

Lowell Joint School District  
11019 Valley Home Avenue, Whittier, CA 90603

REGULAR MEETING OF THE BOARD OF TRUSTEES  
April 4, 2022 – 7:30 p.m.

## AGENDA

I. Call to Order 5:00 p.m.

A. Comments from the Public INFORMATION

1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a “Presentation Card” (supply located on the table near double exit doors). Please hand the completed card to the secretary. When the item is considered by the Board, individuals submitting presentation cards will be called upon prior to Board action. Speakers must limit their comments to three (3) minutes. The Board shall limit the total time for public input on each item to 30 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.
2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same identification process as shown in I-A-1 above. Since the Board cannot take action on items which are not on the agenda, such items will be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon under Item IVA.

B. Closed Session 5:00 p.m.

1. Pupil Personnel Matters/Advice from Legal Counsel – Existing and Anticipated Litigation (Disclosure of Case Name Would Jeopardize Potential Settlement Negotiations)/Real Property/Liability Claims/Negotiations/ Public Employee Appointments – Discipline – Dismissal – Release (Government Code Section 54957)/ Employer/Employee Relations
2. Public Employee Negotiations – Certificated School Employees Association (LJEA)/ Classified School Employees Association (CSEA); Agency Negotiator: Mr. Coombs
3. Superintendent’s Evaluation (Pursuant to Government Code Section 54957)

C. Regular Session Approximately  
7:30 p.m.

D. Regular Session

II. Preliminary Procedural – Board President

A. Salute to the Flag

B. Reporting Out Action (if any) Taken in Closed Session

C. Introductions and Welcome of Guests

D. Comments from the Public

1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a “Presentation Card” (supply located on the table near double exit doors). Please hand the completed card to the secretary. When the item is considered by the Board, individuals submitting presentation cards will be called upon prior to Board action. Speakers must limit their comments to three (3) minutes. The Board shall limit the total time for public input on each item to 30 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.

INFORMATION

2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same identification process as shown in II-D-1 above. Since the Board cannot take action on items which are not on the agenda, such items will be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon under Item IVA.

E. Acknowledgement of Correspondence to the Board

INFORMATION

F. Approval of Agenda

ACTION

G. Approval of Minutes from the March 7, 2022, Regular Board Meetings

ACTION

III. Reports

INFORMATION

A. Timely Information from Board and Superintendent –  
Board President

B. Recognition of the Republican Women’s Federated Essay Awards

\* \* \* RECESS \* \* \* \*

- C. School Reports  
(School Reports will be the First Meeting of the Month)

IV. A. Topics Not on the Agenda

V. General – Jim Coombs

- A. Resolution 2021/2022 No. 858 Recognizing April 18 – 22, 2022, as  
“Public School Volunteer Week” ACTION/  
(RESOLUTION)
- B. Submission of Williams Litigation Settlement – Quarter Uniform  
Complaint for Quarter 3, January 1–March 31, 2022 ACTION

VI. Business Services – Andrea Reynolds

No Items Except on Consent

VII. Human Resources – Jim Coombs

- A. Approval of Contractual Agreement with the Lowell Joint Education  
Association for the Period July 1, 2019, through June 30, 2023, and  
AB1200 Report PUBLIC HEARING/  
ACTION
- B. Approval of Contract with the Classified School Employees  
Association for the Period July 1, 2019, through June 30, 2022 and  
July 1, 2022 through June 30, 2023, and AB1200 Report PUBLIC HEARING/  
ACTION

VIII. Educational Services – Sheri McDonald

No Items Except on Consent

IX. Facilities & Operations – David Bennett

- A. Resolution No. 859 Finding the Proposed Meadow Green  
Elementary School Project Exempt from the California  
Environmental Quality Act (CEQA), Approving the Filing and  
Recording of a Notice of Exemption and Approving the Project ACTION/  
(RESOLUTION)
- B. Resolution No. 860 Approving the Guaranteed  
Maximum Price of \$5,732,107, and the Lease-Leaseback  
Contract with Erickson Hall Construction Company for  
the HVAC, Roof Replacement, Fire Alarm, and Related  
Work at Meadow Green Elementary School ACTION/  
(RESOLUTION)

- |    |   |        |
|----|---|--------|
| C. | Authorization to Solicit California Uniform Public Construction Cost Accounting Act (CUPCCAA) Bid for Installation of Marquees at Multiple Sites (Bid #202122-02)   | ACTION |
| D. | Authorization to Utilize California Multiple Award Schedule with Howard Industries, Inc., (CMAS #3-20-70-1613C, GSA Schedule No. 47-QTCA-19D-00MM) for the Purchase of Video Surveillance Cameras and Corresponding Licensing | ACTION |

X. Consent Calendar

Action by the Board in adoption of the “Consent Calendar” means that all items appearing in this section are adopted by one single motion, unless a Member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately. Generally, “Consent Calendar” items are enacted upon in one action to conserve time and permit focus on other-than-routine matters.

A. General - Jim Coombs

- |    |   |        |
|----|---|--------|
| 1. | Approval of Granite to Provide Analog Telephone Service (POTS) for the District | ACTION |
|----|---|--------|

B. Business Services – Andrea Reynolds

- |    |  |                           |
|----|--|---------------------------|
| 1. | Purchase Order Listing Report/Check Register 2021/2022 #9  | ACTION/<br>(RATIFICATION) |
| 2. | Consolidated Check Register Listing Report 2021/2022 #8  | ACTION/<br>(RATIFICATION) |
| 3. | Approval of Agreement with Orange County School Districts for Additional Student Transportation Services | ACTION                    |

C. Human Resources – Jim Coombs

- |    |   |                           |
|----|---|---------------------------|
| 1. | Employer-Employee Relations/Personnel Report 2021/22 #9 Which Includes Hiring, Resignations, Contract Adjustments, and Retirements for Certificated, Classified, and Confidential Employees | ACTION/<br>(RATIFICATION) |
|----|---|---------------------------|

2. Approval of the Certificated, Certificated Management and Supervisory, Counselor, Nurse Management, Classified, Classified Management, and Classified Confidential Salary Schedules for a Five Percent (5%) Increase, Retroactive to July 1, 2021, for the 2021/2022 School Year, a Three and Half Percent (3.5%) Increase, Effective July 1, 2022, for the 2022/2023 School Year and a (5%) increase to the above agreed upon three and half percent (3.5%) for Certificated salaries for the 2022/2023 for the Speech and Language Pathologist Salary Schedule

ACTION/  
(RATIFICATION)

3. Approval of the Board of Trustees Monthly Salary Implementing a Five Percent (5%) Increase, Retroactive to July 1, 2021, for the 2021/2022 School Year and a Three and Half Percent (3.5%) Increase, Effective July 1, 2022, for the 2022-2023 School Year

ACTION/  
(RATIFICATION)

4. Approval of the Noon Duty Aides Hourly Rate Salary Schedule Implementing a Five Percent (5%) Increase, Retroactive to July 1, 2021, for the 2021/2022 School Year and a Three and Half Percent (3.5%) Increase, Effective July 1, 2022, for the 2022-2023 School Year

ACTION/  
(RATIFICATION)

D. Educational Services – Sheri McDonald

1. Approval of Agreement with Focused Schools, LLC to Provide Coaching During the 2021/22 and 2022/23 School Years

ACTION/  
(RATIFICATION)

2. Approval of Agreement with Active Education to Provide Services to Meadow Green School during 2021-2022 School Year

ACTION/  
(RATIFICATION)

XI. Board Member/Superintendent Comments

INFORMATION

XII. Adjournment

ADJOURNMENT

Recess and/or closed session to be called at the discretion of the Board. Meetings of the Board shall adjourn at or before 11:00 p.m. unless approved by a majority vote of the Board.

Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office at 11019 Valley Home Avenue, Whittier, CA 90603, or (562) 902-4203 during normal business hours.

The next scheduled Lowell Joint School District Board of Trustees Meeting is Monday, May 2, 2022.

Lowell Joint School District  
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES REGULAR MEETING OF THE BOARD OF TRUSTEES

March 7, 2022

|   |  |
|---|--|
| Call to Order   | President Salinas called the meeting to order at 6:30 p.m. at Lowell Joint School District, 11019 Valley Home Avenue, Whittier, CA 90603   |
| Topics Not on the Agenda                              | None.  |
| Closed Session  | President Salinas declared the meeting recessed to closed session at 6:31 p.m.   |
| Call to Order   | President Salinas reconvened the meeting to order at 7:33 p.m.   |
|   | The flag salute was led by Anastasia Shackelford, Board of Trustees Board Clerk.   |
|   | Trustees Present: Melissa A. Salinas, Karen L. Shaw, Anastasia M. Shackelford, William A. Hinz, Anthony A. Zegarra   |
|   | Trustees Absent: None  |
|   | Staff Present: Jim Coombs, Superintendent of Schools, Andrea Reynolds, Assistant Superintendent of Administrative Services; Sheri McDonald, Assistant Superintendent of Educational Services; and David Bennett, Assistant Superintendent of Facilities and Operations |
|   | Staff Absent: None.  |
| Reporting out Action (if any) Taken in Closed Session | None.  |
| Introduction / Welcome                                | President Salinas welcomed the many guests in attendance, staff members present, guests, Leslie Mangold, LJEAs lead negotiator and CSEA President, Darleene Pullen.  |
| Acknowledgement of Correspondence                     | None.  |
| Approval of Agenda                                    | It was moved, seconded, and carried by unanimous roll call vote, (5 – 0) to approve the March 7, 2021, Board agenda.   |
| Approval of Minutes                                   | It was moved, seconded, and carried by unanimous roll call vote, (5 – 0) to approve the minutes from the February 7, 2022, Regular Board Meeting   |

Timely Information from Board and Superintendent – Board President

None.

Recognition of the ACSA Every Student Succeeds Award

Mrs. Overby introduced Dixon Woods a 6<sup>th</sup> Grade from El Portal Elementary. Dr. Elmquist introduced Alyssa Flores 1<sup>st</sup> grade student from Jordan Elementary School. Mrs. Jacobsen introduced Destiny Rivas 6<sup>th</sup> grade student from Macy Elementary. Mr. Cukro introduced Faith Laza a 4<sup>th</sup> grade student from Meadow Green Elementary. Faith is also our ACSA ESS district representative this year. Mrs. Van Hoogmoed introduced Jacob Fernandez a 3<sup>rd</sup> grade student from Olita Elementary School. Dr. Jackson introduced Aileen Leon Leyva a 7<sup>th</sup> grade student from Rancho-Starbuck Intermediate School; as being recognized for “Every Student Succeeds” ACSA award recipients. Mrs. Salinas presented each student with a certificate in honor of their achievements.

\* \* \* RECESS \* \* \* \*

Mrs. Salinas declared a recess at 7:50 p.m. Mrs. Salinas reopened the Board meeting at 7:55 p.m.

School Reports (School Reports will be the First Meeting of the Month)

Each Board member shared highlights of their respective schools

Topics Not on the Agenda

Alex Gomez, parent, spoke of disciplinary actions taken. The last form of discipline to be taken is suspension or expulsion. His daughter was suspended for a situation at Rancho Starbuck. He would like to see it taken off her record and sit down and speak before the Board.

Asucena Tapia, parent, and spoke for her daughter regarding the same situation Mr. Gomez spoke of, her daughter was suspended for a situation at Rancho Starbuck. This will be in her student record and she would like it taken out.

Erica Gomez, parent and wife of Alex Gomez, requested the Board to look at the case and consider expunging the suspension from the record.

Dale Behnke, parent, want to make sure that they have a hearing regarding his son being suspended from Rancho Starbuck and having this expunged.

Theresa del la luz, parent. Julie Chavez. Lowell Joint School District employee translated for Mrs. De La Luz. “Good evening, I am here for the same reason that the other parents spoke of in regards to her daughter. Her daughter was also suspended for five days from Rancho Starbuck. The same thing that the other parents said. These are strong accusation and this should not be the case. She feels this is unjustly hurting her daughter and that she should be worrying or school and not being accused of these strong accusations.”

Leslie Mangold, LJEa lead negotiator, thanked the Board of Trustees for a productive and negotiation process resulting in a fair contract resolution. They look forward to working again with the district when the reopen the contract.

COVID 19 Updates

Mr. Coombs gave the update regarding the Governor took action that beginning March 12, the Governor and CalOSHA will no longer require masks in classrooms or in buildings when students are present. The testing partnership is still in place with the city of La Habra.

Mrs. Shackelford shared that she is happy they are coming off from wearing the masks and that it has been very frustrating as a board member to not have the control as a Governing Board to be able to make these decisions for our students. Mrs. Salinas state that the parents elect them and that the parents need an advocate. She thinks that the masks have been on way to long and it is damaging to a lot of them and not healthy for them. They need to stand up for the children as well and speak for them.

Approve Agreement and Proposal with True North, Inc., to Assist in the Possible Issuance of General Obligation Bonds and Other Debt Instruments

-moved to this item until the translator could arrive for topics not on the agenda. Mr. Coombs spoke regarding the proposal of Truth North conducting the research with citizens for future potential bond issuance.

-resumed after translation for parent - under topics not on the agenda.

Mr. Coombs continued to say that this was to survey the citizens regarding their opinions about the idea of a bond in the future and the topics they might be interested in. True North does not push for a bond as they poll for about a month and a half and report back what the citizens have to say to the Board. The Board receives it and does what they want from there.

It was motioned, and moved and seconded.

The discussion – Mr. Hinz asked the cost of this service. Mr. Coombs stated that the cost is \$26,000. Mr. Hinz asked if the cost would be the same if they had to do it a second time. Mr. Coombs stated that is was the last time they did it four years ago. Mrs. Shackelford said that if we approve this, the \$26,000 for the survey and it comes back that the general community is not in support then we as a board would not want to move forward with putting it on the ballot. Then if we wanted to proceed to put this on a future ballot, we would have to pay another \$26,000 to do a whole other survey. Mr. Coombs said that was correct. Mr. Hinz stated that his opinion is that this is not the time to do this being that the first bond issue that the work has not been completed yet. With the inflation and the general mood of the country is that they will hunker down. Also the mood of the country when you have serious things going on whether and how long the effects are going to go on, he thinks that I this were approved he feels it would come back negative. The district would have spent \$26,000 to be told that this isn't the time. So he is not in support of this at this time. Mrs. Shackelford said that it is unfortunate that when you consider the needs of the district and that we are a 100 year old district and we have only asked for one bond. When we look at our neighboring districts that is not the case. When we look at the bond that we have going, we as a district are incredibly good stewards and took good care of the money. We saved money and used resources such as the Maybrook campus. She knows that we would do good work and good things would come of it she just thinks and agrees with Mr. Hinz that spending \$26,000 on a survey under the



current conditions and current events, people will not be comfortable spending their money even if it is to help schools is totally appropriate and worth it. Mr. Zegarra asked is it possible to get more information. Ms. Shaw asked about a lighter survey to see if our parents would be in support of a bond. She is glad they did what they did with the first bond. Mrs. Shackelford feels that the district has done a tremendous job of stewarding the money. Ms. Shaw asked when they would need to turn it into to True North.. Mr. Coombs said that it would need to be by June or wait until the next election. Mrs. Salinas asked how long it takes to get the data. Mr. Coombs said that it takes two months and then decide in June to then place the item on the ballot. Mrs. Salinas asked Ms. Reynolds, regarding financially, where is the money come from. Ms. Reynolds stated that the money is the special reserve fund and there is more than sufficient funds to pay for it. This fund is used for other capital outlay. Mrs. Shackelford clarified that the particular fund is earmarked for very specific money and that this type of stuff falls under that fund. Ms. Reynolds confirmed and said other items like playgrounds and such.

Mrs. Salinas asked to take a vote. It was opposed by a unanimous vote of (5-0).

Adoption of the 2022/23 Student Attendance Calendar

It was moved, seconded, and carried by a unanimous vote (5-0) to adopt the 2022/2023 Student Attendance Calendar, and authorized the Superintendent or designee to execute the necessary documents.

Adoption of the 2023/24 Student Attendance Calendar

It was moved, seconded, and carried by a unanimous vote (5-0) to adopt the 2023/2024 Student Attendance Calendar, and authorized the Superintendent or designee to execute the necessary documents.

Resolution 2021/2022 No. 853 Order of Biennial Trustee Election and Specifications of the Election Order for Los Angeles County

Pursuant to Education Code Section 5300, elections will be held on Tuesday, November 8, 2022, to elect members to the governing boards in Los Angeles County. A blanket "Order of Election," will cover all governing board elections held on this date. Governing boards of school districts scheduled to hold elections on this date are required to take action to initiate the regular biennial governing board election by adopting the attached resolution.

It is was moved, seconded by a unanimous roll call vote, (5-), to adopt Resolution 2021/2022 No. 853 Order of Biennial Trustee Election and Specifications of the Election Order for Los Angeles County, and that the Superintendent or designee be authorized to execute the necessary documents.

Resolution 2021/2022 No. 854 Order of Biennial Trustee Election and Specifications of the Election Order for Orange County

Pursuant to Education Code Section 5300, elections will be held on Tuesday, November 8, 2022, to elect members to the governing boards in Orange County. A blanket "Order of Election," will cover all governing board elections held on Resolution 2022/2023 No. 854 Order of Biennial Trustee Election and Specifications of the Election Order for Orange County, and that the Acting Superintendent or designee be authorized to execute the necessary documents.

Approval of a Positive Certification of the 2021/2022 Second Interim Report, and Concurrent Approval of Corresponding Budget Adjustments From the First Interim Report

Education Code Sections 35035(g), 42130, and 42131 require Board approval of the District's Second Interim Report 2021/22 and certification by the Board as to whether or not the District certifies they are able to maintain positive cash and fund balances for the current and subsequent two fiscal years. The Board can certify they are certain (positive certification), uncertain (qualified certification), or negative (negative certification) they can meet their current and subsequent two years positive cash and fund balances. The Board approved interim report is due to the Orange County Department of Education by March 15, 2022.

The 2021/22 Second Interim Report, and corresponding positive certification, is based upon the current 2021/2022 State budget and proposed 2021/22 State budget assumptions defined by the Orange County Department of Education.

Mrs. Shackelford asked how the transition from LACOE to OCDE is going and are we in a position now to save money, the one time conversion cost. Ms. Reynolds said that the one time conversion cost was to hire consultants to help. The need to take in to account the transition between the two counties and the difference of the two practices and details that need to be completed for the transition.

It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve a Positive Certification of the 2021/2022 Second Interim and concurrent approval of corresponding budget adjustments from the first interim report, and that the Superintendent or designee be authorized to execute the necessary documents.

Presentation of Audit Report for 2020/2021

Education Code 41020 requires school districts to annually obtain an independent audit report of its financial statements. The firm of Nigro and Nigro performed the 2020/2021 financial audit of Lowell Joint School District financial statements.

Mr. Jeff Nigro of Nigro & Nigro reviewed the 2020/2021 Independent Audit Report with the Board of Trustees, which was administered by Nigro & Nigro, and reported that there were no audit findings or recommendations, therefore no corrective actions were required.

Public Hearing: Lowell Joint Education Association Initial Proposal for a Successor Agreement

Pursuant to the Rodda Act, the Lowell Joint Education Association initial proposal for a successor agreement will be presented to the Board.

In accordance with the Educational Employment Relations Act (EERA) and the operable provisions of our Collective Bargaining Agreement (CBA), the following represents LJEAs public notice and "sunshine proposals" on negotiations for a successor agreement. Since the parties will be negotiating their successor agreement, all articles are subject to negotiations. At this time LJEAs intends to address items as attached, was presented by Leslie Mangold:  
Article 1: Agreement: LJEAs seeks to negotiate changes to Agreement.

Article 7: Association Rights: LJEAs seeks to negotiate changes to Association Rights.

Article 9: Grievance Procedures: LJEAs seeks to negotiate changes to Grievance Procedures.

Article 13: Working Environment: LJEAs seeks to negotiate changes to Working Environment.

Article 14: Class Size Policy: LJEAs seeks to negotiate changes to Class Size Policy.

Article 15: Teaching Hours and Adjunct Duties: LJEAs seeks to negotiate changes to Teaching Hours and Adjunct Duties.

Article 17: Peer Assistance and Review (PAR): LJEAs seeks to negotiate changes to PAR

Article 18: Academic Freedom: LJEAs seeks to negotiate changes to Academic Freedom.

Article 19: Certificated Evaluation Procedures: LJEAs seeks to negotiate changes to Certificated Evaluation Procedures.

Article 20: Personnel Files: LJEAs seeks to negotiate changes to Personnel Files.

Article 22: Leaves: LJEAs seeks to negotiate changes to Leaves.

Article 23: Salary: LJEAs seeks to negotiate changes to Salary for the 2023-2024, 2024-2025, and 2025-2026 school years.

Article 28: Matters Not Covered/Savings Provisions: LJEAs seeks to negotiate changes to Matters Not Covered/Savings Provisions.

Article 29: Miscellaneous Provisions: LJEAs seeks to negotiate changes to Miscellaneous Provisions.

Article 30: Support of Agreement: LJEAs seeks to negotiate changes to Support of Agreement.

Article 31: Effect of Agreement: LJEAs seeks to negotiate Effect of Agreement. LJEAs also seeks to review any related appendices.

President Salinas opened a Public Hearing at 9:15 p.m. and no public comments were received. The Public Hearing was closed at 9:16 p.m.

Public Hearing: Initial Proposal for public comment from the Lowell Joint School District regarding the California School Employees Association Agreement sections to be negotiated.

Pursuant to Rodda Act, the Lowell Joint School District presents to the Board of Trustees the following contract sections to negotiate:

A public hearing to solicit public input is required following the presentation of this initial proposal. Presented by Ms. Reynolds:

Article 8: Summer School Employment: The district is interested in negotiating this section due to the impact of the new Expanded Learning Opportunities Program it is required to implement.

Article 18: Transfers and Vacancies: The district is interested in negotiating this section due to the impact of the new state law requiring layoffs according to certificated timelines, which is once per year by March 15.

President Salinas opened a Public Hearing at 9:16 p.m. and no public comments were received. The Public Hearing was closed at 9:17 p.m.

Resolution 2021/22 No. 855, to Release and Non-

It is was moved, seconded by a unanimous roll call vote, (5-0), to adopt Resolution 2021/22 No. 855, to Release and Non-Reelect Temporary

Reelect Temporary  
Certificated Employees

Certificated Employees, and that the Superintendent or designee be authorized to execute the necessary documents.

Resolution 2021/22 No.  
856, to Release  
Probationary Certificated  
Employees

It is was moved, seconded by a unanimous roll call vote, (5-0), to adopt Resolution 2021/22 No. 856, to Release Probationary Certificated Employees, be adopted, and that the Superintendent or designee be authorized to execute the necessary documents.

Comprehensive School  
Safety Plan for 2021/22  
School Year

It was moved, seconded, and carried by unanimous vote (5-0) to approve the 2021/22 Comprehensive School Safety Plan for each school site, per California Education Code 35294.6 and 32282, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Winter  
Submission of the 2021/22  
Consolidated Application

Dr. McDonald presented the Consolidated Application as it is used by the California Department of Education to distribute funds and collect required data for major Every Student Succeeds Act (ESSA) federal grant programs for Local Education Agencies. The application is submitted online through a web-based Consolidated Application Reporting System (CARS). The application requires two data collections to be submitted in Spring and Winter. This year's Winter Data Collection must be submitted by March 11, 2022, indicating the number of current year pupil participants and funding allocations for each program and school site. Information reporting from previous years' program participation and expenditure reports are also collected. Federal guidelines allow local non-profit private schools to participate with the public school district in federal programs. Participating eligible private school allocations are included in the CARS Winter Data Collection although there are currently no qualifying private schools within our boundaries.

Mr. Hinz asked if this was an action item. It was noted at the bottom of the board transmittal item that this item is for approval.

It was moved, seconded, and carried by the vote (4-0) with one abstention, to approve of Winter Submission of the 2021/22 Consolidated Application, and that the Superintendent or designee be authorized to execute the necessary documents.

Resolution 2021/22 No. 857  
Declaring March 7-11,  
2022 as "National School  
Breakfast Week"

It was moved, seconded, and carried by unanimous vote, (5 – 0), to adopt Resolution 2021/22 No.857 supporting March 7-11, 2022 "National School Breakfast Week", and that the Superintendent or designee be authorized to execute the resolution.

Ratification of Professional  
Services Agreement with  
A-Tech Consulting for  
Hazardous Materials

It was moved, seconded, and carried by unanimous vote, (5-0), to ratify the Professional Services Agreement with A-Tech Consulting for Hazardous Materials Testing and Assessment Services at Meadow Green Elementary School, effective February 23, 2022 through February 22, 2023, (2121-00000-0-6282-

|  |   |
|--|---|
| <p>Testing and Assessment Services at Meadow Green Elementary School</p>   | <p>0000-8500-008) Measure LL (21.0 Bond Fund), and that the Superintendent or designee be authorized to execute the necessary documents.</p>  |
| <p>Consent Calendar</p>  | <p>It was moved, seconded, and carried by unanimous vote, (5 – 0), to approve/ratify the following items, under a consent procedure.</p>  |
| <p>Approval of GigaKOM to Provide Wireless Access Points and Computer Networking equipment for the District</p>                          | <p>It has been determined that it is necessary to select a vendor for network hardware to improve internet access district-wide. GigaKOM has been selected to provide wireless access points and computer networking equipment using the California Multiple Award Schedule (CMAS) contract. This hardware will support the use of Student Chromebooks, Staff laptops, and other wireless devices throughout each school and is 100 percent E-Rate eligible and will be paid for out of the General Fund.<br/>Approved GigaKOM to provide wireless access points and computer networking equipment for the District and that the Superintendent be authorized to execute the necessary documents.</p> |
| <p>Approval of Agreement with Orange County Department of Education to Provide Translation Services during the 2021/2022 school year</p> | <p>Ratified the Agreement with Orange County Department of Education to Provide Translation Services during the 2021/2022 school year, and that the Superintendent or designee be authorized to execute the necessary documents</p>   |
| <p>Purchase Order Listing Report/Check Register 2021/2022 #8</p>   | <p>Approved Purchase Order Report 2021-22 #8, as attached, which lists all warrants issued January 1, 2022, through January 31, 2022.</p>   |
| <p>Consolidated Check Register Listing Report 2021/2022 #7</p>   | <p>Approved Consolidated Check Register Listing Report 2021/22 7, as attached, which lists all warrants issued January 1, 2022, through January 31, 2022.</p>   |
| <p>Approval of Bus Transportation Services for the 2021-2022 School Year</p>   | <p>Approved contract for field trip transportation with Hot Dogger Tours, Inc. dba Gold Coast Tours for the 2021-2022 school year, and to delegate to the Superintendent or designee the authority to execute the necessary documents.</p>  |
| <p>Approval of Agreement with Magic Jump Rentals, Inc. to Provide Inflatables for Rancho Starbuck Intermediate School Boot</p>           | <p>Approved the agreement with Magic Jump Rentals, Inc. for inflatables for Rancho Starbuck Intermediate School Boot Camp 2021-2022 School Year, not to exceed \$ 4,500, and that the Superintendent or designee be authorized to execute the necessary documents.</p>  |

Camp for the 2021-2022  
School Year

Employer-Employee  
Relations/Personnel Report  
2021/22 #8 Which Includes  
Hiring, Resignations,  
Contract Adjustments, and  
Retirements for Certificated,  
Classified, and Confidential  
Employees

Ratified Employer-Employee Relations/Personnel Report 2021/22 #8 as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.

Approval of Agreement  
with Chris Becerra  
Consulting Services to  
Provide Services during  
2021-2022 School Year

Universal prekindergarten (UPK) implementation is a part of the California Department of Education's Preschool through Third Grade Alignment initiative that supports strategies to improve policies and practices. The District's UPK plan must be presented to the Board for approval by June 30, 2022. Chris Becerra Consulting Services will provide support in developing this plan for our district. Mr. Becerra has supported the Alta Loma School District, the Orange County Department of Education, and Brea Olinda Unified School District in the area of child development in addition to work with the YMCA and the City of Placentia. He is an adjunct professor at multiple colleges for Early Childhood Education and will be able to support system development for Early Childhood in Lowell Joint under the Universal Pre-Kindergarten planning. Mr. Becerra's contracted fee is \$150 per hour with an amount not to exceed \$10,000 for the school year. Costs will be covered by Universal Pre-Kindergarten Planning money allocated to our district.

Approved the Agreement with Chris Becerra Consulting Services, and the Superintendent or designee be authorized to execute the necessary documents.

Approval of Extended Field  
Trip to Catalina Island  
Marine Institute from March  
14-16, 2022

There will be 49 sixth-grade students from Macy Elementary School participating in an extended field trip to Catalina Island Marine Institute from Monday, March 14, 2022, to, Wednesday, March 16, 2022. Students will enjoy a variety of experiential science labs and adventure activities in Marine Science and Island Ecology. 3 staff members and 8 parent volunteers will provide supervision. Supervision will be provided by the following individuals:  
Patty Jacobsen (Staff), Ashley Solis (Staff), Maya Picado (Staff), Kim Johnson (Parent), Yuni Sharkey (Parent), Cassie Tolmasoff (Parent), Maggie Beven (Parent), Lee Perine (Parent), Ed Gutierrez (Parent), Jason Toettcher (Parent) Whitney Peterson (Parent)

Approved the extended field trip to Catalina Island Marine Institute, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Consultant  
Agreement with Nancy J.  
Kemp to Provide

Approved the consultant agreement with Nancy J. Kemp to provide data support during the 2021/22 school year at Rancho-Starbuck Intermediate School, at an

Consultation for Data Support at Rancho-Starbuck Intermediate School for the 2021/22 School Year

amount not to exceed \$2000.00, and that the Superintendent or designee be authorized to execute the necessary documents

Approval of Consultant Agreement with Isabel Araiza to Provide Drumline Instruction at Rancho-Starbuck Intermediate School for the 2021/22 School Year

Approved the consultant agreement with Isabel Araiza to provide drumline instruction during the 2021/22 school year at Rancho-Starbuck Intermediate School, at an amount not to exceed \$500.00, and that the Superintendent or designee be authorized to execute the necessary documents

Approval of Agreement #10000593 with Orange County Department of Education

OCDE Operates and maintains a Quality Ratings and Implementation System (QRIS) program within Orange County, referred to as Quality Start OC. Our District has voluntarily agreed to participate in Quality Start OC. OCDE and the Children and Families Commission of Orange County jointly applied for and were awarded Quality Counts California (QCC) Local Consortia and Partnership Grants. The Lowell Joint Maybrook Learning Link will receive a \$1,000 stipend as part of the grant in addition to free technical support for the Learning Link. There is no cost to the District to participate in this Agreement. This agreement begins July 1, 2021 and will end no later than June 30, 2022.

Approved the Agreement with the Orange County Department of Education be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Board Member/Superintendent Comments

Mrs. Shackelford stated that the Lion King presentation that El Portal produced was phenomenal. She acknowledged her 36<sup>th</sup> wedding anniversary.

Adjournment

Mrs. Salinas wanted to acknowledge and respect the student, parents and staff as to their right to wear masks.

President Salinas declared the meeting adjourned at 9:25 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken

Date Approved:

---

Clerk/President/Secretary to the Board of Trustees

# Lowell Joint School District

## STUDENT ATTENDANCE CALENDAR FOR 2022/2023

First Day of Student Attendance 7th Grade Students (Minimum Day)..... Tuesday, August 16, 2022  
First Day of School..... Wednesday, August 17, 2022  
Staff Development Day a.m. (*students do not attend*)..... Tuesday, November 1, 2022  
Staff Development Day (*students do not attend*) ..... Friday, April 7, 2023  
Last Day for 7<sup>th</sup> Grade Students..... Thursday, June 1, 2023  
Last Day for Students (Last Day Schedule) (8<sup>th</sup> Grade Promotion)..... Friday, June 2, 2023

### HOLIDAYS

Labor Day..... Monday, September 5, 2022  
Veterans' Day ..... Friday, November 11, 2022  
Thanksgiving Holiday..... Monday, November 21 through Friday, November 25, 2022  
Winter Recess ..... Monday, December 26, 2022 through Friday, January 6, 2023  
Martin Luther King Day..... Monday, January 16, 2023  
Lincoln Day..... Monday, February 13, 2023  
Washington Day..... Monday, February 20, 2023  
Spring Recess..... Monday, March 20 through Friday, March 24, 2023  
Memorial Day ..... Monday May 29, 2023

### DAYS SCHOOL WILL BE IN SESSION

| Calendar Months          | Student Days Attended |
|--------------------------|-----------------------|
| August                   | 11                    |
| September                | 21                    |
| October                  | 21                    |
| November                 | 15                    |
| December                 | 17                    |
| January                  | 16                    |
| February                 | 18                    |
| March                    | 18                    |
| April                    | 19                    |
| May                      | 22                    |
| June                     | <u>2</u>              |
| Total Instructional Days | 180                   |

Adopted by the Board of Trustees 03/07/2022



# Distrito Escolar Lowell Joint

## CALENDARIO DE ASISTENCIA ESCOLAR 2022/2023

|   |                              |
|---|------------------------------|
| Primer Día de Clases para estudiantes de 7°.grado (Día Mínimo)                  | martes 16 de agosto, 2022    |
| Primer Día de Clases  | miércoles 17 de agosto, 2022 |
| Día de Desarrollo a Personal Escolar (No hay clases)                            | lunes 1°. de noviembre, 2022 |
| Día de Desarrollo a Personal Escolar (No hay clases)                            | viernes 7 de abril, 2023     |
| Ultimo día para estudiantes de 7°.grado   | jueves 1 de junio, 2023      |
| Ultimo Día para Estudiantes (ultimo día programado)<br>(Promoción de 8° grados) | viernes 2 de junio, 2023     |

## DIAS FESTIVOS

|                                      |   |
|--------------------------------------|---|
| Día del Trabajo                      | lunes 5 de septiembre, 2022                           |
| Día de los Veteranos                 | jueves 11 de noviembre, 2022                          |
| Festividades por Acción de Gracias   | del lunes noviembre 21 al viernes noviembre 25, 2022  |
| Vacaciones de Navidad                | del lunes 26 de diciembre al viernes 6 de enero, 2022 |
| Día Conmemorativo Martin Luther King | lunes 16 de enero, 2023                               |
| Día Conmemorativo Lincoln            | lunes 13 de febrero, 2023                             |
| Día Conmemorativo Washington         | lunes 20 de febrero, 2023                             |
| Vacaciones de Primavera              | del lunes 20 de marzo al viernes 24 de marzo, 2023    |
| Día Conmemorativo                    | lunes 29 de mayo, 2023                                |

## DIAS EN QUE LAS ESCUELAS ESTAN EN CLASE

| Calendario en meses        | Días de asistencia |
|----------------------------|--------------------|
| Agosto                     | 11                 |
| Septiembre                 | 21                 |
| Octubre                    | 21                 |
| Noviembre                  | 15                 |
| Diciembre                  | 17                 |
| Enero                      | 16                 |
| Febrero                    | 18                 |
| Marzo                      | 18                 |
| Abril                      | 19                 |
| Mayo                       | 22                 |
| Junio                      | <u>2</u>           |
| Total Días de Instrucción: | 180                |

# Lowell Joint School District

## STUDENT ATTENDANCE CALENDAR FOR 2023/2024

First Day of Student Attendance 7th Grade Students (Minimum Day)..... Tuesday, August 15, 2023  
First Day of School..... Wednesday, August 16, 2023  
Staff Development Day a.m. (*students do not attend*)..... Wednesday, November 1, 2023  
Staff Development Day (*students do not attend*) ..... Friday, March 29, 2024  
Last Day for 7<sup>th</sup> Grade Students..... Thursday, May 30, 2024  
Last Day for Students (Last Day Schedule) (8<sup>th</sup> Grade Promotion)..... Friday, May 31, 2024

### HOLIDAYS

Labor Day..... Monday, September 4, 2023  
Veterans' Day ..... Friday, November 10, 2023  
Thanksgiving Holiday..... Monday, November 20 through Friday, November 24, 2023  
Winter Recess ..... Monday, December 25, 2023 through Friday, January 5, 2024  
Martin Luther King Day..... Monday, January 15, 2024  
Lincoln Day..... Monday, February 12, 2024  
Washington Day..... Monday, February 19, 2024  
Spring Recess..... Monday, March 18 through Friday, March 22, 2024  
Memorial Day ..... Monday May 27, 2024

### DAYS SCHOOL WILL BE IN SESSION

| Calendar Months          | Student Days Attended |
|--------------------------|-----------------------|
| August                   | 12                    |
| September                | 20                    |
| October                  | 22                    |
| November                 | 15                    |
| December                 | 16                    |
| January                  | 17                    |
| February                 | 19                    |
| March                    | 15                    |
| April                    | 22                    |
| May                      | 22                    |
| June                     | <u>0</u>              |
| Total Instructional Days | 180                   |

Adopted by the Board of Trustees 03/07/2022

# Distrito Escolar Lowell Joint

## CALENDARIO DE ASISTENCIA ESCOLAR 2023/2024

|   |                              |
|---|------------------------------|
| Primer Día de Clases para estudiantes de 7º grado (Día Mínimo)                  | martes 15 de agosto, 2023    |
| Primer Día de Clases  | miércoles 16 de agosto, 2023 |
| Día de Desarrollo a Personal Escolar (No hay clases)                            | lunes 1º de noviembre, 2023  |
| Día de Desarrollo a Personal Escolar (No hay clases)                            | viernes 29 de marzo, 2024    |
| Ultimo día para estudiantes de 7º grado   | jueves 30 de mayo, 2024      |
| Ultimo Día para Estudiantes (ultimo día programado)<br>(Promoción de 8º grados) | viernes 31 de mayo, 2024     |

## DIAS FESTIVOS

|                                      |   |
|--------------------------------------|---|
| Día del Trabajo                      | lunes 4 de septiembre, 2023                                 |
| Día de los Veteranos                 | jueves 10 de noviembre, 2023                                |
| Festividades por Acción de Gracias   | del lunes noviembre 20 al viernes noviembre 24, 2023        |
| Vacaciones de Navidad                | del lunes 25 de diciembre, 2023 al viernes 5 de enero, 2024 |
| Día Conmemorativo Martin Luther King | lunes 15 de enero, 2024                                     |
| Día Conmemorativo Lincoln            | lunes 12 de febrero, 2024                                   |
| Día Conmemorativo Washington         | lunes 19 de febrero, 2024                                   |
| Vacaciones de Primavera              | del lunes 18 de marzo al viernes 22 de marzo, 2024          |
| Día Conmemorativo                    | lunes 27 de mayo, 2024                                      |

## DIAS EN QUE LAS ESCUELAS ESTAN EN CLASE

| Calendario en meses        | Días de asistencia |
|----------------------------|--------------------|
| Agosto                     | 12                 |
| Septiembre                 | 20                 |
| Octubre                    | 22                 |
| Noviembre                  | 15                 |
| Diciembre                  | 16                 |
| Enero                      | 17                 |
| Febrero                    | 19                 |
| Marzo                      | 15                 |
| Abril                      | 22                 |
| Mayo                       | 22                 |
| Junio                      | <u>0</u>           |
| Total Días de Instrucción: | 180                |

**RESOLUTION NO. 853**

**RESOLUTION AND ORDER OF THE  
BOARD OF TRUSTEES OF THE LOWELL JOINT SCHOOL DISTRICT,  
LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,  
FOR THE BIENNIAL TRUSTEE ELECTION AND  
SPECIFICATIONS OF THE ELECTION ORDER FOR  
LOS ANGELES COUNTY**

**WHEREAS**, pursuant to Education Code Section 5000-5030, the Los Angeles County Superintendent of Schools is hereby ordered to call an election for the purpose, and in accordance with the designations contained in the following specifications of the Election Order made under the authority of EC §5302, §5304, and §5322.

**WHEREAS**, the election of the governing board members is ordered by law pursuant to §5000 of the Education Code to fill the office of members whose terms expire on November 30, 2022, next succeeding the election.

**WHEREAS**, for district elections the filing of Candidate Statements will be no more than 200 words allowed and that the payment of the estimated cost must be made by the candidate at time of filing.

**WHEREAS**, the Los Angeles County Registrar-Recorder/County Clerk will perform all the duties incident to the preparation for and holding of the above-mentioned election. The Lowell Joint School District will pay the costs of the election. If any agency holds an election on Tuesday, November 8, 2022, the Lowell Joint School District shall pay its pro rata share pertaining to the conduct of this election and shall be under the provisions of the appropriate section of the Education and Election Codes.

**IT IS FURTHER ORDERED** that the Clerk of the district is hereby directed to furnish two copies of this order to the County Superintendent not less than 130 days prior to the date set for the election.

**NOW BE IT RESOLVED** the foregoing Resolution and Order was adopted and affirmed by the Governing Board of Lowell Joint School District of Los Angeles County, being that the Board authorized by law to make the designations contained therein.

**PASSED AND ADOPTED** by the Board of Trustees of the Lowell Joint School District, Los Angeles and Orange Counties on March 7, 2022, by the following vote:

**AYES:** Melissa Salinas, Karen Shaw, Anastasia Shackelford, William Hinz,  
Anthony Zegarra

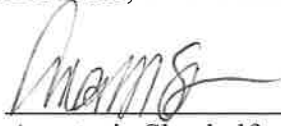
**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

I, Anastasia Shackelford, Clerk to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 7<sup>th</sup> day of March, 2022, and passed by a unanimous vote of those present:

**IN WITNESS THEREOF**, I have hereunto set my hand and seal this 7<sup>th</sup> day of March 2022.



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Anastasia Shackelford, Lowell Joint School District  
Clerk to the Board of Trustees

**RESOLUTION NO. 854**

**RESOLUTION AND ORDER OF THE  
BOARD OF TRUSTEES OF THE LOWELL JOINT SCHOOL DISTRICT,  
LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,  
FOR THE BIENNIAL TRUSTEE ELECTION AND  
SPECIFICATIONS OF THE ELECTION ORDER FOR  
ORANGE COUNTY**

**WHEREAS**, the election of the governing board members is ordered by law pursuant to §5000 of the Education Code to fill the office of members whose terms expire on November 30, 2022, next succeeding the election.

**WHEREAS**, for district elections the filing of Candidate Statements will be no more than 200 words allowed and that the payment of the estimated cost must be made by the candidate at time of filing.

**NOW BE IT RESOLVED** that pursuant to the authority of Education Code Sections 5304 and 5322, the County Superintendent of Schools, Orange County, is hereby informed of the specifications of the election order for the forthcoming Biennial Governing Board Election to be held on Tuesday, November 8, 2022.

The County Superintendent is further ordered to consolidate this election in accordance with Education Code Sections 5340 and 5342.

**PASSED AND ADOPTED** by the Board of Trustees of the Lowell Joint School District, Los Angeles and Orange Counties on March 7, 2022, by the following vote:

**AYES:** Melissa Salinas, Karen Shaw, Anastasia Shackelford, William Hinz, Anthony Zegarra


**NOES:**

**ABSTAIN:**

**ABSENT:**

I, Anastasia Shackelford, Clerk to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 7<sup>th</sup> day of March, 2022, and passed by a unanimous vote of those present:

**IN WITNESS THEREOF**, I have hereunto set my hand and seal this 7<sup>th</sup> day of March 2022.

  
\_\_\_\_\_  
Anastasia Shackelford, Lowell Joint School District  
Clerk to the Board of Trustees

LOWELL

JOINT

EDUCATION ASSOCIATION

*LJEA/CTA/NEA*

March 7, 2022

Mr. Jim Coombs, Superintendent  
1019 Valley Home Ave.  
Whittier, CA 90603

**RE: LJEA Sunshine Notice**

Dear Mr. Coombs,

In accordance with the Educational Employment Relations Act (EERA) and the operable provisions of our Collective Bargaining Agreement (CBA), the following represents LJEA's public notice and "sunshine proposals" on negotiations for a successor agreement. Since the parties will be negotiating their successor agreement, all articles are subject to negotiations. At this time LJEA intends to address:

Article 1: Agreement: LJEA seeks to negotiate changes to Agreement.

Article 7: Association Rights: LJEA seeks to negotiate changes to Association Rights.

Article 9: Grievance Procedures: LJEA seeks to negotiate changes to Grievance Procedures.

Article 13: Working Environment: LJEA seeks to negotiate changes to Working Environment.

Article 14: Class Size Policy: LJEA seeks to negotiate changes to Class Size Policy.

Article 15: Teaching Hours and Adjunct Duties: LJEA seeks to negotiate changes to Teaching Hours and Adjunct Duties.

Article 17: Peer Assistance and Review (PAR): LJEA seeks to negotiate changes to PAR

Article 18: Academic Freedom: LJEA seeks to negotiate changes to Academic Freedom.

LOWELL

JOINT

EDUCATION ASSOCIATION

*LJEA/CTA/NEA*

Article 19: Certificated Evaluation Procedures: LJEA seeks to negotiate changes to Certificated Evaluation Procedures.

Article 20: Personnel Files: LJEA seeks to negotiate changes to Personnel Files.

Article 22: Leaves: LJEA seeks to negotiate changes to Leaves.

Article 23: Salary: LJEA seeks to negotiate changes to Salary for the 2023-2024, 2024-2025, and 2025-2026 school years.

Article 28: Matters Not Covered/Savings Provisions: LJEA seeks to negotiate changes to Matters Not Covered/Savings Provisions.

Article 29: Miscellaneous Provisions: LJEA seeks to negotiate changes to Miscellaneous Provisions.

Article 30: Support of Agreement: LJEA seeks to negotiate changes to Support of Agreement.

Article 31: Effect of Agreement: LJEA seeks to negotiate Effect of Agreement.

LJEA also seeks to review any related appendices.

Please submit this notice to the Board of Trustees for inclusion on their next meeting agenda.

Respectfully,

Leslie Mangold, LJEA Bargaining Chair

Cc: Allison Fonti, LJEA President  
Angel Maldonado, CTA Regional Uniserv Staff



NOTICE OF PUBLIC HEARING  
LOWELL JOINT SCHOOL DISTRICT

**Lowell Joint School District will hold a Public Hearing to hear the Initial Proposal from the Lowell Joint Education Association for a Successor Agreement. The District is required to hold a public hearing to encourage participation by parents, teachers, members of the community interested in the affairs of the School District, and bargaining unit leaders.**

**NOTICE IS HEREBY GIVEN** that the Board of Trustees of the Lowell Joint School District at its regular meeting to be held on March 7, 2022, will hold a public hearing at which the Board of Trustees shall hear the initial proposal from the Lowell Joint Education Association for a successor agreement to the 2023-2026 contract.

The March 7, 2022, Board meeting of the District will begin at 7:30 p.m. in the District's Board Room located at 11019 Valley Home, Whittier, California, 90603.

Questions and/or comments should be directed to Jim Coombs, Superintendent, (562) 943-0211.

NOTICE OF PUBLIC HEARING  
LOWELL JOINT SCHOOL DISTRICT

**Lowell Joint School District will hold a Public Hearing to hear the Initial Proposal from the District regarding the California School Employees Association Agreement sections they intend to negotiate. Two contract items are allowed as “re-openers” for the current year. The District is required to hold a public hearing to encourage participation by parents, teachers, members of the community interested in the affairs of the School District, and bargaining unit leaders.**

**NOTICE IS HEREBY GIVEN** that the Board of Trustees of the Lowell Joint School District at its regular meeting to be held on March 7, 2022, will hold a public hearing at which the Board of Trustees shall hear the initial proposal from the School District for two contract sections to be negotiated in the CSEA agreement in the 2019-2022 contract.

The March 7, 2022, Board meeting at the District will begin at 7:30 p.m. in the District’s Board Room located at 11019 Valley Home, Whittier, California, 90603.

Questions and/or comments should be directed to Jim Coombs, Superintendent, (562) 943-0211.

AR/sb

**LOWELL JOINT SCHOOL DISTRICT**

**RESOLUTION 2021-22 NO. 855**

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
LOWELL JOINT SCHOOL DISTRICT OF  
LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,  
TO RELEASE AND NONRELECT  
TEMPORARY CERTIFICATED EMPLOYEES  
(Education Code Section 44954)**

**A. General Recitals**

1. **WHEREAS**, the Board of Trustees employs temporary certificated employees pursuant to Sections 44909, 44918, and 44920 of the Education Code; and
2. **WHEREAS**, Education Code section 44916 requires a temporary certificated employee to receive notice, prior to the first day of paid service, of the temporary nature of the employment and the anticipated length of service; and
3. **WHEREAS**, each employee classified as a temporary certificated employee pursuant to Sections of 44909, 44918, and 44920 of the Education Code received notice, prior to their first day of paid service, of the temporary nature of the employment and anticipated length of their service; and
4. **WHEREAS**, Education Code section 44954 provides that the Board of Trustees shall notify temporary employees in a position requiring certification qualification of the District's decision to release the employees from such a position prior to the next succeeding school year; and
5. **WHEREAS**, through this resolution, it is the intent of the Board of Trustees to release each temporary certificated employee employed for the 2021/22 school year effective no later than the last school day of the school year.

**B. Employment of Temporary Employees as Leave Replacements  
Pursuant to Education Code Section 44920**

1. **WHEREAS**, Education Code section 44920 permits the Board of Trustees to “employ as a teacher ... any person holding appropriate certification documents, and may classify such person as a temporary employee” “based upon the need for additional certificated employees during a particular semester or year because a certificated employee has been granted leave for a semester or year, or is experiencing long-term illness”; and

2. **WHEREAS**, the Board of Trustees employed the following certificated employees under temporary contracts pursuant to Education Code section 44920 during the 2021/22 school year:

|            |            |            |            |
|------------|------------|------------|------------|
| 9900000480 | 9900000588 | 9900000455 | 9900000596 |
| 9900000174 | 9900000587 | 9900000312 | 9900000591 |
| 9900000013 | 9900000370 | 9900000660 | 9900000006 |
| 9900000592 | 9900000593 | 9900000118 | 9900000220 |
| 9900000490 | 9900000638 | 9900000311 | 9900000479 |
| 9900000431 | 9900000250 | 9900000595 |            |

3. **WHEREAS**, the above-listed employees may be released pursuant to Education Code section 44918 and 44954 regardless of any expiration of a contract or a specially funded project; and
4. **WHEREAS**, the Board of Trustees of the Lowell Joint School District has determined to release the above-listed employees at the conclusion of the current 2021/22 school year and not to re-elect the following employee for the 2022/23 school year:

**C. Employment of Temporary Employees in Categorically Funded Programs Pursuant to Education Code Section 44909**

1. **WHEREAS**, Education Code section 44909 permits the Board of Trustees to “employ persons possessing an appropriate credential as certificated employees in programs and projects to perform services conducted under contract with public or private agencies, or categorically funded projects which are not required by federal or state statutes;” and
5. **WHEREAS**, Education Code section 44909 provides, “Such persons may be employed for periods which are less than a full school year and may be terminated at the expiration of the contract or specially funded project without regard to other requirements of this code respecting the termination of probationary or permanent employees other than Section 44918”; and
6. **WHEREAS**, the Board of Trustees employed no certificated employee under a temporary contract in a categorically funded position pursuant to Education Code section 44909 during the 2021/22 school year.
7. **WHEREAS**, Education Code section 44909 requires the “terms and conditions under which such persons are employed shall be mutually agreed upon by the employee and the Board of Trustees and such agreement shall be reduced in writing;” and
8. **WHEREAS**, the above-listed individual was employed pursuant to a mutually agreed-upon contract between the employee and the Board of Trustees and for the term of the contract or project; and

9. **WHEREAS**, the employee was hired to perform services conducted under contract with public or private agencies or categorically funded projects which are not required by federal or state statutes; and
10. **WHEREAS**, the employee's contract specifically identified the particular contract or project under which their services were to be performed; and
11. **WHEREAS**, the term for each specifically fund project or contract has expired, or will expire by the termination date of the employee's contract; and
12. **WHEREAS**, all categorical funds used to justify the above-listed employee classification as temporary under Education Code section 44909 will be expended and therefore will expire at the end of the 2021/22 school year; and
13. **WHEREAS**, no categorical funding used to justify certain the above-listed employee classification as temporary under Education Code section 44909 has a duration beyond the 2021/22 school year; and
14. **WHEREAS**, accordingly, the above-listed employee designated as temporary by the District under Education Code section 44909 may be released at the end of the 2021/22 school year without the procedural requirements applicable to probationary and permanent employees; and

**WHEREAS**, the Board of Trustees has determined to release the above-listed employee, whether their lawful status is considered to be temporary or probationary, at the end of the current 2021/22 school year, and not to re-elect for the 2022/23 school year, consistent with the terms of Education Code sections 44909, and 44954.

**NOW, THEREFORE, BE IT RESOLVED** that the above recitals are true and correct; and

**BE IT FURTHER RESOLVED** that the Board of Trustees of the Lowell Joint School District hereby directs that notice be provided to each of the above employees of his or her release effective upon the close of the 2021/22 school year or the expiration of any applicable temporary contract (whichever occurs first), that his or her employment with the Lowell Joint School District is thereby ended accordingly, that the employee is not re-elected to employment for the next succeeding school year, and that the notification be provided on or before March 15, 2022.

**APPROVED AND ADOPTED** this 7<sup>th</sup> day of March, 2022, by the following vote:

**AYES:** Melissa Salinas, Karen Shaw, Anastasia Shackelford, William Hinz, Anthony Zegarra

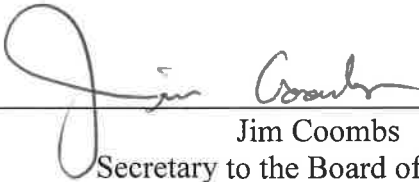
**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 7<sup>th</sup> day of March, 2022, and passed by a unanimous vote of those present.

**IN WITNESS WHEREOF**, I have hereunto set my hand and seal this 7<sup>th</sup> day of March, 2022.



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Jim Coombs  
Secretary to the Board of Trustees

**LOWELL JOINT SCHOOL DISTRICT**

**RESOLUTION 2021-22 NO. 856**

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
LOWELL JOINT SCHOOL DISTRICT OF  
LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,  
TO RELEASE PROBATIONARY CERTIFICATED EMPLOYEES  
(Education Code Section 44929.21)**

**A. General Recitals**

1. **WHEREAS**, Education Code section 44929.21 permits a governing board to notify an employee serving the District in a position requiring certification qualifications, on or before June 30 of the employee's first complete consecutive school year of employment, of the decision to non-reelect the employee to such a position for the next succeeding school year; and
2. **WHEREAS**, Education Code section 44929.21 requires a governing board to notify a probationary certificated employee, on or before March 15 of the employee's second complete consecutive year of employment by the District in a position requiring certification qualifications, of the decision to non-reelect the employee for the succeeding school year to such a position; and
3. **WHEREAS**, Education Code section 44908 provides that a probationary employee is deemed to have served a complete school year when he or she has served for at least 75 percent of the number of days the regular schools of the district in which he or she is employed are maintained; and
4. **WHEREAS**, the following individuals are currently employed as probationary certificated employees with the Lowell Joint School District and the Board desires to release from employment and non-reelect these employees for the 2022-2023 school year in any certificated position with the District:

9900000594

5. **NOW, THEREFORE, BE IT RESOLVED AND ORDERED** that the above-listed employees are released from employment upon the close of the 2021-2022 school year and are non-reelected for the 2022-2023 school year.
6. **BE IT THEREFORE RESOLVED AND ORDERED** that the Board of Trustees of the Lowell Joint School District hereby directs the Superintendent or designee to provide notice on or before March 15, 2022 to the above-named employees in accordance with Education Code 44929.21, which shall be served in accordance with those provisions, and with adherence to applicable legal timelines, that the Board has determined to release these

probationary employees from employment upon the close of the current school year and to non-reelect these employees for the 2022-2023 school year. The Superintendent or designee is further authorized to take other actions necessary to carry out the intent of this Resolution.

**APPROVED AND ADOPTED** this 7<sup>th</sup> day of March, 2022, by the following vote:

**AYES:** Melissa Salinas, Karen Shaw, Anastasia Shackelford, William Hinz, Anthony Zegarra

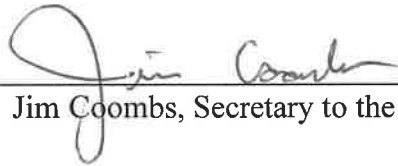
**NOES:**

**ABSTAIN:**

**ABSENT:**

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 7<sup>th</sup> day of March, 2022, and passed by a unanimous vote of those present.

**IN WITNESS WHEREOF**, I have hereunto set my hand and seal this 7<sup>th</sup> day of March, 2022.



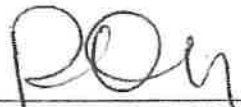
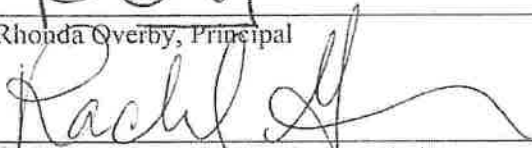
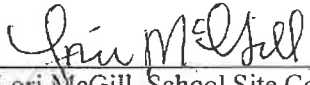
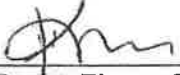
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Jim Coombs, Secretary to the Board of Trustees



**El Portal Elementary School  
Comprehensive School Safety Plan Signature Page  
2021-2022**

The undersigned members of the El Portal Elementary School Site Council certify that the requirements of California Education Code 32280-32282 have been met in the development of the following Comprehensive School Safety Plan.

|  |                   |
|--|-------------------|
| <br>Rhonda Overby, Principal  | 2/23/22<br>Date   |
| <br>Rachel Guerrero, Teacher's Association Representative                           | 2/23/22<br>Date   |
| <br>Lori McGill, School Site Council Chairperson                                    | 2/25/2022<br>Date |
|  FOR REGINA FISCUS<br>Regina Fiscus, Classified Employee Association Representative | 3/1/22<br>Date    |

*Student - Optional*

**Fire Departments:**

La Habra Heights Fire Department  
1245 Hacienda Rd, La Habra Heights, CA 90631

911

LA County Fire Department Station 191  
101 W La Habra Blvd, La Habra, CA 90631

LA County Fire Department Station 15  
11460 Santa Gertrudes Ave, Whittier, CA 90604

**Police Departments:**

La Habra Police Department  
150 N Euclid St, La Habra, CA 90631

(562) 383-4300

Whittier Police Department  
13200 Penn St, Whittier, CA 90602

(562) 567-9200

LA County Sheriff/East Whittier  
12440 Imperial Hwy #650, Norwalk, CA 90650

(562) 863-8711

LA County Sheriff/La Habra Heights  
150 North Hudson Ave.  
City of Industry, CA 91744

(562) 694-5923

functioning as a template for meeting the requirements for the annual Safety Plan Process under SB 187 and the National Incident Management System. It is designed to be a hard copy Safety Plan.

The template is to be used as a living document to be updated as necessary to meet site, district and community needs, forms or requirements.

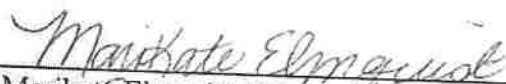
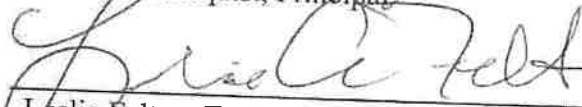
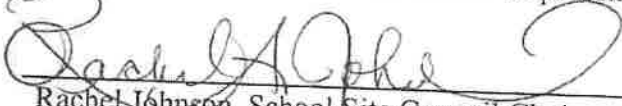
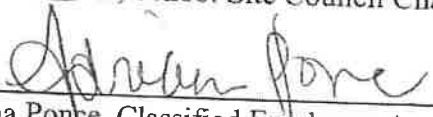
It is *NOT* intended to be a "grab and go" guide in an actual emergency.

This document is available for public inspection during regular business hours at 10654 Jordan Road Whittier, CA 90603.

NOTE: Tactical information is excluded from the public inspection document. A "Public Inspection Log" will be used to record the name, address, phone number and method used for verifying the identity of all individuals requesting to inspect this plan. This document is not available for inspection on the internet

**Jordan Elementary  
Comprehensive School Safety Plan Signature Page  
2021-2022**

The undersigned members of the Jordan School Site Council certify that the requirements of California Education Code 32280-32282 have been met in the development of the following Comprehensive School Safety Plan.

|  |                       |
|--|-----------------------|
| <br>Marikate Elmquist, Principal                                  | <u>3-2-22</u><br>Date |
| <br>Leslie Felton, Teacher's Association Representative           | <u>3-2-22</u><br>Date |
| <br>Rachel Johnson, School Site Council Chairperson               | <u>3/2/22</u><br>Date |
| <br>Adriana Ponce, Classified Employee Association Representative | <u>3/2/22</u><br>Date |

**Fire Departments:**

La Habra Heights Fire Department  
1245 Hacienda Rd, La Habra Heights, CA 90631

911

LA County Fire Department Station 191  
101 W La Habra Blvd, La Habra, CA 90631

**Preface**

The Comprehensive School Safety Plan is designed to be utilized as a school resource for prevention/mitigation, preparedness, response and recovery planning and training as well as functioning as a template for meeting the requirements for the annual Safety Plan Process under SB 187 and the National Incident Management System. It is designed to be a hard copy Safety Plan.

The template is to be used as a living document to be updated as necessary to meet site, district and community needs, forms or requirements.


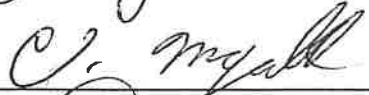


It is *NOT* intended to be a “grab and go” guide in an actual emergency.

