

Lowell Joint School District
11019 Valley Home Avenue, Whittier, CA 90603

REGULAR MEETING OF THE BOARD OF TRUSTEES
November 4, 2019 – 6:30 p.m.

AGENDA

- I. Call to Order 6:30 p.m.
 - A. Comments from the Public INFORMATION
 - 1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a “Presentation Card” (supply located on the table near double exit doors). Please hand the completed card to the secretary. When the item is considered by the Board, individuals submitting presentation cards will be called upon prior to Board action. Speakers must limit their comments to three (3) minutes. The Board shall limit the total time for public input on each item to 30 minutes. With Board Consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.
 - B. Closed Session 6:30 p.m.
 - 1. Advice from Legal Counsel – Existing and Anticipated Litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9 (Disclosure of Case Name Would Jeopardize Potential Settlement Negotiations): 2 Cases
 - 2. Public Employee Negotiations – Lowell Joint Education Association; Agency Negotiator: Mr. Coombs
 - 3. Public Employee Negotiations – Certificated School Employees Association; Agency Negotiator: Mr. Coombs
 - 4. Closed Session – Superintendent Evaluation
 - C. Regular Session Approximately
7:30 p.m.
- II. Preliminary Procedural – Board President
 - A. Salute to the Flag
 - B. Reporting Out Action (if any) Taken in Closed Session
 - C. Introductions and Welcome of Guests
 - D. Comments from the Public INFORMATION

1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a "Presentation Card" (supply located on the table near double exit doors). Please hand the completed card to the secretary. When the item is considered by the Board, individuals submitting presentation cards will be called upon prior to Board action. Speakers must limit their comments to three (3) minutes. The Board shall limit the total time for public input on each item to 30 minutes. With Board Consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.
2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same identification process as shown in II-D-1 above. Since the Board cannot take action on items which are not on the agenda, such items will be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon under Item III.

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|------|--|-------------------------|
| E. | Acknowledgement of Correspondence to the Board | INFORMATION |
| F. | Approval of Agenda | ACTION |
| G. | Approval of Minutes from the October 7, 2019, Board Meeting | ACTION |
| III. | Topics Not on the Agenda | |
| IV. | Reports | INFORMATION |
| A. | Timely Information from Board and Superintendent – Board President | |
| B. | School Reports
(School Reports will be the First Meeting of the Month) | |
| V. | General – Jim Coombs | |
| A. | Resolution 2019-20 No. 764 Authorizing Lowell Joint School District to Join Education Technology Joint Powers Authority (EdTech JPA) | ACTION/
(RESOLUTION) |

B. Resolution 2019-20 No. 765 of the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, Ordering an Election to Transfer Jurisdiction Over the Lowell Joint School District from the Los Angeles County Office of Education to the Orange County Department of Education ACTION/
RESOLUTION

C. Approval of the Lowell Joint School District Management Consulting Service Agreement Terris Barnes Walters Boigon Health, Inc., a California Corporation (“TBWBH”) ACTION

D. Establishment of December 9, 2019, as Annual Organizational Meeting of the Board of Trustees ACTION

VI. Business Services – Andrea Reynolds

A. Approval of Scope Amendment to Provide Architectural/Engineering Services for Jordan, El Portal and Macy Elementary Schools with Ghataode Bannon Architects for Anticipated Maintenance/ Modernization Projects ACTION/
(RATIFICATION)

B. Approval of Scope Amendment to Provide Architectural/Engineering Services for Meadow Green Elementary and Rancho Starbuck Intermediate Schools with PBK Architects for Anticipated Maintenance/ Modernization Projects ACTION/
(RATIFICATION)

C. Approval of Lease Agreement with Options Surround Care Effective July 1, 2019, through June 30, 2022, at Various Sites in Lowell Joint School District ACTION/
(RATIFICATION)

VII. Human Resources – Jim Coombs

A. No Items Except on the Consent Calendar

VIII. Education Services – Sheri McDonald

A. Presentation and Approval of Single School Plans for Student Achievement INFORMATION/
ACTION

IX. Facilities/Operations – David Bennett

A. Capital Facilities Presentation (Developer Fees) INFORMATION

B. Approval of Agreement with King Office Services for Moving Services during the Olita Relocation to Maybrook ACTION

C. Resolution 2019-20 No. 766 Approving the Award of Pre-Construction and Lease-Leaseback Services for the Olita Elementary, and Two Schools to be Named at a Future Date ACTION/
(RESOLUTION)

X. Consent Calendar

Action by the Board in adoption of the "Consent Calendar" means that all items appearing in this section are adopted by one single motion, unless a Member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Generally,

A. General – Jim Coombs

- | | | |
|----|---|---------------------------|
| 1. | Approval of Addendum to the Memorandum of Understanding (MOU) Between Lowell Joint School District and <i>Orange County Superintendent of Schools</i> for the 2019/2020 School Year | ACTION/
(RATIFICATION) |
| 2. | Approval of Consultant Agreement with Victoria Alvarez to Provide Graphic Design Work for District Communication of Programs and Facilities for the 2019/20 School Year | ACTION |
| 3. | Approval of Agreement with Atkinson, Andelson, Loya, Ruud & Romo for Legal Services | ACTION/
(RATIFICATION) |
| 4. | Acceptance of Gift/Donations | ACTION/
(RATIFICATION) |
| 5. | Approval of Educational Fieldwork Agreement with California State University, Northridge, Effective July 1, 2019, through June 30, 2020 | ACTION/
(RATIFICATION) |

B. Business Services – Andrea Reynolds

- | | | |
|----|-----------------------------------|---------------------------|
| 1. | Purchase Order Report 2019/20 #4 | ACTION/
(RATIFICATION) |
| 2. | Warrant Listing Report 2019/20 #4 | ACTION/
(RATIFICATION) |

C. Human Resources – Jim Coombs

- | | | |
|----|---|---------------------------|
| 1. | Employer-Employee Relations/Personnel Report 2019/20 #4 Which Includes Hiring, Resignations, Contract Adjustments, and Retirements for Certificated, Classified, and Confidential Employees | ACTION/
(RATIFICATION) |
| 2. | Approval of the Classified Management Salary Schedule | ACTION |

D. Education Services – Sheri McDonald

1. Approval of Consultant Agreement with Sarah Lawson to Provide Piano Accompaniment for the Rancho-Starbuck Intermediate School Choir during the 2019/20 School Year

ACTION/
(RATIFICATION)

XI. Board Member/Superintendent Comments

INFORMATION

XII. Adjournment

ADJOURNMENT

Recess and/or closed session to be called at the discretion of the Board. Meetings of the Board shall adjourn at or before 11:00 p.m. unless approved by a majority vote of the Board.

Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office at 11019 Valley Home Avenue, Whittier, CA 90603, or (562) 902-4203 during normal business hours.

The next scheduled Lowell Joint School District Board of Trustees Meeting is Monday December 9, 2019.

Lowell Joint School District
 11019 Valley Home Avenue, Whittier, CA 90603
 MINUTES REGULAR MEETING OF THE BOARD OF TRUSTEES
 October 7, 2019

Call to Order	President Shackelford called the meeting to order at 6:30 p.m. at the District Office, 11019 Valley Home Avenue, Whittier.
Topics Not on the Agenda	None.
Closed Meeting	President Shackelford declared the meeting recessed to closed session at 6:30 p.m.
Call to Order	President Shackelford reconvened the meeting to open session at 7:36 p.m.
	The flag salute was led by Fred Schambeck, Board of Trustees Board Member, Lowell Joint School District.
	Trustees Present: Anastasia M. Shackelford, Fred W. Schambeck, William A. Hinz, Melissa A. Salinas, and Karen L. Shaw
	Trustees Absent: None.
	Staff Present: Jim Coombs, Superintendent of Schools, Sheri McDonald, Assistant Superintendent of Education Services, and Andrea Reynolds, Assistant Superintendent of Administrative Services and David Bennett, Assistant Superintendent of Facilities and Operations
Reporting Out Action (if any) Taken in Closed Session	None.
Introduction/Welcome	President Shackelford welcomed all guests, staff members, welcomed guests, staff members present, LJEAs President Allison Fonti, and CSEA President, Darleene Pullen.
Acknowledgement of Correspondence	None.
Approval of Amended Agenda	It was moved, seconded, and carried by unanimous vote, (5- 0) to approve the Amended October 7, 2019, Board agenda.

Approval of Minutes	It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the minutes from the September 9, 2019, Regular Board Meeting.
Topics Not on the Agenda	None.
Timely Information from the Board and Superintendent	None.
Recognition of the 2019 Classified Employee of the Year	Mr. Coombs introduced Ms. Mariana Ybarra, Bilingual Instructional Aide from El Portal Elementary School, as the 2019 Classified Employee of the Year to the Board of Trustees. Ms. Ybarra has been with Lowell Joint since 1996. Mrs. Shackelford presented Ms. Ybarra with a certificate honoring her as the 2019 Classified Employee of the Year.
Recognition of the 2020 Teacher of the Year	Mr. Coombs introduced Mrs. Kristen Cooke, 5 th grade teacher at Jordan Elementary as the 2020 Teacher of the Year to the Board of Trustees. Mrs. Cooke has taught at Jordan Elementary since 2009. Mrs. Shackelford presented Mrs. Cooke with a certificate honoring her as the 2020 Teacher of the Year.
Recess	President Shackelford declared a recess at 7:43 p.m. President Shackelford reopened the meeting at 7:46 p.m.
School Reports	Each Board Member shared highlights of their respective school.
Resolution 2019/20 No. 761 Proclaiming October 13 – 19, 2019, as “Week of the School Administrator”	It was moved, seconded, and carried by a unanimous roll call vote (5-0) to adopt Resolution 2019/20 No. 761 proclaiming October 13 – 19, 2019, as “Week of the School Administrator”, and that the Superintendent or designee be authorized to execute the resolution.
Resolution 2019/20 No. 762 Proclaiming October 23 – 31, 2019, as “Red Ribbon Week”	It was moved, seconded, and carried by a unanimous roll call vote (5-0) to adopt Resolution 2019/20 No. 762 proclaiming October 23 through October 31, 2019 as “Red Ribbon Week”, and that the Superintendent or designee be authorized to execute the resolution.
Submission of Williams Litigation Settlement –	It was moved, seconded, and carried by unanimous vote (5 – 0) to submit the Williams Litigation Settlement – Quarterly Uniform Complaint Report for Quarter July 1 –

Quarterly Uniform
Complaint Reports for 1st
Quarter July 1 – September
30, 2019

September 30, 2019, with zero complaints, and that the Superintendent or designee authorized to execute the necessary documents.

Approval of Certification of
Signatures

In accordance with the provisions of Education Code Sections 35143, 42632, and 42633, it was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the “Certification of Signatures.”, and that the Superintendent or designee be authorized to execute the necessary documents.

Presentation: Transfer to
Orange County Department
of Education

Item was pulled from the original agenda.

Resolution 2019/20 No.
764 to Approve Utilization
of the Alliance of Schools
for Cooperative Insurance
Programs Owner
Controlled Insurance
Program (ASCIP OCIP) for
Projects Described in the
Measure LL Bond Program

It was moved, seconded, and carried by a unanimous roll call vote (5-0) to adopt Resolution 2019/20 No. 764 to participate in the Alliance of Schools for Cooperative Insurance Programs (ASCIP) Owner Controlled Insurance Program (ASCIP OCIP) for Measure LL projects, and that the Superintendent or designee be authorized to execute the resolution.

Approval of Agreement with
PQBids for Web-Based
Program used to Prequalify
Contractors

It was moved, seconded, and carried by a unanimous vote (5-0) to approve agreement with PQBids for Web-Based Program used to Prequalify Contractors, at a rate not to exceed \$10,000, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Amended
Agreement with
Administrative Services
Cooperative, Inc. for Student
Transportation Services for
the 2019/20 School Year

It was moved, seconded, and carried by a unanimous vote (5-0) to approve the Amended Agreement with Administrative Services Cooperative, Inc. for Student Transportation Services for the 2019/20 School Year, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Master
Architectural Services

It was moved, seconded, and carried by a unanimous vote (5-0) to approve the Master Architectural Services Agreement with PBK Architects to Provide

Agreement with PBK Architects to Provide Architectural /Engineering Services Related to the District Anticipated Maintenance/Modernization Projects

Architectural/Engineering Services Related to the District Anticipated Maintenance/Modernization Projects, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Agreement with Erickson-Hall Construction Company for Construction Management Services

It was moved, seconded, and carried by a unanimous vote (5-0) to approve the Agreement with Erickson-Hall Construction Company for Construction Management Services, at a rate not to exceed \$187,206, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Master Architectural Services Agreement with Ghataode Bannon Architects to Provide Architectural / Engineering Services Related to the District Anticipated Maintenance/ Modernization Projects

It was moved, seconded, and carried by a unanimous vote (5-0) to approve the Master Architectural Services Agreement with Ghataode Bannon Architects to Provide Architectural/Engineering Services Related to the District Anticipated Maintenance/Modernization Projects, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Agreement with Hancock Park & DeLong, Inc. to Provide State Facilities Program Consulting

It was moved, seconded, and carried by a unanimous vote (5-0) to approve the agreement with Hancock Park DeLong, Inc. to Provide State Facilities Program Consulting, and that the Superintendent or designee be authorized to execute the necessary documents.

Resolution 2019/20 No. 763 Regarding Sufficiency of Instructional Materials for 2019/20

It was moved, seconded, and carried by a unanimous roll call vote (5-0) to adopt Resolution 2019/20 No. 763 Regarding Sufficiency of Instructional Materials for 2019/20, and that the Superintendent or designee be authorized to execute the necessary documents.

Annual Report on Student Achievement Presentation

Dr. Sheri McDonald, Assistant Superintendent of Curriculum, shared the data of English Language Arts and Math for the District and each of the schools. This

was the first year reporting the LPAC. The science results are scheduled for release in January 2020.

Maintenance Summer Recap
Projects

Mr. Bennett the assistant superintendent of facilities and operations presented a summer recap of the projects that the facilities and operations department had completed this summer. The projects included:

- *District Wide Prop 39 Lighting Retrofit*
- *Macy New Concrete by Macy St. Field Entrance*
- *Rancho-Starbuck Science Lab Improvements*
- *Rancho-Starbuck Potable water line replacement*
- *Macy Plumbing Repair*
- *Carpet Replacement (7 classrooms)*

Approval of Agreement with
MVC Enterprises, Inc., dba
Moreno Valley Construction
for Demolition Interim
Housing Project at
Maybrook Elementary
School

It was moved, seconded, and carried by a unanimous vote (5-0) to approve the agreement with MVC Enterprises, Inc., dba Moreno Valley Construction, Bid #19/20, for Demolition and Grading on the Interim Housing Project at Maybrook Elementary School, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of the Agreement
with Construction Electric,
Inc., for the Electrical Work
Bid #19/20 on the Interim
Housing Project at Maybrook
Elementary School

It was moved, seconded, and carried by a unanimous vote (5-0) to approve the agreement with Construction Electric Inc., Bid #19/20, for the electrical work on the Maybrook Interim Housing project, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Agreement with
Core Contracting, Inc., for
the General Construction
Work Bid #19/20 on the
Interim Housing Project at

It was moved, seconded, and carried by a unanimous vote (5-0) to approve the agreement with Core Contracting Inc. Bid #19/20, for the general construction work on the Interim Housing project at Maybrook Elementary School, and that the Superintendent or designee be authorized to execute the necessary documents.

Maybrook Elementary
School

Approval of Agreement with
Saldana Landscape, Inc. Bid
#19/20, for the Landscape
Work on the Interim
Housing Project at
Maybrook Elementary
School

It was moved, seconded, and carried by a unanimous vote (5-0) to approve the agreement with Saldana Landscape Inc., Bid #19/20, for the landscape work on the Maybrook Interim Housing project, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Agreement with
Intercom Clock & Signal
Service for the Low
Voltage/Fire Alarm Work
Bid #19/20 on the Interim
Housing Project at
Maybrook Elementary
School

It was moved, seconded, and carried by a unanimous vote (5-0) to approve the agreement with Intercom Clock & Signal Service, Bid # 19/20, for the low voltage and fire alarm work on the Maybrook Interim Housing project, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Agreement with
Fairchild Plumbing &
Mechanical, for the Plumbing
Work Bid #19/20 on the
Interim Housing Project at
Maybrook Elementary School

It was moved, seconded, and carried by a unanimous vote (5-0) to approve the agreement with Fairchild Plumbing & Mechanical, Bid #19/20, for the plumbing work on the Maybrook Interim Housing project, and that the Superintendent or designee be authorized to execute the necessary documents.

Consent Calendar

It was moved, seconded, and carried by roll call unanimous vote, (5 – 0), to approve/ratify the following items, under a consent procedure

Purchase Order Report
2019/20 #3

Approved the Purchase Order Report 2019/20 #3, which lists all warrants issued July 3, 2019 through August 27, 2019.

Warrant Listing Report
2019/20 #3

Approved the Warrant Listing Report 2019/20 #3, which lists all warrants issued August 28, 2019, through September 24, 2019.

Employer-Employee
Relations/Personnel Report
2019/20 #3 Which Includes

Ratified Employer-Employee Relations/Personnel Report 2019/20 #3, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.

Hiring, Resignations,
Contract Adjustments, and
Retirements for
Certificated, Classified, and
Confidential Employee

Approval of the Classified
Management Salary
Schedule Adding the
Project Manager

Approval of Contract
#12078 with Inside the
Outdoors, Orange County
Department of Education, to
Provide a Traveling
Scientist Assembly for the
Second Grade Students of
El Portal Elementary School

Amendment of Agreement
#11557 with Thinking
Maps Inc. to Provide
Professional Development
During the 2019-20
School Year

Amendment of Agreement
#11558 with Thinking
Maps Inc. to Provide
Professional Development
During the 2019-20
School Year

Amendment of Agreement
#11559 with Thinking
Maps Inc. to Provide
Professional Development

Approved the Classified Management Salary Schedule Adding the Project Manager, and that the Superintendent or designee be authorized to execute the necessary documents.

Approved that contract #12078 with Inside the Outdoors, Orange County Department of Education to provide a Traveling Scientist Assembly on Birds of Prey for the second-grade students of El Portal Elementary School on March 18, 2020, and that the Superintendent or designee be authorized to execute the necessary documents.

Ratified the amended of Agreement #11557 with Thinking Maps Inc., and that the Superintendent or designee be authorized to execute the necessary documents.

Ratified the amended Amendment of Agreement #11558 with Thinking Maps Inc., and that the Superintendent or designee be authorized to execute the necessary documents.

Ratified the amended Amendment of Agreement #11559 with Thinking Maps Inc., and that the Superintendent or designee be authorized to execute the necessary documents.

