

Lowell Joint School District
11019 Valley Home Avenue, Whittier, CA 90603

REGULAR MEETING OF THE BOARD OF TRUSTEES
April 6, 2020 – 6:30 p.m.

AGENDA

- | | | |
|------|--|----------------------------|
| I. | Call to Order | Approximately
7:30 p.m. |
| A. | Comments from the Public | INFORMATION |
| | 1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a “Presentation Card” (supply located on the table near double exit doors). Please hand the completed card to the secretary. When the item is considered by the Board, individuals submitting presentation cards will be called upon prior to Board action. Speakers must limit their comments to three (3) minutes. The Board shall limit the total time for public input on each item to 30 minutes. With Board Consent, the president may increase or decrease the time allowed for public presentation, depending on the topic. | |
| | <p>In compliance with Government Code 54953, the Board will use teleconference. There will not be a closed session for this board meeting. Zoom meeting ID: Meeting ID: 144 263 77. To get the password to join the meeting please email: helpdesk@ljsd.org.</p> | |
| | 2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same identification process as shown in I-A-1 above. Since the Board cannot take action on items which are not on the agenda, such items will be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon under Item III. | |
| II. | Preliminary Procedural – Board President | |
| A. | Salute to the Flag | |
| B. | Introductions and Welcome of Guests | |
| C. | Acknowledgement of Correspondence to the Board | INFORMATION |
| D. | Approval of Agenda | ACTION |
| E. | Approval of the Minutes from March 2, 2020 Regular Board Meeting | ACTION |
| III. | Topics Not on the Agenda | |
| IV. | Reports | INFORMATION |
| A. | Timely Information from Board and Superintendent – Board President | |

V. General – Jim Coombs

- A. Emergency Resolution 2019/20 No. 770 Delegating Authority to Take Necessary Action to Protect Students and Staff from the Spread of Coronavirus ACTION/
(RESOLUTION)
- B. Resolution 2019/20 No. 771, Recognizing April 20 – 24, 2020, as “Public School Volunteer Week” ACTION/
(RESOLUTION)
- C. Resolution 2019/20 No. 772 Order of Biennial Trustee Election and Specifications of the Election Order for Los Angeles County ACTION/
(RESOLUTION)
- D. Resolution 2019/20 No. 773 Order of Biennial Trustee Election and Specifications of the Election Order for Orange County ACTION/
(RESOLUTION)
- E. Resolution 2019/20 #774 of the Board of Trustees of the Lowell Joint School District Canvassing the Results of a Primary Measure Election Held on March 3, 2020 ACTION/
(RESOLUTION)
- F. Submission of Williams Litigation Settlement – Quarter Uniform Complaint for Quarter 3, January 1–March 31, 2020 ACTION

VI. Business Services – Andrea Reynolds

- A. Resolution 2019/20 No. 775 Approving an Increase in Statutory School Fees Imposed on New Residential and Commercial/ Industrial Construction Pursuant to Education Code Section 17620 and Government Code Section 65995 PUBLIC HEARING
ACTION/
(RESOLUTION)
- B. Approval of Agreement with Nigro & Nigro to Perform Measure LL Building Fund Audit Services ACTION
- C. Approval of Agreement with SpyGlass Group, LLC for Land Line Telecommunication Analysis and Cost Reduction Recommendations ACTION/
(RATIFICATION)

VII. Human Resources – Jim Coombs

- A. Resolution 2019/20 No. 776 Approving Workers’ Compensation Coverage to Volunteer Personnel ACTION/
(RESOLUTION)

VIII. Educational Services – Sheri McDonald

- A. Approval of Agreement #FCI-SD4-15 with First 5 Orange County Children & Families Commission ACTION

IX. Facilities/Operations – David Bennett

- | | | |
|----|--|---------------------------|
| A. | Resolution 2019/20 No. 777 Adopting the California Uniform Public Construction Cost Accounting Procedures | ACTION/
(RESOLUTION) |
| B. | Resolution 2019-20 No. 778 Approving the Guaranteed Maximum price of \$4,526,349 for the Lease-Leaseback Contract with Erickson Hall Construction Company for the HVAC, Roof Replacement, Fire Alarm, ADA, and Related Work at Olita Elementary School | ACTION/
(RESOLUTION) |
| C. | Approval of Elite Modular Proposed Change Order #1 for the Maybrook Elementary Campus | ACTION/
(RATIFICATION) |
| D. | Approval of Core Contracting, Inc. Change Order #2 for the Maybrook Interim Housing Project | ACTION |
| E. | Approval to Shortlist Vendors for Hazardous Material Surveying, Testing and Onsite Observation Services (RFQ #201920-02) | ACTION |
| F. | Reject all Bids for Asphalt Paving, Sealcoat, and Repair Unit Bid (Bid #1920-02) | ACTION |
| G. | Agreement with Best Contracting Services, Inc. for Demolition and Roofing on the El Portal Elementary Roofing Project, Bid #1920-03 | ACTION |

X. Consent Calendar

Action by the Board in adoption of the “Consent Calendar” means that all items appearing in this section are adopted by one single motion, unless a Member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately. Generally, “Consent Calendar” items are enacted upon in one action to conserve time and permit focus on other-than-routine matters.

A. General – Jim Coombs

- | | | |
|----|--|--------|
| 1. | Approval of Memorandum of Understanding Agreement between Alliant International University, Inc. and Lowell Joint School District, Effective July 1, 2020 through June 30, 2023. | ACTION |
| 2. | Approval of Memorandum of Understanding School Counselor Fieldwork Agreement between Concordia University and Lowell Joint School District, Effective July 1, 2020 through June 30, 2023 | ACTION |

3. Approval of the Ratified Consultant Agreement with Victoria Alvarez to Provide Graphic Design Work for District Communication of Programs and Facilities for the 2019/20 School Year ACTION/
(RATIFICATION)

B. Business Services – Andrea Reynolds

1. Purchase Order Report 2019/20 #9 ACTION/
(RATIFICATION)
2. Warrant Listing Report 2019/20 #9 ACTION/
(RATIFICATION)

C. Human Resources – Jim Coombs

1. Employer-Employee Relations/Personnel Report 2019/20 #9 Which Includes Hiring, Resignations, Contract Adjustments, and Retirements for Certificated, Classified, and Confidential Employees ACTION/
(RATIFICATION)

XI. Board Member/Superintendent Comments INFORMATION

XII. Adjournment ADJOURNMENT

Recess and/or closed session to be called at the discretion of the Board. Meetings of the Board shall adjourn at or before 11:00 p.m. unless approved by a majority vote of the Board.

Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office at 11019 Valley Home Avenue, Whittier, CA 90603, or (562) 902-4203 during normal business hours.

The next scheduled Lowell Joint School District Board of Trustees Meeting is Monday, May 4, 2020.

Lowell Joint School District
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES REGULAR MEETING OF THE BOARD OF TRUSTEES

March 2, 2020

- | | |
|---|---|
| Call to Order | President Schambeck called the meeting to order at 6:30 p.m. at the District Office, 11019 Valley Home Avenue, Whittier |
| Topics Not on the Agenda | None. |
| Closed Meeting | President Schambeck declared the meeting recessed to closed session at 6:31 p.m. |
| Call to Order | President Schambeck reconvened the meeting to open session at 7:36 p.m.

The flag salute was led by Patty Jacobsen, Macy Elementary School Principal. |
| Trustees Present: | Fred W. Schambeck, William A. Hinz, Melissa A. Salinas, Anastasia M. Shackelford, and Karen L. Shaw |
| Trustees Absent: | None. |
| Staff Present: | Jim Coombs, Superintendent of Schools, Sheri McDonald, Assistant Superintendent of Educational Services, and Andrea Reynolds, Assistant Superintendent of Administrative Services and David Bennett, Assistant Superintendent of Facilities and Operations |
| Reporting out Action (if any) Taken in Closed Session | This evening in closed session, the Board took action (5 – 0) to adopt Resolution 769, as attached, to release and non-reelect 15 temporary employees pursuant to Education Code section 44954, effective at the end of the 2019-20 school year, and directed the Superintendent or designee be authorized to execute the necessary documents.

This evening in closed session, the Board took action (5-0) to nominate three for ballot region 15 for the California School Board Association Delegate Assembly Karin Freeman of the Placentia-Yorba Linda Unified School District, Lynn Davis of the Tustin Unified School District, and Michael Simons of the Huntington Beach Union High School district. |
| Introduction / Welcome | President Schambeck welcomed all guests and Allison Fonti, LJEa president. |
| Acknowledgement of Correspondence | Mr. Hinz mentioned that tomorrow, March 3 rd is the last day to vote. |
| Approval of Agenda | It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the March 2, 2020, Board agenda. |

Approval of Minutes	It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the minutes from the February 11, 2020, Regular Board Meeting.
Topics Not on the Agenda	None.
Timely Information from the Board and Superintendent	None.
Recognition of the ASCA Every Student Succeeds Awards	Mr. Coombs introduced Auroura Waclawski, first grade student from Jordan Elementary School, Michael Manriquez, 4 th grade student from Meadow Green Elementary School, August Behnke, 5 th grade student from El Portal Elementary School, Herson Perez, 5 th grade student from Macy Elementary School, Giana Taotoai, 6 th grade Olita Elementary School, Alex Salazar, 8 th grade Rancho Starbuck Intermediate School as being recognized for “Every Student Succeeds” ACSA award recipients. Mr. Schambeck presented each student with a certificate in honor of their achievements.
RECESS * * * *	Mr. Schambeck declared a recess at 7:51 p.m. Mr. Schambeck reopened the board meeting at 7:59 p.m.
School Reports	The Board of Trustees shared highlights of each school’s activities for the month of November.
Presentation of Second Interim Report 2019/20	It was moved, seconded, and carried by unanimous vote (5-0) to approve and adopt the 2019/20 Second Interim and approve a “Positive Certification” for the reporting period of the District’s ability to meet its financial obligations for the current and two subsequent years based upon the current 2019/20 State budget and proposed 2020/21 State budget assumptions defined by the Los Angeles County Office of Education, and that the Superintendent or designee be authorized to execute the necessary documents.
Approval of the Comprehensive School Safety Plan for 2019/20 School Year	It was moved, seconded, and carried by a unanimous vote (5-0) to approved the 2019-20 signature pages of the Comprehensive School Safety Plan for each school site, and that the Superintendent or designee be authorized to execute the necessary documents.
District Local Control Accountability Plan Update	It was moved, seconded, and carried by unanimous vote (5 – 0) to adopt the revised District Local Control Accountability Plan as submitted, and authorized the Superintendent or designee to execute the documents.
Construction Change Order #1 for the Maybrook Elementary Interim Housing	It was moved, seconded, and carried by unanimous vote (5 – 0), to approve the change order #1 for the Maybrook Interim Housing Project in the amount of \$12,053.66, and that the Superintendent or designee be authorized to execute the necessary documents.
Consent Calendar	It was moved, seconded, and carried by a roll call vote, (5-0), to approve/ratify the following items under a consent procedure.

Approval of Agreement with Beach Cities Learning Center, LLC., a Nonpublic Nonsectarian Agency, to provide Mental Health Counseling Services for the 2019/2020 School Year

Approved the agreement with Beach Cities Learning Center, LLC., a Nonpublic Nonsectarian Agency, to provide Mental Health Counseling Services for the 2019/2020 School Year, for an estimated cost not to exceed \$20,000.00 to be funded through the Mental Health Reserve Budget, and that the Superintendent or designee be authorized to execute the agreement.

Approval of GigaKOM to Provide Wireless Access Points and Network equipment for the District

Approved that GigaKOM provide wireless access points for the District, and that the Superintendent be authorized to execute the necessary documents.

Approval of Spectrum Enterprise to Provide 1GB Fiber Optic Connectivity from the District to Maybrook Campus

Approved that Spectrum Enterprise to provide 1GB Fiber Optic Connectivity for the District, and that the Superintendent be authorized to execute the necessary documents.

Purchase Order Report 2019/20 #8

Approved Purchase Order Report 2019/20 #8, as attached, which lists all purchase orders issued December 12, 2019 through February 3, 2020.

Warrant Listing Report 2019/20 #8

Approved Warrant Listing Report 2019/20 #8, as attached, which lists all warrants issued January 22, 2020, through February 20, 2020.

Resolution 2019/20 SI 001 – SI 006 for Budget Adjustment

Approved the Resolution 2019/20 SI 001-SI 006 for Budget Adjustment, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of Agreement with Magic Jump Rentals, Inc. to Provide Inflatables for Rancho Starbuck Intermediate School Boot Camp

Approved the agreement with Magic Jump Rentals, Inc. for inflatables for Rancho Starbuck Intermediate School Boot Camp, not to exceed \$ 4,500, and that the Superintendent or designee be authorized to execute the necessary documents.

Approval of the Classified Management Salary Schedule Adding Site Supervisor Teacher – Preschool

Approved the 19/20 and Classified Management Salary Schedule adding the Site Supervisor/Teacher – Preschool, and that the Superintendent or designee be authorized to execute the necessary documents

Employer-Employee Relations/Personnel Report 2019/20#78

Ratified Employer-Employee Relations/Personnel Report 2019/20 #8, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.

Approval Contract with DataWORKS Educational Research to Provide Professional Development During the 2019-20 School Year.

Approved the contract with DataWORKS Educational Research to provide 2 full days of on-site Professional Development during the 2019-20 school year at a cost of \$6,970.00, and that the Superintendent or designee be authorized to execute the necessary documents.

Board Member/Superintendent Comments

Mrs. Salinas mentioned that she had the opportunity to read in Mrs. Toice's class for Meadow Green Elementary School Day of the Reader.

Adjournment

President Schambeck declared the meeting adjourned at 8:29 p.m. in accordance with the Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Date Approved:

Clerk/President/Secretary to the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT

RESOLUTION 2019/20 NO. 769

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LOWELL JOINT SCHOOL DISTRICT OF
LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,
TO RELEASE AND NONREELECT
TEMPORARY CERTIFICATED EMPLOYEES
(Education Code Section 44954)**

A. General Recitals

1. **WHEREAS**, the Board of Trustees employs temporary certificated employees pursuant to Sections 44909, 44918, and 44920 of the Education Code; and
2. **WHEREAS**, Education Code section 44916 requires a temporary certificated employee to receive notice, prior to the first day of paid service, of the temporary nature of the employment and the anticipated length of service; and
3. **WHEREAS**, each employee classified as a temporary certificated employee pursuant to Sections of 44909, 44918, and 44920 of the Education Code received notice, prior to their first day of paid service, of the temporary nature of the employment and anticipated length of their service; and
4. **WHEREAS**, Education Code section 44954 provides that the Board of Trustees shall notify temporary employees in a position requiring certification qualification of the District's decision to release the employees from such a position prior to the next succeeding school year; and
5. **WHEREAS**, through this resolution, it is the intent of the Board of Trustees to release each temporary certificated employee employed for the 2019/20 school year effective no later than the last school day of the school year.

**B. Employment of Temporary Employees as Leave Replacements
Pursuant to Education Code Section 44920**

1. **WHEREAS**, Education Code section 44920 permits the Board of Trustees to "employ as a teacher ... any person holding appropriate certification documents, and may classify such person as a temporary employee" "based upon the need for additional certificated employees during a particular semester or year because a certificated employee has been granted leave for a semester or year, or is experiencing long-term illness"; and

2. **WHEREAS**, the Board of Trustees employed the following certificated employees under temporary contracts pursuant to Education Code section 44920 during the 2019/20 school year:

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EID#UN8433883
EID#DQ1354715
EID#RW8491104
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EID#TN0230961
EID#PV9419077
EID#WR5381359
EID#RR9448722
EID#HU0175819
EID#BU0432934

3. **WHEREAS**, the above-listed employees may be released pursuant to Education Code section 44918 and 44954 regardless of any expiration of a contract or a specially funded project; and
4. **WHEREAS**, the Board of Trustees of the Lowell Joint School District has determined to release the above-listed employees at the conclusion of the current 2019/20 school year and not to re-elect the following employee for the 2020/21 school year:

C. Employment of Temporary Employees in Categorically Funded Programs Pursuant to Education Code Section 44909

1. **WHEREAS**, Education Code section 44909 permits the Board of Trustees to “employ persons possessing an appropriate credential as certificated employees in programs and projects to perform services conducted under contract with public or private agencies, or categorically funded projects which are not required by federal or state statutes;” and
5. **WHEREAS**, Education Code section 44909 provides, “Such persons may be employed for periods which are less than a full school year and may be terminated at the expiration of the contract or specially funded project without regard to other requirements of this code respecting the termination of probationary or permanent employees other than Section 44918”; and

7. **WHEREAS**, Education Code section 44909 requires the “terms and conditions under which such persons are employed shall be mutually agreed upon by the employee and the Board of Trustees and such agreement shall be reduced in writing;” and
8. **WHEREAS**, the above-listed individual was employed pursuant to a mutually agreed-upon contract between the employee and the Board of Trustees and for the term of the contract or project; and
9. **WHEREAS**, the employee was hired to perform services conducted under contract with public or private agencies or categorically funded projects which are not required by federal or state statutes; and
10. **WHEREAS**, the employee’s contract specifically identified the particular contract or project under which their services were to be performed; and
11. **WHEREAS**, the term for each specifically fund project or contract has expired, or will expire by the termination date of the employee’s contract; and
12. **WHEREAS**, all categorical funds used to justify the above-listed employee classification as temporary under Education Code section 44909 will be expended and therefore will expire at the end of the 2019/20 school year; and
13. **WHEREAS**, no categorical funding used to justify certain the above-listed employee classification as temporary under Education Code section 44909 has a duration beyond the 2019/20 school year; and
14. **WHEREAS**, accordingly, the above-listed employee designated as temporary by the District under Education Code section 44909 may be released at the end of the 2019/20 school year without the procedural requirements applicable to probationary and permanent employees; and

WHEREAS, the Board of Trustees has determined to release the above-listed employee, whether their lawful status is considered to be temporary or probationary, at the end of the current 2019/20 school year, and not to re-elect for the 2020/21 school year, consistent with the terms of Education Code sections 44909, and 44954.

NOW, THEREFORE, BE IT RESOLVED that the above recitals are true and correct; and

BE IT FURTHER RESOLVED that the Board of Trustees of the Lowell Joint School District hereby directs that notice be provided to each of the above employees of his or her release effective upon the close of the 2019/20 school year or the expiration of any applicable temporary contract (whichever occurs first), that his or her employment with the Lowell Joint School District is thereby ended accordingly, that the employee is not re-elected to employment for the next succeeding school year, and that the notification be provided on or before March 15, 2020.

APPROVED AND ADOPTED this 2nd day of March, 2020, by the following vote:

AYES: Fred Schambeck, William Hinz, Melissa Salinas, Anastasia Shackelford, Karen Shaw

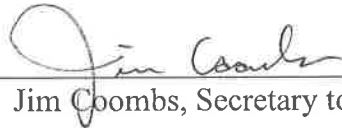
NOES:

ABSTAIN:

ABSENT:

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 2nd day of March, 2020, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 2nd day of March, 2020.



Jim Coombs, Secretary to the Board of Trustees

**El Portal Elementary School
Comprehensive School Safety Plan Signature Page
2019-20**

The undersigned members of the El Portal Elementary School Site Council certify that the requirements of California Education Code 32280-32282 have been met in the development of the following Comprehensive School Safety Plan.

David Sermeno, Principal <i>David Sermeno</i>	Date 2/26/20
Teresa Herman, Teacher's Association Representative <i>Teresa Herman</i>	Date 2/24/20
Lori McGill, School Site Council Chairperson <i>Lori McGill</i>	Date 2/26/20
Regina Fiscus, Classified Employee Association Representative <i>Regina Fiscus</i>	Date 2/26/2020
<p><i>Student - Optional</i></p> <p>Fire Departments: La Habra Heights Fire Department 1245 Hacienda Rd, La Habra Heights, CA 90631</p> <p>LA County Fire Department Station 191 101 W La Habra Blvd, La Habra, CA 90631</p> <p>LA County Fire Department Station 15 11460 Santa Gertrudes Ave, Whittier, CA 90604</p> <p>Police Departments: La Habra Police Department 150 N Euclid St, La Habra, CA 90631</p> <p>Whittier Police Department 13200 Penn St, Whittier, CA 90602</p> <p>LA County Sheriff/East Whittier 12440 Imperial Hwy #650, Norwalk, CA 90650</p> <p>LA County Sheriff/La Habra Heights 150 North Hudson Ave. City of Industry, CA 91744</p>	<p>911</p> <p>(562) 383-4300</p> <p>(562) 567-9200</p> <p>(562) 863-8711</p> <p>(562) 694-5923</p>

The template is to be used as a living document to be updated as necessary to meet site, district and community needs, forms or requirements.

It is *NOT* intended to be a “grab and go” guide in an actual emergency.

This document is available for public inspection during regular business hours at 10654 Jordan Road Whittier, CA 90603.

NOTE: Tactical information is excluded from the public inspection document. A “Public Inspection Log” will be used to record the name, address, phone number and method used for verifying the identity of all individuals requesting to inspect this plan. This document is not available for inspection on the internet

**Jordan Elementary
Comprehensive School Safety Plan Signature Page
2019-2020**

The undersigned members of the Jordan School Site Council certify that the requirements of California Education Code 32280-32282 have been met in the development of the following Comprehensive School Safety Plan.

 Marikate Wissman, Principal	<u>02-26-2020</u> Date
 Amy Liles, Teacher's Association Representative	<u>2/21/2020</u> Date
 Rachel Johnson, School Site Council Chairperson	<u>2/26/2020</u> Date
 Adriana Ponce, Classified Employee Association Representative	<u>2/26/2020</u> Date

Fire Departments:

La Habra Heights Fire Department
1245 Hacienda Rd, La Habra Heights, CA 90631





911

LA County Fire Department Station 191
101 W La Habra Blvd, La Habra, CA 90631

LA County Fire Department Station 15
11460 Santa Gertrudes Ave, Whittier, CA 90604

**Comprehensive School Safety Plan Signature Page
2019-2020**

The undersigned members of the Meadow Green School Site Council certify that the requirements of California Education Code 32280-32282 have been met in the development of the following Comprehensive School Safety Plan.

	9/12/2019
Matt Cukro, Principal	Date
	9/12/19
Krista Karr, Teacher's Association Representative	Date
	9-12-19
Michelle Van der Lee, School Site Council Chairperson	Date
	9-12-19
Darlene Pullen, Classified Employee Association Representative	Date

Fire Departments:

La Habra Heights Fire Department 911
1245 Hacienda Rd, La Habra Heights, CA 90631

LA County Fire Department Station 191
101 W La Habra Blvd, La Habra, CA 90631

LA County Fire Department Station 15
11460 Santa Gertrudes Ave, Whittier, CA 90604

Police Departments:

La Habra Police Department
150 N Euclid St, La Habra, CA 90631 (562) 383-4300




Whittier Police Department
13200 Penn St, Whittier, CA 90602 (562) 567-9200

LA County Sheriff/East Whittier
12440 Imperial Hwy #650, Norwalk, CA 90650 (562) 863-8711

LA County Sheriff/La Habra Heights
150 North Hudson Ave.
City of Industry, CA 91744 (562) 694-5923

**Rancho-Starbuck Intermediate School
Comprehensive School Safety Plan Signature Page
2019-2020**

The undersigned members of the Rancho-Starbuck Intermediate School Site Council certify that the requirements of California Education Code 32280-32282 have been met in the development of the following Comprehensive School Safety Plan.

 Linda Takacs, Principal	10/9/19 Date
 Nathan Howe, Assistant Principal	10/9/19 Date
 David Galli, Teacher's Association Representative	10/9/19 Date
 Jennifer Andrade, School Site Council Chairperson	10/9/19 Date

Fire Departments:

La Habra Heights Fire Department 911
1245 Hacienda Rd, La Habra Heights, CA 90631

LA County Fire Department Station 191
101 W La Habra Blvd, La Habra, CA 90631

LA County Fire Department Station 15
11460 Santa Gertrudes Ave, Whittier, CA 90604

Police Departments:

La Habra Police Department
150 N Euclid St, La Habra, CA 90631 (562) 383-4300

Whittier Police Department
13200 Penn St, Whittier, CA 90602 (562) 567-9200

LA County Sheriff/East Whittier
12440 Imperial Hwy #650, Norwalk, CA 90650 (562) 863-8711

LA County Sheriff/La Habra Heights
150 North Hudson Ave.
City of Industry, CA 91744 (562) 694-5923

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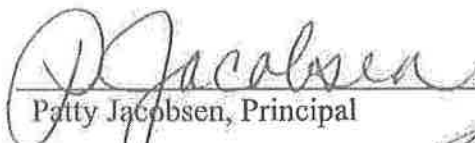
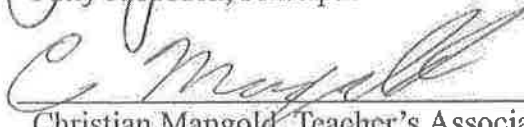
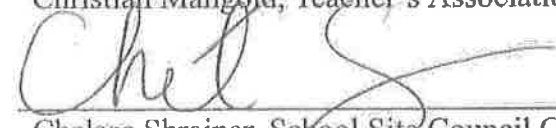
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**MacyElementary
Comprehensive School Safety Plan Signature Page
2019-2020**

The undersigned members of the Jordan School Site Council certify that the requirements of California Education Code 32280-32282 have been met in the development of the following Comprehensive School Safety Plan.

 Patty Jacobsen, Principal	2/13/2020 Date
 Christian Mangold, Teacher's Association Representative	2-13-20 Date
 Chelsea Shraier, School Site Council Chairperson	2/13/2020 Date
 Aida Arcega, Classified Employee Association Representative	2/13/2020 Date

Fire Departments:

La Habra Heights Fire Department
1245 Hacienda Rd, La Habra Heights, CA 90631

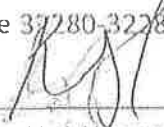
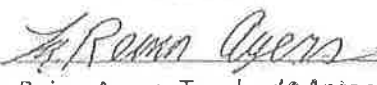
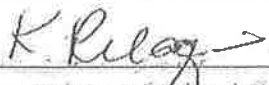

911

LA County Fire Department Station 191
101 W La Habra Blvd, La Habra, CA 90631

LA County Fire Department Station 15
11460 Santa Gertrudes Ave, Whittier, CA 90604

Olita Elementary
 Comprehensive School Safety Plan Signature Page
 2019-2020

The undersigned members of the Olita School Site council certify that the requirements of California Education Code 37280-37282 have been met in the development of the following Comprehensive School Safety Plan.

