------------------------------|---------------------------|---------------------|------------------------|-------------|--|
| Abbond, Karey | 11/01/22 | | | JO | Café Worker: Increase hours to 3.75 per day |
| Alarid, Emily | 10/03/22 | | | DO | Additional Assignment: Child Development Assist 3 Substitute for Power Source |
| Alarid, Emily | 11/01/22 | | | EP | Café Worker: Increase hours to 3.75 per day |
| Anderson, Adriana | 11/01/22 | | | EP | Café Worker: Increase hours to 3.75 per day |
| Bennett, David | 11/01/22 | | R01/S07 | DO | Change of Assignment: Assistant Superintendent Business Services |
| Briones, Johana | 09/23/2022 | | R15/S01 | OL | Correction to Salary: Retro pay to R15/S01 from R14/S01 for diapering substitute assignments |
| Cacioppo, Sherrie | 11/01/22 | | | MG | Café Worker: Increase hours to 3.75 per day |
| Cardenas, Lauren | 11/01/22 | | | RS | Café Worker: Increase hours to 3.75 per day |
| Del Orbe, Ruth | 11/01/22 | | | RS | Café Worker: Increase hours to 3.75 per day |
| Figgins, Brian | 10/31/22 | | NDA R01/S01 | EP | Change of Assignment: Noon Duty Aide |
| Flores, Michael | 10/17/22 | | R18/S02 | RS | New Hire: Night Custodian |
| Garcia, Melissa | 09/30/22 | | R07/S05 | RS | Correction to Salary: Café Worker |
| Garcia, Melissa | 11/01/22 | | | JO | Café Worker: Increase hours to 3.75 per day |
| Gaumont, Rachel | 10/21/22 | | | DO | Resignation: Clerk Typist Substitute & IA Substitute |
| Goodenow, Arlene | 11/01/22 | | | MA | Café Worker: Increase hours to 3.75 per day |
| Lawson, Jennifer | 11/01/22 | | | OL | Café Worker: Increase hours to 3.75 per day |
| Luitwieler, Patricia | 10/17/22 | | R14/S01 | DO | New Hire: IA Early Learning Substitute |
| Mohler, Megan | 10/03/22 | | R17/S01 | EP | New Hire: Child Development Assist 3 |
| Morales, Christina | 10/06/22 | | | OL | Resignation: Child Development Assist 3 |
| Noria, Allan | 08/08/22 | | | DO | Resignation: Noon Duty Aide Substitute & Instructional Aide Substitute |
| Ortiz, Irene | 10/05/22 | | | DO | Additional Assignment: Noon Duty Aide Substitute |
| Padilla, Luz | 10/28/22 | | R14/S01 | JO | Resignation: Instructional Aide Early Learning DLI |

| | | | | |
|-------------------|----------|---------|----|--|
| Reynolds, Andrea | 12/30/22 | | DO | Retirement: Assistant Superintendent Administrative Services |
| Rubio, Sandra | 11/01/22 | | RS | Satellite Café Worker: Increase hours to 3.75 per day |
| Sanchez, Kris | 11/01/22 | | MA | Satellite Café Worker: Increase hours to 3.75 per day |
| Sanchez, Maricela | 11/04/22 | | DO | Resignation: Bilingual Clerk Typist |
| Villa, Xiomara | 10/03/22 | R14/S01 | OL | New Hire: Instructional Aide SH/MOD |
| Villa, Xiomara | 10/03/22 | R14/S01 | DO | Additional Assignment: Instructional Aide SH/MOD Substitute |
| Wood, Jordan | 10/03/22 | R14/S01 | DO | Resignation: IA Early Learning Substitute |
| Zaky, Mary | 08/16/22 | R16/S01 | DO | Correction: Add Instructional Aide ABA Substitute to R16/S01 |
| Zaky, Mary | 08/16/22 | R16/S01 | DO | Correction to Salary: Retro pay to R16/S01 from R14/S01 for ABA substitute assignments |

C. CLASSIFIED JOB DESCRIPTIONS

- Assistant Superintendent of Business Services
- Assistant Superintendent of Administrative Services

LOWELL JOINT SCHOOL DISTRICT

ASSISTANT SUPERINTENDENT BUSINESS SERVICES



JOB SUMMARY:

Cabinet level position under the direction of the Superintendent organize and administer the District's Business Services functions including classified personnel. Administer annual budget, project long-term financial planning and provide advice, consultation, and assistance to the Superintendent and the Board of Trustees in developing and implementing long and short-term plans and activities including recommended prioritization of resources and supervising and evaluating the performance of assigned staff.

ESSENTIAL FUNCTIONS:

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the classification.

- Administers the financial operations of the District, assuring compliance with the law, county requirements and professional accounting standards.
- Oversees fiscal services staff and provides for the accurate and timely reporting of financial data.
- Recommends strategies for short and long term investments and financial borrowing needs and coordinates with investment bankers and other financial consultants.
- Reviews budget guidelines and the development and administration of the annual budget, advising the Superintendent and Board of Trustees relative to policy and school finance.
- Administer General Obligation Bond and other debt financing and associated accounting.
- Supervises the preparation of monthly, quarterly, semiannual, and annual reports.
- Participates in and advises on the financial and operational aspects of labor contract negotiations.
- Prepares written and oral reports and correspondence; maintains liaisons with the city and county level staff regarding residential and commercial development; coordinates developer fee activities, and projects developer fee income.
- Administers the District's programs for fiscal services, risk management, surplus property management, employee benefits, and classified personnel.
- Supervise, develop and evaluate the performance of assigned staff members; interview and select employees and recommend transfers, reassignment, termination and disciplinary actions; plan, coordinate and arrange for appropriate training of staff; manage personnel-related issues in the division.
- Manages other departments as assigned; responsible for the staffing, assignment, training, evaluation and discipline of employees within the assigned areas of supervision.
- Plan, organize, control and direct a variety of programs, projects and activities related to operations including facility planning, management and construction.
- Represent and negotiate District interests in project planning and interagency relations with state and local government, business agencies, staff, parents and community members.
- Analyze funding sources for capital facilities and design District participation for maximizing funding qualification.
- Provide technical expertise regarding assigned functions; formulate and develop policies and procedures; review and evaluate services and make necessary adjustments.
- Assist in the development and implementation of long and short-term plans and activities including: recommended prioritization of resources; meet with the Superintendent and Cabinet to develop goals, make decisions and provide direction and leadership for the overall District; attend Cabinet, Leadership Team, Bond Oversight Committee meetings, and Board of Education meetings and prepare Board agendas and briefings; follow up on Board of Trustees issues as appropriate; present on-going reports to Board of Trustees regarding facilities budget planning, project implementation, and related issues.

- Direct the preparation and maintenance of a variety of narrative and statistical reports, records and files; assure accuracy of federal and state reporting regarding operational services; prepare and maintain records and reports, including property contracts, insurance policies, legislative updates and other related reports.
- Assist in the oversight and planning of new facilities and/or modernization; negotiate site purchases; manage architect and construction contracts; establish development schedules and monitor progress; develop alternatives for financing facilities as needed.
- Perform all other related duties as assigned by the Superintendent

QUALIFICATION GUIDELINES:

Knowledge of:

Laws, rules, ordinances, regulations, policies and procedures related to assigned divisional activities; principles and practices of modern public sector/school business management and administration; objectives and operating practices relative to the above listed divisional responsibilities; business related data processing; principles and practices of personnel management, accounting and payroll, purchasing, electronic data processing, risk management, contracts, budget preparation and control, and debt issuance. Administration of school business management including facilities, maintenance, and other assigned areas; project budget preparation and control; oral and written communication skills; principles and practices of administration and classified personnel, supervision and training; applicable laws, codes, regulations, policies and procedures affecting classified personnel, facilities; operation of computer equipment and specified software; computer programs that support efficient processing and managing of data for facilities planning; public contract code.

Ability to:

Plan, organize, direct, and control the District's Business Services Division functions; interpret, administer, apply statutes, ordinances, policies, regulation and directives; analyze data to make projections; supervise and evaluate the performance of assigned staff; deal with complex statistical data and make complex mathematical calculations; communicate clearly and concisely; interpret, apply and explain rules, regulations, policies and procedures; establish and maintain cooperative relationships with all people encountered in this positions; analyze situations accurately and adopt an effective course of action; meet schedules, time lines, and deadlines; work independently with little direction; plan, organize and direct complex projects; maintain current knowledge of technological advances in the field; maintain current knowledge of computer programs that support efficient processing and management of data for classified personnel and facilities planning.

Education/Training/Experience:

Equivalent to graduation from an accredited college or university with a major in accounting, business administration, public administration and/or closely related field. Chief Business Official Certificate is preferred. Equivalent to a minimum of five (5) years of increasingly responsible business services administrative experience, including at least three years of school business or governmental accounting/budget experience.

Licenses/Certificates/Special Requirements:

A valid California Driver's License and the ability to maintain insurability under the District's Vehicle Insurance Policy.

PHYSICAL STANDARDS AND WORKING CONDITIONS:

The physical and mental demands and work environment described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. These physical demands are generic in nature and tasks may vary dependent on specific trade and or specialized work assignment.

Physical Demands:

While performing the duties of this position, the employee is subject to constant interruptions and is in direct contact with the public and employees – negative interactions resulting from this contact may result in stressful situations. Employee may be stationary for long periods of time daily. Employee will need to communicate via long distance and in person. This position is required to operate standard office equipment, which may include handling different types of objects. Employee will be asked to traverse varying lengths of distance both indoors and outdoors and may be required to transport objects up to 30 pounds. This position will also require inspections, estimates and analysis under varying climate differences.

Mental Demands:

While performing the duties of this position, the employee may be regularly required to use written and oral communication skills; read and interpret data, information and documents; analyze and solve problems; observe and interpret situations; learn and apply new information or skills; use math and mathematical reasoning; perform highly detailed work; work on multiple and concurrent tasks; work with frequent interruptions; work under intensive deadlines; and interact with District and program personnel, school administrators, managers, staff, vendors, the public, and others encountered in the course of work.

Work Environment:

While performing the duties of this job, the employee will work indoor, outdoor, office shop and construction environment. The employee will work with noise from equipment operation. The employee will be on call to provide administrative support for the department and the District.

The information contained in the physical standards description is for compliance with ADA and is not an exhaustive list of duties performed. Individuals who hold this position may perform additional duties and additional duties may be assigned.

WORK PERIOD: 12 months per year, 5 days per week



JOB SUMMARY:

Cabinet level position under the direction of the Superintendent organize and administer the District's facilities, operations services, risk management, and classified personnel including: maintenance, operations, nutrition services, facility planning, classified personnel, risk management. Assist the Superintendent and the Board of Trustees in developing and implementing long and short-term plans and activities including recommended prioritization of resources, supervising, and evaluating the performance of assigned staff.

ESSENTIAL FUNCTIONS:

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the classification.

- Plan, organize, control and direct a variety of programs, projects and activities related to operations including maintenance, operations, facility planning and management, risk management, and nutrition services.
- Represent and negotiate District interests in project planning and interagency relations with state and local government, business agencies, staff, parents and community members.
- Provide technical expertise regarding assigned functions; formulate and develop policies and procedures; review and evaluate services and make necessary adjustments.
- Classified personnel administration.
- Manages other departments as assigned, responsibility for the staffing, assignment, training, evaluation and discipline of employees within the assigned areas of supervision.
- Provide technical expertise regarding assigned functions; formulate and develop policies and procedures; review and evaluate services and make necessary adjustments.
- Provide the Superintendent and Board of Trustees with information and data to support recommendations and decisions; inform the Board of Trustees and Superintendent of matters related to long-range planning and necessary policy changes.
- Develop and implement long and short-term plans and activities including recommended prioritization of resources; meet with the Superintendent and Cabinet to develop goals, make decisions and provide direction and leadership for the overall District; attend Cabinet, Leadership Team, Bond Oversight Committee meetings, and Board of Education meetings and prepare Board agendas and briefings; follow up on Board issues as appropriate; present on-going reports to Board regarding facilities budget planning, project implementation, and construction issues.
- Direct the preparation and maintenance of a variety of narrative and statistical reports, records and files; assure accuracy of federal and state reporting regarding operational services; prepare and maintain records and reports, including property contracts, insurance policies, legislative updates and other related reports.
- Communicate with other administrators, District personnel and contractors to coordinate activities and programs, resolve issues and conflicts and exchange information to assure effective services.
- Supervise, develop and evaluate the performance of assigned staff, assigned staff includes all maintenance and operations, custodial, and nutrition staff members; interview and select employees and recommend transfers, reassignment, termination and disciplinary actions; plan, coordinate and arrange for appropriate training of staff; manage personnel-related issues in the division.
- Develop and prepare the annual budget for the facilities, maintenance and operations, nutrition services; analyze and review budgetary and financial data; monitor and authorize expenditures in accordance with established guidelines.
- Analyze and make recommendations regarding cost effectiveness of facilities, and maintenance, operations, nutrition services, and risk management.
- Monitor and review existing and proposed laws and regulations affecting: operational services, risk management, oversee District's Workers Compensation program, and emergency preparedness.
- Oversee all claims, incidents, or circumstances that may pose or have created liability for the District; review all work-related accidents (Workers' Compensation), civil claims, tort notices, personnel complaints, and lawsuits filed to determine organizational exposure and resolution.

- Manage all District complaint investigations; including complaints or legal claims made by or against District personnel, third-party lawsuits, and workplace injury lawsuits. Conduct detailed and confidential investigations; work with legal representation, third party administrators, and insurance carriers, labor groups for advantageous resolution on complaints or legal claims.
- Administer, plan and direct the District nutrition services program, including maintenance of nutrition equipment (kitchens and vehicles); assure compliance with federal, state and local laws, rules and regulations related to nutrition services.
- Administer, plan and direct the District maintenance and operations program; direct the development and implementation of short and long-range plans and programs related to facilities maintenance including preventative maintenance and risk management; monitor and authorize expenditures in accordance with established guidelines.
- Perform all other related duties as assigned.

QUALIFICATION GUIDELINES:

Knowledge of:

Administration of facilities, school nutrition, maintenance and operations and classified personnel; school business management including facilities, maintenance, and other assigned areas; oral and written communication skills; principles and practices of administration and classified personnel, supervision and training; applicable laws, codes, regulations, policies and procedures affecting classified personnel, facilities, school nutrition, and maintenance and operations; understanding and application of laws and codes related to risk management; operation of computer equipment and specified software; computer programs that support efficient processing and managing of data for facilities planning; public contract code; and construction management techniques.

Ability to:

Plan, organize and direct a variety of services related to facilities, school nutrition, maintenance and operations and classified personnel; communicate clearly and concisely; interpret, apply and explain rules, regulations, policies and procedures; establish and maintain cooperative relationships with all people encountered in this position; effectively supervise employees; analyze situations accurately and adopt an effective course of action; meet schedules and time lines; work independently with little direction; plan, organize and direct complex projects; prepare comprehensive narrative and statistical reports; supervise and evaluate the performance of assigned staff; maintain current knowledge of technological advances in the field; maintain current knowledge of program rules, regulations, requirements and restrictions; demonstrate expertise and knowledge of computer programs that support efficient processing and managing of data for classified personnel and facilities planning; operate a computer and applicable software; occasionally ascends or descends a ladder to conduct inspections at varying heights and levels; inspect repairs and safety issues in varying areas and climates differences; ability to move and or transport objects of varying weights; drive a vehicle to conduct work.

Education/Training/Experience:

Equivalent to graduation from an accredited college or university with a major in business administration/management or public administration and/or closely related field. Equivalent to a minimum of five (5) years of increasingly responsible management services administrative experience, including at least three years of school management or governmental management experience.

Licenses/Certificates/Special Requirements:

A valid California Driver's License and the ability to maintain insurability under the District's Vehicle Insurance Policy.

PHYSICAL STANDARDS AND WORKING CONDITIONS:

The physical and mental demands and work environment described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. These physical demands are generic in nature and tasks may vary dependent on specific trade and or specialized work assignment.

Physical Demands:

While performing the duties of this position, the employee is subject to constant interruptions and is in direct contact with the public and employees – negative interactions resulting from this contact may result in stressful situations. Employee may be stationary for long periods daily. Employee will need to communicate via long

distance and in person. This position is required to operate standard office equipment, which may include handling different types of objects. Employee will be asked to traverse varying lengths of distance both indoors and outdoors and may be required to transport objects up to 30 pounds. This position will also require inspections, estimates and analysis under varying climate differences, heights and depths.

Mental Demands:

While performing the duties of this position, the employee may be regularly required to use written and oral communication skills; read and interpret data, information and documents; analyze and solve problems; observe and interpret situations; learn and apply new information or skills; use math and mathematical reasoning; perform highly detailed work; work on multiple and concurrent tasks; work with frequent interruptions; work under intensive deadlines; and interact with District and program personnel, school administrators, managers, staff, vendors, the public, and others encountered in the course of work.

Work Environment:

While performing the duties of this job, the employee will work indoor, outdoor, office shop and construction environment. The employee will work with noise from equipment operation. The employee will be on call to provide administrative support for the department and the District.

The information contained in the physical standards description is for compliance with ADA and is not an exhaustive list of duties performed. Individuals who hold this position may perform additional duties and additional duties may be assigned.

WORK PERIOD: 12 months per year, 5 days per week

**LOWELL JOINT SCHOOL DISTRICT
2022/23 CLASSIFIED MANAGEMENT SALARY SCHEDULE**

*Effective July 1, 2022, employees shall receive a 3.50% increase to base salary earnings (excluding stipends and other remuneration)
Effective September 1, 2022, New Director's Salary Schedule and New Assistant Director Salary Schedule*

| MANAGEMENT POSITIONS | RANGE 1 | RANGE 2 | RANGE 3 | RANGE 4 | RANGE 5 | RANGE 6 | RANGE 7 | RANGE 8 |
|---|---------|---------|---------|---------|---------|---------|---------|---------|
| Assistant Superintendent of Business Services | 13,789 | 14,516 | 15,279 | 16,043 | 16,845 | 17,687 | 18,571 | 19,499 |
| Assistant Superintendent of Administrative Services | 13,097 | 13,752 | 14,439 | 15,163 | 15,921 | 16,717 | 17,553 | 18,430 |
| Occupational Therapist (11 months) | 6,923 | 7,268 | 7,633 | 8,016 | 8,416 | 8,838 | 9,279 | 9,743 |
| Assistant Director of Fiscal Services | 9,888 | 10,042 | 10,195 | 10,348 | 10,501 | 10,653 | 10,807 | 11,348 |
| Bond Contracts and Accounting Compliance Manager | 6,736 | 7,005 | 7,269 | 7,574 | 7,892 | 8,223 | 8,560 | 8,905 |
| Site Supervisor/Teacher - Preschool | 3,946 | 4,144 | 4,351 | 4,567 | 4,797 | 5,036 | | |

DIRECTOR POSITIONS

| | | | | | | | | |
|--|--------|--------|--------|--------|--------|--------|--------|--|
| Director of Educational & Information Technology | 12,360 | 12,552 | 12,743 | 12,934 | 13,126 | 13,316 | 13,509 | |
| Director of Fiscal Services | 12,360 | 12,552 | 12,743 | 12,934 | 13,126 | 13,316 | 13,509 | |

Twelve-month Classified Management employees receive 22 days vacation per year.

LONGEVITY

Length of service shall be additionally compensated at the following rate, after completion of:

| | |
|----------|---------|
| 5 years | \$4,000 |
| 10 years | \$5,000 |
| 15 years | \$6,000 |
| 20 years | \$7,000 |

10/31/22
AR

LOWELL JOINT SCHOOL DISTRICT
December 12, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Ceremonial Oath of Office for Board of Trustees

ACTION

Ms. Karen Shaw, Mrs. Anastasia Shackelford, Mr. Anthony Zegarra and Mrs. Christine Berg are elected to office of Governing Board Member of the school district and shall be seated at the organizational meeting of the board. Ms. Karen Shaw, Mrs. Anastasia Shackelford and Mrs. Christine Berg's term of office ends on December 11, 2026. Mr. Anthony Zegarra's term of office ends on December 13, 2024.

