

Lowell Joint School District
11019 Valley Home Avenue, Whittier, CA 90603

REGULAR MEETING OF THE BOARD OF TRUSTEES
February 11, 2020 – 6:30 p.m.

AGENDA

- I. Call to Order 6:30 p.m.
- A. Comments from the Public INFORMATION
1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a “Presentation Card” (supply located on the table near double exit doors). Please hand the completed card to the secretary. When the item is considered by the Board, individuals submitting presentation cards will be called upon prior to Board action. Speakers must limit their comments to three (3) minutes. The Board shall limit the total time for public input on each item to 30 minutes. With Board Consent, the president may increase or decrease the time allowed for public presentation, depending on the topic.
 2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same identification process as shown in I-A-1 above. Since the Board cannot take action on items which are not on the agenda, such items will be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon under Item III.
- B. Closed Session 6:30 p.m.
1. Advice from Legal Counsel – Existing and Anticipated Litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9 (Disclosure of Case Name Would Jeopardize Potential Settlement Negotiations): 2 Cases
 2. Public Employee Negotiations – Classified School Employees Association; Agency Negotiator: Mr. Coombs
 3. Superintendent’s Evaluation (Pursuant to Government Code Section 54957)
- C. Regular Session Approximately
7:30 p.m.
- II. Preliminary Procedural – Board President
- A. Salute to the Flag
 - B. Reporting Out Action (if any) Taken in Closed Session
 - C. Introductions and Welcome of Guests

- D. Comments from the Public INFORMATION
1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a "Presentation Card" (supply located on the table near double exit doors). Please hand the completed card to the secretary. When the item is considered by the Board, individuals submitting presentation cards will be called upon prior to Board action. Speakers must limit their comments to three (3) minutes. The Board shall limit the total time for public input on each item to 30 minutes. With Board Consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.
 2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same identification process as shown in II-D-1 above. Since the Board cannot take action on items which are not on the agenda, such items will be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon under Item III.
- E. Acknowledgement of Correspondence to the Board INFORMATION
- F. Approval of Agenda ACTION
- G. Approval of the Minutes from January 13, 2020 Regular Board Meeting ACTION
- III. Topics Not on the Agenda
- IV. Reports INFORMATION
- A. Timely Information from Board and Superintendent – Board President
 - B. Recognition of the John Greenleaf Whittier Chapter Daughters of the American Revolution Essay Contest Winners
- * * * RECESS * * * *
- C. School Reports
(School Reports will be the First Meeting of the Month)
- V. General – Jim Coombs
- A. Resolution 2019/20 No. 768, Recognizing February 3-7, 2020 as "School Counseling Week" ACTION/
(RESOLUTION)
- VI. Business Services – Andrea Reynolds

- A. 2020-2021 State Budget Update INFORMATION
- B. Erickson-Hall Districtwide Construction Management Services Agreement Clarification INFORMATION

- VII. Human Resources – Jim Coombs
No Items Except on the Consent Calendar

- VIII. Educational Services – Sheri McDonald
 - A. Approval of the 2020-21 Consolidated Application ACTION

- IX. Facilities/Operations – David Bennett
 - A. Authorization to Solicit Unit Bid for Asphalt Paving, Sealcoat, and Repair (Bid #1920-02) ACTION
 - B. Authorization to Solicit Requests for Qualifications for Hazardous Material Surveying, Testing and Onsite Observation Services (RFQ #201920-02) ACTION
 - C. Authorization to Solicit Unit Bid for Fence Repairs & Maintenance (Bid #1920-01) ACTION

- X. Consent Calendar

Action by the Board in adoption of the “Consent Calendar” means that all items appearing in this section are adopted by one single motion, unless a Member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately. Generally, “Consent Calendar” items are enacted upon in one action to conserve time and permit focus on other-than-routine matters.

 - A. General – Jim Coombs
 - 1. Approval of Consultant Agreement with Mr. Omar Morales to Provide After-School Coaching Services for the 2019/20 School Year ACTION/
(RATIFICATION)
 - B. Business Services – Andrea Reynolds
 - 1. Purchase Order Report 2019/20 #7 ACTION/
(RATIFICATION)
 - 2. Warrant Listing Report 2019/20 #7 ACTION/
(RATIFICATION)

C. Human Resources – Jim Coombs

1. Employer-Employee Relations/Personnel Report 2019/20 #7 Which Includes Hiring, Resignations, Contract Adjustments, and Retirements for Certificated, Classified, and Confidential Employees ACTION/
(RATIFICATION)

D. Educational Services – Sheri McDonald

1. Approval of Consultant Agreement with Eileen Russell to Assist with Intramural Sports at Olita Elementary School for the 2019/20 School Year ACTION/
(RATIFICATION)

XI. Board Member/Superintendent Comments INFORMATION

XII. Adjournment ADJOURNMENT

Recess and/or closed session to be called at the discretion of the Board. Meetings of the Board shall adjourn at or before 11:00 p.m. unless approved by a majority vote of the Board.

Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office at 11019 Valley Home Avenue, Whittier, CA 90603, or (562) 902-4203 during normal business hours.

The next scheduled Lowell Joint School District Board of Trustees Meeting is Monday, March 2, 2020.

Lowell Joint School District
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES REGULAR MEETING OF THE BOARD OF TRUSTEES
January 13, 2020

Call to Order	President Schambeck called the meeting to order at 6:30 p.m. at the District Office, 11019 Valley Home Avenue, Whittier
Topics Not on the Agenda	None.
Closed Meeting	President Schambeck declared the meeting recessed to closed session at 6:30 p.m.
Call to Order	President Schambeck reconvened the meeting to open session at 7:34 p.m. The flag salute was led by Allison Fonti, LJEA President.
	Trustees Present: Fred W. Schambeck, William A. Hinz, Melissa A. Salinas, Anastasia M. Shackelford, and Karen L. Shaw
	Trustees Absent: None.
	Staff Present: Jim Coombs, Superintendent of Schools, Sheri McDonald, Assistant Superintendent of Educational Services, and Andrea Reynolds, Assistant Superintendent of Administrative Services and David Bennett, Assistant Superintendent of Facilities and Operations
Reporting out Action (if any) Taken in Closed Session	None.
Introduction / Welcome	President Schambeck welcomed all guests, Dareleene Pullen, CSEA president, and Allison Fonti, LJEA president.
Acknowledgement of Correspondence	Mr. Schambeck mentioned that he had received an email from Mr. Massey stating he is the new representative of the CSBA School Board of Orange County.
Approval of Agenda	It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the January 13, 2020, Board agenda.
Approval of Minutes	It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the minutes from the December 9, 2019, Regular Board Meeting.
Topics Not on the Agenda	None.

Timely Information from the Board and Superintendent	Mr. Schambeck mentioned that a fellow trustee of the neighboring La Habra School District Board of Trustees, Ida MacMurray, recently passed away. Mr. Coombs said that flowers and condolences were sent on behalf of the Lowell Joint School District Board of Trustees.
School Reports	The Board of Trustees shared highlights of each school's activities for the month of November.
Submission of Williams Litigation Settlement – Quarterly Uniform Complaint Report for Quarter October 1, 2019 – December 31, 2019	It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the submission of the Williams Litigation Settlement – Quarterly Uniform Complaint Report for Quarter October 1, 2019 – December 31, 2019, with zero complaints, and that the Superintendent or designee be authorized to execute the necessary documents.
Presentation of Audit Report for 2018/19	<p><i>Education Code</i> Section 41020 requires that by January 31 of each year, the governing body of each local education agency shall review, at a public meeting, the annual audit of the local education agency for the prior year, any audit exceptions identified in that audit, the recommendations or findings of any management letter issued by the auditor, and any description of corrections or plans to correct any exceptions.</p> <p>Mr. Jeff Nigro of Nigro & Nigro reviewed the 2018-19 Independent Audit Report with the Board of Trustees, which was administered by Nigro & Nigro, and reported that there were no audit findings or recommendations, therefore no corrective actions were required. There are two phases of testing, once during the spring and the other during the fall/winter. The District is in compliance with State and Federal laws, regulations, and guidelines.</p>
Approval of the 2018/19 School Accountability Report Cards	<p>Dr. Sheri McDonald, Assistant Superintendent of Educational Services, shared the purpose of the School Accountability Report Cards (SARC) is to provide parents and the community with important information about each public school. A SARC can be an effective way for a school to report on its progress in achieving goals. SARC's must be updated annually and published by February 1.</p> <p>The 2018-19 School Accountability Report Card published during the 2019-20 school year for each school site is available at the District Office and on each school's website. They will also be posted on the District's website upon approval.</p> <p>It was moved, seconded, and carried by unanimous vote (5 – 0) to approve the 2018-19 School Accountability Report Cards, for each school site, and that the Superintendent or designee be authorized to execute the necessary documents.</p>
Consent Calendar	It was moved, seconded, and carried by unanimous vote, (5-0), to approve/ratify the following items under a consent procedure.