 Krista Van Hoogmoed, Principal	2/26/20 Date
 La Reina Ayers, Teacher's Association Representative	5/24/19 Date
 Kerri Pelouquin, School Site Council Chairperson	2/26/20 Date
 Susan Scott, Classified Employee Association Representative	2-26-20 Date

Name, Student ~ Optional

Fire Departments:

La Habra Heights Fire Department 1245 Hacienda Rd. La Habra Heights, CA 90631	911
LA County Fire Department Station 191 101 W La Habra Blvd., La Habra, CA 90631	911
LA County Fire Department Station 15 11460 Santa Gertrudes Ave., Whittier, CA 90604	911

Police Departments:

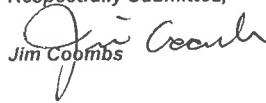
La Habra Police Department 150 N. Euclid St., La Habra, CA 90631	(562) 383-4300
Whittier Police Department 13200 Penn St., Whittier, CA 90602	(562) 567-9200
LA County Sheriff / East Whittier 12440 Imperial Hwy. #650, Norwalk, CA 90650	(562) 863-8711
LA County Sheriff / La Habra Heights 150 N. Hudson Ave., city of Industry, CA 91744	(562) 694-5923

PURCHASE ORDERS FOR BOARD APPROVAL
March 2, 2020

NO#	VENDOR	DESCRIPTION	AMOUNT
85657	CREATIVE COSTUME AND DESIGN	DRUMLINE APPERAL	\$ 250.00
85658	FRIAR TUX	VESTS	\$ 828.52
85659	COUNTY OF LOS ANGELES PUBLIC WORKS	BACKFLOW INSPECTION SERVICE	\$ 555.00
85660	B & K	A/C PARTS RANCHO	\$ 660.83
85661	ICS	FIRE ALARM TESTING FOR MAYBROOK	\$ 705.60
85662	U-HAUL	PROPANE REFILL FOR NUTRITION SERVICE	\$ 35.06
85663	WHITTIER DAILY NEWS	BID ADVERTISEMENT	\$ 444.00
85664	VOID	VOID	\$ -
85665	ETS	ELPAC EXCESS MATERIALS	\$ 118.53
85666	FM THOMAS AIR CONDITIONING	REPAIR LEAKS-RS	\$ 703.75
85667	GREENFIELD LEARNING	READING PLUS-36 LICENSES	\$ 2,520.00
85668	BULK BOOK STORE	TOUCHING SPIRIT BEAR-BOOKS	\$ 448.52
85669	FEDEX	FEDEX PRESCHOOL GRANT APPLICATION	\$ 35.66
85670	THE LIBRARY STORE	BOOK JACKET COVERS	\$ 226.31
85671	ALAN HEALEY	REIMBURSEMENT-CAR REPAIR, DAMAGED AT RS	\$ 165.00
85672	KINDERMARK KIDS	PLASTIC SINKS-MAYBROOK	\$ 4,919.85
85673	LAKESHORE	CLASSROOM SUPPLIES-COLEMAN, MA	\$ 46.38
85674	REMEDIA PUBLICATIONS	CLASSROOM SUPPLIES-COLEMAN, MA	\$ 77.84
85675	PAUL LUNA	PROVIDE GRAPHIC DESIGN -DISTRICT COMM	\$ 2,000.00
85676	A&D TRANSPORTATION	BUS-10/15, 11/07, 11/12	\$ 1,110.00
85677	PROPEL SALES	GOURMET CARAMEL CORN TUB	\$ 13,815.31
85678	LAKESHORE	EP-CLASSROOM CARPET	\$ 524.51
85679	BAUDVILLE	CERTIFICATE FOR STUDENTS	\$ 211.59
85680	LINKEDIN	1 YEAR SUBSCRIPTION RENEWAL	\$ 2,100.00
85681	LACOE	CON APP WORKSHOP 2/6/2020-S. MCDONALD	\$ 50.00
85682	ACTION TROPHY	AWARDS-JORDAN	\$ 157.50
85683	ORIENTAL TRADING CO.	STUDENT INCENTIVES	\$ 132.72
85684	AERIES	AERIES CONFERENCE AND MILEAGE - WENDI	\$ 850.00
85685	MJ ART STAMPS	3 STAMPS-1 SIGNATURE, 2 ADDRESS STAMPS	\$ 73.22
85686	ACSA	EVERY CHILD COUNTS SYMPOSIUM-R.ESPARZA	\$ 750.00
85687	GOPHER SPORT	BOWLING RAMP-OLITA	\$ 120.11
85688	N2Y	UNIQUE LEARNING SYSTEM-GALANG	\$ 434.82
85689	ERICKSON-HALL CONSTRUCTION	CONSTRUCTION MANAGEMENT SVCS-MAYBROOK	\$ 187,206.00
85690	HOWARD TECHNOLOGY SOLUTIONS	HEADPHONES-RS	\$ 536.55
85691	CASH-COALITION FOR ADEQUATE SCHOOL HOUSING	CONFERENCE 2/19-2/21-D. BENNETT	\$ 1,156.00
85692	SOUTHERN CALIFORNIA EDISON	METER AND SERVICE CHANGE-MAYBROOK	\$ 1,615.57
85693	WEB RESTAURANT STORE	NUTRITION SVCS SUPPLIES	\$ 3,679.43
85694	RENAISSANCE	MACY READING SUBSCRIPTION	\$ 8,344.00
85695	CITY OF LA HABRA	OPEN PO FOR FUEL, OCTOBER 2019-JUNE 2020	\$ 18,000.00
85696	SCHOOL FIX	STOP SIGN	\$ 42.85
85697	SCHOOL LIFE	BRAG TAGS	\$ 80.00
85698	EAST WHITTIER CITY SCHOOL DISTRICT	1ST Half School Yr-STEP Program 8/13/2019-12/20/2019	\$ 33,805.00
85699	HEARTLAND SCHOOL SOLUTIONS	ANNUAL MOSAIC CLOUD/POS/LICENSE SUBSCRIPTION	\$ 8,489.00
85700	GHATAODE BANNON ARCHITECTS	DESIGN AND DEVELOPMENT-MACY MODIFICATION	\$ 270,186.00
85701	PTM DOCUMENTS	FOLDING MACHINE	\$ 499.00
85702	ACCO SEAL	LAMINATOR	\$ 565.74
85703	WHITTIER HIGH SCHOOL	BAND PERFORMANCE	\$ 409.76
85704	FEDEX	SCE PAYMENT-MAYBROOK PANEL	\$ 30.00
85705	BARCO	MEMORIAL BENCH, BENCHES	\$ 2,862.34
85706	ELITE MODULAR	OPEN PO-ADDITIONAL CHARGES FOR PORTABLES	\$ 30,000.00
85707	SCSNA	REGISTRATION	\$ 65.00
85708	VOID	VOID	\$ -
85709	COUNTY OF LA ENVIRONMENTAL HEALTH	SAFETY INSPECTION FEES	\$ 591.00
85710	MIND RESEARCH	MACY-19/20 ST MATH LICENSE	\$ 4,200.00
85711	FUN AND FUNCTION	SENSORY ITEMS-JORDAN	\$ 243.42
85712	ICS SERVICE COMPANY	TROUBLESHOOT, REPAIR SPEAKERS-RS	\$ 4,237.13
85713	MAGNATAG	WHITEWALL MAGNETIC	\$ 3,173.42
85714	SO CAL IMMEDIATE MEDICAL CENTER	EMPLOYEE MEDICAL OFFICE VISIT/EXAM	\$ 379.40
85715	BACKFLOW TESTING SERVICES	BACKFLOW INSPECTION SERVICE	\$ 100.00
85716	VIG SOLUTIONS	HP ELITEBOOK-N. WHITE	\$ 600.21
85717	APPLE	MARTY EARS APP FOR IPAD	\$ 34.99
85718	JUNIOR ACHIEVEMENT	RS-BOOKS	\$ 297.38
85719	2nd GEAR	MONITOR AND CAB;E	\$ 246.17
85720	BLICK ART MATERIALS	ART MATERIALS	\$ 950.00
85721	ABES PLUMBING	BACKFLOW ISSUES AT RS	\$ 1,200.00
85722	GA SYSTEMS	MAYBROOK EQUIPMENT	\$ 4,535.00
85723	FITNESS FINDERS	CHARMS-STUDENT INCENTIVES	\$ 299.25
85724	HOWARD TECHNOLOGY SOLUTIONS	SOUND BAR, TV MOUNT-MAYBROOK	\$ 2,706.84
85725	INTRADO	RENEWAL-SCHOOL MESSENGER-PARTIAL YR 2/4-8/4/2020	\$ 2,825.09

85726	CAMELOT	FIELDTRIP-HUFF PATHWAY CLASS 3/19/2020	\$	664.92
85727	GRAMMY MUSEUM	HUFF MUSIC CLASS 3/4/2020	\$	500.00
85728	LAKESHORE	SPECIAL ED MATERIALS	\$	24.50
85729	NORTHERN SPEECH SERVICES	SPECIAL ED MATERIALS	\$	182.02
85730	JUNIOR ACHIEVEMENT	RS-BOOKS	\$	170.04
85731	LRP PUBLICATIONS	NEWSLETTER AND SUBSCRIPTION RENEWAL	\$	489.00
85732	ITUNES STORE	MACY-APP PURCHASE	\$	23.92
85733	SIERRA SCHOOL EQUIPMENT	ROUND TABLES, DOLLY CART	\$	2,500.00
85734	MIRACLE RECREATION EQUIPMENT CO	L SLIDE-PLAYGROUND EQUIPMENT	\$	1,366.05
85735	A&D TRANSPORTATION	OPEN PO 2019-20, TRANSPORTATION	\$	4,000.00
85736	LAKESHORE	CLASSROOM SUPPLES-MONTIEL-JO	\$	144.37
85737	REMEDIA PUBLICATIONS	CLASSROOM SUPPLES-MONTIEL-JO	\$	26.40
85738	MAILFINANCE (NEOPOST)	OPEN P.O. (REPLACES #85319) NEW 63 MONTH LEASE - \$149.9	\$	9,446.22
85739	CENGAGE LEARNING	BIG IDEAS MATH RED-STUDENT EDITION	\$	510.12
85740	READ NATURALLY	SPECIAL ED MATERIALS-HIGGINS, MACY	\$	439.76
85741	RIVERSIDE INSIGHTS	SPECIAL ED MATERIALS	\$	364.63
85742	SCHOLASTIC	WEEKLY READER, SCIENCE SPIN 2ND GR, HIGGINGS, MACY	\$	120.81
85743	SCHOOL SERVICES OF CALIFORNIA	WORKSHOP-03/12/2020	\$	275.00
85744	BAUDVILLE	CERTIFICATES		402.07
85745	PESI,INC	WORKSHOP REGISTRATION 4/7/2020	\$	794.92
			\$	651,706.92

Respectfully Submitted,


Jim Coombs

Superintendent of Schools

"B" WARRANTS FOR BOARD APPROVAL ON:
March 2, 2020

"B" WARRANT DOCUMENTS :

979,627.62

THE FOLLOWING "B" WARRANT VOUCHERS ARE INCLUDED IN THE ABOVE SEQUENCE OF NUMBERS SUBMITTED FOR APPROVAL. ANY INTERRUPTIONS IN THE SEQUENCE ARE DUE TO THE VOUCHER BEING HELD FOR AUDIT BY LACOE AND RELEASED AT A LATER DATE. THE 3000s INDICATE A NUTRITION SERVICES PAYABLE.

NO#		AMOUNT
1089	DEBRA LEES - CONTRACT SERVICES/ MAYBROOK	1,400.00
1139	ANTHONY VALDEZ - RS/ CONSULTANT	700.00
1141	JOEY MONTALVO - RS/ CONSULTANT	700.00
1142	MAX JIMENEZ - RS/ CONSULTANT	700.00
1143	OMAR MORALES-RS, CONTRACT SVCS	700.00
1148	BRENTPOINT, LLC - PORTABLE SINKS/ MAYBROOK	5,060.00
1160	HAUFFE CO. - DSA INSPECTIONS/ MAYBROOK	10,752.00
1162	JIM COOMBS - DO/ EXPENSE REIMBURSEMENT	223.96
1164	SOUTHERN CALIFORNIA GAS - MONTHLY UTILITIES	1,290.88
1165	SOUTHERN CALIFORNIA EDISON - MONTHLY UTILITIES	1,730.03
1166	MCI A VERIZON CO. - MONTHLY UTILITIES	34.31
1167	CONSTRUCTION ELECTRIC - CONSTRUCTION/ MAYBROOK	215,440.04
1168	CORE CONTRACTING - CONSTRUCTION/ MAYBROOK	124,465.20
1169	ERICKSON-HALL CONSTRUCTION - MAYBROOK	24,204.48
1170	ADMINISTRATIVE SERV. CO-OP - TRANSPORTATION	14,832.49
1171	BEHAVIOR AND EDUCATION, INC. - CONTRACT, NOV.	6,847.50
1172	FRONTIER COMMUNICATION - UTILITIES/ SERVICE	58.57
1173	ORANGE COUNTY DEPT. EDUCATION - SPECIAL ED.	4,622.50
1174	ORANGE COUNTY DEPT. EDUCATION - WORKSHOP	40.00
1175	LESLIE MANGOLD - CONFERENCE REIMBURSEMENT	69.64
1176	CITY OF LA HABRA - SERVICE/ MAINTENANCE	441.72
1177	FRONTIER COMMUNICATION - UTILITIES/ SERVICE	2,811.32
1178	SPECTRUM ASSESSMENT SERVICES - UTILITIES	916.47
1179	ICS SERVICE CO. - MAINTENANCE/ SERVICE	490.00
	EARLY RETIREE REIMBURSEMENTS	
1180	DAWN AANDAHL	525.39
1181	BRENT ALLSMAN	506.24
1182	ELIZABETH KANESHIRO	948.67
1183	SHELLEY MARKER	525.39
1184	PENNY MAYERCHECK	1,189.78
1185	RONALD RANDOLPH	630.56
1186	GAYLE ROGERS	245.78
1187	CLAUDIA SCHALCHLIN	525.39
1188	EMILY WAKEFIELD	525.39
1189	HOLLY WOLFE	525.39
1190	CREDIT UNION OF SO CAL- EMP. VOLUNTARY DEDUCTIONS	2,887.80
1191	SCHOOLS FIRST CREDIT UNION- EMP. VOLUNTARY DEDUCTIONS	21,775.00
1192	AMERICAN FIDELITY-VOLUNTARY DEDUCTIONS	7,631.60

1193	CITY OF LA HABRA - MONTHLY UTILITIES	1,630.68
1194	SOUTHERN CALIFORNIA EDISON - MONTHLY UTILITIES	2,963.71
1195	VERIZON WIRELESS - MONTHLY UTILITIES	1,010.12
1196	ICS SERVICE CO. - MAINTENANCE/ SERVICE	4,237.13
1197	INTERQUEST DETECTION - RS/ CANINE SERVICE	215.00
1198	MJ'S ART STAMPS - EL PORTAL/ SUPPLIES	73.22
1199	JW PEPPER & SON - RS/ BAND PURCHASES	198.22
1200	OTC BRANDS/ ORIENTAL TRADING - SUPPLIES	162.69
1201	MATTHEW CUKRO - SUPPLIES REIMBURSEMENT	352.00
1202	MIND RESEARCH INSTITUTE - SUBSCRIPTION RENEWAL	4,200.00
1203	NCS PEARSON INC. - SPECIAL EDUCATION SUPPLIES	1,581.84
1205	ACCO BRANDS USA - RS/ LAMINATOR	565.74
1206	ACTION SALES - RETHERMALIZATION/ MAYBROOK	9,902.09
1207	ACTION TROPHY - JORDAN/ TROPHIES	157.50
1208	ATKINSON, ANDELSON, LOYA, RUUD, AND ROMO - LEGAL SERVICES	7,442.57
1209	BAUDVILLE - JORDAN/ CERTIFICATE PAPER	172.37
1210	BULKBOOK STORE - RS/ BEAR BOOKS	448.52
1211	CDW GOVERNMENT - STOCK REPLACEMENT LAMPS	870.29
1212	DATA IMPRESSIONS - LAPTOP ACCESSORIES	5,014.45
1213	EMERGENCY MEDICAL PRODUCTS - HEALTH STOCK	43.04
1214	FEDEX - SHIPMENT/ SCE PAYMENT	27.31
1215	FULLERTON SCHOOL DISTRICT - PRINT WORK	66.50
1216	GOPHER SPORT - SPECIAL EDUACTION/ SUPPLIES	120.24
1217	HOWARD TECHNOLOGY SOLUTIONS - HEADPHONES	536.55
1218	ARIANA CAZARES - RS/ ART SUPPLIES	175.46
1219	YING LOU CHARLENE - SUPPLIES REIMBURSEMENT	37.81
1220	JOSE MARQUEZ - MILEAGE REIMBURSEMENT	44.04
1221	ANDREA REYNOLDS - EXPENSE REIMBURSEMENT	49.36
1222	LINDA TAKACS - SUPPLIES REIMBURSEMENT	84.68
1223	WHITNEY TAKACS - SUPPLIES REIMBURSEMENT	131.62
1224	READY REFRESH BY NESTLE - DISTRICT, WATER	64.04
1225	SPARKLETTS - RANCHO STARBUCK, WATER	61.48
1226	BYRON FERGUSON ALL AMERICAN SPORTS-RS CONTRACT SVCS	1,200.00
1227	CUMMING CONSTRUCTION MGMT-FACILITIES, CONTRACT SVCS	1,750.00
1229	SARAH LAWSON - RS/ CHOIR CONTRACT SERVICE	165.00
1230	SO CAL IMMEDIATE MEDICAL CENTER - EMPLOYEE VISIT	379.40
1231	SOCAL WATERSMART PAL REBATES - REBATE PROGRAM	5,101.20
1232	CALIF. PUBLIC EMPLOYEES RET. SYSTEM/ MED. INSURANCE	291,944.01
1233	CALIF. PUBLIC EMPLOYEES RET. SYSTEM/ MED. INSURANCE	8,539.39
1234	SCHOOL NURSE SUPPLY - HEALTH ROOM SUPPLIES	71.66
1235	US GAMES - JORDAN/ PLAYGROUND SUPPLIES	208.63
1236	WPS - SPECIAL EDUCATION FORMS	246.93
1237	WHITTIER HIGH SCHOOL - RS/ CHOIR CONTRACT	409.76
1238	WHITTIER CHRISTIAN HIGH SCHOOL - FIELD TRIPS	2,615.00
1239	YUMI YAMAMOTO - LIBRARY SUPPLIES REIMBURSEMENT	48.07
1240	EDDIE MIJARES - RS/ CONTRACT SERVICES	625.00
1241	SHIRLEY TAYLOR-RS, CONTRACT SVCS	250.00
1242	MARY PENA-RS, CONTRACT SVCS	142.50

1243	DEBRA LEES-MAYBROOK, GARDEN CONTRACT SVCS	1,400.00
1244	PTM DOCUMENT SYSTEMS - FOLDING MACHINE	499.00
1245	ORANGE UNIFIED SCHOOL DISTRICT - TRANSPORTATION	1,537.50
1246	NCS PEARSON INC. - SPECIAL ED. SUPPLIES/ SUBSCRIPTIONS	2,700.25
1247	DANIEL'S TIRE SERVICE - M&O/ TRUCK SERVICE	31.93
1248	PDQ EQUIPMENT RENTAL - MAINTENANCE/ RENTAL	207.20
1249	MCI A VERIZON CO. - NOVEMBER SERVICE	7.96
1250	SOUTHERN CALIFORNIA GAS - UTILITIES/ DEC. JAN.	888.76
1251	SOUTHERN CALIFORNIA EDISON - MONTHLY UTILITIES	4,659.99
1252	SUBURBAN WATER SYSTEM - DECEMBER - JANUARY	1,565.31
1253	AMERICAN EXPRESS - JANUARY PURCHASES	16,130.17
1254	CDW GOVERNMENT - REPLACEMENT LAMP	103.55
1255	CSM CONSULTING, INC. - E-RATE INSTALLMENT	2,125.00
1256	BARBARA AGUILAR - SUPPLIES REIMBURSEMENT	33.56
1257	CRISTIAN BOGDAN - MILEAGE REIMBURSEMENT	64.19
1258	CARIN CHRISTERSON - SUPPLIES REIMBURSEMENT	19.98
1259	YING LOU CHARLENE - SUPPLIES REIMBURSEMENT	87.31
1260	ALAN MAO - PURCHASE REIMBURSEMENT	763.34
1261	CAMERON MILLER - SOCAL BAND AND ORCHESTRA	124.20
1262	LINDA TAKACS - SUPPLIES REIMBURSEMENT	43.29
1263	JUNIOR ACHIEVEMENT OF SOUTHERN CA. - BOOKS	467.42
1264	GALLAGHER PEDIATRIC THERAPY-SPEC ED, TUITION	4,583.37
1265	LEADER SERVICES - MEDICAID REIMBURSEMENT	425.21
1266	LOS ANGELES COUNTY OFFICE OF ED. - WORKSHOP	50.00
1267	IMPERIAL BAND INSTRUMENTS - BAND REPAIRS	293.05
1268	JW PEPPER & SON - RS/ BAND PURCHASES	295.93
1269	LACOE-RS, REGISTRATION COSTS	25.00
1270	LRP PUBLICATIONS-SPEC ED, FORMS, SUPPLIES	489.00
1272	BEST LAWNMOWER-MAINTENANCE, SUPPLIES	105.36
1273	BUGFLIP-DISTRICT, SERVICE CALL	45.00
1274	CANNINGS HARDWARE LA HABRA-M&O, STOCK	78.96
1275	JAMES HARDWARE CO.-MAINT, SUPPLIES	318.42
1276	LOWES-MAINTENANCE, STOCK,SUPPLIES	517.16
1277	PLUMBING WHOLESALE OUTLET, MAYBROOK, SUPPLIES	436.86
1278	ASSOC. OF CA. SCHOOL ADMIN.- EMPLOYEE DEDUCTIONS	323.15
1279	CA. ASSOC. OF SCHOOL PSYCH. - EMPLOYEE DEDUCTIONS	15.50
1280	CALIF. SCHOOL EMPLOYEES ASSOC.- EMPLOYEE DEDUCTIONS	3,212.82
1281	CALIF. TEACHERS ASSOC. - EMPLOYEE DEDUCTIONS	13,761.61
1282	PACIFIC EDUCATORS, INC - EMPLOYEE DEDUCTIONS	77.00
1283	UNITED WAY OF GREATER L.A. - EMPLOYEE DEDUCTIONS	10.00
1284	THE STANDARD INSURANCE CO. - EMPLOYEE DEDUCTIONS	5,371.19
1285	DELTA DENTAL- CERT. RETIREE VOLUNTARY PLAN	1,753.72
1286	CHRISTIAN MANGOLD-MACY, PURCHASE REIMB	25.00
1287	CUMMING CONSTRUCTION MGMT-FACILITIES, CONTRACT SVCS	350.00
1288	EILEEN RUSSELL-CONTRACT SVCS	100.00
1289	FEEDING DREAMS-NUTRITION SVCS, CONTRACT SVCS	2,000.00
1291	JANICE JACOBSEN-EP, MG, OL-CONTRACT SVCS	924.00
1292	SO CAL GAS-EP, OL-UTILITIES, JAN 2020	676.44



Budget Adjustment Summary K-12/ROPs/JPAs

PERIOD AFFECTED:	
<input type="checkbox"/>	Adopted Budget
<input type="checkbox"/>	First Interim
<input checked="" type="checkbox"/>	Second Interim
<input type="checkbox"/>	Third Interim
<input type="checkbox"/>	Unaudited Actuals

Submit one (1) certified original of this form.

DISTRICT NUMBER 64766	GL JOURNAL ID NUMBER SI001	FUND NUMBER 01.0
FISCAL YEAR 2019-20	FUND NAME General Fund	<input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> RESTRICTED

DATE OF SUMMARY 02/26/2020	NAME OF SCHOOL DISTRICT Lowell Joint School District
-------------------------------	---

A.	Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1.	LCFF Sources	8010-8099			\$ (40,121.00)
2.	Federal Revenue	8100-8299			8,792.00
3.	Other State Revenue	8300-8599			0.00
4.	Other Local Revenue	8600-8799			44,262.00
5.	Interfund Transfers In	8900-8929			0.00
6.	All Other Financing Sources	8930-8979			0.00
7.	Contributions	8980-8999			(17,165.00)
8. Total Revenues/Other Financing Sources					\$ (4,232.00)

B.	Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1.	Certificated Personnel Salaries	1000-1999		\$ (2,200.00)
2.	Classified Personnel Salaries	2000-2999		42,452.00
3.	Employee Benefits	3000-3999		3,365.00
4.	Books and Supplies	4000-4999		28,517.00
5.	Services and Other Operating Expenditures	5000-5999		(14,361.00)
6.	Capital Outlay	6000-6999		0.00
7.	Tuition	7100-7199		22,489.00
8.	Interagency Transfers Out	7200-7299		0.00
9.	Transfers of Indirect Costs	7300-7399		(792.00)
10.	Debt Service	7430-7439		0.00
11.	Interfund Transfers Out	7600-7629		370,448.00
12.	All Other Financing Uses	7630-7699		0.00
13. Total Expenditures/Other Financing Uses				\$ 449,918.00

C. Subtotal A8 - B13 [This amount will Increase (Decrease) Ending Fund Balance]	\$ (454,150.00)
--	------------------------


NOTES: Line A5 - Interfund Transfers In and Line B11 - Interfund Transfers Out must equal.
 Line A7 - Contributions must net to zero at the total fund level.
 If Section C is not zero, you must complete Section D on Page 2.