It is recommended that Mrs. Salinas, President, request that Ms. Karen Shaw, Mrs. Anastasia Shackelford, Mr. Anthony Zegarra and Mrs. Christine Berg stand and administer the oath.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
December 12, 2022

To: President Salinas and Members, Board of Trustees
From: Jim Coombs, Superintendent of Schools
Subject: Agenda Item II-H: Oath of Office, Seated Board Members ACTION

In order to assist Board Members in preparing remarks during this part of the Board meeting, the following suggestions and information are provided:

Ms. Karen Shaw, Mrs. Anastasia Shackelford, Mr. Anthony Zegarra and Mrs. Christine are elected to office of Governing Board Member of the school shall be seated at the organizational meeting of the board. Ms. Karen Shaw, Mrs. Anastasia Shackelford and Mrs. Christine Berg's term of office ends on December 11, 2026. Mr. Anthony Zegarra's term of office ends on December 13, 2024. Mrs. Salinas, as President, will administer the oath of office.

1. Mrs. Salinas will request that Ms. Karen Shaw, Mrs. Anastasia Shackelford, Mr. Anthony Zegarra and Mrs. Christine Berg stand to administer the oath.
2. In order to facilitate the process of the oath of office, it is suggested that the oath be administered at the same time.

PLEASE RAISE YOUR RIGHT HAND AND REPEAT AFTER ME:

I, _____, DO SOLEMNLY SWEAR (OR AFFIRM) // THAT I WILL SUPPORT AND DEFEND THE CONSTITUTION OF THE UNITED STATES AND THE CONSTITUTION OF THE STATE OF CALIFORNIA // AGAINST ALL ENEMIES, FOREIGN AND DOMESTIC; // THAT I WILL BEAR TRUE FAITH AND ALLEGIANCE // TO THE CONSTITUTION OF THE UNITED STATES AND THE CONSTITUTION OF THE STATE OF CALIFORNIA; // THAT I TAKE THIS OBLIGATION FREELY, // WITHOUT ANY MENTAL RESERVATION OR PURPOSE OF EVASION; // AND THAT I WILL WELL AND FAITHFULLY // DISCHARGE THE DUTIES UPON WHICH I AM ABOUT TO ENTER.

###

YOU ARE NOW DULY SWORN AS BOARD MEMBERS FOR THE NEXT FOUR YEARS AND TWO YEARS RESPECTFULLY.

1. Following the administration of the oath of office, Ms. Karen Shaw, Mrs. Anastasia Shackelford, Mr. Anthony Zegarra and Mrs. Christine Berg may be seated.
2. Mrs. Melissa Salinas may make any appropriate comments. After conclusion of the comments, President Salinas will continue with the next item on the Board Agenda, Election of President.

LOWELL JOINT SCHOOL DISTRICT
December 12, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Organization of the Board of Trustees ACTION

The December 12, 2022, meeting of the Board of Trustees has been established as the annual organizational meeting in accordance with Education Code requirements. At the annual organizational meeting, it is necessary that the Board determine the organization of the Board for the 2023 year, adopt a schedule of regular Board meetings and the Citizen Bond Oversight Committee meetings, and designate a meeting place and time for the regular meetings and CBOC meetings.

It is recommended that

- (2) The President be elected from among the members of the Board of Trustees;
- (3) The Vice President be elected from among the members of the Board of Trustees;
- (4) The Clerk be elected from among the members of the Board of Trustees;
- (5) The attached Schedule of Regular Meetings of the Board of Trustees of the Lowell Joint School District, 2023 Organizational Year and the Regular Meetings of the Citizen Bond Oversight Committee, 2023 Year be approved;
- (6) One member be elected to serve on the Nominating Committee for the Orange Committee on School District Organization;
- (7) One member be elected to serve as an alternate member on the Nominating Committee for the Orange County Committee on School District Organization;
- (8) Two members be elected to serve on the Board of Directors of the Lowell Joint Education Foundation; and authorize the Superintendent or designee to execute the necessary documents; and
- (9) Approval of "Certification of Signature"

Attachment

Superintendent's Comment:

APPROVAL RECOMMENDED.



Lowell Joint School District

Tradition of Excellence Since 1906
Home of Scholars and Champions

SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF TRUSTEES OF THE LOWELL JOINT SCHOOL DISTRICT 2023

2023 ORGANIZATIONAL YEAR

Unless otherwise specified, all Closed Session meetings are held at 6:30pm and Open Sessions held at 7:30 p.m. in the Board Room of the District Office, located at 11019 Valley Home, Whittier, California.

| | |
|--|---|
| First and Only Regular Meeting in January 2023 | Monday, January 9 (2 nd Monday) |
| First and Only Regular Meeting in February, 2023 | Monday, February 6 |
| First and Only Regular Meeting in March, 2023 | Monday, March 6 |
| First and Only Regular Meeting in April, 2023 | Monday, April 3 |
| First and Only Regular Meeting in May, 2023 | Monday, May 1 |
| First Regular Meeting in June, 2023 | Monday, June 12 (2 nd Monday) |
| Second Regular Meeting in June, 2023 | Monday, June 26 (4 th Monday) |
| JULY – DARK | |
| First and Only Regular Meeting in August, 2023 | Monday, August 7 |
| First and Only Regular Meeting in September, 2023 | Monday, September 11 (2 nd Monday) |
| First and Only Regular Meeting in October, 2023 | Monday, October 2 |
| First and Only Regular Meeting in November, 2023 | Monday, November 6 |
| First and Only Regular Meeting in December, 2023 (Organizational Meeting) | Monday, December 11 (2 nd Monday) |

**SCHEDULE OF CITIZEN BOND OVERSIGHT COMMITTEE - CBOC (Measure LL)
OF THE LOWELL JOINT SCHOOL DISTRICT
2023 ORGANIZATIONAL YEAR**

First and Only Regular Meeting in March, 2023

Tuesday, March 7th

First and Only Regular Meeting in June, 2023

Tuesday, June 6th

First and Only Regular Meeting in September, 2023

Tuesday, September 5th

First and Only Regular Meeting in December, 2023

Tuesday, December 5th

LOWELL JOINT SCHOOL DISTRICT
December 12, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of "Certification of Signatures"

ACTION/
(RESOLUTION)

Education Code Sections 35143, 42632, and 42633, require that signatures must be verified to give authorization to a person or persons to sign notices of employment, contract, and orders drawn on the funds of the school district. With the changes from the reorganization, a new Certification of Signatures form needs to be submitted to the Orange County Office of Education.

It is recommended that the Certification of Signatures be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE.

LOWELL JOINT SCHOOL DISTRICT
December 12, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Presentation of First Interim Report 2022/23

INFORMATION/
ACTION

Education Code Sections 35035(g), 42130, and 42131 require Board approval of the District's First Interim Report 2022/23 and certification by the Board as to whether or not the District will maintain positive cash and fund balances for the current and subsequent two fiscal years. This Board approved interim report is due to the Orange County Office of Education by December 15, 2022.

It is recommended the Board of Trustees adopt the 2022/23 First Interim report and approve a "Positive Certification" for the reporting period.

Superintendent's Comment:

APPROVAL RECOMMENDED.

VI-A1-1

LOWELL JOINT SCHOOL DISTRICT
December 12, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Resolution 2022/23 No. #881 Approval of
Authorization of Signatures

ACTION/
(RESOLUTION)

Board action is required stating that the following named person(s) be authorized to sign and/or **electronically** approve payments and documents related to Payroll, Purchase Orders, Contracts, Travel Reimbursement Requisitions, and Vendor Orders, as indicated, and that all previous authorization of signatures are rescinded. Pursuant to provisions of Education Code sections 42630-34/85230-34.

It is recommended that adoption of Resolution 2022/23 No. #881 for Approval of Authorization of Signatures be approved, and that the Superintendent, or designee be authorized to execute the necessary documents.

DB/ds

Superintendent's Comment:

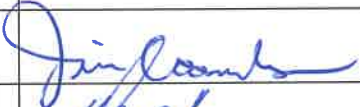




ADOPTION BY MAJORITY ROLL CALL VOTE.

LOWELL JOINT SCHOOL DISTRICT.

RESOLUTION 2022/2023 NO. #881

AUTHORIZATION OF GROUP SIGNATURES

I, Anastasia Shackelford, Clerk of the governing Board of the above named School District of Orange County, California, hereby certify that the said Board at a regular/special meeting thereof, held on the 12th day of December 2022, adopted by a majority vote of said Board, a board action/resolution that the following named persons be authorized to sign and/or **electronically** approve payments and documents related to Payroll, Purchase Orders, Contracts, Travel Reimbursement Requisitions, and Vendor Orders, as indicated, and that all previous authorization of signatures are rescinded. This resolution further states that the authorization is subject to the following provisions:

| NAME TYPED | SIGNATURE | AUTHORIZED TO APPROVE | | | | |
|-----------------|---|-----------------------|-----------------------|-----------------|-----------|-----------------------|
| | | PAYROLL DOCUMENTS | VENDOR PAYMENT ORDERS | PURCHASE ORDERS | CONTRACTS | TRAVEL REIMBURSEMENTS |
| Jim Coombs |  | X | X | X | X | X |
| David , Bennett |  | X | X | X | X | X |
| Sheri McDonald |  | | X | X | X | X |
| Chelle Price |  | X | X | | X | X |
| Carl Erickson |  | | X | X | X | X |

Pursuant to provisions of Education Code sections 42630-34/85230-34.

In witness whereof, I have hereunto set my hand this 12th day of December 2022.

Anastasia Shackelford, Clerk of the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT
December 12, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Authorization to Utilize National Cooperative Purchasing Alliance Agreement with Howard Technology Solutions, a Division of Howard Industries, Inc., (RFP #11-15, Contract 01-45) for the Purchase of Electronic Display Technology at Meadow Green Elementary School ACTION

Background and Current Considerations:

The National Cooperative Purchasing Alliance (NCPA) program contracts are established using products, services, and prices from already existing competitively assessed and cost compared to multiple award contracts. Public Contract Code Section 10298 allows public agencies including K-12 schools, to utilize such contracts without going to bid. NCPA Contract #01-45 with Howard Technology Solutions, a Division of Howard Industries, Inc., is approved to utilize the above NCPA contract for the purchase, warranty, and installation of electronic display technology as-needed by the District. The NCPA contract with Howard Technology Solutions, a Division of Howard Industries, Inc., has been extended and is valid October 1, 2015 through October 31, 2023.

Upon acceptance and approval of the NCPA contract with Howard Technology Solutions, a Division of Howard Industries, Inc., by the Board of Trustees, the District will execute the necessary authorization and issue the requisite purchase order(s).

Financial Implications:

The cost of the equipment is \$34,221.60 for the marquee at Meadow Green Elementary School. Installation will be through Erickson-Hall Construction on an add services basis. Costs associated with this agreement will be paid out of Fund 40.0 Special Reserve for Capital Outlay Projects and Fund 21.0 Measure LL General Obligation Fund.

Financial Impact: \$34,221.60

Funding Source: Fund 40.0 Special Reserve for Capital Outlay Projects
Fund 21.0 Measure LL General Obligation Fund

Recommendation:

Superintendent's Comment:

APPROVAL RECOMMENDED.

It is recommended that authorization to utilize the NCPA contract with Howard Technology Solutions, a Division of Howard Industries, Inc., (RFP #11-15, Contract 01-45) for the Purchase of Electronic Display Technology at Meadow Green Elementary School be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

DB/ds

Superintendent's Comment:

APPROVAL RECOMMENDED.

Phone: 1.888.912.3151
Fax: 1.601.399.5077
Online: www.howardcomputers.com



Howard Computers
P.O. Box 1588
Laurel, MS 39441

Online Quotation

| | | | |
|-----------------------|------------------------------|----------------------|-------------------|
| Quote No: | KJ2 1252617.00 | Quote Date: | November 18, 2022 |
| Customer Name: | David Bennett | Phone Number: | 5629024291 |
| Company Name: | Lowell Joint School District | Fax Number: | |
| Quote Name: | Optec Display - Meadow Green | | |

Item 1

| Category | Description | Qty. | Unit Price | Ext. Price |
|--------------|--|------|-------------|-------------|
| System Type: | Accessories | | | |
| 1: | Optec HB Cell Modem - 5 year part warranty + Lifetime Data < 50,000 pixels - Double Face | 1 | \$31,040.00 | \$31,040.00 |

Sub-Total: \$31,040.00

Shipping & Handling : Included

Taxes: \$ 3,181.60

Enviromental Fee: \$0.00

Total for Item 1: \$34,221.60

This quote will expire December 18, 2022.

To expedite your order, please include your quote number with your Purchase Order.

Total for all pre-configured items

Sub-Total: \$31,040.00

Shipping & Handling : Included

Taxes: \$ 3,181.60

Enviromental Fee: \$0.00

Total: \$34,221.60

Notes:

Payment Term: 20% Deposit
Shipping not included -- Pick-up only

Pricing and availability subject to change without notice. Packaging, Shipping, and Handling fees are not included unless specifically stated. Prices and lease payments do not include applicable taxes. Ship dates are approximations and are not guarantees. Quick ship items not available in Alaska, Hawaii, or outside the United States. Specific state laws may affect shipment of products.

Any order for kiosks must be canceled prior to 21 days from the scheduled date of shipment to avoid incurring a 50% cancellation fee. Any cancellation made within that 21-day window will automatically incur a charge equivalent to 50% of the total kiosk order being canceled.

Howard reserves the right to charge a 25% restocking fee for cancellation of a purchase order after Howard has commenced fulfillment of the order. Howard may, with notice, cancel any purchase order at any time without any liability to the Purchaser. Howard reserves the right to charge the Purchaser full purchase price for delaying shipment of a purchase order for an extended period of time which then results in the cancellation of said order.

Given the current uncertainties related to international trade, Howard hereby reserves the right to unilaterally revise the prices quoted herein in the event its manufacturing or procurement costs for such goods increase due to the imposition by the United States or any other country of new or higher tariff(s) or of any other similar tax, fee or charge.

If Purchaser fails to pay any invoice in full within the time quoted herein, Howard may, without notice, accelerate the due date of all outstanding invoices and require that all outstanding invoices, including any interest thereon, be immediately due and payable in full.

Howard's product warranties and return policies and related information, which are available at <https://www.howardcomputers.com/support/warranties.cfm> and <https://www.howardcomputers.com/support/returnpolicy.cfm>, are fully adopted and incorporated herein by reference. These may also be obtained by calling 1-888-912-3151 or emailing webmaster@howardcomputers.com.

THIS QUOTATION IS EXPRESSLY LIMITED TO, AND EXPRESSLY MADE CONDITIONAL ON, PURCHASER'S ACCEPTANCE OF THE TERMS SET FORTH OR INCORPORATED HEREIN; HOWARD OBJECTS TO ANY DIFFERENT OR ADDITIONAL TERMS.

LOWELL JOINT SCHOOL DISTRICT
December 12, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Schoolwide Title I Programs for Macy
Elementary School

INFORMATION/
ACTION

To become a Schoolwide Title I Program (allowing funds to be distributed for the benefit of all students), schools must meet the federal criteria of at least 40 percent of students coming from families at the poverty level. Macy has met this initial requirement.

Schools are then required to establish a school planning team composed of representatives from all stakeholder groups: the principal, teachers, school site council (SSC), other staff who will carry out the plan, parents and community members, and (in secondary schools) students. The SSC may serve as the school planning team. A technical assistance provider must be identified to support the process, and a needs assessment must be conducted to inform the development of the plan.

For Macy, the school site council is the planning team, and the Single Plan for Student Achievement (SPSA) was developed and approved after analyzing data from parent surveys; gathering input from all stakeholders through meetings, survey tools, and interviews; and disaggregating achievement data to determine areas of greatest need. Macy has always followed the requirements under Title I for development of a Single Plan for Student Achievement (SPSA) even though not identified as a Title I school. The District Office is the technical assistance provider to support the site with implementation of the plan.

It is the recommendation of the District that Macy Elementary School be approved as a Schoolwide Title I Program and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
December 12, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Consultant Agreement with Mrs. Sharon
Hensley to Serve as the Coordinator, C.R.E.W
Counseling and Psychologist Intern Program for the
2022-2023 School Year

ACTION/
(RATIFICATION)

Arrangements have been made with Mrs. Sharon Hensley to coordinate, the C.R.E.W. Counseling and Psychologist Internship Program for the 2022-2023 school year. Mrs. Hensley's contract for an amount not to exceed \$20,000.00 for the school year. Funding for this expenditure to be paid from Out of Home Care funds.

It is recommended that the consultant agreement with Mrs. Hensley to serve as the coordinator of the C.R.E.W. program for the 2022-2023 school year, not to exceed \$20,000.00, be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
December 12, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Consultant Agreement with Mr. Larry
Costello to Provide After-School Coaching Services for
the 2022/23 School Year

ACTION

Arrangements have been made with Mr. Larry Costello to provide after-school coaching services for the 2022/23 school year. Mr. Costello will be paid a total of \$700.00 at the end of each sport season. The District will utilize the Rancho Starbuck Athletic account to support the consultant agreement.

It is recommended that the consultant agreement with Mr. Larry Costello to provide after-school coaching services for the 2022/23 school year be approved at the amount of \$700.00, not to exceed \$1400.00, to be paid from the monies secured by the Rancho Starbuck Athletic account, and that the Superintendent or designee be authorized to execute the agreement.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
December 12, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Agreement with Behavior and Education Inc., a Nonpublic Nonsectarian Agency, to Provide additional direct Behavioral Intervention Services for select district students for the 2022/2023 School Year. ACTION/
(RATIFICATION)

In accordance with Education Code Sections 56365 and 56366, a school district is required to enter into separate agreements with nonpublic nonsectarian schools/agencies to provide the services included in a pupil's Individualized Education Program (IEP) when such services cannot be provided by the district. Staffs at these agencies are fully qualified, meet State and Federal guidelines and are available to provide services for District students immediately.

Arrangements have been made with Behavior and Education Inc., a nonpublic nonsectarian agency, to provide direct Behavioral Intervention Services for the 2022/2023 school year for select District students.

It is recommended that the Agreement with Behavior and Education Inc., a nonpublic nonsectarian agency, to provide additional direct Behavioral Intervention Services for a select District Students for the 2022/2023 school year be approved, at the rate of \$52.25 per hour, not to exceed **\$93,225.00** and that the Superintendent or designee be authorized to execute the agreement.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
December 12, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Independent Contract with Dr. Robin
Morris for an Independent Educational Evaluation
(IEE) –Psycho-Educational Assessment for the 2022-
2023 School Year

ACTION/
(RATIFICATION)

Arrangements have been made with Dr. Robin Morris, during the 2022/2023 school year, to conduct an Independent Educational Evaluation (IEE)- Psycho-Educational Assessment for a district student. A District contracts with an Independent Consultant when it does not have staff available to meet the service requirements documented in a student's Individual Education Plan (IEP).

The contract would cover the period of July 1, 2022 through June 30, 2023. Services will be rendered at a total fee not to exceed Six Thousand Dollars (\$6,000.00) To be paid from resource 6500- Special Education Funds.

It is recommended that the independent consultant agreement with Dr. Robin Morris for an Independent Educational Evaluation (IEE)- Psycho-Educational Assessment for the 2022-2023 School Year be approved, for an estimated cost not to exceed \$6,000.00, To be paid from resource 6500- Special Education Funds, and that the Superintendent or designee be authorized to execute the agreement.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
December 12, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Memorandum of Understanding (MOU)
Between Lowell Joint School District and *Rancho
Santiago Community College District, Santa Ana
College* for the 2022/2023 School Year

ACTION/
(RATIFICATION)

The purpose of this agreement is to provide the training required for students of *Santa Ana College* for clinical experience in Speech- Language Pathology.

Santa Ana College will participate in the daily provision of speech and language intervention services. Lowell Joint School District will provide direct supervision by a Speech Language Pathologist to the *Santa Ana College* student.

This MOU will be effective July 1, 2022 through June 30, 2023 at no cost to the district.