During the 2019-20 School Year

Approval of Agreement with Fullerton Joint Union High School District Provision of Library Services for the 2019/20 School Year

Ratified the Agreement with Fullerton Joint Union High School District Provision of Library Services for the 2019/20 School Year, and that the Superintendent or designee be authorized to execute the necessary documents.

Board Member/Superintendent Comments

Mr. Coombs shared his appreciate and recognition of the Classified and Teacher of the year as they were recognized at La Habra City Council meeting on September 16 and will be recognized on October 14 at the La Habra Heights City Council meeting.

Adjournment

President Shackelford declared the meeting adjourned at 8:41 p.m. in accordance with the Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Date Approved:

Clerk/President/Secretary to the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT

RESOLUTION 2019/20 NO. 761

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LOWELL JOINT SCHOOL DISTRICT OF LOS ANGELES
AND ORANGE COUNTIES, CALIFORNIA,
PROCLAIMING OCTOBER 13 – 19, 2019, AS
“WEEK OF THE SCHOOL ADMINISTRATOR”**

WHEREAS, leadership matters for California’s public education system and the more than 6 million students it serves; and

WHEREAS, school administrators are passionate, lifelong learners who believe in the value of quality public education, and

WHEREAS, the title school administrator is a broad term used to define many education leadership posts. Superintendents, assistant superintendents, principals, assistant principals, special education and adult education leaders, curriculum and assessment leaders, school business officials, classified educational leaders, and other school district employees are considered administrators; and

WHEREAS, providing quality service for student success is paramount for the profession; and

WHEREAS, most school administrators began their careers as teachers. The average administrator has served in public education for more than a decade. Most of California’s superintendents have served in education for more than 20 years. Such experience is beneficial in their work to effectively and efficiently lead public education and improve student achievement; and

WHEREAS, public schools operate with lean management systems. Across the nation, public schools employ fewer managers and supervisors than most public and private sector industries including transportation, food service, manufacturing, utilities, construction, publishing and public administration; and

WHEREAS, school leaders depend on a network of support from school communities, fellow administrators, teachers, parents, students, businesses, community members, board of trustees, colleges and universities, community and faith-based organizations, elected officials and district and county staff and resources to promote ongoing student achievement and school success; and

WHEREAS, research shows great schools are led by great principals, and great districts are led by great administrators. These site leaders are supported by extensive administrative networks throughout the state; and

WHEREAS, the State of California has declared the second full week of October as the “Week of the School Administrator” in *Education Code* 44015.1; and

WHEREAS, the future of California’s public education system depends upon the quality of its leadership;

THEREFORE, BE IT RESOLVED, that we, the Board of Trustees on behalf of the students, parents, and community at large, hereby recognize October 13 – 19, 2019, as “Week of the School Administrator” and that all school leaders in the Lowell Joint School District be commended for the contributions they make to successful student achievement.

APPROVED AND ADOPTED this 7th day of October, 2019, by the following vote:

AYES: Anastasia Shackelford, Fred Schambeck, William Hinz, Melissa Salinas, Karen Shaw

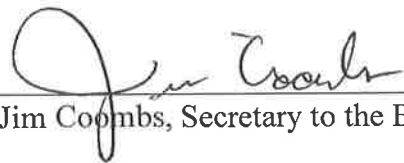
NOES: None

ABSTAIN: None

ABSENT: None

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 7th day of October, 2019, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 7th day of October, 2019.



Jim Coombs, Secretary to the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT

RESOLUTION 2019/20 NO. 762

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LOWELL JOINT SCHOOL DISTRICT
OF LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,
PROCLAIMING "RED RIBBON WEEK"
OCTOBER 23 THROUGH OCTOBER 31, 2019**

WHEREAS, alcohol and other drug abuse has reached epidemic stages in the United States; and

WHEREAS, the effects of drug and alcohol abuse are devastating to young people's lives and their futures, to their families, to society, and to the educational environment; and

WHEREAS, schools are an appropriate place to educate youth about the harmful effects of drug and alcohol abuse and to assist them in learning positive ways to make healthy choices in their lives; and

WHEREAS, schools should provide a safe harbor for students so that our youth can be safe and learn effectively; and

WHEREAS, the Red Ribbon Campaign will be celebrated in every community in America during "**RED RIBBON WEEK**," October 23 through October 31, 2019, to offer our citizens the opportunity to demonstrate their commitment to drug-free lifestyles; and

WHEREAS, business, government, law enforcement, schools, religious institutions, service organizations, youth, medical, senior citizens, military, sports teams, and individuals will demonstrate their commitment to drug-free, healthy lifestyles by wearing and displaying red ribbons during this week-long campaign;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Lowell Joint School District does hereby proclaim October 23 through October 31, 2019, as "**RED RIBBON WEEK**," and encourages its citizens to participate in drug prevention education activities, making a visible statement that we are firmly committed to a drug-free community and will continue to make drug and alcohol abuse prevention a high priority.

FURTHER RESOLVED, that the Lowell Joint School District Board of Trustees will foster cooperative relationships among teachers, parents, students, law enforcement and other community agencies to accomplish this goal.

APPROVED AND ADOPTED this 7th day of October, 2019, by the following vote:

AYES: Anastasia Shackelford, Fred Schambeck, William Hinz, Melissa Salinas, Karen Shaw

NOES: None

ABSTAIN: None

ABSENT: None

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 7th day of October, 2019, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 7th day of October, 2019.



Jim Coombs, Secretary to the Board of Trustees



**Los Angeles County
Office of Education**
Serving Students • Supporting Communities
Leading Educators

Williams Lawsuit Settlement Quarterly Report on Uniform Complaints 2019-2020

District Name: Lowell Joint School District

Date: October 7, 2019

Person completing this form: Mary Jo Evanoff

Title: Exec Asst to the Superintendent/Certified Personnel

Quarter covered by this report (Check One Below):

- | | | |
|---|--------------------------|------------------|
| <input checked="" type="checkbox"/> 1st QTR | July 1 to September 30 | Due 18-Oct 2019 |
| <input type="checkbox"/> 2nd QTR | October 1 to December 31 | Due 17- Jan 2020 |
| <input type="checkbox"/> 3rd QTR | January 1 to March 31 | Due 17-Apr 2020 |
| <input type="checkbox"/> 4th QTR | April 1 to June 30 | Due 17-Jul 2020 |

Date for information to be reported publicly at governing board meeting: October 7, 2019

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials			
Facilities			
Teacher Vacancy and Misassignment			
TOTAL			

Print Name of District Superintendent Jim Coombs

Signature of District Superintendent

Date October 7, 2019

Return the **Quarterly Summary** to:
Williams Legislation Implementation Project
Los Angeles County Office of Education
c/o Kirit Chauhan, Williams Settlement Legislation
9300 Imperial Highway, ASM/Williams ECW 284
Downey, CA 90242

Telephone: (562) 803-8382
FAX: (562) 803-8325
E-Mail: Chauhan_Kirit@laoe.edu



Orange County Department of Education
Educational Services Division

**Williams Settlement Legislation
Quarterly Report of Uniform Complaints
2019-20**

District: Lowell Joint School District

District Contact: Mary Jo Evanoff

Title: Executive Assistant to the Superintendent/Certificated Personnel

- | | | | |
|-------------------------------------|------------|-------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> | Quarter #1 | July 1 – September 30, 2019 | Report due by October 25, 2019 |
| <input type="checkbox"/> | Quarter #2 | October 1 – December 31, 2019 | Report due by January 31, 2020 |
| <input type="checkbox"/> | Quarter #3 | January 1 – March 31, 2020 | Report due by April 24, 2020 |
| <input type="checkbox"/> | Quarter #4 | April 1 – June 30, 2020 | Report due by July 31, 2020 |

Check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of the complaints

Type of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Vacancies or Missassignments			
Facility Conditions			
TOTALS			

Name of Superintendent: Jim Coombs

Signature of Superintendent: _____

Date: October 7, 2019

Please submit to:

Alicia Gonzalez, Sr. Administrative Assistant
Orange County Department of Education
200 Kalmus Drive, B-1009
P.O. Box 9050, Costa Mesa, CA 92628-9050

Phone: (714) 966-4336 Email: aliciagonzalez@ocde.us Fax: (714) 327-1371

LOWELL JOINT SCHOOL DISTRICT

RESOLUTION 2019/20 No. 764

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LOWELL JOINT SCHOOL DISTRICT OF
LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,
TO PARTICIPATE IN THE ALLIANCE OF SCHOOLS FOR
COOPERATIVE INSURANCE PROGRAMS OWNER CONTROLLED
INSURANCE PROGRAM (ASCIP OCIP) FOR MEASURE LL**

WHEREAS, California Government Code Section 4420.5 (c) defines "owner-controlled insurance" as a series of insurance policies issued to cover all of the contractors and subcontractors on a construction or renovation project for purposes of general liability and worker's compensation; and

WHEREAS, Section 4420.5(b) permits a school district to use owner controlled insurance with regard to a construction or renovation project if the district determines that (1) prospective bidders, including contractors and subcontractors, meet minimum occupational safety and health qualifications established to bid on the project, including consideration of serious and willful Labor Code violations, worker's compensation experience modification factor, and the contractor's and subcontractor's injury prevention program; and (2) the use of owner-controlled insurance will minimize the expenditure of public funds on the project in conjunction with the exercise of appropriate risk management; and

WHEREAS, the District desires to participate in the Owner Controlled Construction Insurance Program ("OCIP") offered by the Alliance of Schools for Cooperative Insurance Programs ("ASCIP") for the District's Measure LL Projects ("Project"); and

WHEREAS, ASCIP manages the OCIP which is a single insurance program that covers certain jobsite risks of the District, the general contractor, subcontractors and their employees who provide labor or services to the District's projects by providing workers compensation, general liability, builders risk, owner's protective professional indemnity and pollution liability coverage, subject to the limitations and exclusions therein; and

WHEREAS, cost savings will occur for the Project by the negotiating clout achieved in combining multiple insurance programs into one with the result of the ASCIP OCIP producing the total cost of insurance for the Project at a cost less than that typically provided by the contractor and subcontractors; and

WHEREAS, aggressive risk control and claims management measures will be implemented for the Project, resulting in cost savings based on the prevention and management of losses, reduction of the cost of losses through consolidated claims management, and single insurer legal defense; and

WHEREAS, in addition to achieving cost savings, the ASCIP OCIP will be used to obtain certain insurance coverage and limits otherwise unavailable for the Project, such as 10 years' completed operations coverage; and

WHEREAS, the District's cost of providing insurance for the Project and all contracted parties will be at a rate of 2.65% based on the value of the construction contract, payable as a premium to ASCIP.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Lowell Joint School District hereby determines that the use of the ASCIP OCIP for the District's Measure LL Projects will minimize the expenditure

of public funds in conjunction with the exercise of appropriate risk management; and

BE IT FURTHER RESOLVED, that the Board of Trustees authorizes District staff to participate in the Owner Controlled Insurance Program offered by ASCIP for the Measure LL Project; and

BE IT FURTHER RESOLVED, that the Board of Trustees authorizes District staff, in conjunction with ASCIP, to develop minimum occupational safety and health qualifications for prospective bidders (contractors and subcontractors) to bid on the District's Measure LL Projects in accordance with the provisions of Government Code Section 4420.5(b)(1).

APPROVED AND ADOPTED this 7th day of October 2019, by the following vote:

AYES: Anastasia Shackelford, Fred Schambeck, William Hinz, Melissa Salinas, Karen Shaw

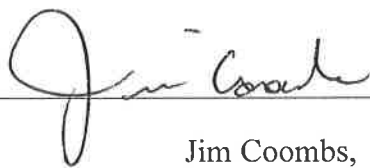
NOES: None

ABSTAIN: None

ABSENT: None

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 7th day of October 2019, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 7th day of October 2019.



Jim Coombs,
Secretary to the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT

RESOLUTION 2019/20 NO. 763

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LOWELL JOINT SCHOOL DISTRICT,
LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,
REGARDING SUFFICIENCY OF INSTRUCTIONAL MATERIALS FOR 2019/20**

- WHEREAS,** Education Code Section 60119 establishes steps and procedures to ensure the availability of textbooks and instructional materials in order to be eligible to receive funds for that purpose; and
- WHEREAS,** the procedures require that school districts take appropriate action to ensure the availability of textbooks and instructional materials on a yearly basis; and
- WHEREAS,** pursuant to Education Code Sections 60119, the Board is required to hold a public hearing to encourage participation by parents, teachers, members of the community interested in the affairs of the school district, and bargaining unit leaders; and
- WHEREAS,** the Board is required to provide ten days notice of the public hearing or hearings; and
- WHEREAS,** the notice shall contain the time, place, and purpose of the hearing and be posted in three public places within the school district; and
- WHEREAS,** the hearing shall be held at a time that will encourage the attendance of teachers and parents and guardians of students who attend the schools in the District and shall not take place during or immediately following school hours; and
- WHEREAS,** the Board of Trustees of a school district, as part of the required hearing, shall also make a written determination as to whether each student enrolled has sufficient textbooks or instructional materials that are consistent with the content of the curriculum frameworks adopted by the State Board of those subjects; and
- WHEREAS,** a public hearing was held on Monday, October 7, 2019, at 7:30 p.m. which is on or before the eighth week of school; and

WHEREAS, the Board of Trustees is required to make a determination, through a resolution, as to whether each student in each school in the District has sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Education Code Section 60605 and Education Code 33126 in each of the following subjects, as appropriate, that are consistent with the content of the curriculum frameworks adopted by the State Board:

- (a) Mathematics
- (b) Science
- (c) History/Social Science
- (d) English/Language Arts, including the English language development component of an adopted program
- (e) Visual and performing arts

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees makes the determination that each student of the District has available sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Education Code Section 60605 and Education Code Section 33126 in each subject listed above, consistent with the content and consistent with the cycles and content of the curriculum framework adopted by the State Board.

BE IT FURTHER RESOLVED, that for the 2019/20 school year, the Lowell Joint School District has provided each student with sufficient textbooks or instructional materials, or both, that are consistent with the content and cycles of the curriculum frameworks adopted by the State Board.

APPROVED AND ADOPTED this 7th day of October, 2019, by the following vote:

AYES: Anastasia Shackelford, Fred Schambeck, William Hinz, Melissa Salinas, Karen Shaw

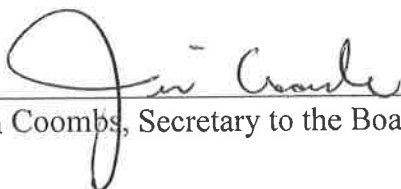
NOES: None

ABSTAIN: None

ABSENT: None

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 7th day of October, 2019, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 7th day of October 2019.



Jim Coombs, Secretary to the Board of Trustees



**Lowell Joint
School District**

A Tradition of Excellence Since 1906

**Principal Verification Statement
Instructional Materials Sufficiency**

School Name: *EL Portal*
Principal: *David Serrano*

BOTH BOXES MUST BE CHECKED TO COMPLETE THIS FORM

Uniform Complaint Procedure (UCP)

By checking this box,
I confirm the current Uniform Complaint Procedure is visibly posted in all
classrooms. In classrooms where the native language of 15% or more of the
pupils is a language other than English, the notice is also in this language.

By checking this box,
I confirm on *9/23/19*, our school had sufficient instructional
materials for each student for the 2018-2019 school year. I agree to maintain
sufficiency of instructional materials throughout the school year as enrollments
change.

David Serrano

Principal Signature

9/23/19

Date



**Lowell Joint
School District**

A Tradition of Excellence Since 1906

**Principal Verification Statement
Instructional Materials Sufficiency**

School Name: *Jordan*
Principal: *MariKate Wissman*

BOTH BOXES MUST BE CHECKED TO COMPLETE THIS FORM

Uniform Complaint Procedure (UCP)



By checking this box,
I confirm the current Uniform Complaint Procedure is visibly posted in all
classrooms. In classrooms where the native language of 15% or more of the
pupils is a language other than English, the notice is also in this language.



By checking this box,
I confirm on *9-9-19*, our school had sufficient instructional
materials for each student for the 2019-2020 school year. I agree to maintain
sufficiency of instructional materials throughout the school year as enrollments
change.

MariKate Wissman
Principal Signature

9-9-19
Date



**Lowell Joint
School District**

A Tradition of Excellence Since 1906

**Principal Verification Statement
Instructional Materials Sufficiency**

School Name: Macy

Principal: Patricia Jacobsen

BOTH BOXES MUST BE CHECKED TO COMPLETE THIS FORM

Uniform Complaint Procedure (UCP)

By checking this box,
I confirm the current Uniform Complaint Procedure is visibly posted in all
classrooms. In classrooms where the native language of 15% or more of the
pupils is a language other than English, the notice is also in this language.

By checking this box,
I confirm on 9/24/19, our school had sufficient instructional
materials for each student for the 2019-2020 school year. I agree to maintain
sufficiency of instructional materials throughout the school year as enrollments
change.



Principal Signature

9/24/19

Date



**Lowell Joint
School District**

A Tradition of Excellence Since 1906

**Principal Verification Statement
Instructional Materials Sufficiency**

School Name: *Meadow Green*
Principal: *Matt Cukro*

BOTH BOXES MUST BE CHECKED TO COMPLETE THIS FORM

Uniform Complaint Procedure (UCP)



By checking this box,

I confirm the current Uniform Complaint Procedure is visibly posted in all classrooms. In classrooms where the native language of 15% or more of the pupils is a language other than English, the notice is also in this language.



By checking this box,

I confirm on *9-13-2019*, our school had sufficient instructional materials for each student for the 2019-2020 school year. I agree to maintain sufficiency of instructional materials throughout the school year as enrollments change.

Matt Cukro
Principal Signature

9/13/2019
Date



**Lowell Joint
School District**

A Tradition of Excellence Since 1906

**Principal Verification Statement
Instructional Materials Sufficiency**

School Name: *Olita*

Principal: *Krista Van Bergmoed*

BOTH BOXES MUST BE CHECKED TO COMPLETE THIS FORM

Uniform Complaint Procedure (UCP)

By checking this box,
I confirm the current Uniform Complaint Procedure is visibly posted in all
classrooms. In classrooms where the native language of 15% or more of the
pupils is a language other than English, the notice is also in this language.

By checking this box,
I confirm on 9/25/19, our school had sufficient instructional
materials for each student for the 2018-2019 school year. I agree to maintain
sufficiency of instructional materials throughout the school year as enrollments
change.

[Handwritten Signature]

Principal Signature

9/25/19

Date



**Lowell Joint
School District**

A Tradition of Excellence Since 1906

**Principal Verification Statement
Instructional Materials Sufficiency**

School Name: *Rancho Starbuck*
Principal: *Nathan Howe, Asst. Principal*

BOTH BOXES MUST BE CHECKED TO COMPLETE THIS FORM

Uniform Complaint Procedure (UCP)

By checking this box,
I confirm the current Uniform Complaint Procedure is visibly posted in all
classrooms. In classrooms where the native language of 15% or more of the
pupils is a language other than English, the notice is also in this language.

By checking this box,
I confirm on 9/5/19, our school had sufficient instructional
materials for each student for the 2019-2020 school year. I agree to maintain
sufficiency of instructional materials throughout the school year as enrollments
change.

Nathan Howe
Principal Signature

9/5/19
Date

PURCHASE ORDERS FOR BOARD APPROVAL

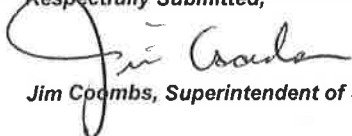
October 7, 2019

NO#	VENDOR	DESCRIPTION	AMOUNT
85314	PBK	MAYBROOK CAMPUS CONTRACT SVCS	\$ 66,805.90
85315	SUPREME ASPHALT SERVICE	JORDAN-STRIPING OF BLACKTOP	\$ 3,761.00
85316	CITY OF LA HABRA	DISTRICT VEHICLES-FUEL	\$ 1,429.80
85317	BLACKOUT CURTAINS	RS, BLACKOUT ROOM	\$ 1,785.42
85318	MOON VALLEY NURSERY	MACY, JORDAN-TREES	\$ 3,016.99
85319	MAIL FINANCE TOTAL FUNDS NEOPOST	DISTRICT OFFICE MAIL CONTRACT 19-20	\$ 1,926.88
85320	INTERQUEST DETECTION	SERVICE AGREEMENT FOR 19-20	\$ 1,505.00
85321	OCDE	SPECIAL ED TUITION/ TRANS 19-20	\$ 75,000.00
85322	LA HABRA ROTARY CLUB	2019/20 MEMBER DUES	\$ 1,500.00
85323	HOWARD TECHNOLOGY SOLUTIONS	HEADSETS	\$ 657.00
85324	COMPLETE BUSINESS SYSTEMS	ANNUAL SERVICE CONTRACT	\$ 990.00
85325	FLOCABULARY	2019/20 ONE YEAR SCHOOL SUBSCRIPTION	\$ 2,500.00
85326	GREENFIELD LEARNING	READING PLUS-1 YR SUBSCRIPTION	\$ 7,100.00
85327	HOUGHTON MIFFLIN HARCOURT	READING COUNTS/READING INVENTORY	\$ 3,020.00
85328	MIND RESEARCH	ANNUAL SERVICE CONTRACT-7/1/19-6/30/20	\$ 4,200.00
85329	MYSTERY SCIENCE, INC.	2019/20 SCHOOL MEMBERSHIP	\$ 1,999.98
85330	ROCHESTER 100	NAVY BLUE NICKY'S FOLDERS	\$ 250.00
85331	SCHOOL STORE OF THE CAROLINAS	MY-PAL 2020 PENCILS	\$ 86.85
85332	LJSD TECHNOLOGY	EPSON ELPLP-PROJ SPARE LAMP-4 EA	NO COST
85333	BEARCOM	TWO WAY RADIOS	\$ 906.00
85334	RESOURCES FOR EDUCATORS	NEWSLETTER SUBSCRIPTIONS	\$ 568.00
85335	ATKINSON, ANDELSON, LOYA, RUUD AND ROMO	LEGAL SERVICES-MAY 2019	\$ 3,438.75
85336	NO EXCUSES UNIVERSITY	NO EXCUSES UNIV-A. MALM	\$ 475.00
85337	SOUTHWEST SCHOOL SUPPLY	EL PORTAL-OPEN PURCHASE ORDER 2019/20	\$ 10,000.00
85338	SOUTHWEST SCHOOL SUPPLY	JORDAN-OPEN PURCHASE ORDER 2019/20	\$ 9,200.00
85339	SOUTHWEST SCHOOL SUPPLY	MACY-OPEN PURCHASE ORDER 2019/20	\$ 10,000.00
85340	SOUTHWEST SCHOOL SUPPLY	MEADOW GREEN-OPEN PURCHASE ORDER 2019/20	\$ 11,000.00
85341	SOUTHWEST SCHOOL SUPPLY	OLITA-OPEN PURCHASE ORDER 2019/20	\$ 11,000.00
85342	SOUTHWEST SCHOOL SUPPLY	RANCHO STARBUCK-OPEN PURCHASE ORDER 2019/20	\$ 15,000.00
85343	SOUTHWEST SCHOOL SUPPLY	SUPT. OFFC-OPEN PURCHASE ORDER 2019/20	\$ 1,000.00
85344	SOUTHWEST SCHOOL SUPPLY	CURRICULUM-OPEN PURCHASE ORDER 2019/20	\$ 5,000.00
85345	SOUTHWEST SCHOOL SUPPLY	PRINTING,DUPL-OPEN PURCHASE ORDER 2019/20	\$ 4,100.00
85346	SOUTHWEST SCHOOL SUPPLY	BUSINESS SERVICES-OPEN PURCHASE ORDER 2019/20	\$ 1,500.00
85347	SOUTHWEST SCHOOL SUPPLY	MAINTENANCE OFFC-OPEN PURCHASE ORDER 2019/20	\$ 1,050.00
85348	SOUTHWEST SCHOOL SUPPLY	SPECIAL EDUCATION -OPEN PURCHASE ORDER 2019/20	\$ 4,105.00
85349	AAA ELECTRIC MOTOR	Purchases for 2019-20	\$ 5,000.00
85350	YORKTOWN	TONER-PERUMEAN, MG	\$ 69.31
85351	EAST WHITTIER CITY SCHOOL DISTRICT	2ND HALF SCHOOL YR STEP PROGRAM	\$ 30,056.00
85352	TOOLS4EVER	USER ADMINISTRATOR PRGM FEES	\$ 1,456.30
85353	CSM CONSULTING	E-RATE APRIL-JUNE 2019	\$ 3,100.12
85354	FBM	COLOR COPIER USAGE 18-19	\$ 1,794.48
85355	CSM CONSULTING	E-RATE OCT-DEC 2019	\$ 2,125.00
85356	CINTAS FIRE	Purchases for 2019-20	\$ 10,000.00
85357	VIG SOLUTIONS	HP DESKTOPS	\$ 748.00
85358	NICKY'S FOLDERS	COMMUNICATION FOLDERS	\$ 202.50
85359	TOTAL FUNDS HASLER	2019-20 DISTRICT POSTAGE	\$ 9,000.00
85360	GT DESIGN	CUSTOM T-SHIRTS AND HOODIES	\$ 2,505.36
85361	GT DESIGN	Open PO for 2019-20	\$ 10,000.00
85362	DTS-Document Tracking Systems	Database management of SARC's, SPSA's, LCAP	\$ 7,374.00
85363	ATKINSON, ANDELSON, LOYA, RUUD AND ROMO	JUNE 2019 LEGAL SERVICES	\$ 1,866.25
85364	NIC PARTNERS	MERAKI LICENSE RENEWAL, PURCHASES FOR 2019-20	\$ 35,000.00
85365	LA HABRA CHAMBER OF COMMERCE	MEMBERSHIP RENEWAL-J.COOMBS	\$ 350.00
85366	JIVE COMMUNICATIONS	PA SYSTEM-RANCHO STARBUCK	\$ 308.01
85367	DEAD AND BURIED	T-SHIRTS	\$ 950.30
85368	AMAZON	INSTRUCTIONAL RESOURCES FOR NEW KINDER CLASS	\$ 216.73
85369	MOBILE MIND	MOBILEMIND LICENSE	\$ 2,820.00

85370	INCIDENT IQ	Purchases for 2019-20	\$ 8,000.00
85371	VIG SOLUTIONS	Purchases for 2019-20	\$ 10,000.00
85372	AMERICAN EXPRESS	Purchases for August	\$ 275,000.00
85373	GREENFIELD LEARNING	READING PLUS SOFTWARE RENEWAL	\$ 5,652.00
85374	CTL	CHROME LICENSES-EP	\$ 250.00
85375	VOIDED	VOIDED	\$ -
85376	A-1	Purchases for 2019-20	\$ 12,000.00
85377	EMCOR	Purchases for 2019-20	\$ 65,000.00
85378	TREMCO	Purchases for 2019-20	\$ 11,000.00
85379	TURF STAR	Purchases for 2019-20	\$ 5,500.00
85380	READY REFRESH NESTLE	Purchases for 2019-20	\$ 770.00
85381	SPARKLETTS	Purchases for 2019-20	\$ 880.00
85382	LACOE	REGISTRATION-R.ESPARZA WORKSHOP AUG 28-29	\$ 275.00
85383	SAN DIEGO COUNTY OFFICE OF EDUCATION	REGISTRATION-CONFERENCE 9/20/19	\$ 135.00
85384	THINKING MAPS	CURRICULUM BINDERS	\$ 739.13
85385	CASBO	REGISTRATION /MEMBERSHIP-A. REYNOLDS	\$ 2,000.00
85386	KOURY ENGINEERING & TESTING INC.	SOILS TESTING AT MAYBROOK	\$ 8,500.00
85387	AMAZON	BOOKS	\$ 496.28
85388	POWERSCHOOL, LLC	EMPLOYEE AUTOMATED SUB CALLING SYSTEM	\$ 3,375.00
85389	BUENA PARK PLAQUE & TROPHY	RETIREMENT VASES	\$ 201.49
85390	JONES AWARDS	TROPHIES	\$ 149.92
85391	RENAISSANCE	ACCELERATED READER	\$ 6,766.00
85392	SCHOOL LIFE	JORDAN-SUPPLIES	\$ 239.80
85393	US GAMES/BSN SPORTS	SUPPLIES	\$ 665.74
85394	VOIDED	VOIDED	\$ -
85395	ORIENTAL TRADING CO.	SUPPLIES	\$ 93.11
85396	HOUGHTON MIFFLIN HARCOURT	MATERIALS	\$ 905.97
85397	AMAZON	MEGAPHONES	\$ 133.47
85398	JONES AWARDS	AWARDS	\$ 452.87
85399	GRAINGER	A/C SUPPLIES	\$ 100.00
85400	BISHOP	GROUND-SUPPLIES	\$ 65.00
85401	ICS	FIRE & ALARM MONITORING SVCS	\$ 19,981.90
85402	ELITE MODULAR LEASING	MAYBROOK PROJECT-PURCHASE OF 2 BATHROOMS	\$ 220,976.00
85403	CASH-COALITION FOR ADEQUATE SCHOOL HO	MAINTENANCE-ANNUAL MEMBERSHIP RENEWAL	\$ 717.00
85404	UNICORN METAL	JORDAN, A/C UNIT REPAIR	\$ 32.48
85405	DTSC	M&O-HAZARDOUS WASTE DISPOSAL	\$ 240.00
85406	TARGET SPECIALTY PRODUCTS	M&O-SPECTACLE FLOW	\$ 277.19
85407	CASH-COALITION FOR ADEQUATE SCHOOL HO	CONFERENCE-DAVID BENNETT, ANDREA REYNOLDS	\$ 1,292.00
85408	GRAINGER	M&O-PAINT, STENCIL SUPPLIES	\$ 350.00
85409	LAKESHORE	CLASSROOM RUG- DUAL LANGUAGE	\$ 596.36
85410	OCDE	PBIS 101 FOR ADMIN-JACOBSEN & CUKRO	\$ 60.00
85411	BLICK ART SUPPLIES	ART SUPPLIES	\$ 990.00
85412	TYNKER	INSTRUCTIONAL MATERIALS, ONLINE TRAINING	\$ 18,200.00
85413	WONDER WORKSHOP INC.	CODING CURRICULUM	\$ 107.24
85414	ATKINSON, ANDELSON, LOYA, RUUD AND ROMO	Open PO for 2019-20	\$ 125,000.00
85415	THE TAO FIRM	Open PO for 2019-20	\$ 40,000.00
85416	ROCHESTER 100	NICKY'S FOLDERS	\$ 200.00
85417	VOCABULARYSPELLINGCITY.COM	MEMBERSHIP RENEWAL- LICKFELT CLASS	\$ 69.95
85418	GT DESIGN	T SHIRTS	\$ 116.00
85419	CDW-GOVERNMENT	PROJECTOR BULB	\$ 85.89
85420	APPLE	MACBOOK	\$ 1,641.41
85421	RTC ENGRAVING	BRICKS ENGRAVED	\$ 341.00
85422	SDI INNOVATION	AGENDAS	\$ 160.97
85423	DOCUMENT TRACKING SERVICES	Open PO for 2019-20	\$ 10,000.00
85424	YORKTOWN INDUSTRIES	DRUMS	\$ 136.00
85425	MEET THE MASTERS, INC.	EVENT @ MACY	\$ 4,572.10
85426	AMAZON	PROJECTOR CORD	\$ 9.66
85427	MYSTERY SCIENCE, INC.	SCHOOL MEMBERSHIP	\$ 999.00
85428	VOIDED	VOIDED	\$ -
85429	VOIDED	VOIDED	\$ -

85430	ROCHESTER 100	NICKY'S FOLDERS	\$	540.00
85431	BEARCOM	WALKIE TALKIES-RS	\$	602.14
85432	JAMIE SWEENEY DESIGN	LOGO DESIGN	\$	150.00
85433	ACTION SALES	Open PO for 2019-20	\$	5,000.00
85434	BERNIER REFRIGERATION GENERATIONS, INC	Open PO for 2019-20	\$	6,000.00
85435	VALPRO, INC.	Open PO for 2019-20	\$	60,000.00
85436	DRIFTWOOD DAIRY	Open PO for 2019-20	\$	80,000.00
85437	ECOLAB	Open PO for 2019-20	\$	1,500.00
85438	GOLD STAR FOODS	Open PO for 2019-20	\$	235,000.00
85439	LADY BUG ENVIRONMENTAL	Open PO for 2019-20	\$	1,000.00
85440	LOVE TO SNACK	Open PO for 2019-20	\$	10,000.00
85441	P&R PAPER SUPPLY CO.	Open PO for 2019-20	\$	50,000.00
85442	SOUTHERN CALIFORNIA PIZZA	Open PO for 2019-20	\$	65,000.00
85443	SOUTHWEST SCHOOL SUPPLY	Open PO for 2019-20	\$	2,000.00
85444	BUG FLIP	Open PO for 2019-20	\$	3,000.00
85445	GLASBY MAINTENANCE SUPPLY	Open PO for 2019-20	\$	1,000.00
85446	SENTRY SIGNS AND PRINTING	EMBROIDERY	\$	372.28
85447	YORKTOWN INDUSTRIES	PRINTER TONERS	\$	104.40
85448	LAKESHORE	BOOKS AND MATERIALS	\$	506.66
85449	RP/REMEDIA PUBLICATIONS	BOOKS AND MATERIALS	\$	307.02
85450	EDJOIN.ORG	SUBSCRIPTION	\$	458.00
85451	AMBCO	AUDIOMETER CALIBRATION	\$	219.00
85452	OCDE	REGISTRATION-12/10/2019-UNDERSTANDING ANXIETY	\$	40.00
85453	OCDE	REGISTRATION-11/7/2019-OC COUNSELOR SYMPOSIUM	\$	380.00
85454	ATKINSON, ANDELSON, LOYA, RUUD AND ROMO	2019 EDUCATION LAW CONFERENCE	\$	195.00
85455	APPLE	MACBOOKS-LUNA, KELLY, MACK	\$	4,595.72
85456	2ND GEAR	CHROMEBOOKS AND LICENSES-INTERNS	\$	1,008.69
85457	SCHOOL SERVICES OF CA	WORKSHOP-9/4-HUMAN RESOURCES ESSENTIALS	\$	325.00
85458	ATKINSON, ANDELSON, LOYA, RUUD AND ROMO	"WHAT'S IN A FILE" WORKSHOP	\$	149.00
85459	WEATHERPROOFING TECHNOLOGIES INC.	MAYBROOK ROOFING REPAIRS	\$	10,160.00
85460	OCDE	COMMUNICATION SEVERITY SCALES WORKSHOP	\$	200.00
85461	LEARNING WITHOUT TEARS	STAMP AND SEE SCREEN	\$	17.62
85462	OCDE	CA STEAM SYMPOSIUM, DIAZ, MANGOLD, GHABOUR	\$	1,020.00
85463	LACOE	SCHOOL HEALTH PROGRAM MGRS MEETING-N.WHITE	\$	140.00
			\$	1,798,308.39

Respectfully Submitted,



Jim Coombs, Superintendent of Schools

"B" WARRANTS FOR BOARD APPROVAL ON:
October 7, 2019

"B" WARRANT DOCUMENTS : 193 - 412, 3002 - 3017

663,514.64

THE FOLLOWING "B" WARRANT VOUCHERS ARE INCLUDED IN THE ABOVE SEQUENCE OF NUMBERS SUBMITTED FOR APPROVAL. ANY INTERRUPTIONS IN THE SEQUENCE ARE DUE TO THE VOUCHER BEING HELD FOR AUDIT BY LACOE AND RELEASED AT A LATER DATE. THE 3000s INDICATE A NUTRITION SERVICES PAYABLE.

NO#		AMOUNT
193	SCHOLASTIC INC. - SPECIAL ED. SUPPLIES	126.50
208	BUG FLIP - KITCHEN SERVICE	45.00
	EARLY RETIREE REIMBURSEMENTS	
215	DAWN AANDAHL	482.64
216	BRENT ALLSMAN	965.28
217	MARIANNE DOYLE MEDINA	482.64
218	ELIZABETH KANESHIRO	945.52
219	CATHERINE KATO	1,447.92
220	KIM LIKERT	1,101.28
221	SHELLEY MARKER	482.64
222	PENNY MAYERCHECK	1,101.28
223	CATHERINE MILWARD	878.91
224	RONALD RANDOLPH	653.66
225	GAYLE ROGERS	258.83
226	EMILY WAKEFIELD	482.64
227	HOLLY WOLFE	482.64
229	AMERICAN FIDELITY-VOLUNTARY DEDUCTIONS-SEPT2019	5,467.00
230	CREDIT UNION OF SO CAL-VOLUNTARY DEDUCTIONS SEPT2	2,887.80
231	SCHOOLS FIRST FEDERAL C.U.- EMP.DEDUCTIONS, AUG.	17,855.00
232	HOME DEPOT CREDIT SVCS-MAINT, SUPPLIES	349.31
233	THE HOME DEPOT PRO-MAINT/OPS-STOCK, SUPPLIES	2,327.78
234	CITY OF LA HABRA WATER DEPT. - JULY - AUGUST	2,714.25
235	SOUTHERN CALIFORNIA GAS CO. - JULY - AUGUST	28.68
236	FRONTIER COMMUNICATION - AUGUST - SEPTEMBER	2,738.04
237	LOS ANGELES COUNTY OFFICE OF ED. - WORKSHOP	275.00
238	ORANGE COUNTY DEPT. OF EDUCATION - EXCESS COST	4,622.50
239	MAILFINANCE - NEOPOST MACHINE, SEP. - DEC.	481.72
240	LEADER SERVICES - MEDICAID REIMB. SERVICE, JULY	4,911.17
241	JONES SCHOOL SUPPLY CO. - AWARDS/ ENGRAVING	657.32
242	LEONARD CHAIDEZ TREE SERVICE - SERVICE	18,240.00
243	VERIZON WIRELESS - SERVICE/ EQUIPMENT	1,683.86
244	CLAUDIA SCHALCHIN - EARLY RETIREE REIMB. SEP.	965.28
245	READY REFRESH BY NESTLE - DO/ SUPPLIES	64.04
246	EQTAINMENT, LLC. - ANNUAL SUBCRPTION	1,800.00
247	ROCHESTER 100 INC. - NICKY'S FOLDERS	202.50
248	TRI-DIM FILTER-MAINTENANCE, SERVICES	918.47
249	TURF STAR, INC. - VEHICLE REPAIRS/ MAINTENANCE	1,059.39
250	GT DESIGNS-OL, RS, SERVICES	290.48

251	SCHOLASTIC INC. - SCHOLASTIC NEWS	1,991.55
253	RIFTON EQUIPMENT - SUPPLIES/ PACER	243.57
254	VIG SOLUTIONS - PRINTERS/ TECH. SUPPLIES	816.21
255	TCI - TEACHER ONLINE ANNUAL SUBSCRIPTIONS	163.00
256	YORKTOWN - COPIER DRUMS/ PRINTER	148.92
257	SAN DIEGO CO. OFFICE OF ED. - REGISTRATIONS	135.00
258	SCHOLASTIC INC. - SUBSCRIPTIONS	75.90
259	SCHOLASTIC INC. - SCHOOL SUPPLIES	156.59
260	SENTRY SIGNS AND PRINTING - EMBROIDERY	372.28
261	ATKINSON,ANDELSON,LOYA,RUUD-DIST, CONTRACT SVCS	2,581.25
262	BUENA PARK PLAQUE & TROPHY - NAME BADGES	201.49
263	CANELA SOFTWARE-CURR, 2019/20: 20/20 VISION SOFTWARE PRG DUES	297.00
264	CASBO - ORGANIZATIONAL ANNUAL SUBSCRIPTION	2,000.00
265	CDW GOVERNMENT - CAMERA/ PRINTERS	937.27
266	CM SCHOOL SUPPLY - TECHNOLOGY SUPPLIES	286.67
267	CPI - SALES TAX AND ADMINISTRATIVE FEE	51.63
268	CTL CORPORATION - LICENSES/ EP LAB	250.00
269	CULVER-NEWLIN - CLASS FURNITURE/ BOOKCASE	1,322.21
270	DATA IMPRESSIONS - LAPTOPS/ PROJECTOR	4,505.91
271	DOCUMENT TRACKING SVCS-CURR.,TRANSLATION SERVICES	511.08
272	DEPARTMENT OF TOXIC SUBSTANCES CONTROL - WASTE	240.00
273	COALITION FOR ADEQUATE SCHOOL HOUSING - DUES	717.00
274	DECISION INSITE - RENEWAL MY SCHOOL LOCATOR	995.00
275	EMCOR -HVAC MAINTENANCE/ RANCHO STARBUCK	5,235.00
276	GREENFIELD LEARNING -EP- READING PLUS SUBSCRIPTION	7,100.00
277	GREENFIELD LEARNING - READING PLUS SUBSCRIPTION	5,652.00
278	HOUGHTON MIFFLIN - READING HOSTING SERVICE	3,020.00
279	HOWARD TECHNOLOGY - HEADPHONES/ EL PORTAL	657.00
280	APPLE, INC.-EP,JO,MA,MG,OL,RS-SUPPLIES	6,147.63
281	THE TAO FIRM - CONSULTANT SERVICES, JULY	175.00
282	CITY OF LA HABRA-JUNE 2019 FUEL	1,429.80
283	BARCO PRODUCTS CO-CURR, SUPPLIES	2,963.93
284	CALIF. PUBLIC EMPLOYEES RET. SYSTEM/ MED. INS., AUG.	252,679.75
285	CALIF. PUBLIC EMPLOYEES RET. SYSTEM/ MED. INS., AUG.	8,018.45
286	DELTA DENTAL- CERT. RETIREE VOL. PLAN., SEP.	1,583.40
287	SHERWIN WILLIAMS - SCHOOL MATERIALS	1,393.63
288	SOUTHEAST CONSTRUCTION - DRINKING FOUNTAIN	229.34
289	SOUTHERN CALIFORNIA GAS - JULY - AUGUST	55.46
290	SOUTHERN CALIFORNIA EDISON - JULY - AUGUST	7,750.52
291	LEONARD CHAIDEZ TREE SERVICE - MG/ SERVICE	4,005.00
292	SOUTHERN CALIFORNIA GAS - JULY - AUGUST	67.66
293	SOUTHERN CALIFORNIA EDISON - JULY - AUGUST	797.56
294	SUBURBAN WATER SYSTEMS - JULY - AUGUST	14,425.32
295	SUBURBAN WATER SYSTEMS - JULY - AUGUST	2,793.02
296	MCI A VERIZON CO. - SERVICE, JULY	33.56
297	ORANGE COUNTY DEPT. OF ED-MG, REGISTRATIONS	800.00
298	DEBORAH NAPLES - CONVENTION REIMBURSEMENT	86.61
298	DEBORAH AMOS/ FEEDING DREAMS - CONSULTANT	3,000.00

299	MATTHEW CUKRO - SUPPLY REIMBURSEMENTS	208.47
300	LACOE-CONFERENCE REGISTRATION	140.00
301	CUMMING CONSTRUCTION MGMT-CAP OUTLAY, CONTRACT SVCS	700.00
302	MEET THE MASTERS-MACY, CONTRACT SVCS	4,572.10
303	RTC ENGRAVING-RS, SUPPLIES	341.00
304	RENAISSANCE LEARNING-JO, ACCELERATED READER PROGRAM SVCS	6,766.00
305	RESOURCES FOR EDUC-CURR, NEWSLETTERS	568.00
306	ROCHESTER 100 INC. - EP, OL- NICKY'S FOLDERS ORDER	810.00
309	SCHOOL SERVICES OF CA-BUS SVCS, JUL2019 CONTRACT SVCS	305.00
310	JAMIE SWEENEY-RS, DESIGN SERVICES	150.00
311	SCHOOL HEALTH CORP-HEALTH ROOM SUPPLIES	401.93
312	SCHOOL DATEBOOKS-RS, SUPPLIES	160.97
313	SCHOOL STORE OF CAROLINAS-EP, SUPPLIES	114.15
314	SCHOOLYARD COMMUNICATIONS-CURR, NEWSLETTERS	3,657.34
315	SPARKLETTS-RS, WATER SUPPLIES	159.32
317	SAN JOAQUIN CO OFFC ED-EDJOIN MEMBERSHIP	458.25
318	THINKING MAPS-CURR, LCAP TRAINING	4,339.13
320	VALERIE TELARICO-PURCHASE REIMBURSEMENT	187.12
321	AUTOZONE-MAINTENANCE, SUPPLIES	17.51
322	BEST LAWNMOWER-GROUNDS, SUPPLIES	489.97
323	PLUMBING WHOLESALE-MAINTENANCE, SUPPLIES	228.83
324	WALTERS WHOLESALE ELECTRIC-MAINTENANCE, SUPPLIES	1,436.06
325	TIME WARNER CABLE-TECH, UTILITIES	5,370.75
326	SO CAL EDISON-OLITA, FACILITIES-UTILITIES JULY 2019	6,072.69
327	WARE DISPOSAL-SITE WASTE DISPOSAL	4,688.50
328	TARGET SPECIALTY PROD-MAINTENANCE, SUPPLIES	277.19
329	TYNKER - SUBSCRIPTION SERVICES	18,200.00
330	VEX ROBOTICS-RS, SUPPLIES	651.92
331	VOCABULARY SPELLING CITY-OL, SUPPLIES	69.95
332	WEST INTERACTIVE SVCS-DISTRICT, SCH MESSENGER	2,807.79
333	WESTERN GRAPHIX-MG, LAMINATOR	2,075.03
334	WONDER WORKSHOP-OLITA, SUPPLIES	107.24
335	YORKTOWN - MG, COPIER DRUMS/ SUPPLIES	114.32
336	ACSA REGION 17-SUPT MEMBERSHIP	300.00
337	LINDA TAKACS-RS, PURCHASE REIMBURSEMENT	398.91
338	SCHOOL SPECIALTY-RS, CHAIRS, SUPPLIES	2,633.43
339	AMERICAN EXPRESS-DISTRICT PURCHASES-JULY 2019	22,850.74
340	JIVE COMMUNICATIONS-RS, UTILITIES	308.01
342	COLLEEN PATTERSON-BUS SVCS-CONSULTING SVCS	864.36
343	MARIKATE WISSMAN-JORDAN, PURCHASE REIMBURSEMENT	284.29
344	ORIENTAL TRADING CO.-JO, SUPPLIES	93.11
345	LEONARD CHAIDEZ TREE SVCS-GROUNDS, SERVICES	11,405.00
346	MARIKATE WISSMAN-JORDAN, PURCHASE REIMBURSEMENT	315.36
349	DEBRA LEES-CONSULTANT SVCS-AUGUST 2019	1,400.00
350	UNUM LIFE INSURANCE PREMIUM- GROUP INSURANCE	542.73
351	ASSOCIATION OF CA SCHOOL-SEPT 2019	323.15
352	CA ASSOC SCHOOL PSYCH-VOLUNTARY DED-SEPT	15.50
353	CSEA-VOLUNTARY DED/DUES-SEPT 2019	1,675.26

354	CTA-DUES SEPT 2019	13,753.81
355	PACIFIC EDUCATORS-VOLUNTARY DEDUCTIONS	77.00
356	UNITED WAY OF GREATER LA-VOLUNTARY DEDUCTIONS	10.00
357	ERIC CHITTUM - SUPPLIES REIMBURSEMENT	73.57
358	MJ EVANOFF - PURCHASE REIMBURSEMENT	50.13
359	SANDRA JAN-PURCHASE REIMBURSEMENT	3.36
360	LINDA TAKACS- PURCHASE REIMBURSEMENT	32.42
361	MIN YI - PURCHASE REIMBURSEMENT	90.78
362	AMBCO - SUPPLIES/ DISTRICT OFFICE	205.70
363	ASCD-OL, SUPPLIES	89.00
364	BISHOP CO. - MAINTENANCE/ SUPPLIES	97.21
365	BLACKOUT CURTAINS-RS, SUPPLIES	1,785.42
366	BLICK ART MATERIALS-RS, SUPPLIES	957.26
367	BUENA PARK PLAQUE & TROPHY - NAME BADGES	74.35
368	CDW GOVERNMENT - TECHNOLOGY SUPPLIES	3,519.37
369	COMPLETE BUSINESS SYSTEMS - SERVICE	990.00
370	HOUGHTON MIFFLIN - CURR, SUPPLIES	905.97
371	AAA ELECTRIC MOTOR-MG, SUPPLIES	384.20
372	BUG FLIP - MAINTENANCE/ SERVICES	1,870.00
373	CANNINGS HARDWARE LA HABRA-JO, SUPPLIES	264.86
374	CINTAS FIRE PROTECTION-DISTRICT SUPPLIES	10,979.84
375	GLASBY MAINT SUPPLY-DISTRICT SUPPLIES	8,888.47
376	IMPERIAL SPRINKLER SUPPLY-GROUNDS,SUPPLIES	2,006.20
377	THE HOME DEPOT PRO-MAINT/OPS-STOCK, SUPPLIES	2,593.80
378	AMERICAN FIDELITY-VOLUNTARY DEDUCTIONS-OCT	10,208.19
379	LEONARD CHAIDEZ TREE SERVICE - MAYBROOK	5,520.00
380	MCI A VERIZON CO. - PHONE SERVICE	31.15
381	SOUTHERN CALIFORNIA EDISON - AUG - SEP	6,083.84
382	SUBURBAN WATER SYSTEMS - AUG - SEP	8,522.89
384	LOWE'S CREDIT SVCS-MAINT, STOCK, SUPPLIES	271.65
386	AAA ELECTRIC MOTOR-MG, SUPPLIES	215.81
387	DANIELS TIRE SERVICE--MAINTENANCE, REPAIRS	679.13
388	SOUTHEAST CONSTRUCTION - JORDAN, SUPPLIES	176.77
389	ABEL CARRERA-RS, PURCHASE REIMBURSEMENT	113.60
390	YING LOU-RS, PURCHASE REIMBURSEMENT	112.01
391	LINDA TAKACS-RS, PURCHASE REIMBURSEMENT	110.00
392	WHITNEY TAKACS-RS, PURCHASE REIMBURSEMENT	46.95
398	FOUNDATION FOR EDUC ADMIN-SUPT, REGISTRATION FEES	849.00
412	TOOLS4EVER-DISTRICT WIDE, 19/20 RENEWAL SVC	1,456.30
3002	JULIO MONTANO-FOOD SVCS REFUND	31.75
3003	MARYLOU BIVIAN CHAVEZ-FOOD SVCS REFUND	29.00
3004	ANNY RIVERON-FOOD SVCS REFUND	35.42
3005	APRIL GIL-FOOD SVCS REFUND	95.75
3006	LADY BUGS ENVIRONMENTAL-PEST CONTROL	110.00
3007	BUG FLIP - NUTRITION SVCS, PEST CONTROL	360.00
3008	SAN MATEO-FOSTER CITY SD-NUTRITION SVCS, MEMBERSHIP CO-OP DUES	230.90
3009	EMS LINQ INC.-NUTRITION SVCS, SUPPLIES	1,175.00
3010	P&R PAPER SUPPLY CO-NUTRITION SVCS, SUPPLIES	3,902.27

3011	DRIFTWOOD DAIRY-NUTRITION SVCS, SUPPLIES	5,070.99
3012	LOVE TO SNACK,LLC-NUTRITION SVCS, SUPPLIES	997.92
3013	VALPRO-NUTRITION SVCS, SUPPLIES	2,223.61
3014	SO CAL PIZZA CO-NUTRITION SVCS, SUPPLIES	3,815.70
3015	GOLD STAR FOODS-NUTRITION SVCS, SUPPLIES	21,173.80
3016	SCSNA-NUTRITION SVCS,WORKSHOP REGISTRATION	75.00
3017	CA SCHOOL NUTRITION ASSOC-FD SVCS, REGISTRATION	455.00

LOWELL JOINT SCHOOL DISTRICT
EMPLOYER-EMPLOYEE RELATIONS/PERSONNEL REPORT 2019/20 #3

October 7, 2019

I. CERTIFICATED EMPLOYEES

A. CHANGE OF STATUS

NAME	EFF DATE	END DATE	SITE	COMMENT
Jacobsen, Susan	09/04/19	01/05/20	MG	FMLA (AB375)/Medical Leave
Goodwin, Dawn	08/26/2019	05/29/2020	OL	FMLA (AB375)/Part time Medical Leave

B. STIPENDS/EXTRA DUTY PAY

NAME	EFF DATE	END DATE	SITE	COMMENT
Palmer, Margaret	08/12/19	05/29/20	OL	To be paid \$300.00 per month, not to exceed \$3,000.00 for serving as an Intervention Coordinator. To be paid from Supplemental Funds. Correction of EER # 2 2019-20

C. SUBSTITUTE CHANGE OF PAY

NAME	EFF DATE	END DATE	SITE	COMMENT
Kuiten, Naomi	09/04/2019	01/05/2020	MG	\$170.00. To be paid from Meadow Green Elementary School.
deBruijn, Lisa	10/01/19	05/05/20	MA	Intervention/Alternative Support Teacher at Macy Elementary School on Tuesday & Thursdays to be paid at the rate of \$131.00. To be paid from Low Performing Grant.

D. Employment of substitutes effective 08/13/19 for the 2019-20 school year @ 131 per day and \$65.50 per half day rate and \$35.00 per hour* (not to exceed six hours) as applicable and to include: professional development, Saturday school, and site support duties, and \$170 long term sub rate.

Haworth, Acacia
Hauptert, Madeline
Aulet-Leon, Dominique
Cheng, Katlyn

Morris, Emilie

*It is further recommended that the individuals listed above be approved to instruct in the Intervention Programs. The rate of pay is \$35.00/hour and will be paid from Title I, or LCFF Supplemental Grant Funds.

*It is further recommended that the individuals listed above be approved as home school teachers, if needed, for the 2019/20 school year at a rate of \$35.00/hour, not to exceed five hours per week, per student. Mileage will be paid at the IRS Standard Mileage Rate for the 2019/20 school year

CLASSIFIED EMPLOYEES 10-7-19

A. MONTHLY- GENERAL FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Carmona, Diego	08/05/2019	10/31/2019	R21/S4	OL	Night Custodian/Working out of Class as Day Custodian
Dumadag, Margaret	10/5/2019		MGT7/S8 +2.5%	DO	Administrative Assistant, Business Services/Classified Personnel, Longevity Increase

B. HOURLY - GENERAL FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Argueta, Cindy	10/09/19		R16/S3	DO	Instructional Assistant- ABA/Step Increase
Atkinson, Katie	05/29/19	8/9/2019		DO	Switchboard Operator Receptionist/ Unpaid Leave of Absence
Cacioppo, Alexis	08/19/19		R16/S3	EP	Instructional Assistant- ABA/Correction To #12 EER
Cardenas, Roberto	10/22/19		R18/S3	JO	Night Custodian/Step Increase
Delgado, Veronica	09/19/19		\$12.00/HR	DO	Noon Duty Assistant/Substitute
Gomez, David	10/01/19		R14/S1	DO	Instructional Assistant/Substitute
Gomez, David	10/01/19		R15/S1	DO	Instructional Assistant/Substitute
Gonzalez, Maria	09/16/19		R14/S1	DO	Instructional Assistant/Substitute
Goodman, Jennifer	08/13/19	06/30/2020		RS	Instructional Assistant/Substitute
Kennedy, Joelle	08/17/19		R16/S3	EP	Instructional Assistant- ABA/Correction To #12 EER

Maldonado, Florentina	10/01/19		R18/S1	DO	Night Custodian/Substitute
Marquez, Claudia	09/01/19		R14/S1	DO	Clerk Typist/Substitute Noon Duty
McGill, Loretto	09/19/19		\$12.00/HR	DO	Assistant/Substitute
Medina, Jeffrey	10/01/19		R18/S1	DO	Night custodian/Substitute Instructional
Meza Soto, Katie	09/15/19		R14/S1	DO	Assistant/Substitute Instructional
Meza Soto, Katie	09/15/19		R15/S1	DO	Assistant/Substitute Noon Duty
Miller, Brad	09/18/19			EP	Assistant/Resignation Noon Duty
Pantages, Marisa	10/01/19		\$12.00/HR	DO	Assistant/Substitute Clerk Typist/Working out of
Rickenbacker, Kimberly	09/01/2019	10/31/2019	R23/S1	EP	Class as Office Manager Night Custodian/Step
Rivera, Ismael	10/09/19		R18/S2	RS	Increase Instructional
Sato, Ashly	09/18/19		R14/S1	DO	Assistant/Substitute Instructional
Sato, Ashly	09/18/19		R15/S1	DO	Assistant/Substitute

C. HOURLY – CAFETERIA FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Ebel, Sarah	10/01/19		R7/S3	EP	Cafe Worker/Step Increase Cafeteria
Giovanetti, Kim	10/01/09			OL	Worker/Resignation Sat Cafe Worker/Step
Neal, Angela	09/02/19		R14/S4	MG	Increase

D. CLASSIFIED JOB DESCRIPTIONS:

* Addition of Project Manager Job Description



LOWELL JOINT SCHOOL DISTRICT

PROJECT MANAGER

Classified Management Salary Schedule

JOB SUMMARY:

Under the direction of the Assistant Superintendent of Facilities and Operations plan, organize and direct technical and administrative support services in connection with school site improvements, modification of facilities and new construction projects; provide technical and administrative assistance in support of the facilities planning program; train, supervise and evaluate the performance of assigned personnel.

ESSENTIAL FUNCTIONS:

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the classification.

- Plan, organize and direct facilities projects from inception through inspection for occupancy; collaborate with District departments to resolve issues and develop solutions; plan and coordinate timelines for project work with site administrators and program managers.
- Prepare and submit required forms to the Division of the State Architect; prepares and processes documents for various local agencies.
- Prepare public notices for request for proposals and bid advertisements; coordinates site visits and pre-bid conferences; assist with pre-qualification and post-bid requirements; assist with monitoring construction contract compliance.
- Maintain project records, incorporates applicable information into site files, records cost data, and provides such reports as required relating to facilities, construction and/or the State School Building Program.
- Participate with the Maintenance and Operations Department in the development of plans and programs of energy efficiency, site improvements, and compliance with federal, state and local mandates related to facilities; review developing plans and specifications.
- Collaborate with legal counsel to develop legal agreements and review lawsuits and claims involving contractors; communicate with insurance carriers regarding insurance claims, infrastructure restoration and replacement of damaged goods.
- Train, supervise and evaluate the performance of assigned staff; interview and select employees and recommend transfers, reassignment, termination and disciplinary actions.
- Serve as a technical resource to District personnel regarding assigned facilities projects and functions.
- Provide technical expertise, information and assistance to the Director regarding assigned functions;
- assist in the formulation and development of policies, procedures and programs.
- Direct the preparation and maintenance of a variety of narrative and statistical reports, records and files related to personnel and assigned activities.
- Communicate with other administrators, personnel and outside organizations to coordinate activities and programs, resolve issues and conflicts and exchange information.
- Develop and prepare the annual preliminary budget for assigned facilities projects; analyze and review budgetary and financial data; control and authorize expenditures in accordance with established limitations.
- Performs other related duties as assigned.

QUALIFICATION GUIDELINES:

Knowledge of:

Management of facilities projects; Structural, electrical, plumbing and mechanical regulations pertaining to school building construction.

State and federal laws, codes and regulations pertaining to the construction and modification of school facilities.

DSA regulations for construction, inspections and testing.

Budget preparation and control.

Principles and practices of administration, supervision and training.
Applicable laws, codes, regulations, policies and procedures.
Interpersonal skills using tact, patience and courtesy.
Operation of a computer and assigned software.
Oral and written communication skills;

Ability to:

Plan, organize and direct facilities projects from inception through inspection for occupancy. Prepare and submit required forms to the Division of the State Architect.
Prepares public notices for request for proposals and bid advertisements.
Collaborate with legal counsel to develop legal agreements and review lawsuits and claims. Supervise and evaluate the performance of assigned staff.
Communicate effectively both orally and in writing.
Interpret, apply and explain rules, regulations, policies and procedures.
Establish and maintain cooperative and effective working relationships with others. Operate a computer and assigned office equipment.
Analyze situations accurately and adopt an effective course of action.
Meet schedules and time lines.
Work independently with little direction. Plan and organize work.
Prepare comprehensive narrative and statistical reports.
Direct the maintenance of a variety of reports, records and files related to assigned activities.

Education/Training/Experience:

Any combination equivalent to: graduation from high school supplemented by college-level coursework in construction, engineering or related field and five years increasingly responsible experience as a contractor, project manager or equivalent. Bachelor's degree is desired.

Licenses/Certificates/Special Requirements:

A valid California Driver's License and the ability to maintain insurability under the District's Vehicle Insurance Policy.

PHYSICAL STANDARDS AND WORKING CONDITIONS:

The physical and mental demands and work environment described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. These physical demands are generic in nature and tasks may vary dependent on specific trade and or specialized work assignment.

Physical Demands:

While performing the duties of this position, the employee is required to constantly sit for periods of time; talk or hear, in person and by telephone; use hands and fingers to touch, handle, feel or operate standard office equipment including technology; and reach with hands and arms. The employee may be frequently required to stand and walk, bend and stoop, and to grasp, lift and move items typically weighing less than 20 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Mental Demands:

While performing the duties of this position, the employee may be regularly required to use written and oral communication skills; read and interpret data, information and documents; analyze and solve problems; observe and interpret situations; learn and apply new information or skills; use math and mathematical reasoning; perform highly detailed work; work on multiple and concurrent tasks; work with frequent interruptions; work under intensive deadlines; and interact with District and program personnel, school administrators, managers, staff, vendors, the public, and others encountered in the course of work.

Work Environment:

While performing the duties of this job, the employee will work indoor, outdoor, office shop and construction environment. The employee will work with noise from equipment operation. The employee will be on call.

The information contained in the physical standards description is for compliance with ADA and is not an exhaustive list of duties performed. Individuals who hold this position may perform additional duties and additional duties may be assigned.

WORK PERIOD: 12 months per year, 5 days per week, 8 hours per day

DRAFT

**LOWELL JOINT SCHOOL DISTRICT
2018/19 CLASSIFIED MANAGEMENT SALARY SCHEDULE**

Effective October 8, 2019

Effective March 1, 2019, employees shall receive a .50% increase to base salary earnings (excluding stipends and other remuneration)

MANAGEMENT POSITIONS	RANGE 1	RANGE 2	RANGE 3	RANGE 4	RANGE 5	RANGE 6	RANGE 7	RANGE 8
Assistant Superintendent of Administrative Services	12,196	12,838	13,513	14,189	14,898	15,643	16,425	17,246
Assistant Superintendent of Facilities and Operations	11,583	12,163	12,771	13,410	14,081	14,785	15,524	X
Director of Educational & Information Technology	6,409	6,734	7,073	7,428	7,803	8,202	8,611	9,052
Occupational Therapist (11 months)	6,005	6,305	6,621	6,953	7,300	7,666	8,049	8,452
Fiscal Services Coordinator	4,207	4,412	4,640	4,880	5,127	5,388	5,656	5,943
Bond Contracts and Accounting Compliance Manager	4,207	4,412	4,640	4,880	5,127	5,388	5,656	5,943
Project Manager	4,207	4,412	4,640	4,880	5,127	5,388	5,656	5,943

Twelve-month Classified Management employees receive 22 days vacation per year.
* Step increments to be charged to Special Reserve For Capital Outlay Fund

LONGEVITY

Length of service shall be additionally compensated at the following rate, after completion of:

5 years	\$4,000
10 years	\$5,000
15 years	\$6,000
20 years	\$7,000

LOWELL JOINT SCHOOL DISTRICT
November 4, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Resolution 2019-20 No. 764 Authorizing Lowell Joint
School District to Join Education Technology Joint
Powers Authority (EdTech JPA)

ACTION/
RESOLUTION

The Lowell Joint School District desires to become a member of the Education Technology Joint Powers Authority (EdTech JPA). EdTech JPA acts as a procurement vehicle for technology goods and allows EdTech JPA Members to leverage contracts established through the Request for Proposal (RFP) process, thus alleviating Members' administrative costs and overhead. Each EdTech JPA contract leveraged by the District must be Board approved and executed prior to any obligation to the District.

This is at no cost to the district to join. Savings is anticipated due to the nature of consortium pricing.

It is recommended that Resolution 2019-20 No. 764 authorizing Lowell Joint School District to join Education Technology Joint Powers Authority (EdTech JPA) be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Attachment

Superintendent's Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT

RESOLUTION 2019/20 NO. 764

RESOLUTION OF THE BOARD OF TRUSTEES OF THE LOWELL JOINT SCHOOL DISTRICT OF LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA, ADOPTING AND APPROVING THE ASSOCIATE MEMBERSHIP AGREEMENT JOINING THE EDUCATION TECHNOLOGY JOINT POWERS AUTHORITY

WHEREAS, Lowell Joint School District has been considering methods to better address the procurement costs, data privacy protection, and pricing of its education software; and

WHEREAS, other California public agencies, such as school districts, community college districts, and county offices of education who have also considered these issues have determined that there is a need to form a coalition of public districts to acquire education technology and services for use at their respective facilities; and

WHEREAS, Title 1, Division 7, Chapter 5, Article 1, (Section 6500 et seq.) of the Government Code authorizes joint exercise by two or more public agencies of any power common to them; and

WHEREAS, California law enables school districts, county superintendent of schools, community college districts, and joint power agencies to actively control procurement and privacy terms and to acquire educational software and services for use at their respective facilities, and to establish a coalition to accomplish those ends; and

WHEREAS, the Irvine Unified School District, Capistrano Unified School District, Fullerton Unified School District, and the Clovis Unified School District and have formed the Education Technology Joint Powers Authority (Ed Tech JPA), a California joint powers authority, and have agreed to be the Founding Members of Ed Tech JPA, and appointed their respective District's Chief Technology Officer, Chief Business Official, or person with equivalent duties and background, to serve as a member of the Ed Tech JPA Board; and

WHEREAS, the governing Board of Lowell Joint School District has considered the proposed Associate Member Agreement, a draft of which is attached hereto as ATTACHMENT 1, under which the District will become an associate member of Education Technology JPA; and

WHEREAS, the District has determined that entering into an Associate Membership Agreement to avail the District to the benefits of the Ed Tech JPA, including obtaining legally compliant and economically priced technology services and products, as well as the financial, technical and professional development services to support the successful implementation of products and services purchased through a JPA, is in the best interests of the District.

THEREFORE, BE IT RESOLVED, that we, the Governing Board of Lowell Joint School District hereby declares and formally approves its membership in Ed Tech JPA, a California Joint Powers Authority, and instructs its duly authorized agent to execute and deliver on its behalf any necessary or appropriate documents to carry out the intent of this resolution, including the Ed Tech JPA Associate Membership Agreement and any agreements necessary or appropriate to participate in Ed Tech JPA programs. The Governing Board authorizes the Superintendent or designee to appoint District's technology or business services department, or person with equivalent duties and background in education technology procurement, who shall serve as the authorized representative to the JPA.

APPROVED AND ADOPTED this 4th day of November, 2019, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 4th day of November, 2019, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 4th day of November, 2019.

Jim Coombs, Secretary to the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT
November 4, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs, Superintendent

Subject: Resolution 2019-20 No. 765 of the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, Ordering an Election to Transfer Jurisdiction Over the Lowell Joint School District from the Los Angeles County Office of Education to the Orange County Department of Education

ACTION/
(RESOLUTION)

The Lowell Joint School District (LJSD) is an elementary school district that has faithfully served the communities of La Habra, La Habra Heights, Whittier, and Unincorporated Whittier since it was established in 1906. LJSD currently has approximately 3,200 students attending grades TK through 8th and is currently under the jurisdiction of the Los Angeles County Office of Education (LACOE) for administrative support. Lowell Joint School District is the only school district in LA County or Orange County that has schools located in both counties with three schools located in Orange County and three schools located in Los Angeles County.

The majority of LJSD students reside in Orange County and regardless of the student's county of residence, 99% of all students attending LJSD schools matriculate to high schools operated by the Fullerton Joint Union High School District (FJUHSD), whose boundaries are wholly within the jurisdiction of the Orange County Superintendent of Schools and the Orange County Department of Education (collectively OCDE).

All services for *Students With Disabilities* (SWD) are provided as a full member of the North Orange County SELPA, which means that all Special Education Funding and support coming from the North Orange County SELPA and matriculate into the Fullerton Joint UHSD.

The Parent Teacher Association for the LJSD is a member of the North Orange County Council, which includes the FJUHSD, where all students and parents matriculate to, thereby, providing a comprehensive-systemic transition for families.

Education Code section 1253(a) establishes that a school district situated partly within two more counties falls within the jurisdiction of the county superintendent of schools of the county in which the schoolhouse of the district is located or if the schoolhouse of the district is in each of two or more counties, jurisdiction of the district is in the county superintendent of schools of the county in which the greatest area of the district lies. Education Code section 1253(b) indicates the jurisdiction once established over a school district situated in two or more counties shall not be changed except by majority of the votes cast by the electors within the district on the proposition for change of such jurisdiction submitted at election. Education Code section 5304 authorizes the

Superintendent's Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE.

Board of Trustees of the Lowell Joint School District to order an election as authorized by the Education Code. Education Code section 5322 authorizes the Board of Trustees of the Lowell Joint School District, to create the specifications of the elections order as authorized by the Education Code.

It is recommended that the Board approve, pursuant to Education Code sections 1253, 5304 and 5322, authorize Resolution 2019-20 No. 765 for the March 3, 2020 election for both Los Angeles County and Orange County.

1. The matter of a change in jurisdiction from Los Angeles County Superintendent of Schools to the Orange County Superintendent of Schools be submitted to the electors of the school district at the regularly scheduled election on March 3, 2020 as provided:

Lowell Joint School District is located in both Los Angeles and Orange County. The district is under the jurisdiction of Los Angeles County Superintendent of Schools. Jurisdiction may only change by a majority of votes cast by electors within the district. On November 4, 2019, the Board of Trustees of the Lowell Joint School District adopted Resolution No. 765 ordering an election to change jurisdiction to the Orange County Superintended of Schools;

2. The District Superintendent or designee shall deliver copies of this Resolution to the Los Angeles County Superintendent of Schools, Los Angeles County Registrar-Recorder, Orange County Department of Education, and Orange County Registrar of Voters;
3. The District Superintendent is hereby authorized and empowered to execute in the name of Lowell Joint School District all necessary documents to implement and carry out the purpose of this Resolution; and
4. Should the electorate approve a transfer of jurisdiction, that the District Superintendent is hereby authorized to work with the Los Angeles County Superintendent of Schools and the Orange County Superintendent of Schools or any other necessary agency to develop a reasonable plan and timeline for transitioning the oversight functions.

It is recommended that Resolution 2019-20 No. 765 of the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, ordering an Election to Transfer Jurisdiction Over the Lowell Joint School District from the Los Angeles County Office of Education to the Orange County Department of Education be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Attachment

Superintendent's Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE.

RESOLUTION 2019/20 NO. 765

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LOWELL JOINT SCHOOL DISTRICT OF LOS ANGELES AND ORANGE COUNTIES,
CALIFORNIA, ORDERING AN ELECTION TO TRANSFER JURISDICTION OVER THE
LOWELL JOINT SCHOOL DISTRICT FROM THE LOS ANGELES COUNTY OFFICE OF
EDUCATION TO THE ORANGE COUNTY DEPARTMENT OF EDUCATION**

WHEREAS, the Lowell Joint School District (LJSD) is an elementary school district with approximately 3,200 students attending grades TK through 8th that is currently under the jurisdiction of the Los Angeles County Office of Education (LACOE) for administrative support; and

WHEREAS, LJSD has three schools located in Orange County and three schools located in Los Angeles County and is the only district in Orange County where district boundaries cross county lines, with schools in both counties; and

WHEREAS, the majority of LJSD students reside in Orange County and regardless of the student's county of residence, 99% of all students attending LJSD schools matriculate to high schools operated by the Fullerton Joint Union High School District (FJUHSD), whose boundaries are wholly within the jurisdiction of the Orange County Superintendent of Schools and the Orange County Department of Education (collectively OCDE); and

WHEREAS, the Parent Teacher Association for the LJSD is a member of the North Orange County Council, which includes the FJUHSD, where all students and parents matriculate to, thereby, providing a comprehensive-systemic transition for families; and

WHEREAS, Education Code section 1253(a) establishes that a school district situated partly within two more counties falls within the jurisdiction of the county superintendent of schools of the county in which the schoolhouse of the district is located or if the schoolhouse of the district is in each of two or more counties, jurisdiction of the district is in the county superintendent of schools of the county in which the greatest area of the district lies; and

WHEREAS, Education Code section 1253(b) indicates the jurisdiction once established over a school district situated in two or more counties shall not be changed except by majority of the votes cast by the electors within the district on the proposition for change of such jurisdiction submitted at election; and

WHEREAS, Education Code section 5304 authorizes the Board of Trustees of the Lowell Joint School District to order an election as authorized by the Education Code; and

WHEREAS, Education Code section 5322 authorizes the Board of Trustees of the Lowell Joint School District, to create the specifications of the elections order as authorized by the Education Code.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees for the Lowell Joint School District pursuant to Education Code sections 1253, 5304 and 5322, as follows:

1. The matter of a change in jurisdiction from Los Angeles County Superintendent of Schools to the Orange County Superintendent of Schools be submitted to the electors of the school district at the regularly scheduled election on March 3, 2020 as provided:

Lowell Joint School District is located in both Los Angeles and Orange County. The district is under the jurisdiction of Los Angeles County Superintendent of Schools. Jurisdiction may only change by a majority of votes cast by electors within the district. On November 4, 2019, the Board of Trustees of the Lowell Joint School District adopted Resolution No. 765 ordering an election to change jurisdiction to the Orange County Superintended of Schools;

2. The District Superintendent or designee shall deliver copies of this Resolution to the Los Angeles County Board of Supervisors, Los Angeles County Superintendent of Schools, Los Angeles County Registrar-Recorder, Orange County Board of Supervisors, Orange County Department of Education, and Orange County Registrar of Voters;
3. The District Superintendent is hereby authorized and empowered to execute in the name of Lowell Joint School District all necessary documents to implement and carry out the purpose of this Resolution; and
4. Should the electorate approve a transfer of jurisdiction, that the District Superintendent is hereby authorized to work with the Los Angeles County Superintendent of Schools the Orange County Superintendent of Schools or any other necessary agency to develop a reasonable plan and timeline for transitioning the oversight functions.

PASSED AND ADOPTED by the Board of Trustees of the Lowell Joint School District this 4th day of November, 2019, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing Resolution was duly and regularly adopted by the said Board of Trustees at a regular meeting thereof held on the 4th day of November 2019, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 4th day of November, 2019.