D. Components of Ending Fund Balance	Object Code	Resource Code	Revision Increase (Decrease)
1. Nonspendable Amounts Revolving Cash	9711		\$
Stores	9712		
Prepaid Expenditures	9713		
All Others	9719		
Total Nonspendable Amounts			0.00
2. Restricted Amounts Restricted	9740		\$
Total Restricted Amounts			0.00
3. Committed Amounts Stabilization Arrangements	9750		\$
Other Commitments	9760		
Total Committed Amounts			0.00
4. Assigned Amounts Other Assignments	9780		\$
Total Assigned Amounts			0.00
5. Unassigned/Unappropriated Amounts Reserve for Economic Uncertainties	9789		\$
Unassigned/Unappropriated/Unrestricted Net Position	9790		(454,150.00)
Total Unassigned/Unappropriated Amounts			(454,150.00)
6. Total Components of Ending Fund Balance (Must Equal the Total in Section C)			\$ (454,150.00)

E. Narrative Explanation for this Revision - Must be Completed

2019-20 Second Interim Adjustment based on projections for remainder of fiscal year.

F. School District Certification - Must be Completed

NAME OF SCHOOL DISTRICT CONTACT PERSON Andrea Reynolds	TELEPHONE NUMBER OF CONTACT PERSON (562) 943-0211	EMAIL ADDRESS OF CONTACT PERSON areynolds@ljsd.org
DATE OF BOARD APPROVAL 03/02/2020	SIGNATURE OF AUTHORIZED SIGNATORY OR DESIGNEE OF THE BOARD 	PRINT NAME AND TITLE Jim Coombs, Superintendent
		DATE SIGNED 03/02/2020

Submit one (1) certified original of this form to:

Los Angeles County Office of Education
Business Advisory Services
9300 Imperial Highway
Downey, CA 90242-2890

Approved:

Debra Duardo, M.S.W., Ed.D.
Los Angeles County
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY

DATE SIGNED



Budget Adjustment Summary K-12/ROPs/JPAs

PERIOD AFFECTED:	
<input type="checkbox"/> Adopted Budget	
<input type="checkbox"/> First Interim	
<input checked="" type="checkbox"/> Second Interim	
<input type="checkbox"/> Third Interim	
<input type="checkbox"/> Unaudited Actuals	

Submit one (1) certified original of this form.

DISTRICT NUMBER 64766	GL JOURNAL ID NUMBER SI002	FUND NUMBER 01.0
FISCAL YEAR 2019-20	FUND NAME General Fund	<input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> RESTRICTED

DATE OF SUMMARY 02/26/2020	NAME OF SCHOOL DISTRICT Lowell Joint School District
-------------------------------	---

A. Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1. LCFF Sources	8010-8099			\$ 0.00
2. Federal Revenue	8100-8299			32,333.00
3. Other State Revenue	8300-8599			(16,876.00)
4. Other Local Revenue	8600-8799			(4,009.00)
5. Interfund Transfers In	8900-8929			0.00
6. All Other Financing Sources	8930-8979			0.00
7. Contributions	8980-8999			17,165.00
8. Total Revenues/Other Financing Sources				\$ 28,613.00

B. Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1. Certificated Personnel Salaries	1000-1999		\$ (44,384.00)
2. Classified Personnel Salaries	2000-2999		22,730.00
3. Employee Benefits	3000-3999		(125.00)
4. Books and Supplies	4000-4999		21,366.00
5. Services and Other Operating Expenditures	5000-5999		28,234.00
6. Capital Outlay	6000-6999		0.00
7. Tuition	7100-7199		0.00
8. Interagency Transfers Out	7200-7299		0.00
9. Transfers of Indirect Costs	7300-7399		792.00
10. Debt Service	7430-7439		0.00
11. Interfund Transfers Out	7600-7629		0.00
12. All Other Financing Uses	7630-7699		0.00
13. Total Expenditures/Other Financing Uses			\$ 28,613.00

C. Subtotal A8 - B13 [This amount will Increase (Decrease) Ending Fund Balance]	\$ 0.00
--	----------------


NOTES: Line A5 - Interfund Transfers In and Line B11 - Interfund Transfers Out must equal.
 Line A7 - Contributions must net to zero at the total fund level.
 If Section C is not zero, you must complete Section D on Page 2.

D. Components of Ending Fund Balance	Object Code	Resource Code	Revision Increase (Decrease)
1. Nonspendable Amounts			
Revolving Cash	9711		\$
Stores	9712		
Prepaid Expenditures	9713		
All Others	9719		
Total Nonspendable Amounts			0.00
2. Restricted Amounts			
Restricted	9740		\$
Total Restricted Amounts			0.00
3. Committed Amounts			
Stabilization Arrangements	9750		\$
Other Commitments	9760		
Total Committed Amounts			0.00
4. Assigned Amounts			
Other Assignments	9780		\$
Total Assigned Amounts			0.00
5. Unassigned/Unappropriated Amounts			
Reserve for Economic Uncertainties	9789		\$
Unassigned/Unappropriated/Unrestricted Net Position	9790		
Total Unassigned/Unappropriated Amounts			0.00
6. Total Components of Ending Fund Balance (Must Equal the Total in Section C)			\$ 0.00

E. Narrative Explanation for this Revision - Must be Completed

2019-20 Second Interim Adjustment based on projections for remainder of fiscal year.

F. School District Certification - Must be Completed

NAME OF SCHOOL DISTRICT CONTACT PERSON Andrea Reynolds	TELEPHONE NUMBER OF CONTACT PERSON (562) 943-0211	EMAIL ADDRESS OF CONTACT PERSON areynolds@ljsd.org
DATE OF BOARD APPROVAL 03/02/2020	SIGNATURE OF AUTHORIZED SIGNATORY OR DESIGNEE OF THE BOARD 	PRINT NAME AND TITLE Jim Coombs, Superintendent
		DATE SIGNED 03/02/2020

Submit one (1) certified original of this form to:

Los Angeles County Office of Education
Business Advisory Services
9300 Imperial Highway
Downey, CA 90242-2890

Approved:

Debra Duardo, M.S.W., Ed.D.
Los Angeles County
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY	DATE SIGNED



Budget Adjustment Summary K-12/ROPs/JPAs

PERIOD AFFECTED:	
<input type="checkbox"/>	Adopted Budget
<input type="checkbox"/>	First Interim
<input checked="" type="checkbox"/>	Second Interim
<input type="checkbox"/>	Third Interim
<input type="checkbox"/>	Unaudited Actuals

Submit one (1) certified original of this form.

DISTRICT NUMBER 64766	GL JOURNAL ID NUMBER SI003	FUND NUMBER 13.0
FISCAL YEAR 2019-20	FUND NAME Cafeteria Fund	<input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> RESTRICTED

DATE OF SUMMARY 02/26/2020	NAME OF SCHOOL DISTRICT Lowell Joint School District
-------------------------------	---

A. Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1. LCFF Sources	8010-8099			\$ 0.00
2. Federal Revenue	8100-8299			0.00
3. Other State Revenue	8300-8599			0.00
4. Other Local Revenue	8600-8799			170.00
5. Interfund Transfers In	8900-8929			(5,000.00)
6. All Other Financing Sources	8930-8979			0.00
7. Contributions	8980-8999			0.00
8. Total Revenues/Other Financing Sources				\$ (4,830.00)

B. Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1. Certificated Personnel Salaries	1000-1999		\$ 0.00
2. Classified Personnel Salaries	2000-2999		0.00
3. Employee Benefits	3000-3999		0.00
4. Books and Supplies	4000-4999		(5,000.00)
5. Services and Other Operating Expenditures	5000-5999		1,225.00
6. Capital Outlay	6000-6999		198,200.00
7. Tuition	7100-7199		0.00
8. Interagency Transfers Out	7200-7299		0.00
9. Transfers of Indirect Costs	7300-7399		0.00
10. Debt Service	7430-7439		0.00
11. Interfund Transfers Out	7600-7629		0.00
12. All Other Financing Uses	7630-7699		0.00
13. Total Expenditures/Other Financing Uses			\$ 194,425.00

C. Subtotal A8 - B13 [This amount will Increase (Decrease) Ending Fund Balance]	\$ (199,255.00)
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NOTES: Line A5 - Interfund Transfers In and Line B11 - Interfund Transfers Out must equal.
Line A7 - Contributions must net to zero at the total fund level.
If Section C is not zero, you must complete Section D on Page 2.

D. Components of Ending Fund Balance	Object Code	Resource Code	Revision Increase (Decrease)
1. Nonspendable Amounts			
Revolving Cash	9711		\$
Stores	9712		
Prepaid Expenditures	9713		
All Others	9719		
	Total Nonspendable Amounts		0.00
2. Restricted Amounts			
Restricted	9740		\$ (199,255.00)
	Total Restricted Amounts		(199,255.00)
3. Committed Amounts			
Stabilization Arrangements	9750		\$
Other Commitments	9760		
	Total Committed Amounts		0.00
4. Assigned Amounts			
Other Assignments	9780		\$
	Total Assigned Amounts		0.00
5. Unassigned/Unappropriated Amounts			
Reserve for Economic Uncertainties	9789		\$
Unassigned/Unappropriated/Unrestricted Net Position	9790		
	Total Unassigned/Unappropriated Amounts		0.00
6. Total Components of Ending Fund Balance (Must Equal the Total in Section C)			\$ (199,255.00)

E. Narrative Explanation for this Revision - Must be Completed

2019-20 Second Interim Adjustment based on projections for remainder of fiscal year.

F. School District Certification - Must be Completed

NAME OF SCHOOL DISTRICT CONTACT PERSON Andrea Reynolds		TELEPHONE NUMBER OF CONTACT PERSON (562) 943-0211	EMAIL ADDRESS OF CONTACT PERSON areynolds@ljsd.org
DATE OF BOARD APPROVAL 03/02/2020	SIGNATURE OF AUTHORIZED SIGNATORY OR DESIGNEE OF THE BOARD 	PRINT NAME AND TITLE Jim Coombs, Superintendent	DATE SIGNED 03/02/2020

Submit one (1) certified original of this form to:

Los Angeles County Office of Education
Business Advisory Services
9300 Imperial Highway
Downey, CA 90242-2890

Approved:
Debra Duardo, M.S.W., Ed.D.
Los Angeles County
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY

DATE SIGNED



Budget Adjustment Summary K-12/ROPs/JPAs

PERIOD AFFECTED:	
<input type="checkbox"/>	Adopted Budget
<input type="checkbox"/>	First Interim
<input checked="" type="checkbox"/>	Second Interim
<input type="checkbox"/>	Third Interim
<input type="checkbox"/>	Unaudited Actuals

Submit one (1) certified original of this form.

DISTRICT NUMBER 64766	GL JOURNAL ID NUMBER SI004	FUND NUMBER 14.0
FISCAL YEAR 2019-20	FUND NAME Deferred Maintenance Fund	<input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> RESTRICTED

DATE OF SUMMARY 02/26/2020	NAME OF SCHOOL DISTRICT Lowell Joint School District
-------------------------------	---

A.	Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1.	LCFF Sources	8010-8099			\$ 0.00
2.	Federal Revenue	8100-8299			0.00
3.	Other State Revenue	8300-8599			0.00
4.	Other Local Revenue	8600-8799			12,000.00
5.	Interfund Transfers In	8900-8929			375,448.00
6.	All Other Financing Sources	8930-8979			0.00
7.	Contributions	8980-8999			0.00
8. Total Revenues/Other Financing Sources					\$ 387,448.00

B.	Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1.	Certificated Personnel Salaries	1000-1999		\$ 0.00
2.	Classified Personnel Salaries	2000-2999		0.00
3.	Employee Benefits	3000-3999		0.00
4.	Books and Supplies	4000-4999		0.00
5.	Services and Other Operating Expenditures	5000-5999		(18,000.00)
6.	Capital Outlay	6000-6999		165,000.00
7.	Tuition	7100-7199		0.00
8.	Interagency Transfers Out	7200-7299		0.00
9.	Transfers of Indirect Costs	7300-7399		0.00
10.	Debt Service	7430-7439		0.00
11.	Interfund Transfers Out	7600-7629		0.00
12.	All Other Financing Uses	7630-7699		0.00
13. Total Expenditures/Other Financing Uses				\$ 147,000.00

C. Subtotal A8 - B13 [This amount will Increase (Decrease) Ending Fund Balance]	\$ 240,448.00
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NOTES: Line A5 - Interfund Transfers In and Line B11 - Interfund Transfers Out must equal.
Line A7 - Contributions must net to zero at the total fund level.
If Section C is not zero, you must complete Section D on Page 2.

D. Components of Ending Fund Balance	Object Code	Resource Code	Revision Increase (Decrease)
1. Nonspendable Amounts			
Revolving Cash	9711		\$
Stores	9712		
Prepaid Expenditures	9713		
All Others	9719		
Total Nonspendable Amounts			0.00
2. Restricted Amounts			
Restricted	9740		\$
Total Restricted Amounts			0.00
3. Committed Amounts			
Stabilization Arrangements	9750		\$
Other Commitments	9760		
Total Committed Amounts			0.00
4. Assigned Amounts			
Other Assignments	9780		\$ 240,448.00
Total Assigned Amounts			240,448.00
5. Unassigned/Unappropriated Amounts			
Reserve for Economic Uncertainties	9789		\$
Unassigned/Unappropriated/Unrestricted Net Position	9790		
Total Unassigned/Unappropriated Amounts			0.00
6. Total Components of Ending Fund Balance (Must Equal the Total in Section C)			\$ 240,448.00

E. Narrative Explanation for this Revision - Must be Completed

2019-20 Second Interim Adjustment based on projections for remainder of fiscal year.

F. School District Certification - Must be Completed

NAME OF SCHOOL DISTRICT CONTACT PERSON Andrea Reynolds	TELEPHONE NUMBER OF CONTACT PERSON (562) 943-0211	EMAIL ADDRESS OF CONTACT PERSON areynolds@ljsd.org
DATE OF BOARD APPROVAL 03/02/2020	SIGNATURE OF AUTHORIZED SIGNATORY OR DESIGNEE OF THE BOARD 	PRINT NAME AND TITLE Jim Coombs, Superintendent
		DATE SIGNED 03/02/2020

Submit one (1) certified original of this form to:

Los Angeles County Office of Education
Business Advisory Services
9300 Imperial Highway
Downey, CA 90242-2890

Approved:

Debra Duardo, M.S.W., Ed.D.
Los Angeles County
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY

DATE SIGNED



Budget Adjustment Summary K-12/ROPs/JPA's

PERIOD AFFECTED:	
<input type="checkbox"/> Adopted Budget	
<input type="checkbox"/> First Interim	
<input checked="" type="checkbox"/> Second Interim	
<input type="checkbox"/> Third Interim	
<input type="checkbox"/> Unaudited Actuals	

Submit one (1) certified original of this form.

DISTRICT NUMBER 64766	GL JOURNAL ID NUMBER SI005	FUND NUMBER 21.0
FISCAL YEAR 2019-20	FUND NAME Building Fund	<input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> RESTRICTED

DATE OF SUMMARY 02/26/2020	NAME OF SCHOOL DISTRICT Lowell Joint School District
-------------------------------	---

A. Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1. LCFF Sources	8010-8099			\$ 0.00
2. Federal Revenue	8100-8299			0.00
3. Other State Revenue	8300-8599			0.00
4. Other Local Revenue	8600-8799			123,960.00
5. Interfund Transfers In	8900-8929			0.00
6. All Other Financing Sources	8930-8979			0.00
7. Contributions	8980-8999			0.00
8. Total Revenues/Other Financing Sources				\$ 123,960.00

B. Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1. Certificated Personnel Salaries	1000-1999		\$ 0.00
2. Classified Personnel Salaries	2000-2999		(129,455.00)
3. Employee Benefits	3000-3999		(79,399.00)
4. Books and Supplies	4000-4999		0.00
5. Services and Other Operating Expenditures	5000-5999		57,980.00
6. Capital Outlay	6000-6999		(4,975,380.00)
7. Tuition	7100-7199		0.00
8. Interagency Transfers Out	7200-7299		0.00
9. Transfers of Indirect Costs	7300-7399		0.00
10. Debt Service	7430-7439		0.00
11. Interfund Transfers Out	7600-7629		0.00
12. All Other Financing Uses	7630-7699		0.00
13. Total Expenditures/Other Financing Uses			\$ (5,126,254.00)

C. Subtotal A8 - B13 [This amount will Increase (Decrease) Ending Fund Balance]	\$ 5,250,214.00
--	------------------------


NOTES: Line A5 - Interfund Transfers In and Line B11 - Interfund Transfers Out must equal.
 Line A7 - Contributions must net to zero at the total fund level.
 If Section C is not zero, you must complete Section D on Page 2.

D. Components of Ending Fund Balance	Object Code	Resource Code	Revision Increase (Decrease)
1. Nonspendable Amounts			
Revolving Cash	9711		\$
Stores	9712		
Prepaid Expenditures	9713		
All Others	9719		
Total Nonspendable Amounts			0.00
2. Restricted Amounts			
Restricted	9740		\$ 5,250,214.00
Total Restricted Amounts			5,250,214.00
3. Committed Amounts			
Stabilization Arrangements	9750		\$
Other Commitments	9760		
Total Committed Amounts			0.00
4. Assigned Amounts			
Other Assignments	9780		\$
Total Assigned Amounts			0.00
5. Unassigned/Unappropriated Amounts			
Reserve for Economic Uncertainties	9789		\$
Unassigned/Unappropriated/Unrestricted Net Position	9790		
Total Unassigned/Unappropriated Amounts			0.00
6. Total Components of Ending Fund Balance (Must Equal the Total in Section C)			\$ 5,250,214.00

E. Narrative Explanation for this Revision - Must be Completed

2019-20 Second Interim Adjustment based on projections for remainder of fiscal year.

F. School District Certification - Must be Completed

NAME OF SCHOOL DISTRICT CONTACT PERSON Andrea Reynolds	TELEPHONE NUMBER OF CONTACT PERSON (562) 943-0211	EMAIL ADDRESS OF CONTACT PERSON areynolds@ljsd.org
DATE OF BOARD APPROVAL 03/02/2020	SIGNATURE OF AUTHORIZED SIGNATORY OR DESIGNEE OF THE BOARD 	PRINT NAME AND TITLE Jim Coombs, Superintendent
		DATE SIGNED 03/02/2020

Submit one (1) certified original of this form to:

Los Angeles County Office of Education
Business Advisory Services
9300 Imperial Highway
Downey, CA 90242-2890

Approved:

Debra Duardo, M.S.W., Ed.D.
Los Angeles County
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY

DATE SIGNED



Budget Adjustment Summary K-12/ROPs/JPAs

PERIOD AFFECTED:	
<input type="checkbox"/>	Adopted Budget
<input type="checkbox"/>	First Interim
<input checked="" type="checkbox"/>	Second Interim
<input type="checkbox"/>	Third Interim
<input type="checkbox"/>	Unaudited Actuals

Submit one (1) certified original of this form.

DISTRICT NUMBER 64766	GL JOURNAL ID NUMBER SI006	FUND NUMBER 25,0
FISCAL YEAR 2019-20	FUND NAME Capital Facilities	<input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> RESTRICTED

DATE OF SUMMARY 02/26/2020	NAME OF SCHOOL DISTRICT Lowell Joint School District
-------------------------------	---

A. Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1. LCFF Sources	8010-8099			\$ 0.00
2. Federal Revenue	8100-8299			0.00
3. Other State Revenue	8300-8599			0.00
4. Other Local Revenue	8600-8799			26,000.00
5. Interfund Transfers In	8900-8929			0.00
6. All Other Financing Sources	8930-8979			0.00
7. Contributions	8980-8999			0.00
8. Total Revenues/Other Financing Sources				\$ 26,000.00

B. Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1. Certificated Personnel Salaries	1000-1999		\$ 0.00
2. Classified Personnel Salaries	2000-2999		0.00
3. Employee Benefits	3000-3999		0.00
4. Books and Supplies	4000-4999		0.00
5. Services and Other Operating Expenditures	5000-5999		0.00
6. Capital Outlay	6000-6999		135,000.00
7. Tuition	7100-7199		0.00
8. Interagency Transfers Out	7200-7299		0.00
9. Transfers of Indirect Costs	7300-7399		0.00
10. Debt Service	7430-7439		0.00
11. Interfund Transfers Out	7600-7629		0.00
12. All Other Financing Uses	7630-7699		0.00
13. Total Expenditures/Other Financing Uses			\$ 135,000.00

C. Subtotal A8 - B13 [This amount will increase (Decrease) Ending Fund Balance]	\$ (109,000.00)
--	------------------------

NOTES: Line A5 - Interfund Transfers In and Line B11 - Interfund Transfers Out must equal.
 Line A7 - Contributions must net to zero at the total fund level.
 If Section C is not zero, you must complete Section D on Page 2.

D. Components of Ending Fund Balance	Object Code	Resource Code	Revision Increase (Decrease)
1. Nonspendable Amounts Revolving Cash	9711		\$
Stores	9712		
Prepaid Expenditures	9713		
All Others	9719		
Total Nonspendable Amounts			0.00
2. Restricted Amounts Restricted	9740		\$
Total Restricted Amounts			0.00
3. Committed Amounts Stabilization Arrangements	9750		\$
Other Commitments	9760		
Total Committed Amounts			0.00
4. Assigned Amounts Other Assignments	9780		\$ (109,000.00)
Total Assigned Amounts			(109,000.00)
5. Unassigned/Unappropriated Amounts Reserve for Economic Uncertainties	9789		\$
Unassigned/Unappropriated/Unrestricted Net Position	9790		
Total Unassigned/Unappropriated Amounts			0.00
6. Total Components of Ending Fund Balance (Must Equal the Total in Section C)			\$ (109,000.00)

E. Narrative Explanation for this Revision - Must be Completed

2019-20 Second Interim Adjustment based on projections for remainder of fiscal year.

F. School District Certification - Must be Completed

NAME OF SCHOOL DISTRICT CONTACT PERSON Andrea Reynolds	TELEPHONE NUMBER OF CONTACT PERSON (562) 943-0211	EMAIL ADDRESS OF CONTACT PERSON areynolds@ljsd.org
DATE OF BOARD APPROVAL 03/02/2020	SIGNATURE OF AUTHORIZED SIGNATORY OR DESIGNEE OF THE BOARD 	PRINT NAME AND TITLE Jim Coombs, Superintendent
		DATE SIGNED 03/02/2020

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Business Advisory Services
9300 Imperial Highway
Downey, CA 90242-2890

Approved:

Debra Duardo, M.S.W., Ed.D.
Los Angeles County
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY

DATE SIGNED



Budget Adjustment Summary K-12/ROPs/JPA's

PERIOD AFFECTED:	
<input type="checkbox"/>	Adopted Budget
<input type="checkbox"/>	First Interim
<input checked="" type="checkbox"/>	Second Interim
<input type="checkbox"/>	Third Interim
<input type="checkbox"/>	Unaudited Actuals

Submit one (1) certified original of this form.

DISTRICT NUMBER 64766	GL JOURNAL ID NUMBER SI007	FUND NUMBER 40.0
FISCAL YEAR 2019-20	FUND NAME Capital Outlay	<input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> RESTRICTED

DATE OF SUMMARY 02/26/2020	NAME OF SCHOOL DISTRICT Lowell Joint School District
-------------------------------	---

A. Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustment Increase (Decrease)
1. LCFF Sources	8010-8099			\$ 0.00
2. Federal Revenue	8100-8299			0.00
3. Other State Revenue	8300-8599			0.00
4. Other Local Revenue	8600-8799			0.00
5. Interfund Transfers In	8900-8929			0.00
6. All Other Financing Sources	8930-8979			0.00
7. Contributions	8980-8999			0.00
8. Total Revenues/Other Financing Sources				\$ 0.00

B. Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustment Increase (Decrease)
1. Certificated Personnel Salaries	1000-1999		\$ 0.00
2. Classified Personnel Salaries	2000-2999		0.00
3. Employee Benefits	3000-3999		0.00
4. Books and Supplies	4000-4999		0.00
5. Services and Other Operating Expenditures	5000-5999		(3,490.00)
6. Capital Outlay	6000-6999		0.00
7. Tuition	7100-7199		0.00
8. Interagency Transfers Out	7200-7299		0.00
9. Transfers of Indirect Costs	7300-7399		0.00
10. Debt Service	7430-7439		0.00
11. Interfund Transfers Out	7600-7629		0.00
12. All Other Financing Uses	7630-7699		0.00
13. Total Expenditures/Other Financing Uses			\$ (3,490.00)

C. Subtotal A8 - B13 [This amount will Increase (Decrease) Ending Fund Balance]	\$ 3,490.00
--	--------------------

NOTES: Line A5 - Interfund Transfers In and Line B11 - Interfund Transfers Out must equal.
Line A7 - Contributions must net to zero at the total fund level.
If Section C is not zero, you must complete Section D on Page 2.

D. Components of Ending Fund Balance	Object Code	Resource Code	Revision Increase (Decrease)
1. Nonspendable Amounts Revolving Cash	9711		\$
Stores	9712		
Prepaid Expenditures	9713		
All Others	9719		
Total Nonspendable Amounts			0.00
2. Restricted Amounts Restricted	9740		\$
Total Restricted Amounts			0.00
3. Committed Amounts Stabilization Arrangements	9750		\$
Other Commitments	9760		
Total Committed Amounts			0.00
4. Assigned Amounts Other Assignments	9780		\$ 3,490.00
Total Assigned Amounts			3,490.00
5. Unassigned/Unappropriated Amounts Reserve for Economic Uncertainties	9789		\$
Unassigned/Unappropriated/Unrestricted Net Position	9790		
Total Unassigned/Unappropriated Amounts			0.00
6. Total Components of Ending Fund Balance (Must Equal the Total in Section C)			\$ 3,490.00

E. Narrative Explanation for this Revision - Must be Completed

2019-20 Second Interim Adjustment based on projections for remainder of fiscal year.

F. School District Certification - Must be Completed

NAME OF SCHOOL DISTRICT CONTACT PERSON Andrea Reynolds	TELEPHONE NUMBER OF CONTACT PERSON (562) 943-0211	EMAIL ADDRESS OF CONTACT PERSON areynolds@ljsd.org
DATE OF BOARD APPROVAL 03/02/2020	SIGNATURE OF AUTHORIZED SIGNATORY OR DESIGNEE OF THE BOARD 	PRINT NAME AND TITLE Jim Coombs, Superintendent
		DATE SIGNED 03/02/2020

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9300 Imperial Highway
Downey, CA 90242-2890

Approved:

Debra Duardo, M.S.W., Ed.D.
Los Angeles County
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY	DATE SIGNED

LOWELL JOINT SCHOOL DISTRICT
2019/20 CLASSIFIED MANAGEMENT SALARY SCHEDULE

Effective March 3, 2020

MANAGEMENT POSITIONS	RANGE		RANGE		RANGE		RANGE		RANGE		RANGE		RANGE	
	1	2	3	4	5	6	7	8						
Assistant Superintendent of Administrative Services	12,440	13,095	13,783	14,473	15,196	15,956	16,754	17,591						
Assistant Superintendent of Facilities and Operations	11,815	12,406	13,026	13,678	14,363	15,081	15,834							
Director of Educational & Information Technology	6,665	7,003	7,356	7,725	8,115	8,530	8,955	9,414						
Occupational Therapist (11 months)	6,245	6,557	6,886	7,231	7,592	7,973	8,371	8,790						
Director of Fiscal Services	5,710	5,996	6,296	6,611	6,942	7,289	7,653	8,035						
Bond Contracts and Accounting Compliance Manager	6,109	6,322	6,559	6,809	7,066	7,337	7,616	7,914						
Site Supervisor/Teacher - Preschool	3,560	3,738	3,925	4,121	4,327	4,543								

Twelve-month Classified Management employees receive 22 days vacation per year.
 * Step increments to be charged to Special Reserve For Capital Outlay Fund

LONGEVITY
 Length of service shall be additionally compensated at the following rate, after completion of:

5 years	\$4,000
10 years	\$5,000
15 years	\$6,000
20 years	\$7,000

Handwritten signature and initials

LOWELL JOINT SCHOOL DISTRICT
2020/21 CLASSIFIED MANAGEMENT SALARY SCHEDULE

Effective July 1, 2020

MANAGEMENT POSITIONS	RANGE		RANGE		RANGE		RANGE		RANGE		RANGE		RANGE	
	1	2	3	4	5	6	7	8						
Assistant Superintendent of Administrative Services	12,689	13,357	14,059	14,762	15,500	16,275	17,089	17,943						
Assistant Superintendent of Facilities and Operations	12,051	12,654	13,287	13,952	14,650	15,383	16,151							
Director of Educational & Information Technology	6,798	7,143	7,503	7,880	8,277	8,701	9,134	9,602						
Occupational Therapist (11 months)	6,370	6,688	7,024	7,376	7,744	8,132	8,538	8,966						
Director of Fiscal Services	5,824	6,116	6,422	6,743	7,081	7,435	7,806	8,196						
Bond Contracts and Accounting Compliance Manager	6,231	6,448	6,690	6,945	7,207	7,484	7,768	8,072						
Site Supervisor/Teacher - Preschool	3,631	3,813	4,004	4,203	4,414	4,634								

Twelve-month Classified Management employees receive 22 days vacation per year.

* Step increments to be charged to Special Reserve For Capital Outlay Fund

LONGEVITY

Length of service shall be additionally compensated at the following rate, after completion of:

5 years	\$4,000
10 years	\$5,000
15 years	\$6,000
20 years	\$7,000

AK
2/26/2020

LOWELL JOINT SCHOOL DISTRICT
EMPLOYER-EMPLOYEE RELATIONS/PERSONNEL REPORT 2019-20 #8

March 2, 2020

I. CERTIFICATED EMPLOYEES

A. CHANGE OF STATUS

NAME	EFFECTIVE DATE	END DATE	SITE	COMMENT
Jacobsen, Susan	03/02/20	06/01/20	MG	Unpaid Leave of Absence
Shun Hernandez, Tiffany	02/06/2020	03/19/20	JO	FMLA (AB375)/Maternity Leave
Suzuki, Angela	02/26/2020	04/29/2020	EP	FMLA (AB375)/Maternity Leave

B. SUBSTITUTE CHANGE OF PAY

NAME	EFFECTIVE DATE	END DATE	SIE	COMMENT
Kuitems, Naomi	03/02/2020	05/29/20	DO	To be paid a rate of \$170.00 for Meadow Green Elementary School for third grade classroom
Cheng, Katlin	02/06/2020	03/19/2020	DO	To be paid a rate of \$170.00 for Jordan Elementary School for Second grade classroom
Davila, Alexandra	02/26/2020	04/29/2020	DO	To be paid a rate of \$170.00 for El Portal Elementary School for Sixth grade classroom

Employment of substitutes effective 08/13/19 for the 2019-20 school year @ 131 per day and \$65.50 per half day rate and \$35.00 per hour (not to exceed six hours) as applicable and to include: professional development, Saturday school, and site support duties, and \$170 long term sub rate.

Courtney Head

* It is further recommended that these individuals be approved for substitute teaching at the rate of \$131.00 per day and/or \$35.00 an hour rate (not to exceed six hours) as applicable and to include: Professional Development, Saturday School, Site Support Duties and Intervention

**It is further recommended that the individuals listed in Certificated Salaries for 2019/20 is approved to instruct in the Intervention Programs. The rate of pay is \$35.00/hour and will be paid from Title I or LCFE Supplemental Grant Funds.

**It is further recommended that individuals listed in Certificated Salaries for 2019/20 serve as home school teachers, if needed, for the 2019/20 school year at a rate of \$35.00/hour, not to exceed five hours per week, per student. Mileage will be paid at the IRS Standard Mileage Rate for the 2019/20 school year.

03/02/2020

II. CLASSIFIED EMPLOYEES

A. MONTHLY – GENERAL FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Cardenas, Robert	03/02/20	04/03/20	R22/S2	JO	Night Custodian/Working out of Class

B. HOURLY – GENERAL FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Allsman, Marcela	02/01/20	05/29/20		RS	Special Education Support Aide/Temporary Assignment
Anderson, Laurel	02/07/20		R16/S1	DO	Clerk Typist/Substitute
Anderson, Laurel	02/07/20		R17/S1	DO	Receptionist-Office Assistant/Substitute
Ayer, Becca	01/06/20	05/29/20		OL	Instructional Assistant/Temporary Assignmet
Bonilla, Carmen	01/06/20	05/29/20		MG	Instructional Assistant/Temporary Assignment
Flores, Maria	01/06/20	05/29/20		MA	Instructional Assistant/Temporary Assignment
Hanenburg	01/06/20	05/29/20		MG	Instructional Assistant/Temporary Assignment
Head, Courtney	02/25/20		\$13.00/hr	DO	Noon Duty Assistant/Substitute
Head, Courtney	02/25/20		R14/S1	DO	Instructional Assistant/Substitute
Head, Courtney	02/25/20		R15/S1	DO	Instructional Assistant/Substitute
Hendrickson, Jill	01/06/20	05/29/20		MG	Instructional Assistant/Temporary Assignment
LeonGuerrero, Robyn	03/21/20		R14/S4	MG	Library Media Technician/Step Increase
McGill, Loretto	02/01/20		R15/S1	DO	Instructional Assistant/Substitute

Ramirez, Jennifer	02/12/20		R14/S1	DO	Instructional Assistant/Substitute
Ramirez, Jennifer	02/12/20		R15/S1	DO	Instructional Assistant/Substitute
Sanchez, Marcela	03/23/20		R17/S6 +2.5%	DO	Bilingual Clerk Typist/Longevity Increase
Straffon, Santy	01/06/20	05/29/20		MA	Instructional Assistant/Temporary Assignment
Vazquez, Maricela	01/06/20	05/29/20		OL	Special Education Support Aide/Temporary Assignment
Watson, Jill	02/11/20	05/29/20	R14/S1	JO	Instructional Assistant-RSP/Temporary Assignment
Williams, Laquan	02/07/20		R16/S1	DO	Clerk Typist/Substitute

C. HOURLY – CAFETERIA FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIV E DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Costello, Jennifer	02/03/20	05/29/20		MG	Cafeteria Worker/Temporary Increase of Hours
Talley Ludd, Angela	02/03/20	05/29/20		MG	Satellite Cafeteria Worker/Temporary Increase of Hours

D. CLASSIFIED JOB DESCRIPTIONS:

Addition:

- Site Supervisor/Teacher - Preschool



LOWELL JOINT SCHOOL DISTRICT

SITE SUPERVISOR/TEACHER- PRESCHOOL

Classified Management
Salary Schedule

JOB SUMMARY:

Under the direction of an assigned supervisor, assist in the coordination of the overall operation of the California State Preschool Program (CSPP); assist with planning, coordinating, and implementing the operation of the State Preschool classrooms; assure compliance with regulations and provide effective communication with parents, staff and funding source program personnel regarding the day-to-day operation of the program; and perform other related duties as assigned.

ESSENTIAL FUNCTIONS:

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the class.

- Assure compliance with the assessment, monitoring, and implementation of the Federal and/or State Standards, licensing, and other requirements.
- Assist with the development and monitoring of budgets.
- Coordinate and provide support to teachers in developing their knowledge, skills, and abilities in current curriculum trends to include early literacy and language development.
- Assist teachers in aligning assessment strategies with curriculum, instruction and student outcome.
- Coordinate, monitor and track program files, including referrals, home visits and parent involvement.
- Coordinate and provide guidance and assistance to staff with identifying needs of students and families, determining eligibility, and providing information and assistance with referrals; explain policies, procedures, rules and regulations.
- Maintain a variety of records and reports related to assigned activities.
- Coordinate with staff the calendar of events; related schedules and materials for parents and staff including policy committee meetings and/or parent advisory meetings.
- Supervise, train and evaluate the performance of assigned staff; assign and review work and participate in the selection of personnel; recommend transfers, reassignments, termination and disciplinary actions as needed.

QUALIFICATION GUIDELINES:

Knowledge of:

- Current concepts used in Early Childhood Education.
- CSPP performance standards, rules, regulations, policies and procedures state regulations and licensing requirements.
- Report preparation and writing techniques, and eligibility requirements for assigned programs.
- Principles and practices of training, mentoring, coaching and providing work direction.
- Effective techniques in personnel scheduling, employee supervision and coordination.
- Collective bargaining procedures and practices.
- Principles and practices of supervision, training and evaluation of employees.
- Budget preparation and control.
- Diverse socioeconomic, cultural, disability and ethnic backgrounds of District students.
- Record-keeping techniques; applicable laws, rules and regulations related to assigned program.
- Operation of a computer and assigned software.
- Interpersonal skills using tact, patience, and courtesy.
- Health, safety and nutrition requirements of students.
- Oral and written communication skills.

Ability to:

- Provide support and serve as primary contact for CSPP staff.
- Train, supervise and evaluate personnel.

- Maintain records and coordinate, compile and prepare required monthly reports.
- Analyze situations accurately and adopt effective course of action.
- Prioritize, schedule, and review work of others.
- Meet schedules and time lines.
- Maintain confidentiality of sensitive information.
- Operate a computer and other office equipment as assigned.

Education/Training/Licenses/Experience:

Must possess a Child Development Site Supervisor Permit or Children’s Center Supervision Permit.

OR

A current credential issued by the Commission on Teacher Credentialing authorizing teaching service in an elementary school or single subject credential in home economics, and six units in administration/supervision of ECE/CD (not required to any person who was employed as a program director prior to 1/1/93 in a child care and development program receiving funding by the ELCD) and 12 units of ECE/CD or at least two years’ experience in an ECE/CD program.

OR

An Administrative Services Credential authorizing administration or supervision in public schools in California that includes a preschool authorization.

Licenses/Certificates/Special Requirements:

- A valid First Aid and CPR certificate.
- A valid California driver’s license and the ability to maintain insurability.
- Some positions in this class may require bilingual skills.

PHYSICAL STANDARDS AND WORKING CONDITIONS:

The physical and mental demands and work environment described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. These physical demands are generic in nature and tasks may vary dependent on specific trade and or specialized work assignment.

Physical Demands:

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms. The employee is required to frequently sit and occasionally walk and stand to access work areas and files; stoop, kneel, or crouch to access or place records or files; lift and carry records and documents, typically weighing less than 20 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Mental Demands:

While performing the duties of this class, the employee must be able to use written and oral communication skills; read and interpret data, information and documents; interpret policies and procedures; use math and mathematical reasoning; learn and apply new information or new skills; work under deadlines with constant interruptions; interact with District staff, managers, instructors, vendors, and other organizations and the public; occasionally required to deal with staff in conflict situations.

Work Environment:

While performing the duties of this job, the employee works in several environments including classroom, indoor and outdoor environments and on or near student playground equipment.

The information contained in the physical standards description is for compliance with ADA and is not an exhaustive list of duties performed. Individuals who hold this position may perform additional duties and additional duties may be assigned.

LOWELL JOINT SCHOOL DISTRICT
April 6, 2020

To: President Schambeck and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Emergency Resolution 2019/20 No. 770 Delegating Authority to Take Necessary Action to Protect Students and Staff from the Spread of Coronavirus ACTION/
(RESOLUTION)

On March 4, 2020, Governor Gavin Newsom declared a statewide emergency arising from the coronavirus (COVID-19). On March 12, 2020, Governor Newsom issued an executive order directing Californians to cancel large public gatherings (over 250 people) and to enforce social distancing; Article I, Section 28, of the California Constitution declares that “[a]ll students and staff of public primary, elementary, junior high, and senior high schools have the inalienable right to attend campuses which are safe, secure and peaceful;” The Lowell Joint Board Policy 6114 (a) already makes provision and authorization for the Superintendent for the handling of emergencies and disasters. Education Code section 35161 permits the Board to further delegate to an officer or employee of the District any of the Board’s powers and duties, and the Board desires to delegate to the District Superintendent certain powers and duties to address the Coronavirus (COVID-19) pandemic. The Orange County Superintendent of Schools, Al Mijares, issued a statement on March 13, 2020, announcing his support for the suspension of school operations in Orange County.

It was further ordered that the Board hereby declares the existence of an ongoing public health emergency within the District arising from the coronavirus (COVID-19) pandemic and that the Superintendent is delegated authority to take all appropriate action to respond to the coronavirus (Covid-19) pandemic, including, but not limited to, any action:

- A. To ensure and protect the welfare, safety and educational wellbeing of all students.
- B. To ensure and protect the welfare and safety of persons working for the District which shall include its agents, employees, representatives and all others acting for or on behalf of the District.
- C. To provide necessary staffing and instruction.
- D. To modify school and work schedules; including the closing of schools as early as March 16, 2020, and the reopening of school as determined by the Superintendent,
- E. To declare an emergency pursuant to Government Code § 3100 et seq., and to assign District employees (in their capacity as disaster service workers) to perform such disaster service activities as may be assigned to them.

Superintendent’s Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE.

- F. To cancel or modify any activities, programs, or courses, up to and including the temporary closure of the District.
- G. To protect District property.
- H. To make further declarations of emergency and to take emergency action as permitted by law.

Should any portion of this Resolution be held invalid, the invalidity shall not affect other provisions or applications of the Resolution which can be given effect without the invalid provisions or application, and to this end the provisions of this Resolution are declared to be severable.

The Superintendent is delegated authority, in accordance with existing Board Policy 6114 (a), to take all appropriate action to respond to the coronavirus (Covid-19) pandemic, including, but not limited to, any action:

- I. To ensure and protect the welfare, safety and educational wellbeing of all students.
- J. To ensure and protect the welfare and safety of persons working for the District which shall include its agents, employees, representatives and all others acting for or on behalf of the District.
- K. To provide necessary staffing and instruction.
- L. To modify school and work schedules; including the closing of schools as early as March 16, 2020, and the reopening of school as determined by the Superintendent,
- M. To declare an emergency pursuant to Government Code § 3100 et seq., and to assign District employees (in their capacity as disaster service workers) to perform such disaster service activities as may be assigned to them.
- N. To cancel or modify any activities, programs, or courses, up to and including the temporary closure of the District.
- O. To protect District property.
- P. To make further declarations of emergency and to take emergency action as permitted by law.

It is recommended that Resolution 2019/20 No. 770 Delegating Authority to Take Necessary Action to Protect Students and Staff from the Spread of Coronavirus be approved, and that the Superintendent or designee be authorized to execute the resolution.

Superintendent's Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE.

RESOLUTION NO. 770

**EMERGENCY RESOLUTION AND ORDER OF THE
BOARD OF TRUSTEES OF THE LOWELL JOINT SCHOOL DISTRICT,
LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,
DELEGATING AUTHORITY TO TAKE NECESSARY ACTION TO
PROTECT STUDENTS AND STAFF FROM THE SPREAD OF
CORONAVIRUS (COVID-19)**

WHEREAS, on March 4, 2020, Governor Gavin Newsom declared a statewide emergency arising from the coronavirus (COVID-19);

WHEREAS, on March 12, 2020, Governor Newsom issued an executive order directing Californians to cancel large public gatherings (over 250 people) and to enforce social distancing;

WHEREAS, Article I, Section 28, of the California Constitution declares that “[a]ll students and staff of public primary, elementary, junior high, and senior high schools have the inalienable right to attend campuses which are safe, secure and peaceful;”

WHEREAS, existing Board Policy 6114 (a) authorize the Superintendent to make provision for handling emergencies and disasters;

WHEREAS, Education Code section 35161 permits the Board to delegate to an officer or employee of the District any of the Board’s powers and duties, and the Board desires to delegate to the District Superintendent certain powers and duties to address the Coronavirus (COVID-19) pandemic; and,

WHEREAS, Orange County Superintendent of Schools, Al Mijares, issued a statement on March 13, 2020, announcing his support for the suspension of school operations in Orange County.

NOW, THEREFORE, BE IT RESOLVED:

NOW THEREFORE, BE IT RESOLVED AND ORDERED that the Board hereby declares the existence of an ongoing public health emergency within the District arising from the coronavirus (COVID-19) pandemic.

BE IT FURTHER RESOLVED AND ORDERED the Superintendent is delegated, in accordance with existing Board Policy 6114 (a), authority to take all appropriate action to respond to the coronavirus (Covid-19) pandemic, including, but not limited to, any action:

- A. To ensure and protect the welfare, safety and educational wellbeing of all students.
- B. To ensure and protect the welfare and safety of persons working for the District which shall include its agents, employees, representatives and all others acting for or on behalf of the District.
- C. To provide necessary staffing and instruction.

- D. To modify school and work schedules; including the closing of schools as early as March 16, 2020, and the reopening of school as determined by the Superintendent,
- E. To declare an emergency pursuant to Government Code § 3100 et seq., and to assign District employees (in their capacity as disaster service workers) to perform such disaster service activities as may be assigned to them.
- F. To cancel or modify any activities, programs, or courses, up to and including the temporary closure of the District.
- G. To protect District property.
- H. To make further declarations of emergency and to take emergency action as permitted by law.

BE IT FURTHER RESOLVED AND ORDERED that should any portion of this Resolution be held invalid, the invalidity shall not affect other provisions or applications of the Resolution which can be given effect without the invalid provisions or application, and to this end the provisions of this Resolution are declared to be severable.

BE IT FURTHER RESOLVED AND ORDERED that this Resolution is an emergency measure within the mandate and jurisdiction of the Board and is necessary for the immediate welfare of the schools and pupils thereof. Therefore, this Resolution shall become effective immediately upon its adoption and shall remain in effect until repealed by formal Board action.

PASSED AND ADOPTED by the following vote of the Board of Trustees of the Lowell Joint School District, Los Angeles and Orange Counties, State of California, on April 6, 2020.

AYES:

NOES:

ABSTAIN:

ABSENT:

I, Fred Schambeck, President to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 6th day of April, 2020, and passed by a unanimous vote of those present:

IN WITNESS THEREOF, I have hereunto set my hand and seal this 6th day of April 2020.

Fred Schambeck, President of the Board of Trustees
Lowell Joint School District

LOWELL JOINT SCHOOL DISTRICT
April 6, 2020

To: President Schambeck and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Resolution 2019/20 No. 771, Recognizing April 20 – 24, 2020, as “Public School Volunteer Week” ACTION/
(RESOLUTION)

Volunteers embody the American spirit and are one of our nation’s most valuable resources. April 20 – 24, 2020, is being recognized as “Public School Volunteer Week” and it is recommended that Resolution 2019/20 No. 771 recognizing April 20 – 24, 2020, as “Public School Volunteer Week” be adopted, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent’s Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE.

LOWELL JOINT SCHOOL DISTRICT

RESOLUTION 2019/20 NO. 771

**A RESOLUTION OF THE BOARD OF TRUSTEES OF
LOWELL JOINT SCHOOL DISTRICT
OF LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,
RECOGNIZING APRIL 20 – 24, 2020, AS
“PUBLIC SCHOOL VOLUNTEER WEEK”**

WHEREAS, volunteers embody the American spirit and are one of our nation’s most valuable resources; and

WHEREAS, volunteerism is increasingly recognized as a powerful and creative force in building strong, healthy and productive communities; and

WHEREAS, volunteers possess abundant skills, talents and expertise that they generously and enthusiastically apply in meeting the needs of the community; and

WHEREAS, the students and staff members of Lowell Joint School District reap the benefits of this great American tradition through the work of local volunteers whose efforts and commitment enrich our lives and enhance our neighborhoods; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees, on behalf of the students, parents, and community at large, does hereby recognize April 20 – 24, 2020, as a formal recognition and appreciation of the volunteers in the Lowell Joint School District.

APPROVED AND ADOPTED this 6th day of April, 2020, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 6th day of April, 2020, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the 6th day of April, 2020.

Jim Coombs, Secretary to the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT
April 6, 2020

To: President Schambeck and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Resolution 2019/20 No. 772 Order of Biennial
Trustee Election and Specifications of the Election
Order for Los Angeles County

ACTION/
(RESOLUTION)

Pursuant to Education Code Section 5300, elections will be held on Tuesday, November 3, 2020, to elect members to the governing boards in Los Angeles County. A blanket "Order of Election," will cover all governing board elections held on this date. Governing boards of school districts scheduled to hold elections on this date are required to take action to initiate the regular biennial governing board election by adopting the attached resolution.

It is recommended that Resolution 2019/20 No. 772 Order of Biennial Trustee Election and Specifications of the Election Order for Los Angeles County be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE.

RESOLUTION NO. 772

**RESOLUTION AND ORDER OF THE
BOARD OF TRUSTEES OF THE LOWELL JOINT SCHOOL DISTRICT,
LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,
FOR THE BIENNIAL TRUSTEE ELECTION AND
SPECIFICATIONS OF THE ELECTION ORDER FOR
LOS ANGELES COUNTY**

WHEREAS, pursuant to Education Code Section 5000-5030, the Los Angeles County Superintendent of Schools is hereby ordered to call an election for the purpose, and in accordance with the designations contained in the following specifications of the Election Order made under the authority of EC §5302, §5304, and §5322.

WHEREAS, the election of the governing board members is ordered by law pursuant to §5000 of the Education Code to fill the office of members whose terms expire on November 30, 2020, next succeeding the election.

WHEREAS, for district elections the filing of Candidate Statements will be no more than 200 words allowed and that the payment of the estimated cost must be made by the candidate at time of filing.

WHEREAS, the Los Angeles County Registrar-Recorder/County Clerk will perform all the duties incident to the preparation for and holding of the above-mention election. The Lowell Joint School District will pay the costs of the election. If any agency holds an election on Tuesday, November 3, 2020, the Lowell Joint School District shall pay its pro rata share pertaining to the conduct of this election and shall be under the provisions of the appropriate section of the Education and Election Codes.

IT IS FURTHER ORDERED that the Clerk of the district is hereby directed to furnish two copies of this order to the County Superintendent not less than 130 days prior to the date set for the election.

NOW BE IT RESOLVED the foregoing Resolution and Order was adopted and affirmed by the Governing Board of Lowell Joint School District of Los Angeles County, being that the Board authorized by law to make the designations contained therein.

PASSED AND ADOPTED by the Board of Trustees of the Lowell Joint School District, Los Angeles and Orange Counties on April 6, 2020, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

I, Melissa Salinas, Clerk to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and

foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 6th day of April, 2020, and passed by a unanimous vote of those present:

IN WITNESS THEREOF, I have hereunto set my hand and seal this 6th day of April 2020.

Melissa Salinas, Clerk to the Board of Trustees
Lowell Joint School District

LOWELL JOINT SCHOOL DISTRICT
April 6, 2020

To: President Schambeck and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Resolution 2019/20 No. 773 Order of Biennial Trustee
Election and Specifications of the Election Order for
Orange County

ACTION/
(RESOLUTION)

Pursuant to Education Code Section 5300, elections will be held on Tuesday, November 3, 2020, to elect members to the governing boards in Orange County. A blanket "Order of Election," will cover all governing board elections held on this date. Governing boards of school districts scheduled to hold elections on this date are required to take action to initiate the regular biennial governing board election by adopting the attached resolution.

It is recommended that Resolution 2019/20 No. 773 Order of Biennial Trustee Election and Specifications of the Election Order for Orange County be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE.

RESOLUTION NO. 773

**RESOLUTION AND ORDER OF THE
BOARD OF TRUSTEES OF THE LOWELL JOINT SCHOOL DISTRICT,
LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,
FOR THE BIENNIAL TRUSTEE ELECTION AND
SPECIFICATIONS OF THE ELECTION ORDER FOR
ORANGE COUNTY**

WHEREAS, the election of the governing board members is ordered by law pursuant to §5000 of the Education Code to fill the office of members whose terms expire on November 30, 2020, next succeeding the election.