- Approval of Independent Contract with Spectrum Assessment Services to provide Professional Development Support for School Psychologists for the 2019/2020 school year. Approved the independent contract agreement with Spectrum Assessment Services to provide Professional Development Support for School Psychologists for the 2019/2020 school year, for an estimated cost not to exceed Ten Thousand Dollars (\$10,000.00), and that the Superintendent or designee be authorized to execute the agreement.
- Purchase Order Report 2019/20 #6 Approved Purchase Order Report 2019/20 #6, as attached, which lists all purchase orders issued October 25, 2019 through November 25, 2019.
- Warrant Listing Report 2019/20 #6 Approved Warrant Listing Report 2019/20 #6, as attached, which lists all warrants issued December 2, 2019, through December 27, 2019.
- Employer-Employee Relations/Personnel Report 2019/20#6 Ratified Employer-Employee Relations/Personnel Report 2019/20 #6, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.
- Approval of Private Event Agreement with Los Coyotes Country Club Approved the Private Event Agreement with Los Coyotes Country Club at a total cost of \$6,000, funding for this expenditure will be covered in part by Rancho Starbuck's donation account. and that the Superintendent or designee be authorized to execute the necessary documents.
- Board Member/Superintendent Comments Paulette Chaffee turned in a blue card after the topics not on the agenda item had already passed. Mrs. Chaffee introduced herself as running for the Orange County Board of Education seat number four. She mentioned that the Board of Education would be compiling information on School Safety for all students. She holds a lifetime teaching credential, is currently working at Maple School and on the board for the arts for all the kids.
- Adjournment President Schambeck declared the meeting adjourned at 8:14 p.m. in accordance with the Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Date Approved:

Clerk/President/Secretary to the Board of Trustees



**Los Angeles County
Office of Education**
Serving Students • Supporting Communities
Leading Educators

Williams Lawsuit Settlement Quarterly Report on Uniform Complaints 2019-2020

District Name: Lowell Joint School District

Date: January 13, 2020

Person completing this form: Mary Jo Evanoff

Title: Executive Asst to Superintendent

Quarter covered by this report (Check One Below):

- | | | | |
|-------------------------------------|---------|--------------------------|------------------|
| <input type="checkbox"/> | 1st QTR | July 1 to September 30 | Due 18-Oct 2019 |
| <input checked="" type="checkbox"/> | 2nd QTR | October 1 to December 31 | Due 17- Jan 2020 |
| <input type="checkbox"/> | 3rd QTR | January 1 to March 31 | Due 17-Apr 2020 |
| <input type="checkbox"/> | 4th QTR | April 1 to June 30 | Due 17-Jul 2020 |

Date for information to be reported publicly at governing board meeting: _____

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials			
Facilities			
Teacher Vacancy and Misassignment			
TOTAL			

Print Name of District Superintendent Jim Coombs

Signature of District Superintendent

Date January 13, 2020

Return the **Quarterly Summary** to:
Williams Legislation Implementation Project
Los Angeles County Office of Education
c/o Kirit Chauhan, Williams Settlement Legislation
9300 Imperial Highway, ASM/Williams ECW 284
Downey, CA 90242

Telephone: (562) 803-8382
FAX: (562) 803-8325
E-Mail: Chauhan_Kirit@lacoed.edu



Orange County Department of Education
Educational Services Division

**Williams Settlement Legislation
Quarterly Report of Uniform Complaints
2019-20**

District: Lowell Joint School District

District Contact: Mary Jo Evanoff

Title: Executive Assistant to the Superintendent/Certificated Personnel

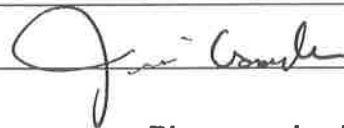
- | | | | |
|-------------------------------------|------------|-------------------------------|--------------------------------|
| <input type="checkbox"/> | Quarter #1 | July 1 – September 30, 2019 | Report due by October 25, 2019 |
| <input checked="" type="checkbox"/> | Quarter #2 | October 1 – December 31, 2019 | Report due by January 31, 2020 |
| <input type="checkbox"/> | Quarter #3 | January 1 – March 31, 2020 | Report due by April 24, 2020 |
| <input type="checkbox"/> | Quarter #4 | April 1 – June 30, 2020 | Report due by July 31, 2020 |

Check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of the complaints

Type of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Vacancies or Missassignments			
Facility Conditions			
TOTALS			

Name of Superintendent: Jim Coombs

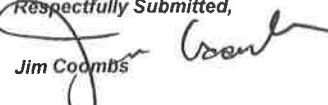
Signature of Superintendent:  Date: January 13, 2020

Please submit to:

Alicia Gonzalez, Sr. Administrative Assistant
Orange County Department of Education
200 Kalmus Drive, B-1009
P.O. Box 9050, Costa Mesa, CA 92628-9050

PURCHASE ORDERS FOR BOARD APPROVAL
January 13, 2020

NO#	VENDOR	DESCRIPTION	AMOUNT
85590	PEST OPTIONS	PEST CONTROL SERVICE CALLS	\$ 765.00
85591	SENTRY PRINTING	SUPPLIES-MAINTENANCE	\$ 90.59
85592	VOID	VOID	\$ -
85593	CETPA	REGISTRATION-CETPA CONFERENCE	\$ 1,250.00
85594	CORE CONTRACTING	GENERAL CONSTRUCTION FOR MAYBROOK	\$ 687,000.00
85595	TEK VISIONS	PIN PADS	\$ 892.67
85596	EPSON	REPLACEMENT PROJECTOR BULB	\$ 85.89
85597	APPLE	IPAD MINI WIFI 256GB-SPACE GRAY	\$ 1,169.46
85598	GREENFIELD LEARNING	LEXIA READING CORE 5-STUDENT LICENSES	\$ 2,400.00
85599	CSNO	CONFERENCE REGISTRATION-N. WHITE	\$ 475.00
85600	LAKESHORE	BUILDING LANGUAGE 3-D LOTTO, MG	\$ 50.78
85601	VOID	VOID	\$ -
85602	A&D TRANSPORTATION	AFTER SCHOOL SPORTS BUSES	\$ 740.00
85603	SPIRIT WEAR HERO	SHIRTS	\$ 324.12
85604	BUENA PARK HIGH SCHOOL	SYMPATHY FLOWERS	\$ 60.00
85605	LACOE	MATH FIELD DAY REGISTRATION	\$ 27.44
85606	GARDENA VALLEY NEWS	NEWSPAPER AD/PRINTING	\$ 265.00
85607	APPLE	APP PURCHASE	\$ 4.99
85608	OCDE	REGISTRATION-PROJECT GLAD NTC IN ESPANOL	\$ 1,095.00
85609	MOBYMAX	SCHOOL SUITE 10/17/19-6/5/2020	\$ 3,996.00
85610	NEARPOD, INC.	FLOCABULARY SITE LICENSE-10/21/19-10/20/20	\$ 2,000.00
85611	RENAISSANCE	ACCELERATED READER LICENSE	\$ 2,430.00
85612	LEARNING A-Z	READING A-Z LICENSE	\$ 990.00
85613	DEMCO	LIBRARY MATERIALS	\$ 387.38
85614	PALMER HAMILTON	DESIGN AGREEMENT/ EL PORTAL	\$ 2,500.00
85615	LA HABRA COUNSEL PTA	HOLIDAY LUNCHEON	\$ 450.00
85616	CONSTRUCTION ELECTRIC	MAYBROOK-OPEN PO-ELECTRICAL PROJECT	\$ 498,450.00
85617	CORE CONTRACTING	MAYBROOK-OPEN PO-GENERAL CONSTRUCTION	\$ 687,000.00
85618	FAIRCHILD PLUMBING AND MECHANICAL	MAYBROOK-OPEN PO-PLUMBING & MECHANICAL	\$ 207,900.00
85619	ICS	MAYBROOK-INTERCOM CLOCK/SIGNAL SVC	\$ 149,000.00
85620	MVC ENTERPRISES, INC.	MAYBROOK-OPEN PO-DEMO/GRADING SVCS	\$ 159,000.00
85621	SALDANA LANDSCAPE, INC.	MAYBROOK-OPEN PO-LANDSCAPE SVCS	\$ 102,731.00
85622	SENTRY SIGNS AND PRINTING	MAYBROOK-LEGACY BANNER	\$ 420.48
85623	DJI	DRONES	\$ 964.00
85624	AMAZON	FISCAL SVCS-BILL AND COIN TRAY COUNTER	\$ 229.13
85625	HOUGHTON MIFFLIN HARCOURT	CURRICULUM-BOOK ORDER	\$ 74.78
85626	KING MOVING SERVICE	OLITA/MAYBROOK-OPEN PO-MOVING SVCS	\$ 13,520.00
85627	SUBURBAN WATER	MAYBROOK-OPEN PO-CONSTRUCT WATER FACILITIES	\$ 36,891.48
85628	COMPLETE BUSINESS SYSTEMS	INK AND MASTERS COPY-DUPLO SUPPLIES	\$ 749.60
85629	ACTION SALES	RETHEMALIZER/HOLDING CABINET - MAYBROOK	\$ 9,902.00
85630	DEMCO	LIBRARY MATERIALS	\$ 78.78
85631	BUENA PARK PLAQUE & TROPHY	NAME BADGES	\$ 82.43
85632	CITY OF SANTA FE SPRINGS	FOOTBALL TOURNAMENT ENTRY FEE	\$ 125.00
85633	GP GRAPHICS	CAMPUS SIGNS	\$ 852.15
85634	LOWELL JOINT EDUCATION FOUNDATION	TURKEY TROT CROSS PARTICIPATION	\$ 230.00
85635	TABLE KIOSK	POINT OF SALE MACHINE - MAYBROOK CAMPUS	\$ 2,500.00
85636	ACTION SALES	TRAULSEN REACH-IN REFRIGERATOR	\$ 3,200.00
85637	FP FORM PLASTICS	MANUAL HEAT SEAL LIDDING MACHINE	\$ 11,200.00
85638	RIVERSIDE INSIGHTS	TEST FORMS, RESPONSE BOOKS	\$ 1,073.17
85639	NIGRO & NIGRO	ASB TRAINING-1/13/2020	\$ 600.00
85640	SDI INNOVATIONS	STUDENT DATE BOOKS	\$ 2,127.17
85641	AVB PRESS	FORMS	\$ 532.19
85642	ACTION TROPHY	CITIZEN'S BOND COMMITTEE-NAME PLATES	\$ 189.44
85643	OSI GLOBAL IT	NETWORK EQUIPMENT-MAYBROOK	\$ 667.96
85644	WORLD'S FINEST	50% MATCH CANDY FUNDRAISER	\$ 12,190.00
			\$ 2,611,930.08