It is recommended that the MOU with *Santa Ana College* and Lowell Joint School District for the 2022/2023 school year be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
December 12, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of OCDE to Provide Electronic Document Management Service for the District per Agreement Number: 10002199 ACTION

OCDE shall provide an electronic document management system in accordance with the terms and conditions set forth in this Agreement, Agreement Number: 10002199. OCDE agrees to provide the District professional services for the operation of a web based imaging/scanning/workflow system for the District. OCDE will configure a system to meet the District's requirements for workflow, document archival and retrieval. The system will be maintained on servers and storage at OCDE office.

The service will be paid out of the general fund. The financial implications are \$125 per hour for setup and implementation, capped at 20 hours. Ongoing annual support fee of \$3000 per year based on the Districts ADA.

It is recommended that OCDE be approved, to provide electronic document management service for the District and that the Superintendent be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
December 12, 2022

To: President Salinas and Members, Board of Trustees
From: Jim Coombs, Superintendent of Schools
Subject: Purchase Order Report 2022/23 #5

ACTION/
(RATIFICATION)

In accordance with the law, Purchase Order Report 2022/23 #5 is recommended for approval.
The report lists all purchase orders issued October 1, 2022 through October 31, 2022.

DB:ds

Attachment

Superintendent's Comment:

APPROVAL RECOMMENDED.

X-B1-1

LOWELL JOINT SD
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 12/07/2022

FROM 10/01/2022 TO 10/31/2022

| <u>PO NUMBER</u> | <u>VENDOR</u> | <u>PO TOTAL</u> | <u>ACCOUNT AMOUNT</u> | <u>ACCOUNT NUMBER</u> | <u>OBJECT DESCRIPTION</u> |
|------------------|------------------------------|-----------------|-----------------------|-----------------------|-------------------------------|
| S99B0008 | KOURY ENGINEERING & TESTING | 13,450.00 | 13,450.00 | 2100000013 6282 | Consultant/Contractor |
| S99B0009 | HAUFFE COMPANY | 182,112.00 | 182,112.00 | 2100000009 6281 | Inspector of Record |
| S99B0010 | GHATAODE BANNON ARCHITECTS | 140,700.00 | 140,700.00 | 2100000013 6210 | Architect Fees/Reimbursables |
| S99B0011 | GHATAODE BANNON ARCHITECTS | 5,000.00 | 5,000.00 | 2100000013 6210 | Architect Fees/Reimbursables |
| S99B0014 | HAULAWAY STORAGE CONTAINERS | 4,150.00 | 4,150.00 | 2100000011 5620 | Lease/Portables |
| S99B0015 | GHATAODE BANNON ARCHITECTS | 15,000.00 | 15,000.00 | 2100000013 6210 | Architect Fees/Reimbursables |
| S99F0035 | WARE DISPOSAL | 2,742.48 | 2,742.48 | 0100000287 5560 | Waste Disposal |
| S99F0036 | A-1 FENCE COMPANY | 1,336.00 | 1,336.00 | 1400000007 4400 | Non Capitalized Equipment |
| S99F0037 | AMERICAN TIME | 1,188.18 | 1,188.18 | 0100000098 4300 | Materials and Supplies |
| S99F0038 | UNITED REFRIGERATION INC. | 1,616.25 | 1,616.25 | 0100000096 4300 | Materials and Supplies |
| S99F0039 | SHIFLER EQUIPMENT | 1,725.72 | 1,725.72 | 0100000098 4300 | Materials and Supplies |
| S99F0040 | LEONARD CHAIDEZ TREE SERVICE | 400.00 | 400.00 | 0100000102 5630 | Repairs or Maintenance |
| S99F0041 | PEST OPTION INC. | 627.39 | 143.38 | 0100000105 5570 | Pest Control |
| | | | 484.01 | 1353100070 5570 | Pest Control |
| S99F0042 | CINTAS FIRE PROTECTION | 4,036.25 | 1,994.57 | 0100000090 5630 | Repairs or Maintenance |
| | | | 1,590.97 | 0100000093 5630 | Repairs or Maintenance |
| | | | 450.71 | 0100000095 5630 | Repairs or Maintenance |
| S99I0001 | PAUL EISENBERG | 3,000.00 | 3,000.00 | 0156400013 5800 | Prof/ConsultingServ&Oper Exp |
| S99I0002 | GERALDINE CHINARIAN | 40,000.00 | 40,000.00 | 0100000071 5850 | Const/Ind Contractors(NonEmp) |
| S99I0003 | COLLEEN PATTERSON | 1,875.00 | 1,875.00 | 0100000071 5800 | Prof/ConsultingServ&Oper Exp |
| S99M0102 | AMERICAN EXPRESS | 2,000.00 | 2,000.00 | 0105110041 4300 | Materials and Supplies |
| S99M0103 | AMERICAN EXPRESS | 111.40 | 111.40 | 0100000317 4300 | Materials and Supplies |
| S99M0104 | AMERICAN EXPRESS | 27.51 | 27.51 | 0100000317 4300 | Materials and Supplies |

LOWELL JOINT SD
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 12/07/2022

FROM 10/01/2022 TO 10/31/2022

| <u>PO NUMBER</u> | <u>VENDOR</u> | <u>PO TOTAL</u> | <u>ACCOUNT AMOUNT</u> | <u>ACCOUNT NUMBER</u> | <u>OBJECT DESCRIPTION</u> |
|------------------|------------------------------|-----------------|-----------------------|-----------------------|---------------------------|
| S99M0105 | AMERICAN EXPRESS | 75.31 | 75.31 | 0156400005 4300 | Materials and Supplies |
| S99M0106 | AMERICAN EXPRESS | 132.13 | 132.13 | 0105110044 4300 | Materials and Supplies |
| S99M0107 | AMERICAN EXPRESS | 154.57 | 154.57 | 0165000012 4300 | Materials and Supplies |
| S99M0108 | AMERICAN EXPRESS | 656.61 | 656.61 | 0108880020 4300 | Materials and Supplies |
| S99M0109 | AMERICAN EXPRESS | 2,500.00 | 2,500.00 | 0141270023 4300 | Materials and Supplies |
| S99M0110 | AMERICAN EXPRESS | 169.54 | 169.54 | 0160530002 4300 | Materials and Supplies |
| S99M0111 | AMERICAN EXPRESS | 109.37 | 109.37 | 0100000317 4300 | Materials and Supplies |
| S99M0112 | AMERICAN EXPRESS | 561.44 | 280.72 | 0100000071 5200 | Travel and Conferences |
| | | | 280.72 | 0100000317 5200 | Travel and Conferences |
| S99M0113 | AMERICAN EXPRESS | 436.78 | 436.78 | 0100000317 5200 | Travel and Conferences |
| S99M0114 | AMERICAN EXPRESS | 770.00 | 770.00 | 0100000071 5200 | Travel and Conferences |
| S99M0115 | AMERICAN EXPRESS | 414.37 | 414.37 | 0108800006 4300 | Materials and Supplies |
| S99M0116 | AMERICAN EXPRESS | 141.67 | 141.67 | 0156400046 4300 | Materials and Supplies |
| S99M0117 | F.M. THOMAS AIR CONDITIONING | 525.63 | 525.63 | 1400000027 5630 | Repairs or Maintenance |
| S99M0118 | AMERICAN EXPRESS | 350.00 | 350.00 | 0100000317 4300 | Materials and Supplies |
| S99M0119 | AMERICAN EXPRESS | 570.00 | 475.00 | 0100000065 5200 | Travel and Conferences |
| | | | 95.00 | 0100000068 5200 | Travel and Conferences |
| S99M0120 | AMERICAN EXPRESS | 29.74 | 29.74 | 0165000012 4300 | Materials and Supplies |
| S99M0121 | AMERICAN EXPRESS | 56.21 | 56.21 | 0165000012 4300 | Materials and Supplies |
| S99M0122 | AMERICAN EXPRESS | 52.07 | 52.07 | 0165000012 4300 | Materials and Supplies |
| S99M0123 | AMERICAN EXPRESS | 240.25 | 36.37 | 0100000055 4300 | Materials and Supplies |
| | | | 36.37 | 0100000056 4300 | Materials and Supplies |
| | | | 36.37 | 0100000057 4300 | Materials and Supplies |
| | | | 22.03 | 0100000058 4300 | Materials and Supplies |

LOWELL JOINT SD
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 12/07/2022

FROM 10/01/2022 TO 10/31/2022

| <u>PO NUMBER</u> | <u>VENDOR</u> | <u>PO TOTAL</u> | <u>ACCOUNT AMOUNT</u> | <u>ACCOUNT NUMBER</u> | <u>OBJECT DESCRIPTION</u> |
|------------------|--------------------------------|-----------------|-----------------------|-----------------------|------------------------------|
| S99M0123 | *** CONTINUED *** | | 36.37 | 0100000277 4300 | Materials and Supplies |
| | | | 36.37 | 0100000278 4300 | Materials and Supplies |
| | | | 36.37 | 0100000279 4300 | Materials and Supplies |
| S99M0124 | AMERICAN EXPRESS | 59.48 | 59.48 | 0165000010 4300 | Materials and Supplies |
| S99M0125 | AMERICAN EXPRESS | 75.71 | 75.71 | 0140350016 4300 | Materials and Supplies |
| S99M0126 | AMERICAN EXPRESS | 91.13 | 91.13 | 0100510008 4300 | Materials and Supplies |
| S99M0127 | AMERICAN EXPRESS | 88.74 | 88.74 | 0100510007 4300 | Materials and Supplies |
| S99M0128 | AMERICAN EXPRESS | 1,000.00 | 1,000.00 | 0132130002 4300 | Materials and Supplies |
| S99R0167 | LEARNING A-Z | 768.00 | 768.00 | 0130100031 5810 | Licenses/Technology |
| S99R0168 | DEMCO INC | 67.13 | 67.13 | 0101005400 4300 | Materials and Supplies |
| S99R0169 | F.M. THOMAS AIR CONDITIONING | 3,403.14 | 2,615.00 | 0100000089 5630 | Repairs or Maintenance |
| | | | 788.14 | 0100000094 5630 | Repairs or Maintenance |
| S99R0170 | UNLOCKING SOR | 165.38 | 165.38 | 0130100007 5200 | Travel and Conferences |
| S99R0171 | MUCKENTHALER CULTURAL CENTER F | 47,520.00 | 9,768.00 | 0100510009 5800 | Prof/ConsultingServ&Oper Exp |
| | | | 4,488.00 | 0100560009 5800 | Prof/ConsultingServ&Oper Exp |
| | | | 4,224.00 | 0100590007 5800 | Prof/ConsultingServ&Oper Exp |
| | | | 5,280.00 | 0100980012 5800 | Prof/ConsultingServ&Oper Exp |
| | | | 5,016.00 | 0167620003 5800 | Prof/ConsultingServ&Oper Exp |
| | | | 4,752.00 | 0167620004 5800 | Prof/ConsultingServ&Oper Exp |
| | | | 4,488.00 | 0167620005 5800 | Prof/ConsultingServ&Oper Exp |
| | | | 5,280.00 | 0167620006 5800 | Prof/ConsultingServ&Oper Exp |
| | | | 4,224.00 | 0167620007 5800 | Prof/ConsultingServ&Oper Exp |
| S99R0172 | UNIFORM ADVANTAGE | 972.22 | 972.22 | 0156400033 4300 | Materials and Supplies |
| S99R0173 | GOVCONNECTION INC. | 1,325.07 | 1,325.07 | 0108880038 4400 | Non Capitalized Equipment |
| S99R0174 | DASH MEDICAL GLOVES | 5,941.17 | 2,578.53 | 0156400005 4300 | Materials and Supplies |

LOWELL JOINT SD
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 12/07/2022

FROM 10/01/2022 TO 10/31/2022

| <u>PO NUMBER</u> | <u>VENDOR</u> | <u>PO TOTAL</u> | <u>ACCOUNT AMOUNT</u> | <u>ACCOUNT NUMBER</u> | <u>OBJECT DESCRIPTION</u> |
|------------------|--------------------------------|-----------------|-----------------------|-----------------------|------------------------------|
| S99R0174 | *** CONTINUED *** | | 1,047.38 | 0156400013 4300 | Materials and Supplies |
| | | | 2,315.26 | 0156400033 4300 | Materials and Supplies |
| S99R0175 | RIVERSIDE COUNTY OFFICE OF EDU | 485.00 | 485.00 | 0100000317 5200 | Travel and Conferences |
| S99R0176 | BRIGHT IDEAS MEDIA LLC | 594.00 | 594.00 | 0156400046 5200 | Travel and Conferences |
| S99R0177 | BEARCOM | 110.39 | 110.39 | 0100590006 4300 | Materials and Supplies |
| S99R0178 | INTERQUEST DETECTION | 430.00 | 430.00 | 0105110044 4300 | Materials and Supplies |
| S99R0179 | AMPLIFIED IT | 7,680.00 | 1,280.00 | 0108880033 5810 | Licenses/Technology |
| | | | 1,280.00 | 0108880034 5810 | Licenses/Technology |
| | | | 1,280.00 | 0108880035 5810 | Licenses/Technology |
| | | | 1,280.00 | 0108880036 5810 | Licenses/Technology |
| | | | 1,280.00 | 0108880037 5810 | Licenses/Technology |
| | | | 1,280.00 | 0108880038 5810 | Licenses/Technology |
| S99R0180 | SPIRIT MONKEY | 981.75 | 981.75 | 0100510008 4300 | Materials and Supplies |
| S99R0181 | ACTION SALES | 3,487.35 | 3,487.35 | 1353100043 4400 | Non Capitalized Equipment |
| S99R0182 | CALIFORNIA SCHOOL NUTRITION AS | 525.00 | 525.00 | 1353100052 4300 | Materials and Supplies |
| S99R0183 | BENCHMARK EDUCATION COMPANY | 49,593.46 | 5,600.00 | 0140350030 5800 | Prof/ConsultingServ&Oper Exp |
| | | | 43,993.46 | 0163000003 4130 | Textbooks |
| S99R0184 | N2Y | 3,400.81 | 771.74 | 0165000006 5810 | Licenses/Technology |
| | | | 1,686.45 | 0165000010 5810 | Licenses/Technology |
| | | | 771.74 | 0165000011 5810 | Licenses/Technology |
| | | | 170.88 | 0165000012 5810 | Licenses/Technology |
| S99R0185 | THINKING MAPS | 1,104.38 | 1,104.38 | 0140350016 4300 | Materials and Supplies |
| S99R0186 | RMH DANCE & PRODUCTIONS | 4,175.00 | 4,175.00 | 0167620001 4300 | Materials and Supplies |
| S99R0187 | SCHOOL SERVICES OF CALIFORNIA | 195.00 | 195.00 | 0100000416 5200 | Travel and Conferences |

LOWELL JOINT SD
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 12/07/2022

FROM 10/01/2022 TO 10/31/2022

| <u>PO NUMBER</u> | <u>VENDOR</u> | <u>PO TOTAL</u> | <u>ACCOUNT AMOUNT</u> | <u>ACCOUNT NUMBER</u> | <u>OBJECT DESCRIPTION</u> |
|------------------|--------------------------------|-----------------|-----------------------|-----------------------|------------------------------|
| S99R0188 | GOVCONNECTION INC. | 661.92 | 661.92 | 0100510004 4300 | Materials and Supplies |
| S99R0189 | 806 TECHNOLOGIES INC. | 2,500.00 | 2,500.00 | 0162660004 5800 | Prof/ConsultingServ&Oper Exp |
| S99R0190 | OCDE | 27,500.00 | 27,500.00 | 0100000071 5800 | Prof/ConsultingServ&Oper Exp |
| S99R0191 | OCDE | 27,500.00 | 27,500.00 | 0100000071 5800 | Prof/ConsultingServ&Oper Exp |
| S99R0192 | BEARCOM | 6,284.16 | 1,047.36 | 0100000089 4300 | Materials and Supplies |
| | | | 1,047.36 | 0100000090 4300 | Materials and Supplies |
| | | | 1,047.36 | 0100000091 4300 | Materials and Supplies |
| | | | 1,047.36 | 0100000092 4300 | Materials and Supplies |
| | | | 1,047.36 | 0100000093 4300 | Materials and Supplies |
| | | | 1,047.36 | 0100000094 4300 | Materials and Supplies |
| S99R0193 | BUENA PARK PLAQUE & TROPHY | 516.12 | 516.12 | 0100000317 4300 | Materials and Supplies |
| S99R0194 | KATIE MY LADY BOUTIQUE | 48.00 | 48.00 | 0100000317 4300 | Materials and Supplies |
| S99R0195 | COYOTE FFA ALUMNI & SUPPORTERS | 146.15 | 80.00 | 0109120005 4300 | Materials and Supplies |
| | | | 66.15 | 010912007 4300 | Materials and Supplies |
| S99R0196 | EMERGENT DEVICES INC | 628.43 | 104.73 | 0100000055 4300 | Materials and Supplies |
| | | | 104.73 | 0100000056 4300 | Materials and Supplies |
| | | | 104.73 | 0100000057 4300 | Materials and Supplies |
| | | | 104.73 | 0100000277 4300 | Materials and Supplies |
| | | | 104.73 | 0100000278 4300 | Materials and Supplies |
| | | | 104.78 | 0100000279 4300 | Materials and Supplies |
| S99R0197 | RIFTON EQUIPMENT | 2,902.76 | 2,902.76 | 0165010001 4300 | Materials and Supplies |
| S99R0198 | BULKBOOK STORE | 279.30 | 279.30 | 0130100044 4300 | Materials and Supplies |
| S99R0199 | ILLUMINATE EDUCATION, INC. | 22,407.16 | 3,611.65 | 0107090109 5810 | Licenses/Technology |
| | | | 3,276.77 | 0107090110 5810 | Licenses/Technology |
| | | | 3,087.49 | 0107090111 5810 | Licenses/Technology |
| | | | 3,800.93 | 0107090112 5810 | Licenses/Technology |

LOWELL JOINT SD
PURCHASE ORDER DETAIL REPORT
 BOARD OF TRUSTEES MEETING 12/07/2022

FROM 10/01/2022 TO 10/31/2022

| <u>PO NUMBER</u> | <u>VENDOR</u> | <u>PO TOTAL</u> | <u>ACCOUNT AMOUNT</u> | <u>ACCOUNT NUMBER</u> | <u>OBJECT DESCRIPTION</u> |
|------------------|--------------------------------|-----------------|-----------------------|-----------------------|---------------------------------|
| S99R0199 | *** CONTINUED *** | | 3,174.85 | 0107090113 5810 | Licenses/Technology |
| | | | 5,455.47 | 0107090114 5810 | Licenses/Technology |
| S99R0200 | 806 TECHNOLOGIES INC. | 3,850.00 | 3,850.00 | 0130100011 5810 | Licenses/Technology |
| S99R0202 | ACTION SALES | 4,258.48 | 4,258.48 | 1353100043 4400 | Non Capitalized Equipment |
| S99S0003 | LEADER SERVICES | 15,000.00 | 15,000.00 | 0156400013 5800 | Prof/Consulting Serv & Oper Exp |
| S99S0004 | ADMINISTRATIVE SERV. CO-OP | 150,000.00 | 150,000.00 | 0100000316 5811 | Transportation/Spec Ed |
| S99S0005 | SPEECH PATHOLOGY ASSOCIATES | 5,000.00 | 5,000.00 | 0165000012 4300 | Materials and Supplies |
| S99T0039 | APPLE INC. | 5,079.30 | 2,539.65 | 0141270021 4400 | Non Capitalized Equipment |
| | | | 2,539.65 | 0141270022 4400 | Non Capitalized Equipment |
| S99T0040 | FRONTIER | 626.83 | 626.83 | 0108880051 5910 | Communications |
| S99T0041 | FRONTIER | 19.18 | 19.18 | 0108880051 5910 | Communications |
| S99T0042 | FRONTIER | 22.49 | 22.49 | 0108880051 5910 | Communications |
| S99T0043 | GOVCONNECTION INC. | 661.92 | 661.92 | 0100890005 4300 | Materials and Supplies |
| S99T0044 | GOVCONNECTION INC. | 661.92 | 661.92 | 0100860002 4400 | Non Capitalized Equipment |
| S99T0045 | DELL MARKETING L.P. | 273,383.13 | 241,313.13 | 0108120010 4300 | Materials and Supplies |
| | | | 32,070.00 | 0108120010 5810 | Licenses/Technology |
| S99T0046 | AMERICAN EXPRESS | 220.50 | 220.50 | 1200000001 4300 | Materials and Supplies |
| S99Z0031 | HUNTINGTON HARDWARE CO. INC. | 2,500.00 | 2,500.00 | 0100000098 4300 | Materials and Supplies |
| S99Z0032 | BEST LAWNOWER INC. | 1,500.00 | 1,500.00 | 0100000108 5633 | Repairs/Tools |
| S99Z0033 | WALTERS WHOLESALE ELECTRIC | 3,500.00 | 3,500.00 | 0100000414 4300 | Materials and Supplies |
| S99Z0034 | AAA ELECTRIC MOTOR SALES & SER | 5,600.00 | 800.00 | 0100000089 4300 | Materials and Supplies |
| | | | 800.00 | 0100000090 4300 | Materials and Supplies |
| | | | 800.00 | 0100000091 4300 | Materials and Supplies |