WHEREAS, for district elections the filing of Candidate Statements will be no more than 200 words allowed and that the payment of the estimated cost must be made by the candidate at time of filing.

NOW BE IT RESOLVED that pursuant to the authority of Education Code Sections 5304 and 5322, the County Superintendent of Schools, Orange County, is hereby informed of the specifications of the election order for the forthcoming Biennial Governing Board Election to be held on Tuesday, November 3, 2020.

The County Superintendent is further ordered to consolidate this election in accordance with Education Code Sections 5340 and 5342.

PASSED AND ADOPTED by the Board of Trustees of the Lowell Joint School District, Los Angeles and Orange Counties on April 6, 2020, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 6th day of April, 2020, and passed by a unanimous vote of those present:

IN WITNESS THEREOF, I have hereunto set my hand and seal this 6th day of April 2020.

Jim Coombs, Secretary to the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT
April 6, 2020

To: President Schambeck and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Resolution 2019/20 #774 of the Board of Trustees of the
Lowell Joint School District Canvassing the Results of a
Primary Measure Election Held on March 3, 2020

ACTION/
(RESOLUTION)

Background Information

Pursuant to California Education Code 15274, the Clerk of the Board of Trustees is required to deliver a copy of a Resolution Canvassing the Results of the Primary Measure Election to the Los Angeles County Superintendent of Schools with a request that the County Superintendent deliver a copy of the Resolution and the Certificate of Election Results to the Clerk of the Board Supervisors of the County. Ed. Code 15274: "The governing board shall then certify to the board of supervisors of the county whose superintendent of schools has jurisdiction over the district... The county superintendent of schools shall send a copy of the certificate of election results to the board of supervisors of the county."

Current Considerations

In order to accept the results of the Measure O election and proceed with the Measure, the Board of Trustees needs to adopt a resolution certifying the proceedings in the election to the County Board of Supervisors.

This agenda item seeks adoption of Resolution 2019/20 #774, Resolution of the Board of Trustees of the Lowell Joint School District Canvassing the Results of a Primary Measure Election Held on March 3, 2020.

The official election results from both Los Angeles County and Orange County are attached as follows:

1. Letter from Leticia McCorkle, Assistant Division Manager, Election Information and Preparation Division Los Angeles County Registrar-Recorder/County Clerk to Neal Kelley, Orange County Register Recorder, which includes the Official Canvass Certificate and Official Statement of Votes Cast in Los Angeles County.

Superintendent's Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE.

LOWELL JOINT SCHOOL DISTRICT
April 6, 2020

2. Letter dated March 24, 2020, from Marcia Nielsen, Candidate and Voter Services Manager, Orange County Registrar of Voters, which includes the Official Canvass Certificate and Official Statement of Votes Cast in Orange County.

Recommendation

It is recommended that Resolution 2019/20 #744, Resolution of the Board of Trustees of the Lowell Joint School District Canvassing the Results of a Primary Measure Election Held on March 3, 2020, be adopted, and that the Superintendent or designee be authorized to execute the necessary documents.

JC/me

Attachments

Superintendent's Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE.

RESOLUTION NO. 774

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LOWELL JOINT UNION SCHOOL DISTRICT DECLARING
RESULTS AND CERTIFYING PROCEEDINGS OF SCHOOL
PRIMARY ELECTION HELD MARCH 3, 2020**

WHEREAS, at a meeting duly called and held on December 2, 2019, this Board of Trustees (the "Board") of the Lowell Joint Union School District (the "District") duly adopted a resolution (the "Resolution Ordering an Election") ordering an election be held on March 3, 2020, on the question of transferring jurisdiction over the Lowell Joint School district from the Los Angeles County Office of Education to the Orange County Department of Education; and

WHEREAS, the Superintendent of Schools of the County of Los Angeles has jurisdiction over the District; and

WHEREAS, on or before December 2, 2019, being no fewer than 88 days before the date of said primary election, this Board caused to be delivered to (i) the Registrar of Voters of the County of Los Angeles, (ii) the Registrar of Voters of the County of Orange, and (iii) the Clerk of the Board of Supervisors of the County of Los Angeles, one or more certified copies of the Resolution Ordering School Measure Election, containing specifications of the election order; and

WHEREAS, within the Resolution Ordering an Election to transfer jurisdiction, this Board requested the consolidation of said ballot measure election with such other elections as may be held on the same date in territory partly or wholly the same; and

WHEREAS, on the date of said election, March 3, 2020, a statewide primary election was conducted throughout the District, and the District's school Measure O (the "Measure") was submitted to the electors of the District; and

WHEREAS, the Registrar of Voters of the County of Los Angeles and the Registrar of Voters of the County of Orange have submitted to this Board their respective certified statement of the votes cast in said ballot measure election in each county, showing the votes cast for and against the Measure (the "Statements of Election Results");

NOW, THEREFORE, the Board of Trustees of the Lowell Joint Union School District, does hereby find, resolve, determine and order, as follows:

1. All of the above recitals are true.
2. The Statements of Election Results, each certified by the Registrar of Voters of the County of Los Angeles and the Registrar of Voters of the County of Orange, is hereby received, confirmed, approved and entered upon the minutes of this meeting.
3. It appears from the Statements of Election Results that at least 72% of all the votes cast at the election on the Measure O were in favor of the Measure, and this Board hereby declares the Measure approved.
4. All proceedings had in the premises by this Board and the officers of the District with respect to the election on the Measure O are hereby certified by this Board to the Board of Supervisors of the County of Los Angeles.

5. The Clerk of this Board is hereby directed to deliver a copy of this Resolution certified as to its due adoption, together with a copy of the certified Statement of Election Results, to the Superintendent of Schools of the County of Los Angeles, and such documents together shall constitute and be deemed the report required by Education Code Section 15111.
6. The Superintendent of Schools of the County of Los Angeles is hereby requested to send a copy of the Statement of Election Results to the Board of Supervisors of the County of Los Angeles, in accordance with Education Code Section 15124.
7. The Clerk of this Board is hereby directed to file a certified copy of this Resolution with the Board of Supervisors of the County of Los Angeles.
8. The Procedures, a copy of which is attached hereto as Exhibit A, are hereby approved.
- 9.

APPROVED AND ADOPTED this 6th day, April, 2020, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 6th day of April, 2020, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 6th day of April, 2020.

Jim Coombs, Secretary to the Board of Trustees



NEAL KELLEY
Registrar of Voters

REGISTRAR OF VOTERS
1300 South Grand Avenue, Bldg. C
Santa Ana, California 92705
(714) 567-7600
FAX (714) 567-7627
ocvote.com

Mailing Address:
P.O. Box 11298
Santa Ana, California 92711

March 24, 2020

Jim Coombs
Superintendent of Schools
Lowell Joint School District
11019 Valley Home Ave.
Whittier, CA 90603

Dear Superintendent Coombs:

Enclosed are the Certification of the Statement of the Votes Cast, the Canvass Certificate, and a copy of the Abstract of Votes Cast for the Lowell Joint School District Measure O Election consolidated with the Presidential Primary Election held on March 3, 2020.

If you have any questions, please feel free to contact me at (714) 567-7568 or marcia.nielsen@rov.ocgov.com.

Sincerely,

A handwritten signature in cursive script that reads "Marcia Nielsen".

Marcia Nielsen
Candidate and Voter Services Manager

Enclosures

**CERTIFICATE OF REGISTRAR OF VOTERS TO RESULT OF THE
CANVASS OF THE PRESIDENTIAL PRIMARY ELECTION RETURNS**

STATE OF CALIFORNIA)
)ss.
COUNTY OF ORANGE)

I, Neal Kelley, Registrar of Voters of Orange County, do hereby certify the following to be a full, true and correct Statement of the Vote of the Presidential Primary Election held on March 3, 2020.

LOWELL JOINT SCHOOL DISTRICT

MEASURE O

YES	3,021
NO	637

EARLY VOTE CENTER BALLOTS CAST:	41
ELECTION DAYS VOTE CENTER BALLOTS CAST:	988
VOTE-BY-MAIL BALLOTS CAST:	2,870
TOTAL BALLOTS CAST:	3,899

I hereby certify that the number of votes cast for each candidate and measure is as set forth above and appears in the Certified Statement of the Vote.

WITNESS my hand and Official Seal this 23rd day of March, 2020.




NEAL KELLEY
Registrar of Voters
Orange County

CERTIFIED STATEMENT OF THE VOTES CAST

at the

PRESIDENTIAL PRIMARY ELECTION

March 3, 2020

in the

County of Orange, State of California

FILED _____, 2020

ALEX PADILLA, SECRETARY OF STATE

BY _____ DEPUTY

State of California)

) ss

County of Orange)

I, Neal Kelley, Registrar of Voters of Orange County, do hereby certify that the within is a true and correct statement of the votes cast in this county at the Presidential Primary Election, as determined by the canvass of the returns of said election.

I further certify the results of the 1 percent manual tally contained no discrepancies between the machine count and the manual tally.

WITNESS my hand and Official Seal

THIS 23rd DAY OF MARCH, 2020

, REGISTRAR OF VOTERS



O-Lowell Joint School District - Non-Partisan

Cumulative Totals

Precinct	Party Member Registration	Party Member Ballots Cast	Turnout (%)		
				Yes	No
17260	1,952	947	48.5	740	153
17278	1,704	865	50.8	656	136
17279	2,606	1,259	48.3	960	219
17334	854	472	55.3	384	70
17335	720	356	49.4	281	59
Early VC Totals	7,836	41	0.5	30	10
Election Days VC Totals	7,836	988	12.6	739	190
Vote by Mail Totals	7,836	2,870	36.6	2,252	437
Grand Totals	7,836	3,899	49.8	3,021	637

O-Lowell Joint School District - Non-Partisan

Early VC Totals

District	Party Member Registration	Party Member Ballots Cast	Turnout (%)	Yes	No
Orange County	7,836	41	0.5	30	10
Orange County	7,836	41	0.5	30	10
39th Congressional District	7,836	41	0.5	30	10
29th Senate District	7,836	41	0.5	30	10
55th Assembly District	7,836	41	0.5	30	10
4th Supervisorial District	7,836	41	0.5	30	10
La Habra	7,836	41	0.5	30	10
State Board of Equalization (4th District)	7,836	41	0.5	30	10
County Board of Education Trustee Area 4	7,836	41	0.5	30	10
North Orange County Community College District	7,836	41	0.5	30	10
North Orange County Community College District Trustee Area 4	7,836	41	0.5	30	10
Lowell Joint School District ((OC Portion)	7,836	41	0.5	30	10
Lowell Joint School District Trustee Area 1	2,806	19	0.7	15	4
Lowell Joint School District Trustee Area 2	720	3	0.4	3	0
Lowell Joint School District Trustee Area 4	2,606	7	0.3	6	1
Lowell Joint School District Trustee Area 5	1,704	12	0.7	6	5
Fullerton Joint Union High School District	7,836	41	0.5	30	10
Fullerton Joint Union High School District Trustee Area 1	6,262	32	0.5	21	10
Fullerton Joint Union High School District Trustee Area 5	1,574	9	0.6	9	0
Municipal Water District Of Orange County	7,836	41	0.5	30	10
Municipal Water District of Orange County Div 1	7,836	41	0.5	30	10
Early VC Totals	7,836	41	0.5	30	10

O-Lowell Joint School District - Non-Partisan

Election Days VC
Totals

District	Party Member Registration	Party Member Ballots Cast	Turnout (%)	Election Results	
				Yes	No
Orange County	7,836	988	12.6	739	190
Orange County	7,836	988	12.6	739	190
39th Congressional District	7,836	988	12.6	739	190
29th Senate District	7,836	988	12.6	739	190
55th Assembly District	7,836	988	12.6	739	190
4th Supervisorial District	7,836	988	12.6	739	190
La Habra	7,836	988	12.6	739	190
State Board of Equalization (4th District)	7,836	988	12.6	739	190
County Board of Education Trustee Area 4	7,836	988	12.6	739	190
North Orange County Community College District	7,836	988	12.6	739	190
North Orange County Community College District Trustee Area 4	7,836	988	12.6	739	190
Lowell Joint School District ((OC Portion)	7,836	988	12.6	739	190
Lowell Joint School District Trustee Area 1	2,806	380	13.5	285	72
Lowell Joint School District Trustee Area 2	720	112	15.6	86	24
Lowell Joint School District Trustee Area 4	2,606	250	9.6	187	48
Lowell Joint School District Trustee Area 5	1,704	246	14.4	181	46
Fullerton Joint Union High School District	7,836	988	12.6	739	190
Fullerton Joint Union High School District Trustee Area 1	6,262	765	12.2	571	143
Fullerton Joint Union High School District Trustee Area 5	1,574	223	14.2	168	47
Municipal Water District Of Orange County	7,836	988	12.6	739	190
Municipal Water District of Orange County Div 1	7,836	988	12.6	739	190
Election Days VC Totals	7,836	988	12.6	739	190

0 Lowell Joint School District - Non Partisan

Vote by Mail
Totals

District	Party Member Registration	Party Member Ballots Cast	Turnout (%)	Yes	No
Orange County	7,836	2,870	36.6	2252	437
Orange County	7,836	2,870	36.6	2252	437
39th Congressional District	7,836	2,870	36.6	2252	437
29th Senate District	7,836	2,870	36.6	2252	437
55th Assembly District	7,836	2,870	36.6	2252	437
4th Supervisorial District	7,836	2,870	36.6	2252	437
La Habra	7,836	2,870	36.6	2252	437
State Board of Equalization (4th District)	7,836	2,870	36.6	2252	437
County Board of Education Trustee Area 4	7,836	2,870	36.6	2252	437
North Orange County Community College District	7,836	2,870	36.6	2252	437
North Orange County Community College District Trustee Area 4	7,836	2,870	36.6	2252	437
Lowell Joint School District ((OC Portion)	7,836	2,870	36.6	2252	437
Lowell Joint School District Trustee Area 1	2,806	1,020	36.4	824	147
Lowell Joint School District Trustee Area 2	720	241	33.5	192	35
Lowell Joint School District Trustee Area 4	2,606	1,002	38.4	767	170
Lowell Joint School District Trustee Area 5	1,704	607	35.6	469	85
Fullerton Joint Union High School District	7,836	2,870	36.6	2252	437
Fullerton Joint Union High School District Trustee Area 1	6,262	2,274	36.3	1764	355
Fullerton Joint Union High School District Trustee Area 5	1,574	596	37.9	488	82
Municipal Water District Of Orange County	7,836	2,870	36.6	2252	437
Municipal Water District of Orange County Div 1	7,836	2,870	36.6	2252	437
Vote by Mail Totals	7,836	2,870	36.6	2,252	437

O Lowell Joint School District - Non-Partisan

Grand Totals

District	Party Member Registration	Party Member Ballots Cast	Turnout (%)	Yes	No
Orange County	7,836	3,899	49.8	3021	637
Orange County	7,836	3,899	49.8	3021	637
39th Congressional District	7,836	3,899	49.8	3021	637
29th Senate District	7,836	3,899	49.8	3021	637
55th Assembly District	7,836	3,899	49.8	3021	637
4th Supervisorial District	7,836	3,899	49.8	3021	637
La Habra	7,836	3,899	49.8	3021	637
State Board of Equalization (4th District)	7,836	3,899	49.8	3021	637
County Board of Education Trustee Area 4	7,836	3,899	49.8	3021	637
North Orange County Community College District	7,836	3,899	49.8	3021	637
North Orange County Community College District Trustee Area 4	7,836	3,899	49.8	3021	637
Lowell Joint School District ((OC Portion)	7,836	3,899	49.8	3021	637
Lowell Joint School District Trustee Area 1	2,806	1,419	50.6	1124	223
Lowell Joint School District Trustee Area 2	720	356	49.4	281	59
Lowell Joint School District Trustee Area 4	2,606	1,259	48.3	960	219
Lowell Joint School District Trustee Area 5	1,704	865	50.8	656	136
Fullerton Joint Union High School District	7,836	3,899	49.8	3021	637
Fullerton Joint Union High School District Trustee Area 1	6,262	3,071	49.0	2356	508
Fullerton Joint Union High School District Trustee Area 5	1,574	828	52.6	665	129
Municipal Water District Of Orange County	7,836	3,899	49.8	3021	637
Municipal Water District of Orange County Div 1	7,836	3,899	49.8	3021	637
Early VC Totals	7,836	41	0.5	30	10
Election Days VC Totals	7,836	988	12.6	739	190
Vote by Mail Totals	7,836	2,870	36.6	2,252	437
Grand Totals	7,836	3,899	49.8	3,021	637

LOWELL JOINT SCHOOL DISTRICT
April 6, 2020

To: President Schambeck and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Submission of Williams Litigation Settlement – ACTION
Quarterly Uniform Complaint Report for Quarter
January 1, 2020 – March 31, 2020

The *Williams Litigation Settlement* requires districts to implement the following Uniform Complaint Procedures:

1. Adopt a policy/administrative regulation for a modified Uniform Complaint Procedure;
2. Post a notice in each classroom; and
3. Prepare and submit a report to the County Superintendent of Schools.

Education Code Section 35186(d) requires, “A school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. The complaints and written responses shall be available as public records.”

To meet the Uniform Complaint Reporting requirements per *Education Code* Section 35186(d), the April 6, 2020, Board agenda will include a Report on the Nature and Resolution of All *Williams Settlement* Complaints received from January 1, 2020 through March 31, 2020.

It is recommended that the submission of the Williams Litigation Settlement – Quarterly Uniform Complaint Report for Quarter January 1, 2020 – March 31, 2020, with zero complaints, be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent’s Comment:

APPROVAL RECOMMENDED.



**Los Angeles County
Office of Education**
Serving Students • Supporting Communities
Leading Educators

Williams Lawsuit Settlement Quarterly Report on Uniform Complaints 2019-2020

District Name: Lowell Joint School District

Date: April 6, 2020

Person completing this form: Mary Jo Evanoff

Title: Executive Assistant to the Superintendent

Quarter covered by this report (Check One Below):

- | | | |
|---|--------------------------|------------------|
| <input type="checkbox"/> 1st QTR | July 1 to September 30 | Due 18-Oct 2019 |
| <input type="checkbox"/> 2nd QTR | October 1 to December 31 | Due 17- Jan 2020 |
| <input checked="" type="checkbox"/> 3rd QTR | January 1 to March 31 | Due 17-Apr 2020 |
| <input type="checkbox"/> 4th QTR | April 1 to June 30 | Due 17-Jul 2020 |

Date for information to be reported publicly at governing board meeting: April 6, 2020

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials			
Facilities			
Teacher Vacancy and Misassignment			
TOTAL			

Print Name of District Superintendent Jim Coombs, Superintendent of Schools

Signature of District Superintendent _____ Date _____

Return the **Quarterly Summary** to:
Williams Legislation Implementation Project
Los Angeles County Office of Education
c/o Kirit Chauhan, Williams Settlement Legislation
9300 Imperial Highway, ASM/Williams ECW 284
Downey, CA 90242

Telephone: (562) 803-8382
FAX: (562) 803-8325
E-Mail: Chauhan_Kirit@laoe.edu



Orange County Department of Education
Educational Services Division

**Williams Settlement Legislation
Quarterly Report of Uniform Complaints
2019-20**

District: Lowell Joint School District

District Contact: MJ Evanoff

Title: Executive Assistant to the Superintendent

- Quarter #1 July 1 – September 30, 2019 **Report due by October 25, 2019**
- Quarter #2 October 1 – December 31, 2019 **Report due by January 31, 2020**
- Quarter #3 January 1 – March 31, 2020 **Report due by April 24, 2020**
- Quarter #4 April 1 – June 30, 2020 **Report due by July 31, 2020**

Check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of the complaints

Type of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Vacancies or Missassignments			
Facility Conditions			
TOTALS			

Name of Superintendent: Jim Coombs, Superintendent of Schools

Signature of Superintendent: _____ Date: _____

Please submit to:

Alicia Gonzalez, Sr. Administrative Assistant
Orange County Department of Education
200 Kalmus Drive, B-1009
P.O. Box 9050, Costa Mesa, CA 92628-9050

Phone: (714) 966-4336 Email: aliciagonzalez@ocde.us Fax: (714) 327-1371

LOWELL JOINT SCHOOL DISTRICT
April 6, 2020

To: President Schambeck and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Resolution 2019/20 No. 775 Approving an Increase
in Statutory School Fees Imposed on New
Residential and Commercial/ Industrial Construction
Pursuant to Education Code Section 17620 and
Government Code Section 65995

PUBLIC HEARING
ACTION/
(RESOLUTION)

Government Code Section 65995 establishes a maximum statutory fee that may be charged against development projects within the school district and authorizes that amount to be biennially adjusted for inflation as determined by the State Allocation Board (SAB) at its January meeting in even numbered years.

On January 22, 2020, the SAB acted to increase the Level I Developer Fees for both residential and commercial/industrial construction pursuant to Education Code Section 17620 and Government Code Section 65995. For unified school districts, the Level I fee for residential construction was increased from \$2.53 to \$2.72 per square foot of new residential construction. The Level I fee for commercial/industrial construction was increased from \$0.41 to \$0.44 per square foot of new commercial/industrial construction.

In order for a school district to assess the new Level I fees, it must prepare and adopt a school facilities fee justification study, commonly known as a Level I Developer Fee Justification Study. The Notice of Public Hearing was published in the *Whittier Daily News* on March 26, 2020, and April 1, 2020. If approved, the new Level I fees will go into effect sixty (60) days after adoption.

It is recommended that a public hearing be held and after hearing comments, adopt Resolution 2019/20 No. 775 approving an increase in statutory school fees imposed on new residential and commercial/industrial construction pursuant to Education Code Section 17620 and Government Code Section 65995 be approved, and that the Superintendent or designee be authorized to execute the resolution.

AR:md

Attachment

Superintendent's Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE.

LOWELL JOINT SCHOOL DISTRICT

RESOLUTION 2019/20 NO. 775

**RESOLUTION OF THE BOARD OF TRUSTEES OF
THE LOWELL JOINT SCHOOL DISTRICT OF
LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,
APPROVING AN INCREASE IN STATUTORY SCHOOL FEES
IMPOSED ON NEW RESIDENTIAL AND
COMMERCIAL/INDUSTRIAL CONSTRUCTION PURSUANT TO
EDUCATION CODE SECTION 17620 AND GOVERNMENT CODE
SECTION 65995**

WHEREAS, the Board of Trustees (“Board”) of the Lowell Joint School District (“District”) provides for the educational needs for Grade K-8 students; and

WHEREAS, on January 22, 2020, the State Allocation Board (“SAB”) authorized an adjustment in the statutory school fee amounts for unified school districts pursuant to Government Code Section 65995(b)(3) to Four and 8/100 Dollars (\$4.08) per square foot for assessable space of new residential construction (“Residential Statutory School Fees”) and Sixty-Six Cents (\$0.66) per square

provides for the educational needs of students in the same jurisdictional boundaries as the District. The Fee Sharing Agreement specifies the allocation of Statutory School Fees that may be charged and collected by the District, and foot of chargeable covered and enclosed space for the categories of new commercial/industrial construction (“Commercial/Industrial Fees” and collectively “Statutory School Fees”), as long as such increases are properly justified by the District pursuant to law; and

WHEREAS, the District pursuant to Education Code Section 17623(a) entered into a fee sharing agreement (“Fee Sharing Agreement”) with the Fullerton Joint Union High School District (“FJUHSD”), which said agreement allows the District to charge and collect an amount approximately sixty-six and sixty-seven hundredths percent (66.67%) to the District and approximately thirty-three and thirty-three hundredths percent (33.33%) to FJUHSD; and

WHEREAS, new residential and commercial/industrial construction continues to generate additional students for the District’s schools and the District is required to provide school facilities (“School Facilities”) to accommodate those students; and

WHEREAS, the District does not have sufficient funds available for the construction or reconstruction of the School Facilities, construction of permanent School Facilities, and acquisition of interim School Facilities, to accommodate students from new residential and commercial/industrial construction; and

WHEREAS, the Board has received and considered a report entitled “2020 School

Fee Justification Study” (“Study”), which includes information, documentation, and analysis of the School Facilities needs of the District, including: (a) the purpose of the Applicable Statutory School Fees; (b) the use to which the Applicable Statutory School Fees are to be put; (c) the nexus (roughly proportional and reasonable relationship) between the residential and commercial/industrial construction and (1) the use for Applicable Statutory School Fees, (2) the need for School Facilities, (3) the cost of School Facilities and the amount of Applicable Statutory School Fees from new residential and commercial/industrial construction; (d) a determination of the impact of the increased number of employees anticipated to result from the commercial/industrial construction (by category) upon the cost of providing School Facilities within the District; (e) an evaluation and projection of the number of students that will be generated by new residential construction; (f) the new School Facilities that will be required to serve such students; and (g) the cost of such School Facilities; and

WHEREAS, the Study pertaining to the Statutory School Fees and to the capital facilities needs of the District has been available to the public for at least ten (10) days before the Board considered at a regularly scheduled public meeting the increase in the Statutory School Fees; and

WHEREAS, all notices of the proposed increase in the Statutory School Fees have been given in accordance with applicable law; and

WHEREAS, a public hearing was duly held at a regularly scheduled meeting of the Board relating to the proposed increase in the Statutory School Fees on April 6, 2020; and

WHEREAS, as to the Statutory School Fees, Education Code Section 17621 provides that the adoption, increase or imposition of any fee, charge, dedication, or other requirement, pursuant to Education Code Section 17620 shall not be subject to the California Environmental Quality Act, Division 13 (commencing with Section 21000) of the Public Resources Code.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE LOWELL JOINT SCHOOL DISTRICT AS FOLLOWS:

Section 1. That the Board accepts and adopts the Study.

Section 2. That the Board finds that the purpose of the Statutory School Fees imposed upon new residential construction are to fund the additional School Facilities required to serve the students generated by the new residential construction upon which the Statutory School Fees are imposed.

