

Lowell Joint School District  
11019 Valley Home Avenue, Whittier, CA 90603

REGULAR MEETING OF THE BOARD OF TRUSTEES  
November 5, 2018 – 6:30 p.m.

AGENDA

- I. Call to Order 6:30 p.m.
  - A. Comments from the Public INFORMATION
    - 1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a “Presentation Card” (supply located on the table near double exit doors). Please hand the completed card to the secretary. When the item is considered by the Board, individuals submitting presentation cards will be called upon prior to Board action. Speakers must limit their comments to three (3) minutes. The Board shall limit the total time for public input on each item to 30 minutes. With Board Consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.
  - B. Closed Session 6:30 p.m.
    - 1. Advice From Legal Counsel – Existing and Anticipated Litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9 (Disclosure of Case Name Would Jeopardize Potential Settlement Negotiations): 1 Case
    - 2. Closed Session – Pupil Personnel Matters/Real Property/Liability Claims: 1 Cases
    - 3. Government Claims – Big Tree Damages: 1 Case
  - C. Regular Session Approximately  
7:30 p.m.
- II. Preliminary Procedural – Board President
  - A. Salute to the Flag
  - B. Reporting Out Action (if any) Taken in Closed Session
  - C. Introductions and Welcome of Guests
  - D. Comments from the Public INFORMATION

1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a "Presentation Card" (supply located on the table near double exit doors). Please hand the completed card to the secretary. When the item is considered by the Board, individuals submitting presentation cards will be called upon prior to Board action. Speakers must limit their comments to three (3) minutes. The Board shall limit the total time for public input on each item to 30 minutes. With Board Consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.
  
2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same identification process as shown in II-D-1 above. Since the Board cannot take action on items which are not on the agenda, such items will be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon under Item III.

- |    |   |             |
|----|---|-------------|
| E. | Acknowledgement of Correspondence to the Board              | INFORMATION |
| F. | Approval of Agenda  | ACTION      |
| G. | Approval of Minutes from the October 1, 2018, Board Meeting | ACTION      |

III. Topics Not on the Agenda

IV. Reports INFORMATION

- A. Timely Information from Board and Superintendent – Board President
- B. School Reports  
(School Reports will be the First Meeting of the Month)
- C. Recognition of the 2018 Classified Employee of the Year
- D. Recognition of the 2019 Teacher of the year

\*\*\*\*\*BREAK\*\*\*\*\*

V. General – Jim Coombs

A. Establishment of December 10, 2018, as Annual Organizational Meeting of the Board of Trustees ACTION

B. Adoption of the 2020/21 Student Attendance Calendar ACTION

VI. Business Services – Andrea Reynolds

A. Capital Facilities Presentation INFORMATION

B. Approval of Agreement with BMCH California, LLC for Construction License and Easement Quitclaim ACTION

C. Approve Agreement for County of Los Angeles Department of Public Health Food Safety Inspections ACTION

VII. Human Resources – Jim Coombs

A. No Items Except on the Consent Calendar

VIII. Curriculum/Instