

Lowell Joint School District
Rancho Starbuck Intermediate School
16430 Woodbrier Drive, Whittier, CA 90603

REGULAR MEETING OF THE BOARD OF TRUSTEES
August 9, 2021 – 7:30 p.m.

AGENDA

I. Call to Order

6:30 p.m.

A. Comments from the Public

INFORMATION

1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a "Presentation Card" (supply located on the table near double exit doors). Please hand the completed card to the secretary. When the item is considered by the Board, individuals submitting presentation cards will be called upon prior to Board action. Speakers must limit their comments to three (3) minutes. The Board shall limit the total time for public input on each item to 30 minutes. With Board Consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.
2. In compliance with Government Code 54953, the Board will use teleconference for closed session in order to allow Board Member Karen Shaw to participate in Closed Session. Any votes taken, as part of the teleconference, will be by roll call and reported out in open session. Ms. Shaw will post this meeting agenda at her location, which is at 38 Dunsinane Drive, Lebanon, NH 03766
3. Topics Not on Agenda: Anyone in attendance may address any issue by following the same identification process as shown in I-A-1 above. Since the Board cannot take action on items which are not on the agenda, such items will be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon under Item III.

B. Closed Session

6:30 p.m.

1. Public Employee Negotiations – Certificated School Employees Association (LJEA)/ Classified School Employees Association (CSEA); Agency Negotiator: Mr. Coombs
2. Pupil Personnel Matters/Advice from Legal Counsel – Existing and Anticipated Litigation (Disclosure of Case Name Would

Jeopardize Potential Settlement Negotiations)/Real
Property/Liability Claims/Negotiations/ Public Employee
Appointments – Discipline –Dismissal – Release (Government
Code Section 54957)/ Employer/Employee Relations

C. Regular Session

Approximately
7:30 p.m.

II. Preliminary Procedural – Board President

A. Salute to the Flag

B. Reporting Out Action (if any) Taken in Closed Session

C. Introductions and Welcome of Guests

D. Comments from the Public

1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a “Presentation Card” (supply located on the table near double exit doors). Please hand the completed card to the secretary. When the item is considered by the Board, individuals submitting presentation cards will be called upon prior to Board action. Speakers must limit their comments to three (3) minutes. The Board shall limit the total time for public input on each item to 30 minutes. With Board Consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.

INFORMATION

2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same identification process as shown in II-D-1 above. Since the Board cannot take action on items which are not on the agenda, such items will be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon under item III.

E. Acknowledgement of Correspondence to the Board

INFORMATION

F. Approval of Agenda

ACTION

G. Approval of Minutes from the June 28, 2021, Regular Board Meetings

ACTION

III. Topics Not on the Agenda

- | | | |
|-------|---|-------------------------|
| IV. | Reports | INFORMATION |
| | A. Timely Information from Board and Superintendent – Board President | |
| V. | General – Jim Coombs | |
| | A. Provisional Board of Trustees | INFORMATION |
| VI. | Business Services – Andrea Reynolds | |
| | A. State Budget Updates | INFORMATION |
| VII. | Human Resources – Jim Coombs | |
| | No Items Except on the Consent Calendar | |
| VIII. | Educational Services – Sheri McDonald | |
| | A. Revision of Independent Study BP 6158, AR 6158 | ACTION |
| | B. Approval of the 2021/22 Consolidated Application | ACTION |
| IX. | Facilities/Operations – David Bennett | |
| | A. Resolution #833 Finding the Proposed Jordan Elementary School Project Exempt from the California Environmental Quality Act (CEQA), Approving the Filing and Recording of a Notice of Exemption and Approving the Project | ACTION/
(RESOLUTION) |
| X. | Consent Calendar | |
| | Action by the Board in adoption of the “Consent Calendar” means that all items appearing in this section are adopted by one single motion, unless a Member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately. Generally, “Consent Calendar” items are enacted upon in one action to conserve time and permit focus on other-than-routine matters. | |
| | A. General – Jim Coombs | |
| | 1. Approval of Consultant Agreement with Debra Lees to provide support for the Lowell Sustainable Science Literacy Garden at the Maybrook Campus during 2021-2022 School Year. | ACTION |

2. Approval of Memorandum of Understanding (MOU) Between Lowell Joint School District and *Biola University, Inc.* for the 2021/2022 School Year ACTION/
(RATIFICATION)
3. Approval of Memorandum of Understanding (MOU) Between Lowell Joint School District and California State University Northridge for the 2021/2022 School Year ACTION/
(RATIFICATION)
4. Approval of Memorandum of Understanding Between East Whittier City School District and Lowell Joint School District for the school year 2021/2022 ACTION/
(RATIFICATION)
5. Approval of Memorandum of Understanding (MOU) Affiliation Agreement Between Lowell Joint School District and Biola University, Inc., effective July 1, 2021 through June 30, 2025 ACTION/
(RATIFICATION)

B. Business Services – Andrea Reynolds

1. Purchase Order Report 2021/22 #1 ACTION/
(RATIFICATION)
2. Warrant Listing Report 2021/22 #1 ACTION/
(RATIFICATION)
3. Approval of Agreement with School Services of California, Inc. ACTION/
(RATIFICATION)
4. Approval of Agreement with Nigro & Nigro to Perform Measure LL Bond Audit Services ACTION
5. Approval of Agreement with CRZ Patterson, LLC, for Specialized Consulting Services ACTION
6. Approval of Extended Professional Services Agreement with Hancock Park & DeLong, State Facilities Program Consulting, District Wide (Special Reserve for Capital Outlay) ACTION
7. Approval of Extended Professional Services Agreement, Fieldman, Rolapp & Associates Inc., DBA Applied Best Practices, Financial Advisory Services, District Wide (Bond Fund) ACTION
8. Approval of Professional Services Agreement, Hauffe Company Inc., (HCI) Program Management Services, District ACTION

Wide (Capital Outlay Projects Fund)

C. Human Resources – Jim Coombs

- | | | |
|----|--|---------------------------|
| 1. | Employer-Employee Relations/Personnel Report 2021/22 #1
Which Includes Hiring, Resignations, Contract Adjustments,
and Retirements for Certificated, Classified, and Confidential
Employees | ACTION/
(RATIFICATION) |
|----|--|---------------------------|

D. Educational Services – Sheri McDonald

- | | | |
|----|---|--------|
| 1. | Approval of Agreement #12589 with Thinking Maps Inc. to
Provide Professional Development During the 2021-22
School Year | ACTION |
| 2. | Approval of Agreement #12590 with Thinking Maps Inc. to
Provide Professional Development During the 2021-22
School Year | ACTION |
| 3. | Approval of Agreement #12591 with Thinking Maps Inc. to
Provide Professional Development During the 2021-22
School Year | ACTION |

XI.	Board Member/Superintendent Comments	INFORMATION
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XII.	Adjournment	ADJOURNMENT
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Recess and/or closed session to be called at the discretion of the Board. Meetings of the Board shall adjourn at or before 11:00 p.m. unless approved by a majority vote of the Board.

Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office at 11019 Valley Home Avenue, Whittier, CA 90603, or (562) 902-4203 during normal business hours.

The next scheduled Lowell Joint School District Board of Trustees Meeting is Monday September 13, 2021.

Lowell Joint School District
11019 Valley Home Avenue, Whittier, CA 90604

MINUTES REGULAR MEETING OF THE BOARD OF TRUSTEES

June 28, 2021

Call to Order	Vice President Hinz called the meeting to order at 6:30 p.m. at the District Office, 11019 Valley Home Avenue, Whittier.
Topics Not on the Agenda	None.
Closed Session	6:30 p.m.
Call to Order	President Hinz reconvened the meeting to open session at 7:34 p.m. The flag salute was led by William A. Hinz, President of the Board of Trustees. He asked all to remain standing and to have a moment of silence to reflect on our dearly departed board member, Mr. Fred Schambeck.
Trustees Present:	William A. Hinz, Melissa A. Salinas, Karen L. Shaw, Anastasia M. Shackelford
Trustees Absent:	None
Staff Present:	Jim Coombs, Superintendent; Andrea Reynolds, Assistant Superintendent of Administrative Services; Sheri McDonald, Assistant Superintendent of Curriculum and Instruction; and David Bennett, Assistant Superintendent of Facilities and Operations
Reporting Out Action (if any) Taken in Closed Session	Reporting out of closed session, the board took action 4 – 0 and entered into a settlement agreement to accept resignation in lieu of termination with employee #KM5748146.
Introduction / Welcome	President Hinz welcomed guests, staff members present.
Acknowledgement of Correspondence	None.
Approval of Agenda	It was moved, seconded, and carried by unanimous vote, (4-0) to approve the June 28, 2020, Board agenda.
Approval of Minutes	It was moved, seconded, and carried by unanimous vote, (4-0) to approve the minutes from the June 14, 2021, Regular Board Meeting.
Topics Not on the Agenda	None.
Timely Information from the Board and Superintendent	Mr. Coombs and the Board of Trustees gave special recognition in honor and remembrance of Mr. Fred W. Schambeck. Mrs. Linda Takacs, Rancho Starbuck Principal, recalled her many warm memories of Mr. Schambeck and presented Mrs. Schambeck with a brick stone from Rancho Starbuck and

books donated by fellow staff members dedicated in behalf of Mr. Schambeck to the Rancho Starbuck Library. Mr. Coombs presented Mrs. Schambeck with items from the transfer from LACOE to OCDE, the Measure LL bond project and a plant for the Rancho library.

Mr. Coombs and the Board of Trustees gave their appreciation and gratefulness for Linda Takacs', Rancho Starbuck Principal, 23 years of service to Lowell Joint School District. Linda Takacs gave her thanks for the privilege of 45 years of service to education.

Mr. Coombs introduced new Rancho Starbuck principal, Dr. Jennifer Jackson. She thanked the board of trustees and introduced her husband and daughter.

RECESS

President Hinz declared a recess at 8:08 p.m. President Hinz reopened the meeting at 8:15 p.m.

Submission of Williams
Litigation Settlement –
Quarterly Uniform Complaint
Report for Quarter April 1 –
June 30, 2021

It was moved, seconded, and carried by unanimous vote, (4-0) to approve the Uniform Complaint Reporting requirements per *Education Code* Section 35186(d), the June 28, 2021, Board agenda will include a Report on the Nature and Resolution of All *Williams Settlement* Complaints received from April 1 through June 30, 2021, and that the Superintendent or designee be authorized to execute the necessary documents.

Adoption of the Proposed
2021/22 Budget

It was moved, seconded, and carried by unanimous vote, (4-0) to adopt the proposed 2021/22 Budget, Education Code 42103 requires that the Board of Trustees conduct a Public Hearing of the Proposed 2021/22 Budget, Public Hearing was held on June 14, 2021, at the Board of Trustees' regular board meeting and a copy has been available for review at the District Office, Board approval of the 2021/22 Proposed Budget is required prior to July 1 of each year, budget projects the District will meet its legally required three percent reserve level for the 2021/22 year, and that the Superintendent or designee be authorized to execute the necessary documents.

Resolution 2020/21 #832
Regarding the Education
Protection Account for the
2021/22 School Year

It was moved, seconded, and carried by unanimous roll call vote, (4-0) to adopt Resolution 2020/21 No. 832 Regarding the Education Protection Account for the 2021/22 School Year, Proposition 30 requires that Districts' governing boards determine the use of EPA funds in an open session of a public meeting, funds cannot be used for salaries or benefits for administrators, or any other administrative cost, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Memorandum of
Understanding (MOU) with
the California School
Employees Association

It was moved, seconded, and carried by unanimous vote, (4-0) to approve the Memorandum of Understanding with the California School Employees Association and the Lowell Joint School District, increase the hours for three (3) Instructional Aides working in this specified classroom needing additional hours (Ronita Van Vliet's classroom), this increase restores the

(CSEA) and the Lowell Joint School District

previously reduced hours from the 2014/15 school year and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Memorandum of Understanding (MOU) with the California School Employees Association (CSEA) and the Lowell Joint School District

It was moved, seconded, and carried by unanimous vote, (4-0) to approve the the Memorandum of Understanding with the California School Employees Association and the Lowell Joint School District, regarding impacts to paycheck dates for classified employees, District's initiative to transfer oversight from the Los Angeles County Office of Education (LACOE) to the Orange County Department of Education (OCDE), oversight transfer takes effect July 1, 2021, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of District Local Control Accountability Plan (LCAP)

It was moved, seconded, and carried by unanimous vote, (4-0) to adopt the District Local Control Accountability Plan, Education Code Section 52062(b)(1) requires that the Board of Trustees conduct a Public Hearing on the District Local Control Accountability Plan, public hearing was held on June 14, 2021, at the Board of Trustees' regularly scheduled board meeting and a copy has been available for review at the District Office, public hearing and website posting, District staff has received no additional comments, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Local Indicators Rating for submission to the California Dashboard

It was moved, seconded, and carried by unanimous vote, (4-0) to approve the Local Indicator data be uploaded as "Met" to the California Dashboard when required and that the Superintendent or designee be authorized to approve this action.

Revision of Education for Homeless Children BP 6173, AR 6173

It was moved, seconded, and carried by unanimous vote, (4-0) to adopt Board Policy 6173 and Administrative Regulation 6173, as attached, and that the Superintendent or designee be authorized to execute the necessary documents.

Ratification of Professional Services Agreement with A-Tech Consulting for Hazardous Materials Monitoring, Sampling, and Testing, at Macy Elementary School

It was moved, seconded, and carried by unanimous vote, (4-0) to approve the Professional Services Agreement with A-Tech Consulting for Hazardous Materials Monitoring, Sampling, and Testing at Macy Elementary School, effective January 8, 2021, through January 7, 2022, (21.0-00000-0-00000-85000-6282-000001) Measure LL (21.0 Bond Fund), and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Piggyback Contract with Glasby Maintenance Supply, for Custodial Supplies (Placentia Yorba Linda Unified School District Bid #221-01)

It was moved, seconded, and carried by unanimous vote, (4-0) to approve of a piggyback agreement with Glasby Maintenance Supply Company for the purchase of custodial supplies, Glasby Maintenance Supply Company has proposed to provide these products under the same terms and conditions as the contract awarded to them by PYLUSD, estimated approximately \$100,000 in custodial supplies in the 2021-22 school year, with an extension

of the Glasby agreement through June 30, 2022, pricing has been adjusted 3% for the 2021-22 school year based on the Consumer Price Index (CPI) allowance provision defined in the terms and conditions of the bid, and that the Superintendent or the District will execute the necessary authorization and issue the requisite purchase order(s).

Approval to Utilize Other School Districts/Agency Bids for Food and Supplies for the 2021/22 School Year

It was moved, seconded, and carried by unanimous vote, (4-0) to approve the utilization of other agency's bids for Districtwide Nutrition Services products for the 2021/22 school year, Pursuant to Title 7, *CFR*, Parts 3016.36, School Food Authorities (SFAs) may utilize provisions to conduct procurements in a competitive manner. Education Code Section 39644. authorizes school districts to renew competitive bids for supplies for two additional years beyond the base issue and to renew competitive bids for service and equipment for four additional years beyond the base year, and that the Superintendent or designee be authorized to execute the necessary documents

Approval of Agreement with Quiel School Signs for Installation of Electronic Display Boards at El Portal Elementary, Macy Elementary, Olita Elementary, and Rancho Starbuck Intermediate Schools

It was moved, seconded, and carried by unanimous vote, (4-0) to approve the agreement with Quiel School Signs be approved for the installation of electronic display technology, and that the Superintendent or designee be authorized to execute the necessary documents.

Consent Calendar

It was moved, seconded, and carried by unanimous vote, (4 – 0), to approve/ratify the following items, under a consent procedure.

Approval of Consultant Agreement with Paul Luna to Provide Graphic Design Work for District Communication of Programs and Facilities for the 2021-2022 School Year

Approved the consultant agreement with Paul Luna to provide graphic design work for District communication of programs and facilities for the 2021-2022 school year, for an amount not to exceed \$3,000.00, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Consultant Agreement with Victoria Alvarez to Provide Graphic Design Work for District Communication of Programs and Facilities for the 2021-2022 School Year

Approved the consultant agreement with Victoria Alvarez to provide graphic design work for District communication of programs and facilities for the 2021-2022 school year, for an amount not to exceed \$1,000.00, and that the Superintendent or designee be authorized to execute the necessary documents.

Acceptance of Gift/Donations

Ratified the acceptance of donations as listed: Janice Hahn – LA County Supervisor for 57 Delos Compact Air Purifiers, valued at \$34,265.83, and requested a letter of appreciation be written to the donors.

Purchase Order Report
2020/21 #12

Approved Purchase Order Report 2020/21 #12, as attached, which lists all purchase orders issued June 7, 2021, through June 21, 2021.

Warrant Listing Report
2020/21 #12

Approved Warrant Listing Report 2020/21 #12, as attached, which lists all warrants issued May 27, 2021, through June 21, 2021.

Resolution 2020/21 BGT/3
#13-18 for Budget
Adjustments

Approved Resolution 2020/21 EA001 – EA006 for Budget Adjustment, and that the Superintendent or designee be authorized to execute the necessary documents.

Employer-Employee
Relations/Personnel Report
2020/21 #12 Which Includes
Hiring, Resignations,
Contract Adjustments, and
Retirements for Certificated,
Classified, and Confidential
Employees

Ratified Employer-Employee Relations/Personnel Report 2020/21 #12, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.

Approval of Agreement with
Care Solace to provide
Services During the 2021-
2022 School Year

Approved the Agreement with Care Solace, cost for this service is \$8,020 and will be covered by State and Federal Pandemic funding, and the Superintendent or designee be authorized to execute the necessary documents.

Approval of Agreement with
Edgenuity to provide Services
for the Virtual Academy
during the 2021-2022 School
Year

Approved the Agreement with Edgenuity for the management of the Virtual Academy, cost for this service is \$55,400.00, to be covered by State and Federal Pandemic funding, and the Superintendent or designee be authorized to execute the necessary documents.

Board Member/Superintendent
Comments

Mr. Coombs thanked the board and enjoyed spending time with Mrs. Schambeck and Mrs. Takacs. He is happy to be back to in person board of trustees meetings.

He thanked Andrea Reynolds and Chelle Price for the work and dedication to ensuring a smooth transition from Los Angeles County Office of Education to Orange County Office of Education. We are the only district that has schools in two counties and the first and only in the state of California to switch County Offices of Education.

Mr. Coombs spoke of the district returning to in person instruction in the fall and the details and planning to do so.

Mrs. Shackelford wanted to ask and make sure that our teaching staff is going to have the opportunity to have time to plan for taking from their experiences of online teaching going back to in person teaching. She also mentioned that La Habra High School, one of the school that Lowell Joint

feeds into, won CIF.

Adjournment

President Hinz declared the meeting adjourned at 9:05 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Date Approved:

Clerk/President/Secretary to the Board of Trustees

Recess and/or closed session to be called at the discretion of the Board. Meetings of the Board shall adjourn at or before 11:00 p.m. unless approved by a majority vote of the Board.

Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office at 11019 Valley Home Avenue, Whittier, CA 90603, or (562) 902-4203 during normal business hours. The next scheduled Lowell Joint School District Board of Trustees Meeting is Monday, August 9, 2021.



**Los Angeles County
Office of Education**
Serving Students • Supporting Communities
Leading Educators

Williams Lawsuit Settlement Quarterly Report on Uniform Complaints 2020-2021

District Name: Lowell Joint School District

Date: June 28, 2021

Person completing this form: Mary Jo Evanoff

Title: Executive Assistant to the Superintendent

Quarter covered by this report (Check One Below):

- | | | |
|---|--------------------------|------------------|
| <input type="checkbox"/> 1st QTR | July 1 to September 30 | Due 16-Oct 2020 |
| <input type="checkbox"/> 2nd QTR | October 1 to December 31 | Due 15- Jan 2021 |
| <input type="checkbox"/> 3rd QTR | January 1 to March 31 | Due 16-Apr 2021 |
| <input checked="" type="checkbox"/> 4th QTR | April 1 to June 30 | Due 16-Jul 2021 |

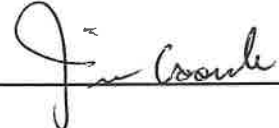
Date for information to be reported publicly at governing board meeting: June 28, 2021

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials			
Facilities			
Teacher Vacancy and Misassignment			
TOTAL			

Print Name of District Superintendent Jim Coombs

Signature of District Superintendent 

Date June 28, 2021

Return the **Quarterly Summary** to:
Williams Legislation Implementation Project
Los Angeles County Office of Education
c/o Kirit Chauhan, Williams Settlement Legislation
9300 Imperial Highway, ASM/Williams ECW 284
Downey, CA 90242

Telephone: (562) 803-8382
FAX: (562) 803-8325
E-Mail: Chauhan_Kirit@laoe.edu



Orange County Department of Education
Educational Services Division

**Williams Settlement Legislation
Quarterly Report of Uniform Complaints
2020-21**

District: Lowell Joint School District

District Contact: Mary Jo Evanoff

Title: Executive Assistant to the Superintendent

- Quarter #1 July 1 – September 30, 2020 Report due by October 30, 2020
- Quarter #2 October 1 – December 31, 2020 Report due by January 29, 2021
- Quarter #3 January 1 – March 31, 2021 Report due by April 30, 2021
- Quarter #4 April 1 – June 30, 2021 Report due by July 30, 2021

Check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of the complaints.

Type of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Vacancies or Missassignments			
Facility Conditions			
TOTALS			

Name of Superintendent: Jim Coombs

Signature of Superintendent:

Date: June 30, 2021

Please submit to:

Alicia Gonzalez, Sr. Administrative Assistant
Orange County Department of Education
200 Kalmus Drive, Mail Stop 2910 Redhill
P.O. Box 9050, Costa Mesa, CA 92628-9050

Phone: (714) 966-4336 Email: aliciagonzalez@ocde.us Fax: (714) 327-1371

LOWELL JOINT SCHOOL DISTRICT

RESOLUTION 2020/21 NO. 832

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LOWELL JOINT SCHOOL DISTRICT OF
LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,
REGARDING THE EDUCATION PROTECTION ACCOUNT
FOR THE 2021/22 SCHOOL YEAR**

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Lowell Joint School District:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of the Lowell Joint School District;

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Lowell Joint School District has determined to spend the monies received from the Education Protection Act as attached.

APPROVED AND ADOPTED this 28th day of June 2021, by the following vote:

AYES: William Hinz, Melissa Salinas, Karen Shaw, Anastasia Shackelford

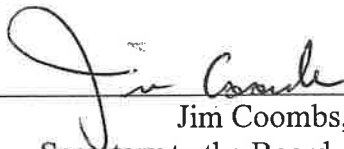
NOES: None

ABSTAIN: None

ABSENT: None

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on 28th day of June 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 28th day of June 2021, and passed by a unanimous vote of those present.



Jim Coombs,
Secretary to the Board of Trustees

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
AND ITS LOWELL JOINT CHAPTER 294
AND
LOWELL JOINT SCHOOL DISTRICT

June 3, 2021

The California School Employees Association and its Lowell Joint Chapter 294 (CSEA) and the Lowell Joint School District (District) enter into this Memorandum of Understanding regarding impacts to payroll due to the change in oversight and jurisdiction from Los Angeles County Office of Education to Orange County Department of Education.

The parties agree to the following to be implemented on July 1, 2021:

Earned Salary Advance (ESA) is a reduction from employee's regular paycheck earnings on the 10th of the month. The ESA was previously taxed on the 25th of the prior month. These ESA earnings and taxes prepaid by the District reduce the taxable wages on the 10th. The Gross Advance will be captured on the classified payroll cycle (10th) which includes the ESA net amount plus taxes prepaid by the district from the 25th.

- Classified employees shall have the opportunity to choose one of the following payroll methods:
 - Option 1: Full pay on the 10th of the month
 - Option 2: Earned Salary Advance on the 25th of the month up to 50% of permanent assigned pay, and remainder of pay on the 10th of the month
 - Under Option 2 all payroll deductions will be on the second paycheck
- Payroll method Option 2 is only available to employees that work a minimum of 16 hours a week. Employees working less than 16 hours a week will automatically be placed under Option 1.
- Employees shall have the opportunity to change between Option 1 and Option 2 twice after the initial enrollment in either Option during the fiscal year and then each fiscal year thereafter. Or twice during each fiscal year.
- For only 2021, twelve-month employees will receive eleven paychecks due to the December 2021 month being paid on January 10, 2022.
- When an ESA is received and the employee terminates from the District and there are insufficient earnings to cover the ESA, the District will take the necessary steps to recover the Net ESA and prepaid taxes from the employee.
- Manual ESA Recovery Process for the 10th Check—If a 10th check requires cancelling, action is necessary to ensure the ESA record is re-collected through the payroll system. If there are insufficient earnings, the District will take the necessary steps to recover those earnings from the employee.

Darlene Pullen
Darlene Pullen Date
CSEA 294 Chapter President

Andrea Reynolds 6/4/21
Andrea Reynolds Date
Assistant Superintendent

Konate 6/3/2021
Nanara Konate Date
CSEA Labor Relations Representative

**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
AND ITS LOWELL JOINT CHAPTER 294
AND
LOWELL JOINT SCHOOL DISTRICT**

June 4, 2021

The California School Employees Association and its Lowell Joint Chapter 294 (CSEA) and the Lowell Joint School District (District) enter into this Memorandum of Understanding regarding a permanent increase in hours for three (3) Instructional Aides – Special Education in the Preschool program at Meadow Green Elementary. Due to the nature of the work with students, the increase in hours will be offered by seniority for Instructional Aides – Special Education working in the specified classroom needing the additional hours (Ronita Van Vliet's classroom).

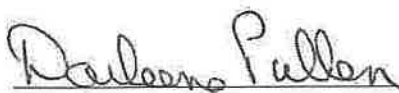
The AM shift will now be from 8:15am to 11:30am Monday through Friday. The PM shift will now be from 12:00pm to 2:45pm Tuesday through Friday.

The increase of hours shall be offered in order of seniority to the following unit members:

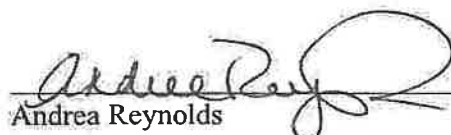
- Lynn Davis
- Nancy Heysham
- Angela Hutcherson

As this increase in hours restores the previously reduced hours from the 2014-2015 school year, the identified unit members will no longer be given preferential offers of substitute work at Meadow Green Elementary.


The increase in hours shall go into effect at the start of the 2021-2022 school year.



Darleene Pullen 6/9/2021
CSEA Chapter President Date



Andrea Reynolds 6/4/21
Assistant Superintendent Date



Tamara Konate 6/4/21
Labor Relations Representative Date

Instruction

Education for Homeless Children

The Board of Trustees recognizes its obligation to ensure that homeless ~~children~~ **(students)** have access to the same free and appropriate public education provided to other ~~children~~ **(students)** within the district. The district shall provide homeless students with access to education and other services necessary for ~~these students~~ **(them)** to meet the same challenging performance standards as other students. ~~Students shall not be segregated into a separate school or program based on their status as homeless, nor shall homeless students be stigmatized in any way.~~

~~(cf. 3553 - Free and Reduced Price Meals)~~
(cf. 6011 - Academic Standards)

The Superintendent or designee shall ~~ensure that placement decisions for homeless students are based on the student's best interest as defined in law and administrative regulation~~ **(identify and remove any barriers to the identification and enrollment of homeless students and to the retention of homeless students due to absences or outstanding fees or fines).**

(cf. 3250 - Transportation Fees)
(cf. 3260 - Fees and Charges)
(cf. 5113.1 - Chronic Absence and Truancy)
~~(cf. 5111.13 - Residency for Homeless Children)~~

When there are at least 15 homeless students in the district or a district school, the district's local control and accountability plan (LCAP) shall include goals and specific actions to improve student achievement and other outcomes of homeless students.
(Education Code 52052, 52060)

(cf. 0460 - Local Control and Accountability Plan)

The Superintendent or designee shall designate an appropriate staff person to serve as a liaison for homeless children and youths. The district liaison shall fulfill the duties specified in 42 USC 11432 to assist in identifying and supporting homeless students to succeed in school.

In order to identify district students who are homeless, the Superintendent or designee may give a housing questionnaire to all parents/guardians during school registration, make referral forms readily available, include the district liaison's contact information on the district and school web sites, provide materials in a language easily understood by families and students, provide school staff with professional development on the definition and signs of homelessness, and contact appropriate local agencies to coordinate referrals for homeless children and youth and unaccompanied youth.

(cf. 1113 - District and School Web Sites)
(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

Information about a homeless student's living situation shall be considered part of a student's educational record, subject to the Family Educational Rights and Privacy Act and shall not be deemed to be directory information as defined in 20 USC 1232g. (42 USC 11432)

(cf. 5125 - Student Records)

(cf. 5125.1 - Release of Directory Information)

The Superintendent or designee shall ensure that placement decisions for homeless students are based on the student's best interest as defined in law and administrative regulation.

Each homeless student shall be provided services that are comparable to services offered to other students in the school, including, but not limited to, transportation, educational programs for which the student meets the eligibility criteria (such as federal Title I services or similar state or local programs, programs for students with disabilities, and educational programs for English learners), career and technical education programs, programs for gifted and talented students, and school nutrition programs. (42 USC 11432)

(cf. 3550 - Food Service/Child Nutrition Program)

(cf. 3553 - Free and Reduced Price Meals)

(cf. 5148.2 - Before/After School Programs)

(cf. 5148.3 - Preschool/Early Childhood Education)

(cf. 6159 - Individualized Education Program)

(cf. 6164.2 - Guidance/Counseling Services)

(cf. 6171 - Title I Programs)

(cf. 6172 - Gifted and Talented Student Program)

(cf. 6174 - Education for English Learners)

(cf. 6177 - Summer Learning Programs)

(cf. 6178 - Career and Technical Education)

(cf. 6179 - Supplemental Instruction)

Homeless students shall not be segregated into a separate school or program based on their status as homeless and shall not be stigmatized in any way. However, the Superintendent or designee may separate homeless students on school grounds as necessary for short periods of time for health and safety emergencies or to provide temporary, special, and supplementary services to meet the unique needs of homeless students. (42 USC 11432, 11433)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 3553 - Free and Reduced Price Meals)

The Superintendent or designee shall coordinate with other agencies and entities to ensure that homeless children and youth are promptly identified and ensure that homeless students have access to and are in reasonable proximity to available education and related support services. In addition, the Superintendent or designee shall coordinate transportation, transfer of school records, and other inter-district activities with other local educational agencies. As necessary, the Superintendent or designee shall coordinate, within the district and with other involved local educational agencies, services for homeless students and services for students with disabilities. (42 USC 11432)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

District liaisons and other appropriate staff shall participate in professional development and other technical assistance activities to assist them in identifying and meeting the needs of homeless students and to provide training on the definitions of terms related to homelessness. (42 USC 11432)

At least annually, the Superintendent or designee shall report to the Board on outcomes for homeless students, which may include, but are not limited to, school attendance, student achievement test results, promotion and retention rates by grade level, graduation rates, suspension/expulsion rates, and other outcomes related to any goals and specific actions identified in the LCAP.

(cf. 0500 - Accountability)

(cf. 6162.51 - State Academic Achievement Tests)

(cf. 6190 - Evaluation of the Instructional Program)

Legal Reference:

EDUCATION CODE

39807.5 Payment of transportation costs by parents

48850 Educational rights of homeless and foster youth

48852.5 Notice of educational rights of homeless students

48852.7 Enrollment of homeless students

48915.5 Recommended expulsion, homeless student with disabilities

48918.1 Notice of recommended expulsion

51225.1-51225.3 Graduation requirements

52052 Accountability; numerically significant student subgroups

52060-52077 Local control and accountability plan

CODE OF REGULATIONS, TITLE 5

4600-4670 Uniform complaint procedures

UNITED STATES CODE, TITLE 20

1087vv Free Application for Federal Student Aid; definitions

1232g Family Educational Rights and Privacy Act

6311 Title I state plan; state and local educational agency report cards

UNITED STATES CODE, TITLE 42

11431-11435 McKinney-Vento Homeless Assistance Act

12705 Cranston-Gonzalez National Affordable Housing Act; state and local strategies

~~Legal Reference: EDUCATION CODE~~

~~1980-1986 County community schools~~

~~2558.2 Use of revenue limits to determine average daily attendance of homeless children~~

~~39807.5 Payment of transportation costs by parents~~

~~UNITED STATES CODE, TITLE 42~~

~~11431-11435 McKinney-Vento Homeless Assistance Act~~

Policy Adopted: March 23, 1987

Policy Revised: September 26, 2005; February 27, 2006; **June 28, 2021**

Instruction

Education for Homeless Children

Definitions

Homeless means students who lack a fixed, regular and adequate nighttime residence and includes: (42 USC 11435)

1. Children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; ~~or are awaiting foster care placement~~

(cf. 6173.1 - Education for Foster Youth)

2. Children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as regular sleeping accommodations for human beings
3. Children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings
4. Migratory children who qualify as homeless because the children are living in conditions described in (1)-(3) above

School of origin means the school that the student attended when permanently housed or the school in which the student was last enrolled. (42 USC 11432)

Best interest means, to the extent feasible, continuing a student's enrollment in the school of origin for the duration of his/her homelessness, except when doing so is contrary to the wishes of his/her parent/guardian. (42 USC 11432)

Unaccompanied youth means a youth not in the physical custody of a parent or guardian. (42 USC 11434(a))

District Liaison

The Superintendent or designee designates the following staff person as the district liaison for homeless students (42 USC 11432):

Superintendent or Designee

11019 Valley Home Avenue, Whittier, CA 90603

(562) 943-0211

The district's liaison for homeless students shall ensure that: (42 USC 11432)

Instruction

Education for Homeless Children (continued)

1. Homeless students are identified by school personnel and through coordination activities with other entities and agencies

(cf. 1400 - Relations between Other Governmental Agencies and the Schools)

(cf. 3553 - Free and Reduced-Price Meals)

(cf. 5141.6 - Student Health and Social Services)

2. Homeless students enroll in, and have a full and equal opportunity to succeed in, district schools
3. Homeless families and students receive educational services for which they are eligible
4. **Ensure that homeless families and students receive referrals to health care services, dental services, mental health and substance abuse services, housing services, and other appropriate services**

(cf. 5141.6 - School Health Services)

5. Parents/guardians are informed of the educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children

(cf. 5145.6 - Parental Notifications)

6. Enrollment disputes are mediated in accordance with law, Governing Board policy and administrative regulation
7. **Ensure that school personnel providing services to homeless students receive professional development and other support**

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

8. **Fully inform parents/guardians of homeless students and unaccompanied youth of all transportation services, including transportation to the school of origin, and assist them in accessing transportation to the school of choice**

(cf. 3250 - Transportation Fees)

(cf. 3541 - Transportation Routes and Services)

9. **Ensure that unaccompanied youth are enrolled in school, have opportunities to meet the same challenging state academic standards established for other students, and are informed of their status as independent students under 20 USC 1087vv and that they may receive assistance from the district liaison to**

receive verification of their independent student status for purposes of applying for federal student aid pursuant to 20 USC 1090

- 10. Coordinate and collaborate with state coordinators and community and school personnel responsible for the provision of education and related services to homeless students, including the provision of comprehensive data to the state coordinator as required by law**

In addition, when notified pursuant to Education Code 48918.1, the district liaison shall assist, facilitate, or represent a homeless student who is undergoing a disciplinary proceeding that could result in his/her expulsion. When notified pursuant to Education Code 48915.5, the district liaison shall participate in an individualized education program team meeting to make a manifestation determination regarding the behavior of a student with a disability.

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

(cf. 6159 - Individualized Education Program)

Enrollment

Placement decisions for homeless students shall be based on the student's best interest. In determining a student's best interest, a homeless student shall, to the extent feasible, be placed in his/her school of origin, unless his/her parent/guardian requests otherwise. (42 USC 11432)

The student may continue attending the school of origin for the duration of the homelessness or until the student moves into permanent housing. (42 USC 11432)

If the student is placed at a school other than the school of origin or a school requested by the parent/guardian, the Superintendent or designee shall provide the parent/guardian with a written explanation of the decision along with a statement regarding the parent/guardian's right to appeal the placement decision. (42 USC 11432)

Once a placement decision has been made, the principal or designee shall immediately enroll the student in the school of choice, even if the parent/guardian is unable to provide the school with the records normally required for enrollment. (42 USC 11432)

Instruction

Education for Homeless Children (continued)

(cf. 5111.13 - Residency for Homeless Children)

(cf. 5125 - Student Records)

(cf. 5141.31 – Immunizations)

The principal or designee shall immediately contact the school last attended by the student to obtain the relevant records. If the student needs to obtain immunizations or does not possess immunization or other medical records, the principal or designee shall refer the parent/guardian to the district homeless student liaison. The liaison shall assist the parent/guardian in obtaining the necessary immunizations or records for the student. (42 USC 11432)

Enrollment Disputes

If a dispute arises over school selection or enrollment in a particular school, the student shall be immediately admitted, pending resolution of the dispute, to the school designated by the district liaison. (42 USC 11432)

The parent/guardian (**or unaccompanied youth**) shall be provided with a written explanation of the placement decision, including an explanation of the parent/guardian's right to appeal the decision. He/she shall also be referred to the district liaison. (42 USC 11432)

The district liaison shall carry out the dispute resolution process provided by the state as expeditiously as possible after receiving notice of the dispute. (42 USC 11432)

(cf. 1312.3 - Uniform Complaint Procedures)

Regulation Approved: March 23, 1987

Regulation Revised: September 26, 2005; February 27, 2006;

June 28, 2021



A-Tech Consulting, Inc.

January 08, 2021

Lowell Joint School District
11019 Valley Home Avenue
Whittier, California 90603

Attn: Mr. David Bennett

Re: Macy Elementary School
2301 Russell Street,
La Habra, California 90631

Dear Mr. Bennett,

Thank you for allowing A-Tech Consulting, Inc. (*A-Tech*) the opportunity to provide you with a cost proposal. This proposal is in response to your request that *A-Tech* conducts the Asbestos Project Monitoring and Asbestos Air (TEM) Clearance Sampling at the above referenced site.

The professional services provided by *A-Tech* will consist of the following:

ASBESTOS PROJECT MONITORING

- Full-time, on-site project observation of the project by a Cal-OSHA certified asbestos CSST or CAC, as required by law.
- Provide on-site air analysis (set up microscope on-site) per regulated area upon completion of removal and ensure that no fibers migrate from regulated areas.
- Air sample analysis to be performed by a NIOSH 582 Equivalency certified microscopist.
- Background, General and Clearance air sampling, in accordance with EPA protocols and analyzed by Phase Contrast Microscopy (PCM) using NIOSH 7400 "A" counting rules.
- Review and verification of asbestos abatement contractor's pre-project submittals (e.g. certifications, medical surveillance, SDS, respiratory protection plan, safety minutes, etc.) and act as a liaison between regulatory agencies, contractors and client.
- Closeout documentation detailing all abatement, monitoring and clearance results including air monitoring report and a clearance certificate

ASBESTOS AIR (TEM) CLEARANCE SAMPLING

- Visual clearance inspection of all completed abated areas. "White Glove" method clearance inspection will be conducted in accordance with AHERA regulations.
- Air (TEM) clearance sampling by a state certified asbestos consultant or certified site surveillance technician, utilizing AHERA regulated sampling protocols.
- Air Samples to be collected by a high-volume air sampling pump calibrated with a rotameter, utilizing 25 mm MCE filters with pore size <0.45 microns utilizing aggressive air sampling (leaf blower and/or fans) protocol as required in the AHERA regulations.
- Analysis of air samples by an NVLAP accredited laboratory, utilizing Transmission Electron Microscopy (TEM), in accordance with current AHERA/ASHARA regulatory requirements. The quoted sample analysis is based on 24 Hour laboratory analysis.
- Clearance documentation detailing all materials removed, locations of removal, air sampling logs and laboratory reports.



PRICING

Based on the information gathered, we propose to provide the following professional consulting services:

**ASBESTOS PROJECT MONITORING AND ASBESTOS AIR (TEM) SAMPLING –
24 Hour Laboratory Analysis**

Item	Price		Qty	Line Total
Asbestos Project Monitoring, Full 8-Hour Shift	\$1,100.00/Shift	X	23	\$25,300.00
Asbestos Air Samples (TEM-AHERA)	\$95.00/Sample	X	68	\$6,460.00
Close-Out Documentation	\$60.00/Hour	X	20	\$1,200.00
Asbestos and Lead Survey and Report	\$2,143.00/Project	X	1	\$2,143.00
			Total	\$35,103.00

Notes:

- The above costs are based on current regulatory guidelines. The above cost does not reflect overtime, weekend, and holiday rates.
- A-Tech will only invoice for the exact number of eight (8) hour shifts worked, and TEM air samples collected during this project.
- The exact number of shifts will be based on the abatement contractor's schedule for removal.

I trust that this proposal will meet with your approval and look forward to working with you. Should you have any questions, please feel free to contact me at (714) 434-6360 office.

Sincerely,

A-Tech Consulting, Inc.

Joseph A. Williams, CAC, DPH
CAC #14-5269 DPH #19524
joew@atechinc.net

To proceed with scheduling, kindly reply to PM@atechinc.net and accounting@atechinc.net



**PLACENTIA-YORBA LINDA
UNIFIED SCHOOL DISTRICT**

1301 E. Orangethorpe Avenue
Placentia, CA 92670
www.pyusd.org

Greg Plutko, Ed.D
Superintendent

Board Of Education
Judi Carmona
Carrie Buck
Carol Downey
Karin Freeman
Eric Padgett

October 07, 2020

Glasby Maintenance Supply
116 E. Orangethorpe Ave.
Anaheim, CA 92801
Attn: Paul Edwards

Subject: Award of District Janitorial Supplies Bid 221-01.

Mr. Edwards:

At the regular meeting of October 06, 2020, the Placentia-Yorba Linda Unified School District Board of Education approved the award of bid number 221-01 to Glasby Maintenance Supply. The award of bid 221-01 is effective from October 07, 2020, through June 30, 2021. There are provisions in the bid that allow for an extension of the contract beyond the initial term if agreeable to the District and Glasby Maintenance Supply.

Please submit three copies of the attached agreement an Insurance Certificate meeting the District's insurance requirements. Please deliver the documents to the District Purchasing Department as quickly as possible.

Please contact me with any questions via email at drosales@pyusd.org or telephone at 714-985-8474.

Sincerely,

Donald Rosales
Director of Purchasing and Contracts

The Orange County Register
2190 S. Towne Centre Place Suite 100
Anaheim, CA 92806
714-796-2209

5190906

PLACENTIA YORBA LINDA UNIFIED SCHOOL DIS
1301 E. ORANGETHORPE AVE
PLACENTIA, CA 92870-5396

AFFIDAVIT OF PUBLICATION:

STATE OF CALIFORNIA, }
County of Orange } SS:

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of The Orange County Register, a newspaper of general circulation, published in the city of Santa Ana, County of Orange, and which newspaper has been adjudged to be a newspaper of general circulation by the Superior Court of the County of Orange, State of California, under the date of November 19, 1905, Case No. A-21048; that the notice, of which the annexed is a true printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

08/20/2020, 08/27/2020

I certify (or declare) under the penalty of perjury under the laws of the State of California that the foregoing is true and correct:

Executed at Anaheim, Orange County, California, on:
Date: August 27, 2020.



Signature

PROOF OF PUBLICATION

Legal No. 0011405577

NOTICE CALLING FOR BIDS

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
1301 E. Orangethorpe Ave
Placentia, CA 92870

BID Number 221-01 - District Janitorial Supplies

NOTICE IS HEREBY GIVEN that Placentia-Yorba Linda Unified School District of Orange County, California, will receive up to, but not later than 10:00:00 A.M., on September 01, 2020, sealed bids for the award of a contract for District Janitorial Supplies.

Bid documents are available at the Placentia-Yorba Linda Unified School District Purchasing Department, or can be downloaded from the District's Purchasing Department webpage.

Each bid must conform and be responsive to the bid and contract documents which are contained in the bid and on file in the Purchasing Department.

No bidders may withdraw their bids for a period of Ninety (90) days after the date set for the opening of bids or after approval of the Placentia-Yorba Linda Unified School District Governing Board.

The District reserves the right to accept or reject any and all bids and to waive any irregularities or informalities in the bids or the bid process.

Donald Rosales
Director of Purchasing

Publish: August 20, 2020 and August 27, 2020 Orange County Register

Placentia-Yorba Linda Unified School District

MEMO

TO: Dr. James Elsasser, Superintendent
FROM: David Giordano, Assistant Superintendent, Business Services
SUBJECT: BID NO. 221-01, JANITORIAL SUPPLIES
DATE: June 1, 2021

BACKGROUND: On October 6, 2020, the Board awarded Bid No. 221-01 for janitorial supplies on an as-needed basis to Glasby Maintenance Supply. The initial term of contract was through June 30, 2021, with two optional one-year extensions. Glasby Maintenance Supply has agreed to extend the bid through the entire contract term. Pricing has been adjusted by 3% for the 2021-22 school year, based on the Consumer Price Index (CPI) allowance provision defined in the terms and conditions of the bid.

RATIONALE: Extension of Bid No. 221-01 through October 5, 2023 will allow the district sites and departments to continue to purchase janitorial supplies on an as-needed basis.

FUNDING: General Fund (0101) \$200,000 annually

BOARD FOCUS AREA: This board agenda item supports Focus Area 5.0, *Optimized Resources* – "A critical measure of a school district's performance is the effectiveness with which it utilizes and generates resources. We ensure that all fiscal and capital resources maximize educational opportunities."

RECOMMENDATION: Approve contract renewal for janitorial supplies with Glasby Maintenance Supply, effective July 1, 2021 through October 5, 2023.

PREPARED BY: Donald Rosales, Director, Purchasing

THIS AGREEMENT, dated the 1st day of July, 2021, in the County of Orange, State of California, is by and between Placentia-Yorba Linda Unified School District (hereinafter referred to as "DISTRICT"), and Glasby Maintenance Supply, (hereinafter referred to as "BIDDER").

The DISTRICT and the BIDDER, for the consideration stated herein, agree as follows:

1. TERM. The agreement term will begin July 01, 2021 and expire October 05, 2023.
2. BIDDER agrees to complete the Project known as: BID 221-01 – District Janitorial Supplies, according to all the terms and conditions set forth in the RFP Documents, including but not limited to the Notice Calling For Bids, Information for Bidders, Bid Form, Information Required of Bidder, Non-collusion Affidavit, Workers' Compensation Certificate, Drug-Free Workplace Certification, Criminal Records Check Certification, Insurance Certificates and Endorsements, Warranties, General Conditions, Supplemental Conditions, if any, and all modifications, addenda and amendments thereto by this reference incorporated herein. The Project Documents are complementary, and what is called for by any one shall be as binding as if called for by all.
3. BIDDER shall perform within the time set forth in Paragraph 4 of this Agreement everything required to be performed, and shall provide, furnish and pay for all the labor, materials, and all taxes, utility and transportation services required for the Project. All of said work shall be performed and completed in a good workmanlike manner in accordance with all provisions of this Agreement as hereinabove defined and in accordance with applicable laws, codes, regulations, ordinances and any other legal requirements governing the Project. The BIDDER shall be liable to the DISTRICT for any damages arising as a result of a failure to fully comply with this obligation, and the BIDDER shall not be excused with respect to any failure to so comply by any act or omission of the District, or its representative, unless such act or omission actually prevents the BIDDER from fully complying with the requirements of the Project Documents, and unless the BIDDER protests at the time of such alleged prevention that the act or omission is preventing the BIDDER from fully complying with the Project Documents. Such protest shall not be effective unless reduced to writing and filed with the DISTRICT within three (3) working days of the date of occurrence of the act or omission preventing the BIDDER from fully complying with the Project Documents.
4. DISTRICT shall pay to the BIDDER, as full consideration for the faithful performance of this Agreement, subject to any additions or deductions as provided in the Project Documents.
5. The work shall be commenced after receiving a DISTRICT Purchase Order.
6. Time is of the essence.
7. Termination for Cause or Non-appropriation. In the event BIDDER defaults in the performance of the Agreement or if there is a non-appropriation of funds or insufficient funds as ordered

or certified by action of the Board of Education of the District, then this Agreement shall terminate or be suspended and the BIDDER shall be paid sums due up to, but not beyond said action of the Board.

Termination for Convenience. DISTRICT has discretion to terminate this Agreement at any time and require BIDDER to cease all work on the Project by providing BIDDER written notice of termination specifying the desired date of termination. Upon receipt of written notice from DISTRICT of such termination for DISTRICT's convenience, BIDDER shall:

- (i) Cease operations as directed by DISTRICT in the notice;
- (ii) Take any actions necessary, or that DISTRICT may direct, for the protection and preservation of the work and
- (iii) Not terminate any insurance provisions required by the Project Documents.

In case of such termination for DISTRICT's convenience, BIDDER shall be entitled to receive payment from DISTRICT for work satisfactorily executed and for proven loss. In the case of Termination for Convenience, DISTRICT shall have the right to accept assignment of subcontractors. The foregoing provisions are in addition to and not in limitation of any other rights or remedies available to the DISTRICT.

8. The BIDDER agrees to and does hereby indemnify and hold harmless the DISTRICT, its Governing Board, officers, agents, and employees from every claim or demand made, and every liability, loss, damage, or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Any injury to or death of any person(s) or damage to, loss or theft of any property sustained by the BIDDER or any person, firm or corporation employed by the BIDDER, either directly or by independent contract, upon or in connection with the work called for in this AGREEMENT, except for liability resulting from the sole active negligence, or willful misconduct of the DISTRICT;

(b) Any injury to or death of any person(s) or damage, loss or theft of any property caused by any act, neglect, default or omission of the BIDDER, or any person, firm, or corporation employed by the BIDDER, either directly or by independent contract, arising out of, or in any way connected with the work covered by this Agreement, whether said injury or damage occurs either on or off DISTRICT property, if the liability arose due to the negligence or willful misconduct of anyone employed by the BIDDER, either directly or by independent contract.

The BIDDER, at BIDDER'S own expense, cost, and risk shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the DISTRICT, its Governing Board, officers, agents or employees, on any such claim, demand or liability, and shall pay or satisfy any judgment that may be rendered against the DISTRICT, its Governing Board, officers, agents or employees in any action, suit or other proceedings as a result thereof. This indemnity shall survive termination of the contract or

final payment thereunder. This indemnity is in addition to any other rights or remedies which the DISTRICT may have under the law or under the Project Documents. In the event of any claim or demand made against any party which is entitled to be indemnified hereunder, the DISTRICT may in its sole discretion reserve, retain or apply any monies due to the BIDDER under the Project Documents for the purpose of resolving such claims; provided, however, that the DISTRICT may release such funds if the BIDDER provides the DISTRICT with reasonable assurance of protection of the DISTRICT's interests. The DISTRICT shall in its sole discretion determine whether such assurances are reasonable.

9. BIDDER shall take out, prior to commencing the work, and maintain, during the life of this Agreement, and shall require all subcontractors, if any, whether primary or secondary, to take out and maintain the insurance coverages set forth below and in Articles 16, 17, 18 and 19 of the General Conditions. BIDDER agrees to provide all evidences of coverage required by DISTRICT including certificates of insurance and endorsements.

Public Liability Insurance for injuries including accidental death, to any one person in an amount not less than: \$1,000,000.00 per occurrence, \$2,000,000 aggregate

and

Subject to the same limit for each person on account of one accident, in an amount not less than: \$1,000,000.00 per occurrence, \$2,000,000 aggregate

Property Damage Insurance in an amount not less than: \$1,000,000.00 per occurrence, \$2,000,000 aggregate

Course of Construction Insurance without exclusion or limitation in an amount not less than: \$ N/A

Insurance Covering Special Hazards: The following special hazards shall be covered by rider or riders to above-mentioned public liability insurance or property damage insurance policy or policies of insurance, or by special policies of insurance in amounts as follows:

Automotive and truck where operated in amounts as above.
Certificate Holders and Additional Insureds:

Placentia-Yorba Linda Unified School District
1301 E. Orangethorpe Ave.
Placentia, CA 92870

The following verbiage is required in the endorsement:

The Placentia-Yorba Linda Unified School District, its Board and its officers, agents and employees shall be named an Additional Insured, by separate endorsement. Any insurance maintained by (BIDDER) shall be primary and any insurance or self-insurance maintained by the District shall be excess and non-contributing.

District shall be in receipt of all insurance certificates prior to working beginning.

10. If BIDDER is a corporation, the undersigned hereby represents and warrants that the corporation is duly incorporated and in good standing in the State of California, and that Zachary Glasby, whose title is PRESIDENT, is authorized to act for and bind the corporation.

11. Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and the Agreement shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not currently inserted, then upon application of either party the Agreement shall forthwith be physically amended to make such insertion or correction.

12. Severability. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

13. Governing Law. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California. This Agreement is made in and shall be performed in Orange County, California.

14. Assignment. The obligations of both parties pursuant to this Agreement shall not be assigned by either party. This agreement is intended for the benefit of the parties hereto and is not for the benefit of, nor may any provision hereof be enforced by, any other person.

15. Nondiscrimination. Contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, ethnicity, religion, nationality, disability, gender, sex, marital status, age, or other characteristics protected by federal or state laws of such persons.

16. Severability. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

17. Attorney Fees/Costs. Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.

18. Agreement. This Agreement and any exhibits attached hereto constitute the entire Agreement among the parties to it and supersedes any prior or contemporaneous understanding or Agreement with respect to the Services contemplated, and may be amended only by a written amendment executed by both parties to the Agreement. This Agreement incorporates by this reference, any exhibits, which are attached hereto and incorporated herein

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed.

DISTRICT

By: *David Giordano*
Signature
David Giordano
Print Name
Asst. Supert, Business
Title

BIDDER

By: *Zach Glasby*
Signature
Zach Glasby
Print Name
PRESIDENT
Title

95-3371789

Tax ID/Social Security No.

(CORPORATE SEAL OF BIDDER, if corporation)



Tricor Enterprises Inc, DBA Quiel School Signs
 3600 Lime Street, Building 3, Suite 322, Riverside, CA 92501
www.quielschoolsigns.com 1-833-777-4467
 CSLB# 1075164

Proposal: EP0504211

Submitted to: Lowell Joint School District 11019 Valley Home Avenue Whittier, CA 90603	Date: 05/04/2021
Attention: David Bennett	Job and Location: El Portal Elem. School 200 North Nada Street La Habra, CA 90631
Phone: 562-943-0211 Email: dbennett@ljsd.org	

SPECIFICATIONS AND ESTIMATES FOR:

Install (1) one new Single Face Electronic Marquee Sign (Provided by others) on school wall with mounting irons provided by Quiel School Signs. Quiel School Signs to make final connection to power and data (Provided by others). DSA approval and engineering included.

****NOTE:** Electric must be existing and live at time of install and dedicated PC/laptop must have sign software installed to complete the communication set up.

Materials to complete job specifications: \$11,661.54
Sales Tax (material only) 10.25%: \$273.16

Price quote is good for 30 days from date of proposal. Any changes to the proposed project will require re-estimating. Any and all revisions will require review with possible price adjustments.

We propose hereby to furnish material – complete in accordance with above specifications, for the sum of: Eleven Thousand Nine Hundred Thirty-Four Dollars and Seventy Cents ** \$11,934.70.***

**Terms: 50% with order,
 Remainder due upon completion**

Account Rep: X 
 Yolanda Castro

Signature: X _____

Date: X _____

Acceptance of Proposal - The above prices, specifications are satisfactory and hereby accepted. For value received I or We, the undersigned, jointly and severally, hereby absolutely and unconditionally guarantee prompt payment by User of all monies due and payable under the foregoing Proposal.



Tricor Enterprises Inc, DBA Quiel School Signs
 3600 Lime Street, Building 3, Suite 322, Riverside, CA 92501
www.quielschoolsigns.com 1-833-777-4467
 CSLB# 1075164

Proposal: ME0504211

Submitted to: Lowell Joint School District 11019 Valley Home Avenue Whittier, CA 90603	Date: 05/04/2021
Attention: David Bennett	Job and Location: Macy Elementary 2301 W. Russell Street La Habra, CA 90631
Phone: 562-943-0211 Email: dbennett@ljsd.org	

SPECIFICATIONS AND ESTIMATES FOR:

Install (1) one new Double Face Electronic Marquee Sign (Provided by others) on (1) one single pole with mounting irons provided by Quiel School Signs at 14' OAH. Quiel School Signs to make final connection to power and data (Provided by others). DSA approval and engineering included.

****NOTE:** Electric must be existing and live at time of install and dedicated PC/laptop must have sign software installed to complete the communication set up.

Materials to complete job specifications: \$22,600.00
Sales Tax (material only) 10.25%: \$721.60

Price quote is good for 30 days from date of proposal. Any changes to the proposed project will require re-estimating. Any and all revisions will require review with possible price adjustments.

We propose hereby to furnish material – complete in accordance with above specifications, for the sum of: Twenty-Three Thousand Three Hundred Twenty-One Dollars and Sixty Cents ** \$23,321.60.***

**Terms: 50% with order,
 Remainder due upon completion**

Account Rep: X _____


 Yolanda Castro

Signature: X _____

Date: X _____

Acceptance of Proposal - The above prices, specifications are satisfactory and hereby accepted. For value received I or We, the undersigned, jointly and severally, hereby absolutely and unconditionally guarantee prompt payment by User of all monies due and payable



Tricor Enterprises Inc, DBA Quiel School Signs
 3600 Lime Street, Building 3, Suite 322, Riverside, CA 92501
www.quielschoolsigns.com 1-833-777-4467
 CSLB# 1075164

Proposal: OE0504211

Submitted to: Lowell Joint School District 11019 Valley Home Avenue Whittier, CA 90603	Date: 05/04/2021
Attention: David Bennett	Job and Location: Olita Elementary 950 South Briercliff La Habra, CA 90631
Phone: 562-943-0211 Email: dbennett@ljsd.org	

SPECIFICATIONS AND ESTIMATES FOR:

Install (1) one new Double Face Electronic Marquee Sign (Provided by others) on (1) one single pole with mounting irons provided by Quiel School Signs at 14' OAH. Quiel School Signs to make final connection to power and data (Provided by others). DSA approval and engineering included.

****NOTE:** Electric must be existing and live at time of install and dedicated PC/laptop must have sign software installed to complete the communication set up.

Materials to complete job specifications: \$22,600.00
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**Terms: 50% with order,
 Remainder due upon completion**

Account Rep: X _____


 Yolanda Castro

Signature: X _____

Date: X _____

Acceptance of Proposal - The above prices, specifications are satisfactory and hereby accepted. For value received I or We, the undersigned, jointly and severally, hereby absolutely and unconditionally guarantee prompt payment by User of all monies due and payable under the foregoing Proposal.



Tricor Enterprises Inc, DBA Quiel School Signs
 3600 Lime Street, Building 3, Suite 322, Riverside, CA 92501
www.quielschoolsigns.com 1-833-777-4467
 CSLB# 1075164

Proposal: RSE0504211

Submitted to: Lowell Joint School District 11019 Valley Home Avenue Whittier, CA 90603	Date: 05/04/2021
Attention: David Bennett	Job and Location: Rancho Starbuck Intermediate School 16430 Woodbrier Ave. Whittier, CA 90604
Phone: 562-943-0211 Email: dbennett@ljsd.org	

SPECIFICATIONS AND ESTIMATES FOR:

Install (1) one new Single Face Electronic Marqueé Sign (Provided by others) on school wall with mounting irons provided by Quiel School Signs. Quiel School Signs to make final connection to power and data (Provided by others). DSA approval and engineering included.

****NOTE:** Electric must be existing and live at time of install and dedicated PC/laptop must have sign software installed to complete the communication set up.

Materials to complete job specifications: \$11,661.54
Sales Tax (material only) 10.25%: \$273.16

Price quote is good for 30 days from date of proposal. Any changes to the proposed project will require re-estimating. Any and all revisions will require review with possible price adjustments.

We propose hereby to furnish material – complete in accordance with above specifications, for the sum of: Eleven Thousand Nine Hundred Thirty-Four Dollars and Seventy Cents ** \$11,934.70.***

**Terms: 50% with order,
 Remainder due upon completion**

Account Rep: X 
 Yolanda Castro

Signature: X _____

Date: X _____

Acceptance of Proposal - The above prices, specifications are satisfactory and hereby accepted. For value received I or We, the undersigned, jointly and severally, hereby absolutely and unconditionally guarantee prompt payment by User of all monies due and payable

"B" WARRANTS FOR BOARD APPROVAL ON:
June 28, 2021

"B" WARRANT DOCUMENTS :

1,027,057.66

THE FOLLOWING "B" WARRANT VOUCHERS ARE INCLUDED IN THE ABOVE SEQUENCE OF NUMBERS SUBMITTED FOR APPROVAL. ANY INTERRUPTIONS IN THE SEQUENCE ARE DUE TO THE VOUCHER BEING HELD FOR AUDIT BY LACOE AND RELEASED AT A LATER DATE. THE 3000s INDICATE A NUTRITION SERVICES PAYABLE.

NO.	VENDOR	AMOUNT
	EARLY RETIREE REIMBURSEMENTS	
1733	DAWN AANDAHL	526.84
1734	BRENT ALLSMAN	526.77
1735	ELIZABETH KANESHIRO	990.16
1736	SHELLEY MARKER	526.84
1737	PENNY MAYERCHECK	1,196.69
1738	BRUCE PATTILLO	526.77
1739	RONALD RANDOLPH	619.50
1740	GAYLE ROGERS	238.25
1741	CLAUDIA SCHALCHLIN	526.84
1742	EMILY WAKEFIELD	526.84
1743	NANCY WHITE	1,196.69
1744	HOLLY WOLFE	526.84
1560	NIGRO & NIGRO - 2019-20 SERVICES	480.00
1677	DEBRA LEES- CONTRACT SERVICE/ MAYBROOK	1,400.00
1682	RESPONSIVE CLASSROOM - SERVICES	4,145.00
1714	BUENA PARK PLAQUE & TROPHY - SUPPLIES	25.86
1717	BEARCOM - SUPPLIES	12,606.51
1745	CITY OF LA HABRA - SERVICE/ EL PORTAL, OLITA	3,203.61
1746	VERIZON WIRELESS - UTILITIES/ SERVICE	441.23
1747	VERIZON WIRELESS - UTILITIES/ SUPPLIES	4,527.24
1748	AMERICAN FIDELITY ASSURANCE -VOLUNTARY DEDUCTIONS	5,285.00
1749	CREDIT UNION OF SO CAL-VOLUNTARY DEDUCTIONS	2,887.80
1750	SCHOOLS FIRST CREDIT UNION- VOLUNTARY DEDUCTIONS	21,675.00
1751	PEAP - AWARD SUPPLIES/ EL PORTAL	134.62
1752	ORANGE COUNTY DEPT. OF EDUCATION - SUPPLIES	969.75
1753	GALLAGHER PEDIATRIC-SPEC ED, CONTRACT SVCS	1,142.08
1755	COMPLETE BUSINESS SYSTEMS - SUPPLIES	3,470.00
1756	DATA IMPRESSIONS - SUPPLIES	869.18
1757	DELTA DENTAL- CERTIFICATED RETIREE VOL. PLAN	1,780.89
1758	ALAN MAO - MILEAGE REIMBURSEMENT	59.98
1759	ATKINSON, ANDELSON, LOYA - CONTRACT SERVICES	3,372.50
1760	ERICKSON HALL- BOND, CONTRACT SERVICES	650,456.45
1761	HAUFFE CO.- BOND, CONTRACT SERVICES	15,456.00
1762	HAUFFE CO.- BOND, CONTRACT SERVICES	14,784.00
1765	DEBRA LEES- CONTRACT SERVICE/ MAYBROOK	1,400.00
1766	QUADIENT LEASING USA - SERVICES	537.58
1767	SUBURBAN WATER CO-BOND, JORDAN PROJECT	28,324.37

1770	SPARKLETTS-RS, WATER, SUPPLIES	41.41
1771	ASSOCIATION OF CA SCHOOL- VOLUNTARY DEDUCTIONS	358.21
1772	CA ASSOC OF SCHOOL PSYCHOLOGISTS- DUES	15.50
1773	CALIF. SCHOOL EMPLOYEES ASSOC.- EMPLOYEE DEDUCTIONS	3,302.57
1774	CALIF. TEACHERS ASSOC. - EMPLOYEE DEDUCTIONS	14,839.63
1775	PACIFIC EDUCATORS- VOLUNTARY DEDUCTIONS	77.00
1776	THE STANDARD- VOLUNTARY DEDUCTIONS	5,037.41
1777	UNITED WAY GREATER LA- VOLUNTARY DEDUCTIONS	10.00
1778	AMERICAN FIDELITY-VOLUNTARY DEDUCTIONS	19,097.60
1779	SO CAL GAS CO-MACY, DISTRICT, UTILITIES	1,244.30
1780	SO CAL EDISON-JOR, MACY, MG, M&O, MAYBROOK-UTILITIES	10,984.66
1781	SUBURBAN WATER-MG, RS, M&O, MAYBROOK, UTILITIES	14,775.63
1782	LESLIE MANGOLD-TEACHER PURCHASE REIMBURSEMENT	108.91
1783	T-MOBILE-DISTRICT, UTILITIES	178.07
1784	T-MOBILE-DISTRICT, UTILITIES	990.00
1785	BEHAVIOR AND EDUCATION INC.-SPEC ED, CONTRACT SVCS	104.50
1786	TIME WARNER CABLE-DISTRICT, UTILITIES	401.77
1787	SUBURBAN WATER-MACY, UTILITIES	419.15
1788	GLASBY MAINTENANCE SUPPLY CO. - SUPPLIES	5,362.18
1789	MATT CUKRO-MG, PURCHASE REIMBURSEMENT	317.89
1790	MARY BRIMMAGE - SUPPLIES REIMBURSEMENT	22.49
1791	KATLYN CHENG - SUPPLIES REIMBURSEMENT	83.95
1792	KRISTEN COOKE - SUPPLIES REIMBURSEMENT	97.00
1793	JAVIER HERNANDEZ - SUPPLIES REIMBURSEMENT	120.00
1794	TIFFANY SHUN-HERNANDEZ - SUPPLIES REIMBURSEMENT	160.54
1795	DIANA JACOBS - SUPPLIES REIMBURSEMENT	106.83
1796	SHAINA MONTIEL - SUPPLIES REIMBURSEMENT	91.43
1797	BRENDA RODRIGUEZ - SUPPLIES REIMBURSEMENT	110.00
1798	NICOLE ULLOA - SUPPLIES REIMBURSEMENT	67.69
1799	RANCHO LA HABRA REPUBLICAN WOMAN - REGISTRATION	50.00
1800	SENTRY SIGNS & PRINTING - DISTRICT SUPPLIES	1,543.50
1801	SUSAN TOLMOSOFF-ESY GEN ED-PURCH REIMBURSEMENT	36.23
1802	DEANNA MORRISON - SUPPLIES REIMBURSEMENT	126.43
1803	ORANGE COUNTY DEPT. OF EDUCATION - CONTRACT SERVICE	50.92
1804	ALBERT J. MELARAGNO, M.D. - CONTRACT SERVICE	175.00
1805	SENTRY SIGNS & PRINTING - DISTRICT SUPPLIES	273.58
1806	SENTRY SIGNS & PRINTING - DISTRICT SUPPLIES	926.10
1807	SOUTHWEST SCHOOL SUPPLY - SCHOOL SUPPLIES	600.19
1808	SOUTHWEST SCHOOL SUPPLY - SCHOOL SUPPLIES	664.72
1809	SOUTHWEST SCHOOL SUPPLY - SCHOOL SUPPLIES	1,534.84
1810	GINA TRINIDAD - CONTRACT SERVICES	459.90
1811	AMERICAN EXPRESS-DISTRICT WIDE PURCHASES-MAY	3,787.77
1812	LOGMEIN COMMUNICATION - TECHNOLOGY SERVICE	8,873.88
1813	HANCOCK PARK DELONG-FACILITIES, CONTRACT SVCS	1,500.00
1814	RIFTON EQUIPMENT - SPECIAL ED. / SUPPLIES	1,786.05
1815	RIVERSIDE INSIGHTS - SPECIAL ED. / SUPPLIES	432.95
1816	ROCHESTER 100, INC. - INSTRUCTIONAL SUPPLIES	270.00
1817	ROCHESTER 100, INC. - INSTRUCTIONAL SUPPLIES	540.00

1818	SUPER DUPER PUBLICATIONS - REGISTRATION	375.95
1820	QUADIENT LEASING USA - SERVICES, POSTAGE	2,000.00
1821	BEST LAWNMOWER, INC.-GROUNDS, SUPPLIES	229.11
1822	BEE GONE BEE REMOVAL SERVICE-RS, SERVICE CALL	100.00
1823	CINTAS-RS, SUPPLIES	2,628.00
1824	GLASBY MAINTENANCE SUPPLY CO. - SUPPLIES	1,209.75
1825	GLASBY MAINTENANCE SUPPLY CO. - SUPPLIES	3,396.80
1826	HUNTINGTON HARDWARE-MAYBROOK, SUPPLIES, MATERIALS	607.15
1827	HOME DEPOT PRO-DISTRICT WIDE-MATERIALS, SUPPLIES	14,637.21
1828	SCHOOL SERVICES OF CA-CONTRACT SERVICES	550.00
1829	READY REFRESH NESTLE-DISTRICT , WATER	71.64
1829	WARE DISPOSAL-DISTRICT, UTILITIES	1,620.30
1831	SOUTHWEST SCHOOL SUPPLY - MG,OL,RS-SCHOOL SUPPLIES	5,691.72
1836	SO CAL GAS CO-EP, JOR, OLITA- UTILITIES	2,471.59
1837	SO CAL EDISON-MACY, OLITA, RS, MAYBROOK, UTILITIES	12,380.21
1838	FRONTIER-UTILITIES	62.91
1839	T-MOBILE-DISTRICT, UTILITIES	808.00
1840	MCI VERIZON-DISTRICT UTILITIES	8.82
1841	JAMES HARDWARE CO-MAINT, SUPPLIES, MATERIALS	193.85
1843	THE SHERWIN WILLIAMS CO-RS, SUPPLIES, MATERIALS	1,896.75
1844	ACTION TROPHY-RS, SUPPLIES	232.38
1845	BUENA PARK PLAQUE & TROPHY-AWARDS	25.86
1846	COYOTE FFA ALUMNI & SUPPORTERS-SUPPLIES	35.00
1847	CSM CONSULTING, INC.-TECH, SUPPLIES	2,125.00
1848	DATA IMPRESSIONS-TECH, SPEC ED, SUPPLIES	2,863.58
1849	GARDENA VALLEY NEWS	272.92
1850	SHERYL MCDONALD-PURCHASE REIMBURSEMENT	104.26
1851	CRISTIAN BOGDAN-MILEAGE	32.25
1852	JOHN ZAPPULLA-IT, MILEAGE	34.18
1862	HAUFFE CO.- BOND, CONTRACT SERVICES	37,500.00
1863	HEATHER PFAFF-JORDAN, PURCHASE REIMBURSEMENT	115.42
1864	LESLIE FELTON-JORDAN, PURCHASE REIMBURSEMENT	102.21
1866	UNUM LIFE INSURANCE-PREMIUM	542.73
1867	SUPT. JIM COOMBS-PURCHASE REIMBURSEMENT	286.23
1868	MJ EVANOFF-SUPT. OFFC, PURCHASE REIMBURSEMENT	52.27
1869	TRISHA GONZALEZ- PURCHASE REIMBURSEMENT	74.46
1871	SUBURBAN WATER SYSTEMS-JOR,DISTRICT-UTILITIES	2,444.29
1872	IMPERIAL SPRINKLER SUPPLY-GROUNDS, SUPPLIES	2,907.17
1874	FRONTIER-UTILITIES	1,123.26
3102	BRIAN HOLMES - NUTRITION SERVICES/ MEAL REFUND	50.00
3103	GRACE MESTAS - NUTRITION SERVICES/ MEAL REFUND	14.47
3104	FRANK MARTINEZ - NUTRITION SERVICES/ MEAL REFUND	85.19
3105	BUG FLIP - NUTRITION SERVICES	180.00
3106	LADY BUGS ENVIRONMENTAL - NUTRITION SERVICES	55.00
3107	MELISSA ESPARZA - NUTRITION SERVICES/ MEAL REFUND	14.50
3108	CRYSTAL MERCADO - NUTRITION SERVICES/ MEAL REFUND	39.75
3109	JACQUELINE MEREDITH - NUTRITION SERVICES/ MEAL REFUND	10.40
3110	BIANCA GOMEZ - NUTRITION SERVICES/ MEAL REFUND	10.50

3111	DRIFTWOOD DAIRY-NUTRITION SVCS, COMMODITIES	10,928.77
3112	P&R PAPER SUPPLY CO-NUTRITION SVCS, SUPPLIES	840.37
3113	VALPRO, INC.-NUTRITION SVCS, SUPPLIES	4,509.45
3114	GOLD STAR FOODS-NUTRITION SVCS, COMMODITIES	18,983.97



Budget Adjustment Summary K-12/ROPs/JPAs

PERIOD AFFECTED:	
<input type="checkbox"/>	Adopted Budget
<input type="checkbox"/>	First Interim
<input type="checkbox"/>	Second Interim
<input type="checkbox"/>	Third Interim
<input checked="" type="checkbox"/>	Unaudited Actuals

Submit one (1) certified original of this form.

DISTRICT NUMBER 64766	GL JOURNAL ID NUMBER EA001	FUND NUMBER 01.0
FISCAL YEAR 2020-21	FUND NAME General Fund	<input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> RESTRICTED

DATE OF SUMMARY 06/24/2021	NAME OF SCHOOL DISTRICT Lowell Joint School District
-------------------------------	---

A. Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1. LCFF Sources	8010-8099			\$ 884.00
2. Federal Revenue	8100-8299			0.00
3. Other State Revenue	8300-8599			0.00
4. Other Local Revenue	8600-8799			28,984.00
5. Interfund Transfers In	8900-8929			0.00
6. All Other Financing Sources	8930-8979			0.00
7. Contributions	8980-8999			0.00
8. Total Revenues/Other Financing Sources				\$ 29,868.00

B. Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1. Certificated Personnel Salaries	1000-1999		\$ (10,639.00)
2. Classified Personnel Salaries	2000-2999		(2,040.00)
3. Employee Benefits	3000-3999		(1,636.00)
4. Books and Supplies	4000-4999		60,036.00
5. Services and Other Operating Expenditures	5000-5999		(25,555.00)
6. Capital Outlay	6000-6999		0.00
7. Tuition	7100-7199		0.00
8. Interagency Transfers Out	7200-7299		0.00
9. Transfers of Indirect Costs	7300-7399		0.00
10. Debt Service	7430-7439		0.00
11. Interfund Transfers Out	7600-7629		0.00
12. All Other Financing Uses	7630-7699		0.00
13. Total Expenditures/Other Financing Uses			\$ 20,166.00

C. Subtotal A8 - B13 [This amount will Increase (Decrease) Ending Fund Balance]	\$ 9,702.00
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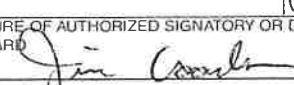
NOTES: Line A5 - Interfund Transfers In and Line B11 - Interfund Transfers Out must equal.
 Line A7 - Contributions must net to zero at the total fund level.
 If Section C is not zero, you must complete Section D on Page 2.

D. Components of Ending Fund Balance	Object Code	Resource Code	Revision Increase (Decrease)
1. Nonspendable Amounts			
Revolving Cash	9711		\$
Stores	9712		
Prepaid Expenditures	9713		
All Others	9719		
Total Nonspendable Amounts			0.00
2. Restricted Amounts			
Restricted	9740		\$
Total Restricted Amounts			0.00
3. Committed Amounts			
Stabilization Arrangements	9750		\$
Other Commitments	9760		
Total Committed Amounts			0.00
4. Assigned Amounts			
Other Assignments	9780		\$
Total Assigned Amounts			0.00
5. Unassigned/Unappropriated Amounts			
Reserve for Economic Uncertainties	9789		\$ 9,702.00
Unassigned/Unappropriated/Unrestricted Net Position	9790		
Total Unassigned/Unappropriated Amounts			9,702.00
6. Total Components of Ending Fund Balance (Must Equal the Total in Section C)			\$ 9,702.00

E. Narrative Explanation for this Revision - Must be Completed

2020-21 Estimated Actuals Adjustment based on projections for remainder of fiscal year.

F. School District Certification - Must be Completed

NAME OF SCHOOL DISTRICT CONTACT PERSON Andrea Reynolds	TELEPHONE NUMBER OF CONTACT PERSON (562) 943-0211	EMAIL ADDRESS OF CONTACT PERSON areynolds@ljsd.org
DATE OF BOARD APPROVAL 06/28/2021	SIGNATURE OF AUTHORIZED SIGNATORY OR DESIGNEE OF THE BOARD 	PRINT NAME AND TITLE Jim Coombs, Superintendent
		DATE SIGNED 06/28/2021

Submit one (1) certified original of this form to:

Los Angeles County Office of Education
Business Advisory Services
9300 Imperial Highway
Downey, CA 90242-2890

Approved:

Debra Duardo, M.S.W., Ed.D.
Los Angeles County
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY

DATE SIGNED



Budget Adjustment Summary K-12/ROPs/JPA's

PERIOD AFFECTED:	
<input type="checkbox"/> Adopted Budget	
<input type="checkbox"/> First Interim	
<input type="checkbox"/> Second Interim	
<input type="checkbox"/> Third Interim	
<input checked="" type="checkbox"/> Unaudited Actuals	

Submit one (1) certified original of this form.

DISTRICT NUMBER 64766	GL JOURNAL ID NUMBER EA002	FUND NUMBER 01.0
FISCAL YEAR 2020-21	FUND NAME General Fund	<input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> RESTRICTED

DATE OF SUMMARY 06/24/2021	NAME OF SCHOOL DISTRICT Lowell Joint School District
-------------------------------	---

A: Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1. LCFF Sources	8010-8099			\$ 0.00
2. Federal Revenue	8100-8299			0.00
3. Other State Revenue	8300-8599			1,433,790.00
4. Other Local Revenue	8600-8799			(324.00)
5. Interfund Transfers In	8900-8929			0.00
6. All Other Financing Sources	8930-8979			0.00
7. Contributions	8980-8999			10,760.00
8. Total Revenues/Other Financing Sources				\$ 1,444,226.00

B: Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1. Certificated Personnel Salaries	1000-1999		\$ 162,185.00
2. Classified Personnel Salaries	2000-2999		14,523.00
3. Employee Benefits	3000-3999		32,122.00
4. Books and Supplies	4000-4999		633,771.00
5. Services and Other Operating Expenditures	5000-5999		152,447.00
6. Capital Outlay	6000-6999		0.00
7. Tuition	7100-7199		0.00
8. Interagency Transfers Out	7200-7299		0.00
9. Transfers of Indirect Costs	7300-7399		0.00
10. Debt Service	7430-7439		0.00
11. Interfund Transfers Out	7600-7629		0.00
12. All Other Financing Uses	7630-7699		0.00
13. Total Expenditures/Other Financing Uses			\$ 995,048.00

C. Subtotal A8 - B13 [This amount will Increase (Decrease) Ending Fund Balance]	\$ 449,178.00
--	----------------------


NOTES: Line A5 - Interfund Transfers In and Line B11 - Interfund Transfers Out must equal.
 Line A7 - Contributions must net to zero at the total fund level.
 If Section C is not zero, you must complete Section D on Page 2.

D. Components of Ending Fund Balance	Object Code	Resource Code	Revision Increase (Decrease)
1. Nonspendable Amounts Revolving Cash	9711		\$
Stores	9712		
Prepaid Expenditures	9713		
All Others	9719		
Total Nonspendable Amounts			0.00
2. Restricted Amounts Restricted	9740		\$
Total Restricted Amounts			0.00
3. Committed Amounts Stabilization Arrangements	9750		\$
Other Commitments	9760		
Total Committed Amounts			0.00
4. Assigned Amounts Other Assignments	9780		\$
Total Assigned Amounts			0.00
5. Unassigned/Unappropriated Amounts Reserve for Economic Uncertainties	9789		\$ 449,178.00
Unassigned/Unappropriated/Unrestricted Net Position	9790		
Total Unassigned/Unappropriated Amounts			449,178.00
6. Total Components of Ending Fund Balance (Must Equal the Total in Section C)			\$ 449,178.00

E. Narrative Explanation for this Revision - Must be Completed

2020-21 Estimated Actuals Adjustment based on projections for remainder of fiscal year.

F. School District Certification - Must be Completed

NAME OF SCHOOL DISTRICT CONTACT PERSON Andrea Reynolds	TELEPHONE NUMBER OF CONTACT PERSON (562) 943-0211	EMAIL ADDRESS OF CONTACT PERSON areynolds@ljsd.org
DATE OF BOARD APPROVAL 06/28/2021	SIGNATURE OF AUTHORIZED SIGNATORY OR DESIGNEE OF THE BOARD 	PRINT NAME AND TITLE Jim Coombs, Superintendent
		DATE SIGNED 06/28/2021

Submit one (1) certified original of this form to:

Los Angeles County Office of Education
Business Advisory Services
9300 Imperial Highway
Downey, CA 90242-2890

Approved:
Debra Duardo, M.S.W., Ed.D.
Los Angeles County
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY	DATE SIGNED



**Budget Adjustment Summary
K-12/ROPs/JPAs**

PERIOD AFFECTED:	
<input type="checkbox"/>	Adopted Budget
<input type="checkbox"/>	First Interim
<input type="checkbox"/>	Second Interim
<input type="checkbox"/>	Third Interim
<input checked="" type="checkbox"/>	Unaudited Actuals

Submit one (1) certified original of this form.

DISTRICT NUMBER 64766	GL JOURNAL ID NUMBER EA003	FUND NUMBER 14.0
FISCAL YEAR 2020-21	FUND NAME Deferred Maintenance Fund	<input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> RESTRICTED

DATE OF SUMMARY 06/24/2021	NAME OF SCHOOL DISTRICT Lowell Joint School District
-------------------------------	---

A. Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1. LCFF Sources	8010-8099			\$ 0.00
2. Federal Revenue	8100-8299			0.00
3. Other State Revenue	8300-8599			0.00
4. Other Local Revenue	8600-8799			(27,500.00)
5. Interfund Transfers In	8900-8929			0.00
6. All Other Financing Sources	8930-8979			0.00
7. Contributions	8980-8999			0.00
8. Total Revenues/Other Financing Sources				\$ (27,500.00)

B. Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1. Certificated Personnel Salaries	1000-1999		\$ 0.00
2. Classified Personnel Salaries	2000-2999		24,400.00
3. Employee Benefits	3000-3999		24,425.00
4. Books and Supplies	4000-4999		(100.00)
5. Services and Other Operating Expenditures	5000-5999		0.00
6. Capital Outlay	6000-6999		0.00
7. Tuition	7100-7199		0.00
8. Interagency Transfers Out	7200-7299		0.00
9. Transfers of Indirect Costs	7300-7399		0.00
10. Debt Service	7430-7439		0.00
11. Interfund Transfers Out	7600-7629		0.00
12. All Other Financing Uses	7630-7699		0.00
13. Total Expenditures/Other Financing Uses			\$ 48,725.00

C. Subtotal A8 - B13 [This amount will Increase (Decrease) Ending Fund Balance]	\$ (76,225.00)
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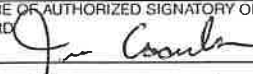
NOTES: Line A5 - Interfund Transfers In and Line B11 - Interfund Transfers Out must equal.
Line A7 - Contributions must net to zero at the total fund level.
If Section C is not zero, you must complete Section D on Page 2.

D. Components of Ending Fund Balance	Object Code	Resource Code	Revision Increase (Decrease)
1. Nonspendable Amounts Revolving Cash	9711		\$
Stores	9712		
Prepaid Expenditures	9713		
All Others	9719		
Total Nonspendable Amounts			0.00
2. Restricted Amounts Restricted	9740		\$
Total Restricted Amounts			0.00
3. Committed Amounts Stabilization Arrangements	9750		\$
Other Commitments	9760		
Total Committed Amounts			0.00
4. Assigned Amounts Other Assignments	9780		\$
Total Assigned Amounts			0.00
5. Unassigned/Unappropriated Amounts Reserve for Economic Uncertainties	9789		\$ (76,225.00)
Unassigned/Unappropriated/Unrestricted Net Position	9790		
Total Unassigned/Unappropriated Amounts			(76,225.00)
6. Total Components of Ending Fund Balance (Must Equal the Total in Section C)			\$ (76,225.00)

E. Narrative Explanation for this Revision - Must be Completed

2020-21 Estimated Actuals Adjustment based on projections for remainder of fiscal year.

F. School District Certification - Must be Completed

NAME OF SCHOOL DISTRICT CONTACT PERSON Andrea Reynolds	TELEPHONE NUMBER OF CONTACT PERSON (562) 943-0211	EMAIL ADDRESS OF CONTACT PERSON areynolds@ljsd.org
DATE OF BOARD APPROVAL 06/28/2021	SIGNATURE OF AUTHORIZED SIGNATORY OR DESIGNEE OF THE BOARD 	PRINT NAME AND TITLE Jim Coombs, Superintendent
		DATE SIGNED 06/28/2021

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9300 Imperial Highway
Downey, CA 90242-2890

Approved:

Debra Duardo, M.S.W., Ed.D.
Los Angeles County
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY	DATE SIGNED



**Budget Adjustment Summary
K-12/ROPs/JPAs**

PERIOD AFFECTED:	
<input type="checkbox"/>	Adopted Budget
<input type="checkbox"/>	First Interim
<input type="checkbox"/>	Second Interim
<input type="checkbox"/>	Third Interim
<input checked="" type="checkbox"/>	Unaudited Actuals

Submit one (1) certified original of this form.

DISTRICT NUMBER 64766	GL JOURNAL ID NUMBER EA004	FUND NUMBER 21.0
FISCAL YEAR 2020-21	FUND NAME Building Fund	<input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> RESTRICTED

DATE OF SUMMARY 06/24/2021	NAME OF SCHOOL DISTRICT Lowell Joint School District
-------------------------------	---

A. Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1. LCFF Sources	8010-8099			\$ 0.00
2. Federal Revenue	8100-8299			0.00
3. Other State Revenue	8300-8599			0.00
4. Other Local Revenue	8600-8799			0.00
5. Interfund Transfers In	8900-8929			0.00
6. All Other Financing Sources	8930-8979			0.00
7. Contributions	8980-8999			0.00
8. Total Revenues/Other Financing Sources				\$ 0.00

B. Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1. Certificated Personnel Salaries	1000-1999		\$ 0.00
2. Classified Personnel Salaries	2000-2999		0.00
3. Employee Benefits	3000-3999		0.00
4. Books and Supplies	4000-4999		500.00
5. Services and Other Operating Expenditures	5000-5999		30,920.00
6. Capital Outlay	6000-6999		4,023,695.00
7. Tuition	7100-7199		0.00
8. Interagency Transfers Out	7200-7299		0.00
9. Transfers of Indirect Costs	7300-7399		0.00
10. Debt Service	7430-7439		0.00
11. Interfund Transfers Out	7600-7629		0.00
12. All Other Financing Uses	7630-7699		0.00
13. Total Expenditures/Other Financing Uses			\$ 4,055,115.00

C. Subtotal A8 - B13 [This amount will Increase (Decrease) Ending Fund Balance]	\$ (4,055,115.00)
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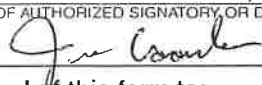
NOTES: Line A5 - Interfund Transfers In and Line B11 - Interfund Transfers Out must equal.
Line A7 - Contributions must net to zero at the total fund level.
If Section C is not zero, you must complete Section D on Page 2.

D. Components of Ending Fund Balance	Object Code	Resource Code	Revision Increase (Decrease)
1. Nonspendable Amounts			
Revolving Cash	9711		\$
Stores	9712		
Prepaid Expenditures	9713		
All Others	9719		
Total Nonspendable Amounts			0.00
2. Restricted Amounts			
Restricted	9740		\$
Total Restricted Amounts			0.00
3. Committed Amounts			
Stabilization Arrangements	9750		\$
Other Commitments	9760		
Total Committed Amounts			0.00
4. Assigned Amounts			
Other Assignments	9780		\$
Total Assigned Amounts			0.00
5. Unassigned/Unappropriated Amounts			
Reserve for Economic Uncertainties	9789		\$ (4,015,555.00)
Unassigned/Unappropriated/Unrestricted Net Position	9790		
Total Unassigned/Unappropriated Amounts			(4,015,555.00)
6. Total Components of Ending Fund Balance (Must Equal the Total in Section C)			\$ (4,015,555.00)

E. Narrative Explanation for this Revision - Must be Completed

2020-21 Estimated Actuals Adjustment based on projections for remainder of fiscal year.

F. School District Certification - Must be Completed

NAME OF SCHOOL DISTRICT CONTACT PERSON Andrea Reynolds		TELEPHONE NUMBER OF CONTACT PERSON (562) 943-0211	EMAIL ADDRESS OF CONTACT PERSON areynolds@ljsd.org
DATE OF BOARD APPROVAL 06/28/2021	SIGNATURE OF AUTHORIZED SIGNATORY OR DESIGNEE OF THE BOARD 	PRINT NAME AND TITLE Jim Coombs, Superintendent	DATE SIGNED 06/28/2021

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Business Advisory Services
9300 Imperial Highway
Downey, CA 90242-2890

Approved:
Debra Duardo, M.S.W., Ed.D.
Los Angeles County
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY	DATE SIGNED



Budget Adjustment Summary K-12/ROPs/JPA's

PERIOD AFFECTED:	
<input type="checkbox"/> Adopted Budget	
<input type="checkbox"/> First Interim	
<input type="checkbox"/> Second Interim	
<input type="checkbox"/> Third Interim	
<input checked="" type="checkbox"/> Unaudited Actuals	

Submit one (1) certified original of this form.

DISTRICT NUMBER 64766	GL JOURNAL ID NUMBER EA005	FUND NUMBER 25.0
FISCAL YEAR 2020-21	FUND NAME Capital Facilities Fund	
		<input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> RESTRICTED

DATE OF SUMMARY 06/24/2021	NAME OF SCHOOL DISTRICT Lowell Joint School District
-------------------------------	---

A. Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1. LCFF Sources	8010-8099			\$ 0.00
2. Federal Revenue	8100-8299			0.00
3. Other State Revenue	8300-8599			0.00
4. Other Local Revenue	8600-8799			0.00
5. Interfund Transfers In	8900-8929			0.00
6. All Other Financing Sources	8930-8979			0.00
7. Contributions	8980-8999			0.00
8. Total Revenues/Other Financing Sources				\$ 0.00

B. Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1. Certificated Personnel Salaries	1000-1999		\$ 0.00
2. Classified Personnel Salaries	2000-2999		0.00
3. Employee Benefits	3000-3999		0.00
4. Books and Supplies	4000-4999		0.00
5. Services and Other Operating Expenditures	5000-5999		0.00
6. Capital Outlay	6000-6999		100,000.00
7. Tuition	7100-7199		0.00
8. Interagency Transfers Out	7200-7299		0.00
9. Transfers of Indirect Costs	7300-7399		0.00
10. Debt Service	7430-7439		0.00
11. Interfund Transfers Out	7600-7629		0.00
12. All Other Financing Uses	7630-7699		0.00
13. Total Expenditures/Other Financing Uses			\$ 100,000.00

C. Subtotal A8 - B13 [This amount will Increase (Decrease) Ending Fund Balance]	\$ (100,000.00)
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NOTES: Line A5 - Interfund Transfers In and Line B11 - Interfund Transfers Out must equal.
 Line A7 - Contributions must net to zero at the total fund level.
 If Section C is not zero, you must complete Section D on Page 2.

D. Components of Ending Fund Balance	Object Code	Resource Code	Revision Increase (Decrease)
1. Nonspendable Amounts			
Revolving Cash	9711		\$
Stores	9712		
Prepaid Expenditures	9713		
All Others	9719		
Total Nonspendable Amounts			0.00
2. Restricted Amounts			
Restricted	9740		\$
Total Restricted Amounts			0.00
3. Committed Amounts			
Stabilization Arrangements	9750		\$
Other Commitments	9760		
Total Committed Amounts			0.00
4. Assigned Amounts			
Other Assignments	9780		\$
Total Assigned Amounts			0.00
5. Unassigned/Unappropriated Amounts			
Reserve for Economic Uncertainties	9789		\$ (100,000.00)
Unassigned/Unappropriated/Unrestricted Net Position	9790		
Total Unassigned/Unappropriated Amounts			(100,000.00)
6. Total Components of Ending Fund Balance (Must Equal the Total in Section C)			\$ (100,000.00)

E. Narrative Explanation for this Revision - Must be Completed

2020-21 Estimated Actuals Adjustment based on projections for remainder of fiscal year.

F. School District Certification - Must be Completed

NAME OF SCHOOL DISTRICT CONTACT PERSON Andrea Reynolds		TELEPHONE NUMBER OF CONTACT PERSON (562) 943-0211	EMAIL ADDRESS OF CONTACT PERSON areynolds@ljsd.org
DATE OF BOARD APPROVAL 06/28/2021	SIGNATURE OF AUTHORIZED SIGNATORY OR DESIGNEE OF THE BOARD 	PRINT NAME AND TITLE Jim Coombs, Superintendent	DATE SIGNED 06/28/2021

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9300 Imperial Highway
Downey, CA 90242-2890

Approved:
Debra Duardo, M.S.W., Ed.D.
Los Angeles County
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY	DATE SIGNED
--	-------------



Budget Adjustment Summary K-12/ROPs/JPAs

PERIOD AFFECTED:

- Adopted Budget
- First Interim
- Second Interim
- Third Interim
- Unaudited Actuals

Submit one (1) certified original of this form.

DISTRICT NUMBER 64766	GL JOURNAL ID NUMBER EA006	FUND NUMBER 40.0
FISCAL YEAR 2020-21	FUND NAME Capital Outlay	<input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> RESTRICTED

DATE OF SUMMARY 06/24/2021	NAME OF SCHOOL DISTRICT Lowell Joint School District
--------------------------------------	--

A. Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1. LCFF Sources	8010-8099			\$ 0.00
2. Federal Revenue	8100-8299			0.00
3. Other State Revenue	8300-8599			0.00
4. Other Local Revenue	8600-8799			0.00
5. Interfund Transfers In	8900-8929			0.00
6. All Other Financing Sources	8930-8979			0.00
7. Contributions	8980-8999			0.00
8. Total Revenues/Other Financing Sources				\$ 0.00

B. Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1. Certificated Personnel Salaries	1000-1999		\$ 0.00
2. Classified Personnel Salaries	2000-2999		0.00
3. Employee Benefits	3000-3999		0.00
4. Books and Supplies	4000-4999		0.00
5. Services and Other Operating Expenditures	5000-5999		0.00
6. Capital Outlay	6000-6999		20,000.00
7. Tuition	7100-7199		0.00
8. Interagency Transfers Out	7200-7299		0.00
9. Transfers of Indirect Costs	7300-7399		0.00
10. Debt Service	7430-7439		0.00
11. Interfund Transfers Out	7600-7629		0.00
12. All Other Financing Uses	7630-7699		0.00
13. Total Expenditures/Other Financing Uses			\$ 20,000.00

C. Subtotal A8 - B13 [This amount will Increase (Decrease) Ending Fund Balance]	\$	(20,000.00)
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NOTES: Line A5 - Interfund Transfers In and Line B11 - Interfund Transfers Out must equal.

Line A7 - Contributions must net to zero at the total fund level.

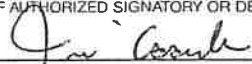
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D. Components of Ending Fund Balance	Object Code	Resource Code	Revision Increase (Decrease)
1. Nonspendable Amounts			
Revolving Cash	9711		\$
Stores	9712		
Prepaid Expenditures	9713		
All Others	9719		
Total Nonspendable Amounts			0.00
2. Restricted Amounts			
Restricted	9740		\$
Total Restricted Amounts			0.00
3. Committed Amounts			
Stabilization Arrangements	9750		\$
Other Commitments	9760		
Total Committed Amounts			0.00
4. Assigned Amounts			
Other Assignments	9780		\$
Total Assigned Amounts			0.00
5. Unassigned/Unappropriated Amounts			
Reserve for Economic Uncertainties	9789		\$ (20,000.00)
Unassigned/Unappropriated/Unrestricted Net Position	9790		
Total Unassigned/Unappropriated Amounts			(20,000.00)
6. Total Components of Ending Fund Balance (Must Equal the Total in Section C)			\$ (20,000.00)

E. Narrative Explanation for this Revision - Must be Completed

2020-21 Estimated Actuals Adjustment based on projections for remainder of fiscal year.

F. School District Certification - Must be Completed

NAME OF SCHOOL DISTRICT CONTACT PERSON Andrea Reynolds	TELEPHONE NUMBER OF CONTACT PERSON (562) 943-0211	EMAIL ADDRESS OF CONTACT PERSON areynolds@ljsd.org
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Approved:

Debra Duardo, M.S.W., Ed.D.
Los Angeles County
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY

DATE SIGNED

LOWELL JOINT SCHOOL DISTRICT
EMPLOYER-EMPLOYEE RELATIONS/PERSONNEL REPORT 2020/2021 #12

June 28, 2021

I. CERTIFICATED EMPLOYEES

A. STIPENDS 2020-2021

<u>NAME</u>	<u>EFFECTIVE DATE</u>	<u>SITE</u>	<u>COMMENTS</u>
Elmquist, Marikate	06/21/2021	JO	To be paid a total of \$100.00 for being a Master Teacher to San Diego State University. To be paid from San Diego State Check 483522.
Elmquist, Marikate	06/21/2021	JO	To be paid a total of \$200.00 for being a Master Teacher to San Diego State University. To be paid from San Diego State Check.
Montes, Emily	06/21/2021	RS	To be paid a total of \$300.00 for being a Master Teacher to National University University. To be paid from National University Check 1371717.
Behura, Sylvia	06/21/2021	RS	To be paid a total of \$300.00 for being a Master Teacher to Cal State Long Beach University. To be paid from Cal State Long Beach Check.
Gunsulas, Lecia	06/21/2021	JO	To be paid a total of \$250.00 for being a Master Teacher to Cal State Long Beach University. To be paid from Grand Canyon University Check.
Moreno, Rebecca	06/21/2021	OL	To be paid a total of \$250.00 for being a Master Teacher to Long Beach University. To be paid from Grand Canyon University Check.
Bernhard, Carol	06/21/2021	MA	To be paid a total of \$100.00 for being a Master Teacher to Grand Canyon University. To be paid from Colorado State University Check.

B. MANAGEMENT 2021-2022**

<u>NAME</u>	<u>EFFECTIVE DATE</u>	<u>EFFECTIVE DATE</u>	<u>CLASS/COL/STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Jackson, Jennifer	07/01/21	06/30/2022	Column 7	RS	Principal. Probationary Year 1

C. CERTIFICATED SALARIES 2021-2022**

Liles, Amy	08/16/2021	06/03/2022	C 5/S22	JO	80% (80% Tenured, 20% Leave of Absence – Tenured at 100%) Correction EER #11 2020-2021
Saieva, Allison	08/16/2021	06/03/2022	C5/S21	OL	Correction EER #11 2020-2021

D. 2021-2022 CONTRACTS**

<u>NAME</u>	<u>EFFECTIVE DATE</u>	<u>CLASS/COL/STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Morrison, Dana	08/16/21	C5/S1	EP	5 th grade teacher. Temporary Contract. Correction EER #11 2020-2021
Gatto, Nany	08/16/21	C5/S6	JO	3rd grade teacher Dual Language. Temporary Contract. Correction EER #11 2020-2021
Hess, Alyssa	08/16/21	C5/S1	EP & RS	Speech Language Pathologist Teacher. (100%) Temporary 1 year Contract

E. RETIREMENT

NAME	EFFECTIVE DATE	END DATE	SITE	COMMENT
Takacs, Linda	07/16/2021		RS	

F. STIPENDS

Blackler, Samantha	08/16/2021	06/03/2022	MA	Speech Language Pathologist Supervision / NTE \$35.00 an hour. To be paid from MediCal resource 56400.
Brander, Holly	08/01/2021	06/30/2022	DO	To be paid a total of \$7,500.00 for an additional 20 workdays. To be paid from ELO Funds
Champion, Rebecca	08/01/2021	06/30/2022	DO	To be paid a total of \$7,500.00 for an additional 20 workdays. To be paid from ELO Funds
Malm, Amanda	08/01/2021	06/30/2022	DO	To be paid a total of \$7,500.00 for an additional 20 workdays. To be paid from ELO Funds

*It is further recommended that these individuals be approved for substitute teaching at the rate of \$131.00 per day and/or \$35.00 an hour rate (not to exceed six hours) as applicable and to include: Professional Development, Saturday School, Site Support Duties and Intervention

**It is further recommended that the individuals listed in Certificated Salaries for 2021-2022 is approved to instruct in the Intervention Programs. The rate of pay is \$35.00/hour and will be paid from Title I or LCFF Supplemental Grant Funds.

**It is further recommended that individuals listed in Certificated Salaries for 2021-2022 serve as home school teachers, if needed, for the 2021-2022 school year at a rate of \$35.00/hour, not to exceed five hours per week, per student. Mileage will be paid at the IRS Standard Mileage Rate for the 2021-2022 school year.

II. CLASSIFIED EMPLOYEES June 28, 2021

A. MONTHLY – GENERAL FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Arcega,Aida	04/09/22		R23/S5	MA	Office Manager/Step Increase
Armijo,Jessica	08/07/21		R21/S6	RS	Day Custodian/ Performance Recognition Increase
Carrera,Abel	08/09/21		R18/S5	RS	Night Custodian/Step Increase
Lord,Dixie	08/07/21		R23/S5	RS	Office Manager/Step Increase
Marin,Luis	03/01/22		R28/S4	MNT	Maintenance General/Step Increase
Martin,Jordan	08/12/21		006/S5	DO	Occupational Therapist/Step Increase
Martin,Jordan	08/12/21		\$30/Mo	DO	Occupational Therapist/Mileage Stipend

Padilla,Myra	06/13/21	R23/S6	DO	Fiscal Services Clerk/ Performance Recognition Increase
Reynolds,Andrea	07/17/21	001/S8	DO	Assistant Superintendent Of Administrative Services/Step Increase
Reynolds,Andrea	07/17/21	001/S8 +\$6,000	DO	Assistant Superintendent Of Administrative Services/Longevity Increase
Rivera,Ismael	10/09/21	R18/S5	RS	Night Custodian/Step Increase
Russell,Lisa	08/05/21	R23/S4	MG	Office Manager/Step Increase
Zappulla,John	03/23/22	R22/S5	DO	Systems Technician/Step Increase

B. HOURLY – GENERAL FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
EID# KM5748146	04/29/21	06/14/21			Paid Administrative Leave
Allsman,Marcella	08/13/21		R14/S3	OL	Special Education Support Aide/Step Increase
Argueta,Cindy	10/09/21		R16/S5	OL	Instructional Assistant-ABA Classroom /Step Increase
Atkinson,Katherine	07/20/21		R17/S7	DO	Receptionist-Office Assistant/ Performance Recognition Increase
Ayers,Becca	08/13/21		R14/S3	OL	Instructional Assistant/Step Increase
Barber,Stephanie	08/01/21		R17/S4	DO	Receptionist-Office Assistant/Step Increase
Bonilla,Carmen	08/14/21		R16/S5	OL	Instructional Assistant-ABA Classroom /Step Increase
Bullard,April	04/16/22		R16/S5	RS	Clerk Typist/Step Increase
Castro,Jenny	11/06/21		R16/S3	EP	Instructional Assistant-ABA Classroom/Step Increase
Davis,Summer	06/01/21	06/25/21	\$14.00/hr	DO	Noon Duty Aide/Summer School
Dela Cruz,Nicole	08/16/21	06/03/22	\$1,200/Mo	DO	School Psychologist/Intern
Del-Cid,Maria	06/01/1	06/24/21	R15/S1	DO	Instructional Assistant/Extended School Year Substitute
Drogt-Hill,Liz	06/01/21	06/10/21	R17/S1	DO	Systems Aide/Temporary Assignment
Estrada Valencia, Elizabeth	06/01/21	06/25/22	R15/S5	DO	Instructional Assistant/Extended School Year Substitute
Garcia,Lisa	05/16/22		R16/S5	OL	Clerk Typist/Step Increase/Step Increase
Garcia,Olivia	08/13/21		R15/S4	MG	Instructional Assistant/Step Increase
Gonzalez,Maria	05/19/21		R14/S3	JO	Bilingual Instructional Assistant/ Replacement for Vacancy
Gonzalez,Maria	05/19/22		R14/S4	JO	Bilingual Instructional Assistant/ Step Increase
Hendricks,Monet	08/16/21	06/03/22	\$1,200/Mo	DO	School Psychologist/Intern

Hernandez,Frances	08/17/21		R16/S	MG	Clerk Typist/Replacement for Vacancy
Hutcherson,Janel	12/02/21		R16/S4	JO	Clerk Typist/Step Increase
Johnson,Fleur	12/02/21		R14/S4	OL	Special Education Support Aide/Step Increase
Kennedy,Joelle	08/15/21		R16/S5	EP	Instructional Assistant-ABA Classroom/Step Increase
Lawson,Jennifer	11/01/21		R7/S3	OL	Cafeteria Worker/Step Increase
Lepe,Caroline	06/01/21	06/25/21	R15/S1	MG	Instructional Assistant/Extended School Year Substitute/Correction to EER #11
Lepe,Caroline	11/13/21		R14/S4	MG	Bilingual Instructional Assistant/Step Increase
Lickfelt,Rebecca	08/09/21		R15/S6	MG	Instructional Assistant/Performance Recognition Increase
Marquez,Stacey	08/16/21	06/03/22	\$1,200/Mo	DO	School Psychologist/Intern
Mehta,Katheryn	10/05/21		R15/S2	JO	Special Education Support Aide/Step Increase
Meza Soto,Katie	12/02/21		R15/S3	OL	Instructional Assistant/Step Increase
Mitchikoff,Nadine	05/29/21			MG	Instructional Assistant/Resignation
Montanez,Laurie	05/01/22		R15/S4	OL	Special Education Support Aide/Step Increase
Munoz,Lauren	08/14/21		R14/S5	RS	Special Education Support Aide/Step Increase
Navarro,Amber	08/16/21	06/03/22	\$1,200/Mo	DO	School Counselor/Intern
Ota,Esther	06/29/21			MG	Clerk Typist/Resignation Due to Retirement
Perez,Mariano	08/16/21	06/03/22	\$1,200/Mo	DO	School Psychologist/Intern
Picado,Maya	08/16/21	06/03/22	\$1,200/Mo	DO	School Psychologist/Intern
Ponce,Adriana	06/01/21	06/25/21	R23/S8	DO	Office Manager/Summer School
Preciado,Rosana	08/13/21		R15/S3	MG	Instructional Assistant/Step Increase
Quon,Christina	08/16/21	06/03/22	\$1,200/Mo	DO	School Psychologist/Intern
Rickenbacker,Kimberly	04/16/22		R16/S5	EP	Clerk Typist/Step Increase
Rodriguez,Jenny	08/16/21	06/03/22	\$1,200/Mo	DO	School Counselor/Intern
Roe,Amy	08/15/21		R14/S6	OL	Instructional Assistant/Performance Recognition Increase
Soto,Brenda	08/16/21	06/03/22	\$1,200/Mo	DO	School Counselor/Intern
Soto,Jordan	05/10/21		R14/S1	DO	Instructional Assistant/Substitute
Soto,Jordan	05/10/21		R15/S1	DO	Instructional Assistant/Substitute
Valdez,Faith	12/01/21		R14/S3	MA	Instructional Assistant-Rsp/Step Increase

Valdez, Veronica	06/01/21		R15/S2	MG	Instructional Assistant/Extended School Year/Correction to EER #11
Valdez, Veronica	08/13/21		R15/S3	MG	Instructional Assistant/Step Increase
Vasquez, Randi	09/21/21		R17/S5	DO	Systems Aide/Step Increase
Vasquez, Randi	07/12/21	06/30/22	\$300/Mo	DO	Systems Aide/Website Maintenance Stipend
Vazquez, Maricela	08/13/21		R14/S5	OL	Special Education Support Aide/Step Increase
Villarino, Kathleen	06/01/1	06/25/21	R15/S3	MG	Instructional Assistant/Extended School Year/Correction to EER #11
Villarino, Kathleen	10/23/21		R14/S4	MA	Instructional Assistant/Step Increase
Watson, Jill Marie	12/01/20		R14/S4	JO	Instructional Assistant-Rsp/Step Increase
Weimholt, Lina	08/17/21		R16/S7	EP	Instructional Assistant-ABA Classroom/Permanent Increase of hours (3.25 to 5.50)
Weimholt, Lina	08/15/21		R16/S7	EP	Instructional Assistant-ABA Classroom/Performance Recognition Increase
Williams, Karen	08/16/21	06/03/22	\$1,200/Mo	DO	School Counselor/Intern
Yanez, Julie	08/16/21	06/03/22	\$1,200/Mo	DO	School Counselor/Intern
Williams, Andrea	05/28/21			OL	Special Education Support Aide-ABA/ Resignation

C. HOURLY – CAFETERIA FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Abbond, Karey	08/14/21		R7/S5	JO	Cafeteria Worker/ Step Increase
Alarid, Emily	05/01/22		R7/S5	EP	Cafeteria Worker/ Step Increase
Goodenow, Arlene	05/01/22		R7/S5	MA	Cafeteria Worker/ Step Increase
Lawson, Jennifer	11/01/21		R7/S3	OL	Cafeteria Worker/ Step Increase
Martinez, Veronica	08/13/21		R18/S6	RS	Cafeteria Manager/ Performance Recognition Increase
Muravez, Alicia	06/01/21	08/13/21	R14/S7 +2.5%	EP	Satellite Cafeteria Worker/ Temporary Summer Assignment/ Correction to EER #11

D. CLASSIFIED JOB DESCRIPTIONS

Addition:

- Health Technician



LOWELL JOINT SCHOOL DISTRICT

HEALTH TECHNICIAN

Classified Salary Schedule
Range 15

JOB SUMMARY:

Under supervision and the technical direction of the District's credentialed school nurse, assigned to perform special health care procedures; and performs other responsibilities as needed.

ESSENTIAL FUNCTIONS:

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the class.

- Performs and administers routine first aid procedures; attends to sick and injured students.
- May perform specialized physical health care services including, but not limited to, insulin and/or glucagon administration, catheterization, gastrostomy feeding, suctioning, ostomy care, postural drainage, and tracheotomy care, trained and supervised by the school nurse.
- Assists the District's credentialed school nurse with routine health testing programs including, vision, dental, health, and hearing screening.
- May administer various forms of medication upon prior parental/physician authorization.
- Performs general medical/clerical work, records various types of data, and maintains confidential records.
- Maintains school health office, including keeping records of first aid supplies and ordering as needed.
- May assist parents in the completion of health records and forms and explains basic aspects of various health programs and required immunizations; follows up on student health records to assure compliance with State laws.
- May participate in workshops and in-services as required. Checks for lice on an as needed basis. Performs other related duties as assigned.

QUALIFICATION GUIDELINES:

Knowledge of:

- Diabetes Management
- First Aid techniques and practices
- General needs and behavior of children, including basic elements of child growth and development
- Basic aspects of various health programs and equipment; health and safety regulations
- Operation of standard office equipment, including a computer, typewriter, and copy machine
- Proper English usage and communication skills
- Telephone etiquette
- Appropriate safety precautions and procedures.

Ability to:

- Administer First Aid and CPR
- Organize and perform duties with a minimum of supervision
- Understand and follow oral and written instructions
- Remain calm in emergency situations
- Analyze situations accurately
- Make good judgments without immediate supervision
- Maintain confidentiality
- Learn specialized physical health care services
- Deal effectively with students, staff and parents
- Efficiently prioritize and organize job responsibilities.

Education/Training/Experience:

Some previous experience working with children in an educational, health care or child care setting, or any combination of training and experience that could likely provide the desired knowledge and abilities; high school diploma or its equivalent; some experience in a medical setting and one year clerical experience preferred; First Aide and CPR certification desirable

Licenses/Certificates/Special Requirements:

A valid California Driver's License and the ability to maintain insurability under the District's Vehicle Insurance Policy.

PHYSICAL STANDARDS AND WORKING CONDITIONS:

The physical and mental demands and work environment described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. These physical demands are generic in nature and tasks may vary dependent on specific trade and or specialized work assignment.

Physical Demands:

Ability to lift up to 50 pounds without assistance, and be physically able to assist students who may have physical disabilities. Dexterity of hands and fingers to work with students. Standing or sitting for an extended period of time. Reaching overhead, above the shoulders and horizontally to work with and assist students. Some walking and standing on various surfaces as well as bending and reaching at the waist, below and above shoulder level, kneeling, and crouching. Repetitive use of fingers and hands to operate a keyboard and other office equipment is necessary; hearing and speaking ability sufficient to provide information via phone, intercom and personal contact is also needed. Specific vision abilities including close vision, depth perception and the ability to focus are required in order to read materials and assist students.