Section 3. That the Board finds that the Statutory School Fees imposed on new residential construction will be used only to finance those School Facilities described in the Study and related documents, and that these School Facilities are required to serve the students generated by the new residential construction within the District; and that the use of the Statutory School Fees will include construction of additional School Facilities,

remodeling existing School Facilities to add additional classrooms, and technology, and acquiring and installing additional portable classrooms and related School Facilities, remodeling of existing School Facilities, and additional portables to be determined based on the residence of the students being generated by such new residential construction, as well as any required central administrative and support facilities, within the District.

Section 4. That the Board finds that there is a roughly proportional, reasonable relationship between the use of the Statutory School Fees and the new residential construction within the District because the Statutory School Fees imposed on new residential construction by this Resolution will be used to fund School Facilities that will be used to serve the students generated by such new residential construction.

Section 5. That the Board finds that there is a roughly proportional, reasonable relationship between the new residential construction upon which the Statutory School Fees are imposed, and the need for the construction or reconstruction of School Facilities in the District because new students will be generated from new residential construction within the District and these students cannot be housed by the District without causing the District to incur additional costs to construct School Facilities and/or reconstruct existing School Facilities.

Section 6. That the Board finds that the amount of the Statutory School Fees imposed on new residential construction as set forth in this Resolution is roughly proportional and reasonably related to, and does not exceed the cost of, providing the School Facilities required to serve the students generated by such new residential construction within the District.

Section 7. That the Board finds that the purpose of the Statutory School Fees imposed on new commercial/industrial construction is to fund the additional School Facilities required to serve the students generated by the new commercial/industrial construction upon which the Commercial/Industrial Fees are imposed.

Section 8. That the Board finds that the Statutory School Fees imposed on new commercial/industrial construction (by category) will be used only to finance those School Facilities described in the Study and related documents and that these School Facilities are required to serve the students generated by such new commercial/industrial construction; and that the use of the Statutory School Fees will include construction of additional School Facilities, remodeling existing School Facilities to add additional classrooms and technology, and acquiring and installing additional portable classrooms and related facilities, remodeling of existing School Facilities, and additional portables to be determined based on the residence of the students being generated by such new commercial/ industrial construction, as well as any required central administrative and support facilities within the District.

Section 9. That the Board finds that there is a roughly proportional, reasonable relationship between the use of the Statutory School Fees and new commercial/industrial construction by category within the District because the Statutory School Fees imposed on commercial/industrial construction by this Resolution will be used to fund School Facilities which will be used to serve the students generated by such new commercial/industrial

construction.

Section 10. That the Board finds that there is a roughly proportional, reasonable relationship between the new commercial/industrial construction by category, upon which the Statutory School Fees are imposed, and the need for additional School Facilities in the District because new students will be generated from new commercial/industrial construction within the District and the District does not have student capacity in the existing School Facilities to accommodate these students.

Section 11. That the Board finds that the amount of the Statutory School Fees imposed on new commercial/industrial construction by category as set forth in this Resolution is roughly proportional and reasonably related to and does not exceed the cost of providing the School Facilities required to serve the students generated by such new commercial/industrial construction within the District.

Section 12. That the Board finds that a separate fund (“Fund”) of the District and two or more sub-funds (“Sub-Funds”) have been created or are authorized to be established for all monies received by the District for the deposit of Statutory School Fees and mitigation payments (“Mitigation Payments”) imposed on construction within the District and that said Fund and Sub-Funds at all times have been separately maintained, except for temporary investments, with other funds of the District as authorized by law.

Section 13. That the Board finds that the monies of the separate Fund or the separate Sub-Funds described in Section 12, consisting of the proceeds of Statutory School Fees and Mitigation Payments have been imposed for the purposes of constructing and reconstructing those School Facilities necessitated by new residential and/or commercial/industrial construction, and thus, these monies may be expended for all those purposes permitted by applicable law. The Statutory School Fees may also be expended by the District for the costs of performing any study or otherwise making the findings and determinations required under subdivisions (a), (b) and (d) of Section 66001 of the Government Code. In addition, the District may also retain, as appropriate, an amount not to exceed in any fiscal year, three percent (3%) of the fees collected in that fiscal year pursuant to Education Code Section 17620 for reimbursement of the administrative costs incurred by the District in collecting the Statutory School Fees.

Section 14. That the Board is hereby justified in levying the Statutory School Fees as a condition of approval of new residential development projects and imposes the Statutory School Fees on such development projects in the following amounts, which shall be adjusted pursuant to the Fee Sharing Agreement:

- a. Two and 72/100 Dollars (\$2.72) per square foot of assessable space for new residential construction, including new residential projects, manufactured homes and mobile homes as authorized under Education Code Section 17625, and including residential construction or reconstruction other than new construction where such construction or reconstruction results in an increase of assessable space, as defined in Government Code Section 65995, in excess of five hundred (500) square feet.

b. Forty-Four Cents (\$0.44) per square foot of assessable space, for new residential construction used exclusively for the housing of senior citizens, as described in Section 51.3 of the Civil Code or as described in subdivision (k) of Section 1596.2 of the Health and Safety Code or a multi level facility as described in paragraph 9 of subdivision (d) of Government Code Section 15432 or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.

Section 15. That this Board is hereby justified in levying the Statutory School Fees as a condition of approval of new commercial/industrial construction projects and levies the Statutory School Fees on such development projects in the amount of Forty-Four Cents (\$0.44) per square foot of chargeable covered and enclosed space for all categories of commercial/industrial construction, except for properties that are classified as rental self-storage properties. The maximum applicable Statutory School Fees that may be levied per square foot of chargeable covered and enclosed space is Four Cents (\$0.04) for rental self-storage properties.

Section 16. That the proceeds of the Statutory School Fees established pursuant to this Resolution shall continue to be deposited into those Sub-Funds of the Funds identified in Section 12 of this Resolution, the proceeds of which shall be used exclusively for the purpose for which the Statutory School Fees are to be collected, including, as to Statutory School Fees, accomplishing any study, findings or determinations required by subdivisions (a), (b) and (d) of Section 66001 of the Government Code, or retaining an amount not to exceed in any fiscal year, three percent (3%) of the fees collected in that fiscal year pursuant to Education Code Section 17620 for reimbursement of the administrative costs incurred by the District in collecting the Statutory School Fees or in financing the described Study or in defending the imposition of Statutory School Fees.

Section 17. That the District's Superintendent, or designee, is directed to cause a copy of this Resolution to be delivered to the building officials of the City of La Habra, La Habra Heights, La Mirada, Whittier (each a "City" or collectively the "Cities"), the Counties of Orange and Los Angeles (each a "County" or collectively the "Counties") and the Office of Statewide Health Planning and Development ("OSHPD") along with a copy of all the supporting documentation referenced herein and a map of the District clearly indicating the boundaries thereof, advising the Cities, Counties and the OSHPD that new residential and commercial/ industrial construction is subject to the Statutory School Fees changed pursuant to this Resolution and requesting that no building permit or approval for occupancy be issued by any of these entities for any new residential development project, mobile home or manufactured home subject to the Statutory School Fees absent a certification of compliance ("Certificate of Compliance") from the District demonstrating compliance of such project with the requirements of the Statutory School Fees, nor that any building permit be issued for any nonresidential construction absent a certification from this District of compliance with the requirements of the applicable Statutory School Fees.

Section 18. That the Board hereby establishes a process that permits the party

against whom the Commercial/Industrial Fees are imposed the opportunity for a hearing to appeal that imposition of Commercial/Industrial Fees for commercial/industrial construction as stated in Education Code Section 17621(e)(2).

Section 19. That the Superintendent is authorized to cause a Certificate of Compliance to be issued for each development project, mobile home and manufactured home for which there is compliance with the requirement for payment of the Statutory School Fees in the amounts specified by this Resolution. In the event a Certificate of Compliance is issued for the payment of Statutory School Fees for a development project, mobile home or manufactured home and it is later determined that the statement or other representation made by an authorized party concerning the development project as to square footage is untrue or in the event the zoning is declared invalid, then such Certificate of Compliance shall automatically terminate, and the appropriate City, County or OSHPD shall be so notified.

Section 20. That no statement or provision set forth in this Resolution, or referred to therein shall be construed to repeal any preexisting fee or mitigation amount previously imposed by the District on any residential or nonresidential construction.

Section 21. That if any portion or provision hereof is held invalid, the remainder hereof is intended to be and shall remain valid.

Section 22. That the change in the District's Statutory School Fees will become effective sixty (60) days from the date of this Resolution unless a separate resolution increasing the fees immediately on an urgency basis is adopted by the Board.

APPROVED AND ADOPTED this 6th day of April 2020, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 6th day of April 2020, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 6th day of April, 2020.

Jim Coombs, Secretary to the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT
April 6, 2020

To: President Schambeck and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Agreement with Nigro & Nigro to Perform Measure LL Bond Audit Services ACTION

It is necessary for the District to hire an auditing firm to conduct the financial and performance audits for the Measure LL Building Fund.

The objective of the financial audits is the expression of an opinion about whether the financial statements of the Measure LL Building Fund are fairly presented, in all material respects, in conformity with generally accepted accounting principles.

The objective of the performance audits is the expression of an opinion about whether the expenditures charged to the Building Funds have been made in accordance with the bond project lists approved by the voters through the approval of Measure LL.

The financial statements of the Measure LL Building Fund as of and for the fiscal year ending June 30, 2020, will be audited. There will also be annual performance audits in accordance with Government Auditing Standards to ensure that bond proceeds have been spent only on allowable costs.

Nigro & Nigro has been performing the District's audits since fiscal year ending 2017, and therefore staff recommends maintaining continuity with this audit firm.

It is recommended that the Board approve the agreement with Nigro & Nigro to perform Measure LL Bond Audit Services for the Fiscal Year Ending June 30, 2020, at a cost not to exceed \$4,800, and that the Superintendent or designee be authorized to execute the necessary documents.

AR/md

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
April 6, 2020

To: President Schambeck and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Agreement with SpyGlass Group, LLC
for Land Line Telecommunication Analysis and
Cost Reduction Recommendations

ACTION/
(RATIFICATION)

Over the years the District has had many additions to its telecommunication services. In an effort to reduce costs and save money, District staff members are recommending a telecommunications review and audit. The audit would include an in-depth review of the tax and tariff codes, fees and surcharges, monthly usage analysis and contract compliance.

SpyGlass Group, LLC provides telecommunication billing analysis and makes cost reduction recommendations to the District.

The cost for SpyGlass Group, LLC to provide telecommunication analysis and cost reduction recommendations on a contingency basis is outlined below:

- 40% of any “Cost Recovery” - reimbursement for billing errors, etc.
- 12 times any “Service Elimination Savings” - dormant account terminations
- 12 times any “Cost Reduction Savings” – lowered costs going forward

Recommendation

It is recommended that the Agreement with SpyGlass Group, LLC for Land Line Telecommunication Analysis and Cost Reduction Recommendations be ratified, and that the Superintendent or designee be authorized to execute the necessary documents.

AR/md

Superintendent’s Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
April 6, 2020

To: President Schambeck and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Resolution 2019/20 No. 776 Approving Workers'
Compensation Coverage to Volunteer Personnel

ACTION/
(RESOLUTION)

According to Labor Code 3363.5, public employers may choose to extend workers' compensation coverage to volunteers that perform services for the organization. Workers' compensation coverage is not mandatory for volunteers as it is for employees.

Workers' compensation is a no-fault system, and with few exceptions, the exclusive remedy for injuries and illnesses suffered while working. If your volunteers are covered, they will be entitled to the same benefits as any of your paid staff. Workers' compensation benefits are finite and limited to medical, disability, and retraining costs associated with a specific impairment.

If volunteers are excluded from workers' compensation coverage, they can seek remedy in the civil court system. The court may award compensation for pain and suffering plus other damages. While the volunteer must prove fault, the civil awards are often much higher than the corresponding workers' compensation benefits.'

By providing the volunteers WC coverage, the District also exhibits a good gesture to their volunteers by taking care of them while doing a service for the District.

- How will this affect the District's WC premium in the future

ASCIP's workers' compensation program is calculated using loss experience and payroll. If the District has a claim as a result of a volunteer, the Districts' loss experience would be impacted and as a result the District may experience an increase in the WC rate which will ultimately increase the premium.

It is recommended that Resolution 2019/20 No. 776 approving Workers' Compensation Coverage to Volunteer Personnel be approved, and that the Superintendent or designee be authorized to execute the resolution.

AR:md

Attachment

Superintendent's Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE.

LOWELL JOINT SCHOOL DISTRICT

RESOLUTION 2019/20 NO. 776

**RESOLUTION OF THE BOARD OF TRUSTEES OF
THE LOWELL JOINT SCHOOL DISTRICT OF
LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,
APPROVING WORKERS' COMPENSATION COVERAGE
FOR VOLUNTEER PERSONNEL**

WHEREAS, Lowell Joint School District ("District") recognizes the need for and the benefit derived from persons providing volunteer services to the District; and

WHEREAS, the Legislature of the State of California (Labor Code Section 3363.5) has provided authorization for inclusion of coverage for persons who perform voluntary service without pay in the District's workers' compensation program; and

WHEREAS, Labor Code Section 3363.5 (b) states that the phrase, "voluntary service without pay" shall include services performed by any person, who receives no remuneration other than meals, transportation, lodging, or reimbursement for incidental expenses; and,

WHEREAS, the District desires to provide worker's compensation coverage for individuals who are performing voluntary services without pay for the District in accordance with District regulations and policy;

THEREFORE, BE IT RESOLVED THAT, The District hereby adopts the policy that all persons authorized by the Superintendent/Governing Board to perform volunteer services for the District without pay, during the course and scope of performance of such volunteer services, shall be deemed to be employees of the District solely for purposes of Division 4 (commencing with Section 3200) of the Labor Code, Workers' Compensation and Insurance.

This resolution shall not apply to any person if providing workers' compensation coverage to such person is not authorized by any provision of law, including but not limited to Labor Code Section 3368 and Education Code Section 51769.

APPROVED AND ADOPTED this 6th day of April 2020, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 6th day of April 2020, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 6th day of April, 2020.

Jim Coombs, Secretary to the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT
April 6, 2020

To: President Schambeck and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Agreement #FCI-SD4-15 with First 5
Orange County Children & Families Commission

ACTION

Our District was approved for a 3 year Agreement with First Five Orange County, Children and Families Commission for Kindergarten Readiness Initiative Services. An amount not to exceed \$257,900 over three years has been allocated to our district to support services to children from prenatal through age five living within our attendance area including a part-time Early Literacy Specialist to develop and coordinate services. The term of this Agreement is July 1, 2020 through June 30, 2023.

It is recommended that the Agreement #FCI-SD4-15 with First 5 Orange County Children & Families Commission be approved and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

VIII-A1-1

LOWELL JOINT SCHOOL DISTRICT
April 6, 2020

To: President Schambeck and Members, Board of Trustees
From: Jim Coombs, Superintendent of Schools
Subject: Resolution 2019/20 No. 777 Adopting the California Uniform Public Construction Cost Accounting Procedures ACTION/
(RESOLUTION)

The California Uniform Public Construction Cost Accounting Act (“CUPCCAA”) allows public agencies to adopt an alternative bidding procedure for construction projects. Per Public Contract Code section 22000 et seq., public agencies electing to opt into CUPCCAA may perform public contract projects costing up to \$60,000 with its own employees by force account, by negotiated contract, or by purchase order and may use an informal bidding process for construction projects costing \$200,000.00 or less. In order to utilize CUPCCAA, the District must formally elect to become subject to CUPCCAA and follow the cost accounting procedures set forth in the Cost Accounting Policies and Procedures Manual of the California Uniform Construction Cost Accounting Commission (Commission).

Adoption of CUPCCAA will allow the District to benefit from the simplified contract procedures described above for qualifying projects. These benefits will help the District save the costs that are associated with the traditional bidding method and help the District complete projects on time.

In order to take advantage of the provisions of CUPCCAA, the District must complete two administrative measures. First, the District must formally elect to become subject to the CUPCCAA and adopt the Act’s accounting procedures through Board action. Second, the District must adopt informal bidding procedures. These actions can be accomplished with two resolutions. The first resolution sets forth the background of CUPCCAA in the recitals and provides for the Board’s formal election to become subject to CUPCCAA. The resolution will be sent to the State Controller with notification informing the State that the District has elected to become subject to CUPCCAA. After the District elects to opt into CUPCCAA, Public Contract Code section 22034 requires the District to enact the informal bidding procedures used for projects within the \$60,001 and \$200,000 cost range discussed above. To meet this requirement, the District may pass a second resolution outlining the informal bidding procedure.

Pursuant to the process summarized above, Resolution No. 777 allows the District to formally adopt CUPCCAA. Upon passage of this Resolution, that District may pass the second resolution adopting the informal bid procedure. Once both resolutions are passed, the District can use CUPCCAA for qualifying projects.

It is recommended that the Board adopt Resolution 2019/20 No. 777 the California Uniform Public Construction Cost Accounting Act, and authorize the Superintendent or District staff to notify the State Controller of the District’s decision to adopt the California Uniform Public Construction Cost Accounting Act by sending a copy of the fully executed Resolution to the State Controller with notice that the District has elected to become subject to the Act.

Superintendent’s Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE.

**LOWELL JOINT SCHOOL DISTRICT
RESOLUTION NO. 777**

**RESOLUTION ADOPTING UNIFORM PUBLIC CONSTRUCTION
COST ACCOUNTING PROCEDURES**

WHEREAS, Public Contract Code section 22000 et seq. sets forth the Uniform Public Construction Cost Accounting Act (the “Act”);

WHEREAS, the Act provides for the implementation of uniform construction cost accounting procedures and informal bidding procedures for all public agencies electing to participate, together with instructions for their adoption and implementation by such public agencies;

WHEREAS, pursuant to Public Contract Code sections 22010 and 22017, the California Uniform Construction Cost Accounting Commission (the “Commission”) developed and recommended to the State Controller uniform construction cost accounting and informal bidding procedures (the “Uniform Procedures”) consistent with Public Contract Code sections 22031 through 22045 for consideration;

WHEREAS, pursuant to Public Contract Code section 22019, the State Controller adopted the Uniform Procedures;

WHEREAS, the Act only applies to a public agency whose governing board has by resolution elected to become subject to the Uniform Procedures and has notified the State Controller of that election;

WHEREAS, California public agencies such as school districts and county offices of education are eligible to adopt the Uniform Procedures pursuant to the Act;

WHEREAS, the Governing Board of the Lowell Joint School District (“District”) has determined that it is in the best interests of the District to elect to become subject to the Uniform Procedures;

NOW, THEREFORE, the Governing Board of the Lowell Joint School District hereby resolves as follows:

1. That the above recitals are all true and correct.
2. That the District elects to utilize the Act for maintenance contracts as defined in Public Contract Code section 20115 pursuant to Public Contract Code section 22000
3. That the Board of Education hereby elects pursuant to Public Contract Code section 22030 to become subject to the Uniform Procedures set forth in the Act and to the Commission’s policies and procedures manual and cost accounting review

procedures, as they may each from time to time be amended, and directs District staff to notify the State Controller of this election.

4. That this Resolution shall take effect immediately upon its adoption.

APPROVED AND ADOPTED this 6th day of April, 2020, by the following vote of the members of the Governing Board of the Lowell Joint School District.

AYES:

NOES:

ABSTAIN:

ABSENT:

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 6th day of April, 2020, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the 6th day of April, 2020.

Jim Coombs, Secretary to the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT
April 6, 2020

To: President Schamback and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Resolution 2019-20 No. 778 Approving the Guaranteed
Maximum price of \$4,526,349 for the Lease-Leaseback
Contract with Erickson Hall Construction Company for
the HVAC, Roof Replacement, Fire Alarm, ADA, and
Related Work at Olita Elementary School

ACTION/
(RESOLUTION)

The Lowell Joint School District (“District”) plans to perform HVAC, roof replacement, fire alarm, ADA, and related work at Olita Elementary School, and two schools to be named at a future date (collectively, “Projects”) utilizing the lease-leaseback construction delivery method, whereby the District will lease the sites that it owns to a contractor who will construct improvements thereon and lease the Projects and the underlying sites back to the District.

At the November 4, 2019 Board meeting, Board members TOOK ACTION TO approve the award of Pre-Construction and Lease-Leaseback Services for Olita Elementary and two schools to be named later. The contract was awarded to Erickson Hall Construction Company.

Board members have been updated as job-walks, architect and contractor visits to the site, and bids took place. On Wednesday, April 1, 2020, Erickson Hall presented site specific conditions, general conditions, and bids for each trade represented in the Olita Re-Roofing and HVAC project (see below).

- Demolition & Abatement
- Concrete & Reinforcing Steel
- Rough Carpentry
- Insulation
- Roofing & Sheet Metal
- Plaster & Drywall
- Acoustic Ceiling
- Flooring
- Painting
- Plumbing
- HVAC
- Electrical

Superintendent’s Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE.

With the bids received, a Guaranteed Maximum Price (GMP) is established. GMP is the all-inclusive price agreed upon between the District and the Lease-Leaseback Contractor, Erickson Hall, that shall not be exceeded for the construction of the project. The GMP includes costs for the sublease payments being paid by the District as progress payments and retention payment during construction in accordance with the Construction Services Agreement. The only costs outside the GMP are owner requested additional work, and unforeseen underground soil conditions or unforeseen hazardous materials. The GMP for the Olita Elementary Re-Roofing and HVAC project is \$4,526,349 and will be funded through Measure LL, Fund 21 - General Obligation Bond, 2018 Election.

Erickson Hall's GMP is based on actual procured quotes and bids from subcontractors, vendors, and suppliers, and includes an estimate of overhead and profit along with the cost of supplied labor.

It is recommended that Resolution 2019/20 No. 778 approving the Guaranteed Maximum price of \$4,526,349 for the Lease-Leaseback Contract with Erickson Hall Construction Company for the HVAC, Roof Replacement, Fire Alarm, ADA, and Related Work at Olita Elementary School be approved, and that they Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE.

**RESOLUTION APPROVING THE GUARANTEED MAXIMUM PRICE FOR THE
LEASE-LEASEBACK CONTRACT WITH ERICKSON-HALL CONSTRUCTION CO.
FOR THE HVAC, ROOF REPLACEMENT, FIRE ALARM, ADA, AND RELATED
WORK AT OLITA ELEMENTARY SCHOOL**

LOWELL JOINT SCHOOL DISTRICT

RESOLUTION NO. 778

WHEREAS, as set forth in Resolution No. 766, the governing Board of Education (“Board”) for the Lowell School District (“District”) approved the selection of Erickson-Hall Construction Co. (“Contractor”) as the lease-leaseback contractor for several projects including the HVAC, Roof Replacement, Fire Alarm, ADA, and Related Work at Olita Elementary School (“Project”);

WHEREAS, Contractor has provided the District with objectively verifiable information of its costs to perform the services requested in the lease-leaseback contract for the Project;

WHEREAS, the Contractor has completed all required preconstruction services for the Project pursuant to the Pre-Construction Services Agreement entered into with the District;

WHEREAS, the Contractor has selected subcontractors for the Project not identified in its proposal pursuant to Education Code section 17406(a)(4);

WHEREAS, the plans and specifications for the Project have been approved by the Division of the State Architect; and

WHEREAS, the Contractor has provided the District with written rationale for the Guaranteed Maximum Price (“GMP”) for the Project and provided documentation sufficient to support the GMP.

NOW, THEREFORE, THE BOARD OF EDUCATION OF THE LOWELL JOINT SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. Recitals. All of the recitals herein contained are true and correct.

Section 2. Approval of Guaranteed Maximum Price. Pursuant to Education Code section 17406(a)(3), the District’s Board hereby approves the GMP for the Project in the amount of \$4,526,349.00, inclusive of all contingencies and allowances.

Section 3. Effective Date. This Resolution shall take effect upon adoption.

APPROVED AND ADOPTED this 6th day of April, 2020, by the following vote of the members of the Governing Board of the Lowell Joint School District.

AYES:

NOES:

ABSTAIN:

ABSENT:

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 6th day of April, 2020, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the 6th day of April, 2020.

Jim Coombs, Secretary to the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT
April 6, 2020

To: President Schambeck and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Elite Modular Change Order #1 for the
Maybrook Elementary Campus

ACTION/
(RATIFICATION)

On May 13, 2019, the Board approved the use of a piggyback contract, competitively bid by the Savanna School District in Orange County, with Elite Modular Leasing & Sales for the purchase, lease, relocation, dismantling, and removal of Division of State Architect (DSA) portable buildings.

The purpose of this agenda item is the ratification of EML-1070 Proposed Change Order #1 for “Shuttling and Building Close Up” at the Maybrook Interim Housing project. Typically, change orders are brought to the Board for approval prior to the work. However, in this case, the change order was authorized so a delay was not caused in the project.

This change order includes the shuttling of the final portable onto its foundation as well as the front and rear closures. Although the closures were included in the original Board approved contract, the reconfiguration of the portables created one additional gap between portables to be closed.

Funds for Change Order #2 will come from Measure LL, Fund 21 - General Obligation Bond, 2018 Election.

It is recommended that Elite Modular Proposed Change Order #1 for Shuttling and Building Close Up at the Maybrook Interim Housing project, in the amount of \$1,508.00 be ratified, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent’s Comment:

APPROVAL RECOMMENDED.



Elite Modular Leasing & Sales, Inc.

March 5, 2020

Lowell Joint SD

Attn: David Bennett (dbennett@ljsd.org)
CC: Miltos Varkatzas (miltos@schoolfacilitiesupport.com)

EML-1070 Proposed Change Order "PCR" #1 @ Maybrook

Item I – Shuttling and Building Close Up

a)	Shuttling x1 24x40 to building Pad, Elite Modular cost	\$ 800.00
b)	Elite Modular Standard Building Close Up x2 (front and back), not Included on Original Signed Proposal	\$ 708.00
c)	Sales Tax	INCLUDED
	Total of above	\$1,508.00

General Note: Payment schedule per original signed agreement

Item II – Inclusions

- As noted in Item I
- Elite Modular Standard Building Close Up x2 (front and back)

Item III – Exclusions

- PLA, PSA or skilled & trained workforce labor compliance agreements
- Weekend, Holiday or non-standard work hours – All work and trades, other than building delivery
- Special loading of buildings, at end of lease, when buildings are returned
- Access in-out of site for all equipment, trucking & workmen
- DSA submittal, and final site & building approval
- On site DSA Inspection's
- DSA Inspections
- AOR / DSA submittal, and final site & building approval
- Anything not specifically included is excluded

If the above is acceptable, please sign below by 3-6-20 to lock in delivery & installation schedule.