This document is available for public inspection during regular business hours at Macy School, 2301 W. Russell Rd, La Habra, CA, 90631

NOTE: Tactical information is excluded from the public inspection document. A “Public Inspection Log” will be used to record the name, address, phone number and method used for verifying the identity of all individuals requesting to inspect this plan. This document is not available for inspection on the internet

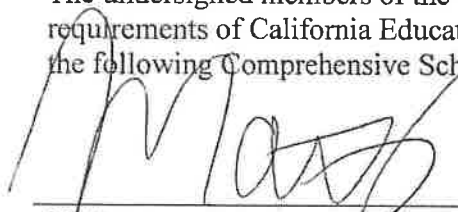
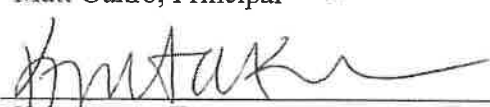
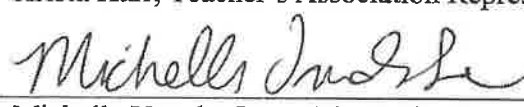
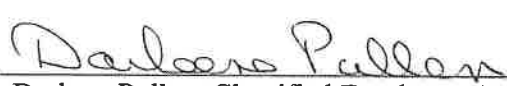
**MacyElementary  
Comprehensive School Safety Plan Signature Page  
2021-2022**

The undersigned members of the Macy School Site Council certify that the requirements of California Education Code 32280-32282 have been met in the development of the following Comprehensive School Safety Plan.

|  |                  |
|--|------------------|
| <br>Patty Jacobsen, Principal                                   | 3/1/22<br>Date   |
| <br>Christian Mangold, Teacher's Association Representative     | 3/1/22<br>Date   |
| <br>Chelsea Shrainger, School Site Council Chairperson          | 3/1/22<br>Date   |
| <br>Aida Arcega, Classified Employee Association Representative | 3/1/2022<br>Date |

**Meadow Green Elementary School  
Comprehensive School Safety Plan Signature Page  
2021-2022**

The undersigned members of the Meadow Green School Site Council certify that the requirements of California Education Code 32280-32282 have been met in the development of the following Comprehensive School Safety Plan.

|   |         |
|---|---------|
|  | 9/30/21 |
| Matt Cukro, Principal   | Date    |
|  | 9/30/21 |
| Krista Karr, Teacher's Association Representative                                 | Date    |
|  | 10/1/21 |
| Michelle Van der Lee, School Site Council Chairperson                             | Date    |
|  | 10/1/21 |
| Darlene Pullen, Classified Employee Association Representative                    | Date    |

**Fire Departments:**

911

La Habra Heights Fire Department  
1245 Hacienda Rd, La Habra Heights, CA 90631

LA County Fire Department Station 191  
101 W La Habra Blvd, La Habra, CA 90631

LA County Fire Department Station 15  
11460 Santa Gertrudes Ave, Whittier, CA 90604

**Police Departments:**

La Habra Police Department  
150 N Euclid St, La Habra, CA 90631 (562) 383-4300

Whittier Police Department  
13200 Penn St, Whittier, CA 90602 (562) 567-9200

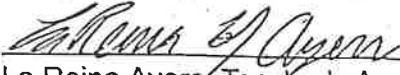
LA County Sheriff/East Whittier  
12440 Imperial Hwy #650, Norwalk, CA 90650 (562) 863-8711

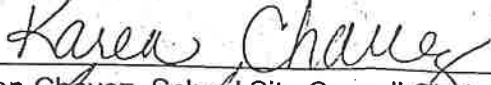
LA County Sheriff/La Habra Heights  
150 North Hudson Ave.  
City of Industry, CA 91744 (562) 694-5923

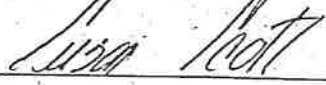
**Olita Elementary School  
Comprehensive School Safety Plan Signature Page  
2022-2022**

The undersigned members of the Olita Elementary School Site Council certify that the requirements of California Education Code 32280-32282 have been met in the development of the following Comprehensive School Safety Plan.

  
\_\_\_\_\_  
Krista Van Hoogmoed, Principal 2/24/22  
Date

  
\_\_\_\_\_  
La Reina Ayers, Teacher's Association Representative 2-24-22  
Date

  
\_\_\_\_\_  
Karen Chavez, School Site Council Chairperson 02/24/2022  
Date

  
\_\_\_\_\_  
Susan Scott, Classified Employee Association Representative 2/24/2022  
Date

Student - Optional

**Fire Departments:**

911

La Habra Heights Fire Department  
1245 Hacienda Road, La Habra Heights, CA 90631

La County Fire Department Station 191  
101 W. La Habra Blvd., La Habra, CA 90631

La County Fire Department Station 15  
11460 Santa Gertrudes Ave., Whittier, CA 90604

**Police Departments:**

La Habra Police Department  
150 N. Euclid St., La Habra, CA 90631 (562)383-4300

Whittier Police Department  
13200 Penn St., Whittier, CA 90602 (562)567-9200

LA County Sheriff/East Whittier  
12440 Imperial Hwy #650, Norwalk, CA 90650 (562)863-8711

LA County Sheriff/La Habra Heights  
150 North Hudson Ave, City of Industry, CA 91744 (562)694-5923

**Preface**

The Comprehensive School Safety Plan is designed to be utilized as a school resource for prevention/mitigation, preparedness, response and recovery planning and training as well as functioning as a template for meeting the requirements for the annual Safety Plan Process under SB 187 and the National Incident Management System. It is designed to be a hard copy Safety Plan.

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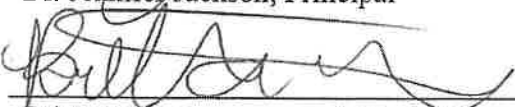


It is *NOT* intended to be a “grab and go” guide in an actual emergency.

This document is available for public inspection during regular business hours at 16430 Woodbrier Dr. Whittier, CA 90604-4099.

NOTE: Tactical information is excluded from the public inspection document. A “Public Inspection Log” will be used to record the name, address, phone number and method used for verifying the identity of all individuals requesting to inspect this plan. This document is not available for inspection on the internet

**Rancho-Starbuck Intermediate School  
Comprehensive School Safety Plan Signature Page  
2021-2022**

The undersigned members of the Rancho-Starbuck School Site Council certify that the requirements of California Education Code 32280-32282 have been met in the development of the following Comprehensive School Safety Plan.

|   |                                 |
|---|---------------------------------|
| <br>_____<br>Dr. Jennifer Jackson, Principal                               | <u>1/27/22</u><br>_____<br>Date |
| <br>_____<br>Brittany Goss, Teacher's Association Representative           | <u>1/27/22</u><br>_____<br>Date |
| <br>_____<br>Arlene Anaya, School Site Council Vice Chairperson            | <u>1/27/22</u><br>_____<br>Date |
| <br>_____<br>April Bullard, Classified Employee Association Representative | <u>1-27-22</u><br>_____<br>Date |

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**LOWELL JOINT SCHOOL DISTRICT  
RESOLUTION 2021-22 NO. 857**

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
LOWELL JOINT SCHOOL DISTRICT OF  
LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,  
DECLARING NATIONAL SCHOOL BREAKFAST WEEK MARCH 7-11, 2022**

**WHEREAS**, the School Breakfast Program has served our nation admirably for over 70 years; and

**WHEREAS**, the School Breakfast Program is dedicated to the health and wellbeing of our nation's children; and

**WHEREAS**, the School Breakfast Program joins and has been joined through the years by many other excellent child nutrition programs; and

**WHEREAS**, there is evidence of continued need for nutrition education and awareness of the value of school nutrition programs; and

**WHEREAS**, Nutrition Services is dedicated to supporting education by serving healthy meals to the students of Lowell Joint School District; and

**NOW THEREFORE, BE IT RESOLVED**, that the Lowell Joint School District's Board of Education declares the week of March 7-11, 2021, as "NATIONAL SCHOOL BREAKFAST WEEK" and devote this week to the recognition of the dedicated and hardworking people who make the School Breakfast Program a reality in their community schools, and encourage all residents of the community to become aware of the solid foundation for learning provided by a nutritious School Breakfast.

**APPROVED AND ADOPTED** this 7<sup>th</sup> day of March, 2022, by the following vote:

**AYES:** Melissa Salinas, Karen Shaw, Anastasia Shackelford, William Hinz, Anthony Zegarra

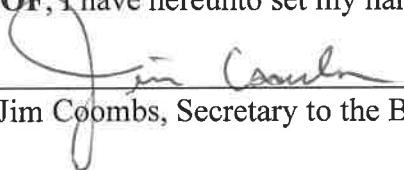
**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 7<sup>th</sup> day of March, 2022, and passed by a unanimous vote of those present.

**IN WITNESS WHEREOF**, I have hereunto set my hand and seal this 7<sup>th</sup> day of March, 2022.

  
\_\_\_\_\_  
Jim Coombs, Secretary to the Board of Trustees



# A-Tech Consulting, Inc.

February 16, 2022

Lowell Joint School District  
11019 Valley Home Avenue  
Whittier, California 90603

Attn: Mr. David Bennett

Re: Meadow Green Elementary School  
12025 Grovedale Drive  
Whittier, California 90604

Areas/Scope of Work: Roofs, Windows and Pipe Chases of the Classroom Buildings and the Administration Building will be tested for asbestos and lead. The Roof for the MPR will also be tested for asbestos and lead. The concrete at the Northwest exterior of the MPR will also be tested. The portables will have the walls tested only.

Thank you for allowing A-Tech Consulting, Inc. (*A-Tech*) the opportunity to provide you with a cost proposal. This proposal is in response to your request that *A-Tech* conducts the Limited Asbestos & XRF-Lead Assessment at the above referenced site.

The professional services provided by *A-Tech* will consist of the following:

## LIMITED ASBESTOS ASSESSMENT

- This assessment will satisfy all the requirements of a pre-renovation assessment, in accordance with Cal-OSHA Rule Title 8 CCR 1529 and NESHAP/SCAQMD Rule 1403, as it pertains to this project only.
- Inspection of the areas within the project scope of work and bulk sampling of suspect asbestos-containing materials (ACM) by a state certified asbestos consultant or certified site surveillance technician (CAC or CSST), utilizing AHERA sampling protocols. We will need access to all locations.
- Analysis of suspect ACM samples by a NVLAP accredited laboratory, utilizing Polarized Light Microscopy (PLM) with dispersion staining, in accordance with current regulatory requirements. Sample analysis is based on 24 Hour laboratory analysis.
- Review of any proposed renovation plans, if available
- Report preparation including sample locations, friability evaluations and remedial recommendations.

## LIMITED XRF-LEAD ASSESSMENT

- Inspection of within the project scope of work and X-Ray Florescence (XRF) of all painted surfaces, ceramic and porcelain components by a CDPH Certified Inspector/Assessor, utilizing Cal-OSHA's and HUD sampling protocols. We will need access to all locations.
- Analysis of suspect components, which are inconclusive via XRF analysis. Samples will be analyzed by an AIHA accredited laboratory, utilizing Flame Atomic Absorption (AAS) and/or Total Threshold Limit Concentration (TTLC), in accordance with current regulatory requirements.
- Review of proposed renovation plans, if available.
- Report preparation including sample locations, condition evaluations and abatement/stabilization recommendations.





# A-Tech Consulting, Inc.

## PRICING

Based on the information gathered, we propose to provide the following professional consulting services:

### **LIMITED ASBESTOS & XRF-LEAD ASSESSMENT – 24 Hour Laboratory Analysis**

| Item  | Price          |   | Quantity | Line Total        |
|---|----------------|---|----------|-------------------|
| Principal Hygienist   | \$140.00/Hour  | X | 4        | \$560.00          |
| Environmental Project Manager   | \$105.00/Hour  | X | 4        | \$420.00          |
| Certified Site Surveillance Technician (CSST) & CDPH Inspector Assessor or CDPH Sampling Technician | \$85.00/Hour   | X | 32       | \$2,720.00        |
| Asbestos Bulk Samples (PLM)   | \$22.00/Sample | X | 200      | \$4,400.00        |
| XRF Sample Analysis   | \$450.00/Day   | X | 2        | \$900.00          |
| Senior Administrator  | \$65.00/Hour   | X | 2        | \$130.00          |
| Clerical/Report Writing   | \$60.00/Hour   | X | 10       | \$600.00          |
| <b>Total<br/>(Not to Exceed)</b>  |                |   |          | <b>\$9,730.00</b> |

#### **Notes:**

- **A-Tech will attempt to patch all roof cores but cannot guarantee the patch. A-Tech recommends a roofing contractor patch the roof cores after sampling is completed.**

## SCHEDULE

*A-Tech* anticipates completing all fieldwork within two (2) business days. Verbal results will be available within one (1) business day from completion of all fieldwork and deliverance of sample(s) to laboratory. The comprehensive report will be delivered within five (5) business days from receipt of the laboratory results.

I trust that this proposal will meet with your approval and look forward to working with you. Should you have any questions, please feel free to contact me at (714) 434-6360 office.

Sincerely,

A-Tech Consulting, Inc.

Joseph A. Williams, CAC, DPH  
CAC #14-5269 DPH #19524  
[joew@atechinc.net](mailto:joew@atechinc.net)

To proceed with scheduling, kindly reply to [PM@atechinc.net](mailto:PM@atechinc.net) and [accounting@atechinc.net](mailto:accounting@atechinc.net)

**LOWELL JOINT SD  
PURCHASE ORDER DETAIL REPORT  
BOARD OF TRUSTEES MEETING 03/07/2022**

FROM 01/01/2022 TO 01/31/2022

| <u>PO NUMBER</u> | <u>VENDOR</u>                 | <u>PO TOTAL</u> | <u>ACCOUNT AMOUNT</u> | <u>ACCOUNT NUMBER</u> | <u>OBJECT DESCRIPTION</u> |
|------------------|-------------------------------|-----------------|-----------------------|-----------------------|---------------------------|
| R99F0080         | LOWES                         | 6.13            | 6.13                  | 0100000098 4300       | Materials and Supplies    |
| R99F0081         | GREEN S SECURITY CENTERS INC. | 74.14           | 25.76                 | 0100000089 4300       | Materials and Supplies    |
|                  |                               |                 | 19.32                 | 0100000091 4300       | Materials and Supplies    |
|                  |                               |                 | 12.88                 | 0100000092 4300       | Materials and Supplies    |
|                  |                               |                 | 16.18                 | 0100000098 4300       | Materials and Supplies    |
| R99F0082         | CINTAS                        | 2,069.55        | 2,069.55              | 0100000098 4300       | Materials and Supplies    |
| R99F0083         | THE SHERWIN-WILLIAMS CO.      | 507.65          | 80.91                 | 0100000092 4300       | Materials and Supplies    |
|                  |                               |                 | 115.26                | 0100000093 4300       | Materials and Supplies    |
|                  |                               |                 | 157.51                | 0100000094 4300       | Materials and Supplies    |
|                  |                               |                 | 153.97                | 0100000095 4300       | Materials and Supplies    |
| R99F0084         | NAPA AUTO PARTS               | 371.90          | 371.90                | 0100000108 4300       | Materials and Supplies    |
| R99F0085         | BEE GONE BEE REMOVAL SERVICE  | 300.00          | 100.00                | 0100000103 5570       | Pest Control              |
|                  |                               |                 | 200.00                | 0100000105 5570       | Pest Control              |
| R99F0086         | F.M. THOMAS AIR CONDITIONING  | 270.00          | 270.00                | 0100000092 5630       | Repairs or Maintenance    |
| R99F0087         | DANIELS TIRE SERVICE INC.     | 1,533.02        | 889.63                | 0100000098 5631       | Repairs/Vehicles          |
|                  |                               |                 | 643.39                | 0100000108 5631       | Repairs/Vehicles          |
| R99F0088         | GLASBY MAINTENANCE SUPPLY     | 8,741.26        | 81.53                 | 0108880025 4300       | Materials and Supplies    |
|                  |                               |                 | 1,782.62              | 0185100006 4300       | Materials and Supplies    |
|                  |                               |                 | 3,000.57              | 0185100007 4300       | Materials and Supplies    |
|                  |                               |                 | 1,198.87              | 0185100008 4300       | Materials and Supplies    |
|                  |                               |                 | 1,652.36              | 0185100017 4300       | Materials and Supplies    |
|                  |                               |                 | 1,025.31              | 0185100022 4300       | Materials and Supplies    |
| R99F0089         | HUNTINGTON HARDWARE CO. INC.  | 2,166.45        | 2,166.45              | 0100000098 4300       | Materials and Supplies    |
| R99F0090         | RANCHO JANITORIAL SUPPLIES    | 17,675.28       | 17,675.28             | 0158700001 4300       | Materials and Supplies    |
| R99F0091         | A-1 FENCE COMPANY             | 59,451.00       | 59,451.00             | 1400000005 5630       | Repairs or Maintenance    |
| R99F0092         | BEST LAWNMOWER INC.           | 2,638.71        | 1,251.10              | 0100000108 4300       | Materials and Supplies    |

**LOWELL JOINT SD  
PURCHASE ORDER DETAIL REPORT  
BOARD OF TRUSTEES MEETING 03/07/2022**

FROM 01/01/2022 TO 01/31/2022

| <u>PO NUMBER</u> | <u>VENDOR</u>                 | <u>PO TOTAL</u> | <u>ACCOUNT AMOUNT</u> | <u>ACCOUNT NUMBER</u> | <u>OBJECT DESCRIPTION</u>     |
|------------------|-------------------------------|-----------------|-----------------------|-----------------------|-------------------------------|
| R99F0092         | *** CONTINUED ***             |                 | 275.80                | 0100000108 4380       | Tools/M&O                     |
|                  |                               |                 | 1,111.81              | 0100000108 5633       | Repairs/Tools                 |
| R99M0120         | AMERICAN EXPRESS              | 384.40          | 384.40                | 0105110042 4300       | Materials and Supplies        |
| R99M0121         | AMERICAN EXPRESS              | 198.10          | 198.10                | 0100540005 4300       | Materials and Supplies        |
| R99M0122         | AMERICAN EXPRESS              | 330.74          | 330.74                | 0156400022 5810       | Licenses/Technology           |
| R99M0123         | AMERICAN EXPRESS              | 117.60          | 27.55                 | 0100810002 4300       | Materials and Supplies        |
|                  |                               |                 | 77.16                 | 0108880018 4300       | Materials and Supplies        |
|                  |                               |                 | 12.89                 | 0108880020 4300       | Materials and Supplies        |
| R99M0124         | AMERICAN EXPRESS              | 322.34          | 322.34                | 0105110043 4300       | Materials and Supplies        |
| R99M0125         | AMERICAN EXPRESS              | 2,182.59        | 2,182.59              | 0100000380 4300       | Materials and Supplies        |
| R99M0126         | AMERICAN EXPRESS              | 55.10           | 55.10                 | 0100510008 4300       | Materials and Supplies        |
| R99M0127         | GENERATION ESPORTS            | 180.00          | 180.00                | 0109110014 4300       | Materials and Supplies        |
| R99M0128         | AMERICAN EXPRESS              | 89.20           | 89.20                 | 0109110011 4300       | Materials and Supplies        |
| R99M0129         | AMERICAN EXPRESS              | 47.33           | 47.33                 | 0156400009 4300       | Materials and Supplies        |
| R99M0130         | AMERICAN EXPRESS              | 38.58           | 38.58                 | 0100000009 4300       | Materials and Supplies        |
| R99M0131         | AMERICAN EXPRESS              | 919.36          | 919.36                | 0109110014 4300       | Materials and Supplies        |
| R99M0132         | AMERICAN EXPRESS              | 12.55           | 12.55                 | 0105110044 4300       | Materials and Supplies        |
| R99M0133         | AMERICAN EXPRESS              | 121.55          | 121.55                | 0156400005 4300       | Materials and Supplies        |
| R99R0233         | US BANK AS CUST FOR TOWER DBW | 9,898.25        | 9,898.25              | 01 8048               | Pnlts & Intrst from Dlgnt Tax |
| R99R0234         | LASER PLUS IMAGING            | 1,563.25        | 1,563.25              | 0100000098 4300       | Materials and Supplies        |
| R99R0235         | SCHOOL FIX                    | 15.16           | 15.16                 | 0100540008 4300       | Materials and Supplies        |
| R99R0236         | POSITIVE ACTION INC.          | 601.25          | 601.25                | 0130100008 4300       | Materials and Supplies        |
| R99R0237         | RMH DANCE & PRODUCTIONS       | 250.00          | 250.00                | 0100540008 4300       | Materials and Supplies        |

**LOWELL JOINT SD**  
**PURCHASE ORDER DETAIL REPORT**  
 BOARD OF TRUSTEES MEETING 03/07/2022

FROM 01/01/2022 TO 01/31/2022

| <u>PO NUMBER</u> | <u>VENDOR</u>                  | <u>PO TOTAL</u> | <u>ACCOUNT AMOUNT</u> | <u>ACCOUNT NUMBER</u> | <u>OBJECT DESCRIPTION</u>    |
|------------------|--------------------------------|-----------------|-----------------------|-----------------------|------------------------------|
| R99R0238         | ACTION TROPHY                  | 163.46          | 163.46                | 0100540008 4300       | Materials and Supplies       |
| R99R0239         | LINKEDIN CORPORATION           | 2,100.00        | 2,100.00              | 0173110003 5200       | Travel and Conferences       |
| R99R0240         | OCDE                           | 661.50          | 661.50                | 0130100042 5200       | Travel and Conferences       |
| R99R0241         | THE ELECTRIC COMPANY THEATRE   | 1,600.00        | 1,600.00              | 0105110043 5610       | Rentals & Leases             |
| R99R0242         | LEARNING A-Z                   | 678.70          | 678.70                | 0100510008 5810       | Licenses/Technology          |
| R99R0243         | FULLERTON JOINT UNION HS DIST  | 350.00          | 350.00                | 0105110043 4300       | Materials and Supplies       |
| R99R0244         | THINKING MAPS                  | 7,200.00        | 7,200.00              | 0140350030 5800       | Prof/ConsultingServ&Oper Exp |
| R99R0245         | FULLERTON JOINT UNION HS DIST  | 280.00          | 280.00                | 0105110039 4300       | Materials and Supplies       |
| R99R0246         | CPI                            | 716.35          | 716.35                | 0156400013 4300       | Materials and Supplies       |
| R99R0247         | OCDE                           | 581.85          | 581.85                | 0142030009 4300       | Materials and Supplies       |
| R99R0248         | AERIES SOFTWARE                | 199.00          | 199.00                | 0173110003 5200       | Travel and Conferences       |
| R99R0249         | TARGET SPECIALTY PRODUCTS      | 943.10          | 943.10                | 0100000108 4300       | Materials and Supplies       |
| R99R0250         | DASH MEDICAL GLOVES            | 652.46          | 652.46                | 0156400005 4300       | Materials and Supplies       |
| R99R0251         | J.W.PEPPER & SON INC.          | 408.03          | 408.03                | 0105110037 4300       | Materials and Supplies       |
| R99R0252         | NSDAR JOHN GREENLEAF           | 75.00           | 75.00                 | 0100000065 5200       | Travel and Conferences       |
|                  |                                |                 | 50.00                 | 0100000068 5200       | Travel and Conferences       |
| R99R0253         | VEX ROBOTICS                   | 89.45           | 89.45                 | 0105110044 4300       | Materials and Supplies       |
| R99R0254         | RIVERSIDE INSIGHTS             | 367.47          | 367.47                | 0165000012 4300       | Materials and Supplies       |
| R99R0255         | CALIFORNIA SCHOOL BOARDS ASSOC | 4,155.00        | 4,155.00              | 0100000068 5810       | Licenses/Technology          |
| R99R0256         | READ NATURALLY                 | 192.83          | 192.83                | 0156400009 4300       | Materials and Supplies       |
| R99R0257         | DATA IMPRESSIONS               | 1,882.30        | 1,882.30              | 0105110044 4300       | Materials and Supplies       |
| R99R0258         | IMPERIAL BAND INSTRUMENTS      | 244.68          | 244.68                | 0105110041 4300       | Materials and Supplies       |
| R99R0259         | WPS                            | 342.38          | 342.38                | 0165000035 4300       | Materials and Supplies       |

**LOWELL JOINT SD**  
**PURCHASE ORDER DETAIL REPORT**  
 BOARD OF TRUSTEES MEETING-03/07/2022

FROM 01/01/2022 TO 01/31/2022

| <u>PO NUMBER</u> | <u>VENDOR</u>                  | <u>PO TOTAL</u> | <u>ACCOUNT AMOUNT</u> | <u>ACCOUNT NUMBER</u> | <u>OBJECT DESCRIPTION</u>    |
|------------------|--------------------------------|-----------------|-----------------------|-----------------------|------------------------------|
| R99R0260         | WPS                            | 349.28          | 349.28                | 0165000035 4300       | Materials and Supplies       |
| R99R0261         | ADDICTION TREATMENT TECHNOLOGI | 8,020.00        | 8,020.00              | 0132130020 5800       | Prof/ConsultingServ&Oper Exp |
| R99R0262         | IPRINT TECHNOLOGIES            | 132.30          | 132.30                | 0156400028 4300       | Materials and Supplies       |
| R99R0263         | RIVERSIDE INSIGHTS             | 3,225.92        | 3,225.92              | 0156400013 4300       | Materials and Supplies       |
| R99R0264         | THINKING MAPS                  | 2,200.00        | 2,200.00              | 0140350030 5800       | Prof/ConsultingServ&Oper Exp |
| R99R0265         | THINKING MAPS                  | 2,200.00        | 2,200.00              | 0140350030 5800       | Prof/ConsultingServ&Oper Exp |
| R99R0266         | THINKING MAPS                  | 2,200.00        | 2,200.00              | 0140350030 5800       | Prof/ConsultingServ&Oper Exp |
| R99R0267         | SCHOOL SERVICES OF CALIFORNIA  | 4,080.00        | 4,080.00              | 0100000071 5300       | Dues and Memberships         |
| R99R0268         | IPRINT TECHNOLOGIES            | 76.07           | 76.07                 | 0156400017 4300       | Materials and Supplies       |
| R99R0269         | LABEL OUTLET BY METALCRAFT     | 374.85          | 374.85                | 0108880020 4300       | Materials and Supplies       |
| R99R0270         | IMPERIAL BAND INSTRUMENTS      | 445.99          | 445.99                | 0105110041 4300       | Materials and Supplies       |
| R99R0271         | HOGENTOGLER & CO., INC         | 474.08          | 474.08                | 0156400033 4300       | Materials and Supplies       |
| R99R0272         | ESGI LLC                       | 235.00          | 235.00                | 0100540008 4300       | Materials and Supplies       |
| R99R0273         | NO EXCUSES UNIVERSITY          | 1,574.58        | 1,574.58              | 0130100007 4300       | Materials and Supplies       |
| R99R0275         | RMH DANCE & PRODUCTIONS        | 980.00          | 980.00                | 0130100007 4300       | Materials and Supplies       |
| R99R0276         | SCHOLASTIC MAGAZINES           | 294.14          | 294.14                | 0130100007 4300       | Materials and Supplies       |
| R99R0277         | STUDIES WEEKLY                 | 29,084.08       | 29,084.08             | 0132120037 4300       | Materials and Supplies       |
|                  |                                |                 | 2,504.40              | 0132121545 4300       | Materials and Supplies       |
|                  |                                |                 | 1,695.45              | 0132121546 4300       | Materials and Supplies       |
|                  |                                |                 | 2,122.09              | 0132121547 4300       | Materials and Supplies       |
|                  |                                |                 | 2,742.65              | 0132121548 4300       | Materials and Supplies       |
|                  |                                |                 | 843.92                | 0132121549 4300       | Materials and Supplies       |
|                  |                                |                 | 2,221.82              | 0132121550 4300       | Materials and Supplies       |
|                  |                                |                 | 2,459.41              | 0132121551 4300       | Materials and Supplies       |

**LOWELL JOINT SD**  
**Consolidated Check Register**  
 from 1/1/2022 to 1/31/2022

| Check | Payee ID | Payee Name                     | Reference      | Subs Check Date | Cancel Date | Type | Status | Check Amount |
|-------|----------|--------------------------------|----------------|-----------------|-------------|------|--------|--------------|
| 99    | 00000768 | BRENT ALLSMAN                  | JAN 2022 REIMB | OH 01/03/2022   |             | MW   | IS     | 557.02       |
| 99    | 00000769 | CAROLYN KANE                   | JAN 2022 REIMB | OH 01/03/2022   |             | MW   | IS     | 1,290.56     |
| 99    | 00000770 | CLAUDIA SCHALCHLIN             | JAN 2022 REIMB | OH 01/03/2022   |             | MW   | IS     | 570.78       |
| 99    | 00000771 | DAWN AANDAHL                   | JAN 2022 REIMB | OH 01/03/2022   |             | MW   | IS     | 570.78       |
| 99    | 00000772 | ELIZABETH KANESHIRO            | JAN 2022 REIMB | OH 01/03/2022   |             | MW   | IS     | 1,115.12     |
| 99    | 00000773 | EMILY WAKEFIELD                | JAN 2022 REIMB | OH 01/03/2022   |             | MW   | IS     | 570.78       |
| 99    | 00000774 | GAYLE ROGERS                   | JAN 2022 REIMB | OH 01/03/2022   |             | MW   | IS     | 232.94       |
| 99    | 00000775 | JULIE ROTH                     | JAN 2022 REIMB | OH 01/03/2022   |             | MW   | IS     | 570.78       |
| 99    | 00000776 | NANCY WHITE                    | JAN 2022 REIMB | OH 01/03/2022   |             | MW   | IS     | 1,290.56     |
| 99    | 00000777 | PENNY MAYERCHECK               | JAN 2022 REIMB | OH 01/03/2022   |             | MW   | IS     | 1,290.56     |
| 99    | 00000778 | RONALD RANDOLPH                | JAN 2022 REIMB | OH 01/03/2022   |             | MW   | IS     | 614.88       |
| 99    | 00000779 | SHELLEY MARKER                 | JAN 2022 REIMB | OH 01/03/2022   |             | MW   | IS     | 570.78       |
| 99    | 00000780 | BRUCE PATTILLO                 | JAN 2022 REIMB | OH 01/03/2022   |             | MW   | IS     | 557.02       |
| 99    | 00000781 | WARE DISPOSAL                  | 879458         | OH 01/04/2022   |             | MW   | IS     | 3,132.08     |
| 99    | 00000782 | DIANA GONZALEZ                 | 12/13-12/17/21 | OH 01/05/2022   |             | MW   | IS     | 101.25       |
| 99    | 00000783 | SOUTHERN CALIFORNIA GAS CO     | 1122122221     | OH 01/06/2022   |             | MW   | IS     | 2,503.48     |
| 99    | 00000784 | SUBURBAN WATER SYSTEMS         | 180051623762   | OH 01/06/2022   |             | MW   | IS     | 11,204.93    |
| 99    | 00000785 | CITY OF LA HABRA WATER DEPARTM | 1103120321     | OH 01/07/2022   |             | MW   | IS     | 3,018.96     |
| 99    | 00000786 | FRONTIER                       | 1210010922     | OH 01/07/2022   |             | MW   | IS     | 1,033.52     |
| 99    | 00000787 | Laser Plus Imaging             | 139810         | OH 01/07/2022   |             | MW   | IS     | 1,563.25     |
| 99    | 00000788 | LEARNING WITHOUT TEARS         | INV130230      | OH 01/07/2022   |             | MW   | IS     | 247.08       |
| 99    | 00000789 | NIGRO & NIGRO                  | 15575          | OH 01/07/2022   |             | MW   | IS     | 2,400.00     |
| 99    | 00000790 | SOUTHERN CALIFORNIA EDISON     | 1123122221     | OH 01/07/2022   |             | MW   | IS     | 23,550.60    |
| 99    | 00000791 | T-MOBILE                       | 1121122021     | OH 01/07/2022   |             | MW   | IS     | 1,528.12     |
| 99    | 00000792 | VERIZON WIRELESS-LA            | 9895225286     | OH 01/07/2022   |             | MW   | IS     | 1,778.88     |
| 99    | 00000793 | WARE DISPOSAL                  | 898402         | OH 01/07/2022   |             | MW   | IS     | 23.53        |
| 99    | 00000794 | AMERICAN EXPRESS               | ZOOM-DECEMBE   | OH 01/10/2022   |             | MW   | IS     | 12,181.40    |
| 99    | 00000795 | ACTION TROPHY                  | 91242          | OH 01/13/2022   |             | MW   | IS     | 163.46       |
| 99    | 00000796 | AMANDA MALM                    | CSBA           | OH 01/13/2022   |             | MW   | IS     | 90.20        |
| 99    | 00000797 | APPLE INC.                     | AH08546945     | OH 01/13/2022   |             | MW   | IS     | 1,659.55     |
| 99    | 00000798 | BAUDVILLE                      | 3864320        | OH 01/13/2022   |             | MW   | IS     | 490.61       |
| 99    | 00000799 | BUG FLIP                       | 475964         | OH 01/13/2022   |             | MW   | IS     | 1,955.00     |
| 99    | 00000800 | BYRDSEED LLC                   | 1361           | OH 01/13/2022   |             | MW   | IS     | 4,000.00     |
| 99    | 00000801 | CINTAS                         | 9152073392     | OH 01/13/2022   |             | MW   | IS     | 2,069.55     |

**LOWELL JOINT SD**  
**Consolidated Check Register**  
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| Check       | Payee ID | Payee Name                    | Reference       | Subs | Check Date | Cancel Date | Type | Status | Check Amount |
|-------------|----------|-------------------------------|-----------------|------|------------|-------------|------|--------|--------------|
| 99 00000802 | V9903204 | COASTAL ENTERPRISES           | 34131           | OH   | 01/13/2022 |             | MW   | IS     | 3,461.13     |
| 99 00000803 | F9900023 | DANIELS TIRE SERVICE INC.     | 140103284       | OH   | 01/13/2022 |             | MW   | IS     | 1,533.03     |
| 99 00000804 | V9900053 | DATA IMPRESSIONS              | 17918-IN        | OH   | 01/13/2022 |             | MW   | IS     | 6,747.30     |
| 99 00000805 | V9900056 | DELTA DENTAL OF CALIFORNIA    | BE004773977     | OH   | 01/13/2022 |             | MW   | IS     | 1,780.89     |
| 99 00000806 | V9903264 | DIANA GONZALEZ                | 1/3-1/7/2022    | OH   | 01/13/2022 |             | MW   | IS     | 132.21       |
| 99 00000807 | F9900031 | F.M. THOMAS AIR CONDITIONING  | 43158           | OH   | 01/13/2022 |             | MW   | IS     | 270.00       |
| 99 00000808 | V9900076 | FULLERTON JOINT UNION HS DIST | 70RI0063        | OH   | 01/13/2022 |             | MW   | IS     | 630.00       |
| 99 00000809 | F9900033 | GLASBY MAINTENANCE SUPPLY     | 321113          | OH   | 01/13/2022 |             | MW   | IS     | 8,741.26     |
| 99 00000810 | E9900084 | JIM COOMBS                    | CSBA            | OH   | 01/13/2022 |             | MW   | IS     | 149.84       |
| 99 00000811 | E9900095 | KALEO IGARTA                  | CSBA            | OH   | 01/13/2022 |             | MW   | IS     | 159.02       |
| 99 00000812 | V9900112 | LOGMEIN COMMUNICATIONS, INC.  | 7100814598      | OH   | 01/13/2022 |             | MW   | IS     | 4,501.47     |
| 99 00000813 | F9900047 | LOWES                         | 901880          | OH   | 01/13/2022 |             | MW   | IS     | 6.13         |
| 99 00000814 | E9900172 | RHONDA OVERBY                 | CSBA            | OH   | 01/13/2022 |             | MW   | IS     | 273.73       |
| 99 00000815 | E9900189 | SHERYL MCDONALD               | BOARD BOOKS     | OH   | 01/13/2022 |             | MW   | IS     | 65.77        |
| 99 00000816 | F9900060 | THE SHERWIN-WILLIAMS CO.      | 91413           | OH   | 01/13/2022 |             | MW   | IS     | 507.65       |
| 99 00000817 | U9900007 | TIME WARNER CABLE             | 12181120921     | OH   | 01/13/2022 |             | MW   | IS     | 5,068.58     |
| 99 00000818 | F9900014 | BUG FLIP                      | DEC2021         | OH   | 01/13/2022 |             | MW   | IS     | 180.00       |
| 99 00000819 | N9900004 | DRIFTWOOD DAIRY               | DEC2021         | OH   | 01/13/2022 |             | MW   | IS     | 7,874.12     |
| 99 00000820 | N9900009 | P & R PAPER SUPPLY COMPANY    | DEC2021         | OH   | 01/13/2022 |             | MW   | IS     | 7,696.29     |
| 99 00000821 | N9900013 | SOUTHERN CALIFORNIA PIZZA     | DEC2021         | OH   | 01/13/2022 |             | MW   | IS     | 7,022.60     |
| 99 00000822 | E9900003 | ADRIANA PONCE                 | STDNT           | OH   | 01/18/2022 |             | MW   | IS     | 116.86       |
| 99 00000823 | I9900010 | EDDIE MIJARES                 | DEC, 2021       | OH   | 01/18/2022 |             | MW   | IS     | 857.14       |
| 99 00000824 | V9900084 | HOUGHTON MIFFLIN HARCOURT     | 710233613       | OH   | 01/18/2022 |             | MW   | IS     | 3,600.00     |
| 99 00000825 | V9900094 | J.W. PEPPER & SON INC.        | 363855150       | OH   | 01/18/2022 |             | MW   | IS     | 408.03       |
| 99 00000826 | E9900084 | JIM COOMBS                    | CAKES           | OH   | 01/18/2022 |             | MW   | IS     | 681.40       |
| 99 00000827 | E9900087 | JOHN ZAPPULLA                 | DEC,2021-MILEAG | OH   | 01/18/2022 |             | MW   | IS     | 40.71        |
| 99 00000828 | V9900112 | LOGMEIN COMMUNICATIONS, INC.  | 7100887744      | OH   | 01/18/2022 |             | MW   | IS     | 4,450.42     |
| 99 00000829 | V9903279 | LOPEZ, ALEJANDRO              | DEC, 2021       | OH   | 01/18/2022 |             | MW   | IS     | 357.14       |
| 99 00000830 | V9903316 | NAPA AUTO PARTS               | 383039          | OH   | 01/18/2022 |             | MW   | IS     | 371.90       |
| 99 00000831 | V9900129 | NCS PEARSON INC.              | 16530998        | OH   | 01/18/2022 |             | MW   | IS     | 539.92       |
| 99 00000832 | V9900132 | NMK CORPORATION               | LJSD-0007       | OH   | 01/18/2022 |             | MW   | IS     | 816.96       |
| 99 00000833 | V9903320 | NSDAR John Greenleaf          | DAR AWARDS      | OH   | 01/18/2022 |             | MW   | IS     | 75.00        |
| 99 00000834 | V9900134 | OCDE                          | 94RI2227        | OH   | 01/18/2022 |             | MW   | IS     | 79.06        |
| 99 00000835 | V9903237 | POSITIVE ACTION INC.          | 53022           | OH   | 01/18/2022 |             | MW   | IS     | 597.50       |

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**LOWELL JOINT SD**  
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 from 1/1/2022 to 1/31/2022

| Check       | Payee ID | Payee Name                     | Reference        | Subs | Check Date | Cancel Date | Type | Status | Check Amount |
|-------------|----------|--------------------------------|------------------|------|------------|-------------|------|--------|--------------|
| 99 00000836 | E9900218 | YUMI YAMAMOTO                  | LIBRARYMATERI    | OH   | 01/18/2022 |             | MW   | IS     | 33.79        |
| 99 00000837 | B9903229 | HAULA WAY STORAGE CONTAINERS   | 2033257          | OH   | 01/18/2022 |             | MW   | IS     | 539.96       |
| 99 00000838 | B9990010 | ERICKSON-HALL CONSTRUCTION     | PAY APP#8        | OH   | 01/19/2022 |             | MW   | IS     | 230,649.46   |
| 99 00000839 | B9990011 | GHATAODE BANNON ARCHITECTS     | 4646             | OH   | 01/19/2022 |             | MW   | IS     | 13,087.03    |
| 99 00000840 | B9990011 | GHATAODE BANNON ARCHITECTS     | 4647             | OH   | 01/19/2022 |             | MW   | IS     | 48,718.80    |
| 99 00000841 | B9990013 | HAUFFE COMPANY                 | 425              | OH   | 01/19/2022 |             | MW   | IS     | 14,280.00    |
| 99 00000842 | V9900010 | ALLIANCE OF SCHOOLS FOR COOPER | 6056WC-          | OH   | 01/20/2022 |             | MW   | IS     | 82,031.00    |
| 99 00000843 | I9900007 | DEBRA LEES                     | 025-DEC 2021     | OH   | 01/20/2022 |             | MW   | IS     | 1,400.00     |
| 99 00000844 | N9900015 | Continental Sales              | DEC2021          | OH   | 01/20/2022 |             | MW   | IS     | 2,253.39     |
| 99 00000845 | N9900007 | GOLD STAR FOODS                | DEC2021          | OH   | 01/20/2022 |             | MW   | IS     | 12,464.16    |
| 99 00000846 | V9900010 | ALLIANCE OF SCHOOLS FOR COOPER | 012022VSC        | OH   | 01/21/2022 |             | MW   | IS     | 37,841.08    |
| 99 00000847 | V9900010 | ALLIANCE OF SCHOOLS FOR COOPER | 010122VL         | OH   | 01/24/2022 |             | MW   | IS     | 1,242.70     |
| 99 00000848 | V9903264 | DIANA GONZALEZ                 | 1/10-1/12/2022   | OH   | 01/24/2022 |             | MW   | IS     | 79.33        |
| 99 00000849 | S9990002 | GALLAGHER PEDIATRIC THERAP     | 9437             | OH   | 01/24/2022 |             | MW   | IS     | 1,569.07     |
| 99 00000850 | F9900034 | GREEN S SECURITY CENTERS INC.  | 72882            | OH   | 01/24/2022 |             | MW   | IS     | 74.15        |
| 99 00000851 | F9900037 | HUNTINGTON HARDWARE CO., INC.  | 1216136-0-01     | OH   | 01/24/2022 |             | MW   | IS     | 2,166.44     |
| 99 00000852 | V9900088 | IMPERIAL BAND INSTRUMENTS      | 65734            | OH   | 01/24/2022 |             | MW   | IS     | 244.68       |
| 99 00000853 | V9900104 | LEADER SERVICES                | CDS5724          | OH   | 01/24/2022 |             | MW   | IS     | 523.86       |
| 99 00000854 | V9900111 | LINKEDIN CORPORATION           | 10111438186      | OH   | 01/24/2022 |             | MW   | IS     | 2,100.00     |
| 99 00000855 | V9900129 | NCS PEARSON INC.               | 15955614         | OH   | 01/24/2022 |             | MW   | IS     | 1,721.22     |
| 99 00000856 | B9990012 | HANCOCK PARK & DELONG, INC     | 5610             | OH   | 01/24/2022 |             | MW   | IS     | 87.50        |
| 99 00000857 | U9900002 | FRONTIER                       | 0110020922       | OH   | 01/25/2022 |             | MW   | IS     | 1,102.93     |
| 99 00000858 | U9900003 | MCI A VERIZON COMPANY          | 409068622        | OH   | 01/25/2022 |             | MW   | IS     | 57.27        |
| 99 00000859 | U9900004 | SOUTHERN CALIFORNIA EDISON     | 1214011222       | OH   | 01/25/2022 |             | MW   | IS     | 9,933.83     |
| 99 00000860 | U9900008 | T-MOBILE                       | 1204010322       | OH   | 01/25/2022 |             | MW   | IS     | 808.00       |
| 99 00000861 | U9900007 | TIME WARNER CABLE              | 775266122921     | OH   | 01/25/2022 |             | MW   | IS     | 9,115.16     |
| 99 00000862 | V9903275 | SILVER CREEK INDUSTRIES        | PAY APP #2       | OH   | 01/25/2022 |             | MW   | IS     | 232,687.59   |
| 99 00000863 | V9903321 | ADDITION TREATMENT TECHNOLOGI  | 2021-10424       | OH   | 01/26/2022 |             | MW   | IS     | 8,020.00     |
| 99 00000864 | R9900001 | BRENT ALLSMAN                  | MEDICAL-FEB      | OH   | 01/26/2022 |             | MW   | IS     | 557.02       |
| 99 00000865 | V9900033 | CALIFORNIA SCHOOL BOARDS ASSOC | INV-58356-T2J3P5 | OH   | 01/26/2022 |             | MW   | IS     | 4,155.00     |
| 99 00000866 | R9903247 | CAROLYN KANE                   | MEDICAL-FEB      | OH   | 01/26/2022 |             | MW   | IS     | 1,290.56     |
| 99 00000867 | V9900035 | CATAPULTK12                    | 1044725          | OH   | 01/26/2022 |             | MW   | IS     | 8,924.33     |
| 99 00000868 | R9900003 | CLAUDIA SCHALCHLIN             | MEDICAL-FEB      | OH   | 01/26/2022 |             | MW   | IS     | 570.78       |
| 99 00000869 | E9903244 | CRISTIAN BOGDAN                | MILEAGE-DEC      | OH   | 01/26/2022 |             | MW   | IS     | 34.25        |

Current Date: 02/17/2022  
 Current Time: 15:07:31



**LOWELL JOINT SD**  
**Consolidated Check Register**  
 from 1/1/2022 to 1/31/2022

| Check       | Payee ID | Payee Name                     | Reference          | Subs Check Date | Cancel Date | Type | Status | Check Amount |
|-------------|----------|--------------------------------|--------------------|-----------------|-------------|------|--------|--------------|
| 99 00000870 | R9900004 | DAWN AANDAHL                   | MEDICAL-FEB        | OH 01/26/2022   |             | MW   | IS     | 570.78       |
| 99 00000871 | V9903264 | DIANA GONZALEZ                 | 1/18-1/20/2022     | OH 01/26/2022   |             | MW   | IS     | 79.33        |
| 99 00000872 | R9900005 | ELIZABETH KANESHIRO            | MEDICAL-FEB        | OH 01/26/2022   |             | MW   | IS     | 1,115.12     |
| 99 00000873 | R9900006 | EMILY WAKEFIELD                | MEDICAL-FEB        | OH 01/26/2022   |             | MW   | IS     | 570.78       |
| 99 00000874 | R9900007 | GAYLE ROGERS                   | MEDICAL-FEB        | OH 01/26/2022   |             | MW   | IS     | 232.94       |
| 99 00000875 | R9903248 | JULIE ROTH                     | MEDICAL-FEB        | OH 01/26/2022   |             | MW   | IS     | 570.78       |
| 99 00000876 | R9900009 | NANCY WHITE                    | MEDICAL-FEB        | OH 01/26/2022   |             | MW   | IS     | 1,290.56     |
| 99 00000877 | R9900010 | PENNY MAYERCHECK               | MEDICAL-FEB        | OH 01/26/2022   |             | MW   | IS     | 1,290.56     |
| 99 00000878 | R9900011 | RONALD RANDOLPH                | MEDICAL-FEB        | OH 01/26/2022   |             | MW   | IS     | 614.88       |
| 99 00000879 | R9900012 | SHELLEY MARKER                 | MEDICAL-FEB        | OH 01/26/2022   |             | MW   | IS     | 570.78       |
| 99 00000880 | U9900005 | SOUTHERN CALIFORNIA GAS CO     | 1210011122         | OH 01/26/2022   |             | MW   | IS     | 3,043.51     |
| 99 00000881 | U9900006 | SUBURBAN WATER SYSTEMS         | 1202123021         | OH 01/26/2022   |             | MW   | IS     | 689.62       |
| 99 00000882 | V9903313 | THE ELECTRIC COMPANY THEATRE   | RENTAL             | OH 01/26/2022   |             | MW   | IS     | 1,600.00     |
| 99 00000883 | R9900002 | BRUCE PATTILLO                 | MEDICAL-FEB        | OH 01/26/2022   |             | MW   | IS     | 557.02       |
| 99 00000884 | V9903304 | ANCHOR AUDIO OUTLET SIDELINE P | 6781               | OH 01/27/2022   |             | MW   | IS     | 28,025.00    |
| 99 00000885 | I9900001 | ANGIE HUTCHERSON               | SEPT-NOV2021       | OH 01/27/2022   |             | MW   | IS     | 372.75       |
| 99 00000886 | I9900004 | COLLEEN PATTERSON              | LOWELL0103022      | OH 01/27/2022   |             | MW   | IS     | 1,232.50     |
| 99 00000887 | V9903322 | JOHNSON, RACHEL                | 011222-PURCH REIOH | OH 01/27/2022   |             | MW   | IS     | 34.63        |
| 99 00000888 | E9900093 | KAITLYN CAMPBELL               | CSBA CONF EXP      | OH 01/27/2022   |             | MW   | IS     | 222.37       |
| 99 00000889 | E9900123 | LESLIE FELTON                  | CSBA GOLDEN        | OH 01/27/2022   |             | MW   | IS     | 142.99       |
| 99 00000890 | E9900139 | MARY BRIMMAGE                  | CSBA CONF EXP      | OH 01/27/2022   |             | MW   | IS     | 206.00       |
| 99 00000891 | V9903318 | RANCHO JANITORIAL SUPPLIES     | 703555             | OH 01/27/2022   |             | MW   | IS     | 17,675.28    |
| 99 00000892 | V9900154 | READYREFRESH BY NESTLE         | 02A0032621385      | OH 01/27/2022   |             | MW   | IS     | 167.70       |
| 99 00000893 | V9900159 | RIVERSIDE INSIGHTS             | INV102694          | OH 01/27/2022   |             | MW   | IS     | 603.32       |
| 99 00000894 | V9900161 | RMH DANCE & PRODUCTIONS        | 121021             | OH 01/27/2022   |             | MW   | IS     | 250.00       |
| 99 00000895 | E9900174 | ROBERT LAUPRECHT               | PURCH REIMB        | OH 01/27/2022   |             | MW   | IS     | 17.74        |
| 99 00000896 | V9900172 | SCHOOL SERVICES OF CALIFORNIA  | 0132294-IN         | OH 01/27/2022   |             | MW   | IS     | 680.00       |
| 99 00000897 | E9900189 | SHERYL MCDONALD                | CHARLIE.CHOCHF     | OH 01/27/2022   |             | MW   | IS     | 114.38       |
| 99 00000898 | V9903266 | SPIRIT HERO                    | 30532              | OH 01/27/2022   |             | MW   | IS     | 350.40       |
| 99 00000899 | V9903284 | SPIRIT MONKEY                  | 48899              | OH 01/27/2022   |             | MW   | IS     | 2,700.00     |
| 99 00000900 | V9903257 | TAO ROSSINI APC                | 2180               | OH 01/27/2022   |             | MW   | IS     | 1,080.00     |
| 99 00000901 | V9900186 | TARGET SPECIALTY PRODUCTS      | INVP500623979      | OH 01/27/2022   |             | MW   | IS     | 943.08       |
| 99 00000902 | V9900195 | THINKING MAPS                  | INV0061855         | OH 01/27/2022   |             | MW   | IS     | 6,600.00     |
| 99 00000903 | V9900203 | VEX ROBOTICS                   | 544420             | OH 01/27/2022   |             | MW   | IS     | 652.96       |

**LOWELL JOINT SD**  
**Consolidated Check Register**  
 from 1/1/2022 to 1/31/2022

| Check       | Payee ID | Payee Name                     | Reference  | Subs Check Date | Cancel Date | Type | Status | Check Amount |
|-------------|----------|--------------------------------|------------|-----------------|-------------|------|--------|--------------|
| 99 00000904 | V9900214 | YORKTOWN                       | 414095Y-IN | OH 01/27/2022   |             | MW   | IS     | 91.98        |
| 99 00000905 | F9900001 | A-1 FENCE COMPANY              | 20449      | OH 01/27/2022   |             | MW   | IS     | 59,451.00    |
| 99 00000906 | F9900062 | TREMCO/WEATHERPROOFING TECHNOL | 6088132    | OH 01/27/2022   |             | MW   | IS     | 2,965.00     |
| 99 00000907 | V9900160 | RMA GROUP                      | 77952      | OH 01/27/2022   |             | MW   | IS     | 4,898.00     |
| 99 00000908 | B9990012 | HANCOCK PARK & DELONG INC      | 5611       | OH 01/27/2022   |             | MW   | IS     | 3,000.00     |
| 99 00000909 | V9900188 | THE HARTFORD                   | GL-99501   | OH 01/28/2022   |             | MW   | IS     | 170.79       |

**Issued:** 1,030,099.94  
**99 Bank Total:** 1,030,099.94

**Grand Total:** 1,030,099.94

LOWELL JOINT SCHOOL DISTRICT  
EMPLOYER-EMPLOYEE RELATIONS/PERSONNEL REPORT 2021-22 #8

March 7, 2021

I. CERTIFICATED EMPLOYEES

A. CHANGE OF STATUS

| NAME             | EFFECTIVE DATE | END DATE   | SITE | COMMENT                               |
|------------------|----------------|------------|------|---------------------------------------|
| Stevens, Amanda  | 03/14/2022     | 06/03/2022 | MG   | FMLA (AB375)<br>Maternity Leave (20%) |
| Long, Katelyn    | 03/07/2022     | 04/01/2022 | OL   | FMLA (AB375)<br>Baby Bonding Leave    |
| Wilkens, Melissa | 02/15/2022     | 03/10/2022 | MG   | FMLA (AB375)<br>Baby Bonding Leave    |
| Kosareff, Bree   | 03/07/2022     | 03/18/2022 | JO   | FMLA (AB375)<br>Baby Bonding Leave    |
| Galli, Jessica   | 02/28/2022     | 03/18/2022 | RS   | FMLA (AB375)<br>Baby Bonding Leave    |
| Morrison, Deanna | March 1, 2022  | 04/22/202  | MG   | FMLA (AB375)<br>Medical Leave         |
| Higgins, Kelly   | 03/10/2022     | 03/25/2022 | MA   | FMLA (AB375)<br>Medical Leave         |
| Kuitems, Naomi   | 04/25/2022     | 04/29/2022 | MG   | FMLA (AB375)<br>Family Medical Leave  |
| Kuitems, Naomi   | 05/09/2022     | 05/13/2022 | MG   | FMLA (AB375)<br>Family Medical Leave  |
| Casey, Kaleen    | 03/28/2022     | 05/06/2022 | MA   | FMLA (AB375)<br>Maternity Leave       |

B. SUBSTITUTE CHANGE OF PAY

| NAME             | EFFECTIVE DATE | END DATE   | SITE | COMMENT  |
|------------------|----------------|------------|------|--|
| Fiscus, Riley    | 04/25/2022     | 04/29/2022 | DO   | To be paid a rate of \$200.00 for 1/2 combo Meadow Green   |
| Fiscus, Riley    | 05/09/2022     | 05/13/2022 | DO   | To be paid a rate of \$200.00 for 1/2 combo Meadow Green   |
| Charman, Lauren  | 03/10/2022     | 03/25/2022 | DO   | To be paid a rate of \$200.00 for Macy Special Education Class   |
| Charman, Lauren  | 03/28/2022     | 05/06/2022 | DO   | To be paid a rate of \$200.00 for Macy 2 <sup>ND</sup> grade   |
| Peterson, Kaycee | 03/14/2022     | 06/03/2022 | DO   | To be paid special long term rate of \$250.00 for Olita Elementary Intervention Teacher                      |
| Petersen, Kaycee | 03/14/2022     | 06/03/2022 | DO   | To be paid special long term rate of \$250.00 for Olita Elementary 4 <sup>th</sup> grade share teacher (20%/ |

|                   |               |            |    |   |
|-------------------|---------------|------------|----|---|
| Fiscus, Riley     | 03/07/2022    | 03/18/2022 | DO | Fridays)<br>To be paid special long term rate of \$250.00 for Jordan fourth grade |
| Vega, Sandy       | 03/07/2022    | 04/01/2022 | DO | To be paid special long term rate of \$250.00 for Olita Elementary for RSP        |
| Carr, Candice     | 02/15/2022    | 03/10/2022 | MG | To be paid a rate of \$200.00 for Meadow Green sixth grade                        |
| Jacobsen, Brennan | March 1, 2022 | 04/2/2022  | DO | To be paid a rate of \$200.00 Meadow Green Elementary for Sixth Grade             |
| Brooks, Edward    | 02/28/2022    | 03/18/2022 | DO | To be paid a rate of \$200.00 Science Rancho Starbuck                             |

\* EMPLOYMENT OF SUBSTITUTES EFFECTIVE 08/10/2020 FOR THE 2020/2021 SCHOOL YEAR \$131.00 PER DAY RATE AND \$170.00 LONG TERM AND \$65.50 PER HALF DAY RATE AND \$35.00 PER HOUR\*

\*It is further recommended that the individuals listed above be approved to instruct in the Intervention Programs. The rate of pay is \$35.00/hour and will be paid from Title I, or LCFF Supplemental Grant Funds.

\*It is further recommended that the individuals listed above be approved as home school teachers, if needed, for the 2020/21 school year at a rate of \$35.00/hour, not to exceed five hours per week, per student. Mileage will be paid at the IRS Standard Mileage Rate for the 2020/21 school year.

Brynn Prosser  
Ian Bouldin  
Eddie Mijares

II. CLASSIFIED EMPLOYEES March 7, 2022

A. HOURLY – GENERAL FUND

| <u>NAME/<br/>EMPLOYEE ID#</u> | <u>EFFECTIVE<br/>DATE</u> | <u>END<br/>DATE</u> | <u>RANGE/<br/>STEP</u> | <u>SITE</u> | <u>COMMENTS</u>   |
|-------------------------------|---------------------------|---------------------|------------------------|-------------|---|
| Alcantara, Marissa            | 2/14/2022                 |                     | R1/S1                  | MG          | Noon Duty Aide- FMLA/Medical Leave                            |
| Cacioppo, Sherrie             | 2/1/2022                  | 03/04/2022          | R7/S6                  | RS          | Cafeteria Worker/FMLA Unpaid leave                            |
| Cortez, Ernest                | 2/28/2022                 |                     | R18/S4                 | RS          | New Hire-Night Custodian                                      |
| Cortez, Ernest                | 2/28/2022                 |                     | \$37.50/month          | RS          | Custodian stipend for night time                              |
| Fiscus, Regina                | 2/22/2022                 | 3/2/2022            | R23/S8                 | EP          | Office Manager-LOA FMLA                                       |
| Gonzales, Vivian              | 02/11/2022                |                     | R16/S1                 | MG          | Instructional Assistant/Termination of Regular employee hours |
| Gonzales, Vivian              | 02/12/2022                |                     | R14/S1                 | DO          | Instructional Assistant/Substitute                            |
| Gonzalez, Maria               | 02/22/2022                |                     | R14/S3                 | OL          | Bi-lingual Aide/FMLA  |
| Gonzalez, Monica              | 02/16/2022                |                     | R14/S1                 | DO          | Instructional Assistant/Substitute                            |
| Gonzalez, Monica              | 02/16/2022                |                     | R14/S1                 | DO          | Noon Duty Aid/Substitute                                      |
| Irizarry, Erin                | 02/10/2022                |                     | R14/S1                 | DO          | Instructional Assistant/Substitute                            |
| Irizarry, Erin                | 02/10/2022                |                     | R14/S1                 | DO          | Noon Duty Aid/Substitute                                      |

|                   |            |            |        |    |  |
|-------------------|------------|------------|--------|----|--|
| Kim, Sharon       | 03/01/2022 |            | R20/S8 | DO | Step Increase                                      |
| Lozano, Melissa   | 02/11/2022 |            | R30/S1 | DO | SLPA Part time                                     |
| Miller, Shelli    | 3/08/2022  |            | R1/S1  | RS | Noon Duty Aide/Temporary increase in hours         |
| Munoz, Lauren     | 03/04/2022 |            | R14/S5 | RS | Instructional Assistant - Resignation              |
| Navarro, Amber    | 08/09/2021 | 09/03/2021 | R14/S2 | DO | School Counselor/Intern Resignation                |
| Palmer, Mary      | 02/10/2022 | 03/04/2022 | R14/S8 | RS | Instructional Assistant -LOA/Medical Leave         |
| Qureshi, Lovely   | 03/04/2022 |            | R15/S1 | EP | Health Technician-Resignation                      |
| Rickenbacker, Kim | 01/03/2022 | 01/13/2022 | R23/S2 | EP | Substituting for Office Manager- Temporary Upgrade |
| Rickenbacker, Kim | 2/22/2022  | 3/2/2022   | R23/S2 | EP | Substituting for Office Manager- Temporary Upgrade |
| Rodia, Sue        | 02/24/2022 | 03/18/2022 | R14/S8 | OL | Instructional Assistant -LOA/Medical Leave         |
| Sanchez, Marcela  | 03/23/2022 |            | R17/S8 | DO | Step Increase                                      |
| Soto, Brenda      | 3/18/2022  |            | Intern | DO | School Counselor/Intern Resignation                |
| Trujillo, Mary    | 02/25/2022 |            | R14/S1 | DO | Health Technician Substitute- Resignation          |

B. HOURLY – CAFETERIA FUND

| <u>NAME/<br/>EMPLOYEE ID#</u> | <u>EFFECTIVE<br/>DATE</u> | <u>END<br/>DATE</u> | <u>RANGE/<br/>STEP</u> | <u>SITE</u> | <u>COMMENTS</u>             |
|-------------------------------|---------------------------|---------------------|------------------------|-------------|-----------------------------|
| Gonzalez, Maria               | 02/16/2022                |                     | R07/S4                 | DO          | Cafeteria Worker/Substitute |
| Romero, Adriana               | 2/2/2022                  |                     | R07/S4                 | DO          | Cafeteria Worker/Substitute |

C. CLASSIFIED JOB DESCRIPTIONS

Addition:

- Receptionist/Office Assistant
- Secretary Special Education and Health Services



# Lowell Joint School District

*A Tradition of Excellence Since 1906*

*"Home of Scholars and Champions"*

## LOWELL JOINT SCHOOL DISTRICT RECEPTIONIST/OFFICE ASSISTANT



Classified Salary Schedule  
Range 17

### JOB SUMMARY:

Under immediate supervision, operate the District's centralized telephone system; perform a variety of clerical duties as assigned; and perform other related clerical duties as assigned.

### ESSENTIAL FUNCTIONS:

*The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the classification.*

- Serve as receptionist and direct visitors to appropriate administrative offices; perform a variety of clerical duties in as assigned.
- Operate the District's centralized telephone system; answer telephone calls and route calls to various offices.
- Check automated substitute calling system for employees who are absent and assure proper coverage; generate reports to determine substitute availability and call substitutes for coverage.
- Answer routine questions concerning locations of schools, attendance boundaries and related information; provide specific information concerning school and District schedules.
- Process District outgoing mail; maintain daily postage meter; receive, date stamp, and route incoming mail.
- Distribute student's cumulative files and records requests to newly enrolled schools.
- Report necessary District Office repairs to maintenance and operations.
- Coordinate transportation for all field trips as needed.
- Distribute and receive inter/intra-District transfer requests and answer related questions.
- Distribute payroll checks.
- Provide sign-in sheet and building keys to substitute custodians.
- Instructs substitute and relief personnel on operation of telephone system and postage meter.
- Performs other related duties as assigned.

### QUALIFICATION GUIDELINES:

#### Knowledge of:

- Operation of a centralized telephone system.
- Modern office practices, procedures and equipment.
- Telephone techniques and etiquette.
- District geographical area.
- Correct English usage, grammar spelling, punctuation and vocabulary.

#### Ability to:

- Operate a centralized telephone system with speed and accuracy.
- Greet visitors courteously, determine their needs and direct or escort visitors to the appropriate department.
- Operate a computer with efficiency to word process and for record-keeping.
- Understand and follow oral and written instructions.
- Communicate effectively, both orally and in writing, displaying tact, patience and judgment.
- Type at a rate of 40 wpm.
- Establish and maintain cooperative and effective working relationships with others.
- Apply and explain policies, procedures, rules and regulations both in person and on the telephone.

- Complete work with many interruptions.

**Education/Training/Experience:**

Any combination equivalent to graduation from high school and two years experience in clerical, secretarial or receptionist work in a multi-department organization.

**Licenses/Certificates/Special Requirements:**

Ability to speak multiple languages is preferred.

**PHYSICAL STANDARDS AND WORKING CONDITIONS:**

*The physical and mental demands and work environment described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. These physical demands are generic in nature and tasks may vary dependent on specific trade and or specialized work assignment.*

**Physical Demands:**

Physical demands of this position include sitting for most of the time, but may involve walking or standing for brief periods; the manual dexterity to operate business related equipment, and handle and work with various materials and objects are important aspects of this job.

**Mental Demands:**

Employee must be able to use written and oral communication skills; read and interpret data, information, and documents; interpret policies and procedures; use math and mathematical reasoning; work with constant interruptions; and interact cooperatively with District staff, vendors, contractors, other organizations, and the general public.

**Work Environment:**

While performing the duties of this position, employees will work in an office setting where the noise level is usually quiet. Negative interactions with employees and vendors can result in stressful situations.

*The information contained in the physical standards description is for compliance with ADA and is not an exhaustive list of duties performed. Individuals who hold this position may perform additional duties and additional duties may be assigned.*



## LOWELL JOINT SCHOOL DISTRICT

### SECRETARY SPECIAL EDUCATION AND HEALTH SERVICES

Classified Salary Schedule  
Range 21

#### **JOB SUMMARY:**

Under supervision of the Director of Special Education; performs secretarial and clerical functions related to the Special Education Department, computer-based management of information, and other duties as assigned.

#### **ESSENTIAL FUNCTIONS:**

*The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the classification.*

- Prepare and assist with reports including but not limited to student performance, staffing, and student attendance/enrollment.
- Assist with professional development/collaboration presentations, special projects and provide clerical support for professional development including registration, event planning and technology set-up.
- Assist with the organization of parent/guardian meetings and presentations.
- Maintain a calendar of all department activities.
- Maintain accurate and complete site-specific case load files.
- Maintain accurate student database (SEIS, CALPADS, AERIES) and reporting.
- Medi-Cal Programs Coordinator.
- Maintain all special education program records in compliance with State, Federal and District guidelines.
- Assist with annual transition Individual Education Plans (IEPs) and the transfer of files from feeder schools.
- Prepare documents such as the Parent Handbook, Staff Handbook etc.
- Assist with the organization of the Extended School Year program.
- Process mileage and incidental expense claims, purchase orders, low incidence requests etc., for all special education staff.
- Provide administrative support to program director including, but not limited to preparation of presentations, confidential files, tracking, calendar management, correspondence and answering all incoming calls.
- Knowledge of special education laws and regulations related to documentation and reporting.
- Maintains the locked confidential student files for LJSD.
- Assists with Department of Education reporting requirements.
- Process all contracts with Non-public schools, Non- public agencies and specialists providing services for Special Education Department.
- Process submitted IEP's and review for accuracy and compliance, including verification of service.
- Report weekly on the completeness and timeliness etc. of IEPs
- Maintain inventory and order all department supplies and equipment.
- Assists with coordination of student transportation needs.
- Must be able to meet and interact with employees and parents/guardians in routine situations, which require tact, discretion, and courtesy.
- Attend district offered trainings.



## **QUALIFICATION GUIDELINES:**

### **Knowledge of:**

- Knowledge of office procedures and practices, including filing systems, receptionist and telephone techniques, letter and report writing, and sound bookkeeping procedures; English usage, spelling, grammar and punctuation; ability to operate common office machines.
- Ability to interpret and apply pertinent school district procedures, policies, laws, rules and regulations, and to apply them with good judgment in a variety of situations.
- Proficient in use of word processing, spreadsheets, and database management software.
- Knowledge of confidentiality laws.
- Meets the public tactfully and courteously and answer questions correctly; compile and maintain accurate records and files.
- Understand and carry out oral and written directions, establish and maintain cooperative relationships with those contacted in the course of work.

### **Ability to:**

- Ability to use a computer and other job-related software.
- Ability to read and comprehend simple instructions, correspondence, and memos.
- Ability to communicate clearly and concisely, both orally and in writing.
- Ability to effectively present information in one-on-one and small group situations to staff, parents, students, administrators and the public.

### **Education/Training Experience:**

- High school diploma or equivalent.
- Previous experience with special education law, procedures and policies and Special Education Information System (preferably SEIS) preferred.
- Secretarial, clerical and computer experience in a school setting is also preferred.

## **PHYSICAL STANDARDS AND WORKING CONDITIONS:**

*The physical and mental demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. These physical demands are generic in nature and tasks may vary dependent on specific trade and/or specialized work assignment. The information contained in the physical standards description is for compliance with ADA and is not an exhaustive list of duties performed. Individuals who hold this position may perform additional duties and additional duties may be assigned.*

### **Physical Demands:**

While performing the duties of this job, the employee is regularly required to stand, walk, and sit. The employee is occasionally required to stoop, kneel, crouch, or crawl. The employee will occasionally lift and/or push up to 40 lbs. Specific vision abilities required by this job include close vision, distance vision, and depth perception.

### **Mental Demands:**

Employees must be able to comprehend and follow written and oral instructions; read and interpret data, information and documents; interpret policies and procedures; work under deadlines with interruptions; and interact cooperatively with District staff, students, and parents.

**Work Environment:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderate to loud.

DRAFT

**WORK PERIOD:**

12 months per year, 5 days per week, 8 hours per day.

Board Approved: March 7, 2022

Revised: March 7, 2022

LOWELL JOINT SCHOOL DISTRICT  
April 4, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Resolution 2021/22 No. 858, Recognizing April 18 – 22,  
2022, as “Public School Volunteer Week” ACTION/  
(RESOLUTION)

Volunteers embody the American spirit and are one of our nation’s most valuable resources. April 18 – 22, 2022, is being recognized as “Public School Volunteer Week” and it is recommended that Resolution 2021/22 No. 858 recognizing April 18 – 22, 2022, as “Public School Volunteer Week” be adopted, and that the Superintendent or designee be authorized to execute the necessary documents.

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Superintendent’s Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE.

**LOWELL JOINT SCHOOL DISTRICT**

**RESOLUTION 2021/22 NO. 858**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF  
LOWELL JOINT SCHOOL DISTRICT  
OF LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,  
RECOGNIZING APRIL 18 – 22, 2022, AS  
“PUBLIC SCHOOL VOLUNTEER WEEK”**

**WHEREAS**, volunteers embody the American spirit and are one of our nation’s most valuable resources; and

**WHEREAS**, volunteerism is increasingly recognized as a powerful and creative force in building strong, healthy and productive communities; and

**WHEREAS**, volunteers possess abundant skills, talents and expertise that they generously and enthusiastically apply in meeting the needs of the community; and

**WHEREAS**, the students and staff members of Lowell Joint School District reap the benefits of this great American tradition through the work of local volunteers whose efforts and commitment enrich our lives and enhance our neighborhoods; and

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Trustees, on behalf of the students, parents, and community at large, does hereby recognize April 18 – 22, 2022, as a formal recognition and appreciation of the volunteers in the Lowell Joint School District.

**APPROVED AND ADOPTED** this 4<sup>th</sup> day of April, 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 4<sup>th</sup> day of April, 2022, and passed by a unanimous vote of those present.

**IN WITNESS WHEREOF**, I have hereunto set my hand and seal the 4<sup>th</sup> day of April, 2022.

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Jim Coombs, Secretary to the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT

April 4, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Submission of Williams Litigation Settlement – Quarter Uniform Complaint for Quarter 3, January 1–March 31, 2022 ACTION

The *Williams Litigation Settlement* requires districts to implement the following Uniform Complaint Procedures:

1. Adopt a policy/administrative regulation for a modified Uniform Complaint Procedure;
2. Post a notice in each classroom; and
3. Prepare and submit a report to the County Superintendent of Schools.

*Education Code* Section 35186(d) requires, “A school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. The complaints and written responses shall be available as public records.”

To meet the Uniform Complaint Reporting requirements per *Education Code* Section 35186(d), the April 4, 2022, Board agenda will include a Report on the Nature and Resolution of All *Williams Settlement* Complaints received from January 1 through March 31, 2022.

It is recommended that the submission of the Williams Litigation Settlement – Quarterly Uniform Complaint Report for Quarter January 1 – March 31, 2022, with zero complaints, be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

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Superintendent’s Comment:

APPROVAL RECOMMENDED.



Orange County Department of Education  
Educational Services Division

**Williams Settlement Legislation  
Quarterly Report of Uniform Complaints  
2021-22**

District: Lowell Joint School District

District Contact: Mary Jo Evanoff

Title: Executive Assistant to the Superintendent / Certificated Personnel

- Quarter #1      July 1 – September 30, 2021      **Report due by October 29, 2021**
- Quarter #2      October 1 – December 31, 2021      **Report due by January 28, 2022**
- Quarter #3      January 1 – March 31, 2022      **Report due by April 29, 2022**
- Quarter #4      April 1 – June 30, 2022      **Report due by July 29, 2022**

**Check the box that applies:**

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of the complaints.

| Type of Complaint                     | Total # of Complaints | # Resolved | # Unresolved |
|---------------------------------------|-----------------------|------------|--------------|
| Textbooks and Instructional Materials | 0                     |            |              |
| Teacher Vacancies or Missassignments  | 0                     |            |              |
| Facility Conditions                   | 0                     |            |              |
| <b>TOTALS</b>                         | <b>0</b>              |            |              |

Name of Superintendent: Jim Coombs

Signature of Superintendent: \_\_\_\_\_ Date: April 4, 2022

**Please submit to:**

Orange County Department of Education  
P.O. Box 9050, Costa Mesa, CA 92628-9050  
Attention: Alicia Gonzalez, Sr. Administrative Assistant/Redhill Site

Phone: (714) 966-4336    Email: [aliciagonzalez@ocde.us](mailto:aliciagonzalez@ocde.us)    Fax: (714) 327-1371



**Los Angeles County  
Office of Education**  
Serving Students • Supporting Communities  
Leading Educators

## Williams Lawsuit Settlement Quarterly Report on Uniform Complaints 2021-2022

District Name: Lowell Joint School District

Date: April 4, 2022

Person completing this form: MJ Evanoff

Title: Exec Asst to Supt/Cert Personnel

Quarter covered by this report (Check One Below):

- |   |                          |                  |
|---|--------------------------|------------------|
| <input type="checkbox"/> 1st QTR            | July 1 to September 30   | Due 15-Oct 2021  |
| <input type="checkbox"/> 2nd QTR            | October 1 to December 31 | Due 14- Jan 2022 |
| <input checked="" type="checkbox"/> 3rd QTR | January 1 to March 31    | Due 15-Apr 2022  |
| <input type="checkbox"/> 4th QTR            | April 1 to June 30       | Due 15-Jul 2022  |

Date for information to be reported publicly at governing board meeting: April 4, 2022

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

|                                   | Number of Complaints Received in Quarter | Number of Complaints Resolved | Number of Complaints Unresolved |
|-----------------------------------|--|-------------------------------|---------------------------------|
| Instructional Materials           | 0  | 0                             | 0                               |
| Facilities                        | 0  | 0                             | 0                               |
| Teacher Vacancy and Misassignment | 0  | 0                             | 0                               |
| TOTAL                             | 0  | 0                             | 0                               |

Print Name of District Superintendent Jim Coombs

Signature of District Superintendent \_\_\_\_\_ Date April 4, 2022

Return the **Quarterly Summary** to:  
Williams Legislation Implementation Project  
Los Angeles County Office of Education  
c/o Kirit Chauhan, Williams Settlement Legislation  
9300 Imperial Highway, ASM/Williams ECW 284  
Downey, CA 90242

Telephone: (562) 803-8382  
FAX: (562) 803-8325  
E-Mail: [Chauhan\\_Kirit@lacoed.edu](mailto:Chauhan_Kirit@lacoed.edu)

LOWELL JOINT SCHOOL DISTRICT  
 April 4, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Contractual Agreement with the Lowell Joint Education Association for the Period July 1, 2019, through June 30, 2023, and AB1200 Report PUBLIC HEARING/  
ACTION

The Lowell Joint Education Association (LJEA) and the District reached a tentative agreement on a new contract and salary adjustment for July 1, 2019, through June 30, 2023 with contract language reopen for 2023, on February 15, 2022. LJEA conducted a vote of their membership and the tentative agreement was ratified.

As required by Assembly Bill (AB) 1200, the appropriate budgetary forms have been completed by the District and sent to the Orange County Office of Education for review. The AB1200 forms have also been posted for public review as required.

The Board will recall the historical progression of raises over the past ten years included with this agreement as well as the associated total cost of increase compensation:

| <b>SALARY RAISES FOR LJSD</b> |       |                                  |                           |
|-------------------------------|-------|----------------------------------|---------------------------|
| YEAR                          | RAISE | COLA (STATE)                     |                           |
| 22-23                         | 3.50% | 6.17                             |                           |
| 21-22                         | 5%    | 5.35                             |                           |
| 20-21                         | 2%    | 2.31                             |                           |
| Dec. 2019                     | .5%   | above negotiated salary increase |                           |
| 19-20                         | 2%    | 3.26                             |                           |
| 18-19                         | 2%    | 2.71                             | lcff gap closed this year |
| 17-18                         | 1%    | 1.56                             | lcff gap not closed       |
| 16-17                         | 3%    | 0                                | lcff gap not closed       |
| 15-16                         | 4%    | 1.02                             | lcff gap not closed       |
| 14-15                         | 3%    | 0.85                             | lcff gap not closed       |
| 13-14                         | 5%    | 1.565                            | lcff gap not closed       |

| <b>TOTAL COMPENSATION COST</b>                 |             |             |
|--|-------------|-------------|
|  | 21/22       | 22/23       |
| <b>COLA</b>                                    | 5.07        | 6.17        |
| Salary Raise                                   | 5.00        | 3.50        |
| Step&Column                                    | 1.30        | 1.40        |
| STRS   | 0.77        | 2.18        |
| H&W  | 0.16        | 1.02        |
| <b>Total Cost of Living Raise/Compensation</b> | <b>7.23</b> | <b>8.10</b> |
| CPI Goods & Services                           | 0.52        | 0.34        |
| <b>Total Cost of Living/Opperation</b>         | <b>7.75</b> | <b>8.44</b> |

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Superintendent's Comment:

APPROVAL RECOMMENDED.



It is recommended that the contractual agreement with the Lowell Joint Education Association for the period of July 1, 2019, through June 30, 2023, and AB1200 report be approved, and the Superintendent or designee be authorized to execute the necessary documents.

JC/me

Attachment

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Superintendent's Comment:

APPROVAL RECOMMENDED.

## **NOTICE OF PUBLIC HEARING**

### **LOWELL JOINT SCHOOL DISTRICT**

**The Lowell Joint School District will hold a Public Hearing pursuant to Education Code Section 60119 and 60422 (b) The District is required to hold a public hearing to encourage participation by parents, teachers, members of the community interested in the affairs of the School District, and bargaining unit leaders.**

**NOTICE IS HEREBY GIVEN** that the Board of Trustees of the Lowell Joint School District will approve the attached agreements with the Lowell Joint Education Association at its regular board meeting to be held in the Board Room at the District Office, 11019 Valley Home Avenue, Whittier CA, on Monday, April 4, 2022, at approximately 7:30 p.m. or soon thereafter.

Assembly Bill (AB) 1200 (Chapter 1213/Statutes 1991) requires local educational agencies to publicly disclose the provisions of all collective bargaining agreements before entering into a written agreement. Government Code (GC) Section 3547.5 states:

“Before a public school employer enters into a written agreement with an exclusive representative covering matters within the scope of representation, the major provisions of the agreement, including, but not limited, the costs that would be incurred by the public school employer under the agreement for the current and subsequent fiscal years, shall be disclosed at a public meeting of the public school employer...”

Questions and/or comments should be directed to Jim Coombs, Superintendent of Schools, (562) 943-0211.

**FORM FOR PUBLIC DISCLOSURE  
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT  
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756  
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2 )**

Lowell Joint

SCHOOL DISTRICT

Government Code Section 3547.5: **Before** a public school employer enters into a written agreement with an exclusive representative covering matters within the scope of representation, the major provisions of the agreement, including, but not limited to, the costs that would be incurred by the public school employer under the agreement for the current and subsequent fiscal years, shall be disclosed at a public meeting of the public school employer.

Intent of Legislation: To ensure that members of the public are informed of the major provisions of a collective bargaining agreement before it becomes binding on the school district.

*(This information is pulled from the SUMMARY section of this file which should be completed FIRST)*

**MAJOR PROVISIONS OF PROPOSED AGREEMENT WITH THE**

CSEA

BARGAINING UNIT

To be acted upon by the Governing Board at its meeting on

04/04/22

**A. PERIOD OF AGREEMENT:**

The proposed bargaining agreement covers the period beginning and ending for the following fiscal years 21/22

07/01/21

06/30/23

21/22, 22/23,

**B. TOTAL COST CHANGE TO IMPLEMENT PROPOSED AGREEMENT (SALARIES & BENEFITS)**

The total change in costs for salaries and employee benefits in the proposed agreement:

1. Current Year Costs Before Agreement

\$6,012,602.00

2. Current Year Costs After Agreement

\$6,299,308.00

3. Total Cost Change

\$286,706.00

4. Percentage Change

4.77%

5. Value of a 1% Change

\$53,140.57

**C. PERCENTAGE SALARY CHANGE FOR AVERAGE, REPRESENTED EMPLOYEE**

The total percentage change in salary, including annual step and column movement on the salary schedule (as applicable), for the average, represented employee under this proposed agreement:

1. Salary Schedule change  
(% Change To Existing Salary Schedule)  
(% change for one time bonus/stipend or salary reduction)

5.0%

2. Step & Column  
(Average % Change Over Prior Year Salary Schedule)

3.9%

3. TOTAL PERCENTAGE CHANGE FOR THE  
AVERAGE, REPRESENTED EMPLOYEE

9%

4. Change in # of Work Days (+/-) Related to % Change

5. Total # of Work Days to be provided in Fiscal Year

6. Total # of Instructional Days to be provided in Fiscal Year  
(applicable to Certificated BU agreements only)

**FORM FOR PUBLIC DISCLOSURE  
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT  
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756  
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2 )**

*Lowell Joint*

SCHOOL DISTRICT

**D. PERCENTAGE BENEFITS CHANGE FOR BOTH STATUTORY AND DISTRICT-PROVIDED EMPLOYEE BENEFITS INCLUDED IN THIS PROPOSED AGREEMENT:**

|    |                                   |                |
|----|-----------------------------------|----------------|
| 1. | Cost of Benefits Before Agreement | \$1,666,748.00 |
| 2. | Cost of Benefits After Agreement  | \$1,736,319.00 |
| 3. | Percentage Change in Total Costs  | 4.17%          |

**E. IMPACT OF PROPOSED AGREEMENT ON DISTRICT RESERVES**

State-Recommended Minimum Reserve Level (after implementation of Proposed Agreement)

|    |   |                 |
|----|---|-----------------|
| 1. | Based On Total Expenditures and Other Uses<br>in the General Fund of: | \$39,376,938.00 |
| 2. | Percentage Reserve Level<br>State Standard for District:              | 3.0%            |
| 3. | Amount of State Minimum Reserve Standard:                             | \$1,181,308.14  |

**SUFFICIENCY OF DISTRICT UNRESTRICTED RESERVES to meet the minimum recommended level AFTER IMPLEMENTATION OF PROPOSED AGREEMENT:**

**GENERAL FUND RESERVES (Fund 01 Unrestricted ONLY)**

|    |   |                       |
|----|---|-----------------------|
| 4. | Reserve for Economic<br>Uncertainties (Object 9789) | \$1,968,847.00        |
| 5. | Unassigned/Unappropriated<br>(Object 9790)          | \$6,407,348.00        |
| 6. | <b>Total Reserves: (Object 9789 + 9790)</b>         | <b>\$8,376,195.00</b> |

**SPECIAL RESERVE FUND (Fund 17, as applicable)**

|    |   |  |
|----|---|--|
| 7. | Reserve for Economic Uncertainties<br>(Object 9789) |  |
|----|---|--|

**TOTAL DISTRICT RESERVES, applicable to State Minimum Reserve Standard:**

|  |  |                |
|--|--|----------------|
| 8.   | General Fund & Special Reserve Fund:         | \$8,376,195.00 |
| 9.   | Percentage of General Fund Expenditures/Uses | 21.27%         |
| Difference between District Reserves and Minimum State Requirement |  | \$7,194,886.86 |

**FORM FOR PUBLIC DISCLOSURE  
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT  
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756  
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2 )**

*Lowell Joint*

SCHOOL DISTRICT

**F. MULTIYEAR CONTRACT AGREEMENT PROVISIONS**

3.5% across the board salary increase in 22/23. Also in 22/23, Increase of 15 minutes per day for RSP instructional aides, and increase of 3 days to office manager work year.

**G. FINANCIAL IMPACT OF PROPOSED AGREEMENT IN SUBSEQUENT FISCAL YEARS**

**The following assumptions were used to determine that resources will be available to fund these obligations in future fiscal years (including any compensation and/or noncompensation provisions specified below that have been agreed upon if the proposed agreement is part of a multi-year contract):**

COLA of 6.17% in 22/23. 6% increase in h7w premiums. Additional assumptions are outlined in the attached MYP assumptions page.

**H. NARRATIVE OF AGREEMENT**

Effective 7/1/21, salary is increased by 5%. Effective 7/1/22, salary is increased by 3.5%. In 22/23, RSP instructional aides are increased by 15 minutes per day (to total 5.5 hours per day, same as SDC aides), and the office manager work year is extended by 3 days.

**I. SOURCE OF FUNDING FOR PROPOSED AGREEMENT**

**The following source(s) of funding have been identified to fund the proposed agreement**

LCFF funds and unrestricted reserves will be used to fund this two year agreement. The planned deficit spending is 3.6% in 22/23. 21/22 deficit spending will not be as great as reflected when the fiscal year is closed due to the legally and locally restricted carryover currently budgeted, that will not be spent, overstates the current year deficit spending.

**FORM FOR PUBLIC DISCLOSURE  
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT  
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756  
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2 )**

Lowell Joint

SCHOOL DISTRICT

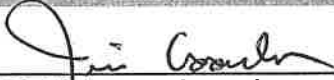
**CERTIFICATION**

*To be signed by the District Superintendent AND Chief Business Official when submitted for Public Disclosure and by the Board President after formal action by the Governing Board on the proposed agreement.*

*Districts with a Qualified or Negative Certification: Per Government Code 3540.2, signatures of the District Superintendent and Chief Business Official must accompany the Summary Disclosure sent to the County Superintendent for review 10 days prior to the board meeting that will ratify the agreement.*

*The information provided in this document summarizes the financial implications of the proposed agreement and is submitted for public disclosure in accordance with the requirements of AB 1200, AB 2756 and GC 3547.5.*

*We hereby certify that the costs incurred by the school district under this agreement can be met by the district during the term of the agreement.*

  
\_\_\_\_\_

District Superintendent - signature

3/29/22

\_\_\_\_\_ Date

  
\_\_\_\_\_

Chief Business Official - signature

3/29/2022

\_\_\_\_\_ Date

*After public disclosure of the major provisions contained in this Summary, the Governing Board, at its meeting on* 4/4/2022 *took action to approve the proposed Agreement with the* GSEA *Bargaining Unit.*

\_\_\_\_\_  
President, Governing Board  
(signature)

\_\_\_\_\_ Date

**SUMMARY OF PROPOSED AGREEMENT**

BETWEEN THE  SCHOOL DISTRICT  
 WITH THE  BARGAINING UNIT (BU)

To be acted upon by the Governing Board at its meeting on :    
 Budget Revisions to be INPUT no later than 45 days after approval: *(will calc + 45 days)*   
 Estimated Agreement Payment Date

**GENERAL**

**Section 1: STATUS OF BARGAINING UNIT AGREEMENTS**

*This document is REQUIRED whenever a NEW or AMENDED agreement is ratified.*

If this Public Disclosure is not applicable to all of the District's bargaining units, indicate the current status (whether settled or pending settlement) of the remaining units:

*(Separate disclosures should be made for each bargaining unit agreement)*

|  | # FTE Represented                 |
|--|-----------------------------------|
| Certificated: <input type="text" value="Enter Name of BU - Status"/> | <input type="text" value="0.0"/>  |
| Classified: <input type="text" value="CSEA"/>                        | <input type="text" value="85.3"/> |

**Section 2: PERIOD OF AGREEMENT**

The proposed agreement covers the period beginning on:    
 and ending on:

If this agreement is part of a multi-year contract, indicate ALL fiscal years covered:

| Fiscal Years:          | <input type="text" value="21/22"/> | <input type="text" value="22/23"/> |
|------------------------|------------------------------------|------------------------------------|
| Reopeners: Yes or NO ? | <input type="text" value="No"/>    | <input type="text" value="Yes"/>   |

*if Yes, what Areas?*

**COMPENSATION PROVISIONS**

**Section 3: SALARIES: PERCENTAGE CHANGE IN SALARIES IN PROPOSED AGREEMENT:**

The proposed agreement includes the following costs for salaries for the above-mentioned Bargaining unit:

|   |  |
|---|--|
| Current Year Salary Cost Before Settlement<br><i>(Based on Year to Date (YTD) Actuals Projected through 6/30):</i>  | <input type="text" value="\$ 4,345,854.00"/> |
| Current Year Salary Cost After Settlement<br><i>(Include any retroactive pay increases or (decreases) or one time bonuses/stipends or (reductions), as applicable):</i> | <input type="text" value="\$ 4,562,989.00"/> |
| Total Cost Increase or (Decrease):  | <input type="text" value="\$217,135.00"/>    |
| Percentage Increase or (Decrease):  | <input type="text" value="5.00%"/>           |

**SALARY CHANGE FOR AN AVERAGE, REPRESENTED EMPLOYEE FROM PRIOR YEAR**

*(Includes annual step/column movement on schedule):*

Salary Increase or (Decrease)

% increase or (decrease) to existing schedule  per employee

% increase or (decrease) for one-time bonus/stipend or (salary reduction)  per employee

Step & column

average % annual change over the prior year schedule  per employee

**TOTAL PERCENTAGE CHANGE FOR AVERAGE REPRESENTED EMPLOYEE**  per employee

Indicate Change in # of Work Days, Furlough or Additional, Related to % Change   
 Indicate Total # of Work Days to be provided for fiscal year:   
 Indicate Total # of Instructional Days to be provided for fiscal year:

**SUMMARY OF PROPOSED AGREEMENT**

BETWEEN THE

Lowell Joint

SCHOOL DISTRICT

**Section 4: BENEFITS: PERCENTAGE CHANGE IN EMPLOYEE BENEFITS IN PROPOSED AGREEMENT:**

The proposed agreement includes the following costs for employee statutory and health/welfare benefits:

Statutory Benefits: *(object 3XXX less 34XX)*

(STRS, PERS, Workers Compensation, Unemployment Insurance, Social Security, Medicare)

Total Statutory Benefit Costs:

|                                    |                 |
|------------------------------------|-----------------|
| Current Costs:                     | \$ 968,203.00   |
| Proposed Costs:                    | \$ 1,016,578.00 |
| Total Cost Increase or (decrease): | \$48,375.00     |
| Percentage Change:                 | 5.00%           |

District Health and Welfare Plans - *Object 34XX* (Medical, Dental, Vision, Life Insurance, Other)

Total Health and Welfare Costs:

|                                    |               |
|------------------------------------|---------------|
| Current Costs:                     | \$ 698,545.00 |
| Proposed Costs:                    | \$ 719,741.00 |
| Total Cost Increase or (decrease): | \$21,196.00   |
| Percentage Change:                 | 3.03%         |

**Indicate if Health/Welfare Benefits are Capped: (Include details such as different caps per health plans or any super composite rates. Also, indicate if cap includes health benefits only or also other insurances.)**

Floating cap as Kaiser Family for all employee groups. This is unchanged from prior years. This cap includes dental, vision and life insurance as well. Current cap of \$22,409 is 20/21 cap, and \$23,490 is the current year cap.

|   |              |       |
|---|--------------|-------|
| Current Cap:  | \$ 22,409.00 |       |
| Proposed Cap:   | \$ 23,490.00 |       |
| Average Capped Amount increase or (decrease) per employee | \$1,081.00   | 4.82% |

**TOTAL COST OR (SAVINGS) OF COMPENSATION CHANGES  
(REGARDLESS OF WHETHER PREVIOUSLY BUDGETED IN WHOLE OR IN PART)**

**Section 5: TOTAL COST INCREASE OR (SAVINGS) FOR SALARIES AND BENEFITS IN THE PROPOSED AGREEMENT:**

Current Year Combined Cost Before Settlement: *(data pulls from above)*

(Based on YTD Actuals Projected through 6/30 and current agreement)

|          |                 |
|----------|-----------------|
| Salaries | \$ 4,345,854.00 |
| Benefits | \$ 1,666,748.00 |
| Total:   | \$ 6,012,602.00 |

Current Year Cost After Settlement: *(data pulls from above)*

(Include any retroactive pay increases or (decreases) or one-time bonuses/stipends or (reductions)):

|          |                 |
|----------|-----------------|
| Salaries | \$ 4,562,989.00 |
| Benefits | \$ 1,736,319.00 |
| Total:   | \$ 6,299,308.00 |

|  |              |
|--|--------------|
| <b>TOTAL COST INCREASE OR (DECREASE)</b><br><i>(This amount should tie to the multiyear projection sections for 1XXX-3XXX)</i> | \$286,706.00 |
| <b>PERCENTAGE CHANGE</b>   | 4.77%        |
| <b>1% CHANGE IN SALARY AND STATUTORY BENEFIT COSTS (prior to any settlements):</b>   | \$ 53,140.57 |



**SUMMARY OF PROPOSED AGREEMENT**

BETWEEN THE

Lowell Joint

SCHOOL DISTRICT

**OTHER PROVISIONS (COMPENSATION AND NON-COMPENSATION)**

**Section 6:** The following are additional compensation and non-compensation provisions contained in the proposed agreement: (Indicate, **IN DETAIL**, the terms of the agreement covered in each section)

**A. OTHER COMPENSATION: Off-Schedule Stipends/Bonuses, Reductions, etc. (amounts, staff affected, total cost and/or savings).**

Additional compensation as of 7/1/22, RSP classroom aides will increase by 15 minutes per day, for a total of 5.5 hours per day, making them eligible for pro-rated health benefits. Also, office managers work years will increase by 3 days in 22/23.

**B. NON-COMPENSATION: Class Size Changes (indicate before and after class sizes/grades affected; and, if applied for CDE waiver (attach copy)), Staff Development Days, Teacher Prep Time, etc..**

N/A

**C. REOPENERS, CONTINGENCY AND/OR RESTORATION LANGUAGE: Describe specific areas identified for Reopeners, Contingency, and/or Restoration (include triggers and timing). Provide copy of Board Action to BAS upon approval.**

The entire contract will be open in 22/23 with the exception of salaries and health benefits.

**Section 7: State Minimum Reserve Standard Calculation:**

Total Expenditures and Other Uses: *(pulls from MYP Sec. 9)*  
 Minimum State Reserve Percentage *(input %)*  
 Minimum State Reserve Requirement: *(Formula includes Total Exp/Uses x Minimum Reserve %)*

|    |               |
|----|---------------|
| \$ | 39,376,938.00 |
|    | 3%            |
| \$ | 1,181,308.14  |

**FISCAL IMPACT IN CURRENT AND TWO SUBSEQUENT FISCAL YEARS**

**Section 8:** Date of governing board approval of budget revisions in Section 9, Col.2 (below) in accordance with E.C. 42142 and Government Code 3547.5. (Pulls from above Governing Board Date plus 45 days)

5/19/2022

Provide proof that board-approved budget revisions have been input within 45 days. Date budget revisions input/BT #'s:

BT #'s: 3/7/2022

If the board-approved revisions input are different from the proposed budget adjustments in Col. 2 provide a detailed explanation of differences.

|  | 2020/21  | 2020/21      | 2021/22  | 2021/22      | 2022/23  | 2022/23      | 2023/24  | 2023/24      | COMMENTS   |
|--|----------|--------------|----------|--------------|----------|--------------|----------|--------------|--|
| Enrollment (CALPADS)                         | 3,139.00 |              | 3,047.00 |              | 3,017.00 |              | 3,017.00 |              |  |
| Enrollment / P2 ADA                          | 0.974    |              | 0.952    |              | 0.979    |              | 0.979    |              | District enrollment / ada projections: DECLINING by 30 in 22/23; Seat attendance returns to 97.4 from 95.2 in 22/23  |
| Projected District ADA                       | 3,056.00 | 3,055.72     | 2,902.00 | 3,055.72     | 2,953.55 | 2,953.55     | 2,953.55 | 2,953.55     | District experienced declining enrollment and ADA in 21/22   |
| Funded ADA                                   |          | 6.19         |          |              |          |              |          |              | County ADA funded LCFF paid through district general ledger  |
| [Does not include County ADA]                |          | 3,061.91     |          | 3,055.72     | 2,953.55 | 2,953.55     | 2,953.55 | 2,953.55     |  |
| County ADA                                   |          |              |          |              |          |              |          |              |  |
| Total Funded ADA                             |          | 0.28         |          | (153.72)     |          |              |          |              | Projecting continued declining enrollment, but return to normal seat attendance in 22/23, flat in 23/24  |
| District ADA Growth / Decline from funded    |          |              |          |              |          |              |          |              |  |
| LCFF Per ADA Amount                          |          |              |          |              |          |              |          |              |  |
| Federal Revenue                              |          | 439,885.00   |          | 516,466.00   |          | 337,040.00   |          | 337,040.00   | ongoing funding (deferred rev shown in 21/22)  |
| Deferred Revenue                             |          | 640,158.00   |          | 642,093.00   |          | 642,093.00   |          | 642,093.00   | ongoing funding (annual contribution required)   |
| Prior Year Accruals                          |          | 18,758.00    |          | 19,113.00    |          | 19,113.00    |          | 19,113.00    | ongoing funding (annual contribution required)   |
| Significant Programs                         |          | 110,281.00   |          | 152,617.00   |          | 72,427.00    |          | 72,427.00    | ongoing funding (deferred rev shown in 21/22)  |
| Title I (Resource 3010)                      |          | 42,815.00    |          | 52,370.00    |          | 25,326.00    |          | 25,326.00    | ongoing funding (deferred rev shown in 21/22)  |
| Federal IDEA (Resource 3310)                 |          |              |          |              |          |              |          |              |  |
| IDEA - Part B, Prschi Gmt - (Resource 3315)  |          | 2,078,866.00 |          | 2,206,778.00 |          | 2,554,778.00 |          | 2,364,778.00 | Includes COLA estimates in out years Reimbursement from seipa "Out of Home Care" funds for Foster/Adopted student related services - psych and counseling interns  |
| Title II, Part A (Resource 4035)             |          | 190,851.00   |          | 310,266.00   |          | 310,266.00   |          | 310,266.00   |  |
| Title III LEP (Resource 4203)                |          | 343,895.00   |          | 203,391.00   |          | 203,391.00   |          | 203,391.00   | SELPA Mental Health expenses eligible for reimbursement  |
| Special Education Revenue                    |          | Yes          |          | Yes          |          | Yes          |          | Yes          |  |
| State (Resource 6500)                        |          |              |          |              |          |              |          |              |  |
| State (Resource 6502)                        |          |              |          |              |          |              |          |              |  |
| State (Resource 6546/formerly 6512 in 20/21) |          |              |          |              |          |              |          |              |  |
| Class Size Reduction K-3 24:1 Progress Made? |          |              |          |              |          |              |          |              |  |
| State Revenue                                |          |              |          |              |          |              |          |              |  |
| Deferred Revenue                             |          |              |          |              |          |              |          |              |  |
| Prior Year Accruals                          |          |              |          |              |          |              |          |              |  |
| Significant Programs                         |          |              |          |              |          |              |          |              |  |
| Lottery                                      |          |              |          |              |          |              |          |              |  |
| Prop 20 ADA / (Resource 6300, Object 8560)   |          | 172,345      |          | 172,345      |          | 172,345      |          | 172,345      | Lottery Projection funded on prior year ada, increased 1,0446% @\$49 per ada (plus minor py air excess)  |
| Non Proj ADA / (Resource 1100, Object 8560)  |          | 488,311      |          | 488,311      |          | 488,311      |          | 488,311      | Lottery Projection funded on prior year ada, increased 1,0446% @\$150 per ada (plus minor py air excess)   |
| Mandated Costs                               |          | 98,524.00    |          | 100,222.00   |          | 100,222.00   |          | 100,222.00   | Mandate Block Grant  |
| Local Revenue                                |          |              |          |              |          |              |          |              |  |
| General Fund                                 |          |              |          |              |          |              |          |              |  |
| Lease / Rental Income in Fund 40 (obj 8650)  |          | 695,265.00   |          | 600,000.00   |          | 600,000.00   |          | 600,000.00   | Maybrook Campus lease to Heiphts Christian terms 6/30/19 Lease / Rental Income is recorded in Fund 40; Maybrook campus vacant 7/19 - use for interim housing during modernization; WCHS continues at Starbuck property |
| Transfers (Object 8919)                      |          | 300,000.00   |          |              |          | 300,000.00   |          | 300,000.00   | Fund 40 supports Deferred Maintenance Program in Fund 14 @ \$300k.   |
| Fund 13                                      |          |              |          |              |          |              |          |              | Fund 01 to Fund 13 for bad debt annually (COVID reprieve for 20/21 and 21/22)  |
| Fund 21                                      |          |              |          |              |          |              |          |              |  |
| Fund 01                                      |          |              |          |              |          |              |          |              |  |
| Fund 40                                      |          | 300,000.00   |          |              |          | 300,000.00   |          | 300,000.00   | Transfer one-time state funds to DM fund for future facilities needs Fund 40 supports Deferred Maintenance Program in Fund 14 @ \$300k   |

2020/21 2021/22 2021/22 2022/23 2022/23 2023/24 2023/24 COMMENTS

|  | 2020/21          | 2021/22          | 2021/22          | 2022/23          | 2022/23          | 2023/24          | 2023/24          | COMMENTS  |
|--|------------------|------------------|------------------|------------------|------------------|------------------|------------------|---|
| One - Time Expenditures                                    | 3,018,418.00     | 2,954,143.00     | 987,371.00       | 987,371.00       | 987,371.00       | 987,371.00       | 987,371.00       | Federal and State Pandemic Funding - spend until 23/24  |
| One - Time Revenue   | 7,687,507.00     | 472,000.00       | -                | -                | -                | -                | -                | School Site/Restricted Carryover Appropriated   |
| Budgeted Raise   | 2%               | 5%               | 4%               | 4%               | 0%               | 0%               | 0%               | Federal and State Pandemic Funding - spend until 23/24<br>Bargaining for salary resumes in 23/24; Entire contract open in 22/23   |
| Certificated   | 138.40           | 141.60           | 141.60           | 141.60           | 141.60           | 142.60           | 142.60           | Dual Language Program began 19/20 (2 fle), add 2 fle in 20/21, and 1 fle annually through grade 6 in 24/25; added 2.0 TOSA's in 20/21; increased SLP by 0.2 in 21/22                        |
| Classified   | 83.00            | 85.30            | 85.30            | 85.30            | 85.30            | 85.30            | 85.30            | Does not include 8 Psych or Counseling interns/ add SLPAA in 21/22  |
| Management/Psychologists/Counselor                         | 26.00            | 26.00            | 27.00            | 27.00            | 27.00            | 27.00            | 27.00            | Adding back E. P. Elementary Principal in 22/23   |
| Health & Welfare Caps                                      | \$ 21,317.00     | \$ 21,938.00     | \$ 23,254.00     | \$ 23,254.00     | \$ 23,254.00     | \$ 24,649.24     | \$ 24,649.24     | Projected 6% increase future years based upon max historical increase   |
| Dental, Vision, Life Insurance                             | \$ 1,567.00      | \$ 1,567.00      | \$ 1,567.00      | \$ 1,567.00      | \$ 1,567.00      | \$ 1,567.00      | \$ 1,567.00      | Dental, Vision and Life   |
| Retiree Benefits (object 37xx)                             | 246,150.00       | 267,000.00       | 267,000.00       | 267,000.00       | 267,000.00       | 267,000.00       | 267,000.00       | Funded on pay as you go basis until 21/22; begin deposits to trust account with \$440,000 in 21/22, and \$100,000 annually thereafter. Expenditures for retirees usually flat year to year. |
| Statutory Benefits   |                  |                  |                  |                  |                  |                  |                  |   |
| STRS   | 16.15%           | 16.92%           | 19.10%           | 19.10%           | 19.10%           | 19.10%           | 19.10%           | STRS "lops out" at 19.10% in current legislated amount  |
| PERS   | 20.70%           | 22.91%           | 26.10%           | 26.10%           | 26.10%           | 27.10%           | 27.10%           | PERS continues to rise in current actuarial projections   |
| FICA   | 6.20%            | 6.20%            | 6.20%            | 6.20%            | 6.20%            | 6.20%            | 6.20%            |   |
| MEDI   | 1.45%            | 1.45%            | 1.45%            | 1.45%            | 1.45%            | 1.45%            | 1.45%            |   |
| SUI  | 0.05%            | 0.50%            | 0.50%            | 0.50%            | 0.50%            | 0.20%            | 0.20%            | SUI drops to 0.2% in 23/24  |
| WC   | 1.599%           | 1.627%           | 1.627%           | 1.627%           | 1.627%           | 1.627%           | 1.627%           | Flat costs in out years   |
| Step & column  |                  |                  |                  |                  |                  |                  |                  |   |
| Certificated   | actual           | actual           | actual           | actual           | actual           | actual           | actual           | Includes Column estimate of \$78k annually  |
| Classified   | actual           | actual           | actual           | actual           | actual           | actual           | actual           | Excludes longevity estimate of \$30k annually   |
| Non-Unit   | actual           | actual           | actual           | actual           | actual           | actual           | actual           | Excludes Longevity estimate   |
| Capital Outlay Plans                                       | 21,000,000.00    | 13,000,000.00    | 7,000,000.00     | 7,000,000.00     | 7,000,000.00     | 7,000,000.00     | 7,000,000.00     | GO Bond \$48 M approved November 2018 - Series 1 issued July 2019, Series 2 issued November 2020 (final issuance)   |
| Positive/(Deficit) Spending                                | 2,501,669.00     | (752,001.00)     | (1,434,000.00)   | (1,434,000.00)   | (1,434,000.00)   | (961,000.00)     | (961,000.00)     |   |
| Unrestricted   | 1,067,841.00     | (549,482.00)     | -                | -                | -                | -                | -                |   |
| Restricted   | 3,569,510.00     | (1,301,483.00)   | (1,434,000.00)   | (1,434,000.00)   | (1,434,000.00)   | (961,000.00)     | (961,000.00)     |   |
| Total  |                  |                  |                  |                  |                  |                  |                  |   |
| Contributions to restricted                                |                  |                  |                  |                  |                  |                  |                  |   |
| Special Education (Resource 6500)                          | (1,304,317.00)   | (1,783,352.00)   | (1,863,352.00)   | (1,863,352.00)   | (1,863,352.00)   | (1,983,352.00)   | (1,983,352.00)   | Assumptions include \$100,000 annual increase (researching why contributions are increased in 21/22)  |
| Certificates of Participation                              | None             | None             | None             | None             | None             | None             | None             |   |
| Routine Repair & Maintenance (Resource 8150)               | Not Applicable   | 1,812,305.00     | 1,812,305.00     | 1,812,305.00     | 1,812,305.00     | 1,812,305.00     | 1,812,305.00     | Applicable with the 21/22 year for the first time ever!   |
| Special Education Excess Costs (objects 5100, 7141 & 7142) | 276,463.00       | 475,634.00       | 475,634.00       | 475,634.00       | 475,634.00       | 475,634.00       | 475,634.00       | 2 students in outside programs  |
| TRANS  |                  |                  |                  |                  |                  |                  |                  |   |
| Cash   |                  |                  |                  |                  |                  |                  |                  |   |
| Other Funds  | Positive Balance | Positive Balance | Positive Balance | Positive Balance | Positive Balance | Positive Balance | Positive Balance |   |

|  | 18-19<br>UA      | 19-20<br>UA      | 20-21<br>UA      | 21-22<br>SI      | 22-23<br>Projected | 23-24<br>Projected |
|--|------------------|------------------|------------------|------------------|--------------------|--------------------|
| LCFF COLA                                  | 2.71%<br>(\$000) | 3.26%<br>(\$000) | 0.00%<br>(\$000) | 5.07%<br>(\$000) | 6.17%<br>(\$000)   | 3.61%<br>(\$000)   |
| Income                                     | 32,044           | 32,640           | 35,642           | 38,076           | 38,420             | 39,739             |
| Expenditures                               | 29,869           | 30,944           | 32,073           | 39,377           | 39,854             | 40,700             |
| Net Operating                              | 2,175            | 1,696            | 3,569            | (1,301)          | (1,434)            | (961)              |
| Other Sources/Uses                         | (856)            | (286)            | 0                | 0                | 0                  | 0                  |
| <b>Net Fund Balance Change gain/(loss)</b> | <b>1,319</b>     | <b>1,410</b>     | <b>3,569</b>     | <b>(1,301)</b>   | <b>(1,434)</b>     | <b>(961)</b>       |
| Beginning Balance 7/1                      | 6,036            | 7,355            | 8,765            | 12,334           | 11,033             | 9,599              |
| <b>Ending Balance 6/30</b>                 | <b>7,355</b>     | <b>8,765</b>     | <b>12,334</b>    | <b>11,033</b>    | <b>9,599</b>       | <b>8,637</b>       |

|   | 10    | 10    | 10    | 10    | 10    | 10    |
|---|-------|-------|-------|-------|-------|-------|
| Fund Balance Components                                       |       |       |       |       |       |       |
| Stores/Revolving Cash   | 10    | 10    | 10    | 10    | 10    | 10    |
| Committed   | 0     | 0     | 0     | 0     | 0     | 0     |
| Restricted - Categorical Funds                                | 556   | 360   | 1,057 | 507   | 507   | 507   |
| Designations (Board Restricted (i.e. schools carryover, etc.) | 2,939 | 3,307 | 9,663 | 2,138 | 2,138 | 2,138 |
| Amount Needed to meet Reserve (5%)                            | 1,493 | 1,562 | 1,604 | 1,969 | 1,993 | 2,034 |
| Amount Above/(Below) Desired Reserve Level                    | 2,357 | 3,526 | 0     | 6,409 | 4,951 | 3,948 |
| Percentage of Reserves Available                              | 8%    | 11%   | 0%    | 16%   | 12%   | 10%   |
| ASSIGNED AMOUNTS :  |       |       |       |       |       |       |
| Chrome and Textbooks  |       |       |       | 2,038 |       |       |
| GASB-Retiree HW   |       |       |       | 0     |       |       |
| OCDE Transition   |       |       |       | 100   |       |       |
| Site Carryover (Year End Only)                                |       |       |       | 0     |       |       |
| Future Program Operations                                     |       |       |       | 0     |       |       |
| Unfunded Liabilities  |       |       |       | 0     |       |       |
| TOTAL   |       |       |       | 2,138 |       |       |

**SALARY INCREASES/DECREASES YEAR:**  
 0.0% 2021/22  
 3.9% 2022/23  
 0.0% 2023/24

| 22/23 Projected Income  | 38,076 | object | summary           |
|---|--------|--------|-------------------|
| LFFF funded on 21/22 ADA due to declining enrollment  | 8000   |        |                   |
| LCFF Increase COLA @ 6.17%  | 1,011  |        | 1,011 8010-8088   |
| 21/22 ADA - Loss of 143 ada down 92 enrolled and seat attendance drop from 97% to 95%             | 8000   |        | (508) 8100-8289 R |
| 22/23 ADA - Assume loss of addl 30 ADA and seat att % returns to 97.4%, net increase of 40.55 ADA |        |        | (507) 8300-8599 R |
| Add 6.17% COLA Special Ed per SELPA calculations, declining enrollment                            |        |        | 348 8600-8799 R   |
| Remove in Person Instruction Revenue received in 21/22  |        |        | 344               |
| Remove LACDPH Grant - paid for mostly existing salaries and benefits so no expenditure savings    |        |        |                   |
| tie to sacs myp   |        |        |                   |

Total 38,420

344 cross foot  
0 okay

| 22/23 Projected Expenses  | 39,377  | object | summary |
|---|---------|--------|---------|
| <b>21/22 expenses rolled forward(EXCLUDE TRANSFERS OUT)</b>                     |         |        |         |
| Reduce 1.0 teaching FTE due to declining enrollment?                            | 948     | 1000   |         |
| Add 1.0 FTE for Dual Language Program (Grade 4)                                 | (86)    | 1000   |         |
| Savings from 2 teacher retirements/attrition @ \$25k per file                   | 85      | 1000   |         |
| Assume Special education encroachment increases \$                              | (50)    | 1000   |         |
| Add El Portal Principal SAB   | 100     | 5000   |         |
| Step/colum all ljei, no retiree savings (1.4%). Assume column cost of \$110,000 | 160     | 1000   |         |
| Step/longevity mtrs 0.7%  | 312     | 1000   |         |
| H&W increase above prior year - all employees 6%                                | 91      | 2000   |         |
| remove restricted carryover-assumed fully spent in 21/22                        | 25      | 2000   |         |
| remove school site and miss grant - assume fully spent in 21/22                 | 259     | 3000   |         |
| STRS Rate increase of 2.18% to 19.10% total                                     | (1,057) | 4000 R |         |
| PERS Rate increase of 3.19% to 25.1% total                                      | (472)   | 4000   |         |
| STRSPERS Rate increase combined (Management)                                    | 279     | 3000   |         |
| Remove \$40k deposit to liability trust; add \$100k annual deposit to trust     | 109     | 3000   |         |
| add 3.69% for CPI on unrestricted objects 4-7                                   | 72      | 3000   |         |
| Remove LACOE contract costs for peoplesoft, proprods, abase, etc.               | (340)   | 3000   |         |
| Add Special Ed funding increase to restricted program                           | 103     | 5000   |         |
| Remove Chromebook Expense   | (60)    | 4000   |         |
| Removed from restricted expense covered by LADPH grant in 21/22                 | 348     | 4000 R |         |
| Add back unrestricted expense covered by LADPH grant in 21/22.                  | (400)   | 4000   |         |
| Assume out of district placements remain the same                               | (508)   | 4000 R |         |
| Add Nov. 2022 election expense  | 508     | 4000   |         |
| Tie to SACS MYP   | 0       | 4000   |         |
| Transfers out to DM or cafeteria fund   | 5000    |        |         |
| TOTAL   | 39,864  |        |         |
| TOTAL   | 0       |        |         |
| TOTAL   | 39,864  |        |         |

object summary  
1,360 1000  
116 2000  
379 3000  
(1,631) 4000 R=(-1,217), U=(-414)  
259 5000  
477

477 cross foot  
0 okay

4000 object recon UR v R

348 R  
(508) R  
(1,057) R  
(1,217) Net  
(472) U  
(50) U  
(400) U  
508 U  
(414) Net  
(1,631) Grand Total

22/23 Income rolled forward  
 LCFF funded ada declines by ?? add in 22/23; funded on 21/22 ADA (enroll decline is ??)  
 LCFF Increase COLA is 3.5% (flat enrollment and ada)  
 Add 3.11% COLA Special Ed on \$2,xxx state revenue, declining enrollment drops  
 Lottery remains unchanged for flat enrollment

|                        |        |        |
|------------------------|--------|--------|
| 23/24 Projected Income | 38,420 | object |
|                        | 0      | 8000   |
|                        | 1,509  | 8000   |
|                        | 0      | 8500   |
|                        | (190)  | 8700 R |
|                        | 8500   |        |
|                        | 0      |        |

|                |             |
|----------------|-------------|
| object summary |             |
| 1,509          | 8010-8099   |
|                | 8100-8299   |
| 0              | 8300-8599   |
| (190)          | 8600-8799 R |
| 1319           |             |

Total

23/24 Projected Expenses

|        |        |
|--------|--------|
| 39,854 | object |
| 0      | 1000   |
| 0      | 1000   |
| 85     | 1000   |
| (50)   | 1000   |

|                |            |
|----------------|------------|
| object summary |            |
| 1,319          | cross foot |
| 0              | okay       |

22/23 expenses rolled forward (EXCLUDE TRANSFERS OUT)  
 PROJECTED INCREASES  
 Reduce 1.0 Teaching FTE due to declining enrollment (flat enrollment in 23/24)  
 Add 1.0 FTE for Dual Language Program (Grade 5)  
 Savings from 2 teacher retirements/attrition @ \$25k per fe

Assume Special education encroachment increases \$  
 Reduce 4.0 Teaching FTE due to declining enrollment/WESSER'S Elimination?  
 Step/column all lies, no retiree savings (1.4%) Assume column cost of \$110,000  
 Step/longevity case 1.6%  
 Step/longevity mgrs 0.4%  
 H&W increase above prior year - all employees 6%  
 remove restricted carryover-assumed fully spent in 21/22  
 remove school site and miss grant - assume fully spent in 21/22  
 STRS Rate increase of 0.0% to remain at 18.10%  
 PERS Rate increase of 1.0% to 27.10% total  
 STRS/PERS Rate increase combined (Management)  
 Reduce unemployment all employees from 0.5% to 0.2%  
 add 2.8% for CPI on unrestricted objects 4-7

|      |      |
|------|------|
| 100  | 5000 |
| 5000 |      |
| 328  | 1000 |
| 75   | 2000 |
| 15   | 2000 |
| 275  | 3000 |
| 4000 |      |
| 4000 |      |
| 0    | 3000 |
| 35   | 3000 |
| 8    | 3000 |
| (59) | 5000 |
| 84   | 5000 |
| 0    | 4000 |
| 4000 |      |
| 4000 |      |
| 0    | 4000 |
| 0    | 2000 |
| 0    | 4000 |
| 5000 |      |
| (50) | 5000 |
| 5000 |      |

|                |      |
|----------------|------|
| object summary |      |
| 363            | 1000 |
| 80             | 2000 |
| 318            | 3000 |
| 0              | 4000 |
| 75             | 5000 |
| 846            |      |

Add Supplemental Grant NEW Expenses - n/a assume SIC increases cover

|      |      |
|------|------|
| 0    | 4000 |
| 0    | 4000 |
| 0    | 4000 |
| 0    | 2000 |
| 0    | 4000 |
| 5000 |      |
| (50) | 5000 |
| 5000 |      |

Assume out of district placements remain the same  
 Remove Nov. 2022 election expense  
 Tie to SACS MYP

TOTAL 40,700  
 0  
 40,700

Transfers out to DM OR cafeteria fund

TOTAL 40,700

|                |            |
|----------------|------------|
| object summary |            |
| 846            | cross foot |
| 0              | okay       |

LOWELL JOINT SCHOOL DISTRICT

|                           | 18-19<br>UA | 19-20<br>UA | 20-21<br>UA | 21-22<br>SI | 22-23<br>Projected | 23-24<br>Projected |
|---------------------------|-------------|-------------|-------------|-------------|--------------------|--------------------|
| <b>UNRESTRICTED FUNDS</b> |             |             |             |             |                    |                    |
| Income                    | 28,089      | 28,823      | 28,281      | 29,607      | 30,618             | 32,127             |
| Expenditures              | 24,482      | 24,858      | 24,338      | 26,622      | 26,316             | 28,162             |
| Net Operating             | 3,607       | 3,965       | 3,943       | 2,985       | 2,302              | 2,965              |
| Other Sources/Uses        | (2,630)     | (1,987)     | (1,442)     | (3,736)     | (3,736)            | (3,926)            |
| Net Fund Balance Change   | 977         | 1,978       | 2,501       | (751)       | (1,434)            | (961)              |
| Beginning Balance         | 5,819       | 6,797       | 8,775       | 11,276      | 10,525             | 9,091              |
| Ending Balance            | 6,796       | 8,775       | 11,276      | 10,525      | 9,091              | 8,129              |
| <b>RESTRICTED FUNDS</b>   |             |             |             |             |                    |                    |
| Income                    | 3,955       | 3,817       | 7,381       | 6,459       | 7,602              | 7,612              |
| Expenditures              | 5,387       | 6,086       | 7,735       | 12,755      | 11,538             | 11,536             |
| Net Operating             | (1,432)     | (2,269)     | (374)       | (4,286)     | (3,736)            | (3,926)            |
| Other Sources/Uses        | 1,774       | 1,701       | 1,442       | 3,736       | 3,736              | 3,926              |
| Net Fund Balance Change   | 342         | (568)       | 1,068       | (550)       | -                  | -                  |
| Beginning Balance         | 214         | 556         | (11)        | 1,057       | 507                | 507                |
| Ending Balance            | 556         | (12)        | 1,057       | 507         | 507                | 507                |

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SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Lowell Joint

SCHOOL DISTRICT

**Section 10: MULTI-YEAR CONTRACT AGREEMENT PROVISIONS:** The proposed agreement contains the following COLAs and other compensation/non-compensation provisions for subsequent years as follows *(text pulls into disclosure)*: Send copy of final Agreement to BAS upon Board Approval

3.5% across the board salary increase in 22/23. Also in 22/23, Increase of 15 minutes per day for RSP instructional aides, and increase of 3 days to office manager work year.

**Section 11: FINANCIAL IMPACT OF PROPOSED AGREEMENT IN SUBSEQUENT FISCAL YEARS:** The following assumptions were used to determine that resources will be available to fund these obligations in future fiscal years. (Include any compensation/noncompensation provisions specified below.) *(text pulls into disclosure)*:

COLA of 6.17% in 22/23. 6% increase in h7w premiums. Additional assumptions are outlined in the attached MYP assumptions page.

**Section 12: NARRATIVE OF AGREEMENT:** Provide a brief narrative of the proposed changes in compensation or health premiums, including percentage changes, effective dates, and comments and/or explanations. *(text pulls into disclosure)*:

Effective 7/1/21, salary is increased by 5%. Effective 7/1/22, salary is increased by 3.5%. In 22/23, RSP instructional aides are increased by 15 minutes per day (to total 5.5 hours per day, same as SDC aides), and the office manager work year is extended by 3 days.

**Section 13: SOURCE OF FUNDING FOR PROPOSED AGREEMENT:** Provide a brief narrative of the funds available in the current year to provide for the costs of this agreement. *(text pulls into disclosure)*:

LCFF funds and unrestricted reserves will be used to fund this two year agreement. The planned deficit spending is 3.6% in 22/23. 21/22 deficit spending will not be as great as reflected when the fiscal year is closed due to the legally and locally restricted carryover currently budgeted, that will not be spent, overstates the current year deficit spending.



**SUMMARY OF PROPOSED AGREEMENT**

BETWEEN THE

Lowell Joint

SCHOOL DISTRICT

**ADDITIONAL FISCAL INDICATORS- CRITERIA AND STANDARDS A.5.**

This section is in response to the Criteria and Standards Additional Fiscal Indicators #A.5., which asks: "Has the district entered into a bargaining agreement where any of the budget or subsequent years of the agreement would result in salary increases that are expected to exceed the projected state cost of living adjustment."

**Section 14: COMPARISON OF PROPOSED AGREEMENT TO CHANGE IN DISTRICT LOCAL CONTROL FUNDING FORMULA (LCFF):**

|     |   |           |            |
|-----|---|-----------|------------|
| (A) | Current-year (CY) LCFF Average Rate per ADA:<br>(CY LCFF Entitlement per ADA, FCMAT LCFF Calculator, Calculator Tab, Row 79)            | Estimated | \$9,456.00 |
| (B) | Less Prior-Year (PY) LCFF BASC Calculator Rate per ADA:<br>(PY LCFF Entitlement per ADA, FCMAT LCFF Calculator, Calculator Tab, Row 79) |           | \$8,930.00 |
| (C) | = Amount of Current-Year Increase or (decrease):<br>(A) minus (B)   |           | 526.00     |
| (D) | = Percentage Increase or (decrease) in LCFF per ADA:<br>(C) divided by (B)  |           | 5.89%      |
| (E) | ADA Increase/(Decrease) from Prior Year as %<br>Current year P-2 LCFF funded ADA (greater of PY guarantee or current year)              |           | 0.00%      |
|     | Prior Year P-2 LCFF funded ADA (greater of PY guarantee or current year)  | 3,056.49  |            |
|     |   | 3,056.49  |            |
| (F) | Total LCFF % increase or (decrease) plus ADA % change   |           | 5.89%      |
| (G) | Indicate Total Settlement Percentage Change from Section 5  |           | 4.77%      |

If proposed agreement % on Line G is greater than Line F, please provide explanation below:

N/A

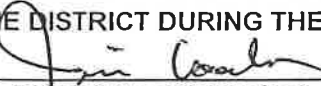
**CERTIFICATION**

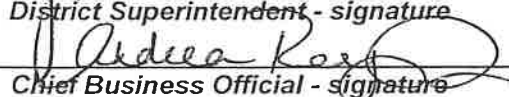
To be signed by the **District Superintendent AND Chief Business Official upon submission to the Governing Board** and by the **Board President upon formal Board action** on the proposed agreement.

**Districts with a Qualified or Negative Certification** : Per Government Code 3540.2, signatures of the District Superintendent and Chief Business Official must accompany the Summary Disclosure sent to the County Superintendent for review **10 days prior to the board meeting that will ratify the agreement** .

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200, AB 2756, GC 3547.5, and GC 3540.2.

**WE HEREBY CERTIFY THAT THE COSTS INCURRED BY THE SCHOOL DISTRICT UNDER THIS AGREEMENT CAN BE MET BY THE DISTRICT DURING THE TERM OF THE AGREEMENT.**

  
District Superintendent - signature

  
Chief Business Official - signature

3/29/22  
Date

3/29/2022  
Date

After public disclosure of the major provisions contained in this Summary, the Governing Board, at its meeting on Monday, April 04, 2022 took action to approve the proposed Agreement with the CSEA Bargaining Unit.

President, Governing Board - signature

Date

LOWELL JOINT SCHOOL DISTRICT  
 April 4, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Contract with the Classified School Employees Association for the Period July 1, 2019, through June 30, 2022 and July 1, 2022 through June 30, 2023, and AB1200 Report PUBLIC HEARING/  
ACTION

The Classified School Employees Association (CSEA) and the District reached a tentative agreement on a new contract for July 1, 2019, through June 30, 2022 and July 1, 2022 through June 30, 2023, on March 15, 2022. CSEA conducted a vote of their membership and the tentative agreement was ratified.

As required by Assembly Bill (AB) 1200, the appropriate budgetary forms have been completed by the District and sent to the Orange County Office of Education for review. The AB1200 forms have also been posted for public review as required.

The Board will recall the historical progression of raises over the past ten years included with this agreement as well as the associated total cost of increase compensation:

| SALARY RAISES FOR LJSJ |       |                                  |                           |
|------------------------|-------|----------------------------------|---------------------------|
| YEAR                   | RAISE | COLA (STATE)                     |                           |
| 22-23                  | 3.50% | 6.17                             |                           |
| 21-22                  | 5%    | 5.35                             |                           |
| 20-21                  | 2%    | 2.31                             |                           |
| Dec. 2019              | .5%   | above negotiated salary increase |                           |
| 19-20                  | 2%    | 3.26                             |                           |
| 18-19                  | 2%    | 2.71                             | lcff gap closed this year |
| 17-18                  | 1%    | 1.56                             | lcff gap not closed       |
| 16-17                  | 3%    | 0                                | lcff gap not closed       |
| 15-16                  | 4%    | 1.02                             | lcff gap not closed       |
| 14-15                  | 3%    | 0.85                             | lcff gap not closed       |
| 13-14                  | 5%    | 1.565                            | lcff gap not closed       |

| TOTAL COMPENSATION COST                        |             |             |
|--|-------------|-------------|
|  | 21/22       | 22/23       |
| COLA   | 5.07        | 6.17        |
| Salary Raise                                   | 5.00        | 3.50        |
| Step&Column                                    | 1.30        | 1.40        |
| STRS   | 0.77        | 2.18        |
| H&W  | 0.16        | 1.02        |
| <b>Total Cost of Living Raise/Compensation</b> | <b>7.23</b> | <b>8.10</b> |
| CPI Goods & Services                           | 0.52        | 0.34        |
| <b>Total Cost of Living/Operation</b>          | <b>7.75</b> | <b>8.44</b> |

---

Superintendent's Comment:

APPROVAL RECOMMENDED.

It is recommended that the contract with the Classified School Employees Association for the period of July 1, 2019, through June 30, 2022 and July 1, 2022 through June 30, 2023, and AB1200 report be approved, and the Superintendent or designee be authorized to execute the necessary documents

JC/me

Attachment

---

Superintendent's Comment:

APPROVAL RECOMMENDED.

## **NOTICE OF PUBLIC HEARING**

### **LOWELL JOINT SCHOOL DISTRICT**

**The Lowell Joint School District will hold a Public Hearing pursuant to Education Code Section 60119 and 60422 (b) The District is required to hold a public hearing to encourage participation by parents, teachers, members of the community interested in the affairs of the School District, and bargaining unit leaders.**

**NOTICE IS HEREBY GIVEN** that the Board of Trustees of the Lowell Joint School District will approve the attached agreements with the Classified School Employees Association at its regular board meeting to be held in the Board Room at the District Office, 11019 Valley Home Avenue, Whittier CA, on Monday, April 4, 2022, at approximately 7:30 p.m. or soon thereafter.

Assembly Bill (AB) 1200 (Chapter 1213/Statutes 1991) requires local educational agencies to publicly disclose the provisions of all collective bargaining agreements before entering into a written agreement. Government Code (GC) Section 3547.5 states:

“Before a public school employer enters into a written agreement with an exclusive representative covering matters within the scope of representation, the major provisions of the agreement, including, but not limited, the costs that would be incurred by the public school employer under the agreement for the current and subsequent fiscal years, shall be disclosed at a public meeting of the public school employer...”

Questions and/or comments should be directed to Jim Coombs, Superintendent of Schools, (562) 943-0211.

**FORM FOR PUBLIC DISCLOSURE  
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT  
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756  
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2 )**

*Lowell Joint*

SCHOOL DISTRICT

Government Code Section 3547.5: **Before** a public school employer enters into a written agreement with an exclusive representative covering matters within the scope of representation, the major provisions of the agreement, including, but not limited to, the costs that would be incurred by the public school employer under the agreement for the current and subsequent fiscal years, shall be disclosed at a public meeting of the public school employer.

Intent of Legislation: To ensure that members of the public are informed of the major provisions of a collective bargaining agreement before it becomes binding on the school district.

*(This information is pulled from the SUMMARY section of this file which should be completed FIRST)*

**MAJOR PROVISIONS OF PROPOSED AGREEMENT WITH THE**

*LJEA*

BARGAINING UNIT

To be acted upon by the Governing Board at its meeting on

*04/04/22*

**A. PERIOD OF AGREEMENT:**

The proposed bargaining agreement covers the period beginning and ending for the following fiscal years *21/22*

*07/01/21*

*06/30/23*

*21/22, 22/23,*

**B. TOTAL COST CHANGE TO IMPLEMENT PROPOSED AGREEMENT (SALARIES & BENEFITS)**

The total change in costs for salaries and employee benefits in the proposed agreement:

1. Current Year Costs Before Agreement

*\$18,608,499.00*

2. Current Year Costs After Agreement

*\$19,657,810.00*

3. Total Cost Change

*\$1,049,311.00*

4. Percentage Change

*5.64%*

5. Value of a 1% Change

*\$161,480.01*

**C. PERCENTAGE SALARY CHANGE FOR AVERAGE, REPRESENTED EMPLOYEE**

The total percentage change in salary, including annual step and column movement on the salary schedule (as applicable), for the average, represented employee under this proposed agreement:

1. Salary Schedule change  
(% Change To Existing Salary Schedule)  
(% change for one time bonus/stipend or salary reduction)

*5.0%*

2. Step & Column  
(Average % Change Over Prior Year Salary Schedule)

*1.3%*

3. TOTAL PERCENTAGE CHANGE FOR THE  
AVERAGE, REPRESENTED EMPLOYEE

*6%*

4. Change in # of Work Days (+/-) Related to % Change

5. Total # of Work Days to be provided in Fiscal Year

*184*

6. Total # of Instructional Days to be provided in Fiscal Year  
(applicable to Certificated BU agreements only)

*180*

**FORM FOR PUBLIC DISCLOSURE  
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT  
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756  
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2 )**

*Lowell Joint*

SCHOOL DISTRICT

**D. PERCENTAGE BENEFITS CHANGE FOR BOTH STATUTORY AND DISTRICT-PROVIDED EMPLOYEE BENEFITS INCLUDED IN THIS PROPOSED AGREEMENT:**

|    |                                   |                |
|----|-----------------------------------|----------------|
| 1. | Cost of Benefits Before Agreement | \$5,249,026.00 |
| 2. | Cost of Benefits After Agreement  | \$5,630,337.00 |
| 3. | Percentage Change in Total Costs  | 7.26%          |

**E. IMPACT OF PROPOSED AGREEMENT ON DISTRICT RESERVES**

State-Recommended Minimum Reserve Level (after implementation of Proposed Agreement)

|    |   |                 |
|----|---|-----------------|
| 1. | Based On Total Expenditures and Other Uses<br>in the General Fund of: | \$39,376,938.00 |
| 2. | Percentage Reserve Level<br>State Standard for District:              | 3.0%            |
| 3. | Amount of State Minimum Reserve Standard:                             | \$1,181,308.14  |

**SUFFICIENCY OF DISTRICT UNRESTRICTED RESERVES to meet the minimum recommended level AFTER IMPLEMENTATION OF PROPOSED AGREEMENT:**

**GENERAL FUND RESERVES (Fund 01 Unrestricted ONLY)**

|    |   |                       |
|----|---|-----------------------|
| 4. | Reserve for Economic<br>Uncertainties (Object 9789) | \$1,968,847.00        |
| 5. | Unassigned/Unappropriated<br>(Object 9790)          | \$6,407,348.00        |
| 6. | <b>Total Reserves: (Object 9789 + 9790)</b>         | <b>\$8,376,195.00</b> |

**SPECIAL RESERVE FUND (Fund 17, as applicable)**

|    |   |  |
|----|---|--|
| 7. | Reserve for Economic Uncertainties<br>(Object 9789) |  |
|----|---|--|

**TOTAL DISTRICT RESERVES, applicable to State Minimum Reserve Standard:**

|  |  |                |
|--|--|----------------|
| 8.   | General Fund & Special Reserve Fund:         | \$8,376,195.00 |
| 9.   | Percentage of General Fund Expenditures/Uses | 21.27%         |
| Difference between District Reserves and Minimum State Requirement |  | \$7,194,886.86 |

**FORM FOR PUBLIC DISCLOSURE  
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT  
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756  
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2 )**

*Lowell Joint*

SCHOOL DISTRICT

**F. MULTIYEAR CONTRACT AGREEMENT PROVISIONS**

3.5% across the board salary increase in 22/23. New SLP salary schedule, with an additional 5% increase. Longevity "pause" for outside service credit up to 5 years is removed as of 7/1/22.

**G. FINANCIAL IMPACT OF PROPOSED AGREEMENT IN SUBSEQUENT FISCAL YEARS**

The following assumptions were used to determine that resources will be available to fund these obligations in future fiscal years (including any compensation and/or noncompensation provisions specified below that have been agreed upon if the proposed agreement is part of a multi-year contract):

COLA of 6.17% in 22/23. 6% increase in h&w premiums. Additional assumptions are outlined in the attached MYP assumptions page.

**H. NARRATIVE OF AGREEMENT**

Effective 7/1/21, salary is increased by 5%. Effective 7/1/22, salary is increased by 3.5%. SLP's have their own salary schedule as of 7/1/22, including an additional 5% above the 3.5% LJEAs receive. Longevity "pause" for up to 5 years of outside service credit is removed.

**I. SOURCE OF FUNDING FOR PROPOSED AGREEMENT**

The following source(s) of funding have been identified to fund the proposed agreement

LCFF funds and unrestricted reserves will be used to fund this two year agreement. The planned deficit spending is 3.6% in 22/23. 21/22 deficit spending will not be as great as reflected when the fiscal year is closed due to legally and locally restricted carryover currently budgeted, that will not be spent, overstates the deficit spending.

**FORM FOR PUBLIC DISCLOSURE  
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT  
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756  
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2 )**

Lowell Joint

SCHOOL DISTRICT

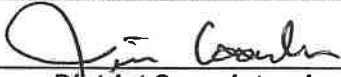
**CERTIFICATION**

*To be signed by the District Superintendent AND Chief Business Official when submitted for Public Disclosure and by the Board President after formal action by the Governing Board on the proposed agreement.*

*Districts with a Qualified or Negative Certification: Per Government Code 3540.2, signatures of the District Superintendent and Chief Business Official must accompany the Summary Disclosure sent to the County Superintendent for review 10 days prior to the board meeting that will ratify the agreement.*

*The information provided in this document summarizes the financial implications of the proposed agreement and is submitted for public disclosure in accordance with the requirements of AB 1200, AB 2756 and GC 3547.5.*

*We hereby certify that the costs incurred by the school district under this agreement can be met by the district during the term of the agreement.*



District Superintendent - signature

3/29/22

Date



Chief Business Official - signature

3/29/2022

Date

*After public disclosure of the major provisions contained in this Summary, the Governing Board, at its meeting on* 4/4/2022 *took action to approve the proposed Agreement with the* LJEA *Bargaining Unit.*

President, Governing Board  
(signature)

Date



**SUMMARY OF PROPOSED AGREEMENT**

BETWEEN THE  SCHOOL DISTRICT  
 WITH THE  BARGAINING UNIT (BU)

To be acted upon by the Governing Board at its meeting on :    
 Budget Revisions to be INPUT no later than 45 days after approval: *(will calc + 45 days)*   
 Estimated Agreement Payment Date

**GENERAL**

**Section 1: STATUS OF BARGAINING UNIT AGREEMENTS**

*This document is REQUIRED whenever a NEW or AMENDED agreement is ratified.*

If this Public Disclosure is not applicable to all of the District's bargaining units, indicate the current status (whether settled or pending settlement) of the remaining units:

*(Separate disclosures should be made for each bargaining unit agreement)*

|  | # FTE Represented                  |
|--|------------------------------------|
| Certificated: <input type="text" value="LJEA"/>                    | <input type="text" value="142.6"/> |
| Classified: <input type="text" value="Enter Name of BU - Status"/> | <input type="text" value="0.0"/>   |

**Section 2: PERIOD OF AGREEMENT**

The proposed agreement covers the period beginning on:    
 and ending on:

If this agreement is part of a multi-year contract, indicate ALL fiscal years covered:

| Fiscal Years:          | <input type="text" value="21/22"/> | <input type="text" value="22/23"/> |  |
|------------------------|------------------------------------|------------------------------------|--|
| Reopeners: Yes or NO ? | <input type="text" value="No"/>    | <input type="text" value="Yes"/>   |  |

*if Yes, what Areas?*

**COMPENSATION PROVISIONS**

**Section 3: SALARIES: PERCENTAGE CHANGE IN SALARIES IN PROPOSED AGREEMENT:**

The proposed agreement includes the following costs for salaries for the above-mentioned Bargaining unit:

|   |   |
|---|---|
| Current Year Salary Cost Before Settlement<br><i>(Based on Year to Date (YTD) Actuals Projected through 6/30):</i>  | <input type="text" value="\$ 13,359,473.00"/> |
| Current Year Salary Cost After Settlement<br><i>(Include any retroactive pay increases or (decreases) or one time bonuses/stipends or (reductions), as applicable):</i> | <input type="text" value="\$ 14,027,473.00"/> |
| Total Cost Increase or (Decrease):  | <input type="text" value="\$668,000.00"/>     |
| Percentage Increase or (Decrease):  | <input type="text" value="5.00%"/>            |

**SALARY CHANGE FOR AN AVERAGE, REPRESENTED EMPLOYEE FROM PRIOR YEAR**

*(Includes annual step/column movement on schedule):*

Salary Increase or (Decrease)

% increase or (decrease) to existing schedule  per employee

% increase or (decrease) for one-time bonus/stipend or (salary reduction)  per employee

Step & column

average % annual change over the prior year schedule  per employee

**TOTAL PERCENTAGE CHANGE FOR AVERAGE REPRESENTED EMPLOYEE**  per employee

|  |                                  |
|--|----------------------------------|
| Indicate Change in # of Work Days, Furlough or Additional, Related to % Change | <input type="text" value="0"/>   |
| Indicate Total # of Work Days to be provided for fiscal year:                  | <input type="text" value="184"/> |
| Indicate Total # of Instructional Days to be provided for fiscal year:         | <input type="text" value="180"/> |

**SUMMARY OF PROPOSED AGREEMENT**

BETWEEN THE

Lowell Joint

SCHOOL DISTRICT

**Section 4: BENEFITS: PERCENTAGE CHANGE IN EMPLOYEE BENEFITS IN PROPOSED AGREEMENT:**

The proposed agreement includes the following costs for employee statutory and health/welfare benefits:

Statutory Benefits: *(object 3XXX less 34XX)*

(STRS, PERS, Workers Compensation, Unemployment Insurance, Social Security, Medicare)

Total Statutory Benefit Costs:

|                                    |                 |
|------------------------------------|-----------------|
| Current Costs:                     | \$ 2,788,528.00 |
| Proposed Costs:                    | \$ 2,928,083.00 |
| Total Cost Increase or (decrease): | \$139,555.00    |
| Percentage Change:                 | 5.00%           |

District Health and Welfare Plans - *Object 34XX* (Medical, Dental, Vision, Life Insurance, Other)

Total Health and Welfare Costs:

|                                    |                 |
|------------------------------------|-----------------|
| Current Costs:                     | \$ 2,460,498.00 |
| Proposed Costs:                    | \$ 2,702,254.00 |
| Total Cost Increase or (decrease): | \$241,756.00    |
| Percentage Change:                 | 9.83%           |

**Indicate if Health/Welfare Benefits are Capped: (Include details such as different caps per health plans or any super composite rates. Also, indicate if cap includes health benefits only or also other insurances.)**

Floating cap of Kaiser Family for all employee groups. This is unchanged from prior years. This cap includes dental, vision and life insurance as well. Current cap of \$22,409 is 20/21 cap, and \$23,490 is the current year cap.

|   |              |       |
|---|--------------|-------|
| Current Cap:  | \$ 22,409.00 |       |
| Proposed Cap:   | \$ 23,490.00 |       |
| Average Capped Amount increase or (decrease) per employee | \$1,081.00   | 4.82% |

**TOTAL COST OR (SAVINGS) OF COMPENSATION CHANGES  
(REGARDLESS OF WHETHER PREVIOUSLY BUDGETED IN WHOLE OR IN PART)**

**Section 5: TOTAL COST INCREASE OR (SAVINGS) FOR SALARIES AND BENEFITS IN THE PROPOSED AGREEMENT:**

Current Year Combined Cost Before Settlement: *(data pulls from above)*

(Based on YTD Actuals Projected through 6/30 and current agreement)

|          |                  |                  |
|----------|------------------|------------------|
| Salaries | \$ 13,359,473.00 |                  |
| Benefits | \$ 5,249,026.00  |                  |
| Total:   |                  | \$ 18,608,499.00 |

Current Year Cost After Settlement: *(data pulls from above)*

*(Include any retroactive pay increases or (decreases) or one-time bonuses/stipends or (reductions)):*

|          |                  |                  |
|----------|------------------|------------------|
| Salaries | \$ 14,027,473.00 |                  |
| Benefits | \$ 5,630,337.00  |                  |
| Total:   |                  | \$ 19,657,810.00 |

|  |                |
|--|----------------|
| <b>TOTAL COST INCREASE OR (DECREASE)</b>   | \$1,049,311.00 |
| <i>(This amount should tie to the multiyear projection sections for 1XXX-3XXX)</i> |                |
| <b>PERCENTAGE CHANGE</b>   | 5.64%          |
| <b>1% CHANGE IN SALARY AND STATUTORY BENEFIT COSTS (prior to any settlements):</b> | \$ 161,480.01  |

**SUMMARY OF PROPOSED AGREEMENT**

BETWEEN THE

Lowell Joint

SCHOOL DISTRICT

**OTHER PROVISIONS (COMPENSATION AND NON-COMPENSATION)**

**Section 6:** The following are additional compensation and non-compensation provisions contained in the proposed agreement: (Indicate, **IN DETAIL**, the terms of the agreement covered in each section)

**A. OTHER COMPENSATION: Off-Schedule Stipends/Bonuses, Reductions, etc. (amounts, staff affected, total cost and/or savings).**

Speech and Language Pathologists receive a separate salary schedules effective 22/23, with a 5% increase above the LJEAs raise of 3.5%. Longevity "pause" for teachers granted 5 years of outside service credit is removed as of 22/23. Total cost for both is approxiamtely \$61,000 or 0.4%.

**B. NON-COMPENSATION: Class Size Changes (indicate before and after class sizes/grades affected; and, if applied for CDE waiver (attach copy)), Staff Development Days, Teacher Prep Time, etc..**

N/A

**C. REOPENERS, CONTINGENCY AND/OR RESTORATION LANGUAGE: Describe specific areas identified for Reopeners, Contingency, and/or Restoration (include triggers and timing). Provide copy of Board Action to BAS upon approval.**

The existing teacher contract was due to expire 6/30/22, and is extended for one additional year, to end 6/30/23. Salary and health benefits articles are closed for 22/23. All other contract articles are open.

**Section 7: State Minimum Reserve Standard Calculation:**

Total Expenditures and Other Uses: *(pulls from MYP Sec. 9)*  
 Minimum State Reserve Percentage (input %)  
 Minimum State Reserve Requirement: *(Formula includes Total Exp/Uses x Minimum Reserve %)*

|    |               |
|----|---------------|
| \$ | 39,376,938.00 |
|    | 3%            |
| \$ | 1,181,308.14  |

**FISCAL IMPACT IN CURRENT AND TWO SUBSEQUENT FISCAL YEARS**

**Section 8:** Date of governing board approval of budget revisions in Section 9, Col.2 (below) in accordance with E.C. 42142 and Government Code 3547.5. (Pulls from above Governing Board Date plus 45 days)

5/19/2022

Provide proof that board-approved budget revisions have been input within 45 days. Date budget revisions input/BT #'s:

BT #'s: 3/7/2022

If the board-approved revisions input are different from the proposed budget adjustments in Col. 2 provide a detailed explanation of differences.

|  | 2020/21      | 2020/21      | 2021/22      | 2021/22      | 2022/23      | 2022/23      | 2023/24      | 2023/24      | COMMENTS   |
|--|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--|
| Enrollment (CALPADS)                         | 3,139.00     | 3,047.00     | 3,047.00     | 3,017.00     | 3,017.00     | 3,017.00     | 3,017.00     | 3,017.00     |  |
| Enrollment / P2 ADA District                 | 0.974        | 0.952        | 0.952        | 0.979        | 0.979        | 0.979        | 0.979        | 0.979        | District enrollment / ada projections: DECLINING by 30 in 22/23; Seat attendance returns to 97.4 from 95.2 in 22/23  |
| Projected ADA (Does not include County ADA)  | 3,056.00     | 2,902.00     | 2,902.00     | 2,953.55     | 2,953.55     | 2,953.55     | 2,953.55     | 2,953.55     | District experienced declining enrollment and ADA in 21/22   |
| County ADA                                   | 6.19         |              |              |              |              |              |              |              | County ADA funded LCFF paid through district general ledger  |
| Total Funded ADA                             | 3,061.91     | 3,055.72     | 3,055.72     | 3,055.72     | 2,953.55     | 2,953.55     | 2,953.55     | 2,953.55     |  |
| District ADA Growth / Decline from funded    | 0.28         | (153.72)     | (153.72)     |              |              |              |              |              | Projecting continued declining enrollment, but return to normal seat attendance in 22/23, flat in 23/24  |
| LCFF Per ADA Amount                          |              |              |              |              |              |              |              |              |  |
| Federal Revenue                              |              |              |              |              |              |              |              |              |  |
| Deferred Revenue                             |              |              |              |              |              |              |              |              |  |
| Prior Year Accruals                          |              |              |              |              |              |              |              |              |  |
| Significant Programs                         |              |              |              |              |              |              |              |              |  |
| Title I (Resource 3010)                      | 439,885.00   | 516,466.00   | 516,466.00   | 516,466.00   | 337,040.00   | 337,040.00   | 337,040.00   | 337,040.00   | ongoing funding (deferred rev shown in 21/22)  |
| Federal IDEA (Resource 3310)                 | 640,158.00   | 642,093.00   | 642,093.00   | 642,093.00   | 642,093.00   | 642,093.00   | 642,093.00   | 642,093.00   | ongoing funding (annual contribution required)   |
| IDEA - Part B, Prschl Gmt - (Resource 3315)  | 18,758.00    | 19,113.00    | 19,113.00    | 19,113.00    | 19,113.00    | 19,113.00    | 19,113.00    | 19,113.00    | ongoing funding (annual contribution required)   |
| Title II, Part A (Resource 4035)             | 110,281.00   | 152,617.00   | 152,617.00   | 152,617.00   | 72,427.00    | 72,427.00    | 72,427.00    | 72,427.00    | ongoing funding (deferred rev shown in 21/22)  |
| Title III LEP (Resource 4203)                | 42,815.00    | 52,370.00    | 52,370.00    | 52,370.00    | 25,326.00    | 25,326.00    | 25,326.00    | 25,326.00    | ongoing funding (deferred rev shown in 21/22)  |
| Special Education Revenue                    |              |              |              |              |              |              |              |              |  |
| State (Resource 6500)                        | 2,078,866.00 | 2,206,778.00 | 2,206,778.00 | 2,206,778.00 | 2,554,778.00 | 2,554,778.00 | 2,364,778.00 | 2,364,778.00 | Includes COLA estimates in out years Reimbursement from seipa "Out of Home Care" funds for Foster/Adopted student related services - psych and counseling interns  |
| State (Resources 6502)                       | 190,351.00   | 310,266.00   | 310,266.00   | 310,266.00   | 310,266.00   | 310,266.00   | 310,266.00   | 310,266.00   |  |
| State (Resource 6546/formerly 6512 in 20/21) | 343,895.00   | 203,391.00   | 203,391.00   | 203,391.00   | 203,391.00   | 203,391.00   | 203,391.00   | 203,391.00   | SELPA Mental Health expenses eligible for reimbursement  |
| Class Size Reduction K-3 24:1 Progress Made? | Yes          | Yes          | Yes          | Yes          | Yes          | Yes          | Yes          | Yes          |  |
| State Revenue                                |              |              |              |              |              |              |              |              |  |
| Deferred Revenue                             |              |              |              |              |              |              |              |              |  |
| Prior Year Accruals                          |              |              |              |              |              |              |              |              |  |
| Significant Programs                         |              |              |              |              |              |              |              |              |  |
| Lottery                                      |              |              |              |              |              |              |              |              |  |
| Prop 20 ADA / (Resource 6300, Object 8560)   | 172,345      | 172,345      | 172,345      | 172,345      | 172,345      | 172,345      | 172,345      | 172,345      | Lottery Projection funded on prior year ada, increased 1.0446% @\$49 per ada (plus minor py a/r excess)  |
| Non Prop ADA / (Resource 1100, Object 8560)  | 488,311      | 488,311      | 488,311      | 488,311      | 488,311      | 488,311      | 488,311      | 488,311      | Lottery Projection funded on prior year ada, increased 1.0446% @\$150 per ada (plus minor py a/r excess)   |
| Mandated Costs                               | 98,524.00    | 100,222.00   | 100,222.00   | 100,222.00   | 100,222.00   | 100,222.00   | 100,222.00   | 100,222.00   | Mandate Block Grant  |
| Local Revenue                                |              |              |              |              |              |              |              |              |  |
| General Fund                                 |              |              |              |              |              |              |              |              |  |
| Lease / Rental Income in Fund 40 (obj 8650)  | 695,265.00   | 600,000.00   | 600,000.00   | 600,000.00   | 600,000.00   | 600,000.00   | 600,000.00   | 600,000.00   | Maybrook Campus lease to Heights Christian terms 6/30/19 Lease / Rental Income is recorded in Fund 40; Maybrook campus vacant 7/19 - use for interim housing during modernization; WCHS continues at Starbuck property |
| Transfers (Object 8919)                      |              |              |              |              |              |              |              |              |  |
| Fund 14                                      |              |              |              |              |              |              |              |              | Fund 40 supports Deferred Maintenance Program in Fund 14 @ \$300k.   |
| Fund 13                                      |              |              |              |              |              |              |              |              | Fund 01 to Fund 13 for bad debt annually (COVID reprieve for 20/21 and 21/22)  |
| Fund 21                                      |              |              |              |              |              |              |              |              |  |
| Fund 01                                      |              |              |              |              |              |              |              |              |  |
| Transfers (Object 7619)                      |              |              |              |              |              |              |              |              |  |
| Fund 40                                      |              |              |              |              |              |              |              |              | Transfer one-time state funds to DM fund for future facilities needs Fund 40 supports Deferred Maintenance Program in Fund 14 @ \$300k   |
| LUSD 2122 MYP SI ASSUMPTIONS.xlsx            |              |              |              |              |              |              |              |              |  |
| MYP--ASSUMPTIONS                             |              |              |              |              |              |              |              |              |  |
| 3/29/2022                                    |              |              |              |              |              |              |              |              |  |

2020/21 2021/22 2022/23 2022/23 2023/24 2023/24 COMMENTS

|  | 2020/21          | 2021/22          | 2022/23          | 2022/23          | 2023/24          | 2023/24          | COMMENTS  |
|--|------------------|------------------|------------------|------------------|------------------|------------------|---|
| One - Time Expenditures                                    | 3,018,418.00     |                  | 2,954,143.00     | 987,371.00       | 987,371.00       | 987,371.00       | Federal and State Pandemic Funding - spend until 23/24  |
| One - Time Revenue   | 7,687,507.00     |                  | 472,000.00       | -                | -                | -                | School Site/Restricted Carryover Appropriated   |
| Budgeted Raise   |                  | 2%               | 5%               | 4%               | 0%               |                  | Federal and State Pandemic Funding - spend until 23/24<br>Bargaining for salary resumes in 23/24; Entire contract open in 22/23   |
| Certificated   | 138.40           |                  | 141.60           | 141.60           | 142.60           | 142.60           | Dual Language Program began 19/20 (2 fle), add 2 fle in 20/21, and 1 fle annually through grade 6 in 24/25; added 2.0 TOSA's in 20/21; increased SLP by 0.2 in 21/22                        |
| Classified   | 83.00            |                  | 85.30            | 85.30            | 85.30            | 85.30            | Does not include 8 Psych or Counseling interns/ add SLPAA in 21/22  |
| Management/Psychologists/Counselor                         | 26.00            |                  | 26.00            | 27.00            | 27.00            | 27.00            | Adding back E. P. Elementary Principal in 22/23   |
| Health & Welfare Caps                                      | \$ 21,317.00     |                  | \$ 21,938.00     | \$ 23,254.00     | \$ 24,649.24     | \$ 24,649.24     | Projected 6% increase future years based upon max historical increase   |
| Dental, Vision, Life Insurance                             | \$ 1,567.00      |                  | \$ 1,567.00      | \$ 1,567.00      | \$ 1,567.00      | \$ 1,567.00      | Dental, Vision and Life   |
| Retiree Benefits (object 37xx)                             | 246,150.00       |                  | 267,000.00       | 267,000.00       | 267,000.00       | 267,000.00       | Funded on pay as you go basis until 21/22; begin deposits to trust account with \$440,000 in 21/22, and \$100,000 annually thereafter. Expenditures for retirees usually flat year to year. |
| Statutory Benefits   |                  |                  |                  |                  |                  |                  |   |
| STRS   | 16.15%           |                  | 16.92%           | 19.10%           | 19.10%           | 19.10%           | STRS "tops out" at 19.10% in current legislated amount  |
| PERS   | 20.70%           |                  | 22.91%           | 26.10%           | 27.10%           | 27.10%           | PERS continues to rise in current actuarial projections   |
| FICA   | 6.20%            |                  | 6.20%            | 6.20%            | 6.20%            | 6.20%            |   |
| MEDI   | 1.45%            |                  | 1.45%            | 1.45%            | 1.45%            | 1.45%            |   |
| SUI  | 0.05%            |                  | 0.50%            | 0.50%            | 0.20%            | 0.20%            | SUI drops to 0.2% in 23/24  |
| WC   | 1.599%           |                  | 1.627%           | 1.627%           | 1.627%           | 1.627%           | Flat costs in out years   |
| Step & column  |                  |                  |                  |                  |                  |                  |   |
| Certificated   | actual           |                  | actual           | 1.40%            | 1.40%            | 1.40%            | Includes Column estimate of \$78k annually  |
| Classified   | actual           |                  | actual           | 1.90%            | 1.60%            | 1.60%            | Excludes longevity estimate of \$30k annually   |
| Non-Unit   | actual           |                  | actual           | 0.70%            | 0.40%            | 0.40%            | Excludes Longevity estimate   |
| Capital Outlay Plans                                       | 21,000,000.00    |                  | 13,000,000.00    | 7,000,000.00     | 7,000,000.00     | 7,000,000.00     | GO Bond \$48 M approved November 2018 - Series 1 issued July 2019, Series 2 issued November 2020 (final issuance)   |
| Positive/(Deficit) Spending                                |                  |                  |                  |                  |                  |                  |   |
| Unrestricted   | 2,501,669.00     |                  | (752,001.00)     | (1,434,000.00)   | (961,000.00)     | (961,000.00)     |   |
| Restricted   | 1,067,841.00     |                  | (549,482.00)     |                  |                  |                  |   |
| Total  | 3,569,510.00     |                  | (1,301,483.00)   | (1,434,000.00)   | (961,000.00)     | (961,000.00)     |   |
| Contributions to restricted                                |                  |                  |                  |                  |                  |                  |   |
| Special Education (Resource 6500)                          | (1,304,317.00)   |                  | (1,783,352.00)   | (1,983,352.00)   | (1,983,352.00)   | (1,983,352.00)   | Assumptions include \$100,000 annual increase (researching why contributions are increased in 21/22)  |
| Certificates of Participation                              | None             |                  | None             | None             | None             | None             |   |
| Routine Repair & Maintenance (Resource 8150)               |                  |                  | 1,812,305.00     | 1,812,305.00     | 1,812,305.00     | 1,812,305.00     | Applicable with the 21/22 year for the first time ever!   |
| Special Education Excess Costs (objects 5100, 7141 & 7142) | 276,463.00       |                  | 475,634.00       | 475,634.00       | 475,634.00       | 475,634.00       | 2 students in outside programs  |
| TRANS  |                  |                  |                  |                  |                  |                  |   |
| Cash   |                  |                  |                  |                  |                  |                  |   |
| Other Funds  |                  |                  |                  |                  |                  |                  |   |
|  | Positive Balance | Positive Balance | Positive Balance | Positive Balance | Positive Balance | Positive Balance |   |
|  | Positive Balance | Positive Balance | Positive Balance | Positive Balance | Positive Balance | Positive Balance |   |

|  | 18-19<br>UA      | 19-20<br>UA      | 20-21<br>UA      | 21-22<br>SI      | 22-23<br>Projected | 23-24<br>Projected |
|--|------------------|------------------|------------------|------------------|--------------------|--------------------|
| LCFF COLA                                  | 2.71%<br>(\$000) | 3.26%<br>(\$000) | 0.00%<br>(\$000) | 5.07%<br>(\$000) | 6.17%<br>(\$000)   | 3.61%<br>(\$000)   |
| Income                                     | 32,044           | 32,640           | 35,642           | 38,076           | 38,420             | 39,739             |
| Expenditures                               | 29,869           | 30,944           | 32,073           | 39,377           | 39,854             | 40,700             |
| Net Operating                              | 2,175            | 1,696            | 3,569            | (1,301)          | (1,434)            | (961)              |
| Other Sources/Uses                         | (856)            | (286)            | 0                | 0                | 0                  | 0                  |
| <b>Net Fund Balance Change gain/(loss)</b> | <b>1,319</b>     | <b>1,410</b>     | <b>3,569</b>     | <b>(1,301)</b>   | <b>(1,434)</b>     | <b>(961)</b>       |
| Beginning Balance 7/1                      | 6,036            | 7,355            | 8,765            | 12,334           | 11,033             | 9,599              |
| <b>Ending Balance 6/30</b>                 | <b>7,355</b>     | <b>8,765</b>     | <b>12,334</b>    | <b>11,033</b>    | <b>9,599</b>       | <b>8,637</b>       |

|   |       |       |       |       |       |       |
|---|-------|-------|-------|-------|-------|-------|
| Fund Balance Components                                       | 10    | 10    | 10    | 10    | 10    | 10    |
| Stores/Revolving Cash Committed                               | 0     | 0     | 0     | 0     | 0     | 0     |
| Restricted - Categorical Funds                                | 556   | 360   | 1,057 | 507   | 507   | 507   |
| Designations (Board Restricted (i.e. schools carryover, etc.) | 2,939 | 3,307 | 9,663 | 2,138 | 2,138 | 2,138 |
| Amount Needed to meet Reserve (5%)                            | 1,493 | 1,562 | 1,604 | 1,969 | 1,993 | 2,034 |

|  |       |       |    |              |       |       |
|--|-------|-------|----|--------------|-------|-------|
| Amount Above/(Below) Desired Reserve Level | 2,357 | 3,526 | 0  | 6,409        | 4,951 | 3,948 |
| Percentage of Reserves Available           | 8%    | 11%   | 0% | 16%          | 12%   | 10%   |
| ASSIGNED AMOUNTS :                         |       |       |    |              |       |       |
| Chrome and Textbooks                       |       |       |    | 2,038        |       |       |
| GASB-Retiree HW                            |       |       |    | 0            |       |       |
| OCDE Transition                            |       |       |    | 100          |       |       |
| Site Carryover (Year End Only)             |       |       |    | 0            |       |       |
| Future Program Operations                  |       |       |    | 0            |       |       |
| Unfunded Liabilities                       |       |       |    | 0            |       |       |
| <b>TOTAL</b>                               |       |       |    | <b>2,138</b> |       |       |

**SALARY INCREASES/DECREASES YEAR:**  
 0.0% 2021/22  
 3.9% 2022/23  
 0.0% 2023/24

|  | 22/23 Projected Income | object |
|--|------------------------|--------|
| 21/22 Income rolled forward  | 38,076                 | 8000   |
| LCHF funded on 21/22 ADA due to declining enrollment   |                        | 8000   |
| LCHF increase COLA @ 6.17%   | 1,011                  | 8000   |
| 21/22 ADA - Loss of 143 eda down 92 enrolled and seat attendance drop from 87% to 85%                  |                        | 8000   |
| 21/22 ADA - Assume loss of total 50 ADA and seat attrition returns to 87.4% (an increase of 10.55 ADA) |                        | 8700 R |
| Add 6.17% COLA Special Ed per SELPA calculations declining enrollment                                  | 348                    | 8500 R |
| Remove in Person Instruction Revenue received in 21/22   | (507)                  | 8500 R |
| Remove LADPH Grant - paid for mostly existing salaries and benefits so no expenditure savings          | (608)                  | 8280 R |

| object summary |             |
|----------------|-------------|
| 1,011          | 8010-8099   |
| (508)          | 8100-8288 R |
| (507)          | 8300-8599 R |
| 348            | 8800-8799 R |
| 344            |             |

tie to secs myp

| Total                    | 38,420 |
|--------------------------|--------|
| 22/23 Projected Expenses | 39,377 |
| 948                      | 1000   |
| (85)                     | 1000   |
| 86                       | 1000   |
| (60)                     | 1000   |
| 100                      | 5000   |
| 160                      | 1000   |
| 312                      | 1000   |
| 91                       | 2000   |
| 25                       | 2000   |
| 259                      | 3000   |
| (1,067)                  | 4000 R |
| (472)                    | 4000   |

| cross foot |      |
|------------|------|
| 344        | okay |
| 0          | okay |

|   | 22/23 Projected Expenses | object |
|---|--------------------------|--------|
| 21/22 expenses rolled forward (EXCLUDE TRANSFERS OUT)                         | 39,377                   | 1000   |
| PROJECTED INCREASES   |                          |        |
| Reduce 1.0 FTE teaching FTE due to declining enrollment?                      | (85)                     | 1000   |
| Add 1.0 FTE for Dual Language Program (Grade 4)                               | 86                       | 1000   |
| Savings from 2 teacher retirements/attrition @ \$25k per fte                  | (60)                     | 1000   |
| Assume Special education enrollment increases \$                              | 100                      | 5000   |
| Add El Portal Principal S&B   | 160                      | 1000   |
| Step column 11 leg. no retiree savings (1.4%) Assume column cost of \$110,000 | 312                      | 1000   |
| Step/longevity base: 1.8%   | 91                       | 2000   |
| Step/longevity mgmt 0.7%  | 25                       | 2000   |
| HAW increase above prior year - all employees 6%                              | 259                      | 3000   |
| remove restricted carryover-assumed fully spent in 21/22                      | (1,067)                  | 4000 R |
| remove school site and misc grant - assume fully spent in 21/22               | (472)                    | 4000   |
| STRS Rate increase of 2.18% to 19.10% total                                   | 279                      | 3000   |
| PERS Rate increase of 3.19% to 28.1% total                                    | 109                      | 3000   |
| STRS/PERS Rate increase combined (Management)                                 | 72                       | 3000   |
| Remove \$440k deposit to liability trust; add \$100k annual deposit to trust  | (340)                    | 3000   |
| add 3.69% for CPI on unrestricted objects 4-7                                 | 103                      | 5000   |
| Remove LACOE contract costs for peoplesoft, payroll, abase, etc.              | (60)                     | 4000   |
| Add Special Ed funding increase to restricted program                         | 348                      | 4000 R |
| Remove Chromebook Expense   | (400)                    | 4000   |
| Remove from restricted expense covered by LADPH grant in 21/22                | (508)                    | 4000 R |
| Add back unrestricted expense covered by LADPH grant in 21/22                 | 508                      | 4000   |
|   | 0                        | 4000   |
| Assume out of district placements remain the same                             | 50                       | 5000   |
| Add Nov 2022 election expense   | 5000                     | 5000   |
| Tie to SACS MYP   | 39,854                   | 5000   |
| Transfers out to DM or cafeteria fund   | 0                        |        |
| TOTAL   | 39,854                   |        |

| object summary |                           |
|----------------|---------------------------|
| 1,360          | 1000                      |
| 116            | 2000                      |
| 379            | 3000                      |
| (1,631)        | 4000 R=(-1,217), U=(-414) |
| 253            | 5000                      |
| 477            |                           |

| cross foot |      |
|------------|------|
| 477        | okay |
| 0          | okay |

| 4000 object recon UR v R |             |
|--------------------------|-------------|
| 348                      | R           |
| (508)                    | R           |
| (1,057)                  | R           |
| (1,217)                  | Net         |
| (472)                    | U           |
| (50)                     | U           |
| (400)                    | U           |
| 508                      | U           |
| (414)                    | Net         |
| (1,631)                  | Grand Total |

|   |        |        |
|---|--------|--------|
| 2223 Income rolled forward  | 33,420 | object |
| LCFF funded ada declines by 7% ada in 22/23; funded on 21/22 ADA (enroll decline is ??) | 0      | 8000   |
| LCFF increase COUA 13.5% (flat enrollment and ada)                                      | 1,509  | 8000   |
|   | 0      | 8500   |
| Add 3.1% COA Special Ed on \$2,822 state revenue, declining enrollment drops            | (130)  | 8700 R |
| Lottery remains unchanged for flat enrollment   | 0      | 8500   |

|                |             |
|----------------|-------------|
| object summary |             |
| 1,509          | 8010-8099   |
| 0              | 8100-8299   |
| 0              | 8300-8599   |
| (190)          | 8600-8799 R |
| 1319           |             |

33,739

|       |            |
|-------|------------|
| 1,319 | cross foot |
| 0     | okay       |

|  |        |        |
|--|--------|--------|
| 2223 expenses rolled forward (EXCLUDE TRANSFERS OUT)                           | 39,864 | object |
| PROJECTED INCREASES  | 0      | 1000   |
| Reduce 1.0 Teaching FTE due to declining enrollment (flat enrollment in 23/24) | 0      | 1000   |
| Add 1.0 FTE for Dual Language Program (Grade 5)                                | 85     | 1000   |
| Savings from 2 teacher retirements/attrition @ \$25k per fte                   | (60)   | 1000   |

object summary

|  |      |      |
|--|------|------|
| Assume Special education encroachment increases \$                             | 100  | 5000 |
| Reduce 4.0 Teaching FTE due to declining enrollment/ESSER 3 Elimination?       | 5000 |      |
| Step/columinal fees, no retiree savings (1.4%) Assume column cost of \$110,000 | 328  | 1000 |
| Use POP calculations   | 76   | 2000 |
| Step/emply. capa. 1.6%   | 15   | 2000 |
| Use POP calculations   | 275  | 3000 |
| H&W increase above prior year - all employees 6%                               | 4000 |      |
| remove restricted carryover-assumed fully spent in 21/22                       | 4000 |      |
| remove school site and miss grant - assume fully spent in 21/22                | 0    | 3000 |
| STRS Rate increase of 0.0% to remain at 18.10%                                 | 35   | 3000 |
| PERS Rate increase of 0.0% to 27.10% total                                     | 8    | 3000 |
| STRSPERS Rate Increase combined (Management)                                   | (69) | 5000 |
| Reduce unemployment all employees from 0.5% to 0.2%                            | 84   | 5000 |
| add 2.9% for CPI on unrestricted objects 4-7                                   | 0    | 4000 |
|  | 0    | 4000 |
|  | 0    | 4000 |

|     |            |
|-----|------------|
| 846 | cross foot |
| 0   | okay       |

|  |   |      |
|--|---|------|
| Add Supplemental Grant NEW Expenses - n/a assume S/C increases cover | 0 | 2000 |
|  | 0 | 4000 |
|  | 0 | 4000 |

|   |      |      |
|---|------|------|
| Assume out of district placements remain the same | 5000 |      |
| Remove Nov. 2022 election expense                 | (60) | 5000 |
| Tie to SACS MYP                                   | 5000 |      |

40,700

TOTAL

0

TOTAL

40,700

TOTAL

Transfers out to DW OR cafeteria fund



LOWELL JOINT SCHOOL DISTRICT

|                           | 18-19<br>UA | 19-20<br>UA | 20-21<br>UA | 21-22<br>SI | 22-23<br>Projected | 23-24<br>Projected |
|---------------------------|-------------|-------------|-------------|-------------|--------------------|--------------------|
| <b>UNRESTRICTED FUNDS</b> |             |             |             |             |                    |                    |
| Income                    | 28,089      | 28,823      | 28,281      | 29,607      | 30,618             | 32,127             |
| Expenditures              | 24,482      | 24,858      | 24,338      | 26,622      | 28,316             | 28,162             |
| Net Operating             | 3,607       | 3,965       | 3,943       | 2,985       | 2,302              | 2,965              |
| Other Sources/Uses        | (2,630)     | (1,987)     | (1,442)     | (3,736)     | (3,736)            | (3,926)            |
| Net Fund Balance Change   | 977         | 1,978       | 2,501       | (751)       | (1,434)            | (961)              |
| Beginning Balance         | 5,819       | 6,797       | 8,775       | 11,276      | 10,525             | 9,091              |
| Ending Balance            | 6,796       | 8,775       | 11,276      | 10,525      | 9,091              | 8,129              |
| <b>RESTRICTED FUNDS</b>   |             |             |             |             |                    |                    |
| Income                    | 3,955       | 3,817       | 7,361       | 8,469       | 7,802              | 7,612              |
| Expenditures              | 5,387       | 6,088       | 7,735       | 12,755      | 11,538             | 11,538             |
| Net Operating             | (1,432)     | (2,269)     | (374)       | (4,286)     | (3,736)            | (3,926)            |
| Other Sources/Uses        | 1,774       | 1,701       | 1,442       | 3,736       | 3,736              | 3,926              |
| Net Fund Balance Change   | 342         | (568)       | 1,068       | (550)       | -                  | -                  |
| Beginning Balance         | 214         | 556         | (11)        | 1,057       | 507                | 507                |
| Ending Balance            | 556         | (12)        | 1,057       | 507         | 507                | 507                |

SUMMARY OF PROPOSED AGREEMENT

BETWEEN THE

Lowell Joint

SCHOOL DISTRICT

**Section 10: MULTI-YEAR CONTRACT AGREEMENT PROVISIONS:** The proposed agreement contains the following COLAs and other compensation/non-compensation provisions for subsequent years as follows *(text pulls into disclosure)*: Send copy of final Agreement to BAS upon Board Approval

3.5% across the board salary increase in 22/23. New SLP salary schedule, with an additional 5% increase. Longevity "pause" for outside service credit up to 5 years is removed as of 7/1/22.

**Section 11: FINANCIAL IMPACT OF PROPOSED AGREEMENT IN SUBSEQUENT FISCAL YEARS:** The following assumptions were used to determine that resources will be available to fund these obligations in future fiscal years. (Include any compensation/noncompensation provisions specified below.) *(text pulls into disclosure)*:

COLA of 6.17% in 22/23. 6% increase in h&w premiums. Additional assumptions are outlined in the attached MYP assumptions page.

**Section 12: NARRATIVE OF AGREEMENT:** Provide a brief narrative of the proposed changes in compensation or health premiums, including percentage changes, effective dates, and comments and/or explanations. *(text pulls into disclosure)*:

Effective 7/1/21, salary is increased by 5%. Effective 7/1/22, salary is increased by 3.5%. SLP's have their own salary schedule as of 7/1/22, including an additional 5% above the 3.5% LJEAs receive. Longevity "pause" for up to 5 years of outside service credit is removed.

**Section 13: SOURCE OF FUNDING FOR PROPOSED AGREEMENT:** Provide a brief narrative of the funds available in the current year to provide for the costs of this agreement. *(text pulls into disclosure)*:

LCFF funds and unrestricted reserves will be used to fund this two year agreement. The planned deficit spending is 3.6% in 22/23. 21/22 deficit spending will not be as great as reflected when the fiscal year is closed due to legally and locally restricted carryover currently budgeted, that will not be spent, overstates the deficit spending.

**SUMMARY OF PROPOSED AGREEMENT**

BETWEEN THE

Lowell Joint

SCHOOL DISTRICT

**ADDITIONAL FISCAL INDICATORS: CRITERIA AND STANDARDS A.5.**

This section is in response to the Criteria and Standards Additional Fiscal Indicators #A.5., which asks: "Has the district entered into a bargaining agreement where any of the budget or subsequent years of the agreement would result in salary increases that are expected to exceed the projected state cost of living adjustment."

**Section 14: COMPARISON OF PROPOSED AGREEMENT TO CHANGE IN DISTRICT LOCAL CONTROL FUNDING FORMULA (LCFF):**

|     |   |                         |
|-----|---|-------------------------|
| (A) | Current-year (CY) LCFF Average Rate per ADA:<br>(CY LCFF Entitlement per ADA, FCMAT LCFF Calculator, Calculator Tab, Row 79)            | Estimated<br>\$9,456.00 |
| (B) | Less Prior-Year (PY) LCFF BASC Calculator Rate per ADA:<br>(PY LCFF Entitlement per ADA, FCMAT LCFF Calculator, Calculator Tab, Row 79) | \$8,930.00              |
| (C) | = Amount of Current-Year Increase or (decrease):<br>(A) minus (B)   | 526.00                  |
| (D) | = Percentage Increase or (decrease) in LCFF per ADA:<br>(C) divided by (B)  | 5.89%                   |
| (E) | ADA Increase/(Decrease) from Prior Year as %<br>Current year P-2 LCFF funded ADA (greater of PY<br>guarantee or current year)           | 0.00%                   |
|     | Prior Year P-2 LCFF funded ADA (greater of PY guarantee<br>or current year)   | 3,056.49                |
|     |   | 3,056.49                |
| (F) | Total LCFF % increase or (decrease) plus ADA % change   | 5.89%                   |
| (G) | Indicate Total Settlement Percentage Change from Section 5  | 5.64%                   |

If proposed agreement % on Line G is greater than Line F, please provide explanation below:

N/A


**CERTIFICATION**

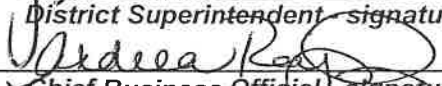
To be signed by the **District Superintendent AND Chief Business Official upon submission to the Governing Board** and by the **Board President upon formal Board action** on the proposed agreement.

**Districts with a Qualified or Negative Certification** : Per Government Code 3540.2, signatures of the District Superintendent and Chief Business Official must accompany the Summary Disclosure sent to the County Superintendent for review **10 days prior to the board meeting that will ratify the agreement**.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200, AB 2756, GC 3547.5, and GC 3540.2.

**WE HEREBY CERTIFY THAT THE COSTS INCURRED BY THE SCHOOL DISTRICT UNDER THIS AGREEMENT CAN BE MET BY THE DISTRICT DURING THE TERM OF THE AGREEMENT.**

  
 \_\_\_\_\_  
 District Superintendent signature

  
 \_\_\_\_\_  
 Chief Business Official signature

3/29/22  
 \_\_\_\_\_  
 Date

3/29/2022  
 \_\_\_\_\_  
 Date

After public disclosure of the major provisions contained in this Summary, the Governing Board, at its meeting on  
 Monday, April 04, 2022 \_\_\_\_\_ took action to approve the proposed Agreement with the  
 LJEJ \_\_\_\_\_ Bargaining Unit.

\_\_\_\_\_  
 President, Governing Board - signature \_\_\_\_\_ Date

LOWELL JOINT SCHOOL DISTRICT  
April 4, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent

Subject: Resolution No. 859 Finding the Proposed Meadow Green Elementary School Project Exempt from the California Environmental Quality Act (CEQA), Approving the Filing and Recording of a Notice of Exemption and Approving the Project

ACTION/  
(RESOLUTION)

Background:

As part of the Measure LL General Obligation Bond Program, the District proposed improvements at Meadow Green Elementary School. The proposed project consists of the following campus improvements:

- Re-Roofing of all Existing Hard Buildings
- Upgrade of Existing HVAC System
- Upgrade of Necessary Associated Electrical Service
- Upgrade of Fire Alarm
- Upgrade of Storm Drain

Projects undertaken by public agencies are subject to the California Environmental Quality Act (CEQA) as outlined in Public Resources Code (PRC) Section 21000 et seq. and the State CEQA Guidelines (California Code Regulations, Title 14, Section 15000 et seq.).

Current Considerations:

The proposed improvements at Meadow Green Elementary are considered a “Project” under CEQA. Staff evaluated the project and determined that the proposed improvements are categorically exempt from further environmental review and the provisions of CEQA under CEQA Guidelines Section 15301.

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Superintendent’s Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE.

Staff determined that the project is not subject to any exceptions to the categorical exemption (CEQA Guidelines Section 15300.2) and may file a Notice of Exemption (NOE), which exempts the Project from further environmental review and the provisions of CEQA.

Upon approval, the NOE will be filed with the County Clerk and the State Office of Planning and Research (OPR). The filing of the NOE with the County Clerk starts a 35-day statute of limitations period on legal challenges to the agency's decision that the project is exempt from CEQA.

Financial Implications:

There is no direct fiscal impact as a result of adopting resolution No. 859.

Recommendation:

It is recommended that the Board of Trustees adopt Resolution No. 859 finding the proposed Meadow Green Elementary School project exempt from CEQA, approving the filing and recording of a NOE, approving the Project, and authorizing the Superintendent or designee to execute the necessary documents.

---

Superintendent's Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE.

**LOWELL JOINT SCHOOL DISTRICT**

**NOTICE OF PUBLIC HEARING**

**NOTICE OF CONSIDERATION**

**NOTICE IS HEREBY GIVEN** that the Board of Trustees (“Board”) of the Lowell Joint School District (“School District”) at its regular Board meeting to be held in the Board Room at the District Office, 11019 Valley Home Avenue, Whittier CA, on Monday, April 4, 2022, pursuant to California Environmental Quality Act (CEQA) Fish and Game Code Section 711.4 (a), (b), (c), and (e) Ord. 91-0225 ~1, 199, is hereby providing notice of Public hearing for interested parties. Under the voter’s approval of Measure LL, the District has been authorized to upgrade and modernize its five elementary schools and one intermediate school. The District has filed a Notice of Exemption with the Orange County Clerk.

The Lowell Joint School District will be undertaking a construction project of minor work to existing buildings to complete venting and condensate lines for an HVAC system, removal and replacement of roofing materials and installation of a new Fire Alarm system on existing buildings at:

MEADOW GREEN ELEMENTARY SCHOOL  
12025 Grovedale Drive  
Whittier, CA 90604

which will commence on or about June 3, 2022

The “project” consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alterations of existing public structures, facilities mechanical equipment or topographical features, involving negligible or no expansion of use beyond that existing at the time of the agency’s determination. This notification will be posted on the District’s website upon Board approval and at the work site.

Questions and/or comments can be made during the regularly scheduled April 4, 2022 Board Meeting during the Comments from the Public. The Notice of Public Hearing was published in the Orange County Register on March 23, and March 30, 2022

Should you wish, inquiries and comments can be directed to David Bennett, Assistant Superintendent, Facilities and Operations, [dbennett@ljsd.org](mailto:dbennett@ljsd.org) or by calling (562) 902-4291

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David Bennett, Assistant Superintendent Facilities and Operations  
Lowell Joint School District

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**LOWELL JOINT SCHOOL DISTRICT**

**RESOLUTION 2021/22 NO. 859**

**RESOLUTION ADOPTING A NOTICE OF EXEMPTION FOR  
THE MEADOW GREEN ELEMENTARY SCHOOL PROJECT**

**WHEREAS**, the Lowell Joint School District (“District”) operates Meadow Green Elementary School at 12025 Grovedale Dr., Whittier, California; and

**WHEREAS**, the District proposes a project at Meadow Green Elementary School (“Project”); and

**WHEREAS**, the proposed project consists primarily of re-roofing existing buildings, replacing existing HVAC units with rooftop units, and upgrades to the current fire alarm system;

**WHEREAS**, prior to commencement of the Project, the District must comply with the California Environmental Quality Act (“CEQA”); and

**WHEREAS**, categorical exemptions to CEQA are set forth in Article 19 of Title 14 of the California Code of Regulations (“CEQA Guidelines”); and

**WHEREAS**, the Project is exempt under CEQA Guidelines Section 15301; and

**WHEREAS**, CEQA Guidelines Section 15301, Existing Facilities, sets forth an exemption from CEQA for the operation, repair, permitting, leasing, or minor alterations of existing public structures, mechanical equipment or topographical features, involving little or no expansion of use; and

**WHEREAS**, the Project meets the criteria set by CEQA Guidelines Section 15301; and

**WHEREAS**, the District has determined that the project is not subject to the exceptions to categorical exemptions set forth in CEQA Guidelines Section 15300.2; and

**WHEREAS**, the Site is not in a sensitive environment of hazardous or critical concern; and

**WHEREAS**, the Project’s environmental effects of known successive projects of the same type, and the environmental effects caused by other District projects including Maybrook, El Portal, Olita, and Macy Elementary Schools, over time, are not environmentally significant and cumulatively considerable; and

**WHEREAS**, the District is unaware of any unusual circumstances that would result in a reasonable possibility that the project will have significant effect on the environment; and

**WHEREAS**, the Project will not damage scenic resources within a highway officially designated as a State scenic highway; and

**WHEREAS**, the Site does not appear on a list compiled pursuant to Government Code Section 65962.5 due to historic contamination; and

**WHEREAS**, the Project will not cause a substantial adverse change in the significance of a historical resource.

**NOW, THEREFORE**, the Board of Education of the Lowell Joint School District hereby resolves as follows:

1. That the above recitals are all true and correct.
2. That the District has considered whether the Project may have a significant effect on the environment.
3. That the District has concluded that the Project will not have a significant effect on the environment.
4. The District adopts the Notice of Exemption (NOE) and incorporates the NOE by reference as fully set forth herein.
5. That the Project is subject to CEQA Guidelines Section 15301 and is not subject to any exemptions found in CEQA Guidelines Section 15300.2 and is therefore exempt from CEQA.
6. That the District approves the project.
7. That the District Superintendent, or Designee, is instructed to file and/or record a Notice of Exemption from the California Environmental Quality Act, consistent with this Resolution with any and all appropriate public agencies or entities, subject only to minor, non-substantive revisions, if necessary.
8. That this Resolution shall take effect immediately upon its adoption.

**APPROVED AND ADOPTED** this 4<sup>th</sup> day of April, 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:



I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 4<sup>th</sup> day of April, 2022, and passed by a unanimous vote of those present.

**IN WITNESS WHEREOF**, I have hereunto set my hand and seal the 4<sup>th</sup> day of April, 2022.

---

Jim Coombs, Secretary to the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT  
April 4, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Resolution No. #860 Approving the Guaranteed  
Maximum Price of \$5,732,107, and the Lease-Leaseback  
Contract with Erickson Hall Construction Company for  
the HVAC, Roof Replacement, Fire Alarm, and Related  
Work at Meadow Green Elementary School

ACTION/  
(RESOLUTION)

Background:

As part of the Measure LL General Obligation Bond Program, the District plans to perform HVAC, roof replacement, fire alarm, and related work at Meadow Green Elementary School, ("Project") utilizing the lease-leaseback construction delivery method, whereby the District will lease the site that it owns to a contractor who will construct improvements thereon and lease the Project and the underlying site back to the District.

Current Considerations:

At the January 10, 2022 Board meeting, Board members took action to approve the award of Pre-Construction and Lease-Leaseback Services for Meadow Green Elementary and Rancho Starbuck Intermediate Schools. The contract was awarded to Erickson Hall Construction Company.

On Thursday, March 10, 2022, Erickson Hall accepted bids for the Meadow Green Elementary School project. Subsequently, on March 17, 2022, Erickson Hall presented site specific conditions, general conditions, and bids for each trade represented in the Meadow Green Re-Roofing, HVAC, and Fire Alarm project (see below).

- Survey
- Erosion control
- Final Clean
- Demolition & Abatement
- Concrete
- Structural Steel
- Rough Carpentry
- Insulation
- Roofing & Sheet Metal
- Gypsum Board & Plaster
- Acoustic Ceiling
- Flooring
- Painting
- Plumbing & Site Utilities
- HVAC
- Electrical & Fire Alarm

---

Superintendent's Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE.

- Site Specific Conditions
- General Conditions
- Preconstruction

With the bids received, a Guaranteed Maximum Price (GMP) is established. GMP is the all-inclusive price agreed upon between the District and the Lease-Leaseback Contractor, Erickson Hall, that shall not be exceeded for the construction of the project. The GMP includes costs for the sublease payments being paid by the District as progress payments and retention payment during construction in accordance with the Construction Services Agreement. The only costs outside the GMP are owner requested additional work, and unforeseen underground soil conditions or unforeseen hazardous materials. The GMP for the Meadow Green Elementary Re-Roofing, HVAC, and Fire Alarm project is \$5,732,107 and will be funded through Measure LL, Fund 21 - General Obligation Bond, 2018 Election.

Erickson Hall's GMP is based on actual procured quotes and bids from subcontractors, vendors, and suppliers, and includes an estimate of overhead and profit along with the cost of supplied labor.

Financial Implications:

|                   |  |
|-------------------|--|
| Financial Impact: | \$5,732,107                                    |
| Funding Source:   | Measure LL General Obligation Fund – Fund 21.0 |

Recommendation:

It is recommended that the Board adopt Resolution No. # 860 approving the Guaranteed Maximum price of \$5,732,107 for the Lease-Leaseback Contract with Erickson Hall Construction Company for the HVAC, Roof Replacement, Fire Alarm, and Related Work at Meadow Green Elementary School.

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Superintendent's Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE.

**LOWELL JOINT SCHOOL DISTRICT**

**RESOLUTION 2021/22 NO. 860**

**RESOLUTION APPROVING GUARANTEED MAXIMUM PRICE (GMP)  
FOR THE MEADOW GREEN ELEMENTARY SCHOOL PROJECT  
TO ERICKSON-HALL CONSTRUCTION**

**WHEREAS**, the Lowell Joint School District (“District”) plans to perform HVAC, roof replacement, fire alarm, ADA, and related work at Meadow Green Elementary School (“Project”) utilizing the lease-leaseback construction delivery method, whereby the District will lease the site that it owns to a contractor who will construct improvements thereon and lease the Project and the underlying site back to the District;

**WHEREAS**, Education Code Section 17406 authorizes the governing board of a school district to let to any person, firm or corporation any real property belonging to the District if the instrument by which the property is let requires the lessee therein to construct on the demised premises, or provide for the construction thereon of, a building or buildings for the use of the school district during the term of the lease, and provides that title to that building shall vest in the school district at the expiration of that term;

**WHEREAS**, the selection of any lease-leaseback proposer pursuant to Education Code section 17406 shall be based on a competitive solicitation process and a contract shall be awarded to the proposer providing the “best value” to the school district, taking into consideration the proposer’s demonstrated competence and professional qualifications necessary for the satisfactory performance of the services required;

**WHEREAS**, pursuant to Education Code section 17400(b)(1), “best value” means a competitive procurement process whereby the selected proposer is selected on the basis of objective criteria for evaluating the qualifications of proposers with the resulting selection representing the best combination of price and qualifications;

**WHEREAS**, on September 9, 2019, the District’s Board of Education adopted the Resolution approving the Pre-construction Services Agreement and the Request for Proposals (“RFP”) for the Projects setting forth the criteria and scoring of the proposals, including relevant experience, safety record, price proposal, and other criteria specified by the District;

**WHEREAS**, the RFP previously approved by the Board included the form Lease-Leaseback Agreement;

**WHEREAS**, a Proposal Evaluation Committee evaluated the qualifications of the proposals based upon the criteria and evaluation methodology set forth in the RFP, assigned scores to each proposal, and once the evaluation process was complete, the District determined the proposer with the best value score;

**WHEREAS**, based on the Proposal Evaluation Committee’s assessment of proposals, Erickson-Hall construction (“Contractor”) achieved the highest best value score;

**WHEREAS**, the District desires the Contractor to perform Pre-construction Services at Meadow Green Elementary School; and

**WHEREAS**, in order to construct the Project using the lease-leaseback construction delivery method, it is necessary that the District enter into a site lease, in which the site will be leased to the Contractor; which provides for the sublease of the site and the lease of the Project by the Contractor back to the District; and a construction services agreement that contains construction provisions with which Contractor shall comply with respect to the construction of the Project (collectively, "Lease-Leaseback Agreement").

**NOW, THEREFORE, THE BOARD OF EDUCATION OF THE LOWELL JOINT SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:**

**Section 1.**     Recitals. All of the recitals herein contained are true and correct.

**Section 2.**     Determination of Best Value Contractor. The Lowell Joint School District implemented a RFP process and in accordance with Education Code section 17406, determined that Contractor was responsive and received the best value score based on the evaluation of objective criteria contained in the RFP.

**Section 3.**     Award of Pre-construction Services Agreement. The District's Board of Education hereby awards Pre-construction Services Agreements included in the RFP to Contractor for Meadow Green Elementary School, for an amount not to exceed \$18,500.

**Section 4.**     Award of Lease-Leaseback Agreement. The District's Board of Education hereby awards lease-leaseback contract to Contractor for the Project. The Lease-Leaseback Agreement which includes the Sublease, Site Lease and Construction Services Agreement were included in the RFP.

**Section 5.**     Guaranteed Maximum Price. After pre-construction services were completed, and subcontractors selected by the Contractor for the Projects, the guaranteed maximum price shall be \$5,732,107 for the Project. The District's Board of Education must approve the final guaranteed maximum price prior to the start of any construction work on any Project. Pre-construction services shall be provided pursuant to a Pre-construction Services Agreement approved by the District's Board of Education.

**Section 6.**     Other Acts; Delegation. The District's Board of Education hereby approves a delegation of authority and appoints its Superintendent, or his or her designee, who is hereby authorized and directed to negotiate and finalize the Pre-construction Services Agreements and Lease-Leaseback Agreements, and to carry out the intent of this Resolution. All actions taken pursuant to this delegation of authority shall be subject to ratification of the Board. Said delegation shall be valid until otherwise rescinded by the Board.

**Section 7.**     Effective Date. This Resolution shall take effect upon adoption.

APPROVED, PASSED AND ADOPTED by the Board of Education of the Lowell Joint School District this 4th day of April, 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT

I, Melissa Salinas, President of the Lowell Joint School District Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of the resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which resolution is on file in office of said Board.

---

President of the Board of Education  
Lowell Joint School District

I, Anastacia Shackelford, Clerk of the Board of Education of the Lowell Joint School District, do hereby certify that the foregoing Resolution was introduced and adopted by the Board of Education of the Lowell Joint School District at a regular meeting thereof held on the 4<sup>th</sup> day of April, 2022, by the following forgoing vote.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Lowell Joint School District this 4<sup>th</sup> day of April, 2022.

---

Clerk of the Board of Education  
Lowell Joint School District

LOWELL JOINT SCHOOL DISTRICT

April 4, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent

Subject: Authorization to Solicit California Uniform Public Construction Cost Accounting Act (CUPCCAA) Bid for Installation of Marquees at Multiple Sites (Bid #202122-02) ACTION

In accordance with the State of California Uniform Public Construction Cost Accounting Act (CUPCCAA), the District maintains a list of licensed and pre-qualified contractors. Pursuant to California Public Contract Code 22032, any Public Works Project that is estimated to be below \$200,000 is subject to the Informal Bidding Procedures set forth by the State of California Uniform Construction Cost Accounting Commission. All trade categories are subject to Informal Bidding Procedures. Contractors are required to have a current State of California Contractors license in the appropriate classification and are subject to verification through the Contractors State License Board. Contractors are also required to be a registered Public Works Contractor and are subject to verification through the Department of Industrial Relations.

In accordance with Public Contract Code Section 20111, District staff members will solicit bids from qualified bidders for the installation of marquees at multiple District sites. In order to select qualified firms to provide requisite services, the District is seeking bids from qualified contractors to provide services in conjunction with the District's operations, and to support its facilities programs.

Costs associated with issuance of the bids will be paid from various funding sources including, but not limited to, General Fund, Measure LL, and the Routine Restricted Maintenance account. Costs associated with the services provided subsequent to the selection of firms will be budgeted and charged to the appropriate fund.

It is recommended that the Board authorize District staff to solicit bids for the installation of marquees at multiple sites. Upon selection of the lowest responsive and responsible bidder, staff will recommend, at a subsequent meeting, that the Board award a contract to the recommended contractor and that the Superintendent or designee be authorized to execute the necessary documents.

---

Superintendent's Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE.

LOWELL JOINT SCHOOL DISTRICT  
MARQUEE INSTALLATIONS – MULTIPLE SITES  
CUPCAA BID NO. 202122-02



# Lowell Joint School District

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*A Tradition of Excellence Since 1906*

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**MARQUEE INSTALLATION  
Multiple Locations**

**CUPCAA Project  
Bid No. 202122-02**

**Contact: Denise Soto, Facilities Secretary/Technician**

**Bid Deadline: Thursday, April 14, 2022, 2:00 p.m., PST**

**Lowell Joint School District**

**Facilities & Operations**

**11537 Grovedale Drive**

**Whittier, CA 90604**



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  - h. W-9 Form\*\*
- XVII. General Conditions

\* **Must be completed and submitted with bid – no exceptions.**

\*\* Will be executed by successful bidder after award of bid, but before contract award is effective.

\*\*\* Guarantee to be provided upon completion of each project.

**I. CUPCCAA NOTICE CALLING FOR BIDS**

For Marquee Installation at multiple District locations

District intends to meet DVBE participation goals

District: Lowell Joint School District

Project: **Bid No. 202122-02**  
**Marquee Installations**

License Requirement: **Class B – General Building Contractor**

Subcontractor License Requirements:

C-5 Framing and Rough Carpentry

C-8 Concrete

C-10 Electrical

C-12 Earthwork and Paving

C-45 Sign

Bid Deadline: **Thursday, April 14, 2022, 2:00 p.m., PST**

Place of Bid Receipt: Lowell Joint School District  
Facilities & Operations  
11537 Grovedale Drive  
Whittier, CA 90604

Business Hours: 7:00 a.m. to 3:30 p.m. M-F

NOTICE IS HEREBY GIVEN that Lowell Joint School District of Los Angeles County, California, acting by and through its Board of Trustees, hereinafter referred to as "District," will receive up to, but not later than, the above-stated bid deadline, sealed bids at the place identified above for the award of a contract for the above Project.

In accordance with the provisions of Business and Professions Code Section 7028.15 and Public Contract Code Section 3300, District requires that the bidder possess the required classification(s) of contractor's license(s) at the time the bid is submitted: **Classification "B" General Building Contractor**. Any bidder not so licensed at the time of the bid opening will be rejected as nonresponsive.

Bid Documents can be downloaded from the District website at:  
<https://www.ljsd.org/Departments/Facilities-and-Operation-Services/Bids-and-RFPs/index.html>

Bidder requests for information/clarification: All requests for information and/or clarification regarding the Bid documents shall be submitted in writing via e-mail to Denise Soto, Facilities Secretary/Technician, at [dsoto@ljsd.org](mailto:dsoto@ljsd.org). All requests must be submitted no later than **Thursday, April, 2022, 2:00 p.m., PST**. Any request made after such date shall not be addressed.

Bids shall be received at the place identified above, and shall be opened and publicly read aloud at the above-stated time and place. Each bid must conform and be responsive to the bid documents.

Each Bidder will need to comply with Senate Bill 854 (“SB854”) including, but limited to, registration with California Department of Industrial Relations (“DIR”). The DIR’s website is <http://www.dir.ca.gov>. Each contractor and subcontractor should carefully review the DIR website for all applicable requirements to be eligible to bid on this project and if needed should consult with an attorney.

Copies of the wage rate determinations, entitled Prevailing Wage Scale, are available at the following website: [www.dir.ca.gov](http://www.dir.ca.gov). It shall be mandatory upon the successful bidder to whom the contract is awarded, and upon any subcontractor listed, to pay not less than the said specified rates to all workers employed by them for the Project.

Each bid shall be accompanied by a bid security in the form of a certified or cashier's check payable to the District, or bid bond in an amount equal to at least 10% (ten percent) of the bidder’s total bid amount as a guarantee that the bidder, if its proposal is accepted, shall promptly execute the Agreement form, furnish a satisfactory Faithful Performance Bond in an amount of \$75,000, furnish a separate and satisfactory Payment Bond in an amount equal to 100% (one-hundred percent) of the contract amount, and furnish certificates evidencing that the required insurance is in effect in the amounts set forth in the general conditions. In the event of failure to enter into the contract and execute the required documents, such bid security will be forfeited.

No bidder may withdraw any bid for a period of 60 (sixty) calendar days after the date set for the opening of bids. District reserves the right to reject any or all bids or to waive any irregularities or informalities in any bids or in the bidding process.

**A mandatory Pre-bid Conference** will be held on **Tuesday, April 5**, beginning at **11:00am** at the following school sites:

- 11:00 – 11:15am: Macy Elementary School** 2301 W. Russell St., La Habra, CA
- 11:30 – 11:45am: El Portal Elementary School** 200 N. Nada, La Habra, CA
- 12:00 – 12:15pm: Olita Elementary School** 950 S. Briercliff Dr., La Habra, CA
- 12:30 – 12:45pm: Rancho Starbuck Intermediate** 16430 Woodbrier Dr., Whittier, CA

By order of the Governing board of the Lowell Joint School District of Los Angeles County.

## **II. SCOPE OF WORK**

- A. Furnish Division of State Architect (DSA) approved plans for the fabrication of a 4'x8' cabinet and installation of owner furnished Optec display boards for wall mount and single-pole marquees.
- B. Provide labor and materials to fabricate cabinets for owner furnished Optec display boards. (Display board specifications included below).
- C. Install wall mount and single pole marquees per DSA approved plans. This includes structural reinforcement necessary for cabinet attachment to existing exterior walls and attachment to existing electrical power as well as all footings and attachments of single-pole sign
  - a. Bottom edge of wall mount sign is to be 6 feet from the ground and centered on wall per District.
  - b. Bottom edge of single-pole sign is to be 8 feet from the ground in pre-determined, District provided locations.

Work to be scheduled between May 2, 2022 and July 31, 2022

### **III. SPECIFICATIONS**

#### **Part I. General**

##### **1.01 General Conditions**

- A. The contractor shall provide all materials, labor, tools and supplies to perform work except as noted in Section 3.04.
- B. The contractor shall cooperate with the property owner's representative in every way, which shall include conducting the work and at a time as agreed upon.
- C. Damage to existing property, of any nature, caused by the Contractor shall be repaired to the satisfaction of the owner at the Contractor's expense.

##### **1.02 Sign Attachment**

- A. Sign attachment for all sites follow:
  - a. Macy Elementary – Single-Pole
  - b. El Portal Elementary – Wall-Mount
  - c. Olita Elementary – Single Pole
  - d. Rancho Starbuck Intermediate – Wall-Mount
- B. The owner must approve cabinet fabrication prior to installation.

#### **Part II. Products and Handling**

## 2.01 Materials

- A. Materials shall be pure, unadulterated, first quality and shall be delivered to the project in original unbroken packages bearing the makers name and brand number.
- B. Materials shall comply with all current requirements of the Environmental Protection Agency, the appropriate Air Pollution Control District, and all other local, state, or Federal agencies.

## 2.02 Product Handling

- A. Contractor shall provide for owner to have on-site material storage container or room. The storage areas, rooms, or containers will be moved as directed by the owner.

## 2.03 Owner Furnished Products

### A. Single Sided Unit

| <b>Optec Model: HB 10mm SMD Full Color</b>              |   |
|---|---|
| <b>Display Specifications</b>                           | <b>Standard Features</b>  |
| Product Line: Infinity                                  | Dimming Levels: 100 - Auto & Manual   |
| LED Pixel Pitch: 10.0mm                                 | Dimming/Temp. Sensor: Included  |
| Matrix Size: 120 x 256                                  | Crate: Included   |
| Viewing Area: 3' 11 1/4" x 8' 4 13/16"                  | Software: MeCloud   |
| Cabinet Size: 3' 11 1/4" x 8' 4 13/16" x 6 11/16"       | Software Upgrade: 5 Years Software Upgrades                                     |
| Color: RGB  | Software Training: Webinar  |
| Color Processing: RGB 2B1 Trillion Levels-M             |   |
| LED's per pixel: Red: 1 Green: 1 Blue: 1                | <b>Electrical &amp; Venting Requirements</b>                                    |
| Total # of LED's: 82160                                 | AC Power Required: Single Phase 120V or 240V 50/60Hz                            |
| Character Size: 2.75 Inches                             | Total Boot Up Amps* (120V): 17.2  |
| # of Lines/Char. Line: 17 line(s), 42 characters        | Regular Operating Amps* (120V): 4.97  |
| Brightness: 8000 NIT's (+/-5%)                          | Example Electrical Cost* (120V): US\$0.78/Day                                   |
| Viewing Angle: 160 Degrees Horizontal                   | Venting Requirement*: 328.29 CFM  |
| Display Configuration: Single Face (1 Cabinet - Master) |   |
| Maintenance Door: Front                                 | <b>Terms of Purchase</b>  |
| Cabinet Design: Module                                  | FOB: Ontario, CA  |
| Display Net Weight: 393.94 lbs. per face (+/- 10%)      | Payment Term: 50% Deposit, 50% Prior to Shipment                                |
| Ventilation: Rear Vent                                  | Delivery Lead Time*: 8 - 10 Weeks   |
|   | Warranty*: 5 Year Parts Warranty<br>(Cell Modem carries a 5 year part warranty) |

### B. Dual Sided Unit

| <b>Optec Model: HB 10mm SMD Full Color</b>                          |   |
|---|---|
| <b>Display Specifications</b>                                       | <b>Standard Features</b>  |
| Product Line: Infinity  | Dimming Levels: 100 - Auto & Manual   |
| LED Pixel Pitch: 10.0mm   | Dimming/Temp. Sensor: Included  |
| Matrix Size: 120 x 256  | Crate: Included   |
| Viewing Area: 3' 11 1/4" x 8' 4 13/16"                              | Software: MeCloud   |
| Cabinet Size: 3' 11 1/4" x 8' 4 13/16" x 6 11/16"                   | Software Upgrade: 5 Years Software Upgrades                                     |
| Color: RGB  | Software Training: Webinar  |
| Color Processing: RGB 2B1 Trillion Levels-M                         |   |
| LED's per pixel: Red: 1 Green: 1 Blue: 1                            | <b>Electrical &amp; Venting Requirements</b>                                    |
| Total # of LED's: 184320  | AC Power Required: Single Phase 120V or 240V 50/60Hz                            |
| Character Size: 2.75 Inches   | Total Boot Up Amps* (120V): 34.3  |
| # of Lines/Char. Line: 17 line(s), 42 characters                    | Regular Operating Amps* (120V): 9.95  |
| Brightness: 8000 NIT's (+/-5%)                                      | Example Electrical Cost* (120V): US\$1.56/Day                                   |
| Viewing Angle: 160 Degrees Horizontal                               | Venting Requirement*: 656.58 CFM  |
| Display Configuration: Double Face (2 Cabinets - Primary/Secondary) |   |
| Maintenance Door: Front   | <b>Terms of Purchase</b>  |
| Cabinet Design: Module  | FOB: Ontario, CA  |
| Display Net Weight: 393.94 lbs. per face (+/- 10%)                  | Payment Term: 50% Deposit, 50% Prior to Shipment                                |
| Ventilation: Rear Vent  | Delivery Lead Time*: 8 - 10 Weeks   |
|   | Warranty*: 5 Year Parts Warranty<br>(Cell Modem carries a 5 year part warranty) |

### **Part III. Execution**

#### **3.01 Scheduling of Work**

- A. Contractor shall coordinate the commencement of all work with owners so as not to cause inconvenience to the facility.

#### **3.02 Inspection**

- A. Closely examine all surfaces. Any surfaces that are in question or that will affect the execution or quality of work must be brought to the attention of the owner's representative before installation commences.
- B. Thoroughly examine the specification at the site, in similar conditions under which work will be performed, before submitting a proposal. Clarify any questions or conditions with the owner.
  - 1. No allowance for lack of knowledge of obvious existing conditions will be made after bids have been opened.

#### **3.03 Workmanship**

- A. Provide best quality workmanship, performed by skilled labor.
- B. Perform work under conditions best suited to the production of acceptable work.
- C. All work will be subject to approval by the owner. Correct all work which does not comply with the intent of the specification.
- D. Protect all adjacent areas and surfaces from damage.
- E. Protect all landscaping during the project period.
- F. Dust control: provide continuous dust control as required to protect adjacent areas.
- G. Noise control: coordinate with the owner before using noisy, motorized equipment.
- H. Immediately clean up all accidental spatters or spillage, and restore the affected surface to its original condition.
- I. Provide a clean and liability-free work area.

#### **3.04 Exclusions**

- A. None

#### **3.05 Surface Preparation**

- A. Prepare surfaces in a skillful manner to produce finish work of first class appearance and durability.
  - 1. Crack and stucco repair: Use Elastomeric Patch and Elastomeric Caulking Compounds, Stucco Patch, etc. and match surface so surface is concurrent with surrounding areas.

### **3.06 Clean-Up**

- A. At completion of work each day, remove all materials, ladders, machinery, supplies and dispose of all dirty rags, empty buckets, spray cans, dirty water, and leave work spaces and storage areas in a clean, acceptable condition.

### GENERAL PROVISIONS

- A. The contractor shall provide all labor, equipment, tools, and material necessary to complete this work.
- B. The installed equipment, parts, and materials shall be of the size and capacity of and be functionally equal to the equipment and parts being replaced or per drawings and specifications supplied by the District.
- C. The contractor shall exercise all reasonable and necessary means to abate undue dust and noise at all time.
- D. The work shall be done in a workmanlike manner by competent, trained personnel, and in conformance with the building codes of the State, counties and cities in which the work is being done including Title 19 and 24, of the Education Code. Any work judged to be unsatisfactory by the District's appointed inspector, will be re-done at the Contractor's expense and may be considered grounds for termination of this Contract.
- E. The Contractor shall be properly licensed in accordance with the laws of the State of California.
- F. The Contractor shall take all necessary precautions to prevent injury or hazard to the Lowell Joint School District, and shall avoid causing unreasonable inconvenience to the District.
- G. The Contractor shall conduct operations in such a manner as to avoid damage to the property of the Lowell Joint School District or to adjacent property. If any such properties are damaged by reason of the Contractor's operations, they shall be replaced or restored at the Contractor's expense and to the satisfaction of the District.
- H. Failure to begin the work or to pursue the work diligently shall be considered ground for termination of the contract.

- I. Special installations shall conform in workmanship and material to quality level stated in specifications.
- J. Any work determined by mutual agreement between Contractor and District to be performed under the quoted hourly rate shall have a total cost estimate prior to the start of work.
- K. Contractor will be responsible for submitting each individual estimate no later than three working days after being apprised of the potential project. Installation must commence immediately after contractor has received verbal approval AND a valid purchase order number. The exception to the latter would be a mutual agreement that a delay was necessary due to unavailability of certain specialized materials.
- L. The Contractor shall leave the work-site in a clean and neat condition. If the work-site is not left in a clean and neat condition, the Contractor will be called back to correct the condition at no extra charge to the District.

#### SUBSTITUTIONS

Substitution of material will require written approval from the Assistant Superintendent of Facilities and Operations, or designee, prior to job start up.

#### WORKMANSHIP

All work to be performed in a workmanlike manner in conformance with standard of the industry.

#### FAITHFUL PERFORMANCE BOND AND PAYMENT BOND

The Contractor will furnish and maintain a Faithful Performance Bond in an amount not less than **one hundred percent (100%)** of the total bid price and furnish and maintain a separate Payment Bond in an amount not less than **one hundred percent (100%)**. The Payment Bond shall remain in full force and effect through the contract period. The Faithful Performance Bond shall remain in full force and effect through the guarantee periods that are a part of the Contract awarded. **Bonds shall be on the forms set forth in these Project Documents.**



**The required bonds shall each contain its own separate bond number, or a declaration from the surety company acknowledging that the Faithful Performance Bond and the Payment Bond are two separate bonds, each with an independent penal sum limit equal to one hundred percent (100%) of the amount of the contract.**

#### PREVAILING WAGE

Contractor and subcontractor shall adhere to the prevailing wage rate, and all applicable determinations made by the Director of Industrial Relations pursuant to California Labor Code. Copies of the prevailing rate of per diem wages are on file at the appropriate office of the District. The Contractor must post these rates at the job site and/or similar as required by law in addition to requirements as specified on individual contract(s).

#### OVERTIME

- A. Overtime is defined as time worked in excess of eight hours during a regular weekday shift; time worked on Saturdays, Sundays or holidays; or other time worked during hours defined as overtime in the applicable collective bargaining agreement.
- B. The term "wages" as used on this sheet shall include any employer payments to or on behalf of the workmen for health and welfare, pension, vacation, and similar purposes.

#### ACCEPTANCE OF WORK

Acceptance of completed project shall be the responsibility of the Assistant Superintendent of Facilities and Operations, or designee of the District.

#### PAYMENT

This is a service contract for routine maintenance and repair of Lowell Joint School District property. There will be no retention withheld on invoices for work completed under this contract.

#### TERM OF CONTRACT

The initial term of this agreement is one year, with two (2) one year renewal periods, at the option of the Board of Trustees, for a total contract term not to exceed 36 months.

#### **IV. INSTRUCTIONS TO BIDDERS**

**WARNING:**

**READ THIS DOCUMENT CAREFULLY. DO NOT ASSUME THAT IT IS THE SAME AS OTHER SIMILAR DOCUMENTS YOU MAY HAVE SEEN, EVEN IF FROM THE SAME District.**

1. **Preparation of Bid Form.** Bids shall be submitted on the prescribed Bid Form, completed in full. All bid items and statements shall be properly and legibly filled out. Numbers shall be stated both in words and in figures where so indicated, and where there is a conflict in the words and the figures, the words shall control over the numbers. The signatures of all persons shall be in longhand and in ink. Prices, wording and notations must be in ink or typewritten. **No other form/format is acceptable – business letterhead, 3-ring binders, coil binding, etc.**

2. **Form and Delivery of Bids.** The bid must conform and be responsive to all Project Documents and shall be made on the Bid Form provided, and the complete bid, together with any and all additional materials as required, shall be enclosed in a sealed envelope, addressed and hand delivered or mailed to:

Lowell Joint School District  
Facilities & Operations  
11537 Grovedale Drive  
Whittier, CA 90604

Attn: Denise Soto, Facilities Secretary/Technician

and must be received on or before **Thursday, April 14, 2022, 2:00 p.m., PST**, and shall be marked on outside lower left corner with bid number. Bidder's name shall also appear on the outside of the envelope. **It is the bidder's sole responsibility to ensure that its bid is received prior to the bid deadline.** In accordance with Government Code Section 53068, any bid received after the scheduled closing time for receipt of bids shall be returned to the bidder unopened. At the time and place set forth for the opening of bids, the sealed bids will be opened and publicly read aloud. However, if prequalification of bidders is required pursuant to Public Contract Code Section 20111.5 only those sealed bids received from prequalified bidders shall be opened and publicly read aloud.

3. **Bid Security.** Each bid shall be accompanied by a bid security in the form of a certified or cashier's check or bid bond in the amount of not less than ten percent (10%) of the bid, payable to District and shall be given as a guarantee that the bidder, if awarded the contract, will execute the Agreement within **five (5)** working days after notice of award of the contract, and will furnish, on the prescribed forms, a satisfactory Faithful Performance Bond in an amount not

less than **one hundred percent (100%)** of the total bid price and a separate Payment (labor and material) Bond in an amount not less than **one hundred percent (100%)** of the total bid price, furnish certificates and endorsements evidencing that the required insurance is in effect. It is understood and agreed that should bidder fail or refuse to return these documents as required by District, the bid security shall be forfeited to District. **If the Bidder elects to furnish a bid bond as its Bid Security, the Bidder shall use the bid bond form included in the Project Documents.**

4. Signature. Any signature required on Project Documents must be signed in the name of the bidder and must bear the signature of the person or persons duly authorized to sign these documents. Where indicated, if bidder is a corporation, the legal name of the corporation shall first be set forth, together with two signatures: one from among the chairman of the board, president or vice president and one from among the secretary, chief financial officer, or treasurer. Alternatively, the signature of other authorized officers or agents may be affixed, if duly authorized by the corporation. Such documents shall include the title of such signatories below the signature and shall bear the corporate seal. Where indicated, in the event that the bidder is a joint venture or partnership, there shall be submitted with the bid certifications signed by authorized officers of each of the parties to the joint venture or partnership, naming the individual who shall sign all necessary documents for the joint venture or partnership and, should the joint venture or partnership be the successful bidder, who shall act in all matters relative to the Project for the joint venture or partnership. If bidder is an individual, his/her signature shall be placed on such documents.

5. Modifications. Changes in or additions to any of the bid documents, summary of the work bid upon, alternative proposals, or any other modifications which are not specifically called for by District may result in District's rejection of the bid as being nonresponsive. No oral, telephonic, facsimile or electronic modification of any of the bid documents will be considered.

6. Erasures, Inconsistent or Illegible Bids. The bid submitted must not contain any erasures, interlineations, or other corrections unless each such correction is authenticated by signatures/initials of the person(s) signing the bid in the margin immediately adjacent to the correction. In the event of inconsistency between words and numbers in the bid, words shall control numbers. In the event that District determines that any bid is unintelligible, illegible or ambiguous, District may reject such bid as being nonresponsive. Verify your bid before submission, as it cannot be withdrawn or corrected after the bid opening.

7. Examination of Site and Project Documents. At its own expense and prior to submitting its bid, each bidder shall examine all documents relating to the Project; visit the site and determine the local conditions which may in any way affect the performance of the work during the mandatory scheduled job walk, including the general prevailing rates of per diem wages and other relevant cost factors; familiarize itself with all Federal, State and Local laws, ordinances, rules, regulations and codes affecting the performance of the work, including the cost of permits

and licenses required for the work; make such surveys and investigations, including investigation of subsurface or latent physical conditions at the site or where work is to be performed, as it may deem necessary for performance of the work at its bid price; determine the character, quality, and quantities of the work to be performed and the materials and equipment to be provided; and correlate its observations, investigations, and determinations with all requirements of the Project. The Project Documents show and describe the existing conditions as they are believed to have been used in the design of the work and are only provided as information for the bidder. District is not making any warranties regarding said information. District shall not be liable for any loss sustained by the successful bidder resulting from any variance between the conditions and design data given in the Project Documents and the actual conditions revealed during the bidder's pre-bid examination or during the progress of the work. **Bidder agrees that the submission of a bid shall be incontrovertible evidence that the bidder has complied with all the requirements of this provision of the Information for Bidders.**

8. Withdrawal of Bids. Any bid may be withdrawn, either personally or by written request signed by the bidder, at any time prior to the scheduled closing time for receipt of bids. The bid security for a bid withdrawn prior to the scheduled closing time for receipt of bids, in accordance with this paragraph, shall be returned. No bidder may withdraw any bid for a period of **sixty (60)** calendar days after the date set for the opening of bids.

9. Agreement and Bonds. The Agreement which the successful bidder will be required to execute and the payment bond required in accordance with Civil Code Section 3247, are included in the Project Documents. The Payment Bond shall be in the amount of 100% (one-hundred percent) of the contract amount in accordance with Civil Code Section 3248. The successful bidder will also be required to furnish a separate Faithful Performance Bond shall be in the amount of 100% (one-hundred percent) of the contract amount on the forms included in the Project Documents. The Payment Bond shall remain in full force and effect through the contract period. The Faithful Performance Bond shall remain in full force and effect through all of the guarantee periods that are a part of the Contract awarded. **Each required bonds shall contain its own separate bond number, or a Declaration from the surety company acknowledging that the Faithful Performance Bond and the Payment Bond are two separate bonds, each with an independent penal sum limit equal to one hundred percent (100%) of the amount of the contract for construction.** All bond premiums shall be at bidder's cost.

10. Interpretation of Project Documents. If any bidder is in doubt as to the true meaning of any part of the Project Documents, or finds discrepancies, or omissions relating to the Project Documents, a written request for an interpretation or correction thereof may be submitted to District. The bidder submitting the written request shall be responsible for its prompt delivery. Any interpretation or correction of the Project Documents will be made solely at District's discretion and only by written addendum duly issued by District, and a copy of such addendum

will be provided to each prospective bidder registered under this bid. No person is authorized to make any oral interpretation of any provision in the Project Documents, nor shall any oral interpretation of Project Documents be binding on District. If there are discrepancies of any kind in the Project Documents, the interpretation of District shall prevail. SUBMITTAL OF A BID WITHOUT A REQUEST FOR CLARIFICATIONS SHALL BE INCONTROVERTIBLE.

EVIDENCE THAT THE BIDDER HAS DETERMINED THAT THE PROJECT DOCUMENTS ARE ACCEPTABLE AND SUFFICIENT FOR BIDDING AND COMPLETING THE WORK; THAT BIDDER IS CAPABLE OF READING, FOLLOWING AND COMPLETING THE WORK IN ACCORDANCE WITH THE PROJECT DOCUMENTS; AND THAT BIDDER AGREES THAT THE PROJECT CAN AND WILL BE COMPLETED ACCORDING TO DISTRICT'S TIMELINES AND ACCORDING TO THE PROGRESS SCHEDULE TO BE SUBMITTED BY THE SUCCESSFUL BIDDER INCORPORATING DISTRICT'S TIMELINES FOR COMPLETION OF THE PROJECT.

11. Bidders Interested in More Than One Bid. No person, firm or corporation shall be allowed to make, or file, or be interested in more than one bid for the same work unless alternate bids are specifically called for by District. A person, firm, or corporation that has submitted a sub-proposal to a bidder, or that has quoted prices of materials to a bidder, is not thereby disqualified from submitting a proposal or quoting prices to other bidders or submitting a bid on the Project.

12. Award of Contract. District reserves the right to reject any or all bids, or to waive any irregularities or informalities in any bids or in the bidding process. The award of the contract, if made by District, will be by action of the Governing Board and to the lowest responsive and responsible bidder. If two identical low bids are received from responsive and responsible bidders, District will determine which bid will be accepted pursuant to Public Contract Code Section 20117. In the event an award of the contract is made to a bidder, and such bidder fails or refuses to execute the Agreement and provide the required documents within **five (5)** working days after the notice of award of the contract to bidder, District may award the contract to the next lowest bidder until the lowest responsive, responsible bidder accepts or release all bidders.

13. Alternate Bids. N/A

14. Competency of Bidders. In selecting the lowest responsive and responsible bidder, consideration will be given not only to the financial standing but also to the general competency of the bidder for the performance of the Project. By submitting a bid, each bidder agrees that District, in determining the successful bidder and its eligibility for the award, may consider the bidder's experience and facilities, conduct and performance under other contracts, financial condition, reputation in the industry, and other factors which could affect the bidder's performance of the Project. To this end, each bid shall be supported by a statement of the bidder's experience on the form entitled "Information Required of Bidder," found herein (Section VIII).

District may also consider the qualifications and experience of subcontractors and other persons and organizations (including those who are to furnish the principal items of material and equipment) proposed for those portions of the work. Operating costs, maintenance considerations, performance data and guarantees of materials and equipment may also be considered by District. In this regard, District may conduct such investigations as District deems necessary to assist in the evaluation of any bid and to establish the responsibility, qualifications and financial ability of the bidder, proposed subcontractors, and other persons and organizations to do the work to District's satisfaction within the prescribed time. District reserves the right to reject the bid of any bidder who does not pass any such evaluation to the satisfaction of District.

15. Listing Subcontractors. Each bidder shall submit, on the form furnished with the Project Documents, a list of the proposed subcontractors on this Project as required by the Subletting and Subcontracting Fair Practices Act (Public Contract Code Section 4100, et seq.). If alternate bids are called for and the bidder intends to use different or additional subcontractors, a separate list of subcontractors must be submitted for each such alternate bid. If the bidder fails to specify a subcontractor for any portion of the work in excess of one half (1/2) of one percent (1%) of the bidder's total bid, the bidder agrees that he/she is fully qualified to perform that work and agrees to perform that portion of the work. Violation of this requirement (including the procurement of a subcontractor for the Project if no subcontractor is specified) can result in District invoking the remedies of Public Contract Code Sections 4110 and 4111.

16. Insurance and Workers' Compensation. **Contractor/ Proposer shall submit with the Bid evidence that it can obtain insurance prior to Contract award. The following coverages are required. Notify your insurance company that the wording in Section E must be included in the Descriptions of Operations section of the Certificate of Liability Insurance form.**

The Certificate of Liability (Accord 25 or similar form) is to be issued by contractor's insurance company. **Lowell Joint School District** is to be named as **Additional Insured and Certificate Holder.**

**Certificate Holder Information:**

Lowell Joint School District  
11019 Valley Home Avenue  
Whittier, CA 90603

**\*\*Required Forms:**

Commercial General Liability Insurance – 2<sup>nd</sup> page **Additional Insured Endorsement**

Option #1: Form CG 20 10 11 85

Or

Option #2: Choose either Form CG 20 10 07 04 or Form CG 20 33 07 04

Either form **must be accompanied** by Form CG 20 37 07 04

- |                          |  |   |
|--------------------------|--|---|
| <input type="checkbox"/> | Commercial General Liability<br>incl. Contractual Liab., and<br>Broad Form Property Damage | \$1,000,000 minimum limit per occurrence<br>\$2,000,000 minimum general aggregate |
| <input type="checkbox"/> | Automobile Liability:  | \$1,000,000 minimum limit per occurrence  |
| <input type="checkbox"/> | Material Hoist   | \$1,000,000 minimum limit per occurrence  |
| <input type="checkbox"/> | Workers' Compensation:   | As required by the California Labor Code  |
| <input type="checkbox"/> | Employers' Liability:  | \$1,000,000 minimum limit per occurrence  |

For all insurance coverages provided by contractor/proposer, the following terms apply:

- A. Any deductibles or self-insured retentions shall be declared in writing to District; District approval is required for any amounts over \$25,000.
- B. Insurance shall be placed with California admitted insurers with a current A.M. Best rating of no less than "A" unless otherwise approved by District, except that for Worker's Compensation, the State Compensation Fund of California is acceptable.
- C. Workers' Compensation and Employer's Liability policies shall contain a waiver of subrogation.
- D. The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:
  1. Contractor/Proposer agrees to defend, indemnify, save and hold harmless the Lowell Joint School District (District), its officers, agents, representatives, employees and The Board of Trustees; and provides named additional insured endorsements for District, its officers, agents, representatives, employees and the Board of Trustees. They are to be covered as insured as respects: liability arising out of activities performed by or on behalf of contractor/proposer; products and completed operations of the contractor/proposer; premises owned, occupied or used by the contractor/Proposer; or automobiles owned, leased, hired or borrowed by the contractor/proposer. The coverage shall contain no special limitations on the scope of protection afforded to District, its subsidiaries, officials, employees and the Board of Trustees.
  2. For any claims related to the Services, the contractor's/proposer's insurance coverage shall be primary insurance as respects District, its subsidiaries, officials, employees and

the Board of Trustees. Any insurance or self-insurance maintained by District, its subsidiaries, officials, employees and the Board of Trustees shall be excess of the contractor's/proposer's insurance and shall not contribute with it.

3. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to District.

E. The "Description of Operations" section must include the following: **The Lowell Joint School District is named as additional insured. Such insurance as is afforded by this policy shall be primary, and any insurance carried by District shall be excess and noncontributory.**"

The Contractor/proposer shall furnish District with original endorsements effecting coverage required by this clause. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. All endorsements are to be received and approved by District before work commences.

17. Contractor's License. If, at the time and date of the bid opening, bidder is not properly licensed to perform the Project in accordance with Division 3, Chapter 9, of the Business and Professions Code and the Project Documents, such bid will be rejected as nonresponsive. (Public Contract Code Section 3300) Pursuant to Business and Professions Code Section 7028.15, no payment shall be made for work or materials under the contract unless and until the Registrar of Contractors verifies to District that the bidder was properly licensed at the time the bid was submitted. Any bidder not so licensed is subject to penalties under the law and the contract will be considered void and District shall have the right to bring an action against the unlicensed bidder awarded the contract for recovery of all compensation paid under the contract. (Business and Professions Code Section 7031(b)) If the license classification specified hereinafter is that of a "specialty contractor" as defined in Section 7058 of the Business and Professions Code, the specialty contractor awarded the contract for this work shall construct a majority of the work, in accordance with the provisions of Business and Professions Code Section 7059. The bidder may not use the contractor license of a third party for this bid.

18. Anti-Discrimination. In connection with all work performed under this Project, there shall be no unlawful discrimination against any prospective or active employee engaged in the work because of race, color, ancestry, national origin, religious creed, sex, age, marital status, physical disability, mental disability, or medical condition. The successful bidder agrees to comply with applicable Federal and State laws including, but not limited to, the California Fair Employment and Housing Act, beginning with Government Code Section 12900 and Labor Code Section 1735. In addition, the successful bidder agrees to require like compliance by any subcontractors employed on the Project by such bidder.



19. Hold Harmless and Indemnification. The successful bidder awarded the contract will be required to indemnify and hold harmless District, its Governing Board, officers, agents, and employees as set forth in the Agreement.

20. Substitutions. Should the bidder wish to request any substitution for the materials, process, service, or equipment specified, the bidder shall be required to comply with Article 30 of the General Conditions.

21. Surety Qualifications for Bonds. Bidders shall ensure all surety companies have a minimum rating of "A" as rated by the current edition of Best's Key Rating Guide, published by A.M. Best Company, Oldwick, New Jersey 08858. Only California admitted surety insurers will be acceptable for the issuance of bonds. (Code of Civil Procedure Section 995.311) District shall verify the status of the surety by one of the following ways: (1) printing out information from the website of the California Department of Insurance confirming the surety is an admitted surety insurer and attaching it to the bond, or (2) obtaining a certificate from the county clerk for the county in which District is located that confirms the surety is an admitted surety insurer and attaching it to the bond. Any admitted surety insurer who cannot satisfy the minimum rating specified above, but who satisfies the following requirements set forth in Code of Civil Procedure Section 995.660 shall be accepted and approved for the issuance of bonds:

(a) There must be on file in the office of the county clerk, for the county in which District is located, an unrevoked appointment, power of attorney, bylaws, or other instrument, duly certified by the proper authority and attested by the seal of the insurer authorizing the person who executed the bond to do so for and on behalf of the insurer within ten (10) calendar days of the insurer's receipt of a request to submit such document from District, and an original or certified copy of the document must be submitted to District.

(b) A certified copy of the certificate of authority of the insurer issued by the Insurance Commissioner must be submitted to District within ten (10) calendar days of the insurer's receipt of a request to submit such document from District.

(c) A certificate from the clerk of the county that the certificate of authority of the insurer has not been surrendered, revoked, cancelled, annulled, or suspended, and in the event it has, whether renewed authority has been granted must be submitted to District within ten (10) calendar days of the insurer's receipt of a request to submit such document from District.

(d) Copies of the insurer's most recent annual statement and quarterly statement filed with the California Department of Insurance must be submitted to District within ten (10) calendar days of the insurer's receipt of a request to submit the statements.

22. Liquidated Damages. All work must be completed within the time limits set forth in the Project Documents. It is agreed that damages for the failure to complete the Project described herein within the time limits required are impossible to ascertain. Should the work not be

completed within the specified time for completion, the successful bidder awarded the contract shall be liable for liquidated damages, payable to District, in an amount **three hundred fifty dollars (\$350.00)** for each consecutive calendar day of delay in completion. Such damages shall be deducted from any payments due or to become due to the successful bidder. Government Code Section 53069.85, Civil Code Section 1671.

23. Drug-Free Workplace Certification. Pursuant to Government Code Sections 8350, et seq., the successful bidder will be required to execute a Drug-Free Workplace Certification upon execution of the Agreement. The bidder will be required to take positive measures outlined in the certification in order to ensure the presence of a drug-free workplace. Failure to abide with the conditions set forth in the Drug-Free Workplace Act could result in penalties including termination of the Agreement or suspension of payment thereunder.

24. Noncollusion Declaration. In accordance with the provisions of Section 7106 of the Public Contract Code, each bid must be accompanied by a non-collusion affidavit properly notarized.

25. Escrow Agreement. N/A

26. Change Orders. N/A

27. Tobacco-Free Policy. The successful bidder shall agree to enforce a tobacco-free work site.

28. Criminal Records Check. The successful bidder will be required to comply with the applicable requirements of Education Code Section 45125.1 with respect to fingerprinting of employees and must complete District's Criminal Records Check Certification.

29. Lead. Pursuant to the Lead-Safe Schools Protection Act (Education Code Sections 32240, et seq.) and other applicable law, the successful bidder shall not use lead-based paint, lead plumbing and solders, or other potential sources of lead contamination in the construction of any new school facility or the modernization or renovation of any existing school facility.

30. Disabled Veteran Business Enterprises. Each bidder must meet goals and requirements relating to three percent (3%) participation by Disabled Veteran Business Enterprises established by District and the State Allocation Board (SAB), or make a good faith effort with respect thereto, in accordance with District's policies and procedures. Bidders may obtain information from the Office of Small Business Certification and Resources (OSBCR) at <http://www.dgs.ca.gov/PD> or (916) 375-4940. The successful bidder shall be required to submit to District the DVBE Certification which is included in the Project Documents. Prior to, and as a condition precedent for final payment on the Project, the successful bidder shall provide appropriate documentation to District so that District can assess its success at meeting the DVBE participation goal.

Bid Bond No.: \_\_\_\_\_

**V. BID BOND**

KNOW ALL PERSONS BY THESE PRESENT, that we \_\_\_\_\_  
\_\_\_\_\_, as Principal, and \_\_\_\_\_  
as Surety, a California admitted surety insurer, are held and firmly bound unto the Lowell Joint  
School District, hereinafter called District, in the sum of \_\_\_\_\_  
(\$ \_\_\_\_\_) for the payment of which sum in lawful money of the United States, well  
and truly to be made, we jointly and severally bind ourselves, our heirs, executors,  
administrators, successors and assigns.

The condition of this obligation is such that whereas the Principal has submitted the  
accompanying bid dated \_\_\_\_\_, 20\_\_, for  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NOW, THEREFORE, if the Principal shall not withdraw said bid within the period specified  
therein after the opening of the same, or, if no period be specified, within sixty (60) days after  
said opening; and if the Principal is awarded the contract, and shall within the period specified  
therefore, or, if no period be specified, within **five (5)** working days after the notice of award of  
the contract, or as otherwise requested in writing by District, enter into a written contract with  
District, in accordance with the bid as accepted and give bonds with good and sufficient surety or  
sureties, as may be required for the faithful performance and proper fulfillment of such contract  
and for the payment for labor and materials used for the performance of the contract, furnish  
certificates and endorsements evidencing the required insurance is in effect and furnish and  
deliver to District, then the above obligation shall be void and of no effect, otherwise the bond  
amount shall be forfeited to District.

Surety, for value received, hereby stipulates and agrees that no change, extension of time,  
alteration or addition to the terms of the contract or the call for bids, or to the work to be  
performed thereunder, or the specifications accompanying the same, shall in any way affect its  
obligation under this bond, and it does hereby waive notice of any such change, extension of  
time, alteration or addition to the terms of said contract or the call for bids, or to the work, or to  
the specifications.

In the event suit is brought upon this bond by District and judgment is recovered, the Surety shall  
pay all costs incurred by District in such suit, including reasonable attorney's fees to be fixed by  
the court.

IN WITNESS HEREOF, the parties have executed this bond under their several seals this \_\_ day of \_\_\_\_, 2022, the name and corporate seal of each corporate party being hereto affixed and duly signed by its undersigned authorized representative.

(Corporate Seal of  
Principal, if  
Corporation)

\_\_\_\_\_  
Principal (Proper Name of Bidder)

By: \_\_\_\_\_

Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

(Corporate Seal  
of Surety)

\_\_\_\_\_  
Surety

(Attach Attorney-in-Fact Certificate  
and Required Acknowledgements)

By: \_\_\_\_\_

Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone No.

\_\_\_\_\_  
Facsimile No.

**VI. BID FORM**

Name of Bidder: \_\_\_\_\_

To: Lowell Joint School District, acting by and through its Governing Board, herein called "District."

1. The undersigned Bidder, having become familiarized with all the following documents including but not limited to the Notice Calling for Bids, Information for Bidders, Bid Form, Bid Security, Designation of Subcontractors Form, Information Required of Bidder, all prequalification forms pursuant to Public Contract Code Section 20111.5, if any, Noncollusion Declaration, Workers' Compensation Certificate, Faithful Performance Bond, Payment Bond, Agreement, Drug-Free Workplace Certification, Criminal Records Check Certification, all insurance requirements, Guarantee forms, Contractor's Certificate Regarding Non-Asbestos Containing Materials, Compliance With Safety Regulations, Disabled Veteran Business Enterprises Certification, if applicable, General Conditions and Supplemental Conditions, if any, Special Conditions, if any, specifications, and all modifications, addenda and amendments, if any (hereinafter Project Documents), the local conditions affecting the performance of the work and the cost of the work at the place where the work is to be done, hereby proposes and agrees to be bound by all the terms and conditions of the Project Documents and agrees to perform, within the time stipulated, the work, including all of its component parts, and everything required to be performed, and to provide and furnish and pay for any and all of the labor, materials, tools, expendable equipment, and all applicable taxes, utility and transportation services necessary to perform the work and complete in a good workmanlike manner all of the work required in accordance with laws, codes, regulations, ordinances and any other legal requirements governing the work, in connection with the following:

**CUPCCAA Bid No. 202122-02  
MARQUEE INSTALLATION – MULTIPLE SITES  
RANCHO STARBUCK INTERMEDIATE SCHOOL – WALL-MOUNT**

All in strict conformity with the Project documents, including Addenda Nos. \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_, on file at the office of the Maintenance & Operations Department of said District.

Acknowledge the inclusion of all Addenda issued prior to bid in the blanks provided above. Your failure to do so may render your bid non-responsive.

**TOTAL CASH PURCHASE PRICE IN WORDS & NUMBERS:**

\_\_\_\_\_ DOLLARS

(\$ \_\_\_\_\_)

**MACY ELEMENTARY SCHOOL**

**SINGLE-POLE MOUNT**

All in strict conformity with the Project documents, including Addenda Nos. \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_, on file at the office of the Maintenance & Operations Department of said District.

Acknowledge the inclusion of all Addenda issued prior to bid in the blanks provided above. Your failure to do so may render your bid non-responsive.

**TOTAL CASH PURCHASE PRICE IN WORDS & NUMBERS:**

\_\_\_\_\_ DOLLARS

(\$ \_\_\_\_\_ )

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**EL PORTAL ELEMENTARY**

**WALL-MOUNT**

All in strict conformity with the Project documents, including Addenda Nos. \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_, on file at the office of the Maintenance & Operations Department of said District.

Acknowledge the inclusion of all Addenda issued prior to bid in the blanks provided above. Your failure to do so may render your bid non-responsive.

**TOTAL CASH PURCHASE PRICE IN WORDS & NUMBERS:**

\_\_\_\_\_ DOLLARS

(\$ \_\_\_\_\_ )

**OLITA ELEMENTARY SCHOOL**

**SINGLE-POLE MOUNT**

All in strict conformity with the Project documents, including Addenda Nos. \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_, on file at the office of the Maintenance & Operations Department of said District.

Acknowledge the inclusion of all Addenda issued prior to bid in the blanks provided above. Your failure to do so may render your bid non-responsive.

**TOTAL CASH PURCHASE PRICE IN WORDS & NUMBERS:**

\_\_\_\_\_ DOLLARS

(\$ \_\_\_\_\_ )

**BID PRICE SHEET**

- All pricing herein to include all materials, labor, standard tools, supplies, equipment, applicable delivery, mileage, taxes, insurance, and all miscellaneous costs normally required to complete the job.
- **Note: Bid prices for labor may not be lower than the applicable Prevailing Wage for the specified work. See General Conditions – Prevailing Wage Rates.**
- Bid to be awarded to lowest responsive, responsible bidder.

Each individual bid term shall be determined from visiting the work site, reviewing the drawings and specifications and all portions of the Project Documents, and shall include all items necessary to complete the work, including the assumption of all obligations, duties, and responsibilities necessary to the successful completion of the Project, and the furnishing of all materials and equipment required to be incorporated in and form a permanent part of the work, and the furnishing of tools, equipment, supplies, transportation, facilities, labor, superintendence, and services required to perform and complete the work, all as per the requirements of the Project Documents, whether or not expressly listed or designated.

2. It is understood that District reserves the right to reject any or all bids or to waive any irregularities or informalities in any bids or in the bidding process. Bidder agrees that this bid shall remain open and not be withdrawn for the period specified in the Information for Bidders.

3. The required bid security is attached.

4. The required list(s) of proposed subcontractors is attached hereto, and the undersigned represents and warrants that such list(s) is complete and in compliance with the Subletting and Subcontracting Fair Practices Act. Public Contract Code Sections 4100, et seq.

5. It is understood and agreed that if written notice of the award of a contract is mailed, faxed, or delivered to the bidder, the bidder will execute and deliver to District the Agreement and will also furnish and deliver to District the Faithful Performance Bond and a separate Payment Bond as specified, and certificates and endorsements of insurance, the Workers' Compensation Certificate, Drug-Free Work Place Certification, the Criminal Records Check Certification, Contractor's Certificate Regarding Non-Asbestos Containing Materials, and the Disabled Veteran Business Enterprises Certification, if applicable, within **five (5)** working days of the notice of award of the contract, or as otherwise requested in writing by District. It is understood that should bidder fail or refuse to return these documents as required by District, the bid security shall be forfeited to District. The bidder further agrees that the work shall be commenced by the bidder, if awarded the contract, on or before the **seventh (7<sup>th</sup>)** day after receiving District's Notice to Proceed, and shall be completed by the bidder in the time specified by District.

6. Communications conveying notice of award, , requests for additional information or other correspondence should be addressed to the bidder at the address stated below.

7. The name(s) of all persons interested in the bid as principals are as follows:

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8. In submitting this bid, the bidder offers and agrees that if the bid is accepted, it will assign to District all rights, title and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Section 15) or under the Cartwright Act

(Business & Professions Code Section 16700, et seq.) arising from purchases of goods, materials, or services by the bidder for sale to District pursuant to the bid. Such assignment shall be made and become effective at the time District tenders final payment under the contract. (Public Contract Code Section 7103.5; Government Code Section 4450, 4451 and 4552).

9. The undersigned hereby warrants that the bidder has an appropriate license, License No. \_\_\_\_\_, Class \_\_\_\_\_, at the time of the bid opening, that such license entitles bidder to provide the work, that such license will be in full force and effect throughout the duration of performance of this Project. Bidder shall be nonresponsive if the Bidder is not licensed as required by District at the time of the bid opening. Any and all subcontractors to be employed by the undersigned shall have appropriate licenses at the time of the bid opening.

10. The bidder hereby certifies that it is, and at all times during the performance of work hereunder shall be, in full compliance with the provisions of the Immigration Reform and



Control Act of 1986 ("IRCA") in the hiring of its employees, and the bidder shall indemnify, hold harmless and defend District against any and all actions, proceedings, penalties or claims arising out of the bidder's failure to comply strictly with the IRCA.

11. It is understood and agreed that if requested by District, the bidder shall furnish a notarized financial statement, references, and other information required by District sufficiently comprehensive to permit an appraisal of bidder's ability to perform the Project.

12. The undersigned hereby warrants that all work shall be completed within the time specified in the purchase order or Notice to Proceed. Time is of the essence. The undersigned agrees that failure to complete the work within the time set forth herein will result in the imposition of liquidated damages for each consecutive calendar day of delay in the amount of **two hundred dollars (\$200.00)** (Government Code Section 53069.85)

13. The required non-collusion affidavit properly notarized is attached as required by Public Contract Code Section 7106. Bidder understands and agrees that failure to submit a completed and signed affidavit will render the bidder automatically nonresponsive.

14. It is understood and agreed that all change order requests must be submitted in the form set forth in the Project Documents and pursuant to Article 59 of the General Conditions. The amount of allowable charges submitted pursuant to a change order shall be limited to the charges allowed under Article 59 of the General Conditions. Indirect, consequential and incidental costs, project management costs, extended home office and field office overhead, administrative costs and profit and other charges not specifically authorized under Article 59 of the General Conditions will not be allowed.

15. The Information Required of Bidder form has been fully completed and is attached hereto.

**The undersigned hereby declares that all of the representations of this bid are made under penalty of perjury under the laws of the State of California.**

\*\*\*\*\*

Individual Name: \_\_\_\_\_  
Signed by: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Date: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_

Partnership

Name: \_\_\_\_\_

Signed by: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Business Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Other Partner(s): \_\_\_\_\_

\*\*\*\*\*

Corporation

Name: \_\_\_\_\_  
(a \_\_\_\_\_ Corporation<sup>1</sup>)

Business Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Signed by: \_\_\_\_\_, President, Date: \_\_\_\_\_

Print Name: \_\_\_\_\_, President

Signed by: \_\_\_\_\_, Secretary, Date: \_\_\_\_\_

Print Name: \_\_\_\_\_, Secretary

[Seal]

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<sup>1</sup> A corporation awarded the contract shall furnish evidence of its corporate existence and evidence that the officer signing the Agreement and bonds is duly authorized to do so.

Joint Venturer

Name: \_\_\_\_\_

Signed by: \_\_\_\_\_, Joint Venturer

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Business Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Other Parties to  
Joint Venture:

*If an individual:* \_\_\_\_\_  
(Name)

Signed by: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Doing Business as: \_\_\_\_\_;

Business Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

*If a Partnership:* \_\_\_\_\_  
(Name)

Signed by: \_\_\_\_\_, Partner

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Business Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

LOWELL JOINT SCHOOL DISTRICT  
MARQUEE INSTALLATIONS – MULTIPLE SITES  
CUPCAA BID NO. 202122-02

***If a Corporation:*** \_\_\_\_\_  
(a \_\_\_\_\_ Corporation)

Signed By: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Business Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

## **VII. DESIGNATION OF SUBCONTRACTORS**

In compliance with the Subletting and Subcontracting Fair Practices Act (Public Contract Code Section 4100 et. seq.) and any amendments thereof, each bidder shall set forth below: (a) the name and the location of the place of business of each subcontractor who will perform work or labor or render service to the bidder (prime contractor) in or about the construction of the work or improvement to be performed under this contract or a subcontractor licensed by the State of California who, under subcontract to the bidder (prime contractor), specially fabricates and installs a portion of the work or improvement according to detailed drawings contained in the plans and specifications in an amount in excess of one-half of one percent of the bidder's (prime contractor's) total bid and (b) the portion of the work which will be done by each subcontractor. The bidder (prime contractor) shall list only one subcontractor for each such portion as is defined by the bidder (prime contractor) in this bid.

**If a bidder (prime contractor) fails to specify a subcontractor or if a bidder (prime contractor) specifies more than one subcontractor for the same portion of work to be performed under the contract in excess of one-half of one percent of the bidder's (prime contractor's) total bid, bidder shall be deemed to have agreed that bidder is fully qualified to perform that portion, and that bidder alone shall perform that portion. Violation of this requirement (including the procurement of a subcontractor for the Project if no subcontractor is specified) can result in District invoking the remedies of Public Contract Code Sections 4110 and 4111.**

No bidder (prime contractor) whose bid is accepted shall (a) substitute any subcontractor, (b) permit any subcontractor to be voluntarily assigned or transferred or allow it to be performed by anyone other than the original subcontractor listed in the original bid, or (c) sublet or subcontract any portion of the work in excess of one-half of one percent of the bidder's (prime contractor's) total bid as to which the original bid did not designate a subcontractor, except as authorized in the Subletting and Subcontracting Fair Practices Act. Subletting or subcontracting of any portion of the work in excess of one-half of one percent of the bidder's (prime contractor's) total bid as to which no subcontractor was designated in the original bid shall only be permitted in cases of public emergency or necessity, only after a finding reduced to writing as a public record of District awarding this contract setting forth the facts constituting the emergency or necessity.

Note: If alternate bids are called for and bidder intends to use a different or additional subcontractor on the alternates, a separate list of subcontractors must be provided for each such alternate. Identify additional list of subcontractors by Alternate Bid No. \_\_\_\_\_.

| Type of trade,<br>labor, or<br>service<br>Date (Indicate if a | Name & License #<br>of Subcontractor<br>License Expiration<br>Telephone No.*<br>Disabled Veteran<br>Business Enterprise) | Complete Address<br>(Name of City<br>Not Sufficient) and |
|---|--|--|
| _____   | _____  | _____  |
| _____   | _____  | _____  |
| _____   | _____  | _____  |

\*Bidder agrees that within twenty-four (24) hours of the bid opening, Bidder shall provide District with the license number (if applicable), expiration date of license, complete address and telephone numbers of each listed subcontractor if such information is not available at the time of the bid opening.

Dated: \_\_\_\_\_  
Name of Bidder

By: \_\_\_\_\_  
(Signature of Bidder)

Print Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

**VIII. INFORMATION REQUIRED OF BIDDER**

The bidder shall furnish all the following information. Bidder shall carefully read and answer all questions to ensure completeness and accuracy. Failure to comply with this requirement may cause rejection of the bid. Additional sheets may be attached if necessary. "You" or "your" as used herein refers to the bidder and any of its owners, officers, directors, shareholders, principals, responsible managing officer (RMO) or responsible managing employee (RME). District has discretion to request additional information depending on the Project.

- (1) Bidder name and address (Post Office Box Number not sufficient):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- (2) Telephone: \_\_\_\_\_ Fax No. \_\_\_\_\_

E-Mail: \_\_\_\_\_

- (3) Individual \_\_\_\_\_ Partnership \_\_\_\_\_ Corporation \_\_\_\_\_ Joint Venture \_\_\_\_\_ (check one)

- (4) Bidder's CA State Contractors License No. \_\_\_\_\_ Class: \_\_\_\_\_

License Expiration Date \_\_\_\_\_

Name of License Holder \_\_\_\_\_

DIR Registration No. \_\_\_\_\_

- (5) Have you ever been licensed under a different name or different license number?