Jim Coombs, Secretary to the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT
November 4, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of the Lowell Joint School District Management Consulting Service Agreement Terris Barnes Walters Boigon Health, Inc., a California Corporation ("TBWBH") ACTION

The Lowell Joint School District Board of Trustees and the Superintendent have begun the steps to transfer from the Jurisdiction of the Los Angeles County Office of Education to the Orange County Department of Education by means of a ballot measure.

Terris Barnes Walters Boigon Health, Inc., will assist in designing and implementing a communications program to inform the community it serves about the desire of the District to transfer from the Jurisdiction of the Los Angeles County Office of Education to the Orange County Department of Education and prepare for a ballot measure that will be decided by District voters

This agreement is in effect as of November 4, 2019 and shall continue until February 1, 2020. Either party having terminated this Agreement at any time without cause by giving thirty caldera days' advance written notice to the other party.

The Flat Consulting Fee with the Board's direction to continue the process with the Ballot Measure Development and Public Information elements of the Scope of Services, TBWBH shall be paid a Flat Consulting Fee of not to exceed \$25,000 and payable as follows: \$10,000 on November 15, 2019, \$10,000 on December 15, 2019, \$5,000 on January 15, 2020.

It is recommended that a management consultant service agreement with Terris Barnes Walters Boigon Health, Inc., a California Corporation ("TBWBH") not to exceed \$25,000, be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
November 4, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Establishment of December 9, 2019, as the Annual Organizational Meeting of the Board of Trustees ACTION

Education Code Sections 35143 and 72000 require the Board of Trustees to hold an annual organizational meeting each year within a prescribed fifteen-day period. For 2019, this fifteen-day period is December 1 through December 15. The date, time, and place for the annual organizational meeting must be established by Board action at the regular meeting held immediately prior to the first day of the fifteen-day period.

It is recommended that Monday, December 9, 2019, at 7:30 p.m. be established as the Lowell Joint School District Annual Organizational meeting to be held in the Board Room, 11019 Valley Home Avenue, Whittier, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
November 4, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Scope Amendment to Provide
Architectural/Engineering Services for Jordan, El
Portal and Macy Elementary Schools with Ghataode
Bannon Architects for Anticipated Maintenance/
Modernization Projects

ACTION/
(RATIFICATION)

The Board of Trustees approve a Master Architectural Services Agreement with Ghataode Bannon Architects on October 7, 2019 to provide architectural and engineering services to assist with maintenance and/or modernization projects at various sites as it administers the facility upgrades identified as part of the Measure LL approved bond campaign. A separate Scope Amendment form for each site and/or project is required in this master agreement. This firm has been working with the District to generate conceptual planning and discussions with the Division of State Architect (DSA) for Jordan, El Portal and Macy Elementary school campuses that will have projects over the next several years. These projects are being drawn and will be submitted to DSA for approval so the District can then apply for matching funds from the State Facility Program. Applications for funding in the SFP cannot be submitted until plans are approved by DSA. The architect's fee will be calculated using the current cost estimates and will be fixed through the DSA approval process. Once a project has been approved by DSA and a guaranteed maximum price has been approved, the balance of the architect's fees will be calculated using this approved guaranteed maximum price. This method of fee calculation is being proposed to address any construction cost escalation that may occur during the life of the projects and the program.

It is recommended that the Scope Amendment to Provide Architectural/Engineering Services for Jordan, El Portal and Macy Elementary Schools with Ghataode Bannon Architects for anticipated maintenance/modernization projects be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

AR/md

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
November 4, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Scope Amendment to Provide Architectural/Engineering Services for Meadow Green Elementary and Rancho Starbuck Intermediate Schools with PBK Architects for Anticipated Maintenance/ Modernization Projects

ACTION/
(RATIFICATION)

The Board of Trustees approve a Master Architectural Services Agreement with PBK Architects on October 7, 2019 to provide architectural and engineering services to assist with maintenance and/or modernization projects at various sites as it administers the facility upgrades identified as part of the Measure LL approved bond campaign. A separate Scope Amendment form for each site and/or project is required in this master agreement. This firm has been working with the District to generate conceptual planning and discussions with the Division of State Architect (DSA) for Meadow Green Elementary and Rancho Starbuck Intermediate school campuses that will have projects over the next several years. These projects are being drawn and will be submitted to DSA for approval so the District can then apply for matching funds from the State Facility Program. Applications for funding in the SFP cannot be submitted until plans are approved by DSA. The architect's fee will be calculated using the current cost estimates and will be fixed through the DSA approval process. Once a project has been approved by DSA and a guaranteed maximum price has been approved, the balance of the architect's fees will be calculated using this approved guaranteed maximum price. This method of fee calculation is being proposed to address any construction cost escalation that may occur during the life of the projects and the program.

It is recommended that the Scope Amendment to Provide Architectural/Engineering Services for Meadow Green Elementary and Rancho Starbuck Intermediate Schools with PBK Architects for anticipated maintenance/modernization projects be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

AR/md

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
November 4, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Lease Agreement with Options Surround
Care Effective July 1, 2019, through June 30, 2022, at
Various Sites in Lowell Joint School District

ACTION/
(RATIFICATION)

Options Surround Care (Options) offers full cost and subsidized child care services. It has provided services to the District since 2008. The program is open from 6:30 a.m. until the start of the school day and from the end of the school day until 6:00 p.m. The program serves children ranging in age from 5 – 12 attending elementary school. Staff qualified in child development provide age appropriate and challenging activities, in addition to providing homework assistance, which supports a child's school success. Staff provide a safe, nurturing environment in an effort to enrich the lives of the children enrolled in the program.

Options currently operates at Jordan, Macy, Meadow Green, and Olita Elementary Schools. Rental income of \$206 per month during months of operation will be received, with an annual increase by the Consumer Price Index (CPI), and utilities will be reimbursed. Additional language is included for Options to provide child care for the above sites when the attend the District's temporary campus, Maybrook Elementary School.

It is recommended that the lease agreement with Options Surround Care effective July 1, 2019, through June 30, 2022, at various sites in Lowell Joint School District, be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
November 4, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Presentation and Approval of Single School Plans for Student Achievement INFORMATION/
ACTION

The *Single Plan for Student Achievement* (SPSA) is a plan of actions for each school site to raise the academic performance of all students. The SPSA for each school site is linked to the Board's Strategic Goals, the Local Control Accountability Plan (LCAP) and with the District's Local Education Agency Plan (LEA Plan).

All schools have conducted a comprehensive analysis of data and educational, research-based practices to identify focused areas for improvements. The sites' SPSAs describe the specific goals and strategies school staffs will implement.

Copies of the *Single Plan for Student Achievement* (SPSA) and Local Education Agency Plan are available for review in the Curriculum and Instruction Department.

It is recommended that the Single Plans for Student Achievement be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

Recommendations and Assurances

The School Site Council (SSC) recommends this school plan and proposed expenditures to the district governing board for approval and assures the board of the following:

The SSC is correctly constituted and was formed in accordance with district governing board policy and state law.

The SSC reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the School Plan for Student Achievement (SPSA) requiring board approval.

The SSC sought and considered all recommendations from the following groups or committees before adopting this plan:

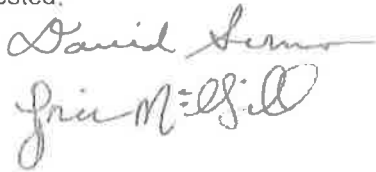
Signature	Committee or Advisory Group Name
	English Learner Advisory Committee

The SSC reviewed the content requirements for school plans of programs included in this SPSA and believes all such content requirements have been met, including those found in district governing board policies and in the local educational agency plan.

This SPSA is based on a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.

This SPSA was adopted by the SSC at a public meeting on October 18, 2019.

Attested:



Principal, David Sermeno on 10/30/19

SSC Chairperson, Lori McGill on 10/30/19

Recommendations and Assurances

The School Site Council (SSC) recommends this school plan and proposed expenditures to the district governing board for approval and assures the board of the following:

The SSC is correctly constituted and was formed in accordance with district governing board policy and state law.

The SSC reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the School Plan for Student Achievement (SPSA) requiring board approval.

The SSC sought and considered all recommendations from the following groups or committees before adopting this plan:

Signature	Committee or Advisory Group Name
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The SSC reviewed the content requirements for school plans of programs included in this SPSA and believes all such content requirements have been met, including those found in district governing board policies and in the local educational agency plan.

This SPSA is based on a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.

This SPSA was adopted by the SSC at a public meeting on .

Attested:



Principal, Marikate Wissman on 10-29-2019
SSC Chairperson, Rachel Johnson on 10-29-2019

Recommendations and Assurances

The School Site Council (SSC) recommends this school plan and proposed expenditures to the district governing board for approval and assures the board of the following:

The SSC is correctly constituted and was formed in accordance with district governing board policy and state law.

The SSC reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the School Plan for Student Achievement (SPSA) requiring board approval.

The SSC sought and considered all recommendations from the following groups or committees before adopting this plan:

Signature

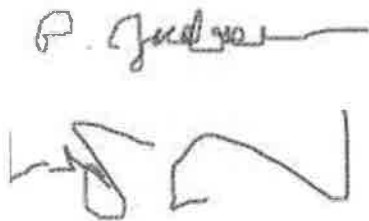
Committee or Advisory Group Name

The SSC reviewed the content requirements for school plans of programs included in this SPSA and believes all such content requirements have been met, including those found in district governing board policies and in the local educational agency plan.

This SPSA is based on a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.

This SPSA was adopted by the SSC at a public meeting on 10/31/2019.

Attested:



Principal, Patricia K. Jacobsen on 10/31/2019

SSC Chairperson, Chelsea Shrainger on 10/31/2019

Recommendations and Assurances

The School Site Council (SSC) recommends this school plan and proposed expenditures to the district governing board for approval and assures the board of the following:

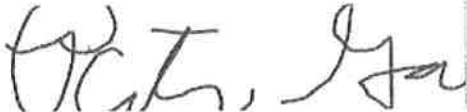
The SSC is correctly constituted and was formed in accordance with district governing board policy and state law.

The SSC reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the School Plan for Student Achievement (SPSA) requiring board approval.

The SSC sought and considered all recommendations from the following groups or committees before adopting this plan:

Signature

Committee or Advisory Group Name



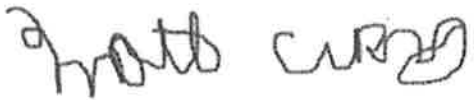
English Learner Advisory Committee

The SSC reviewed the content requirements for school plans of programs included in this SPSA and believes all such content requirements have been met, including those found in district governing board policies and in the local educational agency plan.

This SPSA is based on a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.

This SPSA was adopted by the SSC at a public meeting on 10/17/2019.

Attested:



Principal, Matt Cukro on 10/17/2019



SSC Chairperson, Michelle Van der Lee on 10/17/2019

Recommendations and Assurances

The School Site Council (SSC) recommends this school plan and proposed expenditures to the district governing board for approval and assures the board of the following:

The SSC is correctly constituted and was formed in accordance with district governing board policy and state law.

The SSC reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the School Plan for Student Achievement (SPSA) requiring board approval.

The SSC sought and considered all recommendations from the following groups or committees before adopting this plan:

Signature

Committee or Advisory Group Name

English Learner Advisory Committee

The SSC reviewed the content requirements for school plans of programs included in this SPSA and believes all such content requirements have been met, including those found in district governing board policies and in the local educational agency plan.

This SPSA is based on a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.

This SPSA was adopted by the SSC at a public meeting on October 30, 2019.

Attested:



Principal, Krista Van Hoogmoed on 10/30/19

SSC Chairperson, Karen Peloquin on 10/30/19

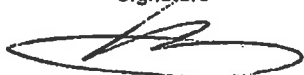
Recommendations and Assurances

The School Site Council (SSC) recommends this school plan and proposed expenditures to the district governing board for approval and assures the board of the following:

The SSC is correctly constituted and was formed in accordance with district governing board policy and state law.

The SSC reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the School Plan for Student Achievement (SPSA) requiring board approval.

The SSC sought and considered all recommendations from the following groups or committees before adopting this plan:



Signature	Committee or Advisory Group Name	
	English Learner Advisory Committee	10/4/19

The SSC reviewed the content requirements for school plans of programs included in this SPSA and believes all such content requirements have been met, including those found in district governing board policies and in the local educational agency plan.

This SPSA is based on a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.

This SPSA was adopted by the SSC at a public meeting on 10/09/2019.

Attested:

	Principal, Linda Takacs on	10/9/19
	SSC Chairperson, Mrs. Andrade on	10/9/19

LOWELL JOINT SCHOOL DISTRICT
November 4, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs, Superintendent

Subject: Approval of Agreement with King Office Services for
Moving Services during the Olita Relocation to Maybrook

ACTION

As Board members are aware, teachers, students, and staff are preparing for the move from Olita to Maybrook in December in preparation for the HVAC, Roof Replacement, Fire Alarm, ADA, and Related Work to begin at Olita.

A key component of the move is physically relocating teacher and student supplies and coordinating the correct room numbers. District staff obtained quotes from known moving agencies that are capable and available to move on the Lowell timeline. We provided a scenario of boxes and file cabinets for the companies to quote and King Office Services was the lowest at \$6,760 each way. Lowell will be invoiced at the end of each move.

Since the quotes are based on estimates, it is recommended that an agreement with King Office Services for moving services in an amount not to exceed \$15,000 be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
November 4, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Resolution 2019-20 No. 766 Approving the Award of
Pre-Construction and Lease-Leaseback Services for the
Olita Elementary, and Two Schools to be Named at a
Future Date

ACTION/
RESOLUTION

The Lowell Joint School District ("District") plans to perform HVAC, roof replacement, fire alarm, ADA, and related work at Olita Elementary School, and two schools to be named at a future date (collectively, "Projects") utilizing the lease-leaseback construction delivery method, whereby the District will lease the sites that it owns to a contractor who will construct improvements thereon and lease the Projects and the underlying sites back to the District.

Education Code Section 17406 authorizes the governing board of a school district to let to any person, firm or corporation any real property belonging to the District if the instrument by which the property is let requires the lessee therein to construct on the demised premises, or provide for the construction thereon of, a building or buildings for the use of the school district during the term of the lease, and provides that title to that building shall vest in the school district at the expiration of that term.

The selection of any lease-leaseback proposer pursuant to Education Code section 17406 shall be based on a competitive solicitation process and a contract shall be awarded to the proposer providing the "best value" to the school district, taking into consideration the proposer's demonstrated competence and professional qualifications necessary for the satisfactory performance of the services required.

Pursuant to Education Code section 17400(b)(1), "best value" means a competitive procurement process whereby the selected proposer is selected on the basis of objective criteria for evaluating the qualifications of proposers with the resulting selection representing the best combination of price and qualifications.

Superintendent's Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE RECOMMENDED.

On September 9, 2019, the District's Board of Education adopted the Resolution approving the Pre-Construction Services Agreement and the Request for Proposals ("RFP") for the Projects setting forth the criteria and scoring of the proposals, including relevant experience, safety record, price proposal, and other criteria specified by the District. The RFP previously approved by the Board included the form Lease-Leaseback Agreement;

A Proposal Evaluation Committee evaluated the qualifications of the proposals based upon the criteria and evaluation methodology set forth in the RFP, assigned scores to each proposal, and once the evaluation process was complete, the District determined the proposer with the best value score and based on the Proposal Evaluation Committee's assessment of proposals, Erickson-Hall construction ("Contractor") achieved the highest best value score.

The District desires the Contractor to perform Pre-Construction Services at Olita Elementary School, and two schools to be named at a future date and in order to construct the Projects using the lease-leaseback construction delivery method, it is necessary that the District enter into site leases, in which the sites will be leased to the Contractor; subleases which provides for the sublease of the sites and the lease of the Projects by the Contractor back to the District; and a construction services agreement that contains construction provisions with which Contractor shall comply with respect to the construction of the Projects (collectively, "Lease-Leaseback Agreement").

It is recommended that Resolution 2019-20 No. 766 Approving the Award of Pre-Construction and Lease-Leaseback Services to Erickson-Hall for Olita Elementary, and Two Schools to be Named at a Future Date be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Attachment

Superintendent's Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT

RESOLUTION 2019/20 NO. 766

RESOLUTION APPROVING THE AWARD OF PRE-CONSTRUCTION AND LEASE-LEASEBACK SERVICES FOR THE OLITA ELEMENTARY, AND TWO SCHOOLS TO BE NAMED AT A FUTURE DATE PROJECTS TO ERICKSON-HALL CONSTRUCTION

WHEREAS, the Lowell Joint School District (“District”) plans to perform HVAC, roof replacement, fire alarm, ADA, and related work at Olita Elementary School, and two schools to be named at a future date (collectively, “Projects”) utilizing the lease-leaseback construction delivery method, whereby the District will lease the sites that it owns to a contractor who will construct improvements thereon and lease the Projects and the underlying sites back to the District;

WHEREAS, Education Code Section 17406 authorizes the governing board of a school district to let to any person, firm or corporation any real property belonging to the District if the instrument by which the property is let requires the lessee therein to construct on the demised premises, or provide for the construction thereon of, a building or buildings for the use of the school district during the term of the lease, and provides that title to that building shall vest in the school district at the expiration of that term;

WHEREAS, the selection of any lease-leaseback proposer pursuant to Education Code section 17406 shall be based on a competitive solicitation process and a contract shall be awarded to the proposer providing the “best value” to the school district, taking into consideration the proposer’s demonstrated competence and professional qualifications necessary for the satisfactory performance of the services required;

WHEREAS, pursuant to Education Code section 17400(b)(1), “best value” means a competitive procurement process whereby the selected proposer is selected on the basis of objective criteria for evaluating the qualifications of proposers with the resulting selection representing the best combination of price and qualifications;

WHEREAS, on September 9, 2019, the District’s Board of Education adopted the Resolution approving the Pre-construction Services Agreement and the Request for Proposals (“RFP”) for the Projects setting forth the criteria and scoring of the proposals, including relevant experience, safety record, price proposal, and other criteria specified by the District;

WHEREAS, the RFP previously approved by the Board included the form Lease-Leaseback Agreement;

WHEREAS, a Proposal Evaluation Committee evaluated the qualifications of the proposals based upon the criteria and evaluation methodology set forth in the RFP, assigned scores to each proposal, and once the evaluation process was complete, the District determined the proposer with the best value score;

WHEREAS, based on the Proposal Evaluation Committee's assessment of proposals, Erickson-Hall construction ("Contractor") achieved the highest best value score;

WHEREAS, the District desires the Contractor to perform Pre-construction Services at Olita Elementary School, and two schools to be named at a future date; and

WHEREAS, in order to construct the Projects using the lease-leaseback construction delivery method, it is necessary that the District enter into site leases, in which the sites will be leased to the Contractor; subleases which provides for the sublease of the sites and the lease of the Projects by the Contractor back to the District; and a construction services agreement that contains construction provisions with which Contractor shall comply with respect to the construction of the Projects (collectively, "Lease-Leaseback Agreement").