Sincerely,
Elite Modular Leasing and Sales, Inc.

Jeremy Goldenetz

Jeremy Goldenetz
President

Lou Menezes

Lou Menezes
VP of Business Development & Operations

ACCEPTED _____ DATE _____

BY _____

TITLE _____

LOWELL JOINT SCHOOL DISTRICT
April 6, 2020

To: President Schambeck and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Core Contracting, Inc. Change Order #2
for the Maybrook Interim Housing Project

ACTION

On October 7, 2019, the Board approved an agreement with Core Contracting, Inc. for the general construction portion of the Maybrook Interim Housing Project. The purpose of this agenda item is to seek Board approval of construction change order #2 for the project. Change orders must be processed and approved.

The need to relocate portable classrooms and add an electrical enclosure caused the General Contractor to use the majority of the allowance and contingency for the Maybrook Interim Housing Project. As a result, the re-grading for ramps and sidewalks and the need to pour a concrete ramp at one portable created a change order in the amount of \$26,487. Although this is above the contractor budget, it is within the District budget for the project. Funds for Change Order #2 will come from Measure LL, Fund 21 - General Obligation Bond, 2018 Election.

It is recommended that Core Contracting, Inc. Change Order #2 for the Maybrook Interim Housing Project in the amount of \$26,487.00 be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.



**Lowell Joint
School District**

A Tradition of Excellence Since 1906

Change Order Request

School: Maybrook ES

Project Name: Maybrook Elementary School - Interim Housing Project
Project No.: 3902

Application No.: 03-119943

Architect: PBK
Construction Manager: Erickson-Hall Construction Co.

Prime Contractor Core
COR No. 2
Date 3/10/2020
Reference RFIs /RFP / Bulletin No.: IB #09

DESCRIPTION: Install concrete ramp at admin portable and additional material and labor to regrade walkways and ramps as per IB #09

Prime Contractor Costs (used when work is subcontracted)

Scope Item	Material	Labor	Equipment	Totals
Form and Pour Concrete Ramp		\$ 7,889.20		\$ 7,889.20
Re-Grade ramps and Sidewalks		\$ 13,278.32		\$ 13,278.32
Re-Grade Sidewalks at hammerhead and install CAB		\$ 5,583		\$ 5,583.16
Credit for Admin AC ramp		\$ (1,305)		\$ (1,305.30)
Subtotals	\$ -	\$ 25,225	\$ -	\$ 25,225.38
			Prime Contractor OH and Profit (5%)	\$ 1,261
			Prime Contractor totals	\$ 26,487

TOTAL COSTS FOR COR No. 2 \$ 26,487

Prime Contractor Time

TOTAL TIME FOR COR No. 2 0 days

Prime Contractor:
Submitted by _____

Date: _____

Construction Manager: Erickson-Hall Construction Co.
Accepted by _____

Date: _____

District Approval: Lowell Joint School District
Signature _____

Date: _____

CORE CONTRACTING, INC

1068 LA MIRADA COURT | VISTA, CA 92081
760-683-8308

CHANGE ORDER REQUEST

No: COR 8
Date: 3/9/20

To: **Michael Arnold**
Company: **Erickson Hall**
Address: **500 Corporate Drive**
City: **Escondido, CA 92029**
Phone: **(760) 796-7700**
Fax:

Job Name: **Maybrook Elementary**
Address: **11700 Maybrook Avenue**
City: **Whittier, CA 90604**

Scope: Install a concrete ramp at the Admin Portable, additional material and labor to regrade the walkways and ramp locations per Bulletin 09. See attached Haitbrink labor and material break downs for reference.					
ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
1	Form and Pour Concrete Ramp	1	EA	\$ 7,669.20	\$ 7,669.20
2	Re-Grade Ramps and Sidewalks	1	EA	\$ 13,278.32	\$ 13,278.32
3	Re-Grade Sidewalk at Hammerhead, Install CAB	1	EA	\$ 5,583.16	\$ 5,583.16
4	Credit for Admin AC Ramp	1	EA	\$ (1,305.30)	\$ (1,305.30)
				SUBTOTAL	\$ 25,225.38
				OPI	\$ 1,261.27
				TOTAL:	\$ 26,486.65

GRAND TOTAL: \$ 26,486.65

Maybrook ES
 Extra Work Breakdown
 Core Contracting

2/26/2020

Bulliten #9

Form and Pour Concrete Ramp

Labor		Hrs			
Operator	1	8	\$ 97.40	\$ 779.20	
Cement Mason	2	16	\$ 97.40	\$ 1,558.40	
Labor	1	8	\$ 91.95	\$ 735.60	
Foreman	1	8	\$ 97.40	\$ 779.20	
				\$ 3,852.40	
Travel		4	\$ 97.40	\$ 389.60	
Equipment			\$ 1,250.00		
Material			\$ 1,480.00		
		Total	\$ 6,972.00		
10% Mark Up			\$ 697.20		
		Total	\$ 7,669.20		

Re-Grade Ramps and Sidewalks

Labor					
Foreman	1	16	\$ 97.40	\$ 1,558.40	
Oporator	1	16	\$ 97.40	\$ 1,558.40	
Oporator	1	16	\$ 97.40	\$ 1,558.40	
Grade Checker	1	16	\$ 97.40	\$ 1,558.40	
Apprentince	1	16	\$ 91.80	\$ 1,468.80	
				\$ 7,702.40	
Travel Time		12	\$ 97.40	\$ 1,168.80	
Equipment			\$ 2,500.00		
Material			\$ 700.00		
		Total	\$ 12,071.20		
10% Mark Up			\$ 1,207.12		
		Total	\$ 13,278.32		

Re-Grade Sidewalk @ Hammer Head and install CAB

Labor					
Foreman	1	4	\$ 97.40	\$ 389.60	
Oporator	1	4	\$ 97.40	\$ 389.60	
Grade Checker	1	4	\$ 97.40	\$ 389.60	
Apprentince	1	4	\$ 91.80	\$ 367.20	
				\$ 1,536.00	
Travel Time		4	\$ 97.40	\$ 389.60	
Equipment			\$ 400.00		
Material CAB	100 Tons	27.5	\$ 2,750.00		
		Total	\$ 5,075.60		

10% Mark Up		\$	507.56
	Total	\$	5,583.16

	SF	Per SF	
Credit for AC Walk Way	-114	\$ 11.45	\$ (1,305.30)
	Total		<u>\$ 25,225.38</u>

LOWELL JOINT SCHOOL DISTRICT

April 6, 2020

To: President Schambeck and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval to Shortlist Vendors for Hazardous Material
Surveying, Testing and Onsite Observation Services
(RFQ #201920-02)

ACTION

Government Code Section 53060 provides that legislative bodies may contract with outside individuals and/or firms to furnish special services and advice in “financial, economic, accounting, engineering, legal, or administrative matters if such persons are specially trained and experienced...”. These types of services are not “bid,” as is done with construction projects. Although professional services are typically selected through a competitive process, a district is not limited or restricted to selecting the lowest cost firm. A district may select the firm or firms that, in the district’s opinion, demonstrate the best value based on level of experience, qualifications, competence, and value to cost. The duration is for four (4) years with an additional two (2) year extension at the District’s discretion. The “shortlisting” does not guarantee work to the participants.

On February 11, 2020, the Board of Trustees authorized the solicitation of the Hazardous Material Surveying, Testing and Onsite Observation Services (RFQ #201920-02). The District received responses from eight (8) firms on March 17, 2020.

This agenda item seeks authorization to retain hazardous materials services from one or more of the firms listed below.

Firm Name
A-Tech Consulting, Inc.
ATC Group Services LLC
CF Environmental, Inc.
Group Delta
Millenium Consulting Associates
Ninyo & Moore
Terracon Consultants, Inc.
Vista Environmental Consulting

It is recommended that authorization to retain hazardous materials services from the above firms be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent’s Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
April 6, 2020

To: President Schambeck and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Reject all Bids for Asphalt Paving, Sealcoat, and Repair Unit Bid (Bid #1920-02) ACTION

On February 11, 2020, the Board of Trustees gave authorization to solicit unit bids for asphalt paving, sealcoat, and repairs. Advertisements were placed in the *Whittier Daily News* February 12, and on February 19, 2020. Two bids were received on Wednesday, March 18, 2020.

It is in the best interest of the District to reject all bids at this time. The projects will be re-evaluated to determine if the District will solicit asphalt unit bids in the future.

It is recommended that authorization to reject all bids for the asphalt paving, sealcoat, and repair unit bid (Bid #1920-02), and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT

April 6, 2020

To: President Schambeck and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Agreement with Best Contracting Services, Inc. for Demolition and Roofing on the El Portal Elementary Roofing Project, Bid #1920-03 ACTION

On March 4, 2020 and again on March 5, 2020, advertisements for the demolition and roofing portion of the El Portal Elementary School Roofing Project, (Bid #1920-03), were placed in the *Whittier Daily New* and in the trade journal. Two bids were received on March 24, 2020. This Board agenda item recommends approval of an agreement with Best Contracting Services, Inc.

Contractor	Bid
Best Contracting Services, Inc.	\$882,875
Danny Letner, Inc dba Letner Roofing Co.	\$968,788

Best Contracting Services, Inc. submitted the lowest responsive and responsible base bid. Reference checks verified that the selected bidder is both responsive and responsible.

Funding for the El Portal Elementary Roofing project will come from Measure LL, Fund 21 - General Obligation Bond, 2018 Election.

It is recommended that an agreement with Best Contracting Services, Inc. for the demolition and roofing portion of the El Portal Elementary Roofing project (1920-03) be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
April 6, 2020

To: President Schambeck and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Memorandum of Understanding Agreement
between Alliant International University, Inc. and Lowell
Joint School District, Effective July 1, 2020 through June 30,
2023

ACTION

Lowell Joint School District operates schools which are suitable for the Alliant University's Program. Alliant University desires to establish the Program at Lowell Joint School District for the students of the University enrolled in the Program. Lowell Joint School District desires to support the Program to assist in training students of the University.

Alliant International University, Inc., a California Benefit Corporation (the "University"), and Lowell Joint School District (the "District") agree to the following conditions that apply to Practicum Students, Student Teachers, and Teacher Interns (collectively, "Interns") who are or will be enrolled in the Teacher Credential Program, the MA/PPS: School Psychology Program or School Counseling Program through the California School of Education at Alliant International University and will be serving their Practicum or Internship in Lowell Joint School District.

This MOU will be effective July 1, 2020, unless terminated by either party with sixty (60 days' written notice, upon mutual consent of both parties, or through June 30, 2023, at no cost to the district.

It is recommended the Memorandum of Understanding with Alliant International University, Inc., effective July 1, 2020 through June 30, 2023 be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
April 6, 2020

To: President Schambeck and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Memorandum of Understanding School Counselor Fieldwork Agreement between Concordia University and Lowell Joint School District, Effective July 1, 2020 through June 30, 2023 ACTION

Concordia University is an institution of higher learning authorized pursuant to California law to offer education programs, including without limitation, the School Counseling Field Experience program which requires school counseling fieldwork experience to fulfill the credentialing requirements set forth by the California Commission on Teacher Credentialing (the "Program").

Lowell Joint School District operates schools which are suitable for the University's Program. Concordia University desires to establish the Program at Lowell Joint School District for the students of the University enrolled in the Program. Lowell Joint School District desires to support the Program to assist in training students of University.

This MOU will be effective July 1, 2020, unless terminated upon mutual consent of both parties, or through June 30, 2023, at no cost to the district.

It is recommended the Memorandum of Understanding with Concordia University, effective July 1, 2020 through June 30, 2023 be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
April 6, 2020

To: President Schambeck and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of the Ratified Consultant Agreement with
Victoria Alvarez to Provide Graphic Design Work for
District Communication of Programs and Facilities for
the 2019/20 School Year

ACTION/
(RATIFICATION)

Arrangements have been made with Victoria Alvarez to provide graphic design work for District Communication of programs and facilities for the 2019/20 school year. Mrs. Alvarez's ratified contract for an amount not to exceed \$2,500.00 for the school year. Funding for this expenditure will be covered by the Fund 40 Account.

It is recommended that the ratified consultant agreement with Victoria Alvarez to provide graphic design work for District communication of programs and facilities for the 2019/20 school year, for an amount not to exceed \$2,500.00, be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
April 6, 2020

To: President Schambeck and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Purchase Order Report 2019/20 #9

ACTION/
(RATIFICATION)

In accordance with the law, Purchase Order Report 2019/20 #9 is recommended for approval. The report lists all purchase orders issued February 4, 2020, through March 19, 2020.

AR:md

Attachment

Superintendent's Comment:

APPROVAL RECOMMENDED.

X-B1-1

PURCHASE ORDERS FOR BOARD APPROVAL
April 6, 2020

NO#	VENDOR	DESCRIPTION	AMOUNT
85746	SCHOOL FIX	DO NOT ENTER RETRACTABLE FABRIC TAPE	\$ 227.66
85747	TARGET SPECIALTY PRODUCTS	WEEDING TREATMENT PRODUCTS	\$ 211.25
85748	JOHNSTONE SUPPLY	A/C AND HEATER PARTS	\$ 94.97
85749	DECKER SCHOOL FIX	LOCK/KEY SERVICE	\$ 144.35
85750	EAST WHITTIER GLASS COMPANY	JORDAN-WINDOW REPAIR	\$ 405.72
85751	STANDARDS PLUS	7 & 8TH GRADE MATERIALS	\$ 2,001.50
85752	FITNESS FINDERS	INCENTIVE CHARMS	\$ 300.00
85753	ENVELOPES TOMORROW	RS-BOOTCAMP ENVELOPES	\$ 265.00
85754	YORKTOWN INDUSTRIES	BLACK TONER TN850	\$ 196.00
85755	PRO-ED	OPEN PURCHASES #2 2019-20	\$ 1,000.00
85756	CASH	CASH CONFERENCE REGISTRATION-C. WEISMANN	\$ 625.00
85757	SCHOOL SERVICES	CONSTRUCTION BASICS-CATHY WEISMANN	\$ 275.00
85758	SCHOOL SERVICES	ATTENDANCE WORKSHOP-M. DUMADAG	\$ 275.00
85759	SCHOOL SERVICES	MAY REVISE WORKSHOP-ANDREA REYNOLDS ATTENDEE	\$ 220.00
85760	BUENA PARK HIGH SCHOOL	OCCASION FLOWERS	\$ 235.00
85761	KATIE ATKINSON	NEWBORN BLANKETS FOR EMPLOYEES	\$ 112.00
85762	ULINE	FIELD TRIP LUNCH BAGS	\$ 402.00
85763	DATAWORKS EDUCATIONAL RESEARCH	EDI AND LESSON DEMO & CLASSROOM COACHING	\$ 6,970.00
85764	CENGAGE LEARNING	MATH MATERIALS	\$ 510.12
85765	OCDE	SENSORY INTEGRATION, SENSORY PROCESSING-J.MARTIN	\$ 50.00
85766	VOCABULARYSPELLINGCITY.COM	VOCABULARY SPELLING CITY LICENSES FOR SCHOOLS	\$ 1,020.00
85767	HANCOCK PARK & DELONG, INC.	STATE FACILITIES PROGRAM CONSULTING	\$ 10,000.00
85768	SCHOOL SERVICES OF CALIFORNIA	WORKSHOP	\$ 825.00
85769	OPEN MEDIA, INC.	UNPURCHASED HOLIDAY DVDS-AGREEMENT PYMT	\$ 167.00
85770	COMPLETE BUSINESS SYSTEMS	DUPLO 5510 TERMINATOR SUPPLIES	\$ 2,250.37
85771	NO EXCUSES UNIVERSITY	20/21 NEU STUDENT PLANNERS	\$ 1,496.50
85772	FORM PLASTICS	OPEN PURCHASES- FEB-JUNE 2020	\$ 10,000.00
85773	ENVELOPES TOMORROW	ENVELOPES FOR 6TH GRADE PARENTS NIGHT	\$ 163.50
85774	SENTRY SIGNS AND PRINTING	SIGN, BANNER-MG	\$ 1,346.85
85775	LEARNING A-Z	RAZ-KIDS RENEWAL 2020-21	\$ 109.95
85776	REMEDIA PUBLICATIONS	CLASSROOM SUPPLIES-MORENO-OL	\$ 225.28
85777	SUPPORTING SUCCESS FOR CHILDREN W/HEARING LOSS	COMPREHENSION BOOK-HULTBERG-RS	\$ 27.55
85778	LAKESHORE	OPEN PURCHASES 2019-20	\$ 1,500.00
85779	WHITTIER DAILY NEWS	BID ADVERTISEMENT-MAYBROOK CAMPUS	\$ 3,636.00
85780	CA LEAGUE OF SCHOOLS	19/20 MEMBERSHIP DUES	\$ 60.00
85781	APPLE	APP-SPECIAL ED, HULTBERG	\$ 10.00
85782	THINKING MAPS	PROF DEVELOPMENT MATERIALS	\$ 33,312.09
85783	ICS SERVICE COMPANY	OPEN PO 2019-20, MONTHLY MONITORING-MAYBROOK	\$ 120.00
85784	COMPLETE BUSINESS SYSTEMS	3A PACKAGE	\$ 1,143.29
85785	MISSION SAN JUAN CAPISTRANO	FIELD TRIP REGISTRATION FEES	\$ 455.00
85786	ORIENTAL TRADING CO.	STUDENT INCENTIVES	\$ 88.81
85787	FROG STREET	SING AND READ ALPHABET	\$ 496.76
85788	DATA IMPRESSIONS	GOOGLE CHROME OS MGMT LICENSES	\$ 31,200.00
85789	PESI,INC	4/7/20 REGISTRATION	\$ 629.97
85790	SENTRY SIGNS AND PRINTING	14FT FLAG	\$ 1,001.25
85791	CREATIVE COSTUME AND DESIGN	RS-T-SHIRTS FOR DRUMLINE	\$ 1,079.62
85792	SCIENTIFIC LEARNING	FAST FORWARD SUBSCRIPTION-COLEMAN, OLITA	\$ 280.00
85793	GOVERNMENTJOBS.COM	JOB POSTING SUBSCRIPTION 2/14/2020-2/14/2021	\$ 1,500.00
85794	SENTRY SIGNS AND PRINTING	10X10 CANOPIES-DISTRICT USE	\$ 1,310.72
85795	ELB	VAPE SENSORS	\$ 6,074.29
85796	LACOE	MATH FIELD DAY REGISTRATION-4/25/2020	\$ 500.00
85797	DEAD AND BURIED	BANNER-SCHOOL	\$ 93.93
85798	OCDE	SPECIAL CIRCUMSTANCE BILLING, Q2	\$ 1,265.38
85799	DASH	HEALTH/NURSE-GLOVES	\$ 67.77
85800	LRP PUBLICATIONS	NEWSLETTER AND SUBSCRIPTION RENEWAL	\$ 544.00
85801	LA HABRA FENCE CO.	FENCE REPAIR-JORDAN	\$ 1,655.00
85802	CSUF-AUXILLARY SERVICES CORPORATION	2020 JOB FAIR	\$ 275.00
85803	DATA IMPRESSIONS	CHROME BOOKS	\$ 310,000.00
85804	ABES PLUMBING	EMERGENCY DRAINAGE-RS STAFF RESTROOM	\$ 1,200.00
85805	SAFEGUARD	EL PORTAL-TSHIRTS, JERSEYS	\$ 338.46
85806	DSA	PROJECT SUPPORT DSA FEES-OLITA	\$ 500.00
85807	ENABLING DEVICES	CLASSROOM SUPPLIES-MG, CRABTREE	\$ 396.95
85808	NMK CORPORATION	CISCO ANY CONNECT PERPETUAL VPN LICENSES	\$ 808.13
85809	HUMAN MEDIA	PE CLASS-VIDEOS	\$ 331.89
<i>Respectfully Submitted,</i>			\$ 444,026.88

Jim Coombs

Superintendent of Schools

LOWELL JOINT SCHOOL DISTRICT
April 6, 2020

To: President Schambeck and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Warrant Listing Report 2019/20 #9

ACTION/
(RATIFICATION)

The Warrant Listing Report 2019/20 #9 is recommended for approval. The report lists all warrants issued February 25, 2020, through March 19, 2020.

AR:md

Attachment

Superintendent's Comment:

APPROVAL RECOMMENDED.

X-B2-1

"B" WARRANTS FOR BOARD APPROVAL ON:
April 6, 2020

"B" WARRANT DOCUMENTS : 1271 - 1533, 3084 - 3100

802,638.09

THE FOLLOWING "B" WARRANT VOUCHERS ARE INCLUDED IN THE ABOVE SEQUENCE OF NUMBERS SUBMITTED FOR APPROVAL. ANY INTERRUPTIONS IN THE SEQUENCE ARE DUE TO THE VOUCHER BEING HELD FOR AUDIT BY LACOE AND RELEASED AT A LATER DATE. THE 3000s INDICATE A NUTRITION SERVICES PAYABLE.

NO#		AMOUNT
1271	J.W. PEPPER & SON, INC. - CHOIR SUPPLIES	120.71
1290	GINA TRINIDAD - CONSULTANT/ RANCHO STARBUCK	480.00
1298	GLASBY MAINTENANCE-DISTRICT, SUPPLIES	11,206.63
1299	HOME DEPOT PRO-MAINTENANCE, SUPPLIES	1,982.28
1301	SHERWIN WILLIAMS-MAINTENANCE, STOCK	769.20
1304	ACTION SALES - REFRIGERATOR/ MAYBROOK	3,206.16
1305	ASSOC. OF CA. SCHOOL ADMIN. - CONFERENCE	750.00
1305	JIM COOMBS - BOARD MEETING LUNCHEON REIMBURSEMENT	127.29
1306	CAMERON MILLER, RS-PURCH REIMBURSEMENT	820.00
1307	SHERYL MCDONALD-CURR, PURCH REIMBURSEMENT	199.95
1308	ATKINSON, ANDELSON, LOYA, RUUD & ROMO - LEGAL SERVICE	2,476.30
1309	SO CAL GAS-MG, RS, MAYBROOK-UTILITIES	641.33
1310	SO CAL EDISON-EP, UTILITIES	5,314.63
1311	WARE DISPOSAL-MAINTENANCE, SERVICES	1,571.61
1312	FRONTIER-DISTRICT, INTERNET COMM SERVICES	58.57
1313	TOTAL FUNDS HASLER-DISTRICT, POSTAGE	3,000.00
1314	SPARKLETTS-RS, SUPPLIES	145.40
1315	VIG SOLUTIONS - LAPTOPS FOR BILINGUAL AIDES	2,462.62
1316	CHRISTIAN MANGOLD - SUPPLIES REIMBURSEMENT	19.20
1317	VIG SOLUTIONS - LAPTOP FOR NURSE	604.21
1321	KRISTA VAN HOOGMOED - MEETING REIMBURSEMENT	72.37
1322	IMPERIAL BAND INSTRUMENTS - BAND REPAIRS	17.67
1323	ICS SERVICE CO. - MAYBROOK/ FIRE ALARM	705.60
1324	MAILFINANCE - NEOPOST MACHINE, DISTRICT OFFICE	481.72
1325	BEHAVIOR AND EDUCATION - NON PUBLIC AGENCY	15,437.58
1326	NCS PEARSON, INC. - SPECIAL EDUCATION SUPPLIES	380.13
1327	NORTHERN SPEECH SERVICES - MEDICAL SUPPLIES	162.93
1328	N2Y - SPECIAL EDUCATION SUPPLIES	369.67
1329	PRO-ED - SPECIAL EDUCATION FORM SUPPLIES	842.60
1330	LAKESHORE LEARNING MATERIALS - SUPPLIES	759.24
1331	ORANGE COUNTY OF ED. - TRANSPORTATION	4,814.59
1332	LEADER SERVICES - MEDICAID REIMBURSEMENT	606.25
1333	REBECCA CHAMPION - MILEAGE REIMBURSEMENT	53.03
1334	SANDRA JAN - MILEAGE REIMBURSEMENT	29.96
1335	YING LOU - SUPPLIES REIMBURSEMENT	401.41
1336	SHERYL MCDONALD - MILEAGE REIMBURSEMENT	20.00
1337	MYRA PADILLA - SUPPLIES REIMBURSEMENT	31.51
1338	MIN YI - SUPPLIES REIMBURSEMENT	23.78
1339	AMERICAN FIDELITY- EMP. VOLUNTARY DEDUCTIONS	7,631.60