Work Environment:

While performing the duties of this job the employee works in several environments including a school office, classroom, indoor and outdoor environments and on or near student playground equipment as needed. The employee's primary responsibility is working with students in the health office. Employees in this position may have a higher level of exposure to infection and physical injury from students. This position may also involve the following: frequent interruption and direct contact with staff and the public; a high volume of responsibilities that may require working without direct and/or constant supervision; and working in a school office environment where the noise level is usually moderate.

The information contained in the physical standards description is for compliance with ADA and is not an exhaustive list of duties performed. Individuals who hold this position may perform additional duties and additional duties may be assigned.

LOWELL JOINT SCHOOL DISTRICT
August 9, 2021

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: 2021/22 Final State Budget Update

INFORMATION

The Governor signed the final State Budget Legislation on July 16, 2021 and major impacts to the District budget for 2021/22 are included in the attached presentation.

AR/md

Superintendent's Comment:

LOWELL JOINT SCHOOL DISTRICT

August 9, 2021

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Revision of Independent Study BP 6158, AR 6158

ACTION

As required under the recent passing of AB130, districts are to offer an Independent Study program as an alternative to classroom instruction consistent with a school district's course of study based on state content standards. Independent study is available to students from Transitional Kindergarten through Eighth grade. This Board Policy update is necessary to outline new legal requirements for Independent Study, including long-term independent study (the Virtual Academy) along with the corresponding Administrative Regulations.

The updated board policy is attached for approval.

Superintendent's Comment:

APPROVAL RECOMMENDED.

Instruction

Independent Study

The Board of Trustees authorizes independent study as an optional alternative instructional strategy by which students in grades TK-8 may reach curriculum objectives. Independent study offers a means of individualizing the educational plan for students whose needs may be met best through study outside of the regular classroom setting.

~~The district's independent study option should be substantially equivalent in quality and quantity to classroom instruction, thus enabling students enrolled in independent study to complete the district's adopted course of study within the customary time frame. Students in independent study should have access to the same services and resources as is available to other students in the school whenever possible.~~

The Superintendent or designee shall ensure that students participating in independent study are provided with content aligned to grade level standards at a level of quality and intellectual challenge substantially equivalent to in person instruction. (Education Code 51747)

The Superintendent or designee shall determine that the prospective independent study student understands and is prepared to meet the district's requirements for independent study. Independent study entails a commitment by both the parent/guardian and the student. As the student gets older, he/she assumes a greater portion of the responsibility involved. Independent study may be offered only to students who can achieve in this program as well as or better than they would in the regular classroom.

The Superintendent or designee shall ensure that a written ~~independent study~~ master agreement as ~~prescribed by law~~ exists for each participating student as prescribed by law. (Education Code 51747, 51749.5)

For the 2021–22 school year only, the district shall obtain a signed written agreement for long-term independent study (the Virtual Academy) no later than 30 days after the first day of instruction. A written agreement shall be developed and implemented for each student participating in independent study for three or more consecutive school days. (Education Code 46300, 51747; 5 CCR 11703) The agreement shall include general student data, including the student's name, address, grade level, birth date, school of enrollment, and program placement. The independent study agreement for each participating student also shall include, but are not limited to, all of the following: (Education Code 51747; 5 CCR 11700, 11702)

1. The frequency, time, place and manner for submitting the student's assignments, reporting the student's academic progress, and communicating with a student's parent/guardian regarding the student's academic progress
2. The objectives and methods of study for the student's work and the methods used to evaluate that work
3. The specific resources that will be made available to the student, including materials and personnel, and access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work

The district shall provide written notice to the parents/guardians of all enrolled students of the option to enroll their child in in-person instruction or independent study during the 2021-22 school year. This notice shall be posted on the district's web site, and shall include, at a minimum, information about the right to request a student-parent educator conference before enrollment, student rights regarding procedures for enrolling, dis-enrolling, and reenrolling in independent study, and the instructional time, including synchronous and asynchronous learning, that a student will have access to as part of independent study. (Education Code 51747)

Upon the request of the parent/guardian of a student, before making a decision about enrolling or dis-enrolling in long-term independent study (the Virtual Academy) and entering into a written agreement to do so, the district shall conduct a telephone, videoconference, or in-person student-parent-educator conference or other meeting during which the student, parent/guardian, or their advocate may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the student in long-term independent study (the Virtual Academy). (Education Code 51747)

The Superintendent or designee may provide a variety of independent study opportunities, including, but not limited to, through a program or class within a comprehensive school, an alternative school or program of choice, a charter school, and an online course. A student's participation in independent study shall be voluntary. (Education Code 51747, 51749.5) The minimum period of time for any independent study option shall be three consecutive school days.

Independent study for each student shall be under the general supervision of a district employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300. Students' independent study shall be coordinated, evaluated, and documented, as prescribed by law and reflected in the accompanying administrative regulation. (Education Code 51747.5)

~~The Board recognizes that independent study may be used as an option to encourage students to remain in school. Teachers should carefully set the duration of independent study assignments in order to help identify students falling behind in their work or in danger of failing or dropping out of school.~~

Because excessive leniency in the duration of independent study assignments may result in a student falling behind peers and increase the risk of dropping out of school, independent study assignments shall be completed no more than one week after assigned for all grade levels and types of program. However, when necessary based on the specific circumstances of the student's approved program, the Superintendent or designee may allow for a longer period of time between the date an assignment is made and when it is due, up to the termination date of the agreement.

~~To foster each student's success in independent study, the maximum length of an assignment shall not exceed four weeks.~~

The Superintendent or designee shall ensure that procedures for tiered reengagement strategies are used for all students who are not generating attendance for more than three school days or 60 percent of the instructional days in a school week, or who are in violation of their written agreement. This requirement only applies to students participating in long-term independent study (the Virtual Academy) for 15 school days or more. The procedures shall include, but are not necessarily limited to, all of the following: (Education Code 51747)

1. Verification of current contact information for each enrolled student
2. Notification to parents/guardians of lack of participation within one school day of the absence or lack of participation
3. A plan for outreach from the school to determine student needs, including connection with health and social services as necessary
4. A clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being

~~If a student fails to complete consecutive independent study assignments, the Superintendent or designee may conduct an evaluation to determine whether it is in the student's best interest to remain in independent study. Evaluation findings shall be kept in the student's permanent record.~~

An evaluation shall be conducted to determine whether it is in a student's best interest to remain in long-term independent study (the Virtual Academy) whenever the student fails to make satisfactory educational progress and/or misses three assignments. Satisfactory educational progress shall be determined based on all of the following indicators: (Education Code 51747)

1. The student's achievement and engagement in the independent study program, as indicated by the student's performance on applicable student-level measures of student achievement and engagement specified in Education Code 52060
2. The completion of assignments, assessments, or other indicators that evidence that the student is working on assignments
3. Learning required concepts, as determined by the supervising teacher
4. Progress towards successful completion of the course of study or individual course, as determined by the supervising teacher

For the 2021-22 school year, the district shall offer independent study, as specified in Education Code 51745, to meet the educational needs of students unless the district has obtained a waiver. (Education Code 51745) For the 2022-23 school year and thereafter, the Superintendent or designee may continue to offer and approve independent study for an individual student upon determining that the student is prepared to meet the district's requirements for independent study and is likely to succeed in independent study as well as or better than the student would in the regular classroom setting.

Instruction

Independent Study (continued)

Home Schooling Through Independent Study

The Superintendent or designee encourages parents/guardians desiring to teach their children at home to enroll their children in independent study. Such enrollment allows continued contact and cooperation between the school system and home-based student.

Legal Reference:

EDUCATION CODE

17289 Exemption for building

44865 Qualifications for home teachers and teachers in special classes and schools; consent to assignment

46300-46300.6 Methods of computing ADA

48220 Classes of children exempted

48340 Improvement of pupil attendance

48915 Expulsion; particular circumstances

48917 Suspension of expulsion order

51225.3 Requirements for high school graduation

51745-51749.3 Independent study programs

52000 Improvement of elementary and secondary education: legislative intent

52015 School improvement plans: components of plan

52017 Secondary schools: additional plan components

56026 Individual with exceptional needs

FAMILY CODE

6550 Authorization affidavits

CODE OF REGULATIONS, TITLE 5

11700-11703 Independent study

Policy Adopted: March 23, 1987

Policy Revised: January 10, 2005; September 26, 2005; February 27, 2006;

August 9, 2021

Instruction

Independent Study

Definitions

Live interaction means interaction between the student and classified or certificated staff, and may include peers, provided for the purpose of maintaining school connectedness, including, but not limited to, wellness checks, progress monitoring, provision of services, and instruction. This interaction may take place in person, or in the form of Internet or telephonic communication. (Education Code 51745.5)

Student-parent-educator conference means a meeting involving, at a minimum, all parties who signed the student's written independent study agreement pursuant to Education Code 51747 or the written learning agreement pursuant to Education Code 51749.6. (Education Code 51745.5)

Synchronous instruction means classroom-style instruction or designated small group or one-on-one instruction delivered in person, or in the form of Internet or telephonic communications, and involving live two-way communication between the teacher and student. Synchronous instruction shall be provided by the teacher of record for that student pursuant to Education Code 51747.5. (Education Code 51745.5)

The district shall not provide independent study students and their parents/ guardians with funds or items of value that are not provided for other students and their parents/guardians. (Education Code 46300.6, 51747.3)

Educational Opportunities

For the 2021-22 school year, the district shall offer both long-term independent study (Virtual Academy) and short-term independent study (less than 15 days) to meet the educational needs of students as specified in Education Code 51745 unless the district has obtained a waiver. (Education Code 51745)

Educational opportunities offered through independent study may include, but are not limited to:

1. Special assignments extending the content of regular courses of instruction
2. Individualized study in a particular area of interest or in a subject not currently available in the regular school curriculum
3. Individualized alternative education designed to teach the knowledge and skills of the core curriculum, but not provided as an alternative curriculum
4. Continuing and special study during travel
5. Volunteer community service activities and leadership opportunities that support and strengthen student achievement
6. Individualized study for a student whose health, as determined by the student's parent/guardian, would be put at risk by in-person instruction

Instruction

Independent Study

In addition, when requested by a parent/guardian due to an emergency or illness, independent study may be used on a short-term basis to ensure that the student is able to maintain academic progress in the student's regular classes.

Eligibility for Independent Study

Students are eligible for independent study (including long-term independent study through the Virtual Academy) as authorized in law, and as specified in board policy and administrative regulation.

For the 2022-23 school year and thereafter, the Superintendent or designee may approve the participation of a student who demonstrates the motivation, commitment, organizational skills, and academic skills necessary to work independently provided that experienced certificated staff are available to effectively supervise students in independent study. The Superintendent or designee may also approve the participation of a student whose health would be put at risk by in-person instruction. A student whose academic performance is not at grade level may participate in independent study only if the program is able to provide appropriate support, such as supplemental instruction, tutoring, counseling, ongoing diagnostic assessments, and/or differentiated materials, to enable the student to be successful. For an elementary student, the Superintendent or designee may consider the parent/guardian's level of commitment to assist the student.

No student shall be required to participate in independent study. (Education Code 51747)

Students enrolling in independent study must be residents of the local county or an adjacent county. (Education Code 51747.3) The Virtual Academy for long-term independent study shall not be available to students whose district residency status is based on their parent/guardian's employment within district boundaries pursuant to Education Code 48204. (Education Code 46300.2, 51747.3)

No individual with disabilities, as defined in Education Code 56026, may participate in independent study unless his/her Individualized Education Program specifically provides for such participation. (Education Code 51745)

(cf. 6159 - Individualized Education Program)

No temporarily disabled student may receive individual instruction pursuant to Education Code 48206.3 by means of independent study. (Education Code 51745)

(cf. 6183 - Home and Hospital Instruction)

Instruction

Independent Study

Criteria for Participation

Parents who are interested in short-term independent study for their students should contact their school principal. For long-term independent study (the Virtual Academy), parents should contact the district office. Approval for participation shall be based on the following criteria:

1. Evidence that the student will work independently to complete the program.
2. Availability of experienced certificated staff with adequate time to supervise the student effectively.

Written Agreements and Assignments

The written independent study agreement for each participating student should include, but not be limited to, all of the following: (Education Code 51747)

1. The manner, frequency, time and place for submitting the student's assignments and for reporting his/her progress.
2. The objectives and methods of study for the student's work, and the methods used to evaluate that work.
3. The specific resources, including materials and personnel, that will be made available to the student.
4. The district's independent study policy describing the maximum length of time allowed between an assignment and its completion and the number of missed assignments which will trigger an evaluation of whether the student should be allowed to continue in independent study.
5. The duration of the independent study agreement, including the beginning and ending dates for the student's participation in independent study under the agreement.
6. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the agreement, to be earned by the student upon completion.
7. A statement that independent study is an optional educational alternative in which no student may be required to participate. In the case of a student who is referred or assigned to any school, class or program pursuant to Education Code 48915 or 48917, the agreement shall also include the statement that instruction may be provided through independent study only if the student is offered the alternative of classroom instruction.

(cf. 5144.1 - Suspension and Expulsion/Due Process)

Instruction

Independent Study

The curriculum and methods of study specified in the written agreement shall be consistent with the Governing Board's policies, administrative regulations and procedures for curriculum and instruction. (5 CCR 11702)

(cf. 6143 - Courses of Study)

The agreement also may include a schedule for achieving objectives and completing the agreement and a schedule of conferences between the student and supervising teacher.

Before beginning the independent study, each written agreement shall be signed and dated by the student, the parent/guardian or caregiver of the student under 18 years of age, the certificated employee designated as responsible for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the student. (Education Code 51747)

The agreement shall state that the parent/guardian's signature confers his/her permission for the student's independent study as specified in the agreement.

Student Rights and Responsibilities

Students participating in long-term independent study (the Virtual Academy) shall have the right, ~~continuously~~, to enter or return to the regular classroom mode of instruction. Upon request to either enter or exit the program, the district will have five days to transfer the student into or out of the program, and any student entering the program must remain for a minimum of 3 consecutive days.

Independent study students who are late, miss scheduled conferences or do not submit assigned work on time shall not be reported as tardy or truant. However, the independent study administrator shall promptly and directly address any failure by the student to meet the terms of his/her written agreement. The following supportive strategies may be used:

1. A letter to the student and/or parent/guardian, as appropriate.
2. A special meeting between the student and the teacher and/or counselor.
3. A meeting between the student and the administrator, including the parent/guardian if appropriate.
4. An increase in the amount of time the student works under direct supervision.

When the student has missed the number of assignments specified in Board policy as precipitating an evaluation (three assignments), the Superintendent or designee may conduct an evaluation which may result in termination of the independent study agreement, with the student's return to a regular classroom or alternative instructional program.

Instruction

Independent Study

(cf. 1312 - Complaints Concerning the Schools)
(cf. 1312.1 - Complaints Concerning District Employees)

Administration of Independent Study

Each student's independent study shall be coordinated, evaluated and carried out under the general supervision of a certificated employee. (Education Code 51747.5)

Responsibilities of Independent Study Administrator

The responsibilities of the Independent Study Administrator include, but are not limited to:

1. Recommending certificated staff to be assigned as independent study teachers at the required teacher-student ratios pursuant to Education Code 51745.6 and supervising staff assigned to independent study functions who are not regularly supervised by another administrator
2. Approving or denying the participation of students requesting independent study
3. Facilitating the completion of written independent study agreements
4. Ensuring a smooth transition for students into and out of the independent study mode of instruction
5. Approving all credits earned through independent study
6. Completing or coordinating the preparation of all records and reports required by law, Board policy, or administrative regulation

Assignment and Responsibilities of Independent Study Teachers

Each student's Independent Study shall be coordinated, evaluated, and carried out under the general supervision of a district employee who possesses a valid certification document pursuant to Education Code 44865 or emergency credential pursuant to Education Code 44300, registered as required by law, and who consents to the assignment. (Education Code 44865, 51747.5; 5 CCR 11700)

Supervising Teachers

The Superintendent or designee shall approve the assignment of any teachers who directly supervise long-term independent study (the Virtual Academy) on a regular basis. The principal may recommend teachers or students for short-term independent study. The teacher may be the student's regular classroom teacher for periods less than 15 days.

Instruction

Independent Study

Independent study teachers may shall:

1. Complete designated portions of the written agreement and add additional information to the written agreement when appropriate.
2. Supervise and approve coursework, including regularly meeting with the student to discuss the student's progress.
3. Design all lesson plans and assignments and provide direct instruction. Maintain records of student assignments showing the date the assignment is given and the date the assignment is due.
4. ~~Write the assignments for students.~~
- 5.4. Assess all student work and assigning grades or other approved measures of achievement.
6. 5. Personally judge the time value of assigned work or work products completed and submitted by the student.
- 7.6. Select and save with each agreement representative samples of the student's completed and evaluated assignments ~~on not less than a monthly basis, preferably biweekly~~ on a weekly basis.
- 8.7. Sign and complete the agreement when the student has reached his/her objectives or the agreement is terminated.
- 9.8. Maintain any required records and files on a current basis including attendance
9. ~~When appropriate, independent study teachers shall~~ Determine and assign grades or other approved measures of achievement.
10. Document each student's participation in live interaction and/or synchronous instruction pursuant to Education Code 51747 on each school day for which independent study is provided.

The ratio of student average daily attendance for independent study students age 18 years or younger to full-time equivalent certificated employees responsible for independent study shall not exceed the equivalent ratio for all other education programs in the district, unless a new higher or lower ratio for all other educational programs offered is negotiated in a collective bargaining agreement or the district enters into a memorandum of understanding that indicates an existing collective bargaining agreement contains an alternative ratio. (Education Code 51745.6)

The Superintendent or designee shall ensure that independent study teachers have access to professional development and support comparable to classroom-based teachers.

Instruction

Independent Study

Records

District records shall identify all students participating in independent study and shall specify the grade level, program placement and school in which each of these students is enrolled. (Education Code 51748)

Regulation Approved: March 23, 1987

Regulation Revised: January 10, 2005; September 26, 2005; February 27, 2006; August 9, 2021

LOWELL JOINT SCHOOL DISTRICT
August 9, 2021

To: President Hinz and Members, Board of Trustees
From: Jim Coombs, Superintendent of Schools
Subject: Approval of the 2021/22 Consolidated Application

ACTION

**Consolidated Application
Executive Summary for Board Approval**

The Consolidated Application must be submitted to the California Department of Education (CDE) for the district to receive funds for categorical programs. The application will be submitted in several parts during each school year. The current submission was certified according to CDE requirements, indicating which programs will be implemented at eligible schools. This submission of the application indicates the District's request for participation in federal programs including: Title I Part A, Basic Grant (Low Income/Low Achieving Students), Title II, Part A (Teacher and Principal Training and Recruiting), Title III, Part A (Limited English Proficient Students [LEP]) and Immigrant Funds and Title IV. Federal guidelines also allow local non-profit private schools to participate with the public school district in Federal programs. Those participating private schools would be identified in Part I of the application. We do not currently have any eligible schools.

Additional submissions will be submitted to CDE throughout the year after District funding entitlements are known following adoption of the State budget. The next submission will indicate the number of student participants and funding allocations for each program and school site.

It is recommended that the 2021/22 Consolidated Application, and its submission to the California Department of Education, be approved and that the Superintendent or designee be authorized to execute all necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
August 9, 2021

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Resolution #833 Finding the Proposed Jordan Elementary School Project Exempt from the California Environmental Quality Act (CEQA), Approving the Filing and Recording of a Notice of Exemption and Approving the Project

ACTION/
(RESOLUTION)

Background:

As part of the Measure LL General Obligation Bond Program, the District proposed improvements at Jordan Elementary School. The proposed project consists of the following campus improvements:

- Re-Roofing of all Existing Hard Buildings
- Upgrade of Existing HVAC System
- Upgrade of Necessary Associated Electrical Service
- Upgrade of Fire Alarm
- Upgrade of Existing Sewer Lines
- Removal of Portable Buildings
- Addition of New Modular Buildings

Projects undertaken by public agencies are subject to the California Environmental Quality Act (CEQA) as outlined in Public Resources Code (PRC) Section 21000 et seq. and the State CEQA Guidelines (California Code Regulations, Title 14, Section 15000 et seq.).

Current Considerations:

The proposed improvements at Jordan Elementary are considered a “Project” under CEQA. Staff evaluated the project and determined that the proposed improvements are categorically exempt from further environmental review and the provisions of CEQA under CEQA Guidelines Section 15301.

Superintendent’s Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE.

Staff determined that the project is not subject to any exceptions to the categorical exemption (CEQA Guidelines Section 15300.2) and may file a Notice of Exemption (NOE), which exempts the Project from further environmental review and the provisions of CEQA.

Upon approval, the NOE will be filed with the County Clerk and the State Office of Planning and Research (OPR). The filing of the NOE with the County Clerk starts a 35-day statute of limitations period on legal challenges to the agency's decision that the project is exempt from CEQA.

Financial Implications:

There is no direct fiscal impact as a result of adopting resolution #833.

Recommendation:

It is recommended that the Board of Trustees adopt Resolution #833 finding the proposed Jordan Elementary School project exempt from CEQA, approving the filing and recording of a NOE, approving the Project, and authorizing the Superintendent or designee to execute the necessary documents.

Superintendent's Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE.

LOWELL JOINT SCHOOL DISTRICT

**RESOLUTION 2021-2022 NO. 833
RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LOWELL JOINT SCHOOL DISTRICT OF LOS ANGELES
AND ORANGE COUNTIES, CALIFORNIA,
ADOPTING A NOTICE OF EXEMPTION FOR
THE JORDAN ELEMENTARY SCHOOL PROJECT**

WHEREAS, the Lowell Joint School District (“District”) operates Jordan Elementary School at 10654 Jordan Road, Whittier, California; and

WHEREAS, the District proposes a project at Jordan Elementary School (“Project”); and

WHEREAS, the proposed project consists primarily of re-roofing existing buildings, replacing existing HVAC units with rooftop units, portable building replacement, and upgrades to the current fire alarm system;

WHEREAS, prior to commencement of the Project, the District must comply with the California Environmental Quality Act (“CEQA”); and

WHEREAS, categorical exemptions to CEQA are set forth in Article 19 of Title 14 of the California Code of Regulations (“CEQA Guidelines”); and

WHEREAS, the Project is exempt under CEQA Guidelines Section 15301; and

WHEREAS, CEQA Guidelines Section 15301, Existing Facilities, sets forth an exemption from CEQA for the operation, repair, permitting, leasing, or minor alterations of existing public structures, mechanical equipment or topographical features, involving little or no expansion of use; and

WHEREAS, the Project meets the criteria set by CEQA Guidelines Section 15301; and

WHEREAS, the District has determined that the project is not subject to the exceptions to categorical exemptions set forth in CEQA Guidelines Section 15300.2; and

WHEREAS, the Site is not in a sensitive environment of hazardous or critical concern; and

WHEREAS, the Project’s environmental effects of known successive projects of the same type, and the environmental effects caused by other District projects including Maybrook, El Portal, Olita, and Macy Elementary Schools, over time, are not environmentally significant and cumulatively considerable; and

WHEREAS, the District is unaware of any unusual circumstances that would result in a reasonable possibility that the project will have significant effect on the environment; and

WHEREAS, the Project will not damage scenic resources within a highway officially designated as a State scenic highway; and

WHEREAS, the Site does not appear on a list compiled pursuant to Government Code Section 65962.5 due to historic contamination; and

WHEREAS, the Project will not cause a substantial adverse change in the significance of a historical resource.