NOW, THEREFORE, THE BOARD OF EDUCATION OF THE LOWELL JOINT SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. Recitals. All of the recitals herein contained are true and correct.

Section 2. Determination of Best Value Contractor. The Lowell Joint School District implemented a RFP process and in accordance with Education Code section 17406, determined that Contractor was responsive and received the best value score based on the evaluation of objective criteria contained in the RFP.

Section 3. Award of Pre-construction Services Agreement. The District's Board of Education hereby awards Pre-construction Services Agreements included in the RFP to Contractor for Olita Elementary School, for an amount not to exceed \$0 and two schools to be named at a future date School for amounts not to exceed \$35,475, and \$21,150.

Section 4. Award of Lease-Leaseback Agreement. The District's Board of Education hereby awards lease-leaseback contracts to Contractor for the Projects. The Lease-Leaseback Agreements which include the Sublease, Site Lease and Construction Services Agreement were included in the RFP.

Section 5. Guaranteed Maximum Price. After pre-construction services are completed, (for projects other than Olita Elementary), and subcontractors are selected by Contractor for the Projects, the guaranteed maximum price shall be negotiated and finalized for the Projects. The District's Board of Education must approve the final guaranteed maximum price prior to the start of any construction work on any Project. Pre-construction services shall be provided pursuant to a Pre-construction Services Agreement approved by the District's Board of Education.

Section 6. Other Acts; Delegation. The District's Board of Education hereby approves a delegation of authority and appoints its Superintendent, or his or her designee, who is hereby authorized and directed to negotiate and finalize the Pre-construction Services Agreements and Lease-Leaseback Agreements, and to carry out the intent of this Resolution. All

actions taken pursuant to this delegation of authority shall be subject to ratification of the Board. Said delegation shall be valid until otherwise rescinded by the Board.

Section 7. Effective Date. This Resolution shall take effect upon adoption.

APPROVED, PASSED AND ADOPTED by the Board of Education of the Lowell Joint School District this 4th day of November, 2019, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

I, Anastasia “Staci” Shackelford, President of the Lowell Joint School District Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of the resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which resolution is on file in office of said Board.

President of the Board of Education
Lowell Joint School District

I, Bill Hinz, Clerk of the Board of Education of the Lowell Joint School District, do hereby certify that the foregoing Resolution was introduced and adopted by the Board of Education of the Lowell Joint School District at a regular meeting thereof held on the 4th day of November, 2019, by the following forgoing vote.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Lowell Joint School District this 4th day of November, 2019.

Clerk of the Board of Education
Lowell Joint School District

LOWELL JOINT SCHOOL DISTRICT
November 4, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Addendum to the Memorandum of Understanding (MOU) Between Lowell Joint School District and *Orange County Superintendent of Schools* for the 2019/2020 School Year ACTION/RATIFICATION

The Orange County Department of Education (OCDE) provides special education schools for severely disabled students through an agreement between the Orange County Superintendent of Schools and Lowell Joint School District. The District seeks placements outside of the District when it does not have an appropriate program and services to address a student's significant needs. The District currently has five students served in county-operated special education programs for the 2019/2020 school year.

The purpose of the Amendment to the Memorandum of Understanding (MOU) is to add Transportation assistant services for a district student who is served in the Orange County Department of Education Special Schools Program. This agreement is effective for the period beginning July 1, 2019 and ending June 30, 2020.

It is recommended that the Addendum to the MOU with *Orange County Superintendent of Schools* and Lowell Joint School District for the 2019/2020 school year be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
November 4, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Consultant Agreement with Victoria
Alvarez to Provide Graphic Design Work for District
Communication of Programs and Facilities for the
2019/20 School Year

ACTION

Arrangements have been made with Victoria Alvarez to provide graphic design work for District Communication of programs and facilities for the 2019/20 school year. Mrs. Alvarez's contract for an amount not to exceed \$1,000.00 for the school year. Funding for this expenditure will be covered by the Fund 40 Account.

It is recommended that the consultant agreement with Victoria Alvarez to provide graphic design work for District communication of programs and facilities for the 2019/20 school year, for an amount not to exceed \$1,000.00, be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
November 4, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs

Subject: Approval of Agreement with Atkinson, Andelson, Loya, Ruud & Romo for Legal Services ACTION/
(RATIFICATION)

The District has had an ongoing agreement with Atkinson, Andelson, Loya, Ruud & Romo to provide legal services as required. A new retainer agreement for the period of August 1, 2019, through July 31, 2020, will allow the District to continue utilizing those legal services. The rates have increased above the previous agreement and are \$300 per hour for Senior Partners, \$285 per hour for Partners/Senior Counsel, \$270 per hour for Senior Associates, \$260 per hour for Associates, \$250 per hour for Electronic Technology Litigation Specialist, \$200 per hour for non-legal consultants, and \$170 per hour for Senior Paralegals/Law Clerks, and \$165 per hour for Paralegals and Legal Assistants.

It is recommended that the agreement with Atkinson, Andelson, Loya, Ruud & Romo for legal services from August 1, 2019, through July 31, 2020, be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
November 4, 2019

To: President Shackelford and Members, Board of Trustees
From: Jim Coombs, Superintendent of Schools
Subject: Acceptance of Gift/Donations

ACTION/
(RATIFICATION)

The following individuals/businesses provided gifts/donations to the District:

Kenneth and Shannon Ladwig	\$1000.00 to Macy Elementary to implement Accelerated Reader
Derek and Kim Johnson	\$1000.00 to Macy Elementary to implement Accelerated Reader
Trump Family	\$1000.00 to Macy Elementary to implement Accelerated Reader
Dave and Julie Little	\$3000.00 to Macy Elementary to implement Accelerated Reader
Karen Shaw	\$200.00 to Board donation account

It is recommended that the gifts/donations mentioned above, which have been donated to the District, be accepted and letters of appreciation be written to the donors.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
November 4, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Educational Fieldwork Agreement with
California State University, Northridge, Effective
July 1, 2019, through June 30, 2020.

ACTION/
(RATIFICATION)

California State University of Northridge is requesting Lowell Joint School District to enter into an education student teaching agreement, effective July 1, 2019, and shall remain in effect until terminated earlier by either party or through June 30, 2020, to provide teaching experience through practice teaching to students enrolled in teacher training curricula of the state University, at no cost to the district.

It is recommended that the student educational fieldwork agreement with University of Redlands effective July 1, 2019, through June 30, 2020, be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
November 4, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Purchase Order Report 2019/20 #4

ACTION/
(RATIFICATION)

In accordance with the law, Purchase Order Report 2019/20 #4 is recommended for approval. The report lists all purchase orders issued August 28, 2019 through October 9, 2019.

AR:md

Attachment

Superintendent's Comment:

APPROVAL RECOMMENDED.

X-B1-1

PURCHASE ORDERS FOR BOARD APPROVAL

November 4, 2019

NO#	VENDOR	DESCRIPTION	AMOUNT
85464	A-1 FENCE	MACY-FENCE	\$19,033.00
85465	AALRR	SEMINAR FOR DAVID BENNETT	\$99.00
85466	PRO-LINE PAINT	PAINT SUPPLIES	\$200.00
85467	SCHOOL SPECIALTY	RS-CHAIRS AND DOLLIES	\$2,568.12
85468	FM THOMAS	RS-COMPRESSOR	\$35,000.00
85469	UNITED RENTALS	EQUIPMENT RENTAL	\$176.40
85470	CASH-COALITION FOR ADEQUATE SCHOOL HOUSING	SEMINAR FOR DAVID BENNETT	\$334.00
85471	ICS	OLITA -MONITORING SERVICE	\$240.00
85472	BACKFLOW TESTING SERVICES	JO,MG,RS, DO, MAINT- INSPECTIONS	\$720.00
85473	CENTER CITIES AUTOMOTIVE	TRUCK # 102 REPAIRS	\$161.11
85474	HOUGHTON MIFFLIN HARCOURT	BOOKS	\$447.86
85475	OPEB ACTUARIAL	GASB 75 REPORT	\$150.00
85476	SAN MATEO FOSTER CITY SCHOOL DISTRICT	2019/20 SUPER CO-OP MEMBERSHIP CONTRIBUTION	\$230.90
85477	BUENA PARK PLAQUE & TROPHY	DISTRICT OFFICE	\$74.35
85478	OCDE	PALS-PEER CONFLICT MEDIATION TRAINING	\$1,254.75
85479	SCHOOLYARD COMMUNICATIONS	ENGLISH AND SPANISH BOOKLETS	\$3,657.34
85480	EMS LINQ INC.	ANNUAL SUPPORT ISITE	\$1,175.00
85481	PTM DOCUMENTS	REPORT CARDS	\$999.93
85482	BULK BOOK STORE	LORD OF THE FLIES	\$885.17
85483	BRAINPOP	19/20 SUBSCRIPTION	\$2,550.00
85484	ACSA REGION 17	SUPERINTENDENT SYMPOSIUM	\$849.00
85485	ILLUME SOLUTIONS	MACBOOK REPAIR-C.MACK	\$527.67
85486	VOID	VOID	\$0.00
85487	RILEY'S FARM	FIELDTRIP ON 5/8/20	\$1,294.02
85488	ACTION TROPHY	MEDALS, AWARDS FOR STUDENTS	\$636.52
85489	NO EXCUSES UNIVERSITY	NUE-IN SD 10/9-10, EP	\$2,750.00
85490	VOID	VOID	\$0.00
85491	IMPERIAL BAND INSTRUMENTS	REPAIRS	\$250.45
85492	IMPERIAL BAND INSTRUMENTS	REPAIRS	\$99.86
85493	STUDIES WEEKLY	TEXTBOOKS	\$584.68
85494	HOUGHTON MIFFLIN HARCOURT	TEXTBOOKS	\$1,713.14
85495	BEARCOM	ANTENNAS, BELT CLIPS	\$85.32
85496	CSNA	MEMBERSHIP/D. BENNETT	\$455.00
85497	SCSNA	CHAPTER MEETING #1/D. BENNETT	\$75.00
85498	YORKTOWN INDUSTRIES	TONER	\$97.60
85499	SCANTRON	FORMS	\$350.00
85500	STUDIES WEEKLY	MATERIALS-CA STUDIES WEEKLY, TEACHER SUPPLEMENT	\$412.55
85501	SCIENCE OLYMPIAD	MEMBERSHIP FOR FIELDTRIP	\$325.00
85502	COMPLETE BUSINESS SYSTEMS	DUPLO COPY MASTER ROLLS	\$487.45
85503	THINKING MAPS	TRAINING BINDERS	\$12,187.35
85504	PQ BIDS	PREQUALIFICATION OF PROSPECTIVE BIDDERS SVC-1 YR.	\$10,000.00
85505	ELITE MODULAR LEASING	2019-20 LEASING OF 14 PORTABLES-MAYBROOK	\$223,580.00
85506	DUDE BE NICE	DUDE ASSEMBLY & T-SHIRTS	\$10,186.00
85507	TOOLS4EVER	19/20 RENEWAL ADDITIONAL USERS FEE	\$222.00
85508	TURF MASTER	ROUTINE SERVICE	\$ 500.00
85509	D'ANGELO	TRUCK STOCK	\$ 500.00
85510	PEST OPTIONS, INC.	SKUNK TRAP	\$175.00
85511	CITY OF LA HABRA	AUGUST FUEL	\$2,149.88
85512	ABES PLUMBING	OLITA, SERVICES	\$ 250.00
85513	RICHARDSON TECHNOLOGY	RS-REPAIR	\$747.00
85514	COUNTY OF LOS ANGELES - ENVIRONMENTAL HEALTH	MAYBROOK INSPECTION	\$167.00
85515	AMERICAN TIME	MAYBROOK CLOCKS	\$567.51
85516	FM THOMAS	RS-RM 16	\$4,500.00
85517	BRUCE CAMPBELL SAND AND GRAVEL	MG, WOOD CHIPS	\$2,400.00
85518	CSNA	EMPLOYEE CONFERENCE NOVEMBER 9	\$915.00
85519	JONES AWARDS	MEDALS, AWARDS FOR STUDENTS	\$270.90

85520	US GAMES/BSN SPORTS	PE EQUIPMENT	\$467.00
85521	BULK BOOK STORE	CRISPIN THE CROSS OF LEAD	\$1,510.86
85522	DATA IMPRESSIONS	LED-TITLE III	\$15,458.17
85523	LA HABRA FENCE CO.	DISTRICT OFFICE FENCE REPAIR	\$1,335.00
85524	YORKTOWN INDUSTRIES	PRINTER DRUMS	\$68.00
85525	ACTION SALES	REFRIGERATORS; EL PORTAL/ MACY	\$7,789.68
85526	SCHOOL SERVICES OF CALIFORNIA	GOVERNORS BUDGET WORKSHOP	\$1,500.00
85527	FOLLETT SCHOOL SOLUTIONS	BIG IDEAS BOOKS	\$828.48
85528	BUENA PARK HIGH SCHOOL	FLOWERS-TEACHER OF THE YR., COOKE & YBARRA	\$95.00
85529	STUDIES WEEKLY	6TH GR WORLD HISTORY WEEKLY	\$53.93
85530	SO CAL NEWSPAPER GROUP	Notice for bid	\$1,508.00
85531	YORKTOWN INDUSTRIES	TONER-TREVINO, FISCAL SVCS	\$89.61
85532	BEARCOM	RADIOS	\$492.75
85533	ACSA	2020 EVERY CHILD COUNTS-IGARTA, HEINRICH	\$1,500.00
85534	CASP	CASP CONVENTION-HEINRICH,JOHNSON, LUNA, MACK	\$1,923.00
85535	SAFEGUARD	NEU STUDENT SHIRTS	\$3,008.90
85536	BEARCOM	WALKIE TALKIE-OL	\$1,109.56
85537	SCHOLASTIC	2019/20 ORDER RENEWAL	\$2,536.62
85538	FITNESS FINDERS	METALS AND CHAINS	\$824.85
85539	HAUFFE	MEASURE LL, PROGRAM MGMT SVCS	\$125,000.00
85540	HAUFFE	INSPECTOR OF RECORD SVCS	\$67,000.00
85541	CURRICULUM ASSOCIATES	RECORD BOOKS	\$279.63
85542	OCDE	REGISTRATION FOR SHERI DATA VISUALIZATION 10/15	\$175.00
85543	ELWIN KISHIMOTO	REPAIR KILN-ART DEPT.	\$105.00
85544	CORONA MUSIC CENTER	MUSIC STANDS	\$279.12
85545	ORANGE COUNTY SCHOOL BOARDS ASSOC.	OCSBA/ ACSA DINNER RESERVATION	\$110.00
Respectfully Submitted,			\$ 585,315.99

Jim Coombs, Superintendent of Schools

LOWELL JOINT SCHOOL DISTRICT
November 4, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Warrant Listing Report 2019/20 #4

ACTION/
(RATIFICATION)

The Warrant Listing Report 2019/20 #4 is recommended for approval. The report lists all warrants issued September 25, 2019 through October 21, 2019.

AR:md

Attachment

Superintendent's Comment:

APPROVAL RECOMMENDED.

X-B2-1

**"B" WARRANTS FOR BOARD APPROVAL ON:
November 4, 2019**

"B" WARRANT DOCUMENTS : 341 - 594, 3018 - 3033

727,570.25

THE FOLLOWING "B" WARRANT VOUCHERS ARE INCLUDED IN THE ABOVE SEQUENCE OF NUMBERS SUBMITTED FOR APPROVAL. ANY INTERRUPTIONS IN THE SEQUENCE ARE DUE TO THE VOUCHER BEING HELD FOR AUDIT BY LACOE AND RELEASED AT A LATER DATE. THE 3000s INDICATE A NUTRITION SERVICES PAYABLE.

NO#		AMOUNT
341	MOON VALLEY NURSERY-MACY, SUPPLIES	3,016.99
383	IMPERIAL BAND INSTRUMENTS-RS SUPPLIES	93.83
385	ADMINISTRATIVE SERV CO-OP-TRANSPORTATION	555.00
393	ELITE MODULAR LEASING & SALES-MAYBROOK PROJECT	51,395.00
394	AERIES SOFTWARE -RENEWAL 2019/20	17,714.24
395	SOUTHWEST SCHOOL SUPPLY-OLITA, SUPPLIES	5,587.14
396	SOUTHERN CA. SCIENCE OLYMPIAD - MEMBERSHIP	325.00
397	THE STANDARD INSURANCE-SEPT 2019	5,215.12
	EARLY RETIREE REIMBURSEMENTS	
399	DAWN AANDAHL	482.64
400	BRENT ALLSMAN	482.64
401	ELIZABETH KANESHIRO	945.52
402	CATHERINE KATO	482.64
403	KIM LIKERT	1,101.28
404	SHELLEY MARKER	482.64
405	PENNY MAYERCHECK	1,101.28
406	CATHERINE MILWARD	878.91
407	RONALD RANDOLPH	653.66
408	GAYLE ROGERS	258.83
409	CLAUDIA SCHALCHLIN	482.64
410	EMILY WAKEFIELD	482.64
411	HOLLY WOLFE	482.64
413	DUDE BE NICE, LLC-RS, SUPPLIES	5,185.55
414	AMERICAN FIDELITY-SEPT 2019	5,467.00
415	CREDIT UNION OF SO CAL-VOLUNTARY DEDUCTIONS	2,887.80
416	SCHOOLS FIRST CREDIT UNION-VOLUNTARY DEDUCTIONS	17,955.00
417	CITY OF LA HABRA WATER DEPT-OLITA, AUG 2019	5,375.95
418	SO CAL EDISON-RS, UTILITIES, AUG 2019	10,839.12
419	SO CAL GAS-M&O, MG, RS-UTILITIES AUG 2019	181.24
420	TIME WARNER CABLE-UTILITIES AUG 2019	916.47
421	FRONTIER-DISTRICT WIDE, UTILITIES AUG 2019	2,753.29
422	VERIZON WIRELESS-TECH, UTILITIES AUG 2019	881.69
423	CITY OF LA HABRA WATER DEPT. - AUG. - SEP.	716.49
424	SOUTHERN CALIFORNIA GAS - AUG. - SEP.	137.87
425	SOUTHERN CALIFORNIA EDISON - AUG. - SEP.	13,475.19
426	2ND GEAR - CHROMEBOOKS/ MANAGEMENT CONSOLE	1,022.62
427	ACTION TROPHY - SCHOOL AWARDS	636.52
428	BULKBOOK STORE - LORD OF THE FLIES	860.17