Respectfully Submitted,

 Jim Coombs

Superintendent of Schools

"B" WARRANTS FOR BOARD APPROVAL ON:
January 13, 2020

"B" WARRANT DOCUMENTS : 725 - 1026, 3051 - 3062

1,160,306.17

THE FOLLOWING "B" WARRANT VOUCHERS ARE INCLUDED IN THE ABOVE SEQUENCE OF NUMBERS SUBMITTED FOR APPROVAL. ANY INTERRUPTIONS IN THE SEQUENCE ARE DUE TO THE VOUCHER BEING HELD FOR AUDIT BY LACOE AND RELEASED AT A LATER DATE. THE 3000s INDICATE A NUTRITION SERVICES PAYABLE.

NO#		AMOUNT
725	COALITION FOR ADEQUATE SCHOOL	717.00
767	SOUTHEAST CONSTRUCTION PROD.-MACY, RS, SUPPLIES	304.75
800	ATKINSON, ANDELSON, LOYA, RUUD-NOV 2019 SVCS	6,675.00
807	ELITE MODULAR LEASING-MAYBROOK PROJECT	143,906.00
813	WHITNEY TAKACS-RS, PURCHASE REIMBURSEMENT	37.88
814	ALAN MAO-TECH, CONF EXPENSE REIMBURSEMENT	24.90
815	JOSE MARQUEZ-TECH, CONF EXP REIMBURSEMENT	30.30
816	RANDI VASQUEZ-TECH, CONF EXP REIMBURSEMENT	39.92
817	DAVID BENNETT-ASST SUPT. CONF EXP REIMBURSEMENT	89.60
818	GAMEZ, AMANDA-RS, CONTRACT SVCS COACH	700.00
820	JENNIFER CHURCH-RS, CONTRACT SVCS COACH	700.00
822	MARK LOPEZ-RS, CONTRACT SVCS COACH	700.00
826	PBK-CONTRACT SVCS, JULY-SEPT 2019 MAYBROOK PROJ	70,902.28
828	SOUTHERN CALIFORNIA NEWS GRP-BOND,ADS FOR BIDS	1,508.00
843	SUBURBAN WATER SYSTEMS-JO, UTILITIES, NOV 2019	4,837.33
846	JTS TECHNOLOGY SERVICES, INC.-DIST, CONSULTANT	6,705.00
847	CITY OF LA HABRA-EP, WATER-NOV 2019	883.36
848	SO CAL EDISON-EP, RS, UTILITIES, NOV 2019	8,235.47
849	SO CAL GAS-JO, MG, RS, M&O-UTILITIES, NOV 2019	240.32
850	FRONTIER-DISTRICT, UTILITIES NOV 2019	2,832.48
851	FRONTIER-DISTRICT, UTILITIES NOV 2019	134.73
852	TIME WARNER CABLE-TECHNOLOGY COMMUNICATIONS	89.07
854	BUG FLIP-DO,JO,MG,RS, SERVICE CALLS	470.00
855	THE HOME DEPOT PRO-MAINTENANCE, STOCK	5,837.97
856	JAMES HARDWARE CO-MAINTENANCE, STOCK	218.55
857	AAA ELECTRIC MOTOR SALES-MG, SUPPLIES	136.09
858	SHERWIN WILLIAMS-JO, RS, SUPPLIES	180.69
870	CITY OF LA HABRA-OLITA, WATER UTILITIES	3,385.05
871	EAST WHITTIER GLASS & MIRROR-JO, SUPPLIES	201.14
872	SO CAL GAS-M&O-UTILITIES, NOV 2019	130.07
873	PDQ RENTALS-RS, EQUIPMENT RENTAL	95.20
874	VERIZON WIRELESS- DISTRICT UTILITIES	1,594.21
875	ABES PLUMBING INC-OLITA, SUPPLIES	1,200.00
876	HAUFFE COMPANY-JORDAN, CONTRACT SVCS	166.00
877	F.M. THOMAS AIR CONDITIONING-RS, BOND	34,754.00
878	DIV OF STATE ARCHITECT-MACY, FEES	28,300.00
879	DIV OF STATE ARCHITECT-MACY, FEES	900.00
880	SUBURBAN WATER SYSTEMS-BOND, PERMITS, FEES	46,688.22
881	SO CAL EDISON-JORDAN, UTILITIES, NOV 2019	4,329.02

882	MARY JO EVANOFF-SUPT OFFC.-PURCH REIMBURSEMENT	116.04
883	SUBURBAN WATER-MACY, MG, RS-UTILITIES NOV 2019	11,979.80
884	SUBURBAN WATER-MAYBROOK PROJ DEPOSIT FEE	36,891.48
887	DEBRA LEES-MAYBROOK, CONTRACT SVCS	1,400.00
888	EDDIE MIJARES-RS, CONTRACT SVCS	625.00
889	PENA, MARY-RS, CONTRACT SVCS	142.50
890	MATTHEW GALLEGOS-RS, CONTRACT SVCS	125.00
891	SHIRLEY TAYLOR-RS, CONTRACT SVCS	250.00
892	SPARKLETTS-RS, WATER, SUPPLIES	128.91
893	SOUTHWEST SCHOOL SUPPLY-ALL SITES, SUPPLIES	11,373.01
899	GT DESIGN-RS, SUPPLIES	187.43
900	JANICE JACOBSEN-MG, OL-ART NOV 2019	504.00
901	JTS TECHNOLOGY SERVICES, INC.-CONTRACT SVCS	6,311.25
902	SPEEDWAY SMOG-MAINTENANCE, TRUCK REPAIRS	144.00
903	UNITED RENTALS EXCHANGE, LLC-M&O, EQUIP RENTAL	313.77
904	VIG SOLUTIONS-OLITA, LAPTOP	616.16
906	WHITTIER CHRISTIAN HIGH SCHOOL-FIELD TRIP BUS	495.00
912	CRZ PATTERSON-BUSINESS SVCS, CONTRACT SVCS	744.36
913	POWERSCHOOL GROUP LLC-DISTRICT SUB FINDER 19/20	2,635.20
914	RCF JIM COOMBS-REVOLVING CASH FUND	7,650.73
916	BULKBOOK STORE-RS, SUPPLIES	1,510.86
917	CAL SCHOOL & SPORT-MG, SUPPLIES	181.87
918	CALIFORNIA SCHOOL NURSES-CONF REGISTRATION	475.00
919	CITY OF SANTA FE SPRINGS-RS, TOURNAMENT FEE	125.00
920	COALITION FOR ADEQUATE SCHOOL-CONF REGISTRATION	100.00
921	COMPLETE BUSINESS SYSTEMS-MG, SUPPLIES	749.60
922	CO OF LOS ANGELES-MAYBROOK FEES	37.00
923	FULLERTON SCHOOL DISTRICT-DISTRICT, SUPPLIES	271.50
924	GARDENA VALLEY NEWS INC.-RS, SUPPLIES	265.00
925	GP GRAPHICS-RS, SUPPLIES	852.15
926	KOURY ENGINEERING & TESTING-SOIL TESTING	6,334.00
927	WHITNEY TAKACS-RS, PURCH REIMBURSEMENT	50.88
928	ATKINSON, ANDELSON, LOYA, RUDD-CONTRACT SVCS	99.00
929	ACSA-DEC 2019 VOLUNTARY DEDUCTIONS	323.15
930	AMERICAN FIDELITY ASSURANCE-DEC 2019 VOL DEDCTNS	10,207.47
931	CA ASSOC OF SCHOOL PSYCHOLOGISTS-DEC 2019	15.50
932	CSEA-NOV 2019 VOLUNTARY DEDUCTIONS	2,887.16
933	CTA-NOV 2019 VOLUNTARY DEDUCTIONS	13,761.61
934	UNITED WAY OF GREATER LA-VOLUNTARY DEDUCTIONS	10.00
935	PACIFIC EDUCATORS, INC.-NOV 2019	77.00
936	THE STANDARD INSURANCE CO.-DEC 2019 VOLUNTARY DEDUCTIONS	5,371.19
937	AMERICAN EXPRESS-NOV 2019 PURCHASES	7,986.49
938	MCI A VERIZON CO.- DISTRICT, SERVICES	5.71
939	SO CAL EDISON-MACY, MAYBROOK, M&O-UTILITIES NOV	968.95
940	SO CAL GAS CO-MACY, OCTOBER 2019 UTILITIES	97.42
941	AUTOZONE-M&O, SUPPLIES	50.36
942	BEST LAWNMOWER, INC.-GROUNDS, STOCK	317.11
943	THE HOME DEPOT PRO-M&O, STOCK	2,453.80