NOW, THEREFORE, the Board of Education of the Lowell Joint School District hereby resolves as follows:

1. That the above recitals are all true and correct.
2. That the District has considered whether the Project may have a significant effect on the environment.
3. That the District has concluded that the Project will not have a significant effect on the environment.
4. The District adopts the Notice of Exemption (NOE) and incorporates the NOE by reference as fully set forth herein.
5. That the Project is subject to CEQA Guidelines Section 15301 and is not subject to any exemptions found in CEQA Guidelines Section 15300.2 and is therefore exempt from CEQA.
6. That the District approves the project.
7. That the District Superintendent, or Designee, is instructed to file and/or record a Notice of Exemption from the California Environmental Quality Act, consistent with this Resolution with any and all appropriate public agencies or entities, subject only to minor, non-substantive revisions, if necessary.
8. That this Resolution shall take effect immediately upon its adoption.

APPROVED AND ADOPTED this 9th day of August, 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 9th day of August, 2021, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 9th day of August, 2021.

Jim Coombs, Secretary to the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT
August 9, 2021

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Consultant Agreement with Debra Lees to provide support for the Lowell Sustainable Science Literacy Garden at the Maybrook Campus during 2021-2022 School Year. ACTION

Arrangements have been made with Mrs. Debra Lees to provide support for the Lowell Joint Sustainable Science Literacy Garden at the Maybrook Campus for the 2021-2022 school year. Mrs. Lees will be paid a total of \$1,400.00 a month, and will not exceed \$14,000.00 for the school year. Funding for this expenditure will be covered by Title IV Student Support and Academic Enrichment Funds.

It is recommended that the consultant agreement with Mrs. Debra Lees to provide support for the Lowell Joint Sustainable Science Literacy Garden at the Maybrook Campus for the 2021/2022 school year, at the not to exceed amount of \$14,000.00, to be paid from the Title IV Student Support and Academic Enrichment funds, and that the Superintendent or designee be authorized to execute the agreement.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
August 9, 2021

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Memorandum of Understanding (MOU) ACTION/
Between Lowell Joint School District and *Biola University,* (RATIFICATION)
Inc. for the 2021/2022 School Year

The purpose of this agreement is to provide the training required for students of *Biola University, Inc.* enrolled in the certificate program to be eligible to apply for the Speech-Language Pathology Assistant (SLPA) Fieldwork Experience Certificate.

Biola University, Inc. will participate in the daily provision of speech and language intervention services i.e. “SLPA Clinical Experience Internship”. Lowell Joint School District will provide direct supervision by a Speech Language Pathologist to the *Biola University, Inc.* student.

This MOU will be effective July 1, 2021 through June 30, 2022 at no cost to the district.

It is recommended that the MOU with *Biola University, Inc.* and Lowell Joint School District for the 2021/2022 school year be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent’s Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
August 9, 2021

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Memorandum of Understanding (MOU)
Between Lowell Joint School District and California State
University Northridge for the 2021/2022 School Year

ACTION/
(RATIFICATION)

The purpose of this agreement is to provide the training required for students of *California State University Northridge* enrolled in the certificate program to be eligible to apply for the Speech-Language Pathology Assistant (SLPA) Fieldwork Experience Certificate.

California State University Northridge will participate in the daily provision of speech and language intervention services i.e. "SLPA Clinical Experience Internship". Lowell Joint School District will provide direct supervision by a Speech Language Pathologist to the *California State University Northridge* student.

This MOU will be effective July 1, 2021 through June 30, 2022 at no cost to the district.

It is recommended that the MOU with *California State University Northridge* and Lowell Joint School District for the 2021/2022 school year be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT

August 9, 2021

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Memorandum of Understanding Between East Whittier City School District and Lowell Joint School District for the school year 2021/2022

ACTION/
(RATIFICATION)

East Whittier City School District provides special education programs and services for students with moderate to severe disabilities residing in Lowell Joint School District through an agreement between East Whittier City School District and Lowell Joint School District. The District seeks placements outside of the District when it does not have an appropriate program and services to address a student's significant needs.

The purpose of this Memorandum of Understanding is to address the enrollment, funding, costs, billing, and implementation of student Individual Education Plans (IEPs) of special education programs and services for District students with moderate to severe disabilities and/or special needs who are served in the East Whittier City School District program.

It is recommended the Memorandum of Understanding between East Whittier City School District and Lowell Joint School District for the period of July 1, 2021 through June 30, 2022 be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
August 9, 2021

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Memorandum of Understanding (MOU) Affiliation Agreement Between Lowell Joint School District and Biola University, Inc., effective July 1, 2021 through June 30, 2025 ACTION/
(RATIFICATION)

The purpose of this agreement is to provide educational experience and training to students of Biola for the programs selected below in accordance with the terms and conditions of this agreement. Biola desires to use Lowell Joint School District as an opportunity for its students to obtain such experience and training as required by their curriculum.

- Student teaching for Multiple Subject, Single Subject and Education Specialist (Mild/Moderate) candidates
- Early Childhood practicum experience
- Speech-Language Pathology and Speech-Language Pathology Assistant clinical experience
- Education Specialist (Mild/Moderate) Instruction Intern credential
- NEW: Multiple Subject and Single Subject Intern credential

This MOU will be effective July 1, 2021 through June 30, 2025, unless extended in writing by mutual consent of the parties at no cost to the district.

It is recommended that the Memorandum of Understanding (MOU) Affiliation Agreement between Lowell Joint School District and Biola University, Inc., effective July 1, 2021 through June 30, 2025 be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
August 9, 2021

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Purchase Order Report 2021/22 #1

ACTION/
(RATIFICATION)

In accordance with the law, Purchase Order Report 2021/22 #1 is recommended for approval. The report lists all purchase orders issued June 22, 2021, through June 30, 2021.

AR:md

Attachment

Superintendent's Comment:

APPROVAL RECOMMENDED.

X-B1-1

PURCHASE ORDERS FOR BOARD APPROVAL
August 9, 2021

NO#	VENDOR	DESCRIPTION	AMOUNT
86486	SAN GABRIEL VALLEY NEWS/SO CAL NEWS GROUP	BUS SERVICES- NEWSPAPER AD, 21/22 PROPOSED BUDGET	\$195.00
86487	ATKINSON, ANDELSON, LOYA, RUUD AND ROMO	CAL/OSHA COVID-19 WORKSHOP-COOMBS & EVANOFF	\$98.00
86488	CURRICULUM ASSOCIATES	IREADY ASSESSMENT & PERSONALIZE INSTRUCTION PACKAGE	\$227,019.84
86489	CASBO	MEMBERSHIP 2021-22	\$3,500.00
86490	MOON VALLEY NURSERY	MACY-TREES	\$3,515.00
86491	HOWARD TECHNOLOGY	MACY-ELECTRONIC MARQUEE-QUOTE TD4 1099088.00	\$32,665.46
86492	RMA GROUP	GRADING AND OBSERVATION & TESTING	\$93,612.00
86493	HOME DEPOT PRO	2020-21 OPEN PURCHASE ORDER	\$5,000.00
86494	IMPERIAL SPRINKLER SUPPLY	2020-21 OPEN PURCHASE ORDER	\$2,000.00
86495	PDQ	2020-21 OPEN PURCHASE ORDER	\$2,000.00
86496	ENCORP	OLITA-AIR MONITORING	\$1,250.00
86497	KING OFFICE SERVICES	JORDAN-MAYBROOK RELOCATION	\$6,760.00
86498	US BANK	CA GENERAL OBLIGATION BONDS ELECTION 2018, SERIES 2019	\$250.00
<i>Respectfully Submitted,</i>			\$ 377,865.30

Jim Coombs

LOWELL JOINT SCHOOL DISTRICT
August 9, 2021

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Warrant Listing Report 2021/22 #1

ACTION/
(RATIFICATION)

The Warrant Listing Report 2021/22 #1 is recommended for approval. The report lists all warrants issued June 23, 2021, through July 21, 2021.

AR:md

Attachment

Superintendent's Comment:

APPROVAL RECOMMENDED.

X-B2-1

"B" WARRANTS FOR BOARD APPROVAL ON:
August 9, 2021

"B" WARRANT DOCUMENTS : 1754 - 2020, 3115 - 3121

2,479,246.89

THE FOLLOWING "B" WARRANT VOUCHERS ARE INCLUDED IN THE ABOVE SEQUENCE OF NUMBERS SUBMITTED FOR APPROVAL. ANY INTERRUPTIONS IN THE SEQUENCE ARE DUE TO THE VOUCHER BEING HELD FOR AUDIT BY LACOE AND RELEASED AT A LATER DATE. THE 3000s INDICATE A NUTRITION SERVICES PAYABLE.

NO.	VENDOR	AMOUNT
1754	NIGRO&NIGRO-CONTRACT SVCS	12,240.00
1842	PDQ EQUIPMENT-MAINT-MACHINE RENTAL	504.40
1853	A-TECH CONSULTING-BOND, CONTRACT SVCS	20,965.00
1854	ERICKSON-HALL CONSTRUCTION-MACY PROJECT	543,551.05
1855	ERICKSON-HALL CONSTRUCTION-OLITA PROJECT	17,615.85
1856	GHATAODE BANNON ARCHITECTS-JORDAN PROJECT	16,239.60
1857	GHATAODE BANNON ARCHITECTS-BOND, CONTRACT SVCS	12,470.13
1858	GHATAODE BANNON ARCHITECTS-MACY PROJECT	31,175.33
1859	GHATAODE BANNON ARCHITECTS-JORDAN PROJECT	11,469.15
1860	HAUFFE COMPANY-MACY PROJECT	13,440.00
1861	HAUFFE COMPANY-OLITA PROJECT	10,416.00
1870	SANDRA JAN-SPEC ED, PURCHASE REIMBURSEMENT	10.50
1873	PDQ EQUIPMENT-MAINT-MACHINE RENTAL	1,509.70
1875	COLLEGE BOARD-RS, SUPPLIES, MATERIALS	1,800.00
1876	ATKINSON, ANDELSON, LOYA-CONTRACT SVCS	98.00
1877	CASBO-ANNUAL MEMBERSHIP	3,500.00
1878	REBECCA CHAMPION-PURCHASE REIMBURSEMENT	81.35
1879	TAMARA IRVING-RS, PURCHASE REIMBURSEMENT	51.98
1880	AMANDA MALM-PURCHASE REIMBURSEMENT	16.71
	EARLY RETIREE REIMBURSEMENTS	
1883	DAWN AANDAHL	526.84
1884	BRENT ALLSMAN	526.77
1885	ELIZABETH KANESHIRO	990.16
1886	SHELLEY MARKER	526.84
1887	PENNY MAYERCHECK	1,196.69
1888	BRUCE PATILLO	526.77
1889	RONALD RANDOLPH	619.50
1890	GAYLE ROGERS	238.25
1891	CLAUDIA SCHALCHLIN	526.84
1892	EMILY WAKEFIELD	526.84
1893	NANCY WHITE	1,196.69
1894	HOLLY WOLFE	526.84
1896	CSEA-DISTRICT, VOLUNTARY DEDUCTIONS	1,317.75
1897	SCHOOLS FIRST CREDIT UNION-VOLUNTARY DEDUCTIONS	19,178.27
1898	MYSTERY SCIENCE-OLITA, CONTRACT SVCS	1,249.00
1899	IMPERIAL BAND TECHNOLOGY-RS, SUPPLIES	85.75
1900	J.W. PEPPER-RS, BAND SUPPLIES	16.00
1901	LEADER SERVICES-SPEC ED, CONTRACT SVCS	3,006.26

1902	KRISTA VAN HOOGMOED-OLITA, PURCHASE REIMBURSEMENT	192.33
1903	AUDRA SCHAAP-PURCHASE REIMBURSEMENT	629.93
1904	GALLAGHER PEDIATRIC-SPEC ED, TUITION	1,964.24
1907	LA HABRA ROTARY CLUB-SUPT. ANNUAL RENEWAL	230.00
1908	CITY OF LA HABRA-FUEL	4,249.14
1909	FRONTIER COMMUNICATIONS-UTILITIES	1,660.00
1910	MCI VERIZON-DISTRICT, UTILITIES	7.30
1911	SPECTRUM ASSESSMENT SVCS-TECH, SERVICES	745.35
1912	SUBURBAN WATER SYSTEMS-MG, MAYBROOK, UTILITIES	23,856.79
1913	SO CAL GAS CO.-JOR, MG, OL, DO, MYBRK-UTILITIES	285.40
1914	SO CAL EDISON-EP, JOR, RS, DO, M&O-UTILITIES	15,487.71
1915	BUG FLIP-DISTRICT, PEST CONTROL	1,400.00
1916	VERIZON WIRELESS-TECH, CELLULAR SVCS	642.58
1917	ATKINSON, ANDELSON, LOYA-CONTRACT SVCS	687.00
1918	AVIDEX-RS, TECH HARDWARE	405.00
1919	DATA IMPRESSIONS-TECH, SUPPLIES, MATERIALS	111.53
1920	SUPT. COOMBS-PURCHASE REIMBURSEMENTS	214.31
1921	DFA-ACTUARIES-DISTRICT, SERVICES	3,500.00
1922	FULLERTON SCHOOL DISTRICT-MATERIALS, SUPPLIES	14.50
1923	GHATAODE BANNON ARCHITECTS-MACY PROJECT	12,470.13
1924	JOHN ZAPULLA-TECH, MILEAGE REIMBURSEMENT	32.47
1925	SOUTHWEST SCHOOL SUPPLY-ALL SITES, SUPPLIES	2,643.27
1927	SPARKLETT-SVCS, WATER, SUPPLIES	51.90
1931	ENCORP-OLITA, ROUTINE MAINTENANCE	1,250.00
1932	ALAN MAO-PURCHASE REIMBURSEMENT	100.23
1933	IMPERIAL BAND INSTRUMENTS-RS, SUPPLIES	57.67
1934	MOON VALLEY NURSERY-MACY, GROUNDS MATERIALS	3,515.00
1935	OLITA PTA-REFUND OF CANCELLED FIELD TRIP	425.00
1936	GALLAGHER PEDIATRIC-SPEC ED, TUITION	664.78
1937	HOME DEPOT PRO-MAINTENANCE, SUPPLIES, MATERIALS	1,713.54
1938	PEST OPTIONS INC.-EP,MA, SUPPLIES	360.00
1939	T-MOBILE-TECH, COMMUNICATIONS SERVICES	990.00
1940	T-MOBILE-TECH, COMMUNICATIONS SERVICES	182.24
1941	WALTERS WHOLESALE-MAINT, SUPPLIES, MATERIALS	3,436.49
1943	SO CAL EDISON-MG, UTILITIES	5,234.72
1944	SWEETMAN SYSTEMS-SPEC ED, SUPPLIES	3,563.00
1945	DANIELLE FROELICH-CONTRACT SVCS, WELLNESS COACH	800.00
1946	HUNTINGTON HARDWARE-MAINTENANCE, SUPPLIES	406.25
1947	PLUMBING WHOLESALE OUTLET-SUPPLIES MATERIALS	465.32
1948	QUALITY INN PALM SPRINGS-D. BENNETT, CONFERENCE HOTEL	510.85
1951	AMERICAN EXPRESS-DISTRICT PURCHASES	3,072.14
1952	DANGELO'S-EL PORTAL, SUPPLIES	199.89
1953	DATA IMPRESSIONS-TECH, SUPPLIES, MATERIALS	8,800.00
1954	ICS SERVICE CO-RS, SUPPLIES, MATERIALS	359.70
1955	BUG FLIP-NUTRITION SVCS SITES, PEST CONTROL	165.00
1956	PDQ EQUIPMENT-MAINT-MACHINE RENTAL	1,687.64
1957	WARE DISPOSAL-MAINT-UTILITIES	1,620.30
1958	KING OFFICE SERVICES-MACY MOVE FR/MAYBROOK	6,084.00

1959	SO CAL NEWS GROUP-BUS SVCS, LCAP NEWSPAPER AD	195.50
1960	SCHOLASTIC INC.-RS, BOOK FAIR ORDERS	456.51
1961	TWINING CONSULTING-BOND, MACY PROJECT	5,333.08
1962	THE TAO FIRM-MAINT, CONTRACT SVCS	962.50
1963	RMA GROUP-BOND, JORDAN PROJECT	13,828.00
1964	SOUTHWEST SCHOOL SUPPLY-ALL SITES, SUPPLIES	197.23
1965	CA DEPT. OF TAX & FEE-Q2 2021 USE/SALES TAX	265.00
1966	SB HOSPITALITY PALM SPRINGS-D. BENNETT ACCOMMODATIONS	238.16
1967	SOUTHWEST SCHOOL SUPPLY-ALL SITES, SUPPLIES	1,480.38
1969	JAMES HARDWARE CO.-MAINTENANCE, MATERIALS, SUPPLIES	210.30
1970	SO CAL GAS-MAYBROOK, UTILITIES	45.65
1971	SOUTHEAST CONSTRUCTION PROD-MAINT, SUPPLIES	163.78
1972	BEST LAWNMOWER-GROUNDS, SUPPLIES	112.01
1973	BEST LAWNMOWER-GROUNDS, SUPPLIES	257.65
1974	SO CAL GAS CO.-MACY-UTILITIES	15.78
1975	WALTERS WHOLESALE-MAINT, SUPPLIES, MATERIALS	93.75
1981	COALITION FOR ADEQUATE SCHOOL-CONF REGISTRATION	1,156.00
1982	EMCOR SERVICES-EP, SUPPLIES	2,353.00
1984	F.M. THOMAS A/C-MAINTENANCE, SUPPLIES	2,243.14
1985	F.M. THOMAS A/C-MAINTENANCE, SUPPLIES	1,150.00
1986	GAMA CONTRACTING SERVICES-OLITA, SERVICES	2,510.00
1987	BARBARA AGUILAR-RS, PURCHASE REIMBURSEMENT	118.13
1988	MELISSA OKE-TEACHER PURCHASE REIMBURSEMENT	90.61
1989	SCOTT VAN DIEST-TEACHER PURCHASE REIMBURSEMENT	53.60
1990	A-TECH CONSULTING-BOND, CONTRACT SVCS	60,478.00
1991	ALL AMERICAN INSPECTION-BOND, JORDAN PROJECT	5,500.00
1992	CURRICULUM ASSOCIATES-CURRICULUM -BOOK ORDERS	227,019.84
1993	ERICKSON-HALL CONSTRUCTION-BOND,MACY	490,323.50
1994	ERICKSON-HALL CONSTRUCTION-BOND, JORDAN	713,338.85
1995	HAUFFE CO.-BOND, JORDAN PROJECT	6,048.00
1996	HAUFFE CO.-BOND, MACY PROJECT	8,736.00
1997	HAUL AWAY STORAGE CONTAINERS-BOND, JORDAN PROJECT	260.00
1998	D&D EDUCATION CONSULTING-SPEC ED, CONTRACT SVCS	687.50
2001	HAUFFE CO.-CONTRACT SERVICES	9,583.18
2002	PDQ EQUIPMENT-MAINT-MACHINE RENTAL	1,145.41
2003	MARY BRIMMAGE-TEACHER PURCHASE REIMBURSEMENT	24.22
2004	ATKINSON, ANDELSON, LOYA-CONTRACT SVCS	98.00
2005	MONOPRICE, INC.-TECH, SUPPLIES	312.46
2006	LAKESHORE LEARNING MATERIALS-SUPPLIES	50,709.88
2007	FULLERTON SCHOOL DISTRICT-MATERIALS, SUPPLIES	750.00
2010	TARGET SPECIALTY PRODUCTS-GROUNDS, SUPPLIES	574.86
2016	ICS SERVICE CO-MAYBROOK, SUPPLIES, MATERIALS	574.36
2017	MOON VALLEY NURSERY-MACY, GROUNDS MATERIALS	3,515.00
2019	QUADIENT FINANCE USA-DISTRICT, POSTAGE	4,000.00
2020	LOWE'S-MAINTENANCE, SUPPLIES, MATERIALS	291.73
3115	MICHELLE HUBERT-NUTRITION SVCS, MEAL REFUND	16.75
3116	JUSTIN HOWARD-NUTRITION SVCS, MEAL REFUND	16.50
3117	BUG FLIP-NUTRITION SVCS SITES, PEST CONTROL	180.00

3118	LADY BUGS ENVIRONMENTAL-PEST CONTROL	55.00
3119	DRIFTWOOD DAIRY-NUTRITION SVCS, SUPPLIES	3,621.39
3120	GOLD STAR FOODS-NUTRITION SVCS, COMMODITIES	8,419.45
3121	VALPRO, INC.-NUTRITION SVCS, SUPPLIES	2,355.80

LOWELL JOINT SCHOOL DISTRICT
August 9, 2021

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of School

Subject: Approval of Agreement with School Services of
California, Inc., to Provide Consulting Services
Related to Fiscal Budget for the 2021/22 School Year

ACTION/
(RATIFICATION)

Since 1975, School Services of California, Inc., (SSC) has served most of California's school districts, county offices, and community colleges in meeting their management, governance, and fiscal responsibilities through their consulting services. The effective administration of California's public schools is the firm's primary mission and the company has played an integral role in the development and implementation of education policy at both the state and local levels.

Specifically, SSC provides daily fiscal information via e-mail articles, school budget workshops, an e-mail question and answer feature, search tools for legislative information, and consulting services in the areas of fiscal and business services, mandated costs, categorical services, special education, and legislation that impacts the District.

The cost for services is \$4,080 annually, plus expenses. An increase of \$240 from 2020/21.

It is recommended that an agreement with School Services of California, Inc., to provide consulting services related to fiscal budget for the 2021/22 school year be approved, in an amount not to exceed \$4,080 (plus expenses as defined in the contract), and that the Superintendent or designee be authorized to execute the necessary documents.

AR:md

Superintendent's Comment:

APPROVAL RECOMMENDED.

X-B3-1

LOWELL JOINT SCHOOL DISTRICT
August 9, 2021

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Agreement with Nigro & Nigro to Perform Measure LL Bond Audit Services ACTION

It is necessary for the District to hire an auditing firm to conduct the financial and performance audits for the Measure LL Building Fund.

The objective of the financial audits is the expression of an opinion about whether the financial statements of the Measure LL Building Fund are fairly presented, in all material respects, in conformity with generally accepted accounting principles.