1340	CREDIT UNION OF SO CAL- EMP. VOLUNTARY DEDUCTIONS	2,887.80
1341	SCHOOLS FIRST CREDIT UNION- EMP. VOLUNTARY DEDUCTIONS	21,775.00
	EARLY RETIREE REIMBURSEMENTS	
1342	DAWN AANDAHL	525.39
1343	BRENT ALLSMAN	506.24
1344	ELIZABETH KANESHIRO	948.67
1345	SHELLEY MARKER	525.39
1346	PENNY MAYERCHECK	1,189.78
1347	RONALD RANDOLPH	630.56
1348	GAYLE ROGERS	245.78
1349	CLAUDIA SCHALCHLIN	525.39
1350	EMILY WAKEFIELD	525.39
1351	HOLLY WOLFE	525.39
1352	CITY OF LA HABRA WATER DEPT. - UTILITY/ IRRIGATION	2,437.36
1353	FRONTIER COMMUNICATIONS - UTILITIES/ SERVICE	2,815.97
1354	SPECTRUM/ TIME WARNER CABLE - MONTHLY SERVICE	916.47
1355	VERIZON WIRELESS - MONTHLY SERVICE	691.28
1356	DELTA DENTAL- CERTIFICATED RETIREE VOL. PLAN	1,753.72
1357	2ND GEAR - TECHNOLOGY ACCESSORIES	246.18
1358	A&D TRANSPORTATION - SCHOOL FIELD TRIPS	740.00
1360	BAUDVILLE - CERTIFICATE PAPER/ RANCHO STARBUCK	400.86
1361	BLICK ART MATERIALS - RS/ ART SUPPLIES	646.37
1362	BUENA PARK HIGH SCHOOL - FLORAL ARRANGEMENTS	235.00
1363	CENGAGE LEARNING - BIG IDEAS/ MATH BOOKS	1,076.17
1364	CITY OF LA HABRA - MAINTENANCE/ FUEL	1,306.20
1365	DATA IMPRESSIONS - WEISSMAN/ COMPUTER	632.16
1366	ENVELOPES TOMORROW - RS/ BOOTCAMP	265.00
1367	FITNESS FINDERS - OLITA/ CHARMS	278.98
1368	FUN AND FUNCTION - CLASSROOM MATERIALS	243.42
1369	FULLERTON SCHOOL DISTRICT - CUSTOM PRINTING	260.00
1370	LA HABRA ROTARY CLUB - QUARTERLY MEMBER DUES	295.00
1371	MAGNATAG - WHITEBOARD PANELS/ DISTRICT OFFICE	3,173.42
1372	JIVE COMMUNICATIONS - HANDSETS/ MO. SERVICE	12,091.20
1373	CALIF. PUBLIC EMPLOYEES RET. SYSTEM/ MED. INS.	295,255.26
1374	CALIF. PUBLIC EMPLOYEES RET. SYSTEM/ MED. INS.	8,539.39
1375	A & D TRANSPORTATION - AFTERSCHOOL SPORTS	370.00
1376	KATIE ATKINSON - BLANKETS FOR NEW BABIES	112.00
1377	AVB PRESS - MG/ PROTOCOL SUPPLIES	569.40
1378	BACKFLOW TESTING SERVICE - MAYBROOK/ SERVICE	100.00
1379	CITY OF LA HABRA - MAINTENANCE/ FUEL	1,686.31
1380	DATA IMPRESSIONS - LED/ DIGITAL PLAYERS	4,249.65
1381	MJ EVANOFF - D.O. / SUPPLIES REIMBURSEMENT	167.57
1382	DECKER EQUIPMENT - WALL MOUNT/ STOP SIGN	290.95
1383	G.A. SYSTEMS, INC. - MAYBROOK/ BASKETS	4,511.30
1384	SANDRA JAN - CERTIFIED MAIL REIMBURSEMENT	6.95
1385	YING LOU/ CHARLENE - RS/ SUPPLIES REIMBURSEMENT	106.44
1386	ACSA REGION 17 - AWARD/ BREAKFAST CELEBRATION	40.00

1387	SOUTHERN CALIFORNIA GAS - UTILITIES/ MO. SERVICE	604.47
1388	SOUTHERN CALIFORNIA EDISON - UTILITIES/ MO. SERVICE	5,202.02
1389	SUBURBAN WATER SYSTEMS - WATER/ MO. SERVICE	2,822.12
1390	MCI A VERIZON CO. - MONTHLY SERVICE	13.75
1391	AUTOZONE - SUPPLIES/ MAINTENANCE	45.97
1392	JIVE COMMUNICATIONS - HANDSETS/ MO. SERVICE	4,055.71
1393	ABES PLUMBING, INC. - SEWER LINE SERVICE	900.00
1394	APPLE, INC. - FLIP BOOK APP/ HULTBERG	9.99
1395	ENABLING DEVICES - PLATFORM COMMUNICATOR	218.95
1396	ENVELOPES TOMORROW - ENVELOPE SUPPLIES	163.50
1397	GOVERNMENTJOBS.COM - JOB POSTING SERVICE	1,500.00
1398	HAUFFE CO. - MANAGEMENT CONSULTING	20,832.00
1399	HAUFFE CO. - DSA CLOSEOUT SERVICES	22,510.00
1400	AMERICAN FIDELITY- EMP. VOLUNTARY DEDUCTIONS	17,891.12
1401	ASSOC. OF CA. SCHOOL ADMIN.- EMPLOYEE DEDUCTIONS	323.15
1402	CA. ASSOC. OF SCHOOL PSYCH. - EMPLOYEE DEDUCTIONS	15.50
1403	CALIF. SCHOOL EMPLOYEES ASSOC.- EMPLOYEE DEDUCTIONS	3,018.70
1404	CALIF. TEACHERS ASSOC. - EMPLOYEE DEDUCTIONS	14,638.41
1405	PACIFIC EDUCATORS, INC - EMPLOYEE DEDUCTIONS	77.00
1406	THE STANDARD INSURANCE CO. - EMPLOYEE DEDUCTIONS	5,371.19
1407	UNITED WAY OF GREATER L.A. - EMPLOYEE DEDUCTIONS	10.00
1408	GT DESIGNS - FRAME SIGNS/ POSTCARDS	3,712.05
1409	JANICE JACOBSEN-MG, OL-CONTRACT SVCS	672.00
1410	PATTY JACOBSEN - T-SHIRT PURCHASE REIMBURSEMENT	371.05
1411	DEBRA LEES, MAYBROOK, CONTRACT SVCS	1,400.00
1412	REMEDIA PUBLICATIONS - SPECIAL ED. SUPPLIES	24.98
1413	VIG SOLUTIONS-OLITA, SUPPLIES	1,848.47
1414	RACHEL COLEMAN-SPEC ED, PURCH REIMB	27.13
1415	READ NATURALLY - SPECIAL ED. SUPPLIES	439.76
1417	RIVERSIDE INSIGHTS - SPECIAL ED. SUPPLIES	367.54
1418	SCHOOL SERVICES OF CA. - FISCAL BUDGET SERVICE	305.00
1419	SUPER DUPER PUBLICATIONS - SPECIAL ED. SUPPLIES	206.82
1420	YORKTOWN - TECHNOLOGY SUPPLIES/ TONER	214.62
1421	EDDIE MIJARES-RS, CONTRACT SVCS	625.00
1422	MARY PENA-RS, CONTRACT SVCS	142.50
1423	MATT GALLEGOS- RS, CONTRACT SVCS	125.00
1424	SHIRLEY TAYLOR-RS, CONTRACT SVCS	250.00
1425	XCELL - TECHNOLOGY/ IPAD REPAIR	65.00
1426	ANGELA HUTCHERSON-CONTRACT SVCS	283.50
1427	DEBBIE NEEDHAM - PURCHASE REIMBURSEMENT	103.34
1428	SIERRA SCHOOL EQUIPMENT - M&O TABLES	2,234.90
1429	WHITTIER CHRISTIAN HIGH SCHOOL - FIELD TRIPS	2,177.50
1430	SCHOOL SERVICES OF CA. - GOV.BUDGET WORKSHOP	1,500.00
1431	RHONDA ESPARZA - CONFERENCE REIMBURSEMENT	322.09
1432	SHERYL MCDONALD - CONFERENCE REIMBURSEMENT	259.84
1433	CRISTIAN BOGDAN - MILEAGE REIMBURSEMENT	89.95
1434	HOWARD INDUSTRIES, INC. - WALL MOUNTS/ MAYBROOK	2,706.84
1435	NANCY WHITE - CONFERENCE REIMBURSEMENT	20.00

1436	COLLEEN PATTERSON-BUS SVCS, CONTRACT SVCS	400.00
1437	HOLLY BRANDER - PURCHASE REIMBURSEMENT	37.71
1438	KRISTEN COOKE- PURCHASE REIMBURSEMENT	58.04
1439	MELINDA KELLOGG - PURCHASE REIMBURSEMENT	60.27
1440	SOUTHWEST SCHOOL SUPPLY - JORDAN SUPPLIES	1,903.20
1441	SOUTHWEST SCHOOL SUPPLY - MACY SUPPLIES	3,332.42
1442	SOUTHWEST SCHOOL SUPPLY - EL PORTAL SUPPLIES	590.58
1446	IMPERIAL BAND INSTRUMENTS - BAND REPAIRS	59.86
1447	JW PEPPER-RS, SUPPLIES	84.87
1448	NCS PEARSON, INC. - SPECIAL EDUCATION SUPPLIES	214.73
1449	LEARNING PLUS ASSOCIATES-SUPPLIES	2,001.50
1450	ORANGE COUNTY OF ED. -CONFERENCE REGISTRATION	600.00
1451	ORANGE COUNTY OF ED. -CONFERENCE REGISTRATION	4,622.50
1452	LEADER SERVICES - MEDICAID REIMBURSEMENT	702.33
1453	BEHAVIOR AND EDUCATION, INC. - CONTRACT SERVICE	7,273.75
1454	GALLAGHER PEDIATRIC THERAPY - CONTRACT SERVICE	1,495.11
1455	ALBERT MELARAGNO - MEDI-CAL PRESCRIPTIONS	175.00
1456	PROJECT SUPPORT SCHOOL SVCS-CONTRACT SVCS	1,125.00
1457	MISSION SAN JUAN CAPISTRANO-FIELD TRIP	467.50
1458	BEST LAWNMOWER - MAINTENANCE SERVICE	16.23
1459	IMPERIAL SPRINKLER SUPPLY - SUPPLIES	1,623.32
1460	LOWE'S - MONTHLY SCHOOL SUPPLIES	74.94
1461	PLUMBING WHOLESALE OUTLET - MAINTENANCE	538.25
1462	SOUTHEAST CONSTRUCTION - SUPPLIES REIMBURSEMENT	165.62
1463	SO CAL GAS-MACY, UTILITIES FEB 2020	193.82
1464	SO CAL EDISON-MA, OL-UTILITIES FEB 2020	2,163.82
1465	SUBURBAN WATER SYSTEMS - WATER/ MO. SERVICE	12,656.29
1466	FRONTIER COMMUNICATIONS - UTILITIES/ SERVICE	65.72
1467	WARE DISPOSAL-ALL SITES, TRASH DISPOSAL SERVICE	1,571.61
1479	AMERICAN EXPRESS - MONTHLY CREDIT PURCHASES	20,148.36
1483	SENTRY SIGNS/PRINTING-SUPPLIES	1,310.72
1484	SCHOOL LIFE-JORDAN, STUDENT INCENTIVES SUPPLIES	214.36
1485	WPS-SPEC ED, SUPPLIES	265.59
1486	SOUTHWEST SCHOOL SUPPLY-DISTRICT SUPPLIES	7,970.33
1487	BUG FLIP - MAINTENANCE SERVICE	1,395.00
1488	THE HOME DEPOT PRO INSTITUTION - SUPPLIES	457.41
1489	JAMES HARDWARE CO. - SUPPLIES	118.64
1490	WARE DISPOSAL - MONTHLY TRASH SERVICE	1,317.65
1496	THINKING MAPS-CURRICULUM, SUPPLIES	32,369.30
1497	CREATIVE COSTUMING & DESIGN-RS, SUPPLIES	1,079.62
1498	CSUF-DISTRICT, CONFERENCE FEES	275.00
1499	DEBRA LEES, MAYBROOK, CONTRACT SVCS	82.37
1500	JULIE MAYHEW-RS, SUPPLIES	59.49
1501	LINDA TAKACS-RS, PURCHASE REIMBURSEMENT	413.99
1502	SOUTHERN CALIFORNIA EDISON - UTILITIES/ MO. SERVICE	503.27
1503	CANNINGS HARDWARE - MAYBROOK SUPPLIES	196.91
1504	JOHNSTONE SUPPLY - MAINTENANCE SUPPLIES	94.97
1505	GLASBY MAINTENANCE SUPPLY - SUPPLIES	2,953.83

LOWELL JOINT SCHOOL DISTRICT
April 6, 2020

To: President Schambeck and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Employer-Employee Relations/Personnel Report
2019/20 #9 Which Includes Hiring, Resignations,
Contract Adjustments, and Retirements for
Certificated, Classified, and Confidential Employees

ACTION/
(RATIFICATION)

The attached Employer-Employee Relations/Personnel Report 2019/20 #9, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees has been completed without irregularities and in compliance with the law, District policy, administrative regulations, rules, procedures, and direction of the supervisor and all information has been fully disclosed.

It is recommended that Employer-Employee Relations/Personnel Report 2019/20 #9, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees, be ratified.

Attachment

JC/me

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
EMPLOYER-EMPLOYEE RELATIONS/PERSONNEL REPORT 2019/20 #9

April 6, 2020

I. CERTIFICATED EMPLOYEES

A. CHANGE OF STATUS

NAME	EFFECTIVE DATE	END DATE	RANGE/STEP	SITE	COMMENT
Tiffany Shun-Hernandez	03/20/2020	03/20/2020		JO	FMLA (AB375) Baby Bonding

B. SUBSTITUTE CHANGE OF PAY

NAME	EFFECTIVE DATE	END DATE	SITE	COMMENT
Katlin Cheng	03/20/2020	03/20/2020	DO	To be paid special long term rate of \$170.00 for Jordan Elementary School for Second Grade

C. EMPLOYMENT OF SUBSTITUTES EFFECTIVE 08/13/19 FOR THE 2019/20 SCHOOL YEAR \$131.00 PER DAY RATE AND \$170.00 LONG TERM AND \$65.50 PER HALF DAY RATE AND \$35.00 PER HOUR*

Kelsie Thompson
Joseph Prentiss

*It is further recommended that the individuals listed above be approved to instruct in the Intervention Programs. The rate of pay is \$35.00/hour and will be paid from Title I, or LCFE Supplemental Grant Funds.

*It is further recommended that the individuals listed above be approved as home school teachers, if needed, for the 2019/20 school year at a rate of \$35.00/hour, not to exceed five hours per week, per student. Mileage will be paid at the IRS Standard Mileage Rate for the 2019/20 school year.

** Adding Job Description for Teacher on Special Assignment: Steam Innovation Coach to Certificated Teacher Salary Schedule.

** Adding Job Description for Early Learning Specialist to Certificated Teacher Salary Schedule.

II. CLASSIFIED EMPLOYEES 4/6/20

A. MONTHLY – GENERAL FUND

NAME/ EFFECTIVE END RANGE/

<u>EMPLOYEE ID#</u>	<u>DATE</u>	<u>DATE</u>	<u>STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Arcega, Aida	04/09/20		R23/S3	MA	Office Manager/Step Increase
Bogdan, Cristian	05/01/20		R28/S7	DO	Systems Analyst/Performance Recognition Increase
Cardenas, Robert	04/03/20	05/29/20	R21/S2	JO	Night Custodian/Working Out of Class
Villapania, Thomas	06/01/20		R28/S5	MNT	Maintenance-General/Step Increase
Rapp, Wendi	04/03/20		R29/S6	DO	Information Systems Specialist/Performance Recognition Increase
Zappulla, John	05/23/20		R22/S3	DO	Systems Technician/Replacement for Vacancy

B. HOURLY – GENERAL FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Bullard, April	04/16/20		R16/S3	RS	Clerk Typist/Step Increase
Cortez, Hernan	03/13/20		R18/S1	DO	Night Custodian/Substitute
Cortez, Hernan	03/13/20		R22/S1	DO	Day Custodian/Substitute
Garcia, Lisa	05/16/20		R16/S3	OL	Clerk Typist/Step Increase
Gonzalez, Benjamin	03/13/20		R18/S1	DO	Night Custodian/Substitute
Gonzalez, Benjamin	03/13/20		R22/S1	DO	Day Custodian/Substitute
Montanez, Laurie	05/01/20		R15/S2	OL	Special Education Support Aide /Step Increase
Ponce, Rodolfo	03/13/20		R18/S1	DO	Night Custodian/Substitute
Ponce, Rodolfo	03/13/20		R22/S1	DO	Day Custodian/Substitute
Rickenbacker, Kimberly	04/16/20		R16/S3	EP	Clerk Typist/Step Increase
Solis, Sergio	03/16/20		R18/S1	DO	Night Custodian/Substitute
Solis, Sergio	03/16/20		R22/S1	DO	Day Custodian/Substitute

C. HOURLY – CAFETERIA FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Alarid, Emily	05/01/20		R7/S3	EP	Cafeteria Worker/Step Increase
Bargas, Kerri	03/01/20	05/29/20		RS	Cafeteria Worker/Temporary Increase of Hours
Cacioppo, Sherrie	03/01/20	05/29/20		RS	Cafeteria Worker/Temporary Increase of Hours
Goodenow, Arlene	05/01/20		R7/S3	MA	Cafeteria Worker/Step Increase

Muravez, Alicia	03/16/20	05/29/20	EP	Satellite Cafeteria Worker/Temporary Increase of Hours
Ornelas, Ivonne	03/16/20	05/29/20	JO	Satellite Cafeteria Worker/Temporary Increase of Hours
Rubio, Sandra	03/16/20	05/29/20	RS	Satellite Cafeteria Worker/Temporary Increase of Hours
Sanchez, Kris	03/16/20	05/29/20	MA	Satellite Cafeteria Worker/Temporary Increase of Hours
Swisshelm, Lisa	03/16/20	05/29/20	OL	Satellite Cafeteria Worker/Temporary Increase of Hours

LOWELL JOINT SCHOOL DISTRICT

TEACHER ON SPECIAL ASSIGNMENT: STEAM INNOVATION COACH

Definition

Under the direction of the Assistant Superintendent of Educational Services, the Teacher on Special Assignment –STEAM Innovation Coach will assist in the implementation of the 21st Century teaching skills, curriculum development and the integration of STEAM Education as it connects to the curriculum inside and outside of the classroom by serving as an instructional coach. The role of the Teacher on Special Assignment – STEAM Innovation Coach is a support position designed to increase the capacity of teachers to incorporate STEAM/Coding activities and to develop curriculum that effectively integrates the use of STEAM/Coding in the teaching and learning process, supports students' college and career readiness utilizing 21st Century learning skills, and performs other related duties as assigned.

Essential Functions

The duties listed below are intended only as illustrations of the various types of work that might be performed. The omission of specific statements of duties does not exclude the duties if the work is similar, related, or a logical assignment to the position.

1. Design, implement, and support learning opportunities for teachers intended to build capacity and expertise in the use of STEAM/Coding in the classroom.
2. Design, implement, and support learning opportunities for ALL subgroups including English Learners and at-risk students through STEAM/Coding integrations.
3. Design, organize, schedule, and present professional development programs, curriculum, and instruction projects and assistance for Transitional Kindergarten through eighth grade teachers in the use of STEAM/Coding and strategies to support ALL subgroups including English Learners and at-risk students.
4. Conduct demonstration lessons and assist with curriculum design.
5. Assist teachers through peer coaching, classroom observations, peer feedback, student data analysis of effective STEAM/Coding teaching strategies, lesson design and co-planning lessons in STEAM/Coding.
6. Help provide coordination and support for the Horizons (GATE/High Achiever Program) as it relates to STEAM/Coding.
7. Provide assistance in the design, function, and implementation of the STEAM Innovation Labs at each school.
8. Attend professional development workshops to align practice with the District vision for 21st Century learning.
9. Assist students and staff with the application of technology and 21st Century learning skills.
10. Analyzes and uses data to identify program needs and to evaluate, improve, and report on program effectiveness.

QUALIFICATION GUIDELINES

Knowledge of:

Instructional technology as it relates to STEAM/Coding; 21st Century learning skills and objectives; principles, theories, methods, techniques, and strategies pertaining to teaching and instruction of students and adults; educational curriculum, instructional goals and objectives, and educational trends and research findings pertaining to educational technology and STEAM/Coding; and the use of STEAM/Coding to facilitate in accelerating the achievement of ALL students and subgroups.

Ability to:

Assist District leadership in planning and organizing the implementation and continued use of STEAM Activities and Coding; support and assist with the coordination of the Horizons (GATE/High Achiever Program) related to STEAM/Coding; communicate effectively, both orally and in writing; use the Google Platform to prepare supplemental materials, establish and maintain effective working relationships; help analyze problems and issues and develop appropriate solutions; understand and carry out directions with minimal supervision; manage multiple tasks; and utilize technology as a means for various types of communication and record keeping.

Education/Training/Experience:

1. Minimum of five (5) years of successful classroom teaching experience in an elementary and/or intermediate/junior high school setting required.
2. Minimum of a Bachelor's degree required. Master's degree or other advanced degree preferred.
3. Training/experience in the use of instructional technology as it relates to STEAM/Coding in the classroom setting required.
4. Experience in a school or community leadership role which required public speaking and presentations, organization of tasks/projects, and involvement in curriculum planning.

Licenses/Certificates/Special Requirements:

1. Valid California Teaching credential with English Learner authorization or equivalent. Administrative Services credential desirable.
2. Compliance with No Child Left Behind (NCLB).
3. Appearance, grooming, and personality which establish a desirable example for parents, staff, and students.

Salary Range: Appropriate placement on the Certificated Salary Schedule.

PHYSICAL AND MENTAL DEMANDS

The physical and mental demands described below are representative of those that must be met by employees to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

While performing the duties of this position, the employee is regularly required to sit, stand, walk, and talk or hear. The employee frequently is required to use hands and fingers to handle and operate objects, tools, or controls and reach with hands and arms. The employee is occasionally required to climb or balance; and stoop, kneel, or crouch. The employee must occasionally lift, push, pull, carry and/or move objects typically weighing up to 25 pounds. Specific vision abilities required by this position include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Mental Demands

While performing the duties of this position, the employee may be regularly be required to use written and oral communication skills, read and interpret data, information and documents; analyze and solve problems; observe and interpret situations; learn and apply new information or skills; use math and mathematical reasoning; perform highly detailed work; work on multiple and concurrent tasks; work with frequent interruptions; work under intensive deadline; and interact with District and program personnel, school administrators, managers, staff, vendors, the public, and others encountered in the course of work.

WORK ENVIRONMENT

The employee will work under typical office conditions and the noise level is usually quiet or moderately quiet. The employee may work in the classroom environment where noise may be moderately higher. The employee frequently drives to District sites, professional development workshops, and other locations as needed.

Board Approved: 4-6-2020



Lowell Joint School District



A Tradition of Excellence Since 1906

"Home of Scholars and Champions"

Lowell Joint School District Early Learning Specialist

JOB SUMMARY:

Under the direction of the Assistant Superintendent of Educational Services and/or designee, assist in the management and day-to-day operations of early childhood education programs in accordance with State, District, and local laws, monitor, coach and support Early Childhood Education staff, develop and implement staff and parent workshops, and facilitate outreach services for families.

REPRESENTATIVE DUTIES:

- Facilitate the alignment of California Preschool Learning Foundations to the Common Core State Standards in developmentally appropriate ways. Support teachers to implement developmentally appropriate curriculum. Collaborate with preschool and TK-2 staff to create fluid transition from preschool to kindergarten.
- Identify child development issues for project planning and program improvements. Assist in the development of strategies to help children enter school ready to learn.
- Plan and facilitate training and provide technical support to all early childhood education staff. Facilitate and support the development of a system for collaboration of exemplary practices.
- Provide outreach support or referrals to families as needed. Handle and respond to unique or high-risk family situations. Determine non-routine responses and develop and maintain community resources and contacts to address these situations.
- Maintain documentation and compliance with program regulations. Supervise maintenance of records.
- Assist in planning parent training calendar and meetings. Assist in the supervision and recruitment of parents and children.
- Prepare timely reports for tracking health, disabilities and family services provided to families.

EARLY LEARNING SPECIALIST (CONTINUED) REPRESENTATIVE DUTIES: (Continued)

- Attend county and district meetings as directed as they relate to Early Childhood Education department needs.
- Substitute for staff as necessary.
- Perform other related duties as assigned.

KNOWLEDGE AND ABILITIES:

Knowledge of:

- Title 22 and Title 5 Community Care Licensing for child development programs.
- Current policies, procedures, standards and grant mandates in the Early Childhood Education Department.
- Early Childhood Developmental Psychology & current pedagogical theory.
- California Preschool Learning Foundations & Common Core State Standards.
- Developmentally appropriate instructional strategies and best practices.
- Effective instructional strategies for English Language Learners.
- Needs of students of differing socioeconomic, ethnic and linguistic backgrounds.
- Early childhood assessment tools utilized by the Early Childhood Education Department.
- Assisting in establishing, planning, organizing and implementing an effective parent education and involvement program.
- Identify family outreach opportunities and make referrals to appropriate agencies as needed.
- Assist in establishing, planning, organizing and implementing an effective staff development calendar based on identified staff needs and interests.
- Technology in the classroom and use of technology in an office environment.

Abilities:

- Strong oral and written communication skills; English/Spanish bilingual preferred.
- Positive interpersonal skills and collaborative working skills.
- Interact effectively with a variety of agencies and organizations.
- Direct, train and evaluate early childhood education staff.
- Organization, planning and evaluation strategies, techniques and procedures.
- Work independently.
- Adhere to schedules and timelines.
- Maintain records and prepare reports.
- Drive a vehicle to conduct work.
- Recognize needs and initiate appropriate activities to address them.

EDUCATION AND EXPERIENCE:

Bachelor's degree from an accredited institution, preferably with a major in Child Development or Early Childhood Education or related field. Three years of early childhood teaching experience. Experience in a leadership position in early childhood education preferred.

LICENSES AND OTHER REQUIREMENTS:

Child Development Program Director Permit and/or a Multiple Subject Teaching Credential
Valid California Driver's license

WORKING CONDITIONS:

Environment:

- Varied office, classroom site, and workshop training environment.
- Exposure to noise.
- Driving a vehicle to conduct work.

Physical Abilities:

- Hearing and speaking to accurately exchange information in person or on the telephone.
- Seeing to read a variety of printed and electronically displayed materials.
- Sitting for an extended period of time.
- Dexterity of hands and fingers to operate a computer keyboard.
- Bending at the waist, kneeling, squatting or crouching.
- Lifting or moving of objects, normally not exceeding 25 pounds, but on occasion up to 50 pounds.
Accommodation may be made to enable a person with a disability to perform the essential functions of the job with or without reasonable accommodation.