944	JAMES HARDWARE CO-M&O, STOCK	1,015.61
945	UNITED REFRIGERATION, INC.	657.28
948	ELITE MODULAR LEASING-MAYBROOK PROJECT	189,600.00
949	SUPT. COOMBS-DISTRICT, PURCHASE REIMBURSEMENT	94.40
950	DELTA DENTAL-DISTRICT, DEC 2019	1,753.72
952	BEHAVIOR AND EDUCATION INC.-TUITION SVCS	10,340.00
953	GALLAGHER PEDIATRIC THERAPY-TUITION SVCS	2,058.84
954	ICS SERVICE CO-JORDAN MONITORING SVC	100.00
955	INTERQUEST DETECTION-RS, CONTRACT SVCS	215.00
956	J.W. PEPPER & SON, INC.-RS, SUPPLIES	660.54
957	LEADER SERVICES-SPEC ED, SERVICES	169.16
958	LEARNING A-Z-READING LICENSES	989.55
959	MAILFINANCE-DISTRICT, SUPPLIES	481.72
960	MOBY MAX-TECH, LICENSES	3,996.00
961	NEARPOD, INC.-MG, READING LICENSES	2,000.00
962	NORTHERN SPEECH SERVICES-SUPPLIES	238.13
963	OSI HARDWARE-MAINTENANCE, STOCK	667.96
964	OCDE-CONFERENCE REGISTRATION	4,822.50
966	PAR-SPEC ED, FORMS	415.80
967	PELLETS, INC.-OLITA, SUPPLIES	45.00
968	SCHOOL SERVICES OF CA-BUS SVCS, CONTRACT SVC	305.00
969	SPEEDWAY SMOG-MAINTENANCE, TRUCK REPAIRS	58.00
970	COLONIAL CHESTERFIELD-OLITA FIELD TRIP-MAY20	1,125.54
971	CANNINGS HARDWARE LA HABRA - SUPPLIES	31.97
972	GLASBY MAINTENANCE SUPPLY COMP.	4,777.87
973	PLUMBING WHOLESALE OUTLET - MAINTENANCE SERVICE	798.48
974	THE SHERWIN-WILLIAMS - SUPPLIES	1,091.38
975	LOWE'S - PURCHASES	245.17
976	FRONTIER-DISTRICT, UTILITIES NOV 2019	319.85
977	SUBURBAN WATER-JO, DO, UTILITIES NOV 2019	4,009.46
978	GANAHL LUMBER-MAYBROOK, SUPPLIES	49.28
979	PDQ EQUIPMENT RENTAL - MAINTENANCE SERVICE	140.00
980	UNUM LIFE INSURANCE Co-Q1 2020 PREMIUM	542.73
981	READYREFRESH-DO, WATER/SUPPLIES	64.04
982	DEBRA AMOS/ FEEDING DREAMS - CONSULTANT	2,000.00
983	CDW GOVERNMENT - SUPPLIES	581.13
984	COMPLETE BUSINESS SYSTEMS - SUPPLIES	656.20
985	CPI - SUPPLIES	257.90
986	DATA IMPRESSIONS - CHROMEBOOKS/ ACCESSORIES	3,646.54
987	DEMCO - LIBRARY SUPPLIES	124.33
988	FM THOMAS AIR CONDITIONING - LEAK REPAIR/ RS	703.75
989	GREENFIELD LEARNING - READING PLUS LICENSE	2,520.00
992	HOUGHTON MIFFLIN - KINDERGARTEN MATERIALS	68.24
993	DAVID BENNETT - CONFERENCE REIMBURSEMENT	62.70
996	ACTION TROPHY - SUPPLIES	189.44
999	CINTAS FIRE PROTECTION - SERVICES	150.00
1000	FRONITER COMMUNICATIONS- SERVICES	2,890.17
1001	GREEN'S SECURITY CENTERS - MB KEYS	41.43

LOWELL JOINT SCHOOL DISTRICT
EMPLOYER-EMPLOYEE RELATIONS/PERSONNEL REPORT 2019/20 #6

January 13, 2020

I. CERTIFICATED EMPLOYEES

A. CHANGE OF STATUS

NAME	EFFECTIVE DATE	END DATE	SITE	COMMENT
Jacobsen, Susan	09/04/19	01/05/20	MG	FMLA (AB375)/Medical Leave
Suzuki, Angela	01/13/20	05/29/20	EP	FMLA (AB375)/Medical Leave 80%
Davila, Alexandra	08/12/19	05/29/20	EP	20% 1year contract temp 6 th grade El Portal

B. STIPENDS/EXTRA DUTY PAY

NAME	EFFECTIVE DATE		SITE	COMMENT
Lauprecht, Robert	12/01/19		JO	To be paid a total of \$250.00 (9 units) for being a Master Teacher to CSUF University. To be paid from CSUF University.
Palmer, Margaret	12/01/19		OL	Correction of EER #5 2019-20 To be paid a total of \$300.00 for being a Master Teacher to National University. To be paid from National University.
Peloquin, Karen	12/01/19		OL	To be paid a total of \$300.00 for being a Master Teacher to National University. To be paid from National University.
Champion, Becky	01/01/20	05/29/20	DO	Stipend to be paid \$1000.00 a month not to exceed \$5,000 for support needed with the upcoming Science adoption to be paid from the action item in the LCAP (Goal 1, Action 12) identified for purchasing of textbooks.

C. SUBSTITUTE CHANGE OF PAY

NAME	EFFECTIVE DATE	END DATE	SITE	COMMENT
Kuitems, Naomi	01/06/20	02/12/20	DO	To be paid special long term rate of \$170.00 for Meadow Green Elementary School for third grade classroom
Davila, Alexandra	01/13/20	05/29/20	DO	To be paid special long term rate of \$170.00 for El Portal Elementary School for Sixth grade classroom (Monday – Thursdays)
Sermeno, Christine	11/01/19	05/29/20	DO	To be paid special long term rate of \$170.00 for Olita Elementary School for Fourth grade teaching position
Aulet- Leon Dominique	12/16/19	01/10/20	DO	To be paid \$131.00 for El Portal School for Resource Specialist

Employment of substitutes effective 08/13/19 for the 2019-20 school year @ 131 per day and \$65.50 per half day rate and \$35.00 per hour (not to exceed six hours) as applicable and to include: professional development, Saturday school, and site support duties, and \$170 long term sub rate.

Tyler Yoder

* It is further recommended that these individuals be approved for substitute teaching at the rate of \$131.00 per day and/or \$35.00 an hour rate (not to exceed six hours) as applicable and to include: Professional Development, Saturday School, Site Support Duties and Intervention

**It is further recommended that the individuals listed in Certificated Salaries for 2019/20 is approved to instruct in the Intervention Programs. The rate of pay is \$35.00/hour and will be paid from Title I or LCFF Supplemental Grant Funds.

**It is further recommended that individuals listed in Certificated Salaries for 2019/20 serve as home school teachers, if needed, for the 2019/20 school year at a rate of \$35.00/hour, not to exceed five hours per week, per student. Mileage will be paid at the IRS Standard Mileage Rate for the 2019/20 school year.