**LOWELL JOINT SD
PURCHASE ORDER DETAIL REPORT
BOARD OF TRUSTEES MEETING 12/07/2022**

FROM 10/01/2022 TO 10/31/2022

| <u>PO NUMBER</u> | <u>VENDOR</u> | <u>PO TOTAL</u> | <u>ACCOUNT AMOUNT</u> | <u>ACCOUNT NUMBER</u> | <u>OBJECT DESCRIPTION</u> |
|------------------|----------------------------|---|-----------------------|-----------------------|---------------------------|
| S99Z0034 | *** CONTINUED *** | | 800.00 | 0100000093 4300 | Materials and Supplies |
| | | | 800.00 | 0100000094 4300 | Materials and Supplies |
| | | | 800.00 | 0100000096 4300 | Materials and Supplies |
| | | | 800.00 | 0100000098 4300 | Materials and Supplies |
| S99Z0035 | CITY OF LA HABRA | 38,000.00 | 18,000.00 | 0100000098 4360 | Tires, Fuel and Oil |
| | | | 18,000.00 | 0100000108 4360 | Tires, Fuel and Oil |
| | | | 2,000.00 | 1353100052 4360 | Tires, Fuel and Oil |
| S99Z0036 | HOME DEPOT CREDIT SERVICES | 16,000.00 | 2,000.00 | 0100000089 4300 | Materials and Supplies |
| | | | 2,000.00 | 0100000090 4300 | Materials and Supplies |
| | | | 2,000.00 | 0100000091 4300 | Materials and Supplies |
| | | | 2,000.00 | 0100000093 4300 | Materials and Supplies |
| | | | 2,000.00 | 0100000094 4300 | Materials and Supplies |
| | | | 2,000.00 | 0100000095 4300 | Materials and Supplies |
| | | | 2,000.00 | 0100000096 4300 | Materials and Supplies |
| | | | 2,000.00 | 0100000098 4300 | Materials and Supplies |
| | | Fund 01 Total: | 807,291.96 | | |
| | | Fund 12 Total: | 220.50 | | |
| | | Fund 13 Total: | 10,754.84 | | |
| | | Fund 14 Total: | 1,861.63 | | |
| | | Fund 21 Total: | 360,412.00 | | |
| | | Total Amount of Purchase Orders: | 1,180,540.93 | | |

LOWELL JOINT SCHOOL DISTRICT
December 12, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Consolidated Check Register Listing Report
2022/23 #5

ACTION/
(RATIFICATION)

The Consolidated Check Register Listing Report 2022/23 #5 is recommended for approval. The consolidated check register lists all warrants issued October 1, 2022 through October 31, 2022.

DB/ds

Attachment

Superintendent's Comment:

APPROVAL RECOMMENDED.

X-B2-1

LOWELL JOINT SD
Consolidated Check Register
 from 10/1/2022 to 10/31/2022

| Check | Payee ID | Payee Name | Reference | Subs Check Date | Cancel Date | Type | Status | Check Amount |
|-------------|-----------|--------------------------------|------------------|-----------------|-------------|------|--------|--------------|
| 99 00002140 | V9903348 | BROTHERS AUTOMOTIVE INC | 865 | OH 10/03/2022 | | MW | IS | 187.75 |
| 99 00002141 | V9900010 | ALLIANCE OF SCHOOLS FOR COOPER | 6382WC | OH 10/04/2022 | | MW | IS | 188,446.00 |
| 99 00002142 | V9903421 | ARAIZA, ISABEL | SEPT2022CNTRCT | OH 10/04/2022 | | MW | IS | 416.66 |
| 99 00002143 | V9900020 | ATKINSON ANDELSON LOYA RUUD & | 660134 | OH 10/04/2022 | | MW | IS | 1,435.00 |
| 99 00002144 | V9900024 | BEARCOM | 5440075 | OH 10/04/2022 | | MW | IS | 1,342.26 |
| 99 00002145 | V9900028 | BUENA PARK PLAQUE & TROPHY | 21349 | OH 10/04/2022 | | MW | IS | 147.62 |
| 99 00002146 | V9903475 | CA ASSOC OF SCHOOL PSYCHOLOGIS | 489 | OH 10/04/2022 | | MW | IS | 189.00 |
| 99 00002147 | V9900033 | CALIFORNIA SCHOOL BOARDS ASSOC | INV-63297-D6J8N7 | OH 10/04/2022 | | MW | IS | 10,695.39 |
| 99 00002148 | V9900036 | CDW GOVERNMENT INC. | CV09841 | OH 10/04/2022 | | MW | IS | 1,021.54 |
| 99 00002149 | V9900036 | CDW GOVERNMENT INC. | BH34891 | OH 10/04/2022 | | MW | IS | 370.54 |
| 99 00002150 | V9900036 | CDW GOVERNMENT INC. | CV09841 | OH 10/04/2022 | | MW | IS | 158.25 |
| 99 00002151 | V9900057 | DEMCO | 7167069 | OH 10/04/2022 | | MW | IS | 292.00 |
| 99 00002152 | V9900070 | EXPLORE LEARNING | 5739027 | OH 10/04/2022 | | MW | IS | 3,295.00 |
| 99 00002153 | V9900070 | EXPLORE LEARNING | 5627730 | OH 10/04/2022 | | MW | IS | 7,900.20 |
| 99 00002154 | V9900077 | FULLERTON SCHOOL DISTRICT | 22SI0231 | OH 10/04/2022 | | MW | IS | 679.50 |
| 99 00002155 | V9900080 | GOPHER | IN219579 | OH 10/04/2022 | | MW | IS | 1,234.19 |
| 99 00002156 | V9903282 | GOVCONNECTION INC. | 73236327 | OH 10/04/2022 | | MW | IS | 2,276.39 |
| 99 00002157 | V9903282 | GOVCONNECTION INC. | 73236227 | OH 10/04/2022 | | MW | IS | 2,054.39 |
| 99 00002158 | E9900073 | HEATHER PFAFF | CLSRMPURCHREI | OH 10/04/2022 | | MW | IS | 52.50 |
| 99 00002159 | V9900083 | HOGENTOGLER & CO. INC. | 0297372-IN | OH 10/04/2022 | | MW | IS | 255.78 |
| 99 00002160 | V9900084 | HOUGHTON MIFFLIN HARCOURT | 955609266 | OH 10/04/2022 | | MW | IS | 874.73 |
| 99 00002161 | V9900085 | HOWARD INDUSTRIES INC | 22-00562445 | OH 10/04/2022 | | MW | IS | 436.36 |
| 99 00002162 | I9900007 | LEES, DEBRA | 032 | OH 10/04/2022 | | MW | IS | 1,512.00 |
| 99 00002163 | E9900127 | LINDA TAKACS | 093022-CONTRAC | OH 10/04/2022 | | MW | IS | 3,500.00 |
| 99 00002164 | V9903279 | LOPEZ, ALEJANDRO | SEPT2022CNTRAC | OH 10/04/2022 | | MW | IS | 416.66 |
| 99 00002165 | E9900138 | MARIKATE ELMQUIST | 091422REIMBRSM | OH 10/04/2022 | | MW | IS | 308.39 |
| 99 00002166 | V99003496 | NAZARI, GILBERT | SEPT2022CNTRAC | OH 10/04/2022 | | MW | IS | 1,000.00 |
| 99 00002167 | V9900132 | NMK CORPORATION | LJSD-0013 | OH 10/04/2022 | | MW | IS | 14,985.60 |
| 99 00002168 | V9900133 | NO EXCUSES UNIVERSITY | 14544 | OH 10/04/2022 | | MW | IS | 262.43 |
| 99 00002169 | F9900054 | PLUMBING WHOLESale OUTLET | S100610208.001 | OH 10/04/2022 | | MW | IS | 4,081.56 |
| 99 00002170 | V9900154 | READYREFRESH BY NESTLE | 0210032621385,02 | OH 10/04/2022 | | MW | IS | 147.70 |
| 99 00002171 | E9900170 | REGINA FISCUS | PURCH REIMB-7/9 | OH 10/04/2022 | | MW | IS | 99.06 |
| 99 00002172 | U9900004 | SOUTHERN CALIFORNIA EDISON | 0824092222 | OH 10/04/2022 | | MW | IS | 3,710.83 |
| 99 00002173 | U9900008 | T-MOBILE | 0821092022 | OH 10/04/2022 | | MW | IS | 140.36 |

LOWELL JOINT SD
Consolidated Check Register
 from 10/1/2022 to 10/31/2022

| Check | Payee ID | Payee Name | Reference | Subs Check Date | Cancel Date | Type | Status | Check Amount |
|-------|----------|--------------------------------|----------------|-----------------|-------------|------|--------|--------------|
| 99 | 00002174 | TECHNICOLOR PRINTING | 7238 | 10/04/2022 | | MW | IS | 834.07 |
| 99 | 00002175 | TEXAS SCHOOL FOR THE BLIND AND | 10455 | 10/04/2022 | | MW | IS | 120.75 |
| 99 | 00002176 | TOOLS4EVER | 17492 | 10/04/2022 | | MW | IS | 1,735.45 |
| 99 | 00002177 | TRINIDAD, GINA | 092322RS-GT | 10/04/2022 | | MW | IS | 520.13 |
| 99 | 00002178 | WILLIAM V. MACGILL & CO. | IN0803355 | 10/04/2022 | | MW | IS | 1,043.75 |
| 99 | 00002179 | A-1 FENCE COMPANY | 21289 | 10/04/2022 | | MW | IS | 750.00 |
| 99 | 00002180 | SCHOOL SPECIALTY LLC | 308104072263 | 10/05/2022 | | MW | IS | 32,628.48 |
| 99 | 00002181 | CITY OF LA HABRA WATER DEPARTM | 0801090122 | 10/06/2022 | | MW | IS | 7,020.22 |
| 99 | 00002182 | MCI A VERIZON COMPANY | 409086136 | 10/06/2022 | | MW | IS | 4.72 |
| 99 | 00002183 | SOUTHERN CALIFORNIA GAS CO | 0829092822 | 10/06/2022 | | MW | IS | 105.05 |
| 99 | 00002184 | SUBURBAN WATER SYSTEMS | 180071395245 | 10/06/2022 | | MW | IS | 10,710.52 |
| 99 | 00002185 | BEST LAWNMOWER INC. | 107184 | 10/07/2022 | | MW | IS | 344.40 |
| 99 | 00002186 | BUG FLIP | 63326 | 10/07/2022 | | MW | IS | 280.00 |
| 99 | 00002187 | CENGAGE LEARNING | 79052487 | 10/07/2022 | | MW | IS | 33,396.40 |
| 99 | 00002188 | CHENG, KAITLYN | PURCHREIMBRS | 10/07/2022 | | MW | IS | 29.94 |
| 99 | 00002189 | DATA IMPRESSIONS | 20087-IN | 10/07/2022 | | MW | IS | 16,844.71 |
| 99 | 00002190 | HUNTINGTON HARDWARE CO. INC. | 1254150-01 | 10/07/2022 | | MW | IS | 310.53 |
| 99 | 00002191 | JIM COOMBS | SEPT2022-ADDDL | 10/07/2022 | | MW | IS | 595.63 |
| 99 | 00002192 | LOWES | 958009 | 10/07/2022 | | MW | IS | 359.84 |
| 99 | 00002193 | PLUMBING WHOLESALE OUTLET | S100617163.001 | 10/07/2022 | | MW | IS | 699.97 |
| 99 | 00002194 | QUADIANT LEASING USA INC. | P9593764 | 10/07/2022 | | MW | IS | 108.92 |
| 99 | 00002195 | SCHOLASTIC INC. | M7257455 | 10/07/2022 | | MW | IS | 3,597.57 |
| 99 | 00002196 | SPARKLETTIS | 15734879092522 | 10/07/2022 | | MW | IS | 222.88 |
| 99 | 00002197 | SUBURBAN WATER SYSTEMS | 180061598245 | 10/07/2022 | | MW | IS | 2,947.01 |
| 99 | 00002198 | THINKING MAPS | INV0064237 | 10/07/2022 | | MW | IS | 95.27 |
| 99 | 00002199 | TURF STAR, INC. | 7248346-00 | 10/07/2022 | | MW | IS | 176.21 |
| 99 | 00002200 | TWO BIT CIRCUS FOUNDATION | 5034 | 10/07/2022 | | MW | IS | 150.82 |
| 99 | 00002201 | UNITED REFRIGERATION INC. | 86859653-00 | 10/07/2022 | | MW | IS | 4.79 |
| 99 | 00002202 | WALTERS WHOLESALE ELECTRIC | S121588096.002 | 10/07/2022 | | MW | IS | 914.34 |
| 99 | 00002203 | WARE DISPOSAL | 1050683A | 10/07/2022 | | MW | IS | 2,742.48 |
| 99 | 00002204 | WPS | WPS-439290 | 10/07/2022 | | MW | IS | 5,656.33 |
| 99 | 00002205 | SENTRY SIGNS & PRINTING | 4124 | 10/07/2022 | | MW | IS | 1,543.50 |
| 99 | 00002206 | C-BELOW | 28266 | 10/07/2022 | | MW | IS | 16,460.00 |
| 99 | 00002207 | PQ BIDS INC. | LJUSD004 | 10/07/2022 | | MW | IS | 10,000.00 |

LOWELL JOINT SD
Consolidated Check Register
 from 10/1/2022 to 10/31/2022

| Check | Payee ID | Payee Name | Reference | Subs Check Date | Cancel Date | Type | Status | Check Amount |
|-------------|----------|--------------------------------|------------------|-----------------|-------------|------|--------|--------------|
| 99 00002208 | V9900160 | RMA GROUP | 81610 | OH 10/07/2022 | | MW | IS | 413.77 |
| 99 00002209 | V9903470 | WHITTIER CHRISTIAN HIGH SCHOOL | 149825 | OH 10/07/2022 | | MW | IS | 3,300.00 |
| 99 00002210 | B9900012 | HANCOCK PARK & DELONG INC | 6129 | OH 10/07/2022 | | MW | IS | 350.00 |
| 99 00002211 | V9903379 | SAVVAS LEARNING COMPANY LLC | 7028208328,40268 | OH 10/10/2022 | | MW | IS | 518,139.44 |
| 99 00002212 | F9900011 | BEST LAWNMOWER INC. | 107203 | OH 10/12/2022 | | MW | IS | 909.47 |
| 99 00002213 | F9900015 | CANNINGS HARDWARE LA HABRA | 493893 | OH 10/12/2022 | | MW | IS | 258.03 |
| 99 00002214 | U9900002 | FRONTIER | 0810090922 | OH 10/12/2022 | | MW | IS | 626.83 |
| 99 00002215 | V9903376 | GoTo Communications Inc. | IN7101469534 | OH 10/12/2022 | | MW | IS | 9,302.59 |
| 99 00002216 | V9900087 | IMAGE APPAREL FOR BUSINESS | 296640 | OH 10/12/2022 | | MW | IS | 7,203.80 |
| 99 00002217 | V9900088 | IMPERIAL BAND INSTRUMENTS | 72039 | OH 10/12/2022 | | MW | IS | 91.26 |
| 99 00002218 | V9900093 | INTRADO INTERACTIVE SERVICE | 298130 | OH 10/12/2022 | | MW | IS | 2,729.65 |
| 99 00002219 | V9903303 | iPRINT TECHNOLOGIES | 930663 | OH 10/12/2022 | | MW | IS | 325.28 |
| 99 00002220 | V9900094 | J.W.PEPPER & SON INC. | 364465936 | OH 10/12/2022 | | MW | IS | 50.00 |
| 99 00002221 | V9900103 | LAKESHORE LEARNING MATERIALS | 385156083122 | OH 10/12/2022 | | MW | IS | 8,763.86 |
| 99 00002222 | V9903262 | NEARPOD INC | 57387 | OH 10/12/2022 | | MW | IS | 2,690.94 |
| 99 00002223 | F9900059 | THE HOME DEPOT PRO INSTITUTION | 709915474 | OH 10/12/2022 | | MW | IS | 5,509.89 |
| 99 00002224 | N9900014 | UNITED REFRIGERATION INC. | 86681331-00 | OH 10/12/2022 | | MW | IS | 1,616.25 |
| 99 00002225 | F9900069 | WALTERS WHOLESale ELECTRIC | S121588096.001 | OH 10/12/2022 | | MW | IS | 2,759.63 |
| 99 00002226 | F9900014 | BUG FLIP | AUG/SEP22022 | OH 10/12/2022 | | MW | IS | 260.00 |
| 99 00002227 | N9900015 | Continental Sales | SEPT2022 | OH 10/12/2022 | | MW | IS | 5,259.66 |
| 99 00002228 | N9900004 | DRIFTWOOD DAIRY | SEPT2022 | OH 10/12/2022 | | MW | IS | 13,846.65 |
| 99 00002229 | N9900007 | GOLD STAR FOODS | SEPT2022 | OH 10/12/2022 | | MW | IS | 34,605.05 |
| 99 00002230 | F9900045 | LADY BUGS ENVIRONMENTAL TERMIT | 24990 | OH 10/12/2022 | | MW | IS | 55.00 |
| 99 00002231 | V9903228 | LOVE TO SNACK LLC | 34808,37038 | OH 10/12/2022 | | MW | IS | 1,315.44 |
| 99 00002232 | N9900009 | P & R PAPER SUPPLY COMPANY | SEPT2022 | OH 10/12/2022 | | MW | IS | 6,275.18 |
| 99 00002233 | N9900013 | SOUTHERN CALIFORNIA PIZZA | SEPT2022 | OH 10/12/2022 | | MW | IS | 16,233.40 |
| 99 00002234 | F9900038 | ICS SERVICE COMPANY | 36367 | OH 10/13/2022 | | MW | IS | 185.30 |
| 99 00002235 | V9900104 | LEADER SERVICES | CDS5959 | OH 10/13/2022 | | MW | IS | 3,462.95 |
| 99 00002236 | V9900114 | LRP PUBLICATIONS | 4559737 | OH 10/13/2022 | | MW | IS | 40.00 |
| 99 00002237 | U9900004 | SOUTHERN CALIFORNIA EDISON | 0901093022 | OH 10/13/2022 | | MW | IS | 12,566.26 |
| 99 00002238 | U9900006 | SUBURBAN WATER SYSTEMS | 181003338136 | OH 10/13/2022 | | MW | IS | 10,561.30 |
| 99 00002239 | V9903449 | LEARNING GENIE | INV-1148 | OH 10/13/2022 | | MW | IS | 2,356.00 |
| 99 00002240 | B9900010 | ERICKSON-HALL CONSTRUCTION | PAY 4-8/12-8/20 | OH 10/13/2022 | | MW | IS | 823,302.29 |
| 99 00002241 | B9900010 | ERICKSON-HALL CONSTRUCTION | PAY3 9/1-9/30/22 | OH 10/13/2022 | | MW | IS | 833,341.90 |

LOWELL JOINT SD
Consolidated Check Register
 from 10/1/2022 to 10/31/2022

| Check | Payee ID | Payee Name | Reference | Subs | Check Date | Cancel Date | Type | Status | Check Amount |
|-------|----------|---|---------------|------|------------|-------------|------|--------|--------------|
| 99 | 00002242 | B9990011 GHATAODE BANNON ARCHITECTS | 4979 | OH | 10/13/2022 | | MW | IS | 66,551.00 |
| 99 | 00002243 | B9990011 GHATAODE BANNON ARCHITECTS | 4978 | OH | 10/13/2022 | | MW | IS | 16,872.80 |
| 99 | 00002244 | B9990013 HAUFFE COMPANY | 443 | OH | 10/13/2022 | | MW | IS | 6,720.00 |
| 99 | 00002245 | B9990013 HAUFFE COMPANY | 453 | OH | 10/13/2022 | | MW | IS | 17,920.00 |
| 99 | 00002246 | V9903436 PARK WAREHOUSE | 15007109 | OH | 10/13/2022 | | MW | IS | 22,823.15 |
| 99 | 00002247 | VOID.CONTIVoid - Continued Stub | CONTINUE | OH | 10/14/2022 | | VM | VD | 0.00 |
| 99 | 00002248 | VOID.CONTIVoid - Continued Stub | CONTINUE | OH | 10/14/2022 | | VM | VD | 0.00 |
| 99 | 00002249 | VOID.CONTIVoid - Continued Stub | CONTINUE | OH | 10/14/2022 | | VM | VD | 0.00 |
| 99 | 00002250 | V9999999 CALIFORNIA DEPARTMENT OF TAX A | SWEETWATER-89 | OH | 10/14/2022 | | MW | IS | 729.65 |
| 99 | 00002251 | U9900002 FRONTIER | 910100922B | OH | 10/14/2022 | | MW | IS | 41.67 |
| 99 | 00002252 | V9903420 Granite Telecommunications LLC | 1001103122 | OH | 10/14/2022 | | MW | IS | 2,430.54 |
| 99 | 00002253 | U9900004 SOUTHERN CALIFORNIA EDISON | 096100422 | OH | 10/14/2022 | | MW | IS | 8,045.19 |
| 99 | 00002254 | V9999999 CALIFORNIA DEPARTMENT OF TAX A | IGLOO 829765 | OH | 10/14/2022 | | MW | IS | 17.55 |
| 99 | 00002255 | V9999999 CALIFORNIA DEPARTMENT OF TAX A | 43982 | OH | 10/14/2022 | | MW | IS | 32.51 |
| 99 | 00002256 | B9903229 HAULAWAY STORAGE CONTAINERS | 2081588 | OH | 10/14/2022 | | MW | IS | 291.20 |
| 99 | 00002257 | B9903229 HAULAWAY STORAGE CONTAINERS | 2076165 | OH | 10/14/2022 | | MW | IS | 291.20 |
| 99 | 00002258 | V9999999 CALIFORNIA DEPARTMENT OF TAX A | 6694-8 | OH | 10/14/2022 | | MW | IS | 199.01 |
| 99 | 00002259 | F9900002 AAA ELECTRIC MOTOR SALES & SER | ASI-64844 | OH | 10/17/2022 | | MW | IS | 55.85 |
| 99 | 00002260 | F9900033 GLASBY MAINTENANCE SUPPLY | 328027A | OH | 10/17/2022 | | MW | IS | 7,993.29 |
| 99 | 00002261 | F9900040 JAMES HARDWARE COMPANY | 2209-025153 | OH | 10/17/2022 | | MW | IS | 151.83 |
| 99 | 00002262 | V9903377 AC PRO | S7168078.001 | OH | 10/18/2022 | | MW | IS | 30.14 |
| 99 | 00002263 | F9900014 BUG FLIP | 63832 | OH | 10/18/2022 | | MW | IS | 145.00 |
| 99 | 00002264 | V9900037 CENGAGE LEARNING | 79340069 | OH | 10/18/2022 | | MW | IS | 169.79 |
| 99 | 00002265 | V9903362 DELL MARKETING L.P. | 10618722750 | OH | 10/18/2022 | | MW | IS | 9,690.30 |
| 99 | 00002266 | V9903473 DISCOVERY EDUCATION INC | CINV-069060 | OH | 10/18/2022 | | MW | IS | 264.60 |
| 99 | 00002267 | V9900068 EMERGENCY MEDICAL PRODUCTS | 2486341 | OH | 10/18/2022 | | MW | IS | 187.97 |
| 99 | 00002268 | V9900094 J.W.PEPPER & SON INC. | 364558582 | OH | 10/18/2022 | | MW | IS | 78.99 |
| 99 | 00002269 | V9900104 LEADER SERVICES | CDS6021 | OH | 10/18/2022 | | MW | IS | 33.02 |
| 99 | 00002270 | V9900123 MONOPRICE INC. | 22954061 | OH | 10/18/2022 | | MW | IS | 551.14 |
| 99 | 00002271 | F9900052 PDQ EQUIPMENT RENTAL | 758846 | OH | 10/18/2022 | | MW | IS | 189.75 |
| 99 | 00002272 | V9900144 PRO-ED | 2954386 | OH | 10/18/2022 | | MW | IS | 1,043.77 |
| 99 | 00002273 | N9900008 HEARTLAND PAYMENT SYSTEMS INC. | 1756086 | OH | 10/18/2022 | | MW | IS | 7,051.16 |
| 99 | 00002274 | F9900001 A-1 FENCE COMPANY | 21325 | OH | 10/18/2022 | | MW | IS | 1,336.00 |
| 99 | 00002275 | V9903492 123 LOCK-DOWN LATCH | 0000121 | OH | 10/19/2022 | | MW | IS | 1,652.10 |

LOWELL JOINT SD
Consolidated Check Register
 from 10/1/2022 to 10/31/2022

| Check | Payee ID | Payee Name | Reference | Subs | Check Date | Cancel Date | Type | Status | Check Amount |
|-------|----------|---------------------------------|-----------------|------|------------|-------------|------|--------|--------------|
| 99 | 00002276 | VOID.CONTIVoid - Continued Stub | CONTINUE | OH | 10/19/2022 | | VM | VD | 0.00 |
| 99 | 00002277 | AMERICAN EXPRESS | ZOOM SEPT2022 | OH | 10/19/2022 | | MW | IS | 16,419.38 |
| 99 | 00002278 | INTERQUEST DETECTION | 145-0922 | OH | 10/19/2022 | | MW | IS | 430.00 |
| 99 | 00002279 | iPRINT TECHNOLOGIES | 931041 | OH | 10/19/2022 | | MW | IS | 70.56 |
| 99 | 00002280 | RIVERSIDE COUNTY OFFICE OF EDU | 10132022 | OH | 10/19/2022 | | MW | IS | 485.00 |
| 99 | 00002281 | CALIFORNIA SCHOOL NUTRITION AS | OCT222022 | OH | 10/19/2022 | | MW | IS | 525.00 |
| 99 | 00002282 | FORM PLASTICS COMPANY | IV-121014 | OH | 10/19/2022 | | MW | IS | 2,059.86 |
| 99 | 00002283 | PDQ EQUIPMENT RENTAL | 758713 | OH | 10/20/2022 | | MW | IS | 908.54 |
| 99 | 00002284 | ADMINISTRATIVE SERV. CO-OP | 15001 | OH | 10/24/2022 | | MW | IS | 20,394.15 |
| 99 | 00002285 | AMERICAN TIME | 859529 | OH | 10/24/2022 | | MW | IS | 1,188.17 |
| 99 | 00002286 | APPLE INC. | AK08775999 | OH | 10/24/2022 | | MW | IS | 5,079.30 |
| 99 | 00002287 | ATKINSON ANDELSON LOYA RUUD & | 655616 | OH | 10/24/2022 | | MW | IS | 745.00 |
| 99 | 00002288 | BENCHMARK EDUCATION COMPANY | 472461 | OH | 10/24/2022 | | MW | IS | 43,993.46 |
| 99 | 00002289 | BROTHERS AUTOMOTIVE INC | 944 | OH | 10/24/2022 | | MW | IS | 2,165.36 |
| 99 | 00002290 | CDW GOVERNMENT INC. | DC17615 | OH | 10/24/2022 | | MW | IS | 85.53 |
| 99 | 00002291 | CHRISTIAN MANGOLD | 9/27/22 REIMB | OH | 10/24/2022 | | MW | IS | 170.15 |
| 99 | 00002292 | CITY OF LA HABRA | LH23-432AR | OH | 10/24/2022 | | MW | IS | 2,887.96 |
| 99 | 00002293 | F.M. THOMAS AIR CONDITIONING | 44425 | OH | 10/24/2022 | | MW | IS | 3,403.14 |
| 99 | 00002294 | JEANETTE TREVINO | REIMB-10/19/22 | OH | 10/24/2022 | | MW | IS | 35.90 |
| 99 | 00002295 | JOHN ZAPPULLA | MILEAGE | OH | 10/24/2022 | | MW | IS | 54.45 |
| 99 | 00002296 | LAKESHORE LEARNING MATERIALS | 552710092922 | OH | 10/24/2022 | | MW | IS | 1,779.92 |
| 99 | 00002297 | LECIA GUNSALUS | REIMB-CLSRM | OH | 10/24/2022 | | MW | IS | 10.75 |
| 99 | 00002298 | LEONARD CHAIDEZ TREE SERVICE | 32259 | OH | 10/24/2022 | | MW | IS | 400.00 |
| 99 | 00002299 | QUADIENT FINANCE USA INC. | OCT2022 STMT | OH | 10/24/2022 | | MW | IS | 3,000.00 |
| 99 | 00002300 | RANDI VASQUEZ | MILEAGE | OH | 10/24/2022 | | MW | IS | 61.58 |
| 99 | 00002301 | SELAH BAUTISTA | 9162022-POSTAGE | OH | 10/24/2022 | | MW | IS | 22.42 |
| 99 | 00002302 | SHERYL MCDONALD | COSTCO 9142022 | OH | 10/24/2022 | | MW | IS | 86.05 |
| 99 | 00002303 | SOUTHERN CALIFORNIA EDISON | 0913101222 | OH | 10/24/2022 | | MW | IS | 13,699.50 |
| 99 | 00002304 | SOUTHERN CALIFORNIA GAS CO | 0914101322 | OH | 10/24/2022 | | MW | IS | 454.56 |
| 99 | 00002305 | SPEECH PATHOLOGY ASSOCIATES | 1 | OH | 10/24/2022 | | MW | IS | 1,000.00 |
| 99 | 00002306 | THE HARTFORD | GL-99501 OCT22 | OH | 10/24/2022 | | MW | IS | 170.79 |
| 99 | 00002307 | WARE DISPOSAL | 1074477 | OH | 10/24/2022 | | MW | IS | 3,898.34 |
| 99 | 00002308 | COMMITTEE FOR CHILDREN - SECON | 2036818 | OH | 10/24/2022 | | MW | IS | 1,490.61 |
| 99 | 00002309 | CITY OF LA HABRA | LH23-432AR | OH | 10/24/2022 | | MW | IS | 228.11 |

LOWELL JOINT SD
Consolidated Check Register
 from 10/1/2022 to 10/31/2022

| Check | Payee ID | Payee Name | Reference | Subs Check Date | Cancel Date | Type | Status | Check Amount |
|-------------|----------|--------------------------------|----------------|-----------------|-------------|------|--------|--------------|
| 99 00002310 | F9900031 | F.M. THOMAS AIR CONDITIONING | 44492 | OH 10/24/2022 | | MW | IS | 525.53 |
| 99 00002311 | E9900022 | ARIANA CAZARES | BLICK9142022 | OH 10/25/2022 | | MW | IS | 115.66 |
| 99 00002312 | E9900218 | YUMI YAMAMOTO | AUGUST 2022 | OH 10/25/2022 | | MW | IS | 92.92 |
| 99 00002313 | U9900001 | CITY OF LA HABRA WATER DEPARTM | 0903100122 | OH 10/26/2022 | | MW | IS | 960.20 |
| 99 00002314 | V9900103 | LAKESHORE LEARNING MATERIALS | 385156100522 | OH 10/26/2022 | | MW | IS | 2,918.10 |
| 99 00002315 | V9900129 | NCS PEARSON INC. | 19217434 | OH 10/26/2022 | | MW | IS | 6,519.58 |
| 99 00002316 | V9900134 | OCDE | 94SI1328 | OH 10/26/2022 | | MW | IS | 216.09 |
| 99 00002317 | U9900004 | SOUTHERN CALIFORNIA EDISON | 0913101222A | OH 10/26/2022 | | MW | IS | 13,182.99 |
| 99 00002318 | B9990010 | ERICKSON-HALL CONSTRUCTION | PAY APP 15 | OH 10/26/2022 | | MW | IS | 278,964.31 |
| 99 00002319 | B9990010 | ERICKSON-HALL CONSTRUCTION | PAY APP 16 | OH 10/26/2022 | | MW | IS | 375,747.03 |
| 99 00002320 | B9990011 | GHATAODE BANNON ARCHITECTS | 5061 | OH 10/26/2022 | | MW | IS | 84,420.00 |
| 99 00002321 | B9990011 | GHATAODE BANNON ARCHITECTS | 5062 | OH 10/26/2022 | | MW | IS | 377,121.00 |
| 99 00002322 | V9900160 | RMA GROUP | 81813 | OH 10/26/2022 | | MW | IS | 4,986.97 |
| 99 00002323 | V9903514 | MARIA MEDINA | POS910869 | OH 10/27/2022 | | MW | IS | 9.40 |
| 99 00002324 | V9903517 | MARY TUCK | POS4103678/9 | OH 10/27/2022 | | MW | IS | 150.00 |
| 99 00002325 | U9900001 | CITY OF LA HABRA WATER DEPARTM | 0923102022 | OH 10/28/2022 | | MW | IS | 3,471.20 |
| 99 00002326 | F9900035 | HOME DEPOT CREDIT SERVICES | 8900885 | OH 10/28/2022 | | MW | IS | 687.66 |
| 99 00002327 | U9900005 | SOUTHERN CALIFORNIA GAS CO | 0921102022 | OH 10/28/2022 | | MW | IS | 198.42 |
| 99 00002328 | U9900009 | VERIZON WIRELESS-LA | 9918350537 | OH 10/28/2022 | | MW | IS | 657.06 |
| 99 00002329 | V9900152 | RCF JIM COOMBS | RCF-JUL-SEPT22 | OH 10/31/2022 | | MW | IS | 18,925.42 |

Issued: 4,206,450.64
99 Bank Total: 4,206,450.64

Grand Total: 4,206,450.64

LOWELL JOINT SCHOOL DISTRICT
December 12, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Agreement with Whittier Union High
School District for Field Trip Transportation

ACTION/
(RATIFICATION)

The District has a need to contract with transportation companies to fulfill the needs of the schools' field trip requests.

It is recommended that the contract with Whittier Union High School District for Field Trip Transportation services from July 1, 2022, through June 30, 2023, be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

DB/ds

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
December 12, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Acceptance of Notice of Completion, Erickson-Hall Construction Company for Portable Building Replacement, HVAC, Roof Replacement, Fire Alarm, ADA, and Related Work at Jordan Elementary School ACTION

Background:

Public Contract Code Section 7107 defines the District's obligation for final payment on a public improvement project. The District must pay to a contractor all undisputed amounts within 60 days of completion of a project. A Notice of Completion is not mandatory, nor does the date of its filing define the completion of a project. Once a District does file the Notice of Completion with the County Recorder's Office, however, subcontractors and suppliers are allowed 30 days to file a valid stop notice against any funds held by the District for final payment to the general contractor. Not filing the Notice of Completion allows the 30-day window to extend to 90 days or more. If a valid stop notice is filed, the District must withhold 125% to 150% of the value of the stop notice until a release is filed or other legal resolution is reached.

Current Considerations:

On January 10, 2022, the Board of Trustees took action to approve the award of Pre-Construction and Lease-Leaseback (LLB) Services for Jordan Elementary School. The contract was awarded to Erickson Hall Construction Company. On May 3, 2022, the Board of Trustees approved the Guaranteed Maximum Price (GMP) for the LLB contract with Erickson-Hall Construction Company specifically for the Jordan Elementary Portable Building Replacement, HVAC, Roof Replacement, Fire Alarm, ADA, and Related Work at HVAC, Roof Replacement, and Associated Work project. This work is completed at Jordan Elementary School and has been accepted by the District.

Financial Implications:

Financial Impact: \$8,822,633
Funding Source: Measure LL General Obligation Fund – Fund 21.0

Superintendent's Comment:

APPROVAL RECOMMENDED.

Recommendation:

It is recommended that the Board of Trustees accept a Notice of Completion, Erickson-Hall Construction Company, Jordan Elementary School, \$8,822,633, Measure LL Bond Fund, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
December 12, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Acceptance of Notice of Completion, Silver Creek Industries, Inc. for the Purchase and Installation of Division of State Architect (DSA) Approved Modular Buildings at Jordan Elementary School ACTION

Background:

Public Contract Code Section 7107 defines the District's obligation for final payment on a public improvement project. The District must pay to a contractor all undisputed amounts within 60 days of completion of a project. A Notice of Completion is not mandatory, nor does the date of its filing define the completion of a project. Once a District does file the Notice of Completion with the County Recorder's Office, however, subcontractors and suppliers are allowed 30 days to file a valid stop notice against any funds held by the District for final payment to the general contractor. Not filing the Notice of Completion allows the 30-day window to extend to 90 days or more. If a valid stop notice is filed, the District must withhold 125% to 150% of the value of the stop notice until a release is filed or other legal resolution is reached.

Current Considerations:

On May 3, 2021, the Board of Trustees took action to approve the contract with Silver Creek Industries for the Purchase and Installation of Division of State Architect (DSA) approved modular buildings at Jordan Elementary School. This work is completed and has been accepted by the District.

Financial Implications:

Financial Impact: \$3,452,151.07
Funding Source: Measure LL General Obligation Fund – Fund 21.0
Capital Facilities Fund – Fund 25.0

Recommendation:

It is recommended that the Board of Trustees accept a Notice of Completion, Silver Creek Industries, Jordan Elementary School, \$3,452,151.07, Measure LL Bond Fund and Capital Facilities Fund and that the Superintendent or designee be authorized to execute the necessary documents.

DB/cw

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
December 12, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Employer-Employee Relations/Personnel Report 2022/2023 #5
Which Includes Hiring, Resignations, Contract Adjustments,
and Retirements for Certificated, Classified, and Confidential
Employees

ACTION/
(RATIFICATION)

The attached Employer-Employee Relations/Personnel Report 2022/2023 #5, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees has been completed without irregularities and in compliance with the law, District policy, administrative regulations, rules, procedures, and direction of the supervisor and all information has been fully disclosed.

It is recommended that Employer-Employee Relations/Personnel Report 2022/2023 #5, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees, be ratified.