Yes \_\_\_\_\_ No \_\_\_\_\_ If "Yes," give name and license number.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- (6) Names and titles of all your owners, officers, principals, responsible managing officers and responsible managing employees:

| Name  | Title |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

- (7) Number of years as a contractor in this type of construction work: \_\_\_\_\_
- (8) Person who inspected work site:  
Name and Title: \_\_\_\_\_  
Date of Inspection: \_\_\_\_\_
- (9) How many years' experience have you had in school construction work?  
(a) as a general contractor? \_\_\_\_\_  
(b) as a subcontractor? \_\_\_\_\_
- (10) How many years' experience have you had in public construction work?  
(a) as a general contractor? \_\_\_\_\_  
(b) as a subcontractor? \_\_\_\_\_
- (11) Have you ever been terminated from a school or any public construction project prior to the completion of the project? Yes \_\_\_ No \_\_\_ If the answer is "Yes," give dates, names and addresses of school/public agency and details. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- (12) Have you ever been barred from bidding on any school or public construction project? Yes \_\_\_ No \_\_\_ If the answer is "Yes," give dates, names and addresses of school/public agency and details \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- (13) Have you ever defaulted on any school or public construction project that resulted in a claim to a surety? Yes \_\_\_ No \_\_\_ If the answer is "Yes," give dates, names and addresses of school/public agency and details. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



(14) Have you been assessed damages (i.e., liquidated damages) for any public construction project in the past ten (10) years? Yes \_\_\_ No \_\_\_ If the answer is “Yes,” give dates, names, and addresses of public agency and details. \_\_\_\_\_

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(15) Have you ever brought any claim(s) against a public agency? Yes \_\_\_ No \_\_\_ If the answer is “Yes,” please explain in detail name of public agency, nature of the claim and outcome.

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(16) Have you ever failed to complete a school or public construction project in the last ten (10) years? Yes \_\_\_ No \_\_\_ If the answer is “Yes,” provide name of public agency and details. \_\_\_\_\_

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(17) Have you been in litigation or arbitration or dispute of any kind on a question or questions relating to a public construction project during the past ten (10) years? Yes \_\_\_ No \_\_\_ If the answer is “Yes,” provide name of public agency and details. \_\_\_\_\_

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(18) List the names, addresses and telephone numbers of three Architects or Engineers whose jobs you have worked on in the past five (5) years.

| <u>Name</u> | <u>Address</u> | <u>Telephone</u> |
|-------------|----------------|------------------|
| _____       | _____          | ( )              |
| _____       | _____          | ( )              |
| _____       | _____          | ( )              |

(19) Do you now or have you ever had any direct or indirect business, financial or other connection with any officer, employee or consultant of District?

Yes \_\_\_ No \_\_\_ If so, please elaborate.

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(20) List at least five (5) of your most recent school construction projects.

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_
- (4) \_\_\_\_\_
- (5) \_\_\_\_\_

(21) Are you currently under contract for another project? Yes \_\_\_ No \_\_\_ If the answer is "Yes," please provide the following information:

(a) Project Number 1:

Name of Project: \_\_\_\_\_

Detailed Description: \_\_\_\_\_

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Name of Project Owner: \_\_\_\_\_

Contract Amount: \_\_\_\_\_

Completion Date: \_\_\_\_\_

(b) Project Number 2:

Name of Project: \_\_\_\_\_

Detailed Description: \_\_\_\_\_  
\_\_\_\_\_

Name of Project Owner: \_\_\_\_\_

Contract Amount: \_\_\_\_\_

Completion Date: \_\_\_\_\_

(c) Project Number 3:

Name of Project: \_\_\_\_\_

Detailed Description: \_\_\_\_\_  
\_\_\_\_\_

Name of Project Owner: \_\_\_\_\_

Contract Amount: \_\_\_\_\_

Completion Date: \_\_\_\_\_

(d) Project Number 4:

Name of Project: \_\_\_\_\_

Detailed Description: \_\_\_\_\_  
\_\_\_\_\_

Name of Project Owner: \_\_\_\_\_

Contract Amount: \_\_\_\_\_

Completion Date: \_\_\_\_\_

(e) Project Number 5:

Name of Project: \_\_\_\_\_

Detailed Description: \_\_\_\_\_

\_\_\_\_\_

Name of Project Owner: \_\_\_\_\_

Contract Amount: \_\_\_\_\_

Completion Date: \_\_\_\_\_

(22) Are there projects not listed above that will be undertaken during the duration of District's Project? Yes \_\_\_\_\_ No \_\_\_\_\_ If the answer is "Yes," please provide the following information:

(a) Project Number 1:

Name of Project: \_\_\_\_\_

Detailed Description: \_\_\_\_\_

\_\_\_\_\_

Name of Project Owner: \_\_\_\_\_

Contract Amount: \_\_\_\_\_

Completion Date: \_\_\_\_\_

(b) Project Number 2:

Name of Project: \_\_\_\_\_

Detailed Description: \_\_\_\_\_

\_\_\_\_\_

Name of Project Owner: \_\_\_\_\_

Contract Amount: \_\_\_\_\_

Completion Date: \_\_\_\_\_

(c) Project Number 3:

Name of Project: \_\_\_\_\_

Detailed Description: \_\_\_\_\_

\_\_\_\_\_

Name of Project Owner: \_\_\_\_\_

Contract Amount: \_\_\_\_\_

Completion Date: \_\_\_\_\_

(d) Project Number 4:

Name of Project: \_\_\_\_\_

Detailed Description: \_\_\_\_\_

\_\_\_\_\_

Name of Project Owner: \_\_\_\_\_

Contract Amount: \_\_\_\_\_

Completion Date: \_\_\_\_\_

(e) Project Number 5:

Name of Project: \_\_\_\_\_

Detailed Description: \_\_\_\_\_

\_\_\_\_\_

Name of Project Owner: \_\_\_\_\_

Contract Amount: \_\_\_\_\_

Completion Date: \_\_\_\_\_

(23) Additional information required: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(24) List of References - Public construction projects of similar nature in a school/community college/university within the last five (5) years. District has discretion to require more than five (5) references.

1. Name: \_\_\_\_\_

Address and Telephone: \_\_\_\_\_

\_\_\_\_\_

Contact Person: \_\_\_\_\_

Description of Project: \_\_\_\_\_

Dates of commencement and completion of Project: \_\_\_\_\_

\_\_\_\_\_

Contract Amount: \_\_\_\_\_

Architect: \_\_\_\_\_

Architect's Address and Telephone: \_\_\_\_\_

\_\_\_\_\_

DSA or public agency inspector: \_\_\_\_\_

\_\_\_\_\_

Address and Telephone: \_\_\_\_\_

\_\_\_\_\_

2. Name: \_\_\_\_\_

Address and Telephone: \_\_\_\_\_

\_\_\_\_\_

Contact Person: \_\_\_\_\_

Description of Project: \_\_\_\_\_

Dates of commencement and completion of Project: \_\_\_\_\_

\_\_\_\_\_

Contract Amount: \_\_\_\_\_

Architect: \_\_\_\_\_

Architect's Address and Telephone: \_\_\_\_\_

\_\_\_\_\_

DSA or public agency inspector: \_\_\_\_\_

Address and Telephone: \_\_\_\_\_

\_\_\_\_\_

3. Name: \_\_\_\_\_

Address and Telephone: \_\_\_\_\_

\_\_\_\_\_

Contact Person: \_\_\_\_\_

Description of Project: \_\_\_\_\_

Dates of commencement and completion of Project: \_\_\_\_\_

\_\_\_\_\_

Contract Amount: \_\_\_\_\_

Architect: \_\_\_\_\_

Architect's Address and Telephone: \_\_\_\_\_

\_\_\_\_\_

DSA or public agency inspector: \_\_\_\_\_

Address and Telephone: \_\_\_\_\_

\_\_\_\_\_

4. Name: \_\_\_\_\_

Address and Telephone: \_\_\_\_\_

\_\_\_\_\_

Contact Person: \_\_\_\_\_

Description of Project: \_\_\_\_\_

Dates of commencement and completion of Project: \_\_\_\_\_

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Contract Amount: \_\_\_\_\_

Architect: \_\_\_\_\_

Architect's Address and Telephone: \_\_\_\_\_

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DSA or public agency inspector: \_\_\_\_\_

Address and Telephone: \_\_\_\_\_

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5. Name: \_\_\_\_\_

Address and Telephone: \_\_\_\_\_

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Contact Person: \_\_\_\_\_

Description of Project: \_\_\_\_\_

Dates of commencement and completion of Project: \_\_\_\_\_

---

Contract Amount: \_\_\_\_\_

Architect: \_\_\_\_\_

Architect's Address and Telephone: \_\_\_\_\_

---

DSA or public agency inspector: \_\_\_\_\_

Address and Telephone: \_\_\_\_\_

---



LOWELL JOINT SCHOOL DISTRICT  
MARQUEE INSTALLATIONS – MULTIPLE SITES  
CUPCAA BID NO. 202122-02

**I certify and declare under penalty of perjury under the laws of the State of California that the foregoing responses to the Information Required of Bidder are true and correct.**

---

Signature

---

Print Name

---

Title

---

Date

**IX. WORKERS' COMPENSATION CERTIFICATE**

Labor Code Section 3700.

"Every employer except the state shall secure the payment of compensation in one or more of the following ways:

(a) By being insured against liability to pay compensation in one or more insurers duly authorized to write compensation insurance in this state.

(b) By securing from the Director of Industrial Relations a certificate of consent to self-insure either as an individual employer or as one employer in a group of employers, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his or her employees.

(c) For any county, city, city and county, municipal corporation, public district, public agency or any political subdivision of the state, including each member of a pooling arrangement under a joint exercise of powers agreement (but not the state itself), by securing from the Director of Industrial Relations a certificate of consent to self-insure against workers' compensation claims, which certificate may be given upon furnishing proof satisfactory to the director of ability to administer workers' compensation claims properly, and to pay workers' compensation claims that may become due to its employees. On or before March 31, 1979, a political subdivision of the state which, on December 31, 1978, was uninsured for its liability to pay compensation, shall file a properly completed and executed application for a certificate of consent to self-insure against workers' compensation claims. The certificate shall be issued and be subject to the provisions of Section 3702."

I am aware of the provisions of Labor Code Section 3700 which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

\_\_\_\_\_  
Name of the Contractor  
By: \_\_\_\_\_  
Signature  
\_\_\_\_\_  
Print Name  
\_\_\_\_\_  
Title  
\_\_\_\_\_  
Date

LOWELL JOINT SCHOOL DISTRICT  
MARQUEE INSTALLATIONS – MULTIPLE SITES  
CUPCAA BID NO. 202122-02

(In accordance with Article 5 [commencing at Section 1860], Chapter 1, Part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with the awarding body prior to performing any work under the contract.)

**X. CERTIFICATION – PARTICIPATION OF DISABLED VETERAN BUSINESS ENTERPRISES IN ACCORDANCE WITH EDUCATION CODE 17076.11**

In accordance with Education Code Section 17076.11, Lowell Joint School District (District) has a participation goal for Disabled Veteran Business Enterprises of at least three percent (3%) per year of the overall dollar amount of funds allocated by District by the State Allocation Board pursuant to the Leroy F. Greene School Facilities Act of 1998 for construction or modernization of school buildings and expended each year by District. At the time of execution of the contract, the Contractor will provide a statement to District of anticipated participation of Disabled Veteran Business Enterprises in the contract. Prior to, and as a condition precedent for final payment under the contract, the contractor will provide appropriate documentation to District identifying the amount paid to Disabled Veteran Business Enterprises pursuant to the contract, so that District can assess its success at meeting this goal.

The contractor may provide the anticipated participation of Disabled Veteran Business Enterprises in terms of percentage of its total contract or the dollar amount anticipated to be paid to Disabled Veteran Business Enterprises or by providing the names of the Disabled Veteran Business Enterprises that will participate in the contract. If there is a discrepancy between the anticipated goals and the actual goals at completion of the contract or a failure to meet the anticipated goal or dollar amounts, District will require the contractor to provide, at the completion of the contract, a detailed statement of the reason(s) for the discrepancy or failure to meet the anticipated goals or dollar amounts.

I certify that I have read the above and will comply with the anticipated participation of Disabled Veteran Business Enterprises in this contract.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Typed or Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Company

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Fax

\_\_\_\_\_  
E-mail

**XI. NONCOLLUSION DECLARATION**

**IN ACCORDANCE WITH PUBLIC CONTRACT CODE SECTION 7106**

The undersigned declares:

I am the \_\_\_\_\_ of \_\_\_\_\_, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on \_\_\_\_\_[date], at \_\_\_\_\_[city], \_\_\_\_\_[state].

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

**XII. FAITHFUL PERFORMANCE BOND**

KNOW ALL PERSONS BY THESE PRESENT:

WHEREAS, the Lowell Joint School District of Los Angeles County, California (hereinafter referred to as "District"), awarded \_\_\_\_\_ (hereinafter referred to as the "Contractor/Principal") the contract for the work described as

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_;

WHEREAS, said Contractor/Principal is required under the terms of said contract to furnish a bond for the faithful performance of said contract which contract is incorporated herein by reference;

NOW, THEREFORE, we the undersigned Contractor, as Principal, and Surety, a California admitted surety insurer are held and firmly bound to District for one hundred percent (100%) of the total amount payable by District under the terms of the contract awarded by District to the Contractor/Principal, lawful money of the United States of America, for payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if the hereby bonded Contractor/Principal, its heirs, executors, administrators, successors, or assigns, shall in all things stand to and abide by and well and truly keep and perform all the undertakings, terms, covenants, conditions, and agreements in the said contract which is attached hereto and incorporated herein by reference and any alteration and/or amendments thereof, made as therein provided, including, but not limited to, the provisions regarding contract duration and liquidated damages, all within the time and in the manner therein designated in all respects according to their true intent and meaning, then this obligation shall become null and void; otherwise, it shall be and remain in full force and effect.

As a condition precedent to the satisfactory completion of the contract, the above obligation shall hold good for a period of \_\_\_\_\_ ( ) year(s) after the acceptance of the work by District, during which time if Contractor/Principal shall fail to make full, complete, and satisfactory repair and replacements and totally protect District from loss or damage made evident during the period of \_\_\_\_\_ ( ) year(s) from the date of completion of the work, and resulting from or caused by defective materials or faulty workmanship, the above obligation in penal sum thereof shall remain in full force and effect. The obligation of Surety hereunder shall continue so long as any obligation of Contractor remains.

Whenever Contractor/Principal shall be, and is declared by District to be, in default under the contract, District having performed District's obligations thereunder, the Surety shall promptly remedy the default, or shall promptly:

1. Complete the contract in accordance with its terms and conditions; or
2. Obtain a bid or bids for completing the contract in accordance with its terms and conditions, and upon determination by Surety of the lowest responsive and responsible bidder, arrange for a contract between such bidder and District, and make available as work progresses, sufficient funds to pay the cost of completion less the balance of the contract price, but not exceeding, including other costs and damages for which Surety may be liable hereunder, the amount set forth above. The term, "balance of the contract price", as used in this paragraph shall mean the total amount payable to Contractor/Principal by District under the contract and any modifications thereto, less the amount previously properly paid by District to the Contractor/Principal.

Surety expressly agrees that District may reject any contractor or subcontractor which may be proposed by Surety in fulfillment of its obligations in the event of default by the Principal. Surety shall not utilize Contractor/Principal in completing the contract nor shall Surety accept a bid from Contractor/Principal for completion of the work if District, when declaring the Contractor/Principal in default, notifies Surety of District's objection to Contractor's/Principal's further participation in the completion of the work.

No right of action shall accrue on this bond to or for the use of any person or corporation other than District named herein or the successors or assigns of District. Any suit under this bond must be instituted within the applicable statute of limitations period.

FURTHER, the said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or modification of the Project documents, or of the work to be performed thereunder, shall in any way affect its obligations on this bond; and it does hereby waive notice of any change, extension of time, alteration or modification of the Project documents or of work to be performed thereunder.

Contractor/Principal and Surety agree that if District is required to engage the services of an attorney in connection with the enforcement of this bond, each shall pay District's reasonable attorney's fees and costs incurred, with or without suit, in addition to the above amount.

[remainder of page intentionally left blank]

IN WITNESS WHEREOF, we have hereunto set our hands and seals this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

CORPORATE SEAL, IF  
APPLICABLE, AND NOTARIAL  
ACKNOWLEDGEMENT OF  
CONTRACTOR

\_\_\_\_\_  
Contractor/Principal

By: \_\_\_\_\_

Signature

\_\_\_\_\_  
Print Name and Title

SEAL AND NOTARIAL  
ACKNOWLEDGEMENT OF  
SURETY

\_\_\_\_\_  
Surety

By: \_\_\_\_\_

Signature

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
(Mailing Address, Telephone  
No. and Facsimile No. of Surety)

\_\_\_\_\_  
Print Name and Title

(Attach Attorney-in-Fact Certificate  
and Required Acknowledgement)



**XIII. PAYMENT BOND**

KNOW ALL PERSONS BY THESE PRESENT:

WHEREAS, the Lowell Joint School District of Los Angeles County, California ("hereinafter referred to as District"), has awarded to \_\_\_\_\_, hereinafter referred to as the "Contractor/Principal" a contract for the work described as \_\_\_\_\_

WHEREAS, said Contractor/Principal is required by Division 3, Part IV, Title XV, Chapter 7 (commencing at Section 3247) of the California Civil Code to furnish a bond in connection with said contract;

NOW, THEREFORE, we, the Contractor/Principal and \_\_\_\_\_, as Surety, a California admitted surety insurer, are held firmly bound unto District for one hundred percent (100%) of the total amount payable by District under the terms of the contract awarded by District to the Contractor/Principal lawful money of the United States of America for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that if said Contractor/Principal, his/her or its heirs, executors, administrators, successors, or assigns, or a subcontractor, shall fail to pay any person or persons named in Civil Code Section 3181 or fail to pay for any materials, or other supplies, used in, upon, for, or about the performance of the work contracted to be done, or for any work or labor thereon of any kind, or for amounts due under the Unemployment Insurance Code, with respect to work or labor thereon of any kind, or shall fail to deduct, withhold, and pay over to the Employment Development Department, any amounts required to be deducted, withheld, and paid over by Section 13020 of the Unemployment Insurance Code with respect to work and labor thereon of any kind, then said Surety will pay for the same, in or to an amount not exceeding the amount hereinabove set forth, and also will pay in case suit is brought upon this bond, such reasonable attorney's fees as shall be fixed by the court, awarded and taxed as provided in Division 3, Part IV, Title XV, Chapter 7 (commencing at Section 3247) of the California Civil Code.

This bond shall inure to the benefit of any of the persons named in Section 3181 of the California Civil Code, so as to give a right of action to such person or their assigns in any suit brought upon this bond.

It is further stipulated and agreed that the Surety of this bond shall not be exonerated or released from the obligation of the bond by any change, extension of time for performance, addition, alteration or modification in, to, or of any contract, plans, specifications, or agreement pertaining

or relating to any scheme or work of improvement hereinabove described or pertaining or relating to the furnishing of labor, materials, or equipment therefore, nor by any change or modification of any terms of payment or extension of the time for any payment pertaining or relating to any scheme or work of improvement hereinabove described, nor by any rescission or attempted rescission of the contract, agreement or bond, nor by any conditions precedent or subsequent in the bond attempting to limit the right of recovery of claimants otherwise entitled to recover under any such contract or agreement or under the bond, nor by any fraud practiced by any person other than the claimant seeking to recover on the bond and that this bond be construed most strongly against the Surety and in favor of all persons for whose benefit such bond is given, and under no circumstances shall Surety be released from liability to those for whose benefit such bond has been given, by reason of any breach of contract between District and original contractor or on the part of any obliged party named in such bond, but the sole conditions of recovery shall be that claimant is a person described in Section 3110 and 3112 of the California Civil Code, and has not been paid the full amount of his/her or its claim and that Surety does hereby waive notice of any such change, extension of time, addition, alteration or modification herein mentioned.

Any claims under this bond may be addressed to:

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(Name and address of Surety)

(Name and address of agent or representative in California, if different from above)

(Telephone and facsimile number of Surety or agent or representative in California)

[remainder of page intentionally left blank]

IN WITNESS HEREOF, we have hereto set our hands and seals on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

CORPORATE SEAL, IF  
APPLICABLE, AND NOTARIAL  
ACKNOWLEDGEMENT OF  
CONTRACTOR

\_\_\_\_\_  
Contractor/Principal

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name and Title

SEAL AND NOTARIAL  
ACKNOWLEDGEMENT OF  
SURETY

\_\_\_\_\_  
Surety

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name and Title

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
(Mailing Address, Telephone and  
Facsimile No. of Surety)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
(Attach Attorney-in-Fact Certificate and  
Required Acknowledgement)

#### **XIV. AGREEMENT**

THIS AGREEMENT, dated \_\_\_\_\_, in the County of Los Angeles, State of California, is by and between Lowell Joint School District, (hereinafter referred to as "District"), and \_\_\_\_\_, (hereinafter referred to as "Contractor").

District and Contractor, for the consideration stated herein, agree as follows:

1. Contractor agrees to complete the Project known as **BID NO. 202122-02, MARQUEE INSTALLATIONS – MULTIPLE SITES** according to all the terms and conditions set forth in the Project Documents, including but not limited to the Notice Calling For Bids, Information for Bidders, Bid Form, Bid Security, Designation of Subcontractors, Information Required of Bidder, all prequalification forms submitted pursuant to Public Contract Code Section 20111.5, if any, Non-collusion Affidavit, Workers' Compensation Certificate, Faithful Performance Bond, Payment Bond, Drug-Free Workplace Certification, Criminal Records Check Certification, Insurance Certificates and Endorsements, Guarantees, Contractor's Certificate Regarding Non-Asbestos Containing Materials, Disabled Veteran Business Enterprises Certification, if applicable, General Conditions, Supplemental Conditions, if any, Special Conditions, if any, Drawings, Specifications, and all modifications, addenda and amendments thereto by this reference incorporated herein. The Project Documents are complementary, and what is called for by any one shall be as binding as if called for by all.

2. CONTRACTOR shall perform within the time set forth in Paragraph 4 of this Agreement everything required to be performed, and shall provide, furnish and pay for all the labor, materials, necessary tools, expendable equipment, and all taxes, utility and transportation services required for construction of the Project. All of said work shall be performed and completed in a good workmanlike manner in strict accordance with the drawings, specifications and all provisions of this Agreement as hereinabove defined and in accordance with applicable laws, codes, regulations, ordinances and any other legal requirements governing the Project. CONTRACTOR shall be liable to District for any damages arising as a result of a failure to fully comply with this obligation, and CONTRACTOR shall not be excused with respect to any failure to so comply by any act or omission of the Architect, Engineer, Inspector, Division of State Architect, or representative of any of them, unless such act or omission actually prevents CONTRACTOR from fully complying with the requirements of the Project Documents, and unless CONTRACTOR protests at the time of such alleged prevention that the act or omission is preventing CONTRACTOR from fully complying with the Project Documents. Such protest shall not be effective unless reduced to writing and filed with District within three (3) working days of the date of occurrence of the act or omission preventing CONTRACTOR from fully complying with the Project Documents.

3. District shall pay to CONTRACTOR, as full consideration for the faithful performance of this Agreement, subject to any additions or deductions as provided in the Project Documents, the unit prices as specified in attached bid price sheet.

4. The work shall be commenced on or before the seventh (7<sup>th</sup>) day after receiving District's Notice to Proceed and shall be completed within **thirty (30)** consecutive calendar days from the date specified in the Notice to Proceed. The initial term of this agreement will be for one year, with four (4) one year renewal periods, at the option of the Board of Trustees, for a total contract term not to exceed 60 months.

5. **Time is of the essence.** If the work is not completed in accordance with Paragraph 4 above, it is understood that District will suffer damage. It being impractical and infeasible to determine the amount of actual damage, in accordance with Government Code Section 53069.85, it is agreed that CONTRACTOR shall pay to District as fixed and liquidated damages, and not as a penalty, the sum of **two hundred dollars (\$350.00)** for each calendar day of delay until work is completed and accepted. Time extensions may be granted by District as provided in Article 63 of the General Conditions. Liquidated damages shall be imposed as set forth in Article 63 of the General Conditions.

6. Termination for Cause or Nonappropriation. In the event CONTRACTOR defaults in the performance of the Agreement as set forth in General Conditions Article 13(a) or if there is a nonappropriation of funds or insufficient funds as set forth in General Conditions Article 13(d), then this Agreement shall terminate or be suspended as set forth in General Conditions Article 13.

Termination for Convenience. District has discretion to terminate this Agreement at any time and require CONTRACTOR to cease all work on the Project by providing CONTRACTOR written notice of termination specifying the desired date of termination. Upon receipt of written notice from District of such termination for District's convenience, CONTRACTOR shall:

- (i) Cease operations as directed by District in the notice;
- (ii) Take any actions necessary, or that District may direct, for the protection and preservation of the work; and
- (iii) Not terminate any insurance provisions required by the Project Documents.

In case of such termination for District's convenience, CONTRACTOR shall be entitled to receive payment from District for work satisfactorily executed and for proven loss with respect to materials, equipment, and tools, including overhead and profit for that portion of the work completed. In the case of Termination for Convenience, District shall have the right to

accept assignment of subcontractors. The foregoing provisions are in addition to and not in limitation of any other rights or remedies available to District.

7. CONTRACTOR agrees to and does hereby indemnify and hold harmless District, its Board of Trustees, officers, agents, and employees from every claim or demand made, and every liability, loss, damage, or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Any injury to or death of any person(s) or damage to, loss or theft of any property sustained by the CONTRACTOR or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, upon or in connection with the work called for in this AGREEMENT, except for liability resulting from the sole active negligence, or willful misconduct of District.

(b) Any injury to or death of any person(s) or damage, loss or theft of any property caused by any act, neglect, default or omission of the CONTRACTOR, or any person, firm, or corporation employed by the CONTRACTOR, either directly or by independent contract, arising out of, or in any way connected with the work covered by this Agreement, whether said injury or damage occurs either on or off District property, if the liability arose due to the negligence or willful misconduct of anyone employed by the CONTRACTOR, either directly or by independent contract,

The CONTRACTOR, at CONTRACTOR'S own expense, cost, and risk shall defend any and all actions, suits, or other proceedings that may be brought or instituted against District, its Governing Board, officers, agents or employees, on any such claim, demand or liability, and shall pay or satisfy any judgment that may be rendered against District, its Governing Board, officers, agents or employees in any action, suit or other proceedings as a result thereof.

8. Hold Harmless and Indemnification. To the fullest extent permitted by law, the CONTRACTOR, at the CONTRACTOR'S sole cost and expense, agrees to fully defend, indemnify and hold harmless, District, including but not limited to any of its governing board members, officers, employees and agents, from and against any and all claims, actions, demands, costs, judgments, liens, penalties, liabilities, damages, losses, anticipated losses of revenues, and expenses, including any fees of accountants, attorneys or other professionals, arising out of, in connection with, resulting from or related to, or claimed to be arising out of, in connection with, resulting from or related to any act or omission by the CONTRACTOR or any of its officers, agents, employees, subcontractors, sub-subcontractors, any person performing any of the work pursuant to a direct or indirect contract with the CONTRACTOR or individual entities comprising the CONTRACTOR, in connection with or relating to, or claimed to be in connection with or relating to the work, this Agreement, or the Project, including but not limited to any costs or liabilities arising out of or in connection with:

- (a) failure to comply with any applicable law, statute, code, ordinance, regulation, permit or orders;
- (b) any misrepresentation, misstatement or omission with respect to any statement made in the Project Documents or any document furnished by the CONTRACTOR in connection therewith;
- (c) any breach of duty, obligation or requirement under the Project Documents;
- (d) any failure to coordinate the work of other contractors;
- (e) any failure to provide notice to any party as required under the Project Documents;
- (f) any failure to act in such a manner as to protect District and the Project from loss, cost, expense or liability; or
- (g) any failure to protect the property of any utility company or property owner.

This indemnity shall survive termination of the contract or final payment thereunder. This indemnity is in addition to any other rights or remedies which District may have under the law or under the Project Documents. In the event of any claim or demand made against any party which is entitled to be indemnified hereunder, District may in its sole discretion reserve, retain or apply any monies due to the CONTRACTOR under the Project Documents for the purpose of resolving such claims; provided, however, that District may release such funds if the CONTRACTOR provides District with reasonable assurance of protection of District's interests. District shall in its sole discretion determine whether such assurances are reasonable.

9. CONTRACTOR shall take out, prior to commencing the work, and maintain, during the life of this Agreement, and shall require all subcontractors, if any, whether primary or secondary, to take out and maintain the insurance coverages set forth below and in Articles 16, 17, 18 and 19 of the General Conditions. CONTRACTOR agrees to provide all evidences of coverage required by District including certificates of insurance and endorsements.

Public Liability Insurance for injuries including accidental death, to any one person in an amount not less than **\$1,000,000.00**

and

Subject to the same limit for each person on account of one accident, in an amount not less than **\$1,000,000.00**

Property Damage Insurance in an amount not less than **\$1,000,000.00**

Insurance Covering Special Hazards: The following special hazards shall be covered by rider or riders to above-mentioned public liability insurance or property damage insurance policy or policies of insurance, or by special policies of insurance in amounts as follows:

Automotive and truck where operated in amounts as above

Material hoist where used in amounts as above

10. Escrow Account: N/A

11. Labor Compliance Program: N/A

12. If CONTRACTOR is a corporation, the undersigned hereby represents and warrants that the corporation is duly incorporated and in good standing in the State of \_\_\_\_\_, and that \_\_\_\_\_, whose title is \_\_\_\_\_, is authorized to act for and bind the corporation.

13. Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and the Agreement shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not currently inserted, then upon application of either party the Agreement shall forthwith be physically amended to make such insertion or correction.

14. This Agreement constitutes the entire agreement of the parties. No other agreements, oral or written, pertaining to the work to be performed, exists between the parties. This Agreement can be modified only by an amendment in writing, signed by both parties and pursuant to action of the Governing Board of District. This Agreement shall be governed by the laws of the State of California.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed including all contract documents as indicated:

**CONTRACT DOCUMENTS:**

1. \_\_\_\_\_ Bid Bond
2. \_\_\_\_\_ Bid Form
3. \_\_\_\_\_ Designation of Subcontractors
4. \_\_\_\_\_ CA Contractors License Number
5. \_\_\_\_\_ DIR Registration Number
6. \_\_\_\_\_ Information Required of Bidder
7. \_\_\_\_\_ Contractor's Certificate Regarding Workers' Compensation
8. \_\_\_\_\_ Certification – Participation of Disabled Veteran Business Enterprise



9. \_\_\_\_\_ Noncollusion Declaration
10. \_\_\_\_\_ Faithful Performance Bond
11. \_\_\_\_\_ Payment Bond
12. \_\_\_\_\_ Agreement
13. \_\_\_\_\_ Drug-Free Workplace Certification
14. \_\_\_\_\_ Certification by Contractor Criminal Records Check
15. \_\_\_\_\_ Contractor’s Certificate Non-Asbestos Containing Materials
16. \_\_\_\_\_ Tobacco Use Policy
17. \_\_\_\_\_ Conflict of Interest
18. \_\_\_\_\_ Compliance With Safety Regulations
19. \_\_\_\_\_ Certificate Of Liability Insurance
20. \_\_\_\_\_ W-9 Form

**CONTRACT TERM**

The terms of this base contract is for one year beginning \_\_\_\_\_, through \_\_\_\_\_, with two (2) one-year renewal terms at the option of the Board of Trustees, for a total contract term not to exceed 36 months.

District

Contractor

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Contractor's License No.

\_\_\_\_\_  
Tax ID/Social Security No.

(CORPORATE SEAL OF CONTRACTOR,  
if corporation)

**XV. GUARANTEE**

Guarantee for \_\_\_\_\_ . We hereby guarantee that the \_\_\_\_\_ ,  
which we have installed in \_\_\_\_\_ ,  
has been done in accordance with the Project Documents and that the work as installed will  
fulfill the requirements included in the Project Documents. The undersigned agrees to repair or  
replace any or all of such work, together with any other adjacent work which may be displaced in  
connection with such repair or replacement, that may prove to be defective in workmanship or  
material within a period of one year (1) year from the date of completion of the Project,  
ordinary wear and tear and unusual abuse or neglect excepted.

In the event of the undersigned's or undersigned surety's failure to commence and pursue with  
diligence said repairs or replacements within ten (10) calendar days after being notified in  
writing by District, the undersigned authorizes District to proceed to have said defects repaired  
or replaced and made good at the expense of the undersigned and surety who hereby agree to pay  
the costs and charges therefore immediately upon demand. (General Conditions Article 46(d))

\_\_\_\_\_  
Name of Contractor

By: \_\_\_\_\_  
Signature of Contractor

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

Contractor shall provide copy of this Guarantee to Contractor's surety.

[remainder of page intentionally left blank]

\_\_\_\_\_  
Name of Subcontractor  
(if work performed by  
subcontractor)

By: \_\_\_\_\_  
Signature of Subcontractor

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

Representatives to be contacted for service:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

**XVI. OTHER REQUIRED DOCUMENTS**

- **Drug-Free Workplace Certification\***
- **Certification by Contractor Criminal Records Check\***
- **Contractor’s Certificate Regarding Non-Asbestos Containing Materials\***
- **Tobacco Use Policy\***
- **Conflict of Interest\***
- **Compliance With Safety Regulations\***
- **Certificates of Liability Insurance\*\***
  - Requirements, Accord 25 and 2<sup>nd</sup> page Additional Insured Endorsement with “Sample”
- **W-9 Form\*\***

**\*Must be completed and submitted with bid – No exceptions**

**\*\*Will be executed by successful bidder after award of bid, but before contract award is effective.**

### **DRUG-FREE WORKPLACE CERTIFICATION**

This Drug-Free Workplace Certification is required pursuant to Government Code Sections 8350, et seq., the Drug-Free Workplace Act of 1990. The Drug-Free Workplace Act of 1990 requires that every person or organization awarded a contract for the procurement of any property or services from any State agency must certify that it will provide a drug-free workplace by doing certain specified acts. In addition, the Act provides that each contract awarded by a State agency may be subject to suspension of payments or termination of the contract and the contractor may be subject to debarment from future contracting, if the state agency determines that specified acts have occurred.

Pursuant to Government Code Section 8355, every person or organization awarded a contract from a State agency shall certify that it will provide a drug-free workplace by doing all of the following:

- a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in the person's or organization's workplace and specifying actions which will be taken against employees for violations of the prohibition;
- b) Establishing a drug-free awareness program to inform employees about all of the following:
  - 1) The dangers of drug abuse in the workplace;
  - 2) The person's or organization's policy of maintaining a drug-free workplace;
  - 3) The availability of drug counseling, rehabilitation and employee-assistance programs;
  - 4) The penalties that may be imposed upon employees for drug abuse violations;
- c) Requiring that each employee engaged in the performance of the contract be given a copy of the statement required by subdivision (a) and that, as a condition of employment on the contract, the employee agrees to abide by the terms of the statement.

I, the undersigned, agree to fulfill the terms and requirements of Government Code Section §8355 listed above and will publish a statement notifying employees concerning (a) the prohibition of controlled substance at the workplace, (b) establishing a drug-free awareness program, and (c) requiring that each employee engaged in the performance of the contract be given a copy of the statement required by Section §8355(a) and requiring that the employee agree to abide by the terms of that statement.

I also understand that if District determines that I have either (a) made a false certification herein, or (b) violated this certification by failing to carry out the requirements of Section §8355, that the contract awarded herein is subject to suspension of payments, termination, or both. I further understand that, should I violate the terms of the Drug-Free Workplace Act of 1990, I may be subject to debarment in accordance with the requirements of Government Code Section 8350, et seq.

I acknowledge that I am aware of the provisions of Government Code Section 8350, et seq. and hereby certify that I will adhere to the requirements of the Drug-Free Workplace Act of 1990.

---

NAME OF CONTRACTOR

---

Signature

---

Print Name

---

Title

---

Date

**CERTIFICATION BY CONTRACTOR**  
**CRIMINAL RECORDS CHECK**  
**AB 1610, 1612 and 2102**

To Board of Trustees of Lowell Joint School District:

I, \_\_\_\_\_ certify that:  
(Name of Contractor)

1. I have carefully read and understand the Notice to Contractors Regarding Criminal Record Checks (Education Code §45125.1) required by the passage of AB 1610, 1612 and 2102.
2. Due to the nature of the work I will be performing for District, my employees  
 will **OR**  will not have contact with students of District.
3. My employees and volunteers who may have contact with District students must complete background checks with the California Department of Justice (DOJ) and the Federal Bureau of Investigation (FBI).
4. None of the employees who will be performing the work have been convicted of a violent or serious felony as defined in the Notice and in Penal Code sections §667.5 and §1192.7. This determination was made by a fingerprint check through the Department of Justice and the Federal Bureau of Investigation.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at \_\_\_\_\_, \_\_\_\_\_ on \_\_\_\_\_  
(City) (State) (Date)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Typed or printed name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone

**NOTICE TO CONTRACTORS REGARDING CRIMINAL RECORDS CHECK  
(EDUCATION CODE §45125.1)**

Education Code §45125.1 provides that if the employees of any entity that has a contract with a school District may have any contact with pupils, those employees shall submit or have submitted their fingerprints in a manner authorized by the Department of Justice (DOJ) together with a fee determined by the DOJ to be sufficient to reimburse itself for its costs incurred in processing the application.

The DOJ shall ascertain whether the individual whose fingerprints were submitted to it has been arrested or convicted of any crime insofar as that fact can be ascertained from information available to it. When the DOJ ascertains that an individual whose fingerprints were submitted to it has a pending criminal proceeding for a violent felony listed in Penal Code §1192.7(c) or has been convicted of such a felony, the DOJ shall notify the employer designated by the individual of the criminal information pertaining to the individual. The notification shall be delivered by telephone and shall be confirmed in writing and delivered to the employer by first-class mail.

**The contract shall not permit an employee to come in contact with pupils until both the DOJ and the Federal Bureau of Investigation has ascertained that the employee has not been convicted of a violent or serious felony. The contractor shall certify in writing to District's Board of Trustees that none of its employees who may come in contact with pupils have been convicted of a violent or serious felony.**

Penal Code §667.5(c) lists the following “violent” felonies: murder; voluntary manslaughter ; mayhem; rape; sodomy by force; oral copulation by force; lewd acts on a child under the age of 14 years; any felony punishable by death or imprisonment in the state prison for life; any felony in which the defendant inflicts great bodily injury on another; any robbery perpetrated in an inhabited dwelling; arson; penetration of a person’s genital or anal openings by foreign or unknown objects against the victim’s will; attempted murder; explosion or attempt to explode or ignite a destructive device or explosive with the intent to commit murder; kidnapping; continuous sexual abuse of a child; and carjacking.

Penal Code §1192.7 lists the following : “serious” felonies: murder; voluntary manslaughter; mayhem; rape; sodomy by force; oral copulation by force; a lewd or lascivious act on a child under the age of 14 years; any felony punishable by death or imprisonment in the state prison for life; any felony in which the defendant personally inflicts great bodily injury on another, or in which the defendant personally uses a firearm; attempted murder; assault with intent to commit rape or robbery; assault with a deadly weapon on a peace officer; assault by a life prisoner on a non-inmate; assault with a deadly weapon by an inmate; arson; exploding a destructive device with intent to injure or to murder, or explosion causing great bodily injury or mayhem; burglary of an inhabited dwelling; robbery or bank robbery; kidnapping; holding of a hostage by a person confined in a state prison; attempt to commit a felony punishable by death or imprisonment in the



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state prison for life; any felony in which the defendant personally uses a dangerous or deadly weapon; selling or furnishing specified controlled substances to a minor; penetration of genital or anal openings by foreign objects against the victim's will; grand theft involving a firearm; carjacking; and a conspiracy to commit specified controlled substances offenses.



**CONTRACTOR'S CERTIFICATE REGARDING  
NON-ASBESTOS CONTAINING MATERIALS**

Per Article 69 of the General Conditions.

Certification for \_\_\_\_\_. We hereby certify that no Asbestos or Asbestos Containing Materials shall be used in this Project or in any tools, devices, clothing, or equipment used to affect the \_\_\_\_\_ which we have installed in the Lowell Joint School District under Project/Bid No. 1516-03.

- (a) Contractor further certifies that he/she has instructed his/her employees with respect to the above mentioned standards, hazards, risks and liabilities.
- (b) Asbestos and/or asbestos containing material shall be defined as all items containing but not limited to chrysotile, corcidolite, amosite, anthophyllite, tremolite and actinolite.
- (c) Any or all material containing greater than one-tenth of one percent (.1%) asbestos shall be defined as asbestos containing material.
- (d) Any disputes involving the question of whether or not material contains asbestos shall be settled by electron microscopy. The costs of any such tests shall be paid by the Contractor if the material is found to contain asbestos.
- (e) All work or materials found to contain asbestos or work or material installed with asbestos containing equipment will be immediately rejected and this work will be removed at no additional cost to District.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Contractor

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

**TOBACCO USE POLICY**

In the interest of public health, Lowell Joint School District (District) provides a tobacco-free environment. Smoking or the use of any tobacco products are prohibited in buildings and vehicles, and on any property owned, leased or contracted for, by District. Failure to abide with conditions could result in the termination of this agreement.

Each employee engaged in the performance of the contract will be given a copy of this statement and, as a condition of this Agreement; the undersigned agrees to abide by the terms.

I acknowledge that I am aware of Tobacco Use Policy and hereby certify that I will adhere to the requirements of the policy.

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**CONFLICT OF INTEREST**

All Bidders shall respond to each of the following questions to determine whether any actual or perceived conflict of interest exists.

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
SIGNATURE AND DATE

\_\_\_\_\_  
TITLE OF OFFICER

\_\_\_\_\_  
NAME OF COMPANY

As part of your Certification, please respond to the following questions listed below:

1. Have you or any of your team member(s) or consultant(s) been employed by District in the last three years? [Yes] [No]. If your answer is "Yes", please provide the following information:

- |    |                                |       |      |
|----|--------------------------------|-------|------|
| a. | Were you a full-time employee? | [Yes] | [No] |
|    | Part-Time employee?            | [Yes] | [No] |
|    | As-Needed employee?            | [Yes] | [No] |
|    | Consultant?                    | [Yes] | [No] |
|    | Or other, please               |       |      |

Explain: \_\_\_\_\_

b. What were the date(s) of your employment/employment contract/consulting contract?

\_\_\_\_\_

c. In which department(s) of District did you work?

\_\_\_\_\_

d. Who was/were your Supervisor(s)?

\_\_\_\_\_

e. Please describe your job duties and responsibilities for each District position held?

\_\_\_\_\_

f. What was your last date of employment?

\_\_\_\_\_

2. Do any Board of Trustee Member(s) or District employee(s) have a business position or serve as an Officer(s), Partner(s) or Shareholder(s) in your company? [Yes] [No]. If the answer is "Yes", please provide the following information:

a. What is the name of the Board Member(s) or employee(s)?

---

b. What is his/her position with your company?

---

c. If a Board of Trustee member(s) or employee(s)/Shareholder(s) - what percentage of your company's shares does he/she own?

---

3. Are any of your former employee(s), (Consultants) presently employed by District? [Yes] [No]. If the answer is "Yes", please provide the following information for each such employee(s).

a. What is the name of the former employee(s)?

---

b. What was his/her title at your company?

---

If he/she held more than one position(s) with your company, please provide the title of each positions) held.

---

c. Please describe his/her duties and responsibilities for each position(s) held at your company?

---

d. What were the date(s) of his/her employment?

---

[remainder of page intentionally left blank]

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I declare under the Penalty of Perjury under the laws of the State of California that the abovementioned statements are true and correct to the best of my knowledge, and this declaration was executed on this day \_\_\_\_\_, \_\_\_\_\_, 20\_\_; in the \_\_\_\_\_ (City), \_\_\_\_\_ (State).

---

(Signature)

---

(Printed Name)

---

(Title)

## **COMPLIANCE WITH SAFETY REGULATIONS**

(a) Contractor shall be responsible for all damages to persons or property that occur as a result of its fault or negligence in connection with the prosecution of this Agreement and shall take all necessary measures and be responsible for the proper care and protection of all materials delivered and work performed until completion and final acceptance by District. Contractor shall provide such heat, covering, and enclosures as are necessary to protect all work, materials, equipment, appliances, and tools against damage by weather conditions. All work shall be solely at contractor's risk with the exception of damage to the work caused by "acts of God" as defined in Public Contract Code Section 7105.

(b) Contractor shall take, and require subcontractors to take, all necessary precautions for safety of workers and shall comply with all applicable federal, state, local and other safety laws, standards, orders, rules, regulations, and building codes to prevent accidents or injury to persons on, about, or adjacent to the work site and to provide a safe and healthful place of employment. Contractor shall furnish, erect and properly maintain at all times, as directed by District or required by conditions and progress of work, all necessary safety devices, safeguards, construction canopies, signs audible devices for protection of the blind, safety rails, belts and nets, barriers, lights, and watchmen for protection of workers and the public and shall post danger signs warning against hazards created by such features in the course of construction. Contractor shall designate a responsible employee, whose duty shall be to post information regarding protection and obligations of workers and other notices required under occupational safety and health laws, to comply with reporting and other occupational safety requirements, and to protect the life, safety and health of workers. Name and position of person so designated shall be reported in writing to District by contractor. Contractor shall correct any violations of safety laws, standards, orders, rules, or regulations. Upon the issuance of a citation or notice of violation by the Division of Occupational Safety and Health, such violation shall be corrected immediately by contractor at contractor's expense.

(c) In an emergency affecting safety of person or of work or of adjoining property, contractor, without special instruction or authorization from District, is hereby permitted to act, at its discretion, to prevent such threatened loss or injury; and contractor shall so act if so authorized or instructed by District. Any compensation claimed by contractor on account of emergency work shall be determined by written agreement with District.

(d) Contractor shall take adequate precautions to protect existing roads, sidewalks, curbs, pavements, utilities, adjoining property and structures (including, without limitation, protection from settlement or loss of lateral support), and to avoid damage thereto, and repair any damage thereto caused by construction operations.

(e) Contractor shall (unless waived by District in writing):



(1) When performing new construction on existing sites, become informed and take into specific account the maturity of the students on the site; perform work which may interfere with school routine before or after school hours; enclose working area with a substantial barricade; not allow any unauthorized individuals on the site; require all workers on the Project to be conspicuously identified either by a firm logo on their clothing or prominent identification badge and arrange work to cause a minimum amount of inconvenience and danger to students and faculty in their regular school activities.

- (2) Provide substantial barricades around any shrubs or trees indicated to be preserved.
- (3) Deliver materials to building area over route designated by District.
- (4) When directed by District, take preventive measures to eliminate objectionable dust.
- (5) Enforce all instructions of District regarding signs, advertising, fires, and smoking and require that all workers comply with all regulations while on construction site.
- (6) Take care to prevent disturbing or covering any survey markers, monuments, or other devices marking property boundaries or corners. If such markers are disturbed by accident, they shall be replaced by an approved civil engineer at no cost to District.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Contractor

By: \_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

## INSURANCE REQUIREMENTS

**The following coverages are required: Notify your insurance company that the wording in Section E must be included in the Descriptions of Operations section of the Certificate of Liability Insurance form.**

The Certificate of Liability (Accord 25 or similar form) is to be issued by contractor's insurance company. **Lowell Joint School District** is to be named as **Additional Insured and Certificate Holder**.

### **Certificate Holder Information:**

Lowell Joint School District  
33122 Valle Road  
San Juan Capistrano, CA 92675

### **\*\*Required Forms:**

Commercial General Liability Insurance – Additional Insured Endorsement

Option #1: Form CG 20 10 11 85

Or

Option #2: Choose either Form CG 20 10 07 04 or Form CG 20 33 07 04

Either form **must be accompanied** by Form CG 20 37 07 04

|  |   |
|--|---|
| Commercial General Liability<br>incl. Contractual Liab., and<br>Broad Form Property Damage | \$1,000,000 minimum limit per occurrence<br>\$2,000,000 minimum general aggregate |
|--|---|

|                       |  |
|-----------------------|--|
| Automobile Liability: | \$1,000,000 minimum limit per occurrence |
|-----------------------|--|

|                        |  |
|------------------------|--|
| Workers' Compensation: | As required by the California Labor Code |
|------------------------|--|

|                       |                           |
|-----------------------|---------------------------|
| Employers' Liability: | \$1,000,000 minimum limit |
|-----------------------|---------------------------|

For all insurance coverages provided by vendor, the following terms apply:

- A. Any deductibles or self-insured retentions shall be declared in writing to District; District approval is required for any amounts over \$25,000.
- B. Insurance shall be placed with California admitted insurers with a current A.M. Best rating of no less than "A" unless otherwise approved by District, except that for Worker's Compensation, the State Compensation Fund of California is acceptable.
- C. Workers' Compensation and Employer's Liability policies shall contain a waiver of subrogation.

D. The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

1. Vendor agrees to defend, indemnify, save and hold harmless the Lowell Joint School District (District), its officers, agents, representatives, employees and the Board of Trustees; and provides named additional insured endorsements for District, its officers, agents, representatives, employees and the Board of Trustees. They are to be covered as insured as respects: liability arising out of activities performed by or on behalf of the vendor; products and completed operations of the vendor; premises owned, occupied or used by the vendor; or automobiles owned, leased, hired or borrowed by the vendor. The coverage shall contain no special limitations on the scope of protection afforded to District, its subsidiaries, officials, employees and the Board of Trustees.
2. For any claims related to the Services, the vendor's insurance coverage shall be primary insurance as respects District, its subsidiaries, officials, employees and the Board of Trustees. Any insurance or self-insurance maintained by District, its subsidiaries, officials, employees and the Board of Trustees shall be excess of the vendor's insurance and shall not contribute with it.
3. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to District.

E. The "Description of Operations" section must include the following: "Lowell Joint School District is named as additional insured. Such insurance as is afforded by this policy shall be primary, and any insurance carried by District shall be excess and noncontributory."

The vendor shall furnish District with original endorsements effecting coverage required by this clause. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. All endorsements are to be received and approved by District before work commences.

### **Certificate of Liability Insurance**

**Contractors are not permitted to provide services without a Certificate of Liability Insurance being on file with the Purchasing Department.**

**The insurance requirement is a two page document of the following:**

Lowell Joint School District must be named as additional insured and certificate holder on the Certificate of Liability Insurance form **Acord 25** (Page 1, see attached)

The second page is a separate endorsement page (Page 2, see attached) is required and should include your policy number and name the **Lowell Joint School District** as an additional insured.

**Blanket endorsements are not acceptable.**

Required Endorsement:

*Lowell Joint School District is named as additional insured. Such insurance as is afforded by this policy shall be primary, and any insurance carried by District shall be excess and noncontributory.*

*See the following example.*

LOWELL JOINT SCHOOL DISTRICT  
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**POLICY NUMBER:** CA700H6004 **COMMERCIAL GENERAL LIABILITY**

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED-DESIGNATED PERSON OR ORGANIZATION**

**This endorsement modifies insurance provided under the following:**

**COMMERCIAL GENERAL LIABILITY COVERAGE PART.**

**SCHEDULE**

**Name of Person or Organization:** XYZ School District

**(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)**

**WHO IS AN INSURED (Section II) is amended to include as an insured the person or organization shown in the Schedule as an insured but only with respect to liability arising out of your operations or premises owned by or rented to you.**

**SAMPLE**

Form **W-9**  
 (Rev. October 2018)  
 Department of the Treasury  
 Internal Revenue Service

**Request for Taxpayer  
 Identification Number and Certification**

Give Form to the  
 requester. Do not  
 send to the IRS.

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

|   |   |  |
|---|---|--|
| Print or type.<br>See Specific Instructions on page 2.              | 1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.   |  |
|   | 2 Business name/disregarded entity name, if different from above  |  |
|   | 3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.  |  |
|   | <input type="checkbox"/> Individual/sole proprietor or single-member LLC<br><input type="checkbox"/> C Corporation<br><input type="checkbox"/> S Corporation<br><input type="checkbox"/> Partnership<br><input type="checkbox"/> Trust/estate   |  |
|   | <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____<br>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. |  |
|   | <input type="checkbox"/> Other (see instructions) ▶ _____   |  |
|   | 4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):<br>Exempt payee code (if any) _____<br>Exemption from FATCA reporting code (if any) _____<br><small>(Applies to accounts maintained outside the U.S.)</small>   |  |
| 5 Address (number, street, and apt. or suite no.) See instructions. |   |  |
| 6 City, state, and ZIP code   |   |  |
| 7 List account number(s) here (optional)                            |   |  |
| Requester's name and address (optional)                             |   |  |

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

|                                |  |  |  |  |  |  |  |  |
|--------------------------------|--|--|--|--|--|--|--|--|
| Social security number         |  |  |  |  |  |  |  |  |
|                                |  |  |  |  |  |  |  |  |
| or                             |  |  |  |  |  |  |  |  |
| Employer identification number |  |  |  |  |  |  |  |  |
|                                |  |  |  |  |  |  |  |  |

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

|           |                            |        |
|-----------|----------------------------|--------|
| Sign Here | Signature of U.S. person ▶ | Date ▶ |
|           |                            |        |

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)  
 Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.  
 If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

## **XVII. GENERAL CONDITIONS**

**CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS (“DIR”)**: Senate Bill 854 was signed into law on June 20, 2014, and provides for new requirements for both contractors and subcontractors for any public works project.

Each contractor and subcontractor bidding on this project must register with the DIR. Each contractor and subcontractor will be required to pay an initial set up fee as well as an annual renewal fee to the DIR. The fee has initially been set at three hundred dollars (\$300.00). The DIR’s website is <http://www.dir.ca.gov>. Proof of such registration must be provided to District.

Contractors and subcontractors who apply to the DIR will be required to meet certain minimum qualifications to bid on any public works projects. These minimum requirements include: (i) workers compensation coverage, (ii) contractors State License Board license (if applicable to the trade), (iii) no delinquent unpaid wage or penalty assessments owed to any employee or enforcement, (iv) no state or Federal debarment, and (v) no prior violations of this registration requirement (for a first violation in a 12 month period a contractor or subcontractor can still qualify by paying for applicable penalty). Each contractor and subcontractor should carefully review the DIR website for all applicable requirements to be eligible to bid on this project and if needed should consult with an attorney.

Subject to certain limitations, each contractor and subcontractor may be required to comply with California labor Code §1776 (which require the submission on certified payroll records). These records, if required, will need to be submitted on a monthly basis to the California Labor Commissioner. Each contractor and subcontractor should carefully review the DIR website for all applicable requirements related to certified payroll being required on this project and ,if needed, should consult with an attorney.

**BONDS**: Contractor shall furnish a surety bond in an amount not less than ten percent (10%) of the maximum amount of bidder’s bid as security for faithful performance of this Agreement and shall furnish a separate bond in an amount not less than ten percent (10%) of the maximum amount of bidder’s bid as security for payment to persons performing labor and furnishing materials in connection with this Project. **Bonds shall be on the form set forth in these Project Documents.** The Payment Bond shall remain in full force and effect through the contract period. The Faithful Performance Bond shall remain in full force and effect through all of the guarantee periods that are a part of the Contract awarded.

**The required Faithful Performance Bond and Payment Bonds shall each contain its own separate bond number, or a declaration from the surety company acknowledging that the Faithful Performance Bond and the Payment Bond are two separate bonds, each with an independent penal sum limit equal to one hundred percent (100%) of the amount of the contract.**

**EQUIPMENT AND LABOR:** Contractor shall furnish all labor, materials and equipment necessary to complete the project in accordance with the approved plan and/or specifications. Where practical, “Standard Specifications for Public Works Construction” will apply.

**DEFAULT BY CONTRACTOR:** Failure to comply with any of the terms and/or conditions of this contract shall constitute default by the Contractor.

**FORCE MAJEURE CLAUSE:** Parties to the contract shall be excused from performance thereunder during the time and to the extent that they were prevented from obtaining or performing by act of “God, fire, strike, loss” or shortage of transportation facilities, lockout, or commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to District, provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.

**PROVISIONS REQUIRED BY LAW:** Each and every provision of law and clause required to be inserted in the contract shall be deemed to be inserted herein and this contract shall be read and enforced as though it were included herein and, if through mistake or otherwise any such provision is not inserted or is not inserted correctly, then upon application of either party, the contract shall forthwith be physically amended to make such insertion or correction.

**SUBCONTRACTORS:** Subcontractors, if any, engaged by the Contractor shall be subject to the approval of District, Contractor shall be held responsible for all operations of the subcontractors and shall require them to maintain adequate California Worker's Compensation and appropriate liability insurance.

**PREVAILING WAGE RATES:** Contractor and subcontractor shall adhere to the prevailing wage rate, and all applicable determinations made by the Director of Industrial Relations pursuant to California Labor Code. Copies of the prevailing rate of per diem wages are available at the following website: [www.dir.ca.gov](http://www.dir.ca.gov). The Contractor must post these rates at the job site and/or similar as required by law in addition to requirements as specified on individual contract(s).

**APPRENTICEABLE OCCUPATIONS:** Contractor shall be responsible for compliance with Labor Code for all apprenticeship occupations.

**PAYROLL RECORDS:** Contractor and subcontractor shall keep accurate payroll records, showing the name, address, social security number, work week and the actual per diem wages paid to each journeyman, apprentice, worker or other employee employed by Contractor, in connection with the public work. Such records shall be certified and available for inspection at reasonable hours at the Contractor’s principal place of business as required by Labor Code.

**COMPLIANCE WITH SAFETY REGULATIONS:** It shall be the responsibility of the Contractor to perform all activities incident to this project in a manner consistent with applicable safety standards and to insure that all completed and in process work satisfies safety standards.



Contractor is also responsible for obtaining District's rules and regulations pertaining to safety and security, including driving on school grounds, particularly when children are present.

**PROTECTION OF WORK AND PROPERTY:** Contractor shall erect and properly maintain at all times, as required by conditions and progress of work, all necessary safeguards, signs, barriers, lights, and watchmen for protection of workers and the public and shall post danger signs warning against hazards created by such features in the course of construction. In an emergency affecting life and safety of life, work of adjoining property, Contractor, without special instruction or authorization from District, is hereby permitted to act to prevent such threatened loss or injury.

**ASBESTOS:** Contractor shall not use or allow any subcontractor to use any materials containing asbestos.

**HAZARDOUS MATERIAL AND MATERIAL SAFETY DATA SHEETS:** In the event the Contractor encounters (during the scope of work as specified by individual contract or specifications), material believed to be asbestos, polychlorinated biphenyl (PCB), or any other identified or non-identified potentially hazardous material (which has not been rendered harmless and is labeled as such), Contractor shall immediately stop work in the area affected and report the condition to District. The work in the affected area shall not continue or be resumed except by written direction of District and by agreement by the Contractor. Contractor is required to ensure Material Safety Data Sheets are available, employees are trained in the use of MSDS, and MSDS are in a readily accessible place at the work site. This is required for any material that has an associated Material Safety Data Sheet per the Federal "Hazard Communication" standard or employees' Right-to-Know laws. Contractor is also required to ensure proper labeling and training on any substance brought onto the job site and ensure that any person working with the material (or has the possibility of exposure by use of the material or contact with the material), is informed of the possible and/or real hazards of the substance, and follows proper handling and protection procedures.

**HOLD HARMLESS:** Contractor shall save, defend, hold harmless, and indemnify District against any and all liability claims. This includes but is not limited to; cost of whatsoever kind and nature for injury to or death of any person or persons and for loss or damage to any property occurring in connection with, or in any way incident to, or arising out of the occupation, use, service, operation, or performance or work (under the terms of this contract or specifications as presented via District Purchase Order), resulting in whole or in part from the negligent acts or omissions of Contractor and/or subcontractor, or any employee agent, or representative of Contractor and/or subcontractor.

**INSURANCE:** Contractor shall not commence work without first obtaining all insurance required under this heading from a company or companies acceptable to District. The Contractor shall not allow any subcontractor to commence work until all appropriate insurance required of the subcontractor has been obtained and properly provided to District. The Contractor shall take out

and maintain at all times during the life of the contract (or as specified via District Purchase Order) the following policies of insurance:

- A. **Workers' Compensation Insurance.** The Contractor shall take out and maintain, during the life of the contract, Worker's Compensation Insurance for all his/her employees. Contractor shall require all subcontractors employed by him/her on the contract to maintain such insurance as will protect such subcontractors from claims under Worker's Compensation Acts.

In case any class of employee is not protected under the Worker's Compensation Statute for any reason, the Contractor shall provide adequate coverage as shall be necessary to District for the protection of such employees not otherwise protected.

- B. Contractor shall obtain and provide to District required evidence of said insurance prior to commencing the work and maintain, during the life of the contract, Contractor's Bodily Injury and Property Damage Liability Insurance in the amount of One-million dollars (\$1,000,000.00) combined single limit. The liability insurance shall include personal injury liability, broad form liability, contractual liability, and completed operations/products liability. The insurance policy must be an 'occurrence' type; a 'claims-made' policy will not be acceptable.
- C. **Insurance Covering Special Hazards.** When automobiles, trucks or other contractors' equipment are used in connection with this work, these special hazards shall be covered by riders to the above mentioned Public Liability Insurance and Property Damage Insurance policies, or by special policies of insurance in the same amount. Automobile Liability Insurance shall provide non-owned auto liability coverage for employer non-ownership and hired autos.
- D. Contractor shall procure and maintain Fire Insurance, with extended coverage endorsements, upon the work of the contract to one hundred percent (100%) of the insurable value thereof, including items of labor and materials connected therewith, whether in or adjacent to the structure insured, materials in place or to be used as part of the permanent construction including surplus materials, protective fences, temporary structures, including miscellaneous materials and supplies incident to the work. The insurance policy or policies shall provide that any loss "shall be payable to the Contractor and "District" as their respective interests may appear. Contractor shall keep work hereunder fully insured, without cost to District, until final inspection and acceptance thereof.
- E. Except for California Workers Compensation Insurance, District shall be named as an additional insured on all policies of insurance hereunder and shall be furnished a thirty (30) day written notice prior to reduction in coverage or cancellation.

**WORKERS:**

- A. Contractor shall at all times enforce strict discipline and good order among Contractor's employees. Contractor and subcontractor shall not employ any person or anyone not skilled (or unfit, unqualified), in assigned work.
- B. Any person in the employ of the Contractor, whom District may deem incompetent or unfit, shall be dismissed from the work and shall not again be employed on the project except with written consent of District.

**FINGERPRINTS:** Contractor shall comply with the fingerprinting and criminal background investigation requirements of the California Education Code. Contractor shall comply with all the California Department of Justice fingerprinting requirements.