CLASSIFIED EMPLOYEES

January 13, 2020

II. CLASSIFIED EMPLOYEES

B. MONTHLY – GENERAL FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Barron, Guillermo	12/03/19	12/13/19		MNT	Utility Worker/Extended Illness Leave
Cardenas, Robert	12/23/19	02/07/20		JO	Night Custodian/Working out of Class
Carmona, Diego	12/23/19	01/27/20		OL	Night Custodian/Baby Bonding Leave
Evanoff, Mary Jo	02/13/20		CONF R12/S6	DO	Executive Assistant to the Superintendent/Performance Recognition Increase
Mao, Alan	01/22/20		MGT2/S7	DO	Director of Educational and Information Technology/Step Increase
Marin, Luis	02/01/20		R20/S5	MNT	Groundskeeper/Step Increase
Weissman, Catherine	02/03/19		MGT S1	DO	Bond Contracts and Accounting Compliance Manager/Replacement for Vacancy

C. HOURLY – GENERAL FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Castro, Jenny	01/06/20		R16/S1	EP	Instructional Assistant-ABA/Replacement for Vacancy
Hutcherson, Angie	01/07/20		R15/S8	MG	Instructional Assistant/Performance Recognition Increase
Johnson, Fleur	12/09/19		R14/S2	OL	Special Education Support Aide/Replacement for Vacancy
Lopez, Donna	01/26/20		R15/S8 +5%	OL	Instructional Assistant/Longevity
Miller, Brad	12/19/19		\$12.00/hr	DO	Noon Duty Aide/Substitute/Rehire
Munoz, Lauren	01/11/20		R14/S4	RS	Special Education Support Aide/Step Increase
Price, Sarah	12/04/19	01/03/20		MG	Special Education Support Aide/Extended Maternity Leave
Price, Sarah	01/06/20	04/03/19		MG	Special Education Support Aide/Baby Bonding Leave
Serrano, Tena	01/24/20		R18/S8 +7.5 %	RS	School Clerk-Intermediate/Longevity

D. HOURLY – CAFETERIA FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Abbond, Karey	01/13/20			RS	Cafeteria Worker/Return from Unpaid Leave of Absence
Castro, Nathan	01/07/20		R7/S2	JO	Cafeteria Worker/Step Increase

E. NOON DUTY ASSISTANT MINIMUM WAGE INCREASE

Effective January 1, 2020, noon duty assistant hourly wage increase to \$13.00 per hour per the November 6, 2017, Board approved salary schedule

LOWELL JOINT SCHOOL DISTRICT
February 11, 2020

To: President Schambeck and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Resolution 2019/20 No. 768, Recognizing February 3-7,
2020 as "School Counseling Week" ACTION/
(RESOLUTION)

School Counseling Week will focus public attention on the unique contribution of school counselors. School Counseling Week, sponsored by ASCA, highlights the tremendous impact school counselors can have in helping students achieve school success and plan for a career.

It is recommended that Resolution 2019/20 No. 768, recognizing February 3-7, 2020, as "School Counseling Week" be adopted, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE.

LOWELL JOINT SCHOOL DISTRICT

RESOLUTION 2019/2020 NO. 768

**A RESOLUTION OF THE BOARD OF TRUSTEES OF
LOWELL JOINT SCHOOL DISTRICT
OF LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,
RECOGNIZING FEBRUARY 3-7, 2020, AS
“SCHOOL COUNSELING WEEK”**

WHEREAS, school counselors are employed in public and private schools to help students reach their full potential; and

WHEREAS, school counselors are actively committed to helping students explore their abilities, strengths, interests, and talents as these traits relate to career awareness and development; and

WHEREAS, School counselors help parents focus on ways to further the educational, personal and social growth of their children; and

WHEREAS, school counselors work with teachers and other educators to help students explore their potential and set realistic goals for themselves; and

WHEREAS, school counselors seek to identify and utilize community resources that can enhance and complement comprehensive school counseling programs and help students become productive members of society; and

WHEREAS, comprehensive developmental school counseling programs are considered an integral part of the educational process that enables all students to achieve success in school;

NOW, THEREFORE BE IT RESOLVED that we, the Board of Trustees on behalf of the students, parents, and community at large, does hereby recognize February 3-7, 2020, as “School Counseling Week” and that all school counselors in the Lowell Joint School District be commended for the contributions they make to successful student achievement.

APPROVED AND ADOPTED this 11th day of February, 2020, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 11th day of February, 2020, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the 11th day of February, 2020.

Jim Coombs, Secretary to the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT
February 11, 2020

To: President Schambeck and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: 2020/21 State Budget Update

INFORMATION

On January 15, 2020, District staff attended the Governor's Budget Workshop to hear the 2020/21 proposed educational budget. Highlights are included in the attached presentation.

AR/md

Superintendent's Comment:

LOWELL JOINT SCHOOL DISTRICT
February 11, 2020

To: President Schambeck and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Erickson-Hall Districtwide Construction Management Services Agreement Clarification INFORMATION

At the October 7, 2019, Board meeting, the Board of Trustees approved an agreement with Erickson-Hall Construction Company for construction management services. This is for maintenance/modernization work to be performed at the Maybrook campus to prepare this campus to educate students while other District schools will be undergoing projects associated with Measure LL projects. The first school to attend Maybrook will be Olita Elementary this fall.

The District originally hired Erickson-Hall in April 2017 to provide construction management services for the Olita Major Maintenance Project during the summer of 2017. The bids received exceeded our budget so the project was postponed. To hire a construction management firm, the District conducted a Request for Qualifications/Proposals (RFQ/P) in February, 2017. Erickson-Hall was selected as the "best value contractor" under this RFQ/P process. The RFQ/P was intended to be written as a "Districtwide" request so it would apply to any school in the district because the construction management services requested would be the same or similar at all sites. Thus, the recent contract for construction management services at Maybrook would be eligible under this 2017 RFQ/P, and it was presented to the Board for approval on October 17, 2019, under this belief. Upon researching the RFQ/P in further detail for a future District project, it was discovered the RFQ/P was inadvertently written for construction management services for the Olita project specifically. The construction management services for the Maybrook project are of similar cost and similar services as the Olita Project, and therefore, the District believes that the prior RFQ/P is consistent with the process required to satisfy the State's School Facility Program's eligibility requirements. Furthermore, a request for qualifications/proposal for Districtwide projects and/or of the Maybrook project would have used the same criteria and evaluation process as set forth in the prior RFQ/P. Upon discovery of the discrepancy, the District decided it will not rely on or use the prior RFQ/P for any future projects.

AR/md

Superintendent's Comment:

LOWELL JOINT SCHOOL DISTRICT
February 11, 2020

To: President Schambeck and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of the 2020/21 Consolidated Application

ACTION

**Consolidated Application
Executive Summary for Board Approval**

The Consolidated Application must be submitted to the California Department of Education (CDE) for the district to receive funds for categorical programs. The application will be submitted in several parts during each school year. Following Board approval, the current submission will be certified according to CDE requirements, indicating which programs will be implemented at eligible schools. This submission of the application indicates the District requests participation in federal programs including: Title I Part A, Basic Grant (Low Income/Low Achieving Students), Title II, Part A (Teacher and Principal Training and Recruiting), Title III, Part A (Limited English Proficient Students [LEP]) and Immigrant Funds and Title IV. Federal guidelines also allow local non-profit private schools to participate with the public school district in Federal programs. Those participating private schools would be identified in Part I of the application but with the closure of Heights Christian we do not currently have any eligible schools.

Additional submissions will be submitted to CDE throughout the year, after District funding entitlements are known following adoption of the State budget. The next submission, expected sometime in September/October, will indicate the number of student participants and funding allocations for each program and school site.

It is recommended that the 2020/21 Consolidated Application, and its submission to the California Department of Education, be approved and that the Superintendent or designee be authorized to execute all necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
February 11, 2020

To: President Schambeck and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Authorization to Solicit Unit Bid for Asphalt Paving,
Sealcoat, and Repair (Bid #1920-02)

ACTION

The District requires the services of professionals to complete small projects, maintenance, and repair services. Services consist of routine, recurring, and usual maintenance work for the preservation and protection of any District facility for its intended purpose. To assist with the successful delivery of projects, the District is seeking a qualified firm to furnish all labor, materials, and equipment for required services District-wide.

Public Contract Code Section 20111 (a) provides that the governing board of any school district shall let any contracts involving an expenditure of more than \$95,200 for any of the following:

- (1) The purchase of equipment, materials, or supplies to be furnished, sold, or leased to the district.
- (2) Services, except construction services.
- (3) Repairs, including maintenance as defined in Section 20115, that are not a public project as defined in subdivision (c) of Section 22002.

Contracts shall be let to the lowest responsive responsible bidder or else reject all bids. Purchases of equipment, materials, supplies, services, and repairs/maintenance in amounts less than \$95,200 need not be bid.

In accordance with Public Contract Code Section 20111, District staff members will advertise for, and solicit bids from qualified bidders for asphalt paving, sealcoat, and repairs. In order to select qualified firms to provide requisite maintenance and repair services, the District is seeking bids from qualified contractors to provide services in conjunction with the District's operations, and to support its maintenance and facilities programs.

Costs associated with issuance of the bids will be paid from various funding sources including, but not limited to, General Fund, Measure LL, and the Routine Restricted Maintenance account, Costs associated with the services provided subsequent to the selection of firms will be budgeted and charged to the appropriate fund.

It is recommended that the Board authorize District staff to solicit unit bids for asphalt paving, sealcoat, and repairs. Upon selection of the lowest responsive and responsible bidder, staff will recommend, at a subsequent meeting, that the Board award a contract to the recommended contractor and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
February 11, 2020

To: President Schambeck and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Authorization to Solicit Requests for Qualifications for Hazardous Material Surveying, Testing and Onsite Observation Services (RFQ #201920-02) ACTION

The District requires hazardous material surveying, testing and onsite observation services for projects related to the Measure LL Bond Measure and other school construction projects as needed District-wide.

Government Code Section 53060 provides that legislative bodies may contract with outside individuals and/or firms to furnish special services and advice in “financial, economic, accounting, engineering, legal, or administrative matters if such persons are specially trained and experienced...”. These types of services are not “bid,” as is done with construction projects. Although professional services are typically selected through a competitive process, a district is not limited or restricted to selecting the lowest cost firm. A district may select the firm or firms that, in the district’s opinion, demonstrate the best value based on level of experience, qualifications, competence, and value to cost.

In accordance with Government Code Section 53060, District staff members will advertise, and solicit requests for proposals from qualified vendors for hazardous material surveying, testing and onsite observation services. In order to select qualified firms to provide requisite services, the District is seeking proposals from qualified contractors to provide services in conjunction with the District’s Measure LL Bond projects and other school construction projects District-wide.

Costs associated with issuance of the request for proposals will be paid from various funding sources including, but not limited to, General Fund, and Measure LL accounts. Costs associated with the services provided subsequent to the selection of firms will be budgeted and charged to the appropriate fund.

It is recommended that the Board authorize District staff to issue a request for proposals for hazardous material surveying, testing and onsite observation services. Upon selection of the best value contractor, based on the criteria stated in the request for proposals, staff will recommend, at a subsequent meeting, that the Board award a contract to the recommended contractor(s) and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent’s Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
February 11, 2020

To: President Schambeck and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Authorization to Solicit Unit Bid for Fence Repairs & Maintenance (Bid #1920-01) ACTION

The District requires the services of professionals to complete small projects, maintenance, and repair services. Services consist of routine, recurring, and usual maintenance work for the preservation and protection of any District facility for its intended purpose. To assist with the successful delivery of projects, the District is seeking a qualified firm to furnish all labor, materials, and equipment for required services District-wide.

Public Contract Code Section 20111 (a) provides that the governing board of any school district shall let any contracts involving an expenditure of more than \$95,200 for any of the following:

- (1) The purchase of equipment, materials, or supplies to be furnished, sold, or leased to the district.
- (2) Services, except construction services.
- (3) Repairs, including maintenance as defined in Section 20115, that are not a public project as defined in subdivision (c) of Section 22002.

Contracts shall be let to the lowest responsive responsible bidder or else reject all bids. Purchases of equipment, materials, supplies, services, and repairs/maintenance in amounts less than \$95,200 need not be bid.

In accordance with Public Contract Code Section 20111, District staff members will advertise for, and solicit separate bids from qualified bidders for fencing repairs. In order to select qualified firms to provide requisite maintenance and repair services, the District is seeking bids from qualified contractors to provide services in conjunction with the District's operations, and to support its maintenance and facilities programs.

Costs associated with issuance of the bids will be paid from various funding sources including, but not limited to, General Fund, Measure LL, and the Routine Restricted Maintenance account. Costs associated with the services provided subsequent to the selection of firms will be budgeted and charged to the appropriate fund.

It is recommended that the Board authorize District staff to solicit unit bids for fence repairs & maintenance. Upon selection of the lowest responsive and responsible bidder, staff will recommend, at a subsequent meeting, that the Board award a contract to the recommended contractor and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
February 11, 2020

To: President Schambeck and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Consultant Agreement with Mr. Omar
Morales to Provide After-School Coaching Services
for the 2019/20 School Year

ACTION/
(RATIFICATION)

Arrangements have been made with Mr. Omar Morales to provide after-school coaching services for the 2019/20 school year. Mr. Morales will be paid a total of \$700.00 at the end of each sport season. The District will utilize the donation monies from the Lowell Joint Education Foundation to support the consultant agreement.

It is recommended that the consultant agreement with Mr. Omar Morales to provide after-school coaching services for the 2019/20 school year be approved at the amount of \$700.00, not to exceed \$700.00, to be paid from the monies secured by the Lowell Joint Education Foundation donation, and that the Superintendent or designee be authorized to execute the agreement.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
February 11, 2020

To: President Schambeck and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Purchase Order Report 2019/20 #7

ACTION/
(RATIFICATION)

In accordance with the law, Purchase Order Report 2019/20 #7 is recommended for approval. The report lists all purchase orders issued December 2, 2019 through December 10, 2019.

AR:md

Attachment

Superintendent's Comment:

APPROVAL RECOMMENDED.

X-B1-1

PURCHASE ORDERS FOR BOARD APPROVAL
February 11, 2020

NO#	VENDOR	DESCRIPTION	AMOUNT
85645	ARAMARK	DISTRICT OFFICE SHIRTS	\$ 1,228.98
85646	DIVISION OF STATE ARCHITECT	FIRE/LIFE SAFETY REVIEW FOR MACY	\$ 900.00
85647	DIVISION OF STATE ARCHITECT	HVAC PROJECT-MACY	\$ 28,300.00
85648	NMK CORPORATION	OPEN PO 2019-20, NETWORK SUPPORT-MAYBROOK	\$ 1,250.00
85649	RMH Dance & Productions	THEATRE LIGHTS SET UP AND RENTAL EQUIP. CHRI	\$ 390.00
85650	SoCal Kindergarten Conference	CONFERENCE- Andrea Desmond K-Teacher	\$ 328.00
85651	ORIENTAL TRADING CO.	JO-STUDENT INCENTIVES	\$ 83.61
85652	Action Trophy	JO-STUDENT INCENTIVES	\$ 157.50
85653	APPLE	IPAD MINI WIFI 256GB-SPACE GRAY	\$ 299.00
85654	GOPHER SPORT	ASSIST-A-ROLL BOWLING RAMP	\$ 251.74
85655	PBK ARCHITECTURAL SERVICES	ARCHITECT SVCS-MEADOW GREEN	\$ 1,400,000.00
85656	PBK ARCHITECTURAL SERVICES	ARCHITECT SVCS- RANCHO SVCS	\$ 1,900,000.00
		<i>Respectfully Submitted,</i>	\$ 3,333,188.83

Jim Coombs

Superintendent of Schools

LOWELL JOINT SCHOOL DISTRICT
February 11, 2020

To: President Shambeck and Members, Board of
Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Warrant Listing Report 2019/20 #7

ACTION/
(RATIFICATION)

The Warrant Listing Report 2019/20 #7 is recommended for approval. The report lists all warrants issued January 7, 2020, through January 21, 2020.

AR:md

Attachment

Superintendent's Comment:

APPROVAL RECOMMENDED.

X-B2-1

"B" WARRANTS FOR BOARD APPROVAL ON:
February 11, 2020

"B" WARRANT DOCUMENTS :

1,132,087.89

THE FOLLOWING "B" WARRANT VOUCHERS ARE INCLUDED IN THE ABOVE SEQUENCE OF NUMBERS SUBMITTED FOR APPROVAL. ANY INTERRUPTIONS IN THE SEQUENCE ARE DUE TO THE VOUCHER BEING HELD FOR AUDIT BY LACOE AND RELEASED AT A LATER DATE. THE 3000s INDICATE A NUTRITION SERVICES PAYABLE.