429	CDW GOVERNMENT - LASER PRINTER	170.25
430	DATA IMPRESSIONS - HP LASER PRINTER	1,947.87
431	GRAINGER - MATERIALS/ AIR CONDITIONER	30.61
432	HOUGHTON MIFFLIN - MATERIALS/ CURRICULUM	2,161.00
433	MJ EVANOFF - PURCHASE REIMBURSEMENT	66.39
434	FULLERTON SCHOOL DISTRICT - ORDERS	4,630.43
435	KYA SERVICES, LLC - CLASSROOM RENOVATION	10,000.00
436	ADRIANA PONCE - PURCHASE REIMBURSEMENT	78.69
437	THE TAO FIRM-BUS SVCS, CONTRACT SERVICES	525.00
438	TIFFANY SHUN-HERNANDEZ - PURCHASE REIMBURSEMENT	101.00
439	GT DESIGNS/ GINA TRINIDAD - STAFF SHIRTS	1,521.79
441	MAILFINANCE/ NEOPOST - PROPERTY TAX RECOVERY	91.02
442	MATT CUKRO-PURCHASE REIMBURSEMENT	175.94
443	LESLIE MANGOLD - PLATFORM ACCESS REIMBURSEMENT	75.00
444	MICHELLE VANDERLEE - PURCHASE REIMBURSEMENT	98.50
445	MYSTERY SCIENCE-JORDAN, SERVICES	999.00
446	MOBILEMIND TECHNOLOGIES - LICENSE	2,820.00
447	ICS SERVICE CO. - MONTHLY MONITORING JUL.-OCT.	80.00
448	LAKESHORE LEARNING MATERIALS - CARPET	596.36
449	LEARNING WITHOUT TEARS - STAMP AND SEE SCREEN	23.29
450	IMPERIAL BAND INSTRUMENTS - BAND REPAIR/ SUPPLY	350.31
451	JW PEPPER & SON, INC. - BAND SUPPLIES	77.69
452	RILEY'S FARM - FIELD TRIP DEPOSIT	168.48
453	ORANGE COUNTY DEPT. OF ED. - EXCESS COST, AUG.	4,622.50
454	PEST OPTIONS - SERVICE, EL PORTAL	215.00
455	NIC PARTNERS, INC. - MERAKI EQUIPMENT/ LICENSE	2,536.84
456	DATA IMPRESSIONS - 65 INCH DISPLAY	15,500.17
457	EDLIO - REDESIGN OF DISTRICT WEBSITE	2,000.00
458	ADRIANA PONCE - PURCHASE REIMBURSEMENT	21.90
459	READY REFRESH BY NESTLE - DISTRICT OFFICE WATER	64.04
460	DEBRA LEES - CONTRACT SERVICES, AUGUST	1,400.00
461	SPARKLETT'S - WATER. RANCHO STARBUCK	136.26
462	MATT GALLEGOS-RS, CONTRACT SVCS	125.00
463	SHIRLEY TAYLOR-RS, SEPT 2019 CONTRACT SVCS	250.00
464	EDDIE MIJARES-RS, CONTRACT SERVICES	625.00
465	JANICE JACOBSEN-EP, MG, OL-SUPPLIES	756.00
466	REMEDIA PUBLICATIONS-SPEC ED, SUPPLIES	281.33
467	SCHOOL LIFE-JORDAN, SUPPLIES	239.80
468	SCHOOL SVCS OF CA-MO SVCS, CONF REGISTRATION	630.00
470	US GAMES-JORDAN, SUPPLIES	665.74
471	VIG SOLUTIONS-JO, MG, SUPPLIES	2,464.63
472	NO EXCUSES UNIV-CONF REGISTRATION	2,750.00
473	ORANGE COUNTY DEPT. OF ED. - EXCESS COST, SEPT	4,622.50
474	OCDE-CONF REGISTRATION	380.00
475	LEADER SERVICES-SP ED, MEDICAID REIMB SERVICES	477.30
476	MCI VERIZON-UTILITIES -AUGUST 2019	5.70
477	SO CAL GAS-M&O-UTILITIES SEPT 2019	55.53
478	SO CAL EDISON-M&O, JORDAN, MAINT-SEPT 2019	10,265.69

481	ACSA'S FOUNDATION EDUCATION-VOLUNTARY DEDUCTIONS	323.15
482	CSEA-OCT 2019 DUES	3,020.00
483	PACIFIC EDUCATORS, INC.-VOLUNTARY DEDUCTIONS	77.00
484	CASP-OCT 2019 VOLUNTARY DEDUCTIONS	15.50
485	UNITED WAY -VOLUNTARY DEDUCTIONS-OCT 2019	10.00
486	WPS-SPEC ED, SUPPLIES	1,332.19
487	YORKTOWN-MACY, MG, SUPPLIES	181.33
488	KOURY ENGINEERING-CAP OUTLAY, SOILS TESTING	7,300.00
489	PROJECT SUPPORT SERVICES-M&O-CONTRACT SVCS	937.50
490	UNITED RENTALS-M&O, EQUIPMENT RENTAL	270.80
491	ROCHESTER 100 INC-JORDAN, SUPPLIES	335.70
492	SUPREME ASPHALT-JORDAN, CONTRACT SVCS	3,959.00
493	SCANTRON-RS, SUPPLIES	353.48
494	THINKING MAPS-CURR-TRAINING, SUPPLIES	12,187.35
496	BACKFLOW TESTING SERVICE-JO, MG, RS, MO	720.00
497	BUENA PARK HIGH SCHOOL-FLORAL ARRANGEMNTS	95.00
498	CDW GOVERNMENT - EP, OL, SUPPLIES	305.27
499	COMPLETE BUSINESS SYSTEMS-MG, SUPPLIES	487.45
500	ARIANA CAZARES-RS, SUPPLIES	628.61
501	SUPT. COOMBS-PURCHASE REIMBURSEMENT	72.00
502	MJ EVANOFF - PURCHASE REIMBURSEMENT	27.95
503	JESSICA GALLI-RS, PURCHASE REIMBURSEMENT	18.89
504	JULIE MAYHEW-RS, PURCHASE REIMBURSEMENT	61.75
505	WHITNEY TAKACS-RS, PURCH REIMBURSEMENT	84.09
506	DELTA DENTAL-OCT 2019	1,753.72
507	A-1 FENCE COMPANY-MACY, REPAIRS	19,033.00
508	CALIFORNIANS DEDICATED TO EDUC-CONF REGISTRATION	1,020.00
509	SOUTHWEST SCHOOL SUPPLY-ALL SITES, AUG 2019	27,427.35
517	COUNTY OF LOS ANGELES-MAYBROOK PROJECT	167.00
518	WARE DISPOSAL-DISTRICT, UTILITIES	813.96
519	JIVE COMMUNICATION-DISTRICT, UTILITIES, SEPT 2019	4,018.46
520	SO CAL GAS-MACY, UTILITIES-SEPT 2019	76.77
521	SO CAL EDISON-MG, M&O-UTILITIES, SEPT 2019	7,771.96
522	SUBURBAN WATER CO-MG, RS-UTILITIES, SEPT 2019	15,549.91
523	JONES SCHOOL SUPPLY-MG, SUPPLIES	295.41
524	BEST LAWNMOWER-OLITA, GROUNDS, SUPPLIES	1,033.84
525	BUG FLIP-MAINT, SERVICES CALL	210.00
526	CINTAS FIRE PROTECTION-OLITA, SUPPLIES	150.00
527	GLASBY MAINTENANCE SUPPLY-M&O, SUPPLIES	4,168.31
528	SOUTHEAST CONSTRUCTION-JO, MA, SUPPLIES	70.90
529	AMERICAN EXPRESS-DISTRICT PURCHASES-SEPT 2019	10,240.06
530	STUDIES WEEKLY-CURRICULUM, BOOKS	113,716.73
531	SOUTHWEST SCHOOL SUPPLY-EP, SUPPLIES	8,526.58
532	SAFEGUARD BUS SYSTEMS-EP, SUPPLIES	3,008.90
536	OC SCH BOARD ASSOC.-SUPT. COOMBS, D. BENNETT-CONF REGISTRATION	110.00
537	SO CAL EDISON-MA, OL-UTILITIES, SEPT 2019	5,221.50
538	PEST OPTIONS - SERVICE, EL PORTAL	175.00
539	IMAGE APPAREL FOR BUSINESS-UNIFORMS	6,426.28

540	ICS SERVICE CO. - BOGEN MASTER PHONE	19,981.90
541	LA HABRA FENCE CO-MAINT, REPAIRS	1,335.00
542	COLLEEN PATTERSON - CONTRACT SERVICE	574.36
544	PROJECT SUPPORT SERVICES-M&O-CONTRACT SVCS	2,546.40
545	SCHOOL SVCS OF CA-OCT 2019 MO SVCS	305.00
547	TOOLS4EVER-TECH, ADDITION UMRA USERS	222.00
548	JR ACHIEVEMENT SO CAL-RS, SUPPLIES	1,010.89
549	SUBURBAN WATER CO-JO, MACY, M/O-UTILITIES, SEPT 2019	8,399.98
550	MCI VERIZON-UTILITIES -SEPT 2019	23.16
551	NCS PEARSON-SPEC ED, SUPPLIES	980.74
552	BEHAVIOR AND EDUCATION - NON PUBLIC AGENCY	6,393.75
553	BLICK ART MATERIALS - RS, ART SUPPLIES	9.57
554	CITY OF LA HABRA - FUEL/ AUGUST	2,149.88
555	DATA IMPRESSIONS - LED DISPLAYS	15,500.17
556	DAVE BANG ASSOCIATES - RS. REPLACEMENT SEATS	1,515.60
558	PQ BIDS, INC.-OLITA, MAYBROOK	10,000.00
559	CA. TEACHERS ASSOC./ EMPLOYEE DEDUCTIONS, OCT	13,554.11
560	AMERICAN FIDELITY ASSURANCE/ EMP. DEDUCTIONS, OCT.	10,159.95
561	JIM COOMBS - PURCHASE REIMBURSEMENT	37.64
562	THE STANDARD INSURANCE - EMP. VOL. DEDUCTIONS	5,339.07
563	AMY LILES - PURCHASE REIMBURSEMENT	64.32
564	BRENDA RODRIGUEZ - PURCHASE REIMBURSEMENT	140.20
565	CA. DEPT. OF TAX AND FEE ADMIN. - Q3 SALES TAX	435.00
566	VALERIE CARRILLO - PURCHASE REIMBURSEMENT	52.04
568	GT DESIGNS / GINA TRINIDAD - SPIRIT GEAR	3,948.33
570	RICHARDSON TECHNOLOGY - A/C REPAIRS	747.00
571	LAURA REMME - PURCHASE REIMBURSEMENT	120.39
572	TIFFANY SHUN-HERNANDEZ - PURCHASE REIMBURSEMENT	12.49
573	SCHOLASTIC - JORDAN/ MAGAZINE ORDERS	2,536.62
574	YUMI YAMAMOTO - PURCHASE REIMBURSEMENT	21.32
576	CANNINGS HARDWARE - MAINTENANCE/ SUPPLIES	55.61
577	THE HOME DEPOT - SUPPLIES/ STOCK	379.56
578	JAMES HARDWARE - TRUCK STOCK/ MATERIAL	299.54
579	WALTERS WHOLESALE ELETRIC - STOCK	1,436.06
580	LOWE'S-MAINTENANCE, SUPPLIES	315.23
581	FRONTIER COMMUNICATIONS - JUNE - SEPTEMBER	190.41
582	WARE DISPOSAL - TRASH SERVICE, OCTOBER	2,776.55
583	MIND RESEARCH INSTITUTE - RENEWAL, 2019-20	4,200.00
584	ORANGE COUNTY DEPT. OF ED. - SPECIAL ED. JPA	306.16
585	LEADER SERVICES - MEDICAID REIMBURSEMENT	484.32
587	MCI A VERIZON CO. - AUGUST, SERVICE	16.91
588	SOUTHERN CALIFORNIA GAS - AUGUST - OCTOBER	155.77
589	SOUTHERN CALIFORNIA EDISON - SEP. - OCT.	9,561.68
590	AAA ELECTRIC MOTOR SALES - SUPPLIES	269.08
592	ATKINSON, ANDELSON, LOYA, RUUD-SEPT 2019	1,650.00
593	ENCORP - FLOOR TILE & MASTIC SAMPLING	700.00
594	CITY OF LA HABRA - ANNUAL RED RIBBON BREAKFAST	390.00
3018	ACTION SALES - REFRIGERATORS, EL PORTAL/ MACY	7,789.68

LOWELL JOINT SCHOOL DISTRICT
November 4, 2019

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Employer-Employee Relations/Personnel Report
2018/19 #4 Which Includes Hiring, Resignations,
Contract Adjustments, and Retirements for
Certificated, Classified, and Confidential
Employees

ACTION/
(RATIFICATION)

The attached Employer-Employee Relations/Personnel Report 2019/20 #4, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees has been completed without irregularities and in compliance with the law, District policy, administrative regulations, rules, procedures, and direction of the supervisor and all information has been fully disclosed.

It is recommended that Employer-Employee Relations/Personnel Report 2019/20 #4, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees, be ratified.

Attachment

JC/me

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
EMPLOYER-EMPLOYEE RELATIONS/PERSONNEL REPORT 2019/20 #4

November 4, 2019

I. CERTIFICATED EMPLOYEES

A. STIPENDS/EXTRA DUTY PAY

NAME	EFFECTIVE DATE	END DATE	SITE	COMMENT
1. Jacobs, Diana	10/01/19	05/29/2020	JO	To be paid \$150.00 for the month of October and \$300.00 a month from November through May, not to exceed \$3,000.00, for serving as STEAM Coordinator. To be paid from Supplemental Funds (Goal 2, Action 19)

B. EMPLOYMENT OF SUBSTITUTES EFFECTIVE 08/14/18 FOR THE 2018/19 SCHOOL YEAR \$131.00 PER DAY RATE AND \$170.00 LONG TERM AND \$65.50 PER HALF DAY RATE AND \$35.00 PER HOUR*

Erin Cerda
Praefke, Amie
Brennan Jacobsen
Skyler Udo

*It is further recommended that the individuals listed above be approved to instruct in the Intervention Programs. The rate of pay is \$35.00/hour and will be paid from Title I, or LCFF Supplemental Grant Funds.
*It is further recommended that the individuals listed above be approved as home school teachers, if needed, for the 2018/19 school year at a rate of \$35.00/hour, not to exceed five hours per week, per student. Mileage will be paid at the IRS Standard Mileage Rate for the 2018/19 school year.

II. CLASSIFIED EMPLOYEES

A. MONTHLY – GENERAL FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Barron, Guillermo	09/12/19			MNT	Utility Worker/Medical Leave of Absence
Ponce, Adriana	9/22/19		R23/S8	JO	School Office Manager/Performance Recognition Increase
Vega, Eddy	02/12/19	10/31/19		OL	Day Custodian/Extended Illness Leave

B. HOURLY – GENERAL FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Delgado, Jaimee	10/16/19		R14/S1	OL	Special Education Support Aide/Replacement for Vacancy

Estrada, Elizabeth	09/24/19	11/08/19		OL	Bilingual Instructional Assistant/Maternity Leave
Gilbert, Cathy	09/10/19		R20/S8 +7.5%	MA	Library Media Assistant/Longevity Increase
Heysham, Nancy	09/03/19		R15/S8 +7.5%	MA	Instructional Assistant/Longevity Increase
Miller, Shelli	09/26/19	11/22/19		RS	Noon Duty Aide/Extended Illness Leave
Rapp, Wendi	09/04/19			DO	Information Systems Specialist/Extended Illness Leave
Ibanez, Yvonne	10/31/19			JO	Clerk Typist/Resignation
Price, Sarah	10/04/19	12/04/19		MG	Special Education Support Aide/ Extended Maternity Leave
Rickenbacker, Kimberly	08/05/19	11/30/19	R23/S1	EP	Clerk Typist/Working Out of Class as Office Manager
Vasquez, Randi	07/01/19	06/30/20	\$100/mo	DO	Systems Aide/Website Stipend
Villarino, K. Pilar	10/23/19		R14/S2	MA	Instructional Assistant/Step Increase

C. HOURLY – CAFETERIA FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Costello, Jennifer	10/01/19	01/31/20		MG	Cafeteria Worker/Temporary Increase of Hours
Garcia-Pompa, Nancy	10/28/19		R7/S2	RS	Cafeteria Worker/Replacement for Vacancy
Neal, Angela	10/01/19	01/31/20		MG	Satellite Cafeteria Worker/Temporary Increase of Hours

LOWELL JOINT SCHOOL DISTRICT
November 4, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of the Classified Management Salary Schedule ACTION

The 2019/20 Classified Management Salary Schedule effective November 4, 2019, is submitted for Board approval. The salary schedule includes an increase to the base salary of the Project Manager and Bond Contracts and Accounting Compliance Manager positions.

It is recommended that the Classified Management Salary Schedule, be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

AR/md

Superintendent's Comment:

APPROVAL RECOMMENDED.

**LOWELL JOINT SCHOOL DISTRICT
2018/19 CLASSIFIED MANAGEMENT SALARY SCHEDULE**

Effective November 4, 2019

Effective March 1, 2019, employees shall receive a .50% increase to base salary earnings (excluding stipends and other remuneration)

MANAGEMENT POSITIONS	RANGE 1	RANGE 2	RANGE 3	RANGE 4	RANGE 5	RANGE 6	RANGE 7	RANGE 8
Assistant Superintendent of Administrative Services	12,196	12,838	13,513	14,189	14,898	15,643	16,425	17,246
Assistant Superintendent of Facilities and Operations	11,583	12,163	12,771	13,410	14,081	14,785	15,524	X
Director of Educational & Information Technology	6,409	6,734	7,073	7,428	7,803	8,202	8,611	9,052
Occupational Therapist (11 months)	6,005	6,305	6,621	6,953	7,300	7,666	8,049	8,452
Fiscal Services Coordinator	4,207	4,412	4,640	4,880	5,127	5,388	5,656	5,943
Bond Contracts and Accounting Compliance Manager	5,874	6,079	6,307	6,547	6,794	7,055	7,323	7,610
Project Manager	5,874	6,079	6,307	6,547	6,794	7,055	7,323	7,610

Twelve-month Classified Management employees receive 22 days vacation per year.
* Step increments to be charged to Special Reserve For Capital Outlay Fund

LONGEVITY

Length of service shall be additionally compensated at the following rate, after completion of:

5 years	\$4,000
10 years	\$5,000
15 years	\$6,000
20 years	\$7,000

LOWELL JOINT SCHOOL DISTRICT
November 4, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Consultant Agreement with
Sarah Lawson to Provide Piano Accompaniment
for the Rancho-Starbuck Intermediate School
Choir during the 2019/20 School Year

ACTION/
(RATIFICATION)

Arrangements were made with Sarah Lawson to provide piano accompaniment at Rancho-Starbuck Intermediate School during the 2019/20 school year. Ms. Lawson's contract amount is \$1,200.00. Funding for this expenditure will be covered by Rancho-Starbuck Intermediate School's Site Allocation Funds.

It is recommended that the consultant agreement with Sarah Lawson to provide piano accompaniment for Rancho-Starbuck Intermediate School choir during the 2019/20 school year, at an amount not to exceed \$1,200.00, be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.