Attachment

JC/me

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
EMPLOYER-EMPLOYEE RELATIONS PERSONNEL REPORT 2022/2023 #5

December 12, 2022

I. CERTIFICATED EMPLOYEE

A. CHANGE OF STATUS

| NAME | EFFECTIVE DATE | END DATE | SITE | COMMENTS |
|---------------------|----------------|------------|------|---|
| Saieva, Alyson | 08/15/2022 | 12/23/2022 | OL | (AB375) FMLA Medical Leave Correction of EER 2022-2023 #5 |
| Rutledge, Stephanie | 11/14/2022 | 11/18/2022 | MA | (AB375) CFRA Medical Leave |
| Kosareff, Breanna | 12/05/2022 | 12/23/2022 | JO | (AB375) CFRA Medical Leave |
| Kosareff, Breanna | 01/09/2023 | 02/03/2023 | JO | (AB375) CFRA Maternity Leave |
| Casey, Kaleen | 01/09/2023 | 01/20/23 | MA | (AB375) CFRA Baby Bonding Leave |
| Casey, Kaleen | 03/06/2023 | 03/17/2023 | MA | (AB375) CFRA Baby Bonding Leave |
| Austin, Stephanie | 03/08/2023 | 03/14/2023 | RS | (AB375) CFRA Family Leave |

B. RESIGNATION

| NAME | EFFECTIVE DATE | SITE | COMMENTS |
|----------------|----------------|------|---|
| Becerra, Chris | 11/30/2022 | DO | Resignation. Coordinator, Child Development |

C. CERTIFICATED SALARIES FOR 2022-2023**

| NAME | SITE | CLASS | STEP | COMMENTS |
|-------------------|--------|-------|------|--|
| Jimenez, Yovanna | Jordan | 4 | 3 | Units to move. Effective January 1, 2023. Was C1/S3 EER #11 2021-2022 |
| Carrillo, Valerie | Jordan | 3 | 6 | Units to move. Effective January 1, 2023. Was C2/S6 EER #11 2021-2022 |
| McCoy Stacey | Jordan | 3 | 1 | TK Teacher Jordan Elementary. Temporary Contract 01/09/2023-06/02/2023 |
| Dixon, Ronica | DO | 1 | | Child Development Coordinator 01/09/2022 |

* It is further recommended that these individuals be approved for substitute teaching at the rate of \$200.00 per day and/or \$35.00 an hour rate (not to exceed six hours) as applicable and to include: Professional Development, Saturday School, Site Support Duties, Intervention and Power Source

**It is further recommended that the individuals listed in Certificated Salaries for 2022-2023 is approved to instruct in the Intervention Programs. The rate of pay is \$35.00/hour and will be paid from Title I or LCFF Supplemental Grant Funds.

**It is further recommended that individuals listed in Certificated Salaries for 2022-2023 serve as home school teachers, if needed, for the 2022-2023 school year at a rate of \$35.00/hour, not to exceed five hours per week, per student. Mileage will be paid at the IRS Standard Mileage Rate for the 2022-2023 school year.

D. Employment of substitutes effective 08/15/2022 for the 2022-2023 school year @ \$200 per day and \$100.00 per half day rate and \$35.00 per hour* (not to exceed six hours) as applicable and to include: professional development, Saturday school, and site support duties and Power Source, and \$250.00 long term sub rate.

Michael Gaber
 Michele Chevallier
 Jessica Lau
 Nicole Azucar
 William Hoover
 Ryana Murch
 Jennifer Perez

E. SUBSTITUTE CHANGE OF PAY

| NAME | EFFECTIVE DATE | END DATE | SITE | COMMENT |
|---------------------|----------------|------------|------|--|
| Wallace, Gregory | 08/15/2022 | 12/23/2022 | DO | To be paid special long term rate of \$250.00 Third Grade Teacher Olita. |
| Petersen, Kaycee | 12/05/2022 | 12/23/2022 | DO | To be paid special long term rate of \$250.00 Fourth Grade Teacher Jordan. |
| Petersen, Kaycee | 01/09/2023 | 02/03/2023 | DO | To be paid special long term rate of \$250.00 Fourth Grade Teacher Jordan. |
| Zavala, Kimberly | 01/09/2023 | 01/20/23 | DO | To be paid rate of \$200.00 Second Grade Teacher Macy. |
| Sauceda, Antoinette | 03/06/2023 | 03/17/2023 | DO | To be paid rate of \$200.00 Second Grade Teacher Macy. |
| Carr, Candice | 01/09/2022 | 06/02/2023 | DO | To be paid special long term rate of \$250 for Dance/ Movement and Recorder Teacher. District. |

II. CLASSIFIED EMPLOYEES December 12, 2022

A. MONTHLY – GENERAL FUND

B. HOURLY – GENERAL FUND

| <u>NAME/ EMPLOYEE ID#</u> | <u>EFFECTIVE DATE</u> | <u>END DATE</u> | <u>RANGE/ STEP</u> | <u>SITE</u> | <u>COMMENTS</u> |
|-------------------------------|---------------------------|---------------------|------------------------|-------------|---|
| Allstun, Brenda | 08/29/22 | | | MA | Longevity: Instructional Assistant SE/MOD Classified HR 25 yrs 10.00% |
| Aragon, Yvonne | 11/19/22 | | | OL | Longevity: Instructional Aide Special Education Classified HR 15 yrs 5.00% |
| Cardenas, Marina | 12/01/22 | | RN/S06 | DO | Reclassification: Admin Assist. to the Assist. Superintendent of Admin. Srvs Classified Personnel |

| | | | | |
|------------------------------|------------|---------|----|---|
| Douville, Jamie | 12/05/2022 | R14/S01 | EP | New Hire Instructional Aide Early Learning TK |
| Erickson, Carl | 11/28/22 | R02/S08 | DO | New Hire: Assistant Superintendent of Administrative Services Classified Personnel Management |
| Evanoff, Mary Jo | 12/01/22 | RZ/S03 | DO | Range Increase: Executive Assist to the Superintendent - Certificated Personnel |
| Herman, Kathleen | 03/04/23 | | OL | Longevity: Instructional Aide Early Learning Classified HR 10 yrs 2.50% |
| Hernandez, Frances | 12/1/2022 | R14/S01 | DO | Substitute Instructional Aide |
| Hutcherson, Angela | 01/07/23 | | MG | Longevity: Instructional Assistant SE/MOD Classified HR 10 yrs 2.50% |
| Johnson, Rachel | 11/01/22 | R14/S02 | JO | Step Increase: Instructional Aide Early Learning from S01 to S02 |
| Kim, Elizabeth | 10/20/22 | | DO | New Hire: Noon Duty Aide Substitute |
| Lawson, Jennifer | 11/01/22 | R07/S05 | OL | Step Increase: Cafeteria Worker from S04 to S05 |
| Lawson, Jennifer | 11/01/22 | R07/S05 | OL | Step Increase: Cafeteria Worker Extra Hours from S04 to S05 |
| Lepe, Caroline | 11/13/22 | R14/S05 | MG | Step Increase: Bilingual Instructional Aide from S04 to S05 |
| Martinez, Veronica | 08/27/22 | | RS | Longevity: Cafeteria Manager Classified HR 10 yrs 2.50% |
| Muravez, Alicia | 01/14/23 | | EL | Longevity: Satellite Cafeteria Worker Classified HR 15 yrs 5.00% |
| Rivera, Ismael | 10/09/22 | R21/S06 | MG | Step increase: Day Custodian from S05 to S06 |
| Shrainer, Chelsea | 10/01/22 | R16/S02 | MA | Step increase: Clerk Typist from S01 to S02 |
| Solis, Wendy | 11/10/2022 | | DO | New Hire: Instructional Aide SE/MOD Substitute |
| Soto, Denise | 12/1/2022 | RI/S07 | DO | Reclassification: Admin. Assist.to the Superintendent of Business Services |
| Swisshelm, Lisa | 4/23/2023 | | OL | Longevity: Satellite Cafeteria Worker Classified HR 15 yrs 5.00% |
| Vazquez, Maricela | 11/10/2022 | | MA | Instructional Aide Site Transfer : OL to MA |
| Verbeck, Renee Marie | 10/14/2022 | | DO | Longevity: Administrative Secretary of Education Services 25 yrs 10.00% |
| Villarino, Kathleen (Pillar) | 10/23/2022 | R14/S05 | MA | Step increase: Instructional Assistant SE/MOD from S04 to S05 |
| Villalovos, Mary Jane | 12/01/2022 | RF/S04 | DO | Step increase: Asst. to Supt Office from S03 to S04 |

C. CLASSIFIED JOB DESCRIPTIONS

Addition:

- Administrative Assistant to the Assistant Superintendent of Administrative Services Classified Personnel
- Administrative Assistant to the Assistant Superintendent of Business Services
- Executive Assistant to the Superintendent- Certificated Personnel
- Expanded Learning Site Coordinator
- Maintenance and Operations Supervisor
- Secretary- Maintenance & Operations

LOWELL JOINT SCHOOL DISTRICT



ADMINISTRATIVE ASSISTANT- ADMINISTRATIVE SERVICES/CLASSIFIED PERSONNEL

Confidential Salary Schedule
Range N

JOB SUMMARY:

Under general direction serves as confidential assistant to the Assistant Superintendent of Administrative Services and the District Superintendent of Schools, performing a full range of responsible technical and complex tasks of a confidential nature; works with minimal supervision using independent judgment, requiring knowledge of District programs, State federal laws and District regulations and requirements for business related issues; performs functions in the operation of the personnel program for classified employees; and performs related duties as assigned.

ESSENTIAL FUNCTIONS:

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the class.

Business Services

- Organizes and schedules appointments, meetings, and conferences; maintains appointment calendar for the Assistant Superintendent of Administrative Services.
- Greets and screens callers, visitors, employees, administrators, parents, vendors and the public; provides information or directs parties to appropriate personnel; receives, opens, and screens incoming mail.
- Composes and types letters, bulletins, memos, forms, etc.; prepares Board agenda items; and maintains records and files.
- Provides ancillary support to the programs and departments that the Assistant Superintendent of Administrative Services directly supervises.
- Prepares Board agenda items for Business Services and other departments that the Assistant Superintendent of Administrative Services directly supervises.
- Assists Assistant Superintendent of Administrative Services with preparation for confidential proceedings of collective bargaining negotiations; updates and distributes classified collective bargaining agreement.
- Creates and maintains presentation materials for Assistant Superintendent of Administrative Services to use in conjunction with business meetings, Board information, or community events.
- Compiles information pertaining to related administrative activities and prepares drafts of reports; develops procedures to expedite transmittal of information or to facilitate implementation of policies and programs.
- Maintains control files of matters in progress and expedites their completion; prepares reports by finding, assembling, and summarizing information and data.
- Updates and maintains Administrative Services page on District's website.
- Performs other related duties as assigned.

Classified Personnel

- Responds to inquiries from applicants, employees and the general public regarding classified employment and District policies and procedures and regulations.
- Performs functions in support of recruitment, selection, and processing of classified employees and classified substitutes.
- Composes correspondence, bulletins, memos, annual notifications, offers of employment and regret letters.
- Communicates with administrators to determine staffing needs and recruitment status; confirm assignments with school sites and departments throughout the school year; generate assignment changes as needed.

- Assists in drafting discipline documentation for managers, schedules discipline meetings and hearings.
- Administers CSEA collective bargaining unit agreement.
- Maintains Human Resources employee database (excluding health benefits and voluntary deductions).
- Prepares and updates job descriptions, salary schedules and work calendars, and conducts salary surveys.
- Prepares Board agenda items for classified personnel; compiles data and submit to administrators for collective bargaining activities; researches data and compiles reports and spreadsheets for multiple purposes throughout the school year; work with auditors as needed.
- Maintain employee personnel files.
- Maintains seniority data, layoff and reemployment lists for classified personnel.
- Communicates regularly with legal counsel regarding classified personnel issues.
- Screens and maintains classified substitute call list; Maintains substitute-calling system.
- Assists with the administration of Workers' Compensation claims.
- Tracks modified duty accommodations and employees who are on leave status; notifies employees of FMLA and all leave balances in coordination with payroll department.
- Coordinates and attends Good Faith Interactive Process meetings.
- Tracks and monitors TB results and sends notices regarding expiration.
- Maintains records of unemployment insurance claims, responds to inquiries from EDD, and represents the District at unemployment appeals hearings.
- Maintains and updates Classified Personnel page on District's website.
- Performs other related duties as assigned.

QUALIFICATION GUIDELINES:

Knowledge of:

- Office administration practices and procedures, including filing systems and telephone techniques and etiquette.
- Employment laws, State Education Code and fair employment laws and regulations; District policies and procedures regarding classified personnel and bargaining agreements.
- Record keeping and methods of collecting and organizing data and information.
- Principles of business letter and report writing including correct English usage, grammar, spelling, and proofreading.
- Workers' Compensation benefits and risk management practices.
- Oral and written communication skills.
- General knowledge of modern office equipment and computer programs.

Ability to:

- Pass a typing test at 55 words per minute; operate a computer using presentation, word processing, spreadsheet, and database software applications.
- Interpret, explain, and apply District policies, procedures, and collective bargaining contracts.
- Perform complex and responsible secretarial duties requiring confidentiality, independent judgment, and analysis.
- Communicate clearly and effectively, both orally and in writing, with administrators, employees, parents and the public.
- Work independently with minimal supervision, meeting schedules and time lines.
- Establish and maintain cooperative and effective working relationships with others.

Education/Training/Experience:

High school diploma or its equivalent to assure the ability to read and write English and to perform mathematical calculations at a level required for successful job performance PLUS a minimum of two (2) years of formal, related education beyond a high school diploma or other combination of training, education, and experience that demonstrates possession of the knowledge and abilities to perform the duties of the position. A combination of training and experience equivalent to five (5) years of progressively responsible clerical, administrative, secretarial, and/or technical experience, preferably in the field of public education/services (including classified personnel), which has provided the applicant with the required knowledge and abilities to successfully perform job duties. Ability to type 55 words per minute required and high-level computer skills preferred, including word processing, presentation, spreadsheet and database software applications.

PHYSICAL STANDARDS AND WORKING CONDITIONS:

The physical and mental demands and work environment described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. These physical demands are generic in nature and tasks may vary dependent on specific trade and or specialized work assignment.

Physical Demands:

While performing the duties of this position, employees are subject to constant interruption and are in direct contact with the public and employees. Negative interactions resulting from these contacts can result in stressful situations. Employees are required to constantly sit for periods of time. Talk or hear, in person and by telephone. Use hands and fingers to touch, handle, feel or operate standard office equipment, reaching with hands and arms. Employees are frequently required to stand and walk, bend and stoop and to grasp, lift and move records and documents.

Mental Demands:

Employees must be able to comprehend and follow written and oral instructions; read and interpret data, information and documents; interpret policies and procedures; work under deadlines with interruptions; and interact cooperatively with District staff, students and parents.

Work Environment:

Employees work under typical office conditions, and the noise level is usually quiet or moderately quiet. The employee occasionally drives to District sites to provide administrative support for the department and District.

The information contained in the physical standards description is for compliance with ADA and is not an exhaustive list of duties performed. Individuals who hold this position may perform additional duties and additional duties may be assigned.



LOWELL JOINT SCHOOL DISTRICT

ADMINISTRATIVE ASSISTANT- BUSINESS SERVICES



Confidential Salary Schedule
Range I

JOB SUMMARY:

Under general direction serves as confidential assistant to the Assistant Superintendent of Business Services and the District Superintendent of Schools, performing a full range of responsible technical and complex tasks of a confidential nature; works with minimal supervision using independent judgment, requiring knowledge of District programs, State federal laws and District regulations and requirements for business related issues and related confidential employee documentation; and performs related duties as assigned.

ESSENTIAL FUNCTIONS:

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the class.

Business Services

- Organizes and schedules appointments, meetings, and conferences; maintains appointment calendar for the Assistant Superintendent of Business Services.
- Greets and screens callers, visitors, employees, administrators, parents, vendors and the public; provides information or directs parties to appropriate personnel; receives, opens, and screens incoming mail.
- Composes and types letters, bulletins, memos, forms, etc.; prepares Board agenda items; and maintains records and files.
- Maintains records for leases including lease insurance, rent, and agreements.
- Assist in maintaining confidential employee records and employee evaluation records.
- Provides ancillary support to the programs and departments that the Assistant Superintendent of Business Services directly supervises.
- Prepares Board agenda items for Business Services and other departments that the Assistant Superintendent of Business Services directly supervises.
- Assists Assistant Superintendent of Business Services with preparation for confidential proceedings of collective bargaining negotiations.
- Creates and maintains presentation materials for Assistant Superintendent of Business Services to use in conjunction with business meetings, Board information, or community events.
- Compiles information pertaining to related administrative activities and prepares drafts of reports; develops procedures to expedite transmittal of information or to facilitate implementation of policies and programs.
- Maintains control files of matters in progress and expedites their completion; prepares reports by finding, assembling, and summarizing information and data.
- Records and processes incoming property and liability claims.
- Reviews and ensures certificates of insurance meet the contractual requirements.
- Updates and maintains Business Services page on District's website.
- Performs other related duties as assigned.
- Assist with inquiries from applicants, employees and the general public regarding classified employment and District policies and procedures and regulations.
- Assist with functions in support of recruitment, selection, and processing of classified employees and classified substitutes.
- Composes correspondence, bulletins, memos, annual notifications, offers of employment and regret letters.
- Communicates with administrators to determine staffing needs and recruitment status; confirm assignments with school sites and departments throughout the school year; generate assignment changes as needed.

- Assists in drafting discipline documentation for managers, schedules discipline meetings and hearings.
- Assist the maintenance of the Human Resources employee database (excluding health benefits and voluntary deductions).
- Prepares Board agenda items for classified personnel; compiles data and submit to administrators for collective bargaining activities; researches data and compiles reports and spreadsheets for multiple purposes throughout the school year; work with auditors as needed.
- Communicates regularly with legal counsel regarding classified personnel issues.
- Screens and maintains classified substitute call list; Maintains substitute-calling system.
- Assist in tracking modified duty accommodations and employees who are on leave status; notifies employees of FMLA and all leave balances in coordination with payroll department.
- Performs other related duties as assigned.

QUALIFICATION GUIDELINES:

Knowledge of:

- Office administration practices and procedures, including filing systems and telephone techniques and etiquette.
- Employment laws, State Education Code and fair employment laws and regulations; District policies and procedures regarding classified personnel and bargaining agreements.
- Record keeping and methods of collecting and organizing data and information.
- Principles of business letter and report writing including correct English usage, grammar, spelling, and proofreading.
- Workers' Compensation benefits and risk management practices.
- Oral and written communication skills.
- General knowledge of modern office equipment and computer programs.

Ability to:

- Pass a typing test at 55 words per minute; operate a computer using presentation, word processing, spreadsheet, and database software applications.
- Interpret, explain, and apply District policies, procedures, and collective bargaining contracts.
- Perform complex and responsible secretarial duties requiring confidentiality, independent judgment, and analysis.
- Communicate clearly and effectively, both orally and in writing, with administrators, employees, parents and the public.
- Work independently with minimal supervision, meeting schedules and time lines.
- Establish and maintain cooperative and effective working relationships with others.

Education/Training/Experience:

High school diploma or its equivalent to assure the ability to read and write English and to perform mathematical calculations at a level required for successful job performance PLUS a minimum of two (2) years of formal, related education beyond a high school diploma or other combination of training, education, and experience that demonstrates possession of the knowledge and abilities to perform the duties of the position. A combination of training and experience equivalent to five (5) years of progressively responsible clerical, administrative, secretarial, and/or technical experience, preferably in the field of public education/services (including classified personnel), which has provided the applicant with the required knowledge and abilities to successfully perform job duties. Ability to type 55 words per minute required and high-level computer skills preferred, including word processing, presentation, spreadsheet and database software applications.

PHYSICAL STANDARDS AND WORKING CONDITIONS:

The physical and mental demands and work environment described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. These physical demands are generic in nature and tasks may vary dependent on specific trade and or specialized work assignment.

Physical Demands:

While performing the duties of this position, employees are subject to constant interruption and are in direct contact with the public and employees. Negative interactions resulting from these contacts can result in stressful situations. Employees are required to constantly sit for periods of time. Talk or hear, in person and by telephone. Use hands and fingers to touch, handle, feel or operate standard office equipment, reaching with hands and arms. Employees are frequently required to stand and walk, bend and stoop and to grasp, lift and move records and documents.

Mental Demands:

Employees must be able to comprehend and follow written and oral instructions; read and interpret data, information and documents; interpret policies and procedures; work under deadlines with interruptions; and interact cooperatively with District staff, students and parents.

Work Environment:

Employees work under typical office conditions, and the noise level is usually quiet or moderately quiet. The employee occasionally drives to District sites to provide administrative support for the department and District.

The information contained in the physical standards description is for compliance with ADA and is not an exhaustive list of duties performed. Individuals who hold this position may perform additional duties and additional duties may be assigned.