**SUPERVISION:** Contractor shall provide competent supervision of personnel employed on the job, use of equipment, and quality of workmanship.

**CONTRACTOR NOT OFFICER, EMPLOYEE OR AGENT OF District:** While engaged in carrying out the terms and conditions of the Contract, Contractor is an independent contractor and not an officer, employee or agent of District, by direction or inference.

**PERMITS AND LICENSES:** Contractor shall be responsible for acquiring all necessary permits and shall secure and maintain in force such licenses and permits as required by law in connection with the project.

**ACCESS TO WORK:** District representatives shall at all times have access to work, wherever it is, in preparation or in progress. Contractor shall provide safe and proper facilities for such access.

**OCCUPANCY:** District reserves the right to occupy buildings or facilities at any time before contract completion. Such occupancy shall not constitute final acceptance of any part of work covered by this contract nor shall such occupancy extend the specified date for completion.

**CHANGES:** No changes or alterations to this contract shall be made without specific prior written approval by District.

**ASSIGNMENT:** No assignment of this Contract shall be made without the prior written approval of District.

**WARRANTY:** Contractor will be required to warranty all work and equipment supplied in the contract for a minimum one year period from date of final acceptance.

**BRAND OR TRADE NAMES:** Attention of the Contractor is directed to the Government Code, which must be complied with as to brand or trade name products. Whenever in the specifications brand or trade name products are specified in writing, the words 'or approved equal' are to be assumed included. Exact compliance with specified brand or trade name products is required

unless District issues a written amendment. All requests to substitute must be in writing directed to District's applicable representative. Contractor must provide for District's approval, the brand name, model number (including drawings and specifications) or other relative information on any proposed product or equipment to be supplied by the Contractor.

**PAYMENT:** Payment for work will be made in a lump sum upon acceptable completion (unless specified otherwise by agreement in writing or under special conditions in writing) and approval by District.

**ANTI-DISCRIMINATION:** It is the policy of District's Board of Trustees that in connection with any and all work and/or services performed under Public Works and Construction contracts, there will be no discrimination against any employee, company or individual or group of individuals, because of race, color, ancestry, sex, age, national origin, or religious belief. Therefore, the Contractor agrees to comply with applicable Federal and California laws including, but not limited to, California Fair Employment Practice Act, and/or Labor Code, or any code where anti-discrimination language occurs. In addition, Contractor agrees to require like compliance by all subcontractors.

**CLEAN UP:** Debris shall be regularly removed from the premises. The job site shall be free of any and all debris at all times when work is not actually being performed. Upon completion, all debris and containers shall be removed and the work site left clean.

LOWELL JOINT SCHOOL DISTRICT  
April 4, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Authorization to Utilize California Multiple Award  
Schedule with Howard Industries, Inc., (CMAS #3-  
20-70-1613C, GSA Schedule No. 47-QTCA-19D-  
00MM) for the Purchase of Video Surveillance  
Cameras and Corresponding Licensing

ACTION/  
(RATIFICATION)

Background and Current Considerations:

On June 11, 2018, the Lowell Joint School District Board of Trustees approved Resolution 2018-19 No. 724 ordering a School Bond Election. On November 6, 2018, the voters in the Lowell Joint School District passed measure “LL”. A part of Measure “LL” included the improvement of students safety and campus security systems..

The California Multiple Award Schedule (CMAS) program contracts are established using products, services, and prices from already existing competitively assessed and cost compared to multiple award contracts. Public Contract Code Section 10298 allows public agencies including K-12 schools, to utilize such contracts without going to bid. CMAS Contract #3-20-70-1613C, Base GSA Schedule No. 47-QTCA-19D-00MM with Howard Industries, Inc., is approved by the State of California Department of General Services (DGS) to utilize the above CMAS contract for the purchase, warranty, and installation of hardware and software, hardware maintenance and repair, and software maintenance as a product as-needed by the District. The CMAS contract with Howard Industries, Inc., is valid March 26, 2020 through September 26, 2024.

The Board of Trustees authorized use of the CMAS at the regularly scheduled meeting of December 14, 2020. District staff found need for an additional camera at Rancho Starbuck.

Upon acceptance and approval of the CMAS contract with Howard Industries, Inc., by the Board of Trustees, the District will execute the necessary authorization and issue the requisite purchase order(s).

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Superintendent’s Comment:

APPROVAL RECOMMENDED.

Financial Implications:

The approximate cost of the hardware and licensing of Howard Industries, Inc., Verkada Network Surveillance Cameras \$2,162.30. Costs associated with this agreement will be paid out of the Measure LL General Obligation Fund.

Financial Impact: \$2,162.30

Funding Source: Measure LL General Obligation Fund - Fund 21.0

Recommendation:

It is recommended that authorization to utilize California Multiple Award Schedule with Howard Industries, Inc. (CMAS Contract #3-20-70-1613C, Base GSA Schedule No. 47-QTCA-19D-00MM) for the purchase of a Network Surveillance Camera be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

DB/ds

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Superintendent's Comment:

APPROVAL RECOMMENDED.

Phone: 1.888.912.3151  
 Fax: 1.601.399.5077  
 Online: www.howardcomputers.com



Howard Computers  
 P.O. Box 1588  
 Laurel, MS 39441

## Online Quotation

|                       |                              |                      |                   |
|-----------------------|------------------------------|----------------------|-------------------|
| <b>Quote No:</b>      | KJ2 1183275.00               | <b>Quote Date:</b>   | February 18, 2022 |
| <b>Customer Name:</b> | Alan Mao                     | <b>Phone Number:</b> | 5629430211        |
| <b>Company Name:</b>  | Lowell Joint School District | <b>Fax Number:</b>   |                   |
| <b>Quote Name:</b>    | Verkada CF81-E (Hardware)    |                      |                   |

### Item 1

| Category            | Description   | Qty. | Unit Price | Ext. Price |
|---------------------|---|------|------------|------------|
| <b>System Type:</b> | <b>Accessories</b>  |      |            |            |
| 1:                  | Verkada CF81-E Outdoor Fisheye Camera, 512GB, 30 Days Max | 1    | \$1,381.00 | \$1,381.00 |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Sub-Total:</b>                | <b>\$1,381.00</b> |
| <b>Shipping &amp; Handling :</b> | <b>\$17.00</b>    |
| <b>Taxes:</b>                    | <b>\$ 143.30</b>  |
| <b>Enviromental Fee:</b>         | <b>\$0.00</b>     |
| <b>Total for Item 1:</b>         | <b>\$1,541.30</b> |

This quote will expire March 20, 2022.  
 To expedite your order, please include your quote number with your Purchase Order.

*RANCELLO.*

### Total for all pre-configured items

|                                  |                   |
|----------------------------------|-------------------|
| <b>Sub-Total:</b>                | <b>\$1,381.00</b> |
| <b>Shipping &amp; Handling :</b> | <b>\$17.00</b>    |
| <b>Taxes:</b>                    | <b>\$ 143.30</b>  |
| <b>Enviromental Fee:</b>         | <b>\$0.00</b>     |
| <b>Total:</b>                    | <b>\$1,541.30</b> |

*2121-0000-0-6410-0000-8500-011*

#### Notes:

Pricing and availability subject to change without notice. Packaging, Shipping, and Handling fees are not included unless specifically stated. Prices and lease payments do not include applicable taxes. Ship dates are approximations and are not guarantees. Quick ship items not available in Alaska, Hawaii, or outside the United States. Specific state laws may affect shipment of products.

Any order for kiosks must be canceled prior to 21 days from the scheduled date of shipment to avoid incurring a 50% cancellation fee. Any cancellation made within that 21-day window will automatically incur a charge equivalent to 50% of the total kiosk order being canceled.

Howard reserves the right to charge a 25% restocking fee for cancellation of a purchase order after Howard has commenced fulfillment of the order. Howard may, with notice, cancel any purchase order at any time without any liability to the Purchaser. Howard reserves the right to charge the Purchaser full purchase price for delaying shipment of a purchase order for an extended period of time which then results in the cancellation of said order.

Given the current uncertainties related to international trade, Howard hereby reserves the right to unilaterally revise the prices quoted herein in the event its manufacturing or procurement costs for such goods increase due to the imposition by the United

Phone: 1.888.912.3151  
 Fax: 1.601.399.5077  
 Online: www.howardcomputers.com



Howard Computers  
 P.O. Box 1588  
 Laurel, MS 39441

## Online Quotation

|                       |                              |                      |                   |
|-----------------------|------------------------------|----------------------|-------------------|
| <b>Quote No:</b>      | KJ2 1185035.00               | <b>Quote Date:</b>   | February 24, 2022 |
| <b>Customer Name:</b> | Alan Mao                     | <b>Phone Number:</b> | 5629430211        |
| <b>Company Name:</b>  | Lowell Joint School District | <b>Fax Number:</b>   |                   |
| <b>Quote Name:</b>    | Verkada CF81-E (5 YR)        |                      |                   |

### Item 1

| Category     | Description                   | Qty. | Unit Price | Ext. Price |
|--------------|-------------------------------|------|------------|------------|
| System Type: | <b>Accessories</b>            |      |            |            |
| 1:           | Verkada 5-Year Camera License | 1    | \$621.00   | \$621.00   |

|                                  |            |
|----------------------------------|------------|
| <b>Sub-Total:</b>                | \$621.00   |
| <b>Shipping &amp; Handling :</b> | Included   |
| <b>Taxes:</b>                    | Tax Exempt |
| <b>Enviromental Fee:</b>         | \$0.00     |
| <b>Total for Item 1:</b>         | \$621.00   |

This quote will expire March 26, 2022.  
 To expedite your order, please include your quote number with your Purchase Order.

### Total for all pre-configured items

|                                  |            |
|----------------------------------|------------|
| <b>Sub-Total:</b>                | \$621.00   |
| <b>Shipping &amp; Handling :</b> | Included   |
| <b>Taxes:</b>                    | Tax Exempt |
| <b>Enviromental Fee:</b>         | \$0.00     |
| <b>Total:</b>                    | \$621.00   |

*2121-0000 - 0 - 5810 - 0000 - 8500 - 011*

#### Notes:

Pricing and availability subject to change without notice. Packaging, Shipping, and Handling fees are not included unless specifically stated. Prices and lease payments do not include applicable taxes. Ship dates are approximations and are not guarantees. Quick ship items not available in Alaska, Hawaii, or outside the United States. Specific state laws may affect shipment of products.

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Given the current uncertainties related to international trade, Howard hereby reserves the right to unilaterally revise the prices quoted herein in the event its manufacturing or procurement costs for such goods increase due to the imposition by the United



LOWELL JOINT SCHOOL DISTRICT  
April 4, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Granite to Provide Analog Telephone Service (POTS) for the District ACTION

In recent price comparison, it has been determined that the district could net savings in monthly analog telephone service if we moved the current plain old telephone service lines (POTS) used for fax machines and fire alarms from Frontier to Granite. Granite will provide the same services as our current Frontier service for a reduced price resulting in cost savings for the district. The estimated savings will be \$4000 annually. Granite will facilitate and handle all the necessary paperwork and communications for the telephone service transition.

It is recommended that Granite be approved, to provide Analog telephone service for the District, and that the Superintendent be authorized to execute the necessary documents.

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Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT  
April 4, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Purchase Order Listing and Detailed Report  
2021/2022 #9

ACTION/  
(RATIFICATION)

In accordance with the law, Purchase Order Listing/Detailed Report 2021/2022 #9 is recommended for approval. The report lists all purchased orders issued February 1, 2022, through February 28, 2022.

AR:sb

Attachment

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Superintendent's Comment:

APPROVAL RECOMMENDED.

X-B1-1

LOWELL JOINT SD

PURCHASE ORDER DETAIL REPORT

BOARD OF TRUSTEES MEETING 04/04/2022

FROM 02/01/2022 TO 02/28/2022

| PO NUMBER | VENDOR                         | PO TOTAL   | ACCOUNT AMOUNT | ACCOUNT NUMBER  | OBJECT DESCRIPTION         |
|-----------|--------------------------------|------------|----------------|-----------------|----------------------------|
| R99B0038  | GAMETIME                       | 127,811.76 | 127,811.76     | 1400000015 6500 | Equipment Replacement      |
| R99F0093  | PLUMBING WHOLESALE OUTLET      | 1,790.42   | 1,751.46       | 0100000089 4300 | Materials and Supplies     |
|           |                                |            | 9.86           | 0100000092 4300 | Materials and Supplies     |
|           |                                |            | 29.10          | 0100000098 4300 | Materials and Supplies     |
| R99F0094  | UNITED RENTALS (NORTH AMERICA) | 416.95     | 416.95         | 0100000091 5610 | Rentals & Leases           |
| R99F0095  | PEST OPTION INC.               | 225.00     | 225.00         | 0100000113 5570 | Pest Control               |
| R99F0096  | HOWARD TECHNOLOGY SOLUTION     | 19,288.24  | 19,288.24      | 4000000013 6200 | Bldg & Improvement of Bldg |
| R99F0097  | EMCOR SERVICES                 | 470.77     | 470.77         | 0100000089 5630 | Repairs or Maintenance     |
| R99F0098  | ABES PLUMBING INC.             | 1,200.00   | 1,200.00       | 0100000094 5630 | Repairs or Maintenance     |
| R99F0099  | IMPERIAL SPRINKLER SUPPLY      | 2,225.69   | 2,225.69       | 0100000108 4300 | Materials and Supplies     |
| R99F0100  | JAMES HARDWARE COMPANY         | 161.74     | 103.61         | 0100000094 4300 | Materials and Supplies     |
|           |                                |            | 15.10          | 0100000103 4300 | Materials and Supplies     |
|           |                                |            | 11.67          | 0100000104 4300 | Materials and Supplies     |
|           |                                |            | 31.36          | 0100000105 4300 | Materials and Supplies     |
| R99F0101  | CANNINGS HARDWARE LA HABRA     | 443.41     | 443.41         | 0100000098 4300 | Materials and Supplies     |
| R99F0102  | GLASBY MAINTENANCE SUPPLY      | 14,318.70  | 1,390.83       | 0185100005 4300 | Materials and Supplies     |
|           |                                |            | 4,511.50       | 0185100006 4300 | Materials and Supplies     |
|           |                                |            | 3,226.68       | 0185100007 4300 | Materials and Supplies     |
|           |                                |            | 881.12         | 0185100008 4300 | Materials and Supplies     |
|           |                                |            | 695.24         | 0185100009 4300 | Materials and Supplies     |
|           |                                |            | 2,064.13       | 0185100017 4300 | Materials and Supplies     |
|           |                                |            | 1,170.97       | 0185100022 4300 | Materials and Supplies     |
|           |                                |            | 378.23         | 1851000003 4300 | Materials and Supplies     |
| R99F0103  | EAST WHITTIER GLASS & MIRROR   | 290.00     | 290.00         | 0100000098 5630 | Repairs or Maintenance     |
| R99F0104  | ADVANCED CHEMICAL TRANSPORT    | 3,204.93   | 3,204.93       | 0100000287 5560 | Waste Disposal             |
| R99F0105  | F.M. THOMAS AIR CONDITIONING   | 4,284.00   | 4,284.00       | 0100000094 5630 | Repairs or Maintenance     |

**LOWELL JOINT SD**

**PURCHASE ORDER DETAIL REPORT**

BOARD OF TRUSTEES MEETING 04/04/2022

FROM 02/01/2022 TO 02/28/2022

| <u>PO NUMBER</u> | <u>VENDOR</u>                  | <u>PO TOTAL</u> | <u>ACCOUNT AMOUNT</u> | <u>ACCOUNT NUMBER</u> | <u>OBJECT DESCRIPTION</u>    |
|------------------|--------------------------------|-----------------|-----------------------|-----------------------|------------------------------|
| R99F0106         | THE HOME DEPOT PRO INSTITUTION | 6,268.10        | 469.41                | 0100000089 4300       | Materials and Supplies       |
|                  |                                |                 | 1,106.78              | 0100000091 4300       | Materials and Supplies       |
|                  |                                |                 | 625.55                | 0100000092 4300       | Materials and Supplies       |
|                  |                                |                 | 23.95                 | 0100000093 4300       | Materials and Supplies       |
|                  |                                |                 | 1,369.51              | 0100000094 4300       | Materials and Supplies       |
|                  |                                |                 | 87.57                 | 0100000095 4300       | Materials and Supplies       |
|                  |                                |                 | 29.51                 | 0100000096 4300       | Materials and Supplies       |
|                  |                                |                 | 2,501.09              | 0100000098 4300       | Materials and Supplies       |
|                  |                                |                 | 54.73                 | 0100000108 4300       | Materials and Supplies       |
| R99F0107         | SOUTHEAST CONSTRUCTION PRODUCT | 929.48          | 895.40                | 0100000091 4300       | Materials and Supplies       |
|                  |                                |                 | 20.34                 | 0100000094 4300       | Materials and Supplies       |
|                  |                                |                 | 13.74                 | 0100000098 4300       | Materials and Supplies       |
| R99F0108         | CINTAS                         | 985.50          | 985.50                | 0158700018 4300       | Materials and Supplies       |
| R99F0109         | F.M. THOMAS AIR CONDITIONING   | 3,238.15        | 883.15                | 0100000089 5630       | Repairs or Maintenance       |
|                  |                                |                 | 645.00                | 0100000091 5630       | Repairs or Maintenance       |
|                  |                                |                 | 270.00                | 0100000092 5630       | Repairs or Maintenance       |
|                  |                                |                 | 645.00                | 0100000094 5630       | Repairs or Maintenance       |
|                  |                                |                 | 795.00                | 0100000096 5630       | Repairs or Maintenance       |
| R99F0110         | ENCORP                         | 3,200.00        | 3,200.00              | 1400000009 5800       | Prof/ConsultingServ&Oper Exp |
| R99F0111         | THE SHERWIN-WILLIAMS CO.       | 1,276.00        | 232.46                | 0100000089 4300       | Materials and Supplies       |
|                  |                                |                 | 83.60                 | 0100000093 4300       | Materials and Supplies       |
|                  |                                |                 | 959.94                | 0100000098 4300       | Materials and Supplies       |
| R99F0112         | WALTERS WHOLESALE ELECTRIC     | 5,980.63        | 5,980.63              | 0100000098 4300       | Materials and Supplies       |
| R99M0135         | AMERICAN EXPRESS               | 13.22           | 13.22                 | 0100000056 4300       | Materials and Supplies       |
| R99M0136         | AMERICAN EXPRESS               | 142.88          | 142.88                | 0105110043 4300       | Materials and Supplies       |
| R99M0137         | AMERICAN EXPRESS               | 178.41          | 178.41                | 0130100033 4300       | Materials and Supplies       |

# LOWELL JOINT SD

## PURCHASE ORDER DETAIL REPORT BOARD OF TRUSTEES MEETING 04/04/2022

FROM 02/01/2022 TO 02/28/2022

| <u>PO NUMBER</u> | <u>VENDOR</u>                  | <u>PO TOTAL</u> | <u>ACCOUNT AMOUNT</u> | <u>ACCOUNT NUMBER</u> | <u>OBJECT DESCRIPTION</u> |
|------------------|--------------------------------|-----------------|-----------------------|-----------------------|---------------------------|
| R99M0138         | AMERICAN EXPRESS               | 242.54          | 242.54                | 0100000278 4300       | Materials and Supplies    |
| R99M0139         | AMERICAN EXPRESS               | 85.00           | 85.00                 | 0140350016 5200       | Travel and Conferences    |
| R99M0140         | AMERICAN EXPRESS               | 120.00          | 120.00                | 0141270019 4300       | Materials and Supplies    |
| R99M0141         | AMERICAN EXPRESS               | 111.22          | 23.14                 | 010000058 4300        | Materials and Supplies    |
|                  |                                |                 | 88.08                 | 0156400007 4300       | Materials and Supplies    |
| R99M0142         | AMERICAN EXPRESS               | 149.85          | 149.85                | 0100540008 4300       | Materials and Supplies    |
| R99M0143         | AMERICAN EXPRESS               | 67.28           | 67.28                 | 0156400033 4300       | Materials and Supplies    |
| R99M0144         | AMERICAN EXPRESS               | 208.42          | 208.42                | 0100540008 4300       | Materials and Supplies    |
| R99M0145         | AMERICAN EXPRESS               | 92.58           | 92.58                 | 010000058 4300        | Materials and Supplies    |
| R99M0146         | AMERICAN EXPRESS               | 27.91           | 27.91                 | 0156400011 4300       | Materials and Supplies    |
| R99M0147         | AMERICAN EXPRESS               | 138.84          | 138.84                | 0156400012 4300       | Materials and Supplies    |
| R99M0148         | AMERICAN EXPRESS               | 239.01          | 239.01                | 0156400028 4300       | Materials and Supplies    |
| R99M0149         | AMERICAN EXPRESS               | 321.37          | 321.37                | 0156400010 4300       | Materials and Supplies    |
| R99M0150         | AMERICAN EXPRESS               | 50.69           | 50.69                 | 0190200006 4300       | Materials and Supplies    |
| R99M0151         | AMERICAN EXPRESS               | 121.95          | 121.95                | 0108880020 4300       | Materials and Supplies    |
| R99M0152         | AMERICAN EXPRESS               | 55.11           | 55.11                 | 0108880020 4300       | Materials and Supplies    |
| R99M0153         | AMERICAN EXPRESS               | 1,239.84        | 1,239.84              | 0109110014 4300       | Materials and Supplies    |
| R99M0154         | AMERICAN EXPRESS               | 446.51          | 446.51                | 0156400033 5200       | Travel and Conferences    |
| R99M0155         | AMERICAN EXPRESS               | 39.80           | 39.80                 | 0100000277 4300       | Materials and Supplies    |
| R99M0156         | AMERICAN EXPRESS               | 61.12           | 61.12                 | 0156400011 4300       | Materials and Supplies    |
| R99M0157         | AMERICAN EXPRESS               | 134.48          | 134.48                | 0100590006 4300       | Materials and Supplies    |
| R99M0158         | BUREAU OF EDUCATION & RESEARCH | 279.00          | 279.00                | 0156400009 5200       | Travel and Conferences    |
| R99M0159         | AMERICAN EXPRESS               | 52.99           | 27.45                 | 0165000012 4300       | Materials and Supplies    |

**LOWELL JOINT SD**

**PURCHASE ORDER DETAIL REPORT**  
BOARD OF TRUSTEES MEETING 04/04/2022

FROM 02/01/2022 TO 02/28/2022

| <u>PO NUMBER</u> | <u>VENDOR</u>               | <u>PO TOTAL</u> | <u>ACCOUNT AMOUNT</u> | <u>ACCOUNT NUMBER</u> | <u>OBJECT DESCRIPTION</u>    |
|------------------|-----------------------------|-----------------|-----------------------|-----------------------|------------------------------|
| R99M0159         | *** CONTINUED ***           |                 | 25.54                 | 0165000029 4300       | Materials and Supplies       |
| R99M0160         | AMERICAN EXPRESS            | 111.81          | 111.81                | 0109110004 4300       | Materials and Supplies       |
| R99N0015         | ACTION SALES                | 5,512.51        | 771.76                | 1353100040 4300       | Materials and Supplies       |
|                  |                             |                 | 771.75                | 1353100041 4300       | Materials and Supplies       |
|                  |                             |                 | 771.75                | 1353100042 4300       | Materials and Supplies       |
|                  |                             |                 | 771.75                | 1353100043 4300       | Materials and Supplies       |
|                  |                             |                 | 771.75                | 1353100044 4300       | Materials and Supplies       |
|                  |                             |                 | 1,653.75              | 1353100045 4300       | Materials and Supplies       |
| R99N0016         | EMS LINQ INC                | 1,175.00        | 180.00                | 1353100052 5800       | Prof/ConsultingServ&Oper Exp |
|                  |                             |                 | 995.00                | 1353100052 5810       | Licenses/Technology          |
| R99R0279         | LA HABRA ROTARY CLUB        | 295.00          | 295.00                | 0100000065 5300       | Dues and Memberships         |
| R99R0280         | IPRINT TECHNOLOGIES         | 185.23          | 185.23                | 0156400007 4300       | Materials and Supplies       |
| R99R0281         | AMERICAN EXPRESS            | 66.15           | 66.15                 | 0156400033 5800       | Prof/ConsultingServ&Oper Exp |
| R99R0282         | TRINIDAD, GINA              | 231.53          | 231.53                | 0105110043 4300       | Materials and Supplies       |
| R99R0283         | IMPERIAL BAND INSTRUMENTS   | 38.14           | 29.87                 | 0105110036 4300       | Materials and Supplies       |
|                  |                             |                 | 8.27                  | 0105110041 4300       | Materials and Supplies       |
| R99R0284         | J.W.PEPPER & SON INC.       | 55.11           | 55.11                 | 0105110045 4300       | Materials and Supplies       |
| R99R0285         | U.S. BANK                   | 250.00          | 250.00                | 0100000133 5800       | Prof/ConsultingServ&Oper Exp |
| R99R0286         | U.S. BANK                   | 250.00          | 250.00                | 0100000133 5800       | Prof/ConsultingServ&Oper Exp |
| R99R0287         | WILLIAM V.MACGILL & CO.     | 1,826.52        | 1,826.52              | 0100000058 4300       | Materials and Supplies       |
| R99R0288         | SCHOOL DATEBOOKS            | 380.17          | 380.17                | 0100560004 4300       | Materials and Supplies       |
| R99R0289         | BSN SPORTS LLC DBA US GAMES | 609.13          | 609.13                | 0100560002 4300       | Materials and Supplies       |
| R99R0290         | CINTAS CORPORATION          | 1,550.52        | 1,550.52              | 0100000098 4300       | Materials and Supplies       |
| R99R0291         | APPLE INC.                  | 12.99           | 12.99                 | 0156400020 5810       | Licenses/Technology          |

LOWELL JOINT SD

PURCHASE ORDER DETAIL REPORT

BOARD OF TRUSTEES MEETING 04/04/2022

FROM 02/01/2022 TO 02/28/2022

| PO NUMBER | VENDOR                         | PO       |          | ACCOUNT AMOUNT  | ACCOUNT NUMBER            | OBJECT DESCRIPTION |
|-----------|--------------------------------|----------|----------|-----------------|---------------------------|--------------------|
|           |                                | TOTAL    | AMOUNT   |                 |                           |                    |
| R99R0292  | SOUTHWEST SCHOOL SUPPLY        | 500.00   | 500.00   | 0190200005 4300 | Materials and Supplies    |                    |
| R99R0294  | GROUND CONTROL SYSTEMS         | 2,309.58 | 145.16   | 0109110014 4300 | Materials and Supplies    |                    |
|           |                                |          | 2,164.42 | 0109110014 4400 | Non Capitalized Equipment |                    |
| R99R0295  | J.W.PEPPER & SON INC.          | 128.85   | 128.85   | 0105110041 4300 | Materials and Supplies    |                    |
| R99R0296  | STUDIES WEEKLY                 | 118.18   | 118.18   | 0163000002 4130 | Textbooks                 |                    |
| R99R0297  | SCHOOL SPECIALTY               | 230.97   | 230.97   | 0156400008 4300 | Materials and Supplies    |                    |
| R99R0298  | SONOVA USA INC.                | 2,713.74 | 2,713.74 | 0165010003 4300 | Materials and Supplies    |                    |
| R99R0299  | SONOVA USA INC.                | 2,714.82 | 2,714.82 | 0165010003 4300 | Materials and Supplies    |                    |
| R99R0300  | CONSTANT CONTACT INC.          | 420.75   | 420.75   | 0190200006 5810 | Licenses/Technology       |                    |
| R99R0301  | TRINIDAD, GINA                 | 3,449.25 | 3,449.25 | 0109110014 4300 | Materials and Supplies    |                    |
| R99R0302  | LAKESHORE LEARNING MATERIALS   | 132.25   | 132.25   | 0156400010 4300 | Materials and Supplies    |                    |
| R99R0303  | SCHOOL SPECIALTY               | 92.43    | 92.43    | 0156400012 4300 | Materials and Supplies    |                    |
| R99R0304  | STUDIES WEEKLY                 | 107.82   | 107.82   | 0163000002 4130 | Textbooks                 |                    |
| R99R0305  | BUENA PARK PLAQUE & TROPHY     | 291.73   | 291.73   | 0100000317 4300 | Materials and Supplies    |                    |
| R99R0306  | SCHOOL DATEBOOKS               | 803.68   | 803.68   | 0100980006 4300 | Materials and Supplies    |                    |
| R99R0307  | J.W.PEPPER & SON INC.          | 56.93    | 56.93    | 0105110036 4300 | Materials and Supplies    |                    |
| R99R0308  | IMPERIAL BAND INSTRUMENTS      | 105.67   | 105.67   | 0105110041 4300 | Materials and Supplies    |                    |
| R99R0309  | IMPERIAL BAND INSTRUMENTS      | 168.47   | 28.47    | 0105110041 4300 | Materials and Supplies    |                    |
|           |                                |          | 140.00   | 0105110041 5630 | Repairs or Maintenance    |                    |
| R99R0310  | CSUF AUXILIARY SERVICES CORPOR | 499.00   | 499.00   | 0100000065 5200 | Travel and Conferences    |                    |
| R99R0311  | JONES SCHOOL SUPPLY COMPANY    | 398.22   | 398.22   | 0105110043 4300 | Materials and Supplies    |                    |
| R99R0312  | LACOE                          | 774.33   | 774.33   | 0100000071 5890 | Other Services            |                    |
| R99R0313  | RTC ENGRAVING                  | 790.24   | 790.24   | 0100990002 4300 | Materials and Supplies    |                    |

LOWELL JOINT SCHOOL DISTRICT  
April 4, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Consolidated Check Register Listing Report  
2021/22 #8

ACTION/  
(RATIFICATION)

The Consolidated Check Register Listing Report 2021/22 #8 is recommended for approval. The consolidated check register lists all warrants issued February 1, 2022, through February 28, 2022.

AR:sb

Attachment

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Superintendent's Comment:

APPROVAL RECOMMENDED.

X-B2-1



**LOWELL JOINT SD**  
**Consolidated Check Register**  
 from 2/1/2022 to 2/28/2022

| Check | Payee ID | Payee Name | Reference                      | Subs             | Check Date | Cancel Date | Type | Status | Check Amount |
|-------|----------|------------|--------------------------------|------------------|------------|-------------|------|--------|--------------|
| 99    | 00000910 | F9900011   | BEST LAWNMOWER INC.            | OH               | 02/02/2022 |             | MW   | IS     | 2,439.33     |
| 99    | 00000911 | U9900001   | CITY OF LA HABRA WATER DEPARTM | OH               | 02/04/2022 |             | MW   | IS     | 972.92       |
| 99    | 00000912 | V9903279   | LOPEZ, ALEJANDRO               | JAN 2022         | SERVICE OH | 02/04/2022  | MW   | IS     | 357.14       |
| 99    | 00000913 | 19900010   | MJARES, EDWARD                 | JAN 2022         | SERVICE OH | 02/04/2022  | MW   | IS     | 857.14       |
| 99    | 00000914 | V9900123   | MONOPRICE INC.                 | 22248721         | OH         | 02/04/2022  | MW   | IS     | 694.34       |
| 99    | 00000915 | F9900054   | PLUMBING WHOLESale OUTLET      | 10551698         | OH         | 02/04/2022  | MW   | IS     | 1,790.42     |
| 99    | 00000916 | U9900004   | SOUTHERN CALIFORNIA EDISON     | 1223012422       | OH         | 02/04/2022  | MW   | IS     | 7,108.62     |
| 99    | 00000917 | V9900179   | SOUTHWEST SCHOOL SUPPLY        | RS-JAN2022       | SWS        | 02/04/2022  | MW   | IS     | 14,230.53    |
| 99    | 00000918 | V9900183   | STUDIES WEEKLY                 | 390502           | OH         | 02/04/2022  | MW   | IS     | 29,084.08    |
| 99    | 00000919 | U9900006   | SUBURBAN WATER SYSTEMS         | 181003105404     | OH         | 02/04/2022  | MW   | IS     | 4,067.64     |
| 99    | 00000920 | U9900008   | T-MOBILE                       | 1221012022       | OH         | 02/04/2022  | MW   | IS     | 119.40       |
| 99    | 00000921 | U9900009   | VERIZON WIRELESS-LA            | 9897463669       | OH         | 02/04/2022  | MW   | IS     | 640.98       |
| 99    | 00000922 | V9900015   | APPLE INC.                     | AH14188393       | OH         | 02/07/2022  | MW   | IS     | 333.65       |
| 99    | 00000923 | F9900007   | AUTOZONE                       | 6202867620       | OH         | 02/07/2022  | MW   | IS     | 344.42       |
| 99    | 00000924 | V9900046   | CPI                            | CUS0281437       | OH         | 02/07/2022  | MW   | IS     | 716.35       |
| 99    | 00000925 | V9900048   | CSM CONSULTING, INC.           | 14120            | OH         | 02/07/2022  | MW   | IS     | 2,125.00     |
| 99    | 00000926 | V9900052   | DASH MEDICAL GLOVES            | INV1254218       | OH         | 02/07/2022  | MW   | IS     | 652.47       |
| 99    | 00000927 | V9900053   | DATA IMPRESSIONS               | 0018261          | OH         | 02/07/2022  | MW   | IS     | 7,260.30     |
| 99    | 00000928 | V9903319   | GENERATION ESPORTS             | 3094             | OH         | 02/07/2022  | MW   | IS     | 180.00       |
| 99    | 00000929 | V9900085   | HOWARD TECHNOLOGY SOLUTION     | 21-00538367      | OH         | 02/07/2022  | MW   | IS     | 733.57       |
| 99    | 00000930 | V9900088   | IMPERIAL BAND INSTRUMENTS      | 65828            | OH         | 02/07/2022  | MW   | IS     | 446.00       |
| 99    | 00000931 | E9900087   | JOHN ZAPPULLA                  | JAN 2022         | OH         | 02/07/2022  | MW   | IS     | 45.15        |
| 99    | 00000932 | V9900101   | LA HABRA ROTARY CLUB           | 2345             | OH         | 02/07/2022  | MW   | IS     | 295.00       |
| 99    | 00000933 | U9900004   | SOUTHERN CALIFORNIA EDISON     | 1214011222B      | OH         | 02/07/2022  | MW   | IS     | 4,230.63     |
| 99    | 00000934 | U9900005   | SOUTHERN CALIFORNIA GAS CO     | 1222012422       | OH         | 02/07/2022  | MW   | IS     | 3,209.91     |
| 99    | 00000935 | U9900004   | SOUTHERN CALIFORNIA EDISON     | 0101013122       | OH         | 02/08/2022  | MW   | IS     | 61.92        |
| 99    | 00000936 | U9900006   | SUBURBAN WATER SYSTEMS         | 181003104236     | OH         | 02/08/2022  | MW   | IS     | 542.90       |
| 99    | 00000937 | B9900010   | ERICKSON-HALL CONSTRUCTION     | PAY APP#9        | OH         | 02/08/2022  | MW   | IS     | 193,235.32   |
| 99    | 00000938 | V9903264   | DIANA GONZALEZ                 | MILEAGE 2/1-2/3/ | OH         | 02/09/2022  | MW   | IS     | 22.82        |
| 99    | 00000939 | V9903235   | U.S. BANK                      | 6337234          | OH         | 02/09/2022  | MW   | IS     | 500.00       |
| 99    | 00000940 | V9903315   | US BANK AS CUST FOR TOWER DBW  | 121321EMAIL      | OH         | 02/09/2022  | MW   | IS     | 9,898.25     |
| 99    | 00000941 | V9903206   | US NATIONAL CORP               | PAYAPP2-RTN      | OH         | 02/09/2022  | MW   | IS     | 9,380.00     |
| 99    | 00000942 | V9903259   | A-TECH CONSULTING INC          | 213421           | OH         | 02/09/2022  | MW   | IS     | 2,400.00     |
| 99    | 00000943 | V9900160   | RMA GROUP                      | 78347            | OH         | 02/09/2022  | MW   | IS     | 9,589.00     |

**LOWELL JOINT SD**  
**Consolidated Check Register**  
 from 2/1/2022 to 2/28/2022

| Check | Payee ID | Payee Name                              | Reference       | Subs | Check Date | Cancel Date | Type | Status | Check Amount |
|-------|----------|---|-----------------|------|------------|-------------|------|--------|--------------|
| 99    | 00000944 | V9900013 AMERICAN EXPRESS               | ZOOM-JANUARY    | OH   | 02/10/2022 |             | MW   | IS     | 1,134.06     |
| 99    | 00000945 | U9900001 CITY OF LA HABRA WATER DEPARTM | 1203010222      | OH   | 02/10/2022 |             | MW   | IS     | 1,416.24     |
| 99    | 00000946 | V9900088 IMPERIAL BAND INSTRUMENTS      | 66187           | OH   | 02/10/2022 |             | MW   | IS     | 38.14        |
| 99    | 00000947 | V9903303 iPRINT TECHNOLOGIES            | 861453          | OH   | 02/10/2022 |             | MW   | IS     | 393.64       |
| 99    | 00000948 | V9900094 J.W.PEPPER & SON INC.          | 363948090       | OH   | 02/10/2022 |             | MW   | IS     | 178.09       |
| 99    | 00000949 | U9900004 SOUTHERN CALIFORNIA EDISON     | 1230013022      | OH   | 02/10/2022 |             | MW   | IS     | 6,177.37     |
| 99    | 00000950 | U9900005 SOUTHERN CALIFORNIA GAS CO     | 1230013122      | OH   | 02/10/2022 |             | MW   | IS     | 1,119.36     |
| 99    | 00000951 | U9900006 SUBURBAN WATER SYSTEMS         | 180051642954    | OH   | 02/10/2022 |             | MW   | IS     | 1,274.42     |
| 99    | 00000952 | U9900007 TIME WARNER CABLE              | 775266012922    | OH   | 02/10/2022 |             | MW   | IS     | 954.59       |
| 99    | 00000953 | F9900003 ABES PLUMBING INC.             | 21101           | OH   | 02/11/2022 |             | MW   | IS     | 1,200.00     |
| 99    | 00000954 | V9900008 ADMINISTRATIVE SERV. CO-OP     | 13110           | OH   | 02/11/2022 |             | MW   | IS     | 11,012.92    |
| 99    | 00000955 | F9900010 BEE GONE BEE REMOVAL SERVICE   | 5503            | OH   | 02/11/2022 |             | MW   | IS     | 200.00       |
| 99    | 00000956 | F9900017 CINTAS CORPORATION             | 9161296215      | OH   | 02/11/2022 |             | MW   | IS     | 1,550.52     |
| 99    | 00000957 | E9903244 CRISTIAN BOGDAN                | MILEAGE-JAN202  | OH   | 02/11/2022 |             | MW   | IS     | 39.44        |
| 99    | 00000958 | V9900056 DELTA DENTAL OF CALIFORNIA     | BE004810970     | OH   | 02/11/2022 |             | MW   | IS     | 1,780.89     |
| 99    | 00000959 | V9900077 FULLERTON SCHOOL DISTRICT      | 22R10401        | OH   | 02/11/2022 |             | MW   | IS     | 270.00       |
| 99    | 00000960 | S9900002 GALLAGHER PEDIATRIC THERAP     | 9512            | OH   | 02/11/2022 |             | MW   | IS     | 752.94       |
| 99    | 00000961 | V9900083 HOGENTGLER & CO., INC          | 290036-JN       | OH   | 02/11/2022 |             | MW   | IS     | 468.18       |
| 99    | 00000962 | E9900084 JIM COOMBS                     | LUNCH-SALINAS2  | OH   | 02/11/2022 |             | MW   | IS     | 800.41       |
| 99    | 00000963 | V9900104 LEADER SERVICES                | CDS5751         | OH   | 02/11/2022 |             | MW   | IS     | 1,896.90     |
| 99    | 00000964 | E9900138 MARIKATE ELMQUIST              | PURCH REIM13122 | OH   | 02/11/2022 |             | MW   | IS     | 302.55       |
| 99    | 00000965 | V9903262 NEARPOD INC                    | INV49661        | OH   | 02/11/2022 |             | MW   | IS     | 2,340.00     |
| 99    | 00000966 | V9900148 QUADIENT FINANCE USA, INC.     | PPLN02001       | OH   | 02/11/2022 |             | MW   | IS     | 2,000.00     |
| 99    | 00000967 | V9900153 READ NATURALLY                 | 252366          | OH   | 02/11/2022 |             | MW   | IS     | 191.20       |
| 99    | 00000968 | V9900159 RIVERSIDE INSIGHTS             | INV107655       | OH   | 02/11/2022 |             | MW   | IS     | 3,593.40     |
| 99    | 00000969 | V9900161 RMH DANCE & PRODUCTIONS        | 121521BP        | OH   | 02/11/2022 |             | MW   | IS     | 980.00       |
| 99    | 00000970 | V9903224 SCHOLASTIC MAGAZINES           | M70873351       | OH   | 02/11/2022 |             | MW   | IS     | 294.14       |
| 99    | 00000971 | V9903258 SCHOOL FIX                     | 412719A         | OH   | 02/11/2022 |             | MW   | IS     | 33.30        |
| 99    | 00000972 | V9900175 SENTRY SIGNS & PRINTING        | 3625            | OH   | 02/11/2022 |             | MW   | IS     | 476.28       |
| 99    | 00000973 | V9903261 SOCIAL THINKING                | 228954          | OH   | 02/11/2022 |             | MW   | IS     | 270.00       |
| 99    | 00000974 | V9900179 SOUTHWEST SCHOOL SUPPLY        | SUPT OFFC       | OH   | 02/11/2022 |             | MW   | IS     | 446.91       |
| 99    | 00000975 | E9900207 TIFFANY SHUN-HERNANDEZ         | PURCH REIMB     | OH   | 02/11/2022 |             | MW   | IS     | 134.53       |
| 99    | 00000976 | I9900011 TRINIDAD, GINA                 | 86137-012       | OH   | 02/11/2022 |             | MW   | IS     | 229.95       |
| 99    | 00000977 | V9900212 WPS                            | WPS-423134      | OH   | 02/11/2022 |             | MW   | IS     | 694.94       |

**LOWELL JOINT SD**  
**Consolidated Check Register**  
 from 2/1/2022 to 2/28/2022

| Check | Payee ID | Payee Name                              | Reference        | Subs | Check Date | Cancel Date | Type | Status | Check Amount |
|-------|----------|---|------------------|------|------------|-------------|------|--------|--------------|
| 99    | 00000978 | E9900218 YUMI YAMAMOTO                  | PURCH REIMB      | OH   | 02/11/2022 |             | MW   | IS     | 20.71        |
| 99    | 00000979 | N9900003 BERNIER REFRIGERATION GENERATI | 27250,27251-1    | OH   | 02/11/2022 |             | MW   | IS     | 2,185.84     |
| 99    | 00000980 | F9900014 BUG FLIP                       | JANUARY22        | OH   | 02/11/2022 |             | MW   | IS     | 180.00       |
| 99    | 00000981 | N9900015 Continental Sales              | JANUARY2022      | OH   | 02/11/2022 |             | MW   | IS     | 4,837.48     |
| 99    | 00000982 | N9900004 DRIFTWOOD DAIRY                | JANUARY2022      | OH   | 02/11/2022 |             | MW   | IS     | 11,899.61    |
| 99    | 00000983 | F9900045 LADY BUGS ENVIRONMENTAL TERMIT | 145539           | OH   | 02/11/2022 |             | MW   | IS     | 55.00        |
| 99    | 00000984 | V9903228 LOVE TO SNACK LLC              | 30269            | OH   | 02/11/2022 |             | MW   | IS     | 816.48       |
| 99    | 00000985 | N9900009 P & R PAPER SUPPLY COMPANY     | JAN2022          | OH   | 02/11/2022 |             | MW   | IS     | 3,429.99     |
| 99    | 00000986 | N9900013 SOUTHERN CALIFORNIA PIZZA      | JAN2022          | OH   | 02/11/2022 |             | MW   | IS     | 9,842.00     |
| 99    | 00000987 | V9900179 SOUTHWEST SCHOOL SUPPLY        | PINNV0915603     | OH   | 02/11/2022 |             | MW   | IS     | 501.28       |
| 99    | 00000988 | V9900008 ADMINISTRATIVE SERV. CO-OP     | 13109            | OH   | 02/11/2022 |             | MW   | IS     | 5,600.00     |
| 99    | 00000989 | B9903229 HAULWAY STORAGE CONTAINERS     | 2038322          | OH   | 02/11/2022 |             | MW   | IS     | 539.96       |
| 99    | 00000990 | V9900020 ATKINSON ANDELSON LOYA RUUD &  | 640791           | OH   | 02/15/2022 |             | MW   | IS     | 232.50       |
| 99    | 00000991 | E9900032 CAMERON MILLER                 | SCSBOA REG       | OH   | 02/15/2022 |             | MW   | IS     | 123.05       |
| 99    | 00000992 | E9900054 DEANNA MORRISON                | 01052022         | OH   | 02/15/2022 |             | MW   | IS     | 113.13       |
| 99    | 00000993 | E9900084 JIM COOMBS                     | WATER-BOARD      | OH   | 02/15/2022 |             | MW   | IS     | 178.70       |
| 99    | 00000994 | E9900114 KRISTA KARR                    | 12022021         | OH   | 02/15/2022 |             | MW   | IS     | 132.60       |
| 99    | 00000995 | E9900143 MATTHEW CUKRO                  | 12162021         | OH   | 02/15/2022 |             | MW   | IS     | 218.99       |
| 99    | 00000996 | V9900152 RCF JIM COOMBS                 | RCF-JAN2022      | OH   | 02/15/2022 |             | MW   | IS     | 4,702.53     |
| 99    | 00000997 | E9900182 SCOTT VAN DIEST                | CONTEST FEE      | OH   | 02/15/2022 |             | MW   | IS     | 75.00        |
| 99    | 00000998 | V9900028 BUENA PARK PLAQUE & TROPHY     | 15900            | OH   | 02/17/2022 |             | MW   | IS     | 291.73       |
| 99    | 00000999 | F9900015 CANNINGS HARDWARE LA HABRA     | 491620           | OH   | 02/17/2022 |             | MW   | IS     | 443.41       |
| 99    | 00001000 | V9903336 CSUF AUXILIARY SERVICES CORPOR | 20211213-00002   | OH   | 02/17/2022 |             | MW   | IS     | 499.00       |
| 99    | 00001001 | V9903264 DIANA GONZALEZ                 | MILEAGE 2/8-2/11 | OH   | 02/17/2022 |             | MW   | IS     | 30.42        |
| 99    | 00001002 | F9900027 EAST WHITTIER GLASS & MIRROR   | 18963            | OH   | 02/17/2022 |             | MW   | IS     | 290.00       |
| 99    | 00001003 | V9903272 GARDENA VALLEY PRINTING        | 30380-REV        | OH   | 02/17/2022 |             | MW   | IS     | 265.00       |
| 99    | 00001004 | F9900033 GLASBY MAINTENANCE SUPPLY      | 322047A          | OH   | 02/17/2022 |             | MW   | IS     | 14,318.70    |
| 99    | 00001005 | F9900039 IMPERIAL SPRINKLER SUPPLY      | 4928626          | OH   | 02/17/2022 |             | MW   | IS     | 2,225.70     |
| 99    | 00001006 | F9900040 JAMES HARDWARE COMPANY         | 370047           | OH   | 02/17/2022 |             | MW   | IS     | 161.74       |
| 99    | 00001007 | F9900053 PEST OPTON INC.                | 392790           | OH   | 02/17/2022 |             | MW   | IS     | 225.00       |
| 99    | 00001008 | F9900066 UNITED RENTALS (NORTH AMERICA) | 200719045-001    | OH   | 02/17/2022 |             | MW   | IS     | 416.95       |
| 99    | 00001009 | U9900010 WARE DISPOSAL                  | 918461           | OH   | 02/17/2022 |             | MW   | IS     | 1,723.15     |
| 99    | 00001010 | V9900088 IMPERIAL BAND INSTRUMENTS      | M66403           | OH   | 02/22/2022 |             | MW   | IS     | 140.00       |
| 99    | 00001011 | V9900088 IMPERIAL BAND INSTRUMENTS      | 66409            | OH   | 02/22/2022 |             | MW   | IS     | 105.67       |

**LOWELL JOINT SD**  
**Consolidated Check Register**  
 from 2/1/2022 to 2/28/2022

| Check       | Payee ID   | Payee Name                     | Reference        | Subs | Check Date | Cancel Date | Type | Status | Check Amount |
|-------------|------------|--------------------------------|------------------|------|------------|-------------|------|--------|--------------|
| 99 00001012 | V9900088   | IMPERIAL BAND INSTRUMENTS      | M66403           | OH   | 02/22/2022 |             | MW   | IS     | 28.47        |
| 99 00001013 | V9900092   | INTERQUEST DETECTION           | 145-0921         | OH   | 02/22/2022 |             | MW   | IS     | 350.00       |
| 99 00001014 | V9900094   | J.W.PEPPER & SON INC.          | 363676947        | OH   | 02/22/2022 |             | MW   | IS     | 56.93        |
| 99 00001015 | R9900001   | BRENT ALISMAN                  | MEDICAL-MARCHOH  | OH   | 02/23/2022 |             | MW   | IS     | 557.02       |
| 99 00001016 | R9903247   | CAROLYN KANE                   | MEDICAL-MARCHOH  | OH   | 02/23/2022 |             | MW   | IS     | 1,290.56     |
| 99 00001017 | R9900003   | CLAUDIA SCHALCHLIN             | MEDICAL-MARCHOH  | OH   | 02/23/2022 |             | MW   | IS     | 570.78       |
| 99 00001018 | R9900004   | DAWN AANDAHN                   | MEDICAL-MARCHOH  | OH   | 02/23/2022 |             | MW   | IS     | 570.78       |
| 99 00001019 | R9900014   | EDDY VEGA                      | MEDICAL-MARCHOH  | OH   | 02/23/2022 |             | MW   | IS     | 1,114.04     |
| 99 00001020 | R9900006   | EMILY WAKEFIELD                | MEDICAL-MARCHOH  | OH   | 02/23/2022 |             | MW   | IS     | 570.78       |
| 99 00001021 | R9900007   | GAYLE ROGERS                   | MEDICAL-MARCHOH  | OH   | 02/23/2022 |             | MW   | IS     | 232.94       |
| 99 00001022 | V9900095   | JONES SCHOOL SUPPLY COMPANY    | 1842770          | OH   | 02/23/2022 |             | MW   | IS     | 477.47       |
| 99 00001023 | R9903248   | JULIE ROTH                     | MEDICAL-MARCHOH  | OH   | 02/23/2022 |             | MW   | IS     | 570.78       |
| 99 00001024 | E9900115   | KRISTA VAN HOOGMOED            | 01-27-2022       | OH   | 02/23/2022 |             | MW   | IS     | 83.05        |
| 99 00001025 | V9903225   | LACOE                          | 12/17/2021       | OH   | 02/23/2022 |             | MW   | IS     | 2,658.00     |
| 99 00001026 | V9903225   | LACOE                          | 22*0033          | OH   | 02/23/2022 |             | MW   | IS     | 774.33       |
| 99 00001027 | V9900112   | LOGMEIN COMMUNICATIONS, INC.   | IN7100910170     | OH   | 02/23/2022 |             | MW   | IS     | 4,435.42     |
| 99 00001028 | R9900013   | MARGARET DUMADAG               | MEDICAL-MARCHOH  | OH   | 02/23/2022 |             | MW   | IS     | 1,141.56     |
| 99 00001029 | R9900009   | NANCY WHITE                    | MEDICAL-MARCHOH  | OH   | 02/23/2022 |             | MW   | IS     | 1,290.56     |
| 99 00001030 | V9900129   | NCS PEARSON INC.               | 17208235         | OH   | 02/23/2022 |             | MW   | IS     | 786.04       |
| 99 00001031 | R9900010   | PENNY MAYERCHECK               | MEDICAL-MARCHOH  | OH   | 02/23/2022 |             | MW   | IS     | 1,290.56     |
| 99 00001032 | V9900147   | PTM DOCUMENT SYSTEMS           | 0081346          | OH   | 02/23/2022 |             | MW   | IS     | 1,060.06     |
| 99 00001033 | R9900011   | RONALD RANDOLPH                | MEDICAL-MARCHOH  | OH   | 02/23/2022 |             | MW   | IS     | 614.88       |
| 99 00001034 | V9900164   | RTC ENGRAVING                  | 20/940           | OH   | 02/23/2022 |             | MW   | IS     | 790.00       |
| 99 00001035 | R9900012   | SHELLEY MARKER                 | MEDICAL-MARCHOH  | OH   | 02/23/2022 |             | MW   | IS     | 570.78       |
| 99 00001036 | R9900002   | BRUCE PATTILLO                 | MEDICAL-MARCHOH  | OH   | 02/23/2022 |             | MW   | IS     | 557.02       |
| 99 00001037 | V9903264   | DIANA GONZALEZ                 | MILEAGE2/15-2/18 | OH   | 02/24/2022 |             | MW   | IS     | 30.42        |
| 99 00001038 | U9900002   | FRONTIER                       | 0210030922       | OH   | 02/24/2022 |             | MW   | IS     | 1,083.56     |
| 99 00001039 | U9900003   | MCI A VERIZON COMPANY          | 409070950        | OH   | 02/24/2022 |             | MW   | IS     | 5.62         |
| 99 00001040 | F9900057   | SOUTHEAST CONSTRUCTION PRODUCT | 2112-042875      | OH   | 02/24/2022 |             | MW   | IS     | 929.48       |
| 99 00001041 | U9900004   | SOUTHERN CALIFORNIA EDISON     | 0113021022       | OH   | 02/24/2022 |             | MW   | IS     | 11,960.99    |
| 99 00001042 | U9900005   | SOUTHERN CALIFORNIA GAS CO     | 0122021022       | OH   | 02/24/2022 |             | MW   | IS     | 1,271.11     |
| 99 00001043 | U9900008   | T-MOBILE                       | 0104020322       | OH   | 02/24/2022 |             | MW   | IS     | 808.00       |
| 99 00001044 | VOID.CONTT | VOID - Continued Stub          | CONTINUE         | OH   | 02/24/2022 |             | VM   | VD     | 0.00         |
| 99 00001045 | F9900059   | THE HOME DEPOT PRO INSTITUTION | 665722476        | OH   | 02/24/2022 |             | MW   | IS     | 6,268.06     |

**LOWELL JOINT SD**  
**Consolidated Check Register**  
 from 2/1/2022 to 2/28/2022

| Check | Payee ID | Payee Name | Reference                      | Subs  | Check Date   | Cancel Date | Type | Status | Check Amount |
|-------|----------|------------|--------------------------------|-------|--------------|-------------|------|--------|--------------|
| 99    | 00001046 | U9900010   | WARE DISPOSAL                  | OH    | 02/24/2022   |             | MW   | IS     | 3,570.71     |
| 99    | 00001047 | V9903344   | OPTIONS FOR LEARNING           | OH    | 02/24/2022   |             | MW   | IS     | 618.00       |
| 99    | 00001048 | U9900005   | SOUTHERN CALIFORNIA GAS CO     | OH    | 02/25/2022   |             | MW   | IS     | 1,566.59     |
| 99    | 00001049 | V9900010   | ALLIANCE OF SCHOOLS FOR COOPER | OH    | 02/28/2022   |             | MW   | IS     | 39,012.34    |
| 99    | 00001050 | V9900015   | APPLE INC.                     | OH    | 02/28/2022   |             | MW   | IS     | 12.99        |
| 99    | 00001051 | V9900016   | ARAMARK                        | OH    | 02/28/2022   |             | MW   | IS     | 1,239.87     |
| 99    | 00001052 | I9900002   | BYRON FERGUSON DBA ALL AMERICA | OH    | 02/28/2022   |             | MW   | IS     | 500.00       |
| 99    | 00001053 | V9903337   | CHURCH, JENNIFER               | 21/22 | VBALL SEASON | 02/28/2022  | MW   | IS     | 700.00       |
| 99    | 00001054 | F9900016   | CINTAS                         | OH    | 02/28/2022   |             | MW   | IS     | 985.50       |
| 99    | 00001055 | V9900045   | COYOTE FFA ALUMNI & SUPPORTERS | OH    | 02/28/2022   |             | MW   | IS     | 120.00       |
| 99    | 00001056 | V9900063   | EAST WHITTIER CITY SCHOOL DIST | OH    | 02/28/2022   |             | MW   | IS     | 16,800.00    |
| 99    | 00001057 | V9900058   | JIRON, YAINEL                  | 21/22 | RS-SEASON    | 02/28/2022  | MW   | IS     | 700.00       |
| 99    | 00001058 | I9900007   | LEES, DEBRA                    | OH    | 02/28/2022   |             | MW   | IS     | 1,400.00     |
| 99    | 00001059 | V9900154   | READYREERESH BY NESTLE         | OH    | 02/28/2022   |             | MW   | IS     | 53.85        |
| 99    | 00001060 | V9900180   | SPARKLETTTS                    | OH    | 02/28/2022   |             | MW   | IS     | 157.28       |
| 99    | 00001061 | F9900060   | THE SHERWIN-WILLIAMS CO.       | OH    | 02/28/2022   |             | MW   | IS     | 1,276.00     |
| 99    | 00001062 | U9900007   | TIME WARNER CABLE              | OH    | 02/28/2022   |             | MW   | IS     | 8,674.87     |
| 99    | 00001063 | V9903275   | SILVER CREEK INDUSTRIES        | OH    | 02/28/2022   |             | MW   | IS     | 321,872.81   |

**Issued:** 864,092.69  
**99 Bank Total:** 864,092.69  
**Grand Total:** 864,092.69

LOWELL JOINT SCHOOL DISTRICT

April 4, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Agreement with Orange County School  
Districts for Additional Student Transportation  
Services

ACTION

It is recommended to approve the agreement with Orange County School Districts as an option to fulfill the District's need for additional transportation services in the event they are needed either for student field trips or home to school transportation.

It is recommended that the agreement with Orange County School Districts for Additional Student Transportation Services July 1, 2022 through June 30, 2027, be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

AR/sb

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Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT  
April 4, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Employer-Employee Relations/Personnel Report  
2021-22 #9 Which Includes Hiring, Resignations,  
Contract Adjustments, and Retirements for  
Certificated, Classified, and Confidential  
Employees

ACTION/  
(RATIFICATION)

The attached Employer-Employee Relations/Personnel Report 2021-22 #9, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees has been completed without irregularities and in compliance with the law, District policy, administrative regulations, rules, procedures, and direction of the supervisor and all information has been fully disclosed.

It is recommended that Employer-Employee Relations/Personnel Report 2021-22 #9, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees, be ratified.

Attachment

JC/me

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Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT  
EMPLOYER-EMPLOYEE RELATIONS/PERSONNEL REPORT 2021-22 #9

April 4, 2022

I. CERTIFICATED EMPLOYEES

A. CHANGE OF STATUS

| NAME           | EFFECTIVE DATE | END DATE   | SITE | COMMENT   |
|----------------|----------------|------------|------|---|
| Galli, Jessica | 03/28/2022     | 05/27/2022 | RS   | FMLA (AB375)<br>Baby Bonding Leave                      |
| Casey, Kaleen  | 03/17/2022     | 05/22/2021 | MA   | FMLA (AB375)<br>Maternity Leave Correction of<br>EER #8 |

\* It is further recommended that these individuals be approved for substitute teaching at the rate of \$200.00 per day and/or \$35.00 an hour rate (not to exceed six hours) as applicable and to include: Professional Development, Saturday School, Site Support Duties and Intervention

\*\*It is further recommended that the individuals listed in Certificated Salaries for 2021-2022 is approved to instruct in the Intervention Programs. The rate of pay is \$35.00/hour and will be paid from Title I or LCFE Supplemental Grant Funds.

\*\*It is further recommended that individuals listed in Certificated Salaries for 2021-2022 serve as home school teachers, if needed, for the 2021-2022 school year at a rate of \$35.00/hour, not to exceed five hours per week, per student. Mileage will be paid at the IRS Standard Mileage Rate for the 2021-2022 school year.

B.

Employment of substitutes effective 08/16/2021 for the 2021-2022 school year @ 200 per day and \$100.00 per half day rate and \$35.00 per hour\* (not to exceed six hours) as applicable and to include: professional development, Saturday school, and site support duties, and \$250.00 long term sub rate.