NO#		AMOUNT
946	WARE DISPOSAL - MONTHLY UTILITIES	3,849.75
951	NIGRO & NIGRO - PROGRESS BILLING/ 2018-19	8,820.00
997	CONSTRUCTION ELECTRIC - PAY APPLICATION/ OCT.	130,976.98
998	BUG FLIP - MAINTENANCE/ SERVICE	1,485.00
1024	JANICE JACOBSEN - CONTRACT SERVICES	924.00
1025	ANGIE HUTCHERSON - CONTRACT SERVICES	278.25
1027	A&D TRANSPORTATION - RS/ BUS FIELD TRIPS	1,110.00
1028	APPLE, INC. - PURCHASES/ OLITA	332.41
1029	ALAN HEALEY - CAR REPAIR	165.00
1030	B&K ELECTRIC WHOLESALE - RS/ PURCHASE	660.83
1031	CSM CONSULTING - TECHNOLOGY/ SERVICE	2,125.00
1034	FED EX-FISCAL SVCS, POSTAGE	35.66
1035	FRIAR TUX UNIFORMS - RS/ PURCHASE	828.52
1036	SYLVIA BEHURA - PURCHASE REIMBURSEMENT	40.27
1037	REBECCA CHAMPION - CONFERENCE REIMBURSEMENT	18.00
1037	THE HARTFORD-PREM-FEB-APR 2020	142.32
1038	ADAM LUNA - SERVICE/ CONSULTANT	25.00
1039	RANDI VASQUEZ - PURCHASE REIMBURSEMENT	20.51
1040	COUNTY OF LOS ANGELES - SERVICE	555.00
1041	SOUTHWEST SCH SUPPLY-BOND, WHITEBOARDS	5,298.75
1042	CREATIVE COSTUMING/ DESIGN - RS/ SUPPLIES	250.00
1043	CITY OF LA HABRA - UTILITIES/ SERVICE	2,272.99
1044	SOUTHERN CALIFORNIA GAS - MONTHLY UTILITIES	478.53
1045	SOUTHERN CALIFORNIA EDISON - MONTHLY UTILITIES	6,134.90
1046	TIME WARNER CABLE - MONTHLY UTILITIES	916.47
1047	MCI A VERIZON CO. - MO. SERVICE/ UTILITY	19.54
1048	VERIZON WIRELESS - MONTHLY UTILITIES	1,296.87
1050	JIVE COMMUNICATIONS - MO. SERVICE/ UTILITY	4,029.07
1051	SOUTHERN CALIFORNIA EDISON - MONTHLY UTILITIES	1,855.67
1052	SOUTHERN CALIFORNIA GAS -MONTHLY UTILITIES	205.72
1053	SUBURBAN WATER SYSTEMS - MONTHLY UTILITIES	1,613.85
1054	AUTOZONE - MAINTENANCE/ PURCHASE	50.36
1055	BEST LAWNMOWER - SUPPLIES, DECEMBER	23.76
1056	PDQ EQUIPMENT RENTAL - OL/ STORM DRAIN	128.80
1057	CRISTIAN BOGDAN - MILEAGE REIMBURSEMENT	71.55
1058	JOSE MARQUEZ - MILEAGE REIMBURSEMENT	96.96
1059	FITNESS FINDERS - MEDALS/ MEADOW GREEN	950.92
1060	CORE CONTRACTING - CONSTRUCTION/ MAYBROOK	45,552.83
1061	FAIRCHILD PLUMBING & MECHANICAL - MAYBROOK	75,525.00

1062	LOWELL JOINT ED. FOUNDATION - TURKEY TROT	230.00
1063	PBK ARCHITECTS	9,260.00
1064	PBK ARCHITECTS	14,287.00
1065	PBK ARCHITECTS-MAYBROOK, DEC 2019	13,808.84
1066	PROJECT SUPPORT SERVICES - JORDAN/ OLITA	468.75
1067	RMH DANCE & PRODUCTIONS - RENTAL EQUIPMENT	390.00
1068	YORKTOWN -TECHONOGY SUPPLIES/ TONER	82.11
1069	TERRIS BARNES WATLERS BOIGON - CONSULTANT	20,000.00
1071	JTS TECH SERVICES-CONTRACT SERVICES	4,207.50
1072	SPARKLETTS - RANCHO STARBUCK/ WATER	84.09
1073	EDDIE MIJARES-RS, CONTRACT SVCS	625.00
1074	JANICE JACOBSEN - CONTRACT SERVICES	168.00
1075	MARY PENA-RS, CONTRACT SVCS	142.50
1076	MATTHEW GALLEGOS-RS, CONTRACT SVCS	125.00
1077	SHIRLEY TAYLOR-RS, CONTRACT SVCS	250.00
1078	AMERICAN EXPRESS - CREDIT PURCHASES, DEC.	2,116.05
1079	BEE GONE - BEE REMOVAL/ MAINTENANCE	200.00
1080	CANNINGS HARDWARE - MACY PARTS/ DEC.	18.39
1081	IMPERIAL SPRINKLER SUPPLY - MAINTENANCE SUPPLY	443.43
1082	JAMES HARDWARE - MAINTENANCE STOCK SUPPLY	19.87
1083	MCI A VERIZON CO. - MO. SERVICE/ UTILITY	12.34
1084	WARE DISPOSAL - MONTHLY TRASH SERVICE	2,920.52
1085	D&D EDUC CONSULTANTS-CONTRACT SVCS	2,555.77
1086	GT DESIGNS/ GINA TRINIDAD - T SHIRTS/ RANCHO	602.94
1087	KARI DANIEL - PURCHASE REIMBURSEMENT	30.29
1088	PAUL LUNA DBA LUNA INK PHOTOGRAPHY	2,000.00
1090	RIVERSIDE INSIGHTS - SPECIAL ED. SUPPLIES	1,081.70
1091	ROCHESTER 100 INC. - SUPPLIES/ MACY	202.50
1092	SENTRY SIGNS/ PRINTING - SUPPLIES/ MAINTENANCE	90.35
1093	SOUTHWEST SCHOOL SUPPLY - SCHOOL SUPPLIES	1,324.69
1094	SOUTHWEST SCHOOL SUPPLY - SCHOOL SUPPLIES	1,733.21
1095	SALDANA LANDSCAPING-BOND, PAY APP #1	36,670.00
1100	ERICKSON-HALL CONSTRUCTION - MAYBROOK	115,172.00
1101	SOUTHERN CALIFORNIA EDISON - MAYBROOK/ METER	1,615.57
1102	MVC ENTERPRISES-BOND, GRADING CONTRACTOR	142,215.00
1103	LEADER SERVICES - MEDICAID REIMBURSEMENT	267.41
1104	ORANGE COUNTY DEPT. OF EDUCATION - TRAINING	700.00
1105	ORANGE COUNTY DEPT. OF EDUCATION - TRAINING	350.00
1106	OTC BRANDS/ ORIENTAL TRADING - SUPPLIES	83.61
1107	LEGO EDUCATION - EV3 CORE SET CHARGER	2,255.43
1108	LINKEDIN CORP. - ANNUAL SUBCRIPTION	2,100.00
1109	PROPEL FUNDRAISING - BAND FUNDRAISER/ CORN	13,815.31
1110	ADMINISTRATIVE SERV CO-OP-CONTRACT SVCS	26,940.80
1111	FRONTIER - UTILITIES/ MAYBROOK FAX LINE	65.82
1112	HOME DEPOT PRO-MAINTENANCE, STOCK, SUPPLIES	849.46
1113	SOUTHERN CALIFORNIA EDISON - UTLITIES/ SERVICE	232.33
1114	SUBURBAN WATER SYSTEMS - UTILITIES/ SERVICE	1,967.60
1115	PHYLLIS GOODWIN-BENEFICIARY PAYMENT	319.44