LOWELL JOINT SCHOOL DISTRICT

EXECUTIVE ASSISTANT TO THE SUPERINTENDENT/CERTIFICATED PERSONNEL



Confidential Range Z

JOB SUMMARY:

Under direction of the District Superintendent, the Executive Assistant to the Superintendent coordinates work activities of the Superintendent's office and provides administrative support for the Superintendent and Board of Trustees including but not limited to communications, agendas, schedules, meetings, travel arrangements, and official proceedings. The Executive Assistant assists with interpretations of policies and regulations to officials, staff, and the public; and is responsible for the operation and administration of services related to certificated personnel; maintain records, compile data and prepare complex reports; provide technical assistance and complex assistance and supervise assigned staff.

ESSENTIAL FUNCTIONS:

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the classification.

- Assists Superintendent in coordinating operation procedures, public relations, communications, and administrative support functions.
- Serves as a contact for the Superintendent with the public, department officials, media, and other employees as needed.
- Serves as the initial contact/resource for the Superintendent's office for the purpose of screening calls, visitors, and mail to organize the flow of communication.
- Organizes, develops and implements office practices and procedures as required by the California Department of Education, the County Offices of Education and the school district.
- Reviews correspondence directed to the Superintendent; independently prepares written communications, reports, manuals, minutes, and complex, confidential data and information on behalf of and/or for the Superintendent.
- Researches and obtains information, and computes data for reports, and/or special projects as assigned.
- Preparation, compilation, and distribution of agenda for Board of Trustees' meetings and Administrative Staff meetings.
- Attends District Board Meetings, completes minutes, and maintains official records; prepares public agenda items, reports and correspondence regarding Board actions; coordinates publication and distribution of Board policies and administrative regulations.
- Maintains and updates Board policies, legislative information, budget records, and subject index of major Board actions.
- Meets regularly with office managers to collaborate and coordinate District protocols.
- Interprets, communicates, and applies District rules, legal requirements, procedures and policies.
- Assists families and community members with complaints and requests for services or information.
- Performs secretarial duties related to the Superintendent's office.
- Maintains confidentiality and provides follow-up assistance on sensitive and confidential collective bargaining materials, legal issues, and other District actions.
- Coordinate and administer the inter and intra-district student transfer process.
- Makes reservations and travel arrangements for Board of Trustees and the Superintendent.

Certificated Personnel

- Coordinate the recruitment and selection process of certificated personnel, to include but not limited to transfers, and reassignments.
- Coordinate the employment, assignment, leaves of absence, transfers, and retirement of employees.
- Oversee the automated employee absence reporting system for certificated employees.
- Develop recruitment and retention programs to ensure adequate substitute staffing.
- Study and recommend personnel policies and programs, and implement as directed standard personnel procedures.
- Assists with interpretation and provide information on certificated human resources policies, rules and regulations to administrators and employees.
- Develop and maintain essential personnel records for all certificated District employees.

- Compile data for the negotiation process; maintain confidentiality of sensitive negotiation and other personnel-related information.
- Assists with interpretation of employee association contracts and implementation.
- Maintain HRS employee database.
- Prepare and update job descriptions and conducts salary surveys.
- Prepare Board agenda items for personnel; compile data and submit to administrators for collective bargaining activities; research data and compile reports and spreadsheets for multiple purposes throughout the school year.
- Maintain seniority data, layoff and reemployment lists, vacancy listings, job descriptions, salary placement, college unit posting, orientation and testing.
- Communicate as directed with legal counsel regarding personnel issues.
- Supervise and evaluate assigned personnel.
- Performs other related duties as assigned.

QUALIFICATION GUIDELINES:

Knowledge of:

- Office procedures and practices, including filing systems, telephone techniques, principles of business letter and report writing.
- Relevant statutes, legal requirements, policies, practices, and regulations.
- Collection and organization of data and information.
- General knowledge of modern office equipment and computer programs.
- Technology-based competencies required to satisfactorily perform the functions of the job including word processing, presentations, communications, databases and spreadsheets.
- Oral and written communication skills.
- English usage, spelling, grammar and manuscript and report formatting.
- Interpersonal skills using tact, patience and courtesy.
- Principles and procedures of teacher certification, compensation, employment, conflict resolution, and other personnel services.
- Applicable sections of the Education Code and other laws related to certificated personnel practices and procedures, including Board and District policies, procedures, and regulations.
- Principles of public administration, management, organization, employee training and supervision.
- Modern office practices, procedures and equipment.
- Computer software applications.
- Principles and practices of supervision and evaluation.

Ability to:

- Effectively and efficiently perform clerical, secretarial, and administrative assistant functions and activities.
- Analyze situations and use independent judgment to develop effective options in resolving problems and/or complex situations.
- Interpret and apply statutes, legal requirements, school district policies, practices and regulations, as well as those of local, county, State and national agencies.
- Produce complex documents and reports.
- Establish and maintain procedural systems and controls, and work priorities.
- Work under pressure and maintain effective and harmonious working relationships with school officials, other employees, outside agencies and the public.
- Provide excellent customer service.
- Find accurate sources of information in order to respond to requests for information.
- Maintain confidentiality of information.
- Effectively multi-task and work with disruptions.
- Pass a typing test at 60 words per minute.
- Effectively work with minimal direction.
- Establish and maintain cooperative relationships with staff, parents, students and District administrators.
- Communicate clearly and concisely, both orally and in writing.
- Interpret and apply a wide variety of rules and regulations relating to the operation of the personnel department under the Education Code and the California Commission on Teacher Credentialing.
- Perform a variety of professional and technical duties involved in the conduct of the District's recruitment, selection, and employee discipline.

- Effectively advise appropriate personnel on disciplinary hearings, procedures and problems.
- Perform in situations requiring specialized knowledge, using tact, discretion and good judgment.
- Assume responsibility for assigned related activities and programs; plan and organize work meeting schedules and deadlines.
- Establish and maintain cooperative relationships with school staff, parents, students and District administrators.
- Communicate clearly and concisely, both orally and in writing.
- Effectively train, supervise and evaluate assigned personnel.

Education/Training/Experience:

Four (4) years of administrative or secretarial experience involving public contact. School district experience preferred.

Licenses/Certificates/Special Requirements:

A valid California Driver's License and the ability to maintain insurability under the District's Vehicle Insurance Policy.

PHYSICAL STANDARDS AND WORKING CONDITIONS:

The physical and mental demands and work environment described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. These physical demands are generic in nature and tasks may vary dependent on specific trade and or specialized work assignment.

Work Environment:

While performing the duties of this class, employees are subject to constant interruption and are in direct contact with the public and employees. Negative interactions resulting from these contacts can result in stressful situations. These positions may be high volume positions and may work without direct and/or constant supervision. The noise level in an office environment is moderate.

Mental Demands:

Employee must be able to use written and oral communication skills; read and interpret data, information, and documents; interpret policies and procedures; use math and mathematical reasoning; learn and apply new information or new skills; work under deadlines with constant interruptions; and interact cooperatively with District staff, parents, community members, vendors, and other organizations; occasionally required to deal with conflict situations.

Physical Demands: Ability to sit for extended periods of time. Walking, standing, bending, and reaching below and above shoulder level. Lifting, pulling or pushing objects generally not exceeding twenty pounds may also be required. Repetitive use of fingers and hands to operate a keyboard and other office equipment is necessary. Talk or hear, in person and by telephone. Specific vision abilities including close vision, depth perception and the ability to focus are required.

The information contained in the physical standards description is for compliance with ADA and is not an exhaustive list of duties performed. Individuals who hold this position may perform additional duties and additional duties may be assigned.

WORK PERIOD:

12 months per year, 5 days per week, 8 hours per day



LOWELL JOINT SCHOOL DISTRICT

EXPANDED LEARNING SITE COORDINATOR

Classified Salary Schedule
Range 17

JOB SUMMARY:

Under supervision, assists in the supervision, management, safety and well being of students of school age during the before and/or after school expanded learning program a district school age before and after school program.

DISTINGUISHING CHARACTERISTICS:

This classification is distinguished from other Instructional Assistant classifications in that the primary responsibility is working with students in the Expanded Learning Opportunities Program (PowerSource) department.

ESSENTIAL FUNCTIONS:

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

- Assist vendors and teachers in a learning environment designed to develop the physical, cognitive, emotional, creative and social skills of child development students.
- Assist in the preparation of a variety of instructional materials and learning aids designed for learning of expanded learning students.
- Supervise groups or individual students under the directions of the assigned supervisor;
- Demonstrate standards of behavior and utilize a positive approach while working with children.
- Distribute snacks and other meals as appropriate; set up plates and meals; clean serving area after meals; assist students with cleanliness and toileting as needed.
- Maintain and assure a clean, safe, attractive and positive learning environment; perform light housekeeping duties, including cleaning the classroom after students leave and ensuring the classroom is ready for the next day.
- May set up and operate simple audio-visual equipment, assisting students to learn through the use of computers and other teaching aids.
- Assist in administering routine first aid to students as needed; assist in toileting, administering medication and medical procedures in accordance with specific medical instructions as assigned
- Participate in meetings and in-service training programs as assigned.
- Assist with classroom preparation and materials.
- Routinely squat, crouch, sit on small chairs, and hard surfaces with students.
- Maintains student, classified, certificated, and community partner attendance records.
- Coordinates student dismissal procedures, communicating with community partners, parents and guardians in an ongoing manner
- Perform other related duties as assigned.

QUALIFICATION GUIDELINES:

Knowledge of:

- Basic concepts used in Education/Child Development
- Program policies, practices and procedures.
- Safe classroom and playground practices.
- Health and safety precautions and procedures
- Basic first aid procedures and health and safety regulations.
- Interpersonal relations skills using tact, patience and courtesy.

Ability to:

- Appropriately manage student behavior and guide students toward acceptable social behavior.
- Implement learning activities for children while maintaining a healthy and safe environment.
- Monitor and assist students.

- Communicate clearly and effectively, both orally and in writing, with administrators, employees, parents and the public.
- Maintain confidentiality.
- Work independently with minimal supervision, meeting schedules and time lines.
- Establish and maintain cooperative and effective working relationships with others.
- Squat, crouch or sit on small chairs low to the ground or hard floors.
- Demonstrate understanding, patient and receptive attitude toward students, staff, community partners and parents.
- Work confidentially with discretion and independently with little supervision.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain cooperative and effective working relationships with others.
- Perform routine clerical duties.
- Lift and move items weighing up to 50 pounds.

Education/Training/Licenses/Experience:

- (1) Graduation from high school or its equivalent and must successfully pass the District's local assessment test; and
- (2) 24 college level units, 12 of which need to be in Education, Child Development, or related field; and
- (3) At least one year of experience working with children in a child development program or equivalent

PHYSICAL STANDARDS AND WORKING CONDITIONS:

The physical and mental demands and work environment described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. These physical demands are generic in nature and tasks may vary dependent on specific trade and or specialized work assignment.

Physical Demands:

Physical demands of this position include sitting and standing for extended periods of time. The employee may frequently move or lift children weighing up to 50 pounds unassisted. Occasional bending at the waist is required, as is kneeling, crouching, squatting, pushing and pulling. Employees may reach overhead as well as above the shoulders and horizontally.

Mental Demands:

Employee must be able to comprehend and follow written and oral instructions; interpret policies and procedures; and interact cooperatively with District staff, parents, and the general public.

Work Environment:

While performing the duties of this job, the employee works in several environments including classroom, indoor and outdoor environments and on or near student playground equipment.

The information contained in the physical standards description is for compliance with ADA and is not an exhaustive list of duties performed. Individuals who hold this position may perform additional duties and additional duties may be assigned.

WORK PERIOD:

10 months per year, 5 days per week, up to 3.75 hours/day before and or after school



Maintenance & Operations Supervisor

JOB SUMMARY:

The job of Maintenance & Operations Lead is established for the purpose/s of performing skilled work in one or more of the following areas: electrical, painting, plumbing, welding, asbestos removal and/or carpentry work in the alteration, repair and construction of equipment and structures; resolving emergency situations; ensuring that assignments are completed in a safe, proper and timely manner and assisting the oversight and support of assigned maintenance personnel in the performance of their assignments.

This job is distinguished from similar jobs by the following characteristics: Incumbents in this class are assigned a variety of tasks requiring skills in various trades, which are performed under minimal supervision, and assist with the oversight of assigned maintenance and operational personnel.

ESSENTIAL FUNCTIONS:

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the classification.

- Applies finishes to walls and other surfaces (e.g. undercoat, sizing, texture, tints, plaster, etc.) for the purpose of finishing new construction and/or preparing surfaces after repairs
- Builds articles and structures of wood (e.g. office furniture, fixtures, room additions, partitions, counters, doors, window frames, sheds, scaffolds, forms, fences, gates, etc.) for the purpose of modifying and/or adapting facilities to specific needs.
- Coordinates with administration and other trades for the purpose of completing projects/work orders efficiently.
- Estimates materials and/or equipment needed to complete work projects for the purpose of ensuring timely completion of projects.
- Inspects facilities, systems and their components for the purpose of identifying necessary repairs.
- Installs systems and/or components (e.g. cabinets, woodwork, electrical and air conditioning control equipment, transformers, conduit, ducting, motors, bells, clocks, lighting circuits, gutters, flooring, etc.) for the purpose of completing projects safely and within established time frames.
- Maintains tools, equipment, systems and/or components (e.g. hand tools, power tools, etc.) for the purpose of ensuring the availability of equipment in safe operating condition.
- Monitors District premises and facilities for the purpose of ensuring the welfare of students and staff and/or minimizing loss and/or liability.
- Oversees maintenance and custodial personnel as assigned for the purpose of maximizing the efficiency of the work force and meeting shift requirements. Assists in the assignment of shift assignments and task to be completed.
- Pours and finishes concrete walks and curbs for the purpose of providing safe and attractive access to facilities.
- Prepares and paints various surfaces for the purpose of protecting District property and/or maintaining attractive facilities.
- Prepares documentation (e.g. requisitions, purchase orders, etc.) for the purpose of providing written support and/or conveying information.
- Repairs various items, systems and/or components (e.g. office furniture, wooden fixtures, woodwork, flooring, doors, windows, sashes, screens, plaster walls, gutters, etc.) for the purpose of ensuring that items are available and in safe working condition.
- Responds to emergency situations for the purpose of resolving immediate safety concerns.
- Transports various items (e.g. tools, equipment, supplies, etc.) for the purpose of ensuring the availability of materials required at job site.
- Assists other personnel as may be required for the purpose of supporting them in the completion of their work activities.
- Supports the preparation of monthly, quarterly, semiannual, and annual reports.
- Prepares written and oral reports and correspondence.

- Assist in the planning, organization, control and direction of a variety of programs, projects and activities related to operations including facility planning and management.
- Provide technical expertise regarding assigned functions; provide input for the development of policies and procedures; review and evaluate services and make necessary adjustments.
- Assist in the preparation and maintenance of a variety of narrative and statistical reports, records and files; assure accuracy of federal and state reporting regarding operational services; prepare and maintain records and reports, including property contracts, insurance policies, legislative updates and other related reports.
- Communicate with administrators and District personnel to coordinate activities and programs, resolve issues and conflicts and exchange information to assure effective services.
- Provide input in the supervision, development, and evaluation of the performance of support staff members; interview and select employees; help to plan, coordinate and arrange for appropriate training of staff; manage personnel-related issues in the division.
- Perform all other related duties as assigned by the Superintendent

QUALIFICATION GUIDELINES:

Knowledge of:

How to perform basic math, including calculations using fractions, percent's, and/or ratios; read a variety of manuals, write documents following prescribed formats, and/or present information to others; and solve practical problems. Specific knowledge-based competencies required to satisfactorily perform the functions of the job include: safety practices and procedures; and fundamentals of carpentry, painting, electrical and plumbing work. Ability to review and apply laws, rules, ordinances, regulations, policies and procedures related to assigned divisional activities and operating practices relative to the above listed divisional responsibilities; business related data processing; principles and practices of personnel management, accounting and payroll, purchasing, electronic data processing, risk management, contracts, budget preparation and control, and debt issuance. Demonstrate oral and written communication skills; understanding of applicable laws, codes, regulations, policies and procedures affecting facilities and operations; operation of computer equipment and specified software; computer programs that support efficient processing and managing of data for facilities planning; public contract code.

Ability to:

Schedule activities and/or meetings; gather and/or collate data; and consider a variety of factors when using equipment. Flexibility is required to work with others in a variety of circumstances; work with data utilizing specific, defined processes; and operate equipment using a variety of standardized methods. Ability is also required to work with a wide diversity of individuals; work with similar types of data; and utilize a variety of types of job-related equipment. Problem solving is required to analyze issues and create action plans. Problem solving with data requires independent interpretation of guidelines; and problem solving with equipment is moderate. Specific ability-based competencies required to satisfactorily perform the functions of the job include: adapting to changing work priorities; displaying mechanical aptitude; meeting deadlines and schedules; setting priorities; and working as part of a team; lift, carry, push, pull or guide up to 50 pounds individually or more than 50 pounds with assistance.

Responsibility

Responsibilities include: working under limited supervision using standardized practices and/or methods; directing other persons within a small work unit; and monitoring budget expenditures. Utilization of some resources from other work units is often required to perform the job's functions. There is a continual opportunity to impact the organization's services.

Education/Training/Experience:

Experience – Completion of apprenticeship in the trade or craft (i.e., carpenter, roofer, glazier, painter, electronics technician, etc.), plus one (1) additional year experience in the same trade or craft; or, Five (5) years experience in the skilled trade or craft; plus, journeyman certification (i.e., carpenter, roofer, glazier, painter, electronics technician, etc.); or, Five (5) years experience in a District skilled trade or craft position (i.e., carpenter, roofer, glazier, painter, electronics technician, etc.).

Education – High school graduation or other equivalent is required, (i.e., General Educational Development (GED), foreign equivalency, etc.) At least two years of college education in a related field is preferred.

Licenses/Certificates/Special Requirements:

A valid California Driver's License and the ability to maintain insurability under the District's Vehicle Insurance Policy.

PHYSICAL STANDARDS AND WORKING CONDITIONS:

The physical and mental demands and work environment described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. These physical demands are generic in nature and tasks may vary dependent on specific trade and or specialized work assignment.

Physical Demands:

The usual and customary methods of performing the job's functions require the following physical demands: significant lifting, carrying, pushing, and/or pulling; frequent climbing and balancing; significant stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity. Generally, the job requires 5% sitting, 50% walking, and 45% standing. The job is performed under some temperature extremes and under conditions with exposure to risk of injury and/or illness.

While performing the duties of this position, the employee is subject to constant interruptions and is in direct contact with the public and employees. Negative interactions resulting from this contact can result in stressful situations. Employee is required to constantly sit for periods to time. Talk or hear, in person and by telephone. Use hands and fingers to touch, handle, feel or operate standard office equipment, reaching with hands and arms. Employee is frequently required to stand and walk, bend and stoop and to grasp, lift and move records and documents weighing less than 30 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Mental Demands:

While performing the duties of this position, the employee may be regularly required to use written and oral communication skills; read and interpret data, information and documents; analyze and solve problems; observe and interpret situations; learn and apply new information or skills; use math and mathematical reasoning; perform highly detailed work; work on multiple and concurrent tasks; work with frequent interruptions; work under intensive deadlines; and interact with District and program personnel, school administrators, managers, staff, vendors, the public, and others encountered in the course of work.

Work Environment:

While performing the duties of this job, the employee will work indoor, outdoor, office shop and construction environment. The employee will work with noise from equipment operation. The employee will be on call to provide administrative support for the department and the District.

The information contained in the physical standards description is for compliance with ADA and is not an exhaustive list of duties performed. Individuals who hold this position may perform additional duties and additional duties may be assigned.

WORK PERIOD: 12 months per year, 5 days per week, Professional Day



LOWELL JOINT SCHOOL DISTRICT

SECRETARY – MAINTENANCE & OPERATIONS

Classified Salary Schedule
Range: 23

JOB SUMMARY

Under general supervision, performs skilled secretarial and clerical work for the Supervisor of Maintenance and Operations; including organization of departmental activities, word processing and typing requiring independent judgment and discretion; and to perform other related clerical duties as assigned.