Nicole Butler  
Ivan Morales  
Rebecca Hernandez  
Christine Rouse  
Jacqueline Zazueta

C. SUBSTITUTE CHANGE OF PAY

| NAME           | EFFECTIVE DATE | END DATE   | SITE | COMMENT   |
|----------------|----------------|------------|------|---|
| Charman, Laren | 03/17/2022     | 05/22/2021 | DO   | To be paid special long term rate of \$200.00 for Macy Elementary School for Second Grade |
| Brooks, Edward | 03/28/2022     | 05/27/2022 | DO   | To be paid special long term rate of \$200.00 for Science Rancho Starbuck                 |



II. CLASSIFIED EMPLOYEES April 4, 2022

A. MONTHLY – GENERAL FUND

| <u>NAME/<br/>EMPLOYEE ID#</u> | <u>EFFECTIVE<br/>DATE</u> | <u>END<br/>DATE</u> | <u>RANGE/<br/>STEP</u> | <u>SITE</u> | <u>COMMENTS</u>   |
|-------------------------------|---------------------------|---------------------|------------------------|-------------|---|
| Allen, Julie                  | 03/21/2022                |                     | R17/S1                 | DO          | New Hire-Receptionist/Office Assistant                          |
| Cardenas, Roberto             | 03/22/2022                |                     | R20/S6                 | M&O         | Step Increase-Groundskeeper                                     |
| Garcia Perez,<br>Hector       | 01/05/2021                |                     | R20/S6                 | M&O         | Step Increase-M&O   |
| Marin, Luis                   | 03/01/2022                |                     | R28/S4                 | MO          | Step Increase-M&O   |
| Rapp, Wendi                   | 04/03/2022                |                     | R29/S8                 | DO          | Step Increase-Info/Sys. Spec                                    |
| Weissman, Cathy               | 02/03/2022                |                     | MGT R6/S3              | DO          | Step Increase-Bond Contracts &<br>Accounting Compliance Manager |
| Zappulla, John                | 03/23/2022                |                     | R22/S5                 | DO          | Step Increase-Systems Technician                                |

B. HOURLY – GENERAL FUND

| <u>NAME/<br/>EMPLOYEE ID#</u> | <u>EFFECTIVE<br/>DATE</u> | <u>END<br/>DATE</u> | <u>RANGE/<br/>STEP</u> | <u>SITE</u> | <u>COMMENTS</u>                               |
|-------------------------------|---------------------------|---------------------|------------------------|-------------|---|
| Bargas, Kerri                 | 03/11/2022                |                     | R07/S8                 | NS          | Step Increase -Cafeteria Worker               |
| Cacioppo, Sherrie             | 03/04/2022                | 06/03/2022          | R07/S6                 | RS          | Cafeteria Worker/FMLA Unpaid leave            |
| Chavez, Kristy                | 03/28/2022                |                     | R14/S1                 | DO          | Instructional Assistant/Substitute            |
| Chavez, Kristy                | 03/28/2022                |                     | NDA/01/01              | DO          | Noon Duty Aid/Substitute                      |
| Del Cid, Maria                | 12/13/2021                | 06/03/2022          |                        | DO          | Learning Links Temporary Increase of<br>Hours |
| Escobedo, Samantha            | 03/04/2022                |                     | NDA/01/01              | DO          | Noon Duty Aid/Substitute                      |
| Escobedo, Samantha            | 03/04/2022                |                     | R14/S1                 | DO          | Instructional Assistant/Substitute            |
| Gonzales, Vivian              | 03/25/2022                |                     | R14/S1                 | DO          | Resignation-Instructional Aide<br>Substitute  |
| Kaopuiki, Ginger              | 04/11/2022                |                     | NDA R1/S1              | JO          | Noon Duty Aide/FMLA                           |
| Leonguerrero,<br>Robyn        | 03/21/2022                |                     | R20/S6                 | MG          | Step Increase-Library Media<br>Technician     |
| Lopez, Christina              | 03/08/2022                |                     |                        | DO          | Site Supervisor/Teacher Preschool             |
| Melendez, George              | 3/02/2022                 |                     | R14/S1                 | DO          | Instructional Assistant/Substitute            |
| Melendez, George              | 3/02/2022                 |                     | NDA/01/01              | DO          | Noon Duty Aid/Substitute                      |
| Noria, Allan                  | 03/28/2022                |                     | NDA/01/01              | DO          | Noon Duty Aid/Substitute                      |
| Noria, Allan                  | 03/28/2022                |                     | R14/S1                 | DO          | Instructional Assistant/Substitute            |
| Ramirez, Adrianna             | 03/22/2022                |                     | R07/S4                 | DO          | Cafeteria Worker/Substitute                   |
| Ramirez, Adrianna             | 03/22/2022                |                     | R16/1                  | DO          | Clerk 16/Substitute                           |
| Ramirez, Adrianna             | 03/22/2022                |                     | R14/S1                 | DO          | Instructional Assistant/Substitute            |
| Sanchez, Marcela              | 03/23/2022                |                     | R17/S7                 | DO          | Clerical Correction                           |
| Vasquez, Randi                | 03/16/2022                |                     | R23/S1                 | DO          | Fiscal Clerk/ Substitute                      |
| Weimholt, Lina                | 06/15/2022                |                     | R16/S7                 | EP          | Step Increase-Instructional Aide              |

LOWELL JOINT SCHOOL DISTRICT  
April 4, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of the Certificated, Certificated Management and Supervisory, Counselor, Nurse Management, Classified, Classified Management, and Classified Confidential Salary Schedules for a Five Percent (5%) Increase, Retroactive to July 1, 2021, for the 2021/2022 School Year, a Three and Half Percent (3.5%) Increase, Effective July 1, 2022, for the 2022/2023 School Year and a (5%) increase to the above agreed upon three and half percent (3.5%) for Certificated salaries for the 2022/2023 for the Speech and Language Pathologist Salary Schedule

ACTION/  
(RATIFICATION)

The 2021/2022 Certificated, Certificated Management and Supervisory, Counselor, Nurse Management, Classified, Classified Management, and Classified Confidential Salary Schedules, effective July 1, 2021, are submitted for Board approval. The salary schedules represent a five Percent (5%) increase, retroactive to July 1, 2021, for the 2021/2022 school year per the outcome of the Lowell Joint Education Association and Classified School Employee Association and District Negotiations.

The 2022/2023 Certificated, Certificated Management and Supervisory, Counselor, Nurse Management, Classified, Classified Management, and Classified Confidential Salary Schedules, effective July 1, 2022, are submitted for Board approval. The salary schedules represent a three and a half percent (3.5%) increase, for the 2022/2023 school year per the outcome of the Lowell Joint Education Association and Classified School Employee Association and District Negotiations.

The 2022/2023 Speech and Language Pathologist Salary Schedule, effective July 1, 2022, is submitted for Board approval. The salary schedule represents an additional five percent (5%) increase to the above agreed upon three and half percent (3.5%) for certificated salaries for the 2022/2023 school year per the outcome of the Lowell Joint Education Association and District negotiations.

It is recommended that the Certificated, Certificated Management and Supervisory, Counselor, Nurse Management, Classified, Classified Management, and Classified

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Superintendent's Comment:

APPROVAL RECOMMENDED.

Confidential Salary Schedules implementing a five percent (5%) increase, retroactive to July 1, 2021, for the 2021/2022 School Year, a three and half percent (3.5%) increase, effective July 1, 2022, for the 2022/2023 school year, and the Speech and the Language Pathologist Salary Schedule for an additional five percent (5%) increase to the above agreed upon three and half percent (3.5%) for certificated salaries for the 2022/2023 school year, effective July 1, 2022, be approved, and that the Superintendent or designee be authorized to execute the agreement.

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Superintendent's Comment:

APPROVAL RECOMMENDED.

**DRAFT**

**2021/22 TEACHER SALARY SCHEDULE**

Effective July 1, 2021

Effective July 1, 2021 all employees shall receive a 5.00% increase to base salary earnings (excluding stipends and other remuneration).

|      | CLASS  | CLASS  | CLASS  | CLASS  | CLASS   |
|------|--------|--------|--------|--------|---------|
| STEP | 1      | 2      | 3      | 4      | 5       |
| 1    | 49,356 | 52,879 | 56,406 | 59,932 | 63,456  |
| 2    | 52,879 | 56,406 | 59,932 | 63,456 | 66,982  |
| 3    | 56,406 | 59,932 | 63,456 | 66,982 | 70,510  |
| 4    | 59,932 | 63,456 | 66,982 | 70,510 | 74,033  |
| 5    | 63,456 | 66,982 | 70,510 | 74,033 | 77,557  |
| 6    | 66,982 | 70,510 | 74,033 | 77,557 | 81,085  |
| 7    |        | 74,033 | 77,557 | 81,085 | 84,611  |
| 8    |        |        | 81,085 | 84,611 | 88,136  |
| 9    |        |        | 81,085 | 88,136 | 91,662  |
| 10   |        |        | 81,085 | 88,136 | 95,188  |
| 11   |        |        | 81,085 | 88,136 | 98,713  |
| 12   |        |        | 81,085 | 88,136 | 98,713  |
| 13   |        |        | 85,049 | 92,469 | 103,562 |
| 14   |        |        | 85,049 | 92,469 | 103,562 |
| 15   |        |        | 85,049 | 92,469 | 103,562 |
| 16   |        |        | 85,738 | 93,242 | 104,420 |
| 17   |        |        | 85,738 | 93,242 | 104,420 |
| 18   |        |        | 85,738 | 93,242 | 104,420 |
| 19   |        |        | 87,115 | 94,789 | 106,138 |
| 20   |        |        | 87,115 | 94,789 | 106,138 |
| 21   |        |        | 88,486 | 96,338 | 107,856 |
| 22   |        |        | 88,486 | 96,338 | 107,856 |
| 23   |        |        | 89,862 | 97,885 | 109,574 |
| 24   |        |        | 89,862 | 97,885 | 109,574 |
| 25   |        |        | 89,862 | 97,885 | 109,574 |
| 26   |        |        | 91,237 | 99,430 | 111,295 |

**CLASS REQUIREMENTS**

ALL UNITS ARE SEMESTER UNITS. ONE-QUARTER UNIT = 2/3 SEMESTER UNIT

- CLASS 1 Bachelor's degree and appropriate California Credential.
- CLASS 2 Bachelor's degree and appropriate California Credential, plus 15 approved units obtained after Bachelor's degree.
- CLASS 3 Bachelor's degree and appropriate California Credential, plus 30 approved units obtained after Bachelor's degree.
- CLASS 4 Bachelor's degree and appropriate California Credential, plus 45 approved units obtained after Bachelor's degree, or Master's degree and appropriate California Credential.
- CLASS 5 Bachelor's degree and appropriate California Credential, plus 60 approved units obtained after Bachelor's degree, including Master's degree, or Master's degree and appropriate California Credential, plus 24 approved units obtained after Master's degree.

\* Unit members will receive eleven (11) monthly paychecks August through June each school year. For members retiring on or before May 31st, in any school year, those members will receive their eleventh paycheck at the same time as their May paycheck in order to avoid potential State Teachers Retirement System (STRS) penalties for receipt of paid wages during retirement.

**DRAFT**

AR 3/30/22

**DRAFT**

**2022/23 TEACHER SALARY SCHEDULE**

Effective July 1, 2022

Effective July 1, 2022 employees shall receive a 3.50% increase to base salary earnings (excluding stipends and other remuneration).

| STEP | CLASS 1 | CLASS 2 | CLASS 3 | CLASS 4 | CLASS 5 |
|------|---------|---------|---------|---------|---------|
| 1    | 51,083  | 54,730  | 58,380  | 62,030  | 65,677  |
| 2    | 54,730  | 58,380  | 62,030  | 65,677  | 69,326  |
| 3    | 58,380  | 62,030  | 65,677  | 69,326  | 72,978  |
| 4    | 62,030  | 65,677  | 69,326  | 72,978  | 76,624  |
| 5    | 65,677  | 69,326  | 72,978  | 76,624  | 80,271  |
| 6    | 69,326  | 72,978  | 76,624  | 80,271  | 83,923  |
| 7    |         | 76,624  | 80,271  | 83,923  | 87,572  |
| 8    |         |         | 83,923  | 87,572  | 91,221  |
| 9    |         |         | 83,923  | 91,221  | 94,870  |
| 10   |         |         | 83,923  | 91,221  | 98,520  |
| 11   |         |         | 83,923  | 91,221  | 102,168 |
| 12   |         |         | 83,923  | 91,221  | 102,168 |
| 13   |         |         | 88,026  | 95,705  | 107,187 |
| 14   |         |         | 88,026  | 95,705  | 107,187 |
| 15   |         |         | 88,026  | 95,705  | 107,187 |
| 16   |         |         | 88,739  | 96,505  | 108,075 |
| 17   |         |         | 88,739  | 96,505  | 108,075 |
| 18   |         |         | 88,739  | 96,505  | 108,075 |
| 19   |         |         | 90,164  | 98,107  | 109,853 |
| 20   |         |         | 90,164  | 98,107  | 109,853 |
| 21   |         |         | 91,583  | 99,710  | 111,631 |
| 22   |         |         | 91,583  | 99,710  | 111,631 |
| 23   |         |         | 93,007  | 101,311 | 113,409 |
| 24   |         |         | 93,007  | 101,311 | 113,409 |
| 25   |         |         | 93,007  | 101,311 | 113,409 |
| 26   |         |         | 94,430  | 102,910 | 115,190 |

**CLASS REQUIREMENTS**

ALL UNITS ARE SEMESTER UNITS. ONE-QUARTER UNIT = 2/3 SEMESTER UNIT

- CLASS 1 Bachelor's degree and appropriate California Credential.
- CLASS 2 Bachelor's degree and appropriate California Credential, plus 15 approved units obtained after Bachelor's degree.
- CLASS 3 Bachelor's degree and appropriate California Credential, plus 30 approved units obtained after Bachelor's degree.
- CLASS 4 Bachelor's degree and appropriate California Credential, plus 45 approved units obtained after Bachelor's degree, or Master's degree and appropriate California Credential.
- CLASS 5 Bachelor's degree and appropriate California Credential, plus 60 approved units obtained after Bachelor's degree, including Master's degree, or Master's degree and appropriate California Credential, plus 24 approved units obtained after Master's degree.

\* Unit members will receive eleven (11) monthly paychecks August through June each school year. For members retiring on or before May 31st, in any school year, those members will receive their eleventh paycheck at the same time as their May paycheck in order to avoid potential State Teachers Retirement System (STRS) penalties for receipt of paid wages during retirement.

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**LOWELL JOINT SCHOOL DISTRICT  
2021/22 CERTIFICATED MANAGEMENT AND SUPERVISORY SALARY SCHEDULE**

**Effective July 1, 2021**

*Effective July 1, 2021, employees shall receive a 5% increase to base salary earnings (excluding stipends and other remuneration).*

| MANAGEMENT POSITIONS                             | DAYS | 1       | 2       | 3       | 4       | 5       | 6       | 7       |
|--|------|---------|---------|---------|---------|---------|---------|---------|
| Assistant Superintendent of Educational Services | 248  | 168,385 | 170,995 | 173,598 | 176,207 | 178,811 | 181,411 | 184,021 |
| Intermediate Principal                           | 217  | 134,133 | 136,212 | 138,284 | 140,363 | 142,438 | 144,509 | 146,587 |
| Elementary Principal                             | 200  | 120,605 | 122,501 | 124,400 | 126,299 | 128,192 | 130,094 | 131,989 |
| Assistant Principal                              | 204  | 113,098 | 115,240 | 117,167 | 119,095 | 121,237 | 123,165 | 125,307 |
| Director of Special Education                    | 217  | 143,308 | 145,531 | 147,748 | 149,965 | 152,186 | 154,397 | 156,621 |
| Director of Curriculum and Instruction           | 217  | 143,308 | 145,531 | 147,748 | 149,965 | 152,186 | 154,397 | 156,621 |

**SUPERVISORY POSITIONS**

|  |     |         |         |         |         |         |         |         |
|--|-----|---------|---------|---------|---------|---------|---------|---------|
| Psychologist   | 187 | 101,717 | 103,612 | 105,512 | 107,415 | 109,293 | 111,208 | 114,273 |
| Coordinator of Early Childhood Program                 | 204 | 113,098 | 115,240 | 117,167 | 119,095 | 121,237 | 123,165 | 125,307 |
| Coordinator of Expanded Learning Opportunities Program | 204 | 113,098 | 115,240 | 117,167 | 119,095 | 121,237 | 123,165 | 125,307 |
| Program Specialist                                     | 205 | 113,698 | 115,715 | 117,741 | 119,768 | 121,792 | 123,821 | 125,851 |

Management Employees and Supervisory Employees who have served in that capacity the following number of years will receive amounts as listed, in addition to their annual salary:

| Management       | Supervisory      |
|------------------|------------------|
| 5 years \$4,000  | 5 years \$2,500  |
| 10 years \$5,000 | 10 years \$3,000 |
| 15 years \$6,000 | 15 years \$3,500 |
| 20 years \$7,000 | 20 years \$4,000 |

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**LOWELL JOINT SCHOOL DISTRICT  
2022/23 CERTIFICATED MANAGEMENT AND SUPERVISORY SALARY SCHEDULE**

**Effective July 1, 2022**

*Effective July 1, 2022, employees shall receive a 3.5% increase to base salary earnings (excluding stipends and other remuneration).*

| MANAGEMENT POSITIONS                             | DAYS | COLUMN 1 | COLUMN 2 | COLUMN 3 | COLUMN 4 | COLUMN 5 | COLUMN 6 | COLUMN 7 |
|--|------|----------|----------|----------|----------|----------|----------|----------|
| Assistant Superintendent of Educational Services | 248  | 174,278  | 176,980  | 179,674  | 182,374  | 185,069  | 187,760  | 190,462  |
| Intermediate Principal                           | 217  | 138,828  | 140,979  | 143,124  | 145,276  | 147,423  | 149,567  | 151,718  |
| Elementary Principal                             | 200  | 124,826  | 126,789  | 128,754  | 130,719  | 132,679  | 134,647  | 136,609  |
| Assistant Principal                              | 204  | 117,056  | 119,273  | 121,268  | 123,263  | 125,480  | 127,476  | 129,693  |
| Director of Special Education                    | 217  | 148,324  | 150,625  | 152,919  | 155,214  | 157,513  | 159,801  | 162,103  |
| Director of Curriculum and Instruction           | 217  | 148,324  | 150,625  | 152,919  | 155,214  | 157,513  | 159,801  | 162,103  |

**SUPERVISORY POSITIONS**

|  |     |         |         |         |         |         |         |         |
|--|-----|---------|---------|---------|---------|---------|---------|---------|
| Psychologist   | 187 | 105,277 | 107,238 | 109,205 | 111,175 | 113,118 | 115,100 | 118,273 |
| Coordinator of Early Childhood Program                 | 204 | 117,056 | 119,273 | 121,268 | 123,263 | 125,480 | 127,476 | 129,693 |
| Coordinator of Expanded Learning Opportunities Program | 204 | 117,056 | 119,273 | 121,268 | 123,263 | 125,480 | 127,476 | 129,693 |
| Program Specialist                                     | 205 | 117,677 | 119,765 | 121,862 | 123,960 | 126,055 | 128,155 | 130,256 |

Management Employees and Supervisory Employees who have served in that capacity the following number of years will receive amounts as listed, in addition to their annual salary:

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| Management       | Supervisory      |
|------------------|------------------|
| 5 years \$4,000  | 5 years \$2,500  |
| 10 years \$5,000 | 10 years \$3,000 |
| 15 years \$6,000 | 15 years \$3,500 |
| 20 years \$7,000 | 20 years \$4,000 |

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**2021/22 COUNSELOR SALARY SCHEDULE**

204 DAYS

*Effective July 1, 2021, employees shall receive a 5.0% increase to base salary earnings (excluding stipends and other remuneration)*

| STEP | COLUMN 1 | COLUMN 2 | COLUMN 3 |
|------|----------|----------|----------|
| 1    | 85,845   | 88,046   | 90,303   |
| 2    | 87,596   | 89,842   | 92,146   |
| 3    | 89,384   | 91,676   | 94,026   |
| 4    | 91,208   | 93,548   | 95,946   |
| 5    | 93,070   | 95,457   | 97,904   |
| 6    | 94,969   | 97,404   | 99,902   |
| 7    |          |          | 101,941  |
| 8    |          |          | 104,021  |
| 9    |          |          | 106,145  |
| 10   |          |          | 108,311  |
| 11   |          |          | 110,521  |
| 12   |          |          | 112,776  |

**COLUMN REQUIREMENTS**

ALL UNITS ARE SEMESTER UNITS. ONE-QUARTER UNIT = 2/3 SEMESTER UNIT

- CLASS 1 Bachelor's degree and appropriate California Credential, plus 30 approved units obtained after Bachelor's degree.
- CLASS 2 Bachelor's degree and appropriate California Credential, plus 45 approved units obtained after Bachelor's degree, or Master's degree and appropriate California Credential.
- CLASS 3 Bachelor's degree and appropriate California Credential, plus 60 approved units obtained after Bachelor's degree, including Master's degree, or Master's degree and appropriate California Credential, plus 24 approved units obtained after Master's degree.

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**2022/23 COUNSELOR SALARY SCHEDULE**

204 DAYS

*Effective July 1, 2022, employees shall receive a 3.5% increase to base salary earnings (excluding stipends and other remuneration)*

| STEP | COLUMN 1 | COLUMN 2 | COLUMN 3 |
|------|----------|----------|----------|
| 1    | 88,850   | 91,128   | 93,464   |
| 2    | 90,662   | 92,986   | 95,371   |
| 3    | 92,512   | 94,885   | 97,317   |
| 4    | 94,400   | 96,822   | 99,304   |
| 5    | 96,327   | 98,798   | 101,331  |
| 6    | 98,293   | 100,813  | 103,399  |
| 7    |          |          | 105,509  |
| 8    |          |          | 107,662  |
| 9    |          |          | 109,860  |
| 10   |          |          | 112,102  |
| 11   |          |          | 114,389  |
| 12   |          |          | 116,723  |

**COLUMN REQUIREMENTS**

**ALL UNITS ARE SEMESTER UNITS. ONE-QUARTER UNIT = 2/3 SEMESTER UNIT**

- CLASS 1 Bachelor's degree and appropriate California Credential, plus 30 approved units obtained after Bachelor's degree.
- CLASS 2 Bachelor's degree and appropriate California Credential, plus 45 approved units obtained after Bachelor's degree, or Master's degree and appropriate California Credential.
- CLASS 3 Bachelor's degree and appropriate California Credential, plus 60 approved units obtained after Bachelor's degree, including Master's degree, or Master's degree and appropriate California Credential, plus 24 approved units obtained after Master's degree.

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**2021/22 NURSE MANAGEMENT SALARY SCHEDULE**

200 Days

*Effective July 1, 2021, employees shall receive a 5% increase to base salary earnings (excluding stipends and other remuneration)*

| STEP | COLUMN 1 | COLUMN 2 | COLUMN 3 | COLUMN 4 | COLUMN 5 |
|------|----------|----------|----------|----------|----------|
| 1    | 54,534   | 58,426   | 62,324   | 66,219   | 70,113   |
| 2    | 58,426   | 62,324   | 66,219   | 70,113   | 74,008   |
| 3    | 62,324   | 66,219   | 70,113   | 74,008   | 77,906   |
| 4    | 66,219   | 70,113   | 74,008   | 77,906   | 81,799   |
| 5    | 70,113   | 74,008   | 77,906   | 81,799   | 85,694   |
| 6    | 74,008   | 77,906   | 81,799   | 85,694   | 89,591   |
| 7    | 77,532   | 81,799   | 85,694   | 89,591   | 93,487   |
| 8    | 81,058   | 85,356   | 89,591   | 93,487   | 97,381   |
| 9    | 81,058   | 88,911   | 89,591   | 97,381   | 101,277  |
| 10   | 81,058   | 88,911   | 89,591   | 97,381   | 105,172  |
| 11   | 81,058   | 88,911   | 89,591   | 97,381   | 109,068  |
| 12   | 81,058   | 88,911   | 89,591   | 97,381   | 109,068  |
| 13   | 85,021   | 93,283   | 93,971   | 102,169  | 114,425  |
| 14   | 85,021   | 93,283   | 93,971   | 102,169  | 114,425  |
| 15   | 85,021   | 93,283   | 93,971   | 102,169  | 114,425  |
| 16   | 85,710   | 94,064   | 94,732   | 103,024  | 115,374  |
| 17   | 85,710   | 94,064   | 94,732   | 103,024  | 115,374  |
| 18   | 85,710   | 94,064   | 94,732   | 103,024  | 115,374  |
| 19   | 87,087   | 95,623   | 96,254   | 104,732  | 117,272  |
| 20   | 87,087   | 95,623   | 96,254   | 104,732  | 117,272  |
| 21   | 88,458   | 97,186   | 97,769   | 106,444  | 119,171  |
| 22   | 88,458   | 97,186   | 97,769   | 106,444  | 119,171  |
| 23   | 89,833   | 98,746   | 99,289   | 108,153  | 121,068  |
| 24   | 89,833   | 98,746   | 99,289   | 108,153  | 121,068  |
| 25   | 89,833   | 98,746   | 99,289   | 108,153  | 121,068  |
| 26   | 91,206   | 100,304  | 100,807  | 109,859  | 122,970  |

**COLUMN REQUIREMENTS**

ALL UNITS ARE SEMESTER UNITS. ONE-QUARTER UNIT = 2/3 SEMESTER UNIT

- CLASS 1 Bachelor's degree and appropriate California Credential.
- CLASS 2 Bachelor's degree and appropriate California Credential, plus 15 approved units obtained after Bachelor's degree.
- CLASS 3 Bachelor's degree and appropriate California Credential, plus 30 approved units obtained after Bachelor's degree.
- CLASS 4 Bachelor's degree and appropriate California Credential, plus 45 approved units obtained after Bachelor's degree, or Master's degree and appropriate California Credential.
- CLASS 5 Bachelor's degree and appropriate California Credential, plus 60 approved units obtained after Bachelor's degree, including Master's degree, or Master's degree and appropriate California Credential, plus 24 approved units obtained after Master's degree.

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**2022/23 NURSE MANAGEMENT SALARY SCHEDULE**

200 Days

*Effective July 1, 2022, employees shall receive a 3.5% increase to base salary earnings (excluding stipends and other remuneration)*

|      | COLUMN | COLUMN  | COLUMN  | COLUMN  | COLUMN  |
|------|--------|---------|---------|---------|---------|
| STEP | 1      | 2       | 3       | 4       | 5       |
| 1    | 56,443 | 60,471  | 64,505  | 68,537  | 72,567  |
| 2    | 60,471 | 64,505  | 68,537  | 72,567  | 76,598  |
| 3    | 64,505 | 68,537  | 72,567  | 76,598  | 80,633  |
| 4    | 68,537 | 72,567  | 76,598  | 80,633  | 84,662  |
| 5    | 72,567 | 76,598  | 80,633  | 84,662  | 88,693  |
| 6    | 76,598 | 80,633  | 84,662  | 88,693  | 92,727  |
| 7    | 80,245 | 84,662  | 88,693  | 92,727  | 96,759  |
| 8    | 83,895 | 88,343  | 92,727  | 96,759  | 100,789 |
| 9    | 83,895 | 92,022  | 92,727  | 100,789 | 104,822 |
| 10   | 83,895 | 92,022  | 92,727  | 100,789 | 108,853 |
| 11   | 83,895 | 92,022  | 92,727  | 100,789 | 112,885 |
| 12   | 83,895 | 92,022  | 92,727  | 100,789 | 112,885 |
| 13   | 87,996 | 96,547  | 97,260  | 105,745 | 118,430 |
| 14   | 87,996 | 96,547  | 97,260  | 105,745 | 118,430 |
| 15   | 87,996 | 96,547  | 97,260  | 105,745 | 118,430 |
| 16   | 88,709 | 97,355  | 98,048  | 106,630 | 119,412 |
| 17   | 88,709 | 97,355  | 98,048  | 106,630 | 119,412 |
| 18   | 88,709 | 97,355  | 98,048  | 106,630 | 119,412 |
| 19   | 90,134 | 98,969  | 99,623  | 108,398 | 121,377 |
| 20   | 90,134 | 98,969  | 99,623  | 108,398 | 121,377 |
| 21   | 91,553 | 100,587 | 101,191 | 110,170 | 123,342 |
| 22   | 91,553 | 100,587 | 101,191 | 110,170 | 123,342 |
| 23   | 92,976 | 102,201 | 102,764 | 111,938 | 125,305 |
| 24   | 92,976 | 102,201 | 102,764 | 111,938 | 125,305 |
| 25   | 92,976 | 102,201 | 102,764 | 111,938 | 125,305 |
| 26   | 94,397 | 103,813 | 104,335 | 113,704 | 127,274 |

**COLUMN REQUIREMENTS**

ALL UNITS ARE SEMESTER UNITS. ONE-QUARTER UNIT = 2/3 SEMESTER UNIT

- CLASS 1 Bachelor's degree and appropriate California Credential.
- CLASS 2 Bachelor's degree and appropriate California Credential, plus 15 approved units obtained after Bachelor's degree.
- CLASS 3 Bachelor's degree and appropriate California Credential, plus 30 approved units obtained after Bachelor's degree.
- CLASS 4 Bachelor's degree and appropriate California Credential, plus 45 approved units obtained after Bachelor's degree, or Master's degree and appropriate California Credential.
- CLASS 5 Bachelor's degree and appropriate California Credential, plus 60 approved units obtained after Bachelor's degree, including Master's degree, or Master's degree and appropriate California Credential, plus 24 approved units obtained after Master's degree.

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2021/22 Classified Salary Schedule  
Effective July 1, 2021

Effective July 1, 2021, employees shall receive a 5% increase to their base salary earnings (excluding stipends and other remuneration).  
Effective January 1, 2022, minimum wage is \$15 per hour

| RANGE | 1             | 2             | 3             | 4             | 5             | 6             | 7             | 8             |
|-------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| 1     | 2,640 (15.00) | 2,640 (15.00) | 2,640 (15.00) | 2,640 (15.00) | 2,640 (15.00) | 2,874 (16.32) | 3,017 (17.14) | 3,172 (18.02) |
| 2     | 2,640 (15.00) | 2,640 (15.00) | 2,640 (15.00) | 2,640 (15.00) | 2,804 (15.93) | 2,944 (16.74) | 3,101 (17.62) | 3,255 (18.49) |
| 3     | 2,640 (15.00) | 2,640 (15.00) | 2,640 (15.00) | 2,640 (15.00) | 2,874 (16.32) | 3,017 (17.14) | 3,172 (18.02) | 3,341 (18.99) |
| 4     | 2,640 (15.00) | 2,640 (15.00) | 2,640 (15.00) | 2,640 (15.00) | 2,911 (16.74) | 3,101 (17.62) | 3,255 (18.49) | 3,416 (19.39) |
| 5     | 2,640 (15.00) | 2,640 (15.00) | 2,640 (15.00) | 2,640 (15.00) | 3,017 (17.62) | 3,172 (18.02) | 3,341 (18.99) | 3,505 (20.36) |
| 6     | 2,640 (15.00) | 2,640 (15.00) | 2,804 (15.93) | 2,944 (16.74) | 3,101 (17.62) | 3,255 (18.49) | 3,416 (19.39) | 3,585 (20.36) |
| 7     | 2,640 (15.00) | 2,640 (15.00) | 2,874 (16.32) | 3,017 (17.14) | 3,172 (18.02) | 3,341 (18.99) | 3,505 (20.36) | 3,666 (20.84) |
| 8     | 2,640 (15.00) | 2,640 (15.00) | 2,944 (16.74) | 3,101 (17.62) | 3,255 (18.49) | 3,416 (19.39) | 3,585 (20.36) | 3,763 (21.39) |
| 9     | 2,640 (15.00) | 2,874 (16.32) | 3,017 (17.14) | 3,172 (18.02) | 3,341 (18.99) | 3,505 (20.36) | 3,666 (20.84) | 3,862 (21.91) |
| 10    | 2,804 (15.93) | 2,944 (16.74) | 3,101 (17.62) | 3,255 (18.49) | 3,416 (19.39) | 3,585 (20.36) | 3,763 (21.39) | 3,957 (22.47) |
| 11    | 2,874 (16.32) | 3,017 (17.14) | 3,172 (18.02) | 3,341 (18.99) | 3,505 (20.36) | 3,666 (20.84) | 3,862 (21.91) | 4,059 (23.06) |
| 12    | 2,944 (16.74) | 3,101 (17.62) | 3,255 (18.49) | 3,416 (19.39) | 3,585 (20.36) | 3,763 (21.39) | 3,957 (22.47) | 4,152 (23.58) |
| 13    | 3,017 (17.14) | 3,172 (18.02) | 3,341 (18.99) | 3,505 (20.36) | 3,666 (20.84) | 3,862 (21.91) | 4,059 (23.06) | 4,263 (24.79) |
| 14    | 3,101 (17.62) | 3,255 (18.49) | 3,416 (19.39) | 3,585 (20.36) | 3,763 (21.39) | 3,957 (22.47) | 4,152 (23.58) | 4,370 (24.79) |
| 15    | 3,172 (18.02) | 3,341 (18.99) | 3,505 (20.36) | 3,666 (20.84) | 3,862 (21.91) | 4,059 (23.06) | 4,263 (24.19) | 4,486 (25.50) |
| 16    | 3,255 (18.49) | 3,416 (19.39) | 3,585 (20.36) | 3,763 (21.39) | 3,957 (22.47) | 4,152 (23.58) | 4,370 (24.79) | 4,596 (26.13) |
| 17    | 3,341 (18.99) | 3,505 (19.92) | 3,666 (20.84) | 3,862 (21.91) | 4,059 (23.06) | 4,263 (24.19) | 4,486 (25.50) | 4,712 (27.42) |
| 18    | 3,416 (19.39) | 3,585 (20.36) | 3,763 (21.39) | 3,957 (22.47) | 4,152 (23.58) | 4,370 (24.79) | 4,596 (26.13) | 4,827 (27.42) |
| 19    | 3,505 (19.92) | 3,666 (20.84) | 3,862 (21.91) | 4,059 (23.06) | 4,263 (24.19) | 4,486 (25.50) | 4,712 (26.76) | 4,950 (28.86) |
| 20    | 3,585 (20.36) | 3,763 (21.39) | 3,957 (22.47) | 4,152 (23.58) | 4,370 (24.79) | 4,596 (26.13) | 4,827 (27.42) | 5,082 (28.86) |
| 21    | 3,666 (20.84) | 3,862 (21.91) | 4,059 (23.06) | 4,263 (24.19) | 4,486 (25.50) | 4,712 (26.76) | 4,950 (28.86) | 5,195 (29.51) |
| 22    | 3,763 (21.39) | 3,957 (22.47) | 4,152 (23.58) | 4,370 (24.79) | 4,596 (26.13) | 4,827 (27.42) | 5,082 (28.86) | 5,327 (30.28) |
| 23    | 3,862 (21.91) | 4,059 (23.06) | 4,263 (24.19) | 4,486 (25.50) | 4,712 (26.76) | 4,950 (28.86) | 5,195 (29.51) | 5,462 (31.03) |
| 24    | 3,957 (22.47) | 4,152 (23.58) | 4,370 (24.79) | 4,596 (26.13) | 4,827 (27.42) | 5,082 (28.86) | 5,327 (30.28) | 5,592 (31.76) |
| 25    | 4,059 (23.06) | 4,263 (24.19) | 4,486 (25.50) | 4,712 (26.76) | 4,950 (28.86) | 5,195 (29.51) | 5,462 (31.03) | 5,742 (32.60) |
| 26    | 4,152 (23.58) | 4,370 (24.79) | 4,596 (26.13) | 4,827 (27.42) | 5,082 (28.86) | 5,327 (30.28) | 5,592 (31.76) | 5,882 (33.41) |
| 27    | 4,263 (24.19) | 4,486 (25.50) | 4,712 (26.76) | 4,950 (28.86) | 5,195 (29.51) | 5,462 (31.03) | 5,742 (32.60) | 6,040 (34.29) |
| 28    | 4,370 (24.79) | 4,596 (26.13) | 4,827 (27.42) | 5,082 (28.86) | 5,327 (30.28) | 5,592 (31.76) | 5,882 (33.41) | 6,178 (35.10) |
| 29    | 4,486 (25.50) | 4,712 (26.76) | 4,950 (28.86) | 5,195 (29.51) | 5,462 (31.03) | 5,742 (32.60) | 6,040 (34.29) | 6,340 (36.00) |
| 30    | 4,596 (26.13) | 4,827 (27.42) | 5,082 (28.86) | 5,327 (30.28) | 5,592 (31.76) | 5,882 (33.41) | 6,178 (35.10) | 6,488 (36.86) |

PERFORMANCE RECOGNITION INCREASES

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Board Approval: April 4, 2022

Prepared by Andrea Reynolds

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2022/23 Classified Salary Schedule  
Effective July 1, 2022

Effective July 1, 2022, employees shall receive a 3.5% increase to their base salary earnings (excluding stipends and other remuneration).  
Effective January 1, 2022, minimum wage is \$15 per hour

| RANGE | 1             | 2             | 3             | 4             | 5             | 6             | 7             | 8             |
|-------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| 1     | 2,640 (15.00) | 2,640 (15.00) | 2,640 (15.00) | 2,640 (15.00) | 2,640 (15.00) | 2,975 (16.89) | 3,123 (17.74) | 3,283 (18.65) |
| 2     | 2,640 (15.00) | 2,640 (15.00) | 2,640 (15.00) | 2,640 (15.00) | 2,902 (16.49) | 3,047 (17.33) | 3,210 (18.24) | 3,369 (19.14) |
| 3     | 2,640 (15.00) | 2,640 (15.00) | 2,640 (15.00) | 2,640 (15.00) | 2,975 (16.89) | 3,123 (17.74) | 3,283 (18.65) | 3,458 (19.65) |
| 4     | 2,640 (15.00) | 2,640 (15.00) | 2,640 (15.00) | 2,640 (15.00) | 3,013 (17.33) | 3,210 (18.24) | 3,369 (19.14) | 3,536 (20.07) |
| 5     | 2,640 (15.00) | 2,640 (15.00) | 2,975 (16.89) | 3,123 (17.74) | 3,283 (18.65) | 3,458 (19.65) | 3,628 (20.62) | 3,794 (21.57) |
| 6     | 2,640 (15.00) | 2,640 (15.00) | 2,902 (16.49) | 3,047 (17.33) | 3,210 (18.24) | 3,369 (19.14) | 3,536 (20.07) | 3,710 (21.07) |
| 7     | 2,640 (15.00) | 2,640 (15.00) | 2,975 (16.89) | 3,123 (17.74) | 3,283 (18.65) | 3,458 (19.65) | 3,628 (20.62) | 3,794 (21.57) |
| 8     | 2,640 (15.00) | 2,640 (15.00) | 2,902 (16.49) | 3,047 (17.33) | 3,210 (18.24) | 3,369 (19.14) | 3,536 (20.07) | 3,710 (21.07) |
| 9     | 2,640 (15.00) | 2,975 (16.89) | 3,123 (17.74) | 3,283 (18.65) | 3,458 (19.65) | 3,628 (20.62) | 3,794 (21.57) | 3,997 (22.68) |
| 10    | 2,902 (16.49) | 3,047 (17.33) | 3,210 (18.24) | 3,369 (19.14) | 3,536 (20.07) | 3,710 (21.07) | 3,895 (22.14) | 4,095 (23.26) |
| 11    | 2,975 (16.89) | 3,123 (17.74) | 3,283 (18.65) | 3,458 (19.65) | 3,628 (20.62) | 3,794 (21.57) | 3,997 (22.68) | 4,201 (23.87) |
| 12    | 3,047 (17.33) | 3,210 (18.24) | 3,369 (19.14) | 3,536 (20.07) | 3,710 (21.07) | 3,895 (22.14) | 4,095 (23.26) | 4,297 (24.41) |
| 13    | 3,123 (17.74) | 3,283 (18.65) | 3,458 (19.65) | 3,628 (20.62) | 3,794 (21.57) | 3,997 (22.68) | 4,201 (23.87) | 4,412 (25.04) |
| 14    | 3,210 (18.24) | 3,369 (19.14) | 3,536 (20.07) | 3,710 (21.07) | 3,895 (22.14) | 4,095 (23.26) | 4,297 (24.41) | 4,523 (26.39) |
| 15    | 3,283 (18.65) | 3,458 (19.65) | 3,628 (20.62) | 3,794 (21.57) | 3,997 (22.68) | 4,201 (23.87) | 4,412 (25.04) | 4,643 (26.39) |
| 16    | 3,369 (19.14) | 3,536 (20.07) | 3,710 (21.07) | 3,895 (22.14) | 4,095 (23.26) | 4,297 (24.41) | 4,523 (26.39) | 4,757 (27.70) |
| 17    | 3,458 (19.65) | 3,628 (20.62) | 3,794 (21.57) | 3,997 (22.68) | 4,201 (23.87) | 4,412 (25.04) | 4,643 (26.39) | 4,877 (27.70) |
| 18    | 3,536 (20.07) | 3,710 (21.07) | 3,895 (22.14) | 4,095 (23.26) | 4,297 (24.41) | 4,523 (26.39) | 4,757 (27.70) | 4,996 (28.38) |
| 19    | 3,628 (20.62) | 3,794 (21.57) | 3,997 (22.68) | 4,201 (23.87) | 4,412 (25.04) | 4,643 (26.39) | 4,877 (27.70) | 5,123 (29.12) |
| 20    | 3,710 (21.07) | 3,895 (22.14) | 4,095 (23.26) | 4,297 (24.41) | 4,523 (26.39) | 4,757 (27.70) | 4,996 (28.38) | 5,260 (29.87) |
| 21    | 3,794 (21.57) | 3,997 (22.68) | 4,201 (23.87) | 4,412 (25.04) | 4,643 (26.39) | 4,877 (27.70) | 5,123 (29.12) | 5,377 (30.54) |
| 22    | 3,895 (22.14) | 4,095 (23.26) | 4,297 (24.41) | 4,523 (26.39) | 4,757 (27.70) | 4,996 (28.38) | 5,260 (29.87) | 5,513 (31.34) |
| 23    | 3,997 (22.68) | 4,201 (23.87) | 4,412 (25.04) | 4,643 (26.39) | 4,877 (27.70) | 5,123 (29.12) | 5,377 (30.54) | 5,653 (32.12) |
| 24    | 4,095 (23.26) | 4,297 (24.41) | 4,523 (26.39) | 4,757 (27.70) | 4,996 (28.38) | 5,260 (29.87) | 5,513 (31.34) | 5,788 (32.87) |
| 25    | 4,201 (23.87) | 4,412 (25.04) | 4,643 (26.39) | 4,877 (27.70) | 5,123 (29.12) | 5,377 (30.54) | 5,653 (32.12) | 5,943 (33.74) |
| 26    | 4,297 (24.41) | 4,523 (26.39) | 4,757 (27.70) | 4,996 (28.38) | 5,260 (29.87) | 5,513 (31.34) | 5,788 (32.87) | 6,088 (34.58) |
| 27    | 4,412 (25.04) | 4,643 (26.39) | 4,877 (27.70) | 5,123 (29.12) | 5,377 (30.54) | 5,653 (32.12) | 5,943 (33.74) | 6,251 (35.49) |
| 28    | 4,523 (26.39) | 4,757 (27.70) | 4,996 (28.38) | 5,260 (29.87) | 5,513 (31.34) | 5,788 (32.87) | 6,088 (34.58) | 6,394 (36.33) |
| 29    | 4,643 (26.39) | 4,877 (27.70) | 5,123 (29.12) | 5,377 (30.54) | 5,653 (32.12) | 5,943 (33.74) | 6,251 (35.49) | 6,562 (37.26) |
| 30    | 4,757 (27.04) | 4,996 (28.38) | 5,260 (29.87) | 5,513 (31.34) | 5,788 (32.87) | 6,088 (34.58) | 6,394 (36.33) | 6,715 (38.15) |

PERFORMANCE RECOGNITION INCREASES

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**LOWELL JOINT SCHOOL DISTRICT  
2021/22 CLASSIFIED MANAGEMENT SALARY SCHEDULE**

*Effective July 1, 2021, employees shall receive a 5.0% increase to base salary earnings (excluding stipends and other remuneration)*

| MANAGEMENT POSITIONS                                  | RANGE  | RANGE  | RANGE  | RANGE  | RANGE  | RANGE  | RANGE  | RANGE  |
|---|--------|--------|--------|--------|--------|--------|--------|--------|
|   | 1      | 2      | 3      | 4      | 5      | 6      | 7      | 8      |
| Assistant Superintendent of Administrative Services   | 13,323 | 14,025 | 14,762 | 15,500 | 16,275 | 17,089 | 17,943 | 18,840 |
| Assistant Superintendent of Facilities and Operations | 12,654 | 13,287 | 13,951 | 14,650 | 15,383 | 16,152 | 16,959 | X      |
| Director of Educational & Information Technology      | 7,138  | 7,500  | 7,878  | 8,274  | 8,691  | 9,136  | 9,591  | 10,082 |
| Occupational Therapist (11 months)                    | 6,689  | 7,022  | 7,375  | 7,745  | 8,131  | 8,539  | 8,965  | 9,414  |
| Director of Fiscal Services                           | 6,510  | 6,770  | 7,025  | 7,320  | 7,627  | 7,947  | 8,273  | 8,606  |
| Bond Contracts and Accounting Compliance Manager      | 6,508  | 6,768  | 7,023  | 7,318  | 7,625  | 7,945  | 8,271  | 8,604  |
| Site Supervisor/Teacher - Preschool                   | 3,813  | 4,004  | 4,204  | 4,413  | 4,635  | 4,866  | X      | X      |

Twelve-month Classified Management employees receive 22 days vacation per year.

**LONGEVITY**

Length of service shall be additionally compensated at the following rate, after completion of:

|          |         |
|----------|---------|
| 5 years  | \$4,000 |
| 10 years | \$5,000 |
| 15 years | \$6,000 |
| 20 years | \$7,000 |

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**LOWELL JOINT SCHOOL DISTRICT  
2022/23 CLASSIFIED MANAGEMENT SALARY SCHEDULE**

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*Effective July 1, 2022, employees shall receive a 3.50% increase to base salary earnings (excluding stipends and other remuneration)*

| MANAGEMENT POSITIONS                                  | RANGE<br>1 | RANGE<br>2 | RANGE<br>3 | RANGE<br>4 | RANGE<br>5 | RANGE<br>6 | RANGE<br>7 | RANGE<br>8 |
|---|------------|------------|------------|------------|------------|------------|------------|------------|
| Assistant Superintendent of Administrative Services   | 13,789     | 14,516     | 15,279     | 16,043     | 16,845     | 17,687     | 18,571     | 19,499     |
| Assistant Superintendent of Facilities and Operations | 13,097     | 13,752     | 14,439     | 15,163     | 15,921     | 16,717     | 17,553     | X          |
| Director of Educational & Information Technology      | 7,388      | 7,763      | 8,154      | 8,564      | 8,995      | 9,456      | 9,927      | 10,435     |
| Occupational Therapist (11 months)                    | 6,923      | 7,268      | 7,633      | 8,016      | 8,416      | 8,838      | 9,279      | 9,743      |
| Director of Fiscal Services                           | 6,738      | 7,007      | 7,271      | 7,576      | 7,894      | 8,225      | 8,563      | 8,907      |
| Bond Contracts and Accounting Compliance Manager      | 6,736      | 7,005      | 7,269      | 7,574      | 7,892      | 8,223      | 8,560      | 8,905      |
| Site Supervisor/Teacher - Preschool                   | 3,946      | 4,144      | 4,351      | 4,567      | 4,797      | 5,036      | X          | X          |

Twelve-month Classified Management employees receive 22 days vacation per year.

**LONGEVITY**

Length of service shall be additionally compensated at the following rate, after completion of:

|          |         |
|----------|---------|
| 5 years  | \$4,000 |
| 10 years | \$5,000 |
| 15 years | \$6,000 |
| 20 years | \$7,000 |

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**LOWELL JOINT SCHOOL DISTRICT  
2021/22 CLASSIFIED CONFIDENTIAL SALARY SCHEDULE**

**Effective July 1, 2021**

*Effective July 1, 2021, employees shall receive a 5% increase to their base salary earnings (excluding stipends and other remuneration).*

| RANGE | PERFORMANCE RECOGNITION INCREASES |       |       |       |       |       |       |       |
|-------|-----------------------------------|-------|-------|-------|-------|-------|-------|-------|
|       | 1                                 | 2     | 3     | 4     | 5     | 6     | 7     | 8     |
| (A)   | 3,738                             | 3,925 | 4,121 | 4,327 | 4,543 | 4,770 | 5,010 | 5,259 |
| (B)   | 3,845                             | 4,037 | 4,250 | 4,457 | 4,687 | 4,929 | 5,180 | 5,442 |
| (C)   | 3,942                             | 4,138 | 4,355 | 4,576 | 4,809 | 5,051 | 5,308 | 5,571 |
| (D)   | 4,051                             | 4,254 | 4,458 | 4,687 | 4,929 | 5,180 | 5,442 | 5,712 |
| (E)   | 4,151                             | 4,356 | 4,577 | 4,809 | 5,051 | 5,308 | 5,571 | 5,857 |
| (F)   | 4,249                             | 4,461 | 4,688 | 4,929 | 5,180 | 5,442 | 5,712 | 6,002 |
| (G)   | 4,354                             | 4,573 | 4,809 | 5,051 | 5,308 | 5,571 | 5,857 | 6,150 |
| (H)   | 4,457                             | 4,680 | 4,930 | 5,180 | 5,442 | 5,712 | 6,002 | 6,312 |
| (I)   | 4,576                             | 4,806 | 5,051 | 5,308 | 5,571 | 5,857 | 6,150 | 6,463 |
| (J)   | 4,687                             | 4,921 | 5,180 | 5,442 | 5,712 | 6,002 | 6,312 | 6,626 |
| (K)   | 4,809                             | 5,048 | 5,307 | 5,571 | 5,857 | 6,150 | 6,463 | 6,797 |
| (L)   | 4,929                             | 5,175 | 5,444 | 5,712 | 6,002 | 6,312 | 6,626 | 6,962 |
| (M)   | 5,051                             | 5,304 | 5,570 | 5,857 | 6,150 | 6,463 | 6,797 | 7,138 |
| (N)   | 5,180                             | 5,439 | 5,712 | 6,002 | 6,312 | 6,626 | 6,962 | 7,315 |
| (O)   | 5,308                             | 5,572 | 5,857 | 6,150 | 6,463 | 6,797 | 7,138 | 7,500 |
| (P)   | 5,442                             | 5,714 | 6,001 | 6,312 | 6,626 | 6,962 | 7,315 | 7,686 |
| (Q)   | 5,571                             | 5,850 | 6,151 | 6,463 | 6,797 | 7,138 | 7,500 | 7,878 |
| (R)   | 5,712                             | 5,997 | 6,312 | 6,626 | 6,962 | 7,315 | 7,686 | 8,082 |
| (S)   | 5,857                             | 6,151 | 6,463 | 6,797 | 7,138 | 7,500 | 7,878 | 8,275 |
| (T)   | 6,002                             | 6,301 | 6,624 | 6,962 | 7,315 | 7,686 | 8,082 | 8,480 |
| (U)   | 6,150                             | 6,458 | 6,797 | 7,138 | 7,500 | 7,878 | 8,275 | 8,691 |
| (V)   | 6,312                             | 6,627 | 6,960 | 7,315 | 7,686 | 8,082 | 8,480 | 8,918 |
| (W)   | 6,463                             | 6,786 | 7,138 | 7,500 | 7,878 | 8,275 | 8,691 | 9,136 |
| (X)   | 6,626                             | 6,956 | 7,315 | 7,686 | 8,082 | 8,480 | 8,918 | 9,362 |
| (Y)   | 6,797                             | 7,136 | 7,500 | 7,878 | 8,275 | 8,691 | 9,136 | 9,591 |
| (Z)   | 6,962                             | 7,311 | 7,687 | 8,082 | 8,480 | 8,918 | 9,362 | 9,835 |

**CONFIDENTIAL EMPLOYEES**

**RANGE**

**LONGEVITY**

- Executive Assistant and Secretary to Superintendent
- Administrative Assistant - Business Svcs/Classified Personnel
- Assistant to the Superintendent's Office

- N Length of service shall be additionally compensated at the following rate after completion of:
- I
- F
  - 10 years of service 2.5 %
  - 15 years of service 5 %
  - 20 years of service 7.5 %
  - 25 years of service 10 %
  - 30 years of service 12.5%

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**LOWELL JOINT SCHOOL DISTRICT  
2022/23 CLASSIFIED CONFIDENTIAL SALARY SCHEDULE**

**Effective July 1, 2022**

*Effective July 1, 2022, employees shall receive a 3.5% increase to their base salary earnings (excluding stipends and other remuneration).*

| RANGE | PERFORMANCE RECOGNITION INCREASES |       |       |       |       |       |       |        |
|-------|-----------------------------------|-------|-------|-------|-------|-------|-------|--------|
|       | 1                                 | 2     | 3     | 4     | 5     | 6     | 7     | 8      |
| (A)   | 3,869                             | 4,062 | 4,265 | 4,478 | 4,702 | 4,937 | 5,185 | 5,443  |
| (B)   | 3,980                             | 4,178 | 4,399 | 4,613 | 4,851 | 5,102 | 5,361 | 5,632  |
| (C)   | 4,080                             | 4,283 | 4,507 | 4,736 | 4,977 | 5,228 | 5,494 | 5,766  |
| (D)   | 4,193                             | 4,403 | 4,614 | 4,851 | 5,102 | 5,361 | 5,632 | 5,912  |
| (E)   | 4,296                             | 4,508 | 4,737 | 4,977 | 5,228 | 5,494 | 5,766 | 6,062  |
| (F)   | 4,398                             | 4,617 | 4,852 | 5,102 | 5,361 | 5,632 | 5,912 | 6,212  |
| (G)   | 4,506                             | 4,733 | 4,977 | 5,228 | 5,494 | 5,766 | 6,062 | 6,365  |
| (H)   | 4,613                             | 4,844 | 5,103 | 5,361 | 5,632 | 5,912 | 6,212 | 6,533  |
| (I)   | 4,736                             | 4,974 | 5,228 | 5,494 | 5,766 | 6,062 | 6,365 | 6,689  |
| (J)   | 4,851                             | 5,093 | 5,361 | 5,632 | 5,912 | 6,212 | 6,533 | 6,858  |
| (K)   | 4,977                             | 5,225 | 5,493 | 5,766 | 6,062 | 6,365 | 6,689 | 7,035  |
| (L)   | 5,102                             | 5,356 | 5,635 | 5,912 | 6,212 | 6,533 | 6,858 | 7,206  |
| (M)   | 5,228                             | 5,490 | 5,765 | 6,062 | 6,365 | 6,689 | 7,035 | 7,388  |
| (N)   | 5,361                             | 5,629 | 5,912 | 6,212 | 6,533 | 6,858 | 7,206 | 7,571  |
| (O)   | 5,494                             | 5,767 | 6,062 | 6,365 | 6,689 | 7,035 | 7,388 | 7,763  |
| (P)   | 5,632                             | 5,914 | 6,211 | 6,533 | 6,858 | 7,206 | 7,571 | 7,955  |
| (Q)   | 5,766                             | 6,055 | 6,366 | 6,689 | 7,035 | 7,388 | 7,763 | 8,154  |
| (R)   | 5,912                             | 6,207 | 6,533 | 6,858 | 7,206 | 7,571 | 7,955 | 8,365  |
| (S)   | 6,062                             | 6,366 | 6,689 | 7,035 | 7,388 | 7,763 | 8,154 | 8,565  |
| (T)   | 6,212                             | 6,522 | 6,856 | 7,206 | 7,571 | 7,955 | 8,365 | 8,777  |
| (U)   | 6,365                             | 6,684 | 7,035 | 7,388 | 7,763 | 8,154 | 8,565 | 8,995  |
| (V)   | 6,533                             | 6,859 | 7,204 | 7,571 | 7,955 | 8,365 | 8,777 | 9,230  |
| (W)   | 6,689                             | 7,024 | 7,388 | 7,763 | 8,154 | 8,565 | 8,995 | 9,456  |
| (X)   | 6,858                             | 7,199 | 7,571 | 7,955 | 8,365 | 8,777 | 9,230 | 9,690  |
| (Y)   | 7,035                             | 7,386 | 7,763 | 8,154 | 8,565 | 8,995 | 9,456 | 9,927  |
| (Z)   | 7,206                             | 7,567 | 7,956 | 8,365 | 8,777 | 9,230 | 9,690 | 10,179 |

**CONFIDENTIAL EMPLOYEES**

**RANGE**

**LONGEVITY**

- Executive Assistant and Secretary to Superintendent
- Administrative Assistant - Business Svcs/Classified Personnel
- Assistant to the Superintendent's Office

- N Length of service shall be additionally compensated at the following rate after completion of:
- I
- F
  - 10 years of service 2.5 %
  - 15 years of service 5 %
  - 20 years of service 7.5 %
  - 25 years of service 10 %
  - 30 years of service 12.5%

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**2022/23 SPEECH AND LANGUAGE PATHOLOGIST SALARY SCHEDULE**

Effective July 1, 2022

*Effective July 1, 2022 SLP employees shall receive an additional 5.00% increase to base salary earnings (excluding stipends and other remuneration), above the agreed upon 3.5% increase to LJEAs salaries.*

| STEP | CLASS 3 | CLASS 4 | CLASS 5 |
|------|---------|---------|---------|
| 1    | 61,299  | 65,132  | 68,961  |
| 2    | 65,132  | 68,961  | 72,792  |
| 3    | 68,961  | 72,792  | 76,627  |
| 4    | 72,792  | 76,627  | 80,455  |
| 5    | 76,627  | 80,455  | 84,285  |
| 6    | 80,455  | 84,285  | 88,119  |
| 7    | 84,285  | 88,119  | 91,951  |
| 8    | 88,119  | 91,951  | 95,782  |
| 9    | 88,119  | 95,782  | 99,614  |
| 10   | 88,119  | 95,782  | 103,446 |
| 11   | 88,119  | 95,782  | 107,276 |
| 12   | 88,119  | 95,782  | 107,276 |
| 13   | 92,427  | 100,490 | 112,546 |
| 14   | 92,427  | 100,490 | 112,546 |
| 15   | 92,427  | 100,490 | 112,546 |
| 16   | 93,176  | 101,330 | 113,479 |
| 17   | 93,176  | 101,330 | 113,479 |
| 18   | 93,176  | 101,330 | 113,479 |
| 19   | 94,672  | 103,012 | 115,346 |
| 20   | 94,672  | 103,012 | 115,346 |
| 21   | 96,162  | 104,696 | 117,213 |
| 22   | 96,162  | 104,696 | 117,213 |
| 23   | 97,657  | 106,377 | 119,079 |
| 24   | 97,657  | 106,377 | 119,079 |
| 25   | 97,657  | 106,377 | 119,079 |
| 26   | 99,152  | 108,056 | 120,950 |

**CLASS REQUIREMENTS**

ALL UNITS ARE SEMESTER UNITS. ONE-QUARTER UNIT = 2/3 SEMESTER UNIT

CLASS 3 Bachelor's degree and appropriate California Credential, plus 30 approved units obtained after Bachelor's degree.

CLASS 4 Bachelor's degree and appropriate California Credential, plus 45 approved units obtained after Bachelor's degree, or Master's degree and appropriate California Credential.

CLASS 5 Bachelor's degree and appropriate California Credential, plus 60 approved units obtained after Bachelor's degree, including Master's degree, or Master's degree and appropriate California Credential, plus 24 approved units obtained after Master's degree.

\* Unit members will receive eleven (11) monthly paychecks August through June each school year. For members retiring on or before May 31st, in any school year, those members will receive their eleventh paycheck at the same time as their May paycheck in order to avoid potential State Teachers Retirement System (STRS) penalties for receipt of paid wages during retirement.

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LOWELL JOINT SCHOOL DISTRICT  
April 4, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of the Board of Trustees Monthly Salary  
Implementing a Five Percent (5%) Increase,  
Retroactive to July 1, 2021, for the 2021/2022  
School Year and a Three and Half Percent (3.5%)  
Increase, Effective July 1, 2022, for the 2022-/023  
School Year

ACTION/  
(RATIFICATION)

As stated in Education Code Section 35120 (e), "On an annual basis, the governing board may increase the compensation of individual board members beyond the limits delineated in this section, in an amount not to exceed 5.0 percent based on the present monthly rate of compensation. Any increase made pursuant to this section shall be effective upon approval by the governing board." Retroactive to July 1, 2021, the monthly salary of the Board of Trustees will be increased by five percent for 2021/2022, reflecting the same 5.0 percent increase received by all District staff members. Effective July 1, 2022, the monthly salary of the Board of Trustees will be increased by three and half percent for 2022/2023, reflecting the same 3.5 percent increase received by all District staff members.

It is recommended that the Board of Trustees monthly salary representing a five percent (5%) increase retroactive to July 1, 2021, for the 2021/2022 school year, and a three and half percent (3.5%) increase effective July 1, 2022, for the 2022/2023 school year be approved, and that the Superintendent or designee be authorized to execute the documents.

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Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT  
April 4, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of the Noon Duty Aides Hourly Rate Salary Schedule Implementing a Five Percent (5%) Increase, Retroactive to July 1, 2021, for the 2021/2022 School Year and a Three and Half Percent (3.5%) Increase, Effective July 1, 2022, for the 2022-/023 School Year

ACTION/  
(RATIFICATION)

Retroactive to July 1, 2021 through December 31, 2021, the hourly rate for the noon duty aides salary schedule will be increased by five percent at the hourly rate of \$14.70 an hour from the minimum wage rate of \$14.00 an hour, reflecting the same 5.0 percent increase received by all District staff members. Retroactive to January 1, 2021 through June 30, 2022, the hourly rate for the noon duty aides salary schedule will be increased by five percent at the hourly rate of \$15.75 an hour from the minimum wage rate of \$15.00 an hour, reflecting the same 5.0 percent increase received by all District staff members.

Effective July 1, 2022 through June 30, 2023, the hourly rate for the noon duty aides salary schedule will be increased by 3.5 percent at the hourly rate of \$16.30 an hour, reflecting the same 3.5 percent increase received by all District staff members.

It is recommended that Approval of the Noon Duty Aides Hourly Rate Salary Schedule Implementing a Five Percent (5%) Increase, Retroactive to July 1, 2021, for the 2021/2022 School Year and a Three and Half Percent (3.5%) Increase, Effective July 1, 2022, for the 2022-/023 School Year be approved, and that the Superintendent or designee be authorized to execute the documents.

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Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT  
April 4, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Agreement with Focused Schools, LLC  
to Provide Coaching During the 2021/22 and  
2022/23 School Years

ACTION/  
(RATIFICATION)

Arrangements have been made with Focused Schools for coaching to provide targeted support during the 2021/22 and 2022/23 school years for 3 full-day equivalents at \$2,700 per day for a total not to exceed \$8,100.00. "Days" are divided into 60-90 minute coaching sessions throughout the school year(s). The funding will be from Educator Effectiveness funds.

It is recommended that the Agreement with Focused Schools, LLC for coaching to provide targeted support during the 2021/22 and 2022/23 school years be approved and that the Superintendent or designee be authorized to execute the necessary documents.

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Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT  
April 4, 2022

To: President Salinas and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Agreement with Active Education to Provide Services to Meadow Green School during 2021-2022 School Year

ACTION/  
(RATIFICATION)

Arrangements have been made with Active Education to provide a structured activity program, which encompasses fun and healthy activities with an emphasis on social and emotional learning and PBIS practices beginning March 28, 2022 to June 3, 2022 at Meadow Green School. The Active Education contract amount is not to exceed \$7,250.00 for the school year. Funding for this expenditure will be covered by Meadow Green Title I funds.

It is recommended that the Agreement with Active Education be approved and the Superintendent or designee be authorized to execute the necessary documents.

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Superintendent's Comment:

APPROVAL RECOMMENDED.

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