The objective of the performance audits is the expression of an opinion about whether the expenditures charged to the Building Funds have been made in accordance with the bond project lists approved by the voters through the approval of Measure LL.

The financial statements of the Measure LL Building Fund as of and for the fiscal year ending June 30, 2021 through June 30, 2024, will be audited. There will also be annual performance audits in accordance with Government Auditing Standards to ensure that bond proceeds have been spent only on allowable costs.

Nigro & Nigro has been performing the District's audits since fiscal year ending 2017, and therefore staff recommends maintaining continuity with this audit firm.

It is recommended that the Board approve the agreement with Nigro & Nigro to perform Measure LL Audit Services for the Fiscal Years Ending June 30, 2021, June 30, 2022, June 30, 2023 and June 30, 2024 at a cost not to exceed \$5,000, \$5,200, \$5,400 and \$5,600 respectively, and that the Superintendent or designee be authorized to execute the necessary documents.

AR/md

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
August 9, 2021

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Agreement with CRZ Patterson, LLC, ACTION
for Specialized Consulting Services

The District is in need of specialized consulting services in the area of business services and related areas. Colleen Patterson is a retired Assistant Superintendent of Business Services from the Fullerton Joint Union High School District where she worked for twelve years. Ms. Patterson has been consulting in school districts throughout California since her retirement. As such, she is well suited to assist the District in the identified areas of need. The hourly rate for these services will be \$85. One hundred (100) hours are estimated at this time to assist in these areas. The term of this agreement will be September 1, 2021, through August 31, 2022.

It is recommended that the agreement with CRZ Patterson, LLC, be approved, not to exceed one hundred (100) hours, and that the Superintendent or designee be authorized to execute the necessary documents.

AR/md

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
August 9, 2021

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Extended Professional Services Agreement with Hancock Park & DeLong, State Facilities Program Consulting, District Wide (Special Reserve for Capital Outlay) ACTION

Background:

On June 11, 2018, the Lowell Joint School District Board of Trustees approved Resolution 2018-19 No. 724 ordering a School Bond Election which became Measure LL. On November 6, 2018, the voters in the Lowell Joint School District passed measure LL. A part of Measure LL includes the repairs and upgrades to District facilities.

Current Considerations:

On October 7, 2019, the Board of Trustees approved an agreement with Hancock Park & DeLong, Inc., to provide State Facilities Program consulting services. Hancock Park & DeLong Inc. is a school facilities funding specialist with over thirty years of experience in planning and State funding for Public School facilities.

When the Board of Trustees approved the October 7, 2019 agreement, it was based on a "task" fee schedule versus and hourly rate, because the work Hancock Park & DeLong performs is billed by each "task" they provide the District. In October 2019, a not to exceed amount was not established because the "tasks" to be performed were under District development and control. On January 11, 2021, the Board of Trustees ratified an Amended Agreement with Hancock Park & De Long to include service and fee eligibility for an application previously submitted by the District to contracting for services provided by Hancock Park and De Long. During the 19/20 and 20/21 fiscal years, Hancock Park & De Long provided the District with a total of \$15,000 in services.

With the Lowell Joint School District's July 1, 2021 migration to the Orange County Department of Education (OCDE) as our business administrator, the District will be required to encumber funds in the OCDE financial management system in order to process invoices. Staff would like to encumber an amount of \$50,000 in order to process anticipated invoices for the 21/22 fiscal year in anticipation of services being provided. If the encumbered amount is not expended, any remaining balance will be rolled over into a new fiscal year and new purchase order.

Financial Implications

Superintendent's Comment:

APPROVAL RECOMMENDED.

Financial Impact:

\$50,000

Funding Source:

Special Reserve for Capital Outlay – Fund 40.0

Recommendation:

It is recommended that the Board of Trustees approve the extension of the Professional Services Agreement with Hancock Park & De Long, effective July 1, 2021, through June 30, 2022, for an amount not to exceed \$50,000 for fiscal year 21/22, and that the Superintendent or designee be authorized to execute the necessary documents.

AR/cw

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
August 9, 2021

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Extended Professional Services Agreement, Fieldman, Rolapp & Associates Inc., DBA Applied Best Practices, Financial Advisory Services, District Wide (Bond Fund) ACTION

Background:

On June 11, 2018, the Lowell Joint School District Board of Trustees approved Resolution 2018-19 No. 724 ordering a School Bond Election which became Measure LL. On November 6, 2018, the voters in the Lowell Joint School District passed measure LL. A part of Measure LL includes the repairs and upgrades to District facilities. This expenditure is subject to the purview of the Citizens Bond Oversight Committee.

Current Considerations:

On November 6, 2017, the Board of Trustees approved an agreement with Fieldman, Rolapp & Associates Inc., DBA Applied Best Practices, to provide financial advisory services relating to the execution of the General Obligation Bond, Measure LL. Government Code Section 53060 allows for contracting with consultants specially trained and experienced to perform such services. Fieldman, Rolapp & Associates Inc., DBA Applied Best Practices, possesses such experience and expertise and the firm has worked with the District to determine Bond issuance sizing, pricing and sales for the General Obligation Bond, Measure LL. On November 6, 2017, Board of Trustees approved the not to exceed fee of \$55,000. With the Lowell School District's July 1, 2021 migration to the Orange County Department of Education (OCDE) as our business administrator, the District has the opportunity to encumber unexpended PO balances in the OCDE financial management system. As of this date, there is an un-expended balance of \$48,771.50 remaining from the originally approved not to exceed amount. The District anticipates an annual expenditure not to exceed \$5,000.

Financial Implications

Financial Impact:	\$5,000
Funding Source:	Measure LL General Obligation Fund – Fund 21.0

Recommendation:

Superintendent's Comment:

APPROVAL RECOMMENDED.

It is recommended that the Board of Trustees to approve the extension of the Professional Services Agreement, Fieldman, Rolapp & Associates Inc., DBA Applied Best Practices, effective July 1, 2021, through June 30, 2022, Measure LL, (21.0 Bond Fund), and that the Superintendent or designee be authorized to execute the necessary documents.

AR/cw

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT

August 9, 2021

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Professional Services Agreement, Hauffe Company Inc., (HCI) ACTION
Program Management Services, District Wide (Capital Outlay Projects Fund)

Background:

On June 11, 2018, the Lowell Joint School District Board of Trustees approved Resolution 2018-19 No. 724 ordering a School Bond Election which became Measure LL. On November 6, 2018, the voters in the Lowell Joint School District passed measure "LL". On September 9, 2019, the Board of Trustees approved a Professional Services Agreement with Hauffe Company Inc. (HCI) for his team to provide consulting services to assist the District with the planning and execution of various Maintenance projects and Measure LL Bond Projects. On August 10, 2020, the Board of Trustees approved an annual extension of that professional services agreement. This approval is an annual extension of that contract and will align with the District's fiscal year.

Current Considerations:

Unlike the Public Works competitive bidding process, Professional Service providers can be selected on the basis of their qualifications, services they provide and their value to the Client.

As the Bond Measure LL continues and the Districtwide program is developed, the District would like to engage the services of Hauffe Company Inc. (HCI) to continue to provide their expertise in schedule development, site visits, costs controls, and construction management oversight. Hauffe Company Inc. has provided the District with a proposal to provide specialized services and advice in financial, economic, accounting, engineering, legal, and administrative and construction oversight matters.

Financial Implications

Financial Impact: \$125,000 (40.0) Capital Outlay Projects Fund
Funding Source: Capital Outlay Projects – Fund 40.0

Recommendation:

It is recommended that the Board of Trustees approve a Professional Services Agreement, Hauffe Company Inc., (HCI), Program Management Services, Districtwide, effective July 1, 2021 through June 30, 2022, not to exceed \$125,000, Capital Outlay Projects Fund, (40.0) and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
August 9, 2021

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Employer-Employee Relations/Personnel Report 2021/2022 #1
Which Includes Hiring, Resignations, Contract Adjustments,
and Retirements for Certificated, Classified, and Confidential
Employees

ACTION/
(RATIFICATION)

The attached Employer-Employee Relations/Personnel Report 2021/2022 #1, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees has been completed without irregularities and in compliance with the law, District policy, administrative regulations, rules, procedures, and direction of the supervisor and all information has been fully disclosed.

It is recommended that Employer-Employee Relations/Personnel Report 2021/2022 #1, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees, be ratified.

Attachment

JC/me

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
EMPLOYER-EMPLOYEE RELATIONS PERSONNEL REPORT 2021/2022 #1

August 9, 2021

I. CERTIFICATED EMPLOYEES

A. 2021/2022 CONTRACTS

NAME	<u>EFFECTIVE DATE</u>	<u>CLASS/COL/STEP</u>	SITE	COMMENTS
Praefke, Amie	08/16/2021	C4/S3	DO	Temporary Contract. Virtual Academy / Independent Study Teacher

B. MANAGEMENT

NAME	<u>EFFECTIVE DATE</u>	<u>CLASS/COL/STEP</u>	SITE	COMMENTS
Overby, Rhonda	07/21/2021		EP	Interim Elementary Principal

C. CHANGE OF STATUS

NAME	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	SITE	COMMENTS
Cazares, Ariana	08/16/2021	11/05/2021	RS	(AB375) FMLA Baby bonding leave
Perumean, Stacy	08/16/2021	09/17/2021	MG	(AB375) FMLA Maternity leave

D. RESIGNATION

NAME	<u>EFFECTIVE DATE</u>	SITE	COMMENTS
Sermeno, David	07/21/2021	EP	Resignation. El Portal principal.

E. EXTRA DUTY PAY/STIPENDS

<u>NAME/ EMPLOYEE ID</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>SITE</u>	<u>COMMENTS</u>
Brander, Holly	07/01/2021	06/30/2022	DO	To be paid a total of \$7,500.00 for an additional 20 workdays.. Correction of EER #12 2020-21. To be paid from ELO Funds
Rebecca Champion	07/01/2021	06/30/2022	DO	To be paid a total of \$7,500.00 for an additional 20 workdays.. Correction of EER #12 2020-21. To be paid from ELO Funds
Amanda Malm	07/01/2021	06/30/2022	DO	To be paid a total of \$7,500.00 for an additional 20 workdays.. Correction of EER #12 2020-21. To be paid from ELO Funds
Mayhew, Julie	08/16/21	06/03/22	RS	To be paid \$300.00 per month, not to exceed \$3,000.00 for serving as an Intervention Coordinator. To be paid from Supplemental Funds. Correction of EER #11 20/21
Karr, Krista	08/16/21	06/03/22	MG	To be paid \$300.00 per month, not to exceed \$3,000.00 for serving as an Intervention Coordinator. To be paid from Supplemental Funds.

Pimper, Shelly	08/16/21	06/03/22	MA	To be paid \$150.00 per month, not to exceed \$1500.00 for serving as an Intervention Coordinator. To be paid from Supplemental Funds.
Ballard, Nicole	08/16/21	06/03/22	MA	To be paid \$150.00 per month, not to exceed \$1500.00 for serving as an Intervention Coordinator. To be paid from Supplemental Funds.
Brimmage, Mary	08/16/21	06/03/22	EP	To be paid \$300.00 per month, not to exceed \$3000.00 for serving as an Intervention Coordinator. To be paid from EP title 1.
Palmer, Margaret	08/16/21	06/03/22	OL	To be paid \$300.00 per month, not to exceed \$3000.00 for serving as an Intervention Coordinator. To be paid from Supplemental Funds.
Hernandez, Javier	08/16/21	06/03/22	JO	To be paid \$150.00 per month, not to exceed \$1500.00 for serving as an Intervention Coordinator. To be paid from Supplemental Funds.
Felton, Leslie	08/16/21	06/03/22	JO	To be paid \$150.00 per month, not to exceed \$1500.00 for serving as an Intervention Coordinator. To be paid from Supplemental Funds.

F. CERTIFICATED SALARIES FOR 2021-2022**

<u>NAME</u>	<u>SITE</u>	<u>CLASS</u>	<u>STEP</u>	<u>COMMENTS</u>
Castillo, Barbara	El Portal	5	17	Correction of EER #11 June 14, 2021
Evenson, Amanda	Meadow Green	4	4	Correction of EER #11 June 14, 2021 Addition of 10% SLP signing bonus, to be paid 10 months, August - May. Correction of EER #11 June 14, 2021
Hess, Alyssa	EP & RS	5	1	2021

*It is further recommended that these individuals be approved for substitute teaching at the rate of \$131.00 per day and/or \$35.00 an hour rate (not to exceed six hours) as applicable and to include: Professional Development, Saturday School, Site Support Duties and Intervention

**It is further recommended that the individuals listed in Certificated Salaries for 2021-2022 is approved to instruct in the Intervention Programs. The rate of pay is \$35.00/hour and will be paid from Title I or LCFF Supplemental Grant Funds.

**It is further recommended that individuals listed in Certificated Salaries for 2021-2022 serve as home school teachers, if needed, for the 2021-2022 school year at a rate of \$35.00/hour, not to exceed five hours per week, per student. Mileage will be paid at the IRS Standard Mileage Rate for the 2021-2022 school year.

H.

Employment of substitutes effective 08/16/2021 for the 2021-2022 school year @ 131 per day and \$65.50 per half day rate and \$35.00 per hour* (not to exceed six hours) as applicable and to include: professional development, Saturday school, and site support duties, and \$170 long term sub rate.

Alvarez, Sidney	Cifuentes, Carlos	Head-Shahrestani, Courtney	Milton, Lisa	Sauceda, Antoinette
Anderson, Tammy	Conforti, Tammy	Jarvis, Melanie	Montemayor, Kathleen	Scarsciotti, Alyssa
Beiderwell, Elizabeth	Dankert, Marian	Kushi, Yumi	Moreno, Christina	Scott, Susan
Belk-Dumont, Juliette	Davis, Eloisa	Larsen, Danica	Ocanas, David	Silva, Kathie
Bishop, Davette C	Davis, Summer	Lawton, Amber	Opfer, Debbie	Sober, Jessica
Brooks, Edward	DeBruijn, Lisa	Lees, Debra	Park, Kristine	Stephenson, Rebecca
Buckner, Iris	Fuller, Duke	Lower, Corissa	Peterson, Monica	Stevens, Amanda
Carr, Candice	Garcia, Patricia	Marin, Claudia	Pilkington, Felicia	Tyner, Bonnie
Charman, Lauren	Gonzalez, Leslie	McCoy, Stacey	Praefke, Amy	Vega, Sandy
Chen, Marcia	Gomes, Stephanie	McCullough, Jennifer	Preciado, Rosana	Windust, Julie
Childress, Whittany	Green, Georgia	Melgar, Tania	Quinlan, Dyana	Zarate, Laurie
Cerda, Erin	Haworth, Acacia	Mgrdichian, Jennifer	Rivera, James	

I. SUBSTITUTE CHANGE OF PAY

NAME	EFFECTIVE DATE	END DATE	SITE	COMMENT
Stacey McCoy	08/16/2021	09/17/2021	MG	To be paid special long term rate of \$170.00 for Meadow Green Elementary School for fifth grade classroom.
Scarsciotti, Alyssa	08/16/2021	09/23/2021	RS	To be paid substitute rate of \$131.00 for Rancho Starbuck Art Teacher teaching position
David Ocanas	09/24/2021	11/02/2021	RS	To be paid substitute rate of \$131.00 for Rancho Starbuck Art Teacher teaching position
Milton, Lisa	08/16/2021	06/03/2022	EP	To be paid special long term rate of \$170.00 for El Portal Intervention Assistance. To be paid from ELO funds.
Lower, Corissa	08/16/2021	06/03/2022	JO	To be paid special long term rate of \$170.00 for Jordan Intervention Assistance Mondays - Thursdays. To be paid from ELO funds.
Conforti, Tammy	08/16/2021	06/03/2022	JO	To be paid substitute rate of \$131.00 for Jordan Intervention Assistance. To be paid from Title 1
Buckner, Iris	08/16/2021	06/03/2022	MA	To be paid special long term rate of \$170.00 for Macy Intervention Assistance. To be paid from ELO funds.
DeBruijn, Lisa	08/16/2021	06/03/2022	MA	To be paid substitute rate of \$131.00 for Macy Intervention Assistance. To be paid from ELO funds.
Montemayor, Kathleen	08/16/2021	06/03/2022	MG	To be paid special long term rate of \$170.00 for Meadow Green Intervention Assistance. To be paid from ELO funds.
McCoy, Stacey	08/16/2021	06/03/2022	MG	To be paid special long term rate of \$170.00 for Meadow Green Intervention Assistance. To be paid from Title 1 funds.
Gonzalez, Leslie	08/16/2021	06/03/2022	MG	To be paid special long term rate of \$170.00 for Meadow Green Intervention Assistance. To be paid from Title 1 funds.

*It is further recommended that these individuals be approved for substitute teaching at the rate of \$131.00 per day and/or \$35.00 an hour rate (not to exceed six hours) as applicable and to include: Professional Development, Saturday School, Site Support Duties and Intervention

**It is further recommended that the individuals listed in Certificated Salaries for 2021-2022 is approved to instruct in the Intervention Programs. The rate of pay is \$35.00/hour and will be paid from Title I or LCFF Supplemental Grant Funds.

**It is further recommended that individuals listed in Certificated Salaries for 2021-2022 serve as home school teachers, if needed, for the 2021-2022 school year at a rate of \$35.00/hour, not to exceed five hours per week, per student. Mileage will be paid at the IRS Standard Mileage Rate for the 2021-2022 school year.

II. CLASSIFIED EMPLOYEES August 9, 2021

B. HOURLY – GENERAL FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Allsman, Marcy	08/17/21	08/13/21		RS	Special Education Support Aide/Baby Bonding Leave
Argueta, Cindy	08/11/21			OL	Special Education Support Aide/Resignation

Barber, Stephanie	08/02/21	10/31/21	RF/S3	DO	Receptionist-Office Assistant/Working Out of Class Assistant to the Superintendent's Office (5 hrs per day)
Becerril, Nancy	08/18/21		\$14.00/hr	DO	Noon Duty Assistant/Substitute
Border, Barbara	09/03/21			OL	Instructional Assistant/Resignation
Davis, Lynn	08/17/21			MG	Instructional Assistant/Permanent Increase of Hours and days (from 2.75 hrs/4 days to 3.25 hrs/ 5 days)
Del Cid, Maria	08/17/21		R15/S2	JO	Instructional Assistant-Early Childhood-Learning Links/ Replacement for Vacancy
Dominguez, Martin	08/02/21		R18/S5 +\$12.45 stipend	DO	Night Custodian/Replacement for Vacancy
Gonzales, Vivian	08/17/21		R16/S1	EP	Instructional Assistant-ABA/ Replacement for Vacancy
Hernandez, James	08/17/21		R16/S1	EP	Instructional Assistant-ABA/ Replacement for Vacancy
Hutcherson, Angie	08/17/21			MG	Instructional Assistant/Permanent Increase of Days (from 3 to 4 days)
Jenkins, Shelley	08/06/21			MA	Instructional Assistant/Resignation
Marshall, Nancy	08/17/21			MG	Instructional Assistant/Permanent Increase of Hours and days (from 2.75 hrs/4 days to 3.25 hrs/ 5 days)
Munoz, Lauren	08/17/21	12/31/21		RS	Special Education Support Aide/Unpaid Leave of Absence
Ortiz, Vincent	07/09/21		R18/S1	DO	Night Custodian/Substitute
Ortiz, Vincent	07/09/21		R21/S1	DO	Day Custodian/Substitute
Preciado, Rosana	08/17/21	12/31/21		MG	Instructional Assistant/Unpaid Leave of Absence
Price, Sarah	07/15/21		R15/S8 +5%	MG	Special Education Support Aide/ Longevity Increase
Shrainer, Chelsea	08/17/21		R16/S1	MA	Health Technician/Replacement for Vacancy
Valadez-Ramos, Victoria	08/17/21		R16/S1	EP	Instructional Assistant-ABA/ Replacement for Vacancy
Van Hoogmoed, Danielle	08/17/2021		R30/S1	DO	Speech & Language Pathology Assistant/Replacement for Vacancy
Zercher, Cheri	05/28/21			RS	Noon Duty Assistant/Resignation

C. HOURLY – CAFETERIA FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Castro, Nathan	08/02/21		R7/S3	EP	Cafeteria Worker/Replacement for Vacancy
Davis, Christina	08/02/21			NS	Nutrition Services Clerk Typist/Resignation
King, Amanda	08/16/21		R7/S3	JO	Cafeteria Worker/Replacement for Vacancy

LOWELL JOINT SCHOOL DISTRICT
August 9, 2021

To: President Hinz and Members, Board of Trustees
From: Jim Coombs, Superintendent of Schools
Subject: Approval of Agreement #12589 with Thinking
Maps Inc. to Provide Professional Development
During the 2021-22 School Year

ACTION

Arrangements have been made with Thinking Maps Inc. to provide a full day of on-site Professional Development on November 1, 2021 per Agreement #12589. Megan Uribe of Thinking Maps Inc. will provide the training at a cost of \$2,200. Funding for this expenditure will be covered by Restricted Lottery and LCAP Supplemental funds.

It is recommended that the agreement with Thinking Maps Inc. to provide on-site Professional Development during the 2021-22 school year at a cost of \$2,200 for Agreement #12589 be approved and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

X-D1-1

LOWELL JOINT SCHOOL DISTRICT
August 9, 2021

To: President Hinz and Members, Board of Trustees
From: Jim Coombs, Superintendent of Schools
Subject: Approval of Agreement #12590 with Thinking
Maps Inc. to Provide Professional Development
During the 2021-22 School Year

ACTION

Arrangements have been made with Thinking Maps Inc. to provide a full day of on-site Professional Development on November 1, 2021 per Agreement #12590. Kathryn Knecht of Thinking Maps Inc. will provide the training at a cost of \$2,200. Funding for this expenditure will be covered by Restricted Lottery and LCAP Supplemental funds.

It is recommended that the agreement with Thinking Maps Inc. to provide on-site Professional Development during the 2021-22 school year at a cost of \$2,200 for Agreement #12590 be approved and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

X-D2-1

LOWELL JOINT SCHOOL DISTRICT
August 9, 2021

To: President Hinz and Members, Board of Trustees
From: Jim Coombs, Superintendent of Schools
Subject: Approval of Agreement #12591 with Thinking
Maps Inc. to Provide Professional Development
During the 2021-22 School Year

ACTION

Arrangements have been made with Thinking Maps Inc. to provide a full day of on-site Professional Development on November 1, 2021 per Agreement #12591. Margarita Berdeja of Thinking Maps Inc. will provide the training at a cost of \$2,200. Funding for this expenditure will be covered by Restricted Lottery and LCAP Supplemental funds.

It is recommended that the agreement with Thinking Maps Inc. to provide on-site Professional Development during the 2021-22 school year at a cost of \$2,200 for Agreement #12591 be approved and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

X-D3-1