1116	PRO-ED, INC. - TEST FORMS/ SPECIAL ED.	99.00
1117	THE LIBRARY STORE, INC. - BOOK COVERS	230.02
1118	CINTAS FIRE PROTECTION - MAINTENANCE SERVICE	150.00
1119	GLASBY MAINTENANCE SUPPLY-M&O, SUPPLIES	8,376.88
1120	SHERWIN-WILLIAMS-M&O, STOCK, SUPPLIES	72.16
1121	BEARCOM-RS, SUPPLIES	631.92
1122	CDW GOVT.-OLITA, SUPPLIES	115.94
1123	CITY OF LA HABRA - UTILITIES/ SERVICE	3,120.58
1124	JULIE MAYHEW-RS, PURCHASE REIMBURSEMENT	40.95
1125	DELTA DENTAL-JAN 2020 PREMIUM	1,753.72
1126	ACSA-VOLUNTARY DEDUCTIONS-JAN 2020	323.15
1127	CA ASSOC OF SCHOOL PSYCHOLOGISTS-VOL DEDUCTIONS	15.50
1128	CSEA-JAN 2020 VOLUNTARY DEDUCTIONS	3,141.27
1129	CTA-JAN 2020 VOLUNTARY DEDUCTIONS	13,761.61
1130	PACIFIC EDUCATORS-DISTRICT, VOL DEDUCTIONS	77.00
1131	THE STANDARD-JAN 2020 VOL DEDUCTIONS	5,371.19
1132	UNITED WAY OF GREATER LOS ANGELES-JAN 2020	10.00
1133	ARAMARK-DISTRICT, SUPPLIES, SERVICES	1,228.98
1134	CA DEPT OF TAX AND FEES-Q4 2019 SALES/USE TAX	220.00
1135	SOUTHWEST SCHOOL SUPPLY - MG, OL, RS, SUPPLIES	2,781.51
1140	GT DESIGNS/ GINA TRINIDAD - T SHIRTS/ RANCHO	394.20
1144	RACHEL COLEMAN-MACY, MILEAGE REIMBURSEMENT	60.32
1145	RENAISSANCE LEARNING-MACY, READING LICENSE PRG	8,344.00
1146	SCHOOL SVCS OF CA-BUS SVCS, CONTRACT SVC	305.00
1150	EDUCATIONAL TESTING SERVICE-CURR, SUPPLIES	118.53
1151	SUPT. COOMBS-PURCHASE REIMBURSEMENTS	139.53
1152	ELITE MODULAR LEASING & SALES-MAYBROOK	20,515.00
1153	GHATAODE BANNON ARCHITECTS-MACY	249,402.60
1154	SO CAL EDISON-MACY, OLITA, UTILITIES, DEC 2019	3,225.27
1155	MCI A VERIZON CO. - MO. SERVICE/ UTILITY	7.96
1156	MATT CUKRO-MG, PURCH REIMB	285.00
1157	LAKESHORE LEARNING MATERIALS-MACY, SUPPLIES	46.38
1158	LA HABRA ROTARY CLUB-FEES	295.00
1159	EAST WHITTIER SCHOOL DISTRICT-TUITION	33,805.00
1161	STEPHANIE BARBER-DO, PURCHASE REIMBURSEMENT	79.34
1163	HAUFFE CO.-JORDAN, OLITA, DSA CLOSEOUT SVCS	581.00
3063	GOLD STAR FOODS - NUTRITION SERVICES/ FOOD	19,033.92
3064	TABLETKIOSK - NUTRITION SERVICES/ SUPPLIES	2,486.70
3065	SHARON KIM - MILEAGE REIMBURSEMENT	37.24
3066	DRIFTWOOD DAIRY - NUTRITION SERVICES/ FOOD	5,967.30
3067	LOVE TO SNACK - NUTRITION SERVICES/ FOOD	181.44
3068	P & R PAPER SUPPLY - NUTRITION SERVICES/ SUPPLIES	2,717.05
3069	SOUTHERN CA. PIZZA CO. - NUTRITION SERVICES/ FOOD	4,834.80
3070	VALPRO, INC.- NUTRITION SERVICES/ FOOD	813.62
3071	HEARTLAND PYMT SYSTEM-NUTRITION SVCS, SUPPLIES	8,489.00
3072	SCSNA-NUTRITION SVCS, SUPPLIES	65.00
4071	JIVE COMMUNICATIONS - MO. SERVICE/ UTILITY	4,070.65

LOWELL JOINT SCHOOL DISTRICT
February 11, 2020

To: President Schambeck and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Employer-Employee Relations/Personnel Report
2019-20 #7 Which Includes Hiring, Resignations,
Contract Adjustments, and Retirements for
Certificated, Classified, and Confidential
Employees

ACTION/
(RATIFICATION)

The attached Employer-Employee Relations/Personnel Report 2019-20 #7, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees has been completed without irregularities and in compliance with the law, District policy, administrative regulations, rules, procedures, and direction of the supervisor and all information has been fully disclosed.

It is recommended that Employer-Employee Relations/Personnel Report 2019-20 #7, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees, be ratified.

Attachment

JC/me

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
EMPLOYER-EMPLOYEE RELATIONS/PERSONNEL REPORT 2019-20 #7

February 11, 2020

I. CERTIFICATED EMPLOYEES

A. CHANGE OF STATUS

NAME	EFFECTIVE DATE	END DATE	SITE	COMMENT
Jacobsen, Susan	01/06/20	02/12/20	MG	FMLA (AB375)/Medical Leave Correction of 2019-20 EER #6
Rutledge, Stephanie	01/31/2020	03/13/2020	MA	FMLA (AB375)/Medical Leave
De la Haye, Melissa	01/17/2020	02/28/2020	MG	Leave/FMLA Baby bonding (Fridays in January & February)

B. STIPENDS/EXTRA DUTY

NAME	EFFECTIVE DATE	END DATE	SITE	COMMENT
Garduno, Adam	08/12/19	05/29/20	RS	To be paid a total of \$700.00 monthly, not to exceed \$1400.00 for the 2019/20 school year, for Coaching After-School Sports – one season. Monies to be paid from the LJEF donation in the General Fund. Correction of EER#2
Lavin, Breanne	08/12/19	05/29/20	RS	To be paid a total of \$200.00 monthly, not to exceed \$2000.00 for the 2019/20 school year, for Coaching Dance Production. Monies to be paid from the Rancho Starbuck Site Fund. This is retroactive to August 12, 2019

C. SUBSTITUTE CHANGE OF PAY

NAME	EFFECTIVE DATE	END DATE	SIE	COMMENT
Morrison, Dana	01/29/20	02/24/20	DO	To be paid a rate of \$131.00 for El Portal Elementary School for RSP classroom (7 days)

Carty, Lyn 01/31/2020 03/13/2020 DO To be paid a rate of \$170.00 for Macy Elementary School for fourth grade classroom

Employment of substitutes effective 08/13/19 for the 2019-20 school year @ 131 per day and \$65.50 per half day rate and \$35.00 per hour (not to exceed six hours) as applicable and to include: professional development, Saturday school, and site support duties, and \$170 long term sub rate.

- Kyli Watkins
- Randi Vasquez
- Brent Allsman
- Samantha Cortes
- Journey Mosqueda
- Christin Blair
- Raquel Ochoa

* It is further recommended that these individuals be approved for substitute teaching at the rate of \$131.00 per day and/or \$35.00 an hour rate (not to exceed six hours) as applicable and to include: Professional Development, Saturday School, Site Support Duties and Intervention

**It is further recommended that the individuals listed in Certificated Salaries for 2019/20 is approved to instruct in the Intervention Programs. The rate of pay is \$35.00/hour and will be paid from Title I or LCFF Supplemental Grant Funds.

**It is further recommended that individuals listed in Certificated Salaries for 2019/20 serve as home school teachers, if needed, for the 2019/20 school year at a rate of \$35.00/hour, not to exceed five hours per week, per student. Mileage will be paid at the IRS Standard Mileage Rate for the 2019/20 school year.

CLASSIFIED EMPLOYEES
02/11/2020

II. CLASSIFIED EMPLOYEES

B. MONTHLY – GENERAL FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Cardena, Robert	02/10/20	02/28/20	R22S2	JO	Night Custodian/Working out of Class
Hernandez, Darlene	01/06/20		R23/S7	DO	Fiscal Services Clerk/Performance Recognition Increase
Marquez, Jose	02/06/20			DO	Systems Technician/Resignation
Weissman, Catherine	02/03/20		MGT S1	DO	Bond Contracts and Accounting Compliance Manager/Correction to Effective Date on EER #6

C. HOURLY – GENERAL FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Locy, Mitchell	01/01/20		R14/S8	DO	Intervention Aide
Lopez, Donna	01/26/20		R15/S8 +7.5%	OL	Instructional Assistant/ Longevity/Correction to Percentage on EER #6
Mehta, Katheryn	01/27/20		R14/S1	DO	Instructional Assistant/Substitute
Mehta, Katherine	01/27/20		R15/S1	DO	Instructional Assistant/Substitute
Pacheco, Emilia	01/16/20		R14/S1	DO	Instructional Assistant/Substitute
Pacheco, Emilia	01/16/20		R15/S1	DO	Instructional Assistant/Substitute

D. HOURLY – CAFETERIA FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
<u>Bargas, Kerri</u>	<u>03/11/20</u>		<u>R7/S6</u>	<u>RS</u>	Cafeteria Worker/Performance Recognition Increase
Espinoza, Sergio	01/06/20		R22/S7	RS	Nutrition Services Warehouse Delivery Worker/Performance Recognition Increase

LOWELL JOINT SCHOOL DISTRICT
February 11, 2020

To: President Schambeck and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Consultant Agreement with
Eileen Russell to Assist with Intramural Sports at
Olita Elementary School for the 2019/20 School
Year

ACTION/
RATIFICATION

Arrangements have been made with Eileen Russell to Assist with Intramural Sports for the 2019/20 school year for Olita Elementary School students. Ms. Russell's hourly rate of pay is \$25.00, and will not exceed \$2,000.00, for the school year. Funding for this expenditure will be covered by Olita Elementary School Donation Account.

It is recommended that the consultant agreement with Eileen Russell to Assist with Intramural Sports at Olita Elementary School for the 2019/20 school year, at an hourly rate of \$25.00, and not exceed \$2,000.00, be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.