ESSENTIAL FUNCTIONS:

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the classification.

- Serve as sole secretarial support to Supervisor of Maintenance and Operations; plan, organize and coordinate activities to relieve the Supervisor of routine administrative duties.
- Organize office function, systems and procedures; oversee the flow of clerical work, reviewing work and assuring deadlines are met; establish and maintain filing systems.
- Serve as receptionist and coordinate activities of the department; greet and screen visitors, explain policies, procedures and programs, provide directions and relay information.
- Maintain departmental budget, monitor expenses and maintain records.
- Type a variety of materials from verbal or written instructions.
- Coordinate communications between the Supervisor, other District staff and the public; schedule meetings, workshops and appointments as assigned; maintain calendar.
- Respond to inquiries from staff, District personnel or the community according to established procedures; provide information or direct to appropriate personnel; maintain confidentiality of sensitive information.
- Maintain a variety of specialized reports and records; maintain attendance and work records for department and various employees; format various documents and prepare spreadsheets as assigned.
- Process repair requests and issue work orders while managing the District's work order system.
- Order custodial supplies as needed.
- Keep office operational when management is out; coordinate assignments of substitute custodians and maintain their attendance records.
- Attend to injured employees in accordance with District policy and procedures.
- Operate a variety of office equipment including computer, facsimile machine, typewriter, copier, calculator and others as assigned.
- Performs other related duties as assigned.

MINIMUM QUALIFICATIONS

Knowledge of:

- Modern office methods, procedures and techniques.
- Telephone and public relations techniques.
- Budget monitoring and control.
- Operation of a computer and assigned software.
- Correct English usage, grammar, spelling, punctuation, and vocabulary.
- Interpersonal skills using tact, patience and courtesy.
- Oral and written communication skills.
- Record-keeping techniques.
- Business correspondence, report preparation and composition techniques.

Secretary – Maintenance & Operations

Board Approved: January 14, 2013

Board Approved: May 13, 2019 (was formerly Secretary Maintenance & Operations – Approved Facilities & Operations Secretary/ Technician)

Revised: November 18, 2022 (revised to former Secretary Maintenance & Operations)

Ability to:

- Perform difficult and complex clerical work involving independent judgment and requiring speed and accuracy.
- Compile data and prepare specialized and comprehensive reports.
- Operate a computer with efficiency to word process and for record-keeping.
- Make clear and confidential reports and keep difficult records independently.
- Communicate effectively, both orally and in writing, displaying tact, patience and judgment.
- Type at a rate of 40 wpm.
- Establish and maintain cooperative and effective working relationships with others.
- Apply and explain policies, procedures, rules and regulations.
- Complete work with many interruptions, working independently with little direction.
- Meet schedules and timelines.

Education/Training/Experience:

High school diploma or equivalent supplemented by coursework in general office practices and computer programs; three years increasingly responsible secretarial or clerical experience.

Licenses/Certificates/Special Requirements:

A valid California Driver's License and the ability to maintain insurability under the District's Vehicle Insurance Policy.

PHYSICAL STANDARDS AND WORKING CONDITIONS:

The physical and mental demands and work environment described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. These physical demands are generic in nature and tasks may vary dependent on specific trade and or specialized work assignment.

Physical Demands:

Physical demands of this position include sitting most of the time, but may involve walking or standing for brief periods; ability to exert 10 to 20 pounds of force frequently to lift, carry, push, pull, or otherwise move objects; perceiving the nature of sound, near and far vision, depth perception, providing oral information, the manual dexterity to operate business related equipment, and handle and work with various materials and objects are important aspects of this job.

Mental Demands:

Employee must be able to use written and oral communication skills; read and interpret data, information, and documents; interpret policies and procedures; use math and mathematical reasoning; work under deadlines with constant interruptions; and interact cooperatively with District staff, vendors, contractors, other organizations, and the general public.

Work Environment:

While performing the duties of this position, employees will work in an office setting where the noise level is usually quiet. Negative interactions with employees and vendors can result in stressful situations. These positions may be high volume positions and may work without direct and/or constant supervision.

The information contained in the physical standards description is for compliance with ADA and is not an exhaustive list of duties performed. Individuals who hold this position may perform additional duties and additional duties may be assigned.

WORK PERIOD:

12 months per year, 5 days per week, 8 hours per day

LOWELL JOINT SCHOOL DISTRICT
December 12, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of the 2022-2023 Classified Management
and the 2022-2023 Confidential Salary Schedule

ACTION/
(RATIFICATION)

The 2022-2023 Classified Management salary schedule and the Confidential Salary Schedule effective July 1, 2022, are submitted for Board approval. The Classified Management salary schedule includes the addition of the Lead Maintenance and Operations Supervisor and the Coordinator of Early Childhood Program positions. The Confidential salary schedule includes the addition of the Administrative Assistant – Business Services position and the salary range change to the Administrative Assistant – Administrative Services/Classified Personnel and the Executive Assistant and Secretary to the Superintendent /Certificated Personnel.

It is recommended that the 2022-2023 Classified Management salary schedule, effective July 1, 2022, including the addition of the Lead Maintenance and Operations Supervisor and the Coordinator of Early Childhood Program positions, and the Confidential Salary Schedule with the addition of the Administrative Assistant – Business Services position and salary range change to the Administrative Assistant – Administrative Services /Classified Personnel and the Executive Assistant and Secretary to the Superintendent /Certificated Personnel be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

DB/ds

Superintendent's Comment:

APPROVAL RECOMMENDED.

**LOWELL JOINT SCHOOL DISTRICT
2022/23 CLASSIFIED MANAGEMENT SALARY SCHEDULE**

*Effective July 1, 2022, employees shall receive a 3.50% increase to base salary earnings (excluding stipends and other remuneration)
Effective September 1, 2022, New Director's Salary Schedule and New Assistant Director Salary Schedule*

| MANAGEMENT POSITIONS | RANGE 1 | RANGE 2 | RANGE 3 | RANGE 4 | RANGE 5 | RANGE 6 | RANGE 7 | RANGE 8 |
|---|---------|---------|---------|---------|---------|---------|---------|---------|
| Assistant Superintendent of Business Services | 13,789 | 14,516 | 15,279 | 16,043 | 16,845 | 17,687 | 18,571 | 19,499 |
| Assistant Superintendent of Administrative Services | 13,097 | 13,752 | 14,439 | 15,163 | 15,921 | 16,717 | 17,553 | 18,430 |
| Occupational Therapist (11 months) | 6,923 | 7,268 | 7,633 | 8,016 | 8,416 | 8,838 | 9,279 | 9,743 |
| Assistant Director of Fiscal Services | 9,888 | 10,042 | 10,195 | 10,348 | 10,501 | 10,653 | 10,807 | 11,348 |
| Bond Contracts and Accounting Compliance Manager | 6,736 | 7,005 | 7,269 | 7,574 | 7,892 | 8,223 | 8,560 | 8,905 |
| Site Supervisor/Teacher - Preschool | 3,946 | 4,144 | 4,351 | 4,567 | 4,797 | 5,036 | | |

DIRECTOR/SUPERVISOR POSITIONS

| | | | | | | | | |
|--|--------|--------|--------|--------|--------|--------|--------|--------|
| Director of Educational & Information Technology | 12,360 | 12,552 | 12,743 | 12,934 | 13,126 | 13,316 | 13,509 | 13,705 |
| Director of Fiscal Services | 12,360 | 12,552 | 12,743 | 12,934 | 13,126 | 13,316 | 13,509 | 13,705 |
| Maintenance & Operations Supervisor | 5,100 | 5,399 | 5,715 | 6,050 | 6,404 | 6,779 | 7,176 | 7,176 |
| Coordinator of Early Childhood Program | 9,755 | 9,939 | 10,106 | 10,272 | 10,457 | 10,623 | 10,808 | |

Twelve-month Classified Management employees receive 22 days vacation per year.

| | |
|----------|---------|
| 5 years | \$4,000 |
| 10 years | \$5,000 |
| 15 years | \$6,000 |
| 20 years | \$7,000 |

LONGEVITY

Length of service shall be additionally compensated at the following rate, after completion of:

LOWELL JOINT SCHOOL DISTRICT
2022/23 CLASSIFIED CONFIDENTIAL SALARY SCHEDULE

Effective December 1, 2022

Effective July 1, 2022, employees shall receive a 3.5% increase to their base salary earnings (excluding stipends and other remuneration).

| RANGE | PERFORMANCE RECOGNITION INCREASES | | | | | | | |
|-------|-----------------------------------|-------|-------|-------|-------|-------|-------|--------|
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| (A) | 3,869 | 4,062 | 4,265 | 4,478 | 4,702 | 4,937 | 5,185 | 5,443 |
| (B) | 3,980 | 4,178 | 4,399 | 4,613 | 4,851 | 5,102 | 5,361 | 5,632 |
| (C) | 4,080 | 4,283 | 4,507 | 4,736 | 4,977 | 5,228 | 5,494 | 5,766 |
| (D) | 4,193 | 4,403 | 4,614 | 4,851 | 5,102 | 5,361 | 5,632 | 5,912 |
| (E) | 4,296 | 4,508 | 4,737 | 4,977 | 5,228 | 5,494 | 5,766 | 6,062 |
| (F) | 4,398 | 4,617 | 4,852 | 5,102 | 5,361 | 5,632 | 5,912 | 6,212 |
| (G) | 4,506 | 4,733 | 4,977 | 5,228 | 5,494 | 5,766 | 6,062 | 6,365 |
| (H) | 4,613 | 4,844 | 5,103 | 5,361 | 5,632 | 5,912 | 6,212 | 6,533 |
| (I) | 4,736 | 4,974 | 5,228 | 5,494 | 5,766 | 6,062 | 6,365 | 6,689 |
| (J) | 4,851 | 5,093 | 5,361 | 5,632 | 5,912 | 6,212 | 6,533 | 6,858 |
| (K) | 4,977 | 5,225 | 5,493 | 5,766 | 6,062 | 6,365 | 6,689 | 7,035 |
| (L) | 5,102 | 5,356 | 5,635 | 5,912 | 6,212 | 6,533 | 6,858 | 7,206 |
| (M) | 5,228 | 5,490 | 5,765 | 6,062 | 6,365 | 6,689 | 7,035 | 7,388 |
| (N) | 5,361 | 5,629 | 5,912 | 6,212 | 6,533 | 6,858 | 7,206 | 7,571 |
| (O) | 5,494 | 5,767 | 6,062 | 6,365 | 6,689 | 7,035 | 7,388 | 7,763 |
| (P) | 5,632 | 5,914 | 6,211 | 6,533 | 6,858 | 7,206 | 7,571 | 7,955 |
| (Q) | 5,766 | 6,055 | 6,366 | 6,689 | 7,035 | 7,388 | 7,763 | 8,154 |
| (R) | 5,912 | 6,207 | 6,533 | 6,858 | 7,206 | 7,571 | 7,955 | 8,365 |
| (S) | 6,062 | 6,366 | 6,689 | 7,035 | 7,388 | 7,763 | 8,154 | 8,565 |
| (T) | 6,212 | 6,522 | 6,856 | 7,206 | 7,571 | 7,955 | 8,365 | 8,777 |
| (U) | 6,365 | 6,684 | 7,035 | 7,388 | 7,763 | 8,154 | 8,565 | 8,995 |
| (V) | 6,533 | 6,859 | 7,204 | 7,571 | 7,955 | 8,365 | 8,777 | 9,230 |
| (W) | 6,689 | 7,024 | 7,388 | 7,763 | 8,154 | 8,565 | 8,995 | 9,456 |
| (X) | 6,858 | 7,199 | 7,571 | 7,955 | 8,365 | 8,777 | 9,230 | 9,690 |
| (Y) | 7,035 | 7,386 | 7,763 | 8,154 | 8,565 | 8,995 | 9,456 | 9,927 |
| (Z) | 7,206 | 7,567 | 7,956 | 8,365 | 8,777 | 9,230 | 9,690 | 10,179 |

CONFIDENTIAL EMPLOYEES

RANGE

LONGEVITY

Exec. Asst. and Secretary to Superintendent/Cert. Personnel
 Administrative Assistant - Admin. Services/Classified Personnel
 Administrative Assistant - Business Services
 Assistant to the Superintendent's Office

Z
 N
 I
 F

Length of service shall be additionally compensated at the following rate after completion of:

10 years of service 2.5 %
 15 years of service 5 %
 20 years of service 7.5 %
 25 years of service 10 %
 30 years of service 12.5%

[Signature]
 11.16.22

LOWELL JOINT SCHOOL DISTRICT
December 12, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Agreement #100002087 with Orange County Department of Education ACTION

OCDE Operates and maintains a Quality Ratings and Implementation System (QRIS) program within Orange County, referred to as Quality Start OC. Our District has voluntarily agreed to participate in Quality Start OC. OCDE and the Children and Families Commission of Orange County jointly applied for and were awarded Quality Counts California (QCC) Local Consortia and Partnership Grants. The Lowell Joint Jordan Learning Link will receive a \$1,000 stipend as part of the grant in addition to free technical support for the Learning Link. There is no cost to the District to participate in this Agreement. This agreement begins July 1, 2022 and will end no later than June 30, 2023.

It is recommended that the Agreement with the Orange County Department of Education be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
December 12, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Interagency Data Sharing Agreement #100002264 with Orange County Department of Education ACTION

Submitted for approval is the Interagency Data Sharing Agreement #100002264 with the Orange County Department of Education. This Agreement will remain in effect until June 30, 2027 unless a written request for termination is submitted at least 30 calendar days in advance of requested date of termination. This Interagency Data Sharing Agreement is made by and entered into among the Orange County Superintendent of Schools (OCDE), Orange County School Districts and Post-Secondary Institutions. One example for the use of student data would be for the purpose of longitudinal analyses and predictive modeling to inform district leadership on progress towards improvement goals and monitor students' achievement.

It is recommended that the Agreement #100002264 with the Orange County Department of Education be approved and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
December 12, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Consultant Agreement with Brennan Logan to be a Choreographer for the Lowell Joint Youth Theater for the 2022-23 School Year ACTION

Arrangements were made with Brennan Logan to be a Choreographer for the Lowell Joint Youth Theater during the 2022/23 school year. Brennan Logan's contract amount is \$1200 per show, 4 shows for a total not to exceed \$4,800. Funding for this expenditure will be covered by the 6762-Arts, Music, and Instructional Materials Discretionary One Time Block Grant and Fund 12 ELOP funds.

It is recommended that the consultant agreement for Brennan Logan to be a Choreographer for the Lowell Joint Youth Theater for Lowell Joint School District during the 2022/23 school year, be approved and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
December 12, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Consultant Agreement with Marie
Madeline Neavez to be a Vocal Director for the
Lowell Joint Youth Theater for the 2022/23
School Year

ACTION

Arrangements were made with Marie Madeline Neavez to be a Vocal Director for the Lowell Joint Youth Theater during the 2022/23 school year. Marie Madeline Neavez's contract amount is \$1650 per show, 4 shows for a total not to exceed \$6,600. Funding for this expenditure will be covered by the 6762-Arts, Music, and Instructional Materials Discretionary One Time Block Grant and Fund 12 ELOP funds.

It is recommended that the consultant agreement for Marie Madeline Neavez to be a Vocal Director for the Lowell Joint Youth Theater for Lowell Joint School District during the 2022/23 school year, be approved and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
December 12, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Consultant Agreement with Tana Carmichael to be a Costume Designer for the Lowell Joint Youth Theater for the 2022-23 School Year

ACTION

Arrangements were made with Tana Carmichael to be a Costume Designer for the Lowell Joint Youth Theater during the 2022/23 school year. Tana Carmichael's contract amount is \$1000 per show, 4 shows for a total not to exceed \$4,000. Funding for this expenditure will be covered by the 6762-Arts, Music, and Instructional Materials Discretionary One Time Block Grant and Fund 12 ELOP funds.

It is recommended that the consultant agreement for Tana Carmichael to be a Costume Designer for the Lowell Joint Youth Theater for Lowell Joint School District during the 2022/23 school year, be approved and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
December 12, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Consultant Agreement with Cristina Blevins to Provide Administrative Support for the Early Learning Department during the 2022/23 School Year

ACTION

Arrangements have been made with Cristina Blevins to Provide Administrative Support for the Early Learning Department, including reports, budgeting, and day to day operations during the 2022/23 school year as needed. Ms. Blevins contract amount is not to exceed \$6,000.00 for the school year. Funding for this expenditure will be covered by Learning Recovery Emergency Block Grant Funds targeting Early Learning.

It is recommended that the consultant agreement with Cristina Blevins to provide Administrative Support of the Early Learning Department during the 2022/23 school year, at an amount not to exceed \$6,000.00, be approved and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
December 12, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Consultant Agreement with Jennifer
Kinkel to Provide a Parent Presentation at Rancho
Starbuck on December 5, 2022

ACTION/
(RATIFICATION)

Arrangements have been made with Jennifer Kinkel to Provide a Parent Presentation on Gross and Fine Motor Skills on December 5, 2022. The cost for this presentation will not exceed \$1,000.00. Funding for this expenditure will be covered by Title I Funds.

It is recommended that the consultant agreement with Kristina Kinkel to Provide a Parent Presentation on Gross and Fine Motor Skills on December 5, 2022 at an amount not to exceed \$1,000.00, be approved and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
December 12, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Consultant Agreement with RMH Dance
& Productions to Provide Audio and Lighting
Services for Lowell Joint Youth Theatre Seussical
Shows

ACTION/
(RATIFICATION)

Arrangements have been made with RMH Dance & Productions to provide audio and lighting services for the Lowell Joint Youth Theatre Seussical Shows at Jordan and Olita schools on October 28, 29 & 30, 2022 at a cost not to exceed \$4,625.00. Funding for this expenditure will be covered by Art, Music, and Instructional Materials Block Grant.

It is recommended that the consultant agreement with RMH Dance & Productions to provide audio and lighting services for the Seussical Shows at Jordan and Olita on October 28, 29 & 30, 2022 be approved and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

X-D8-1

LOWELL JOINT SCHOOL DISTRICT
December 12, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Consultant Agreement with Nancy J. Kemp to Provide Consultation for Data Support at Rancho-Starbuck Intermediate School for the 2022/23 School Year

ACTION/
(RATIFICATION)

Arrangements have been made with Nancy J. Kemp to provide data support (iReady, GPA & CAASPP) for the 2022/23 school year at Rancho-Starbuck Intermediate School. Ms. Kemp's contract amount is not to exceed \$5000.00 for the school year. Funding for this expenditure will be covered by Rancho-Starbuck's Site Funds.

It is recommended that the consultant agreement with Nancy J. Kemp to provide data support during the 2022/23 school year at Rancho-Starbuck Intermediate School, at an amount not to exceed \$5000.00, be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
December 12, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Affiliation Agreement with The Regents of the University of California ACTION

Submitted for Approval is the Affiliation Agreement with The Regents of the University of California. The University provides in its curriculum a project for the pediatric vision care through a community service agreement with the Children's and Families Commission of Orange County. This will provide vision support to preschool children that fail the annual vision screening through UCI Pediatric Eye Mobile visits to our school locations. This service is provided at no cost to our District.

It is recommended that Approval of Affiliation Agreement with The Regents of the University of California be approved and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
December 12, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Agreement with Fullerton Joint Union High School District Provision of Library Services, Effective July 1, 2022 through June 30, 2027

ACTION/
(RATIFICATION)

The purpose of this Agreement is to be in compliance with Ed code Section 18100 which states the governing Board of each school district shall provide school library services for the pupils and teachers of the district by establishing and maintaining school libraries or by contractual arrangements with another public agency. We are contracting with FJUHSD for certificated Library services effective July 1, 2022 through June 30, 2027 for compliance. The fee not to exceed \$1,000.00 will be paid for by Curriculum department funds.

It is recommended that the Agreement with Fullerton Joint Union High School District for the provision of Library Services effective July 1, 2022 through June 30, 2027 be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

X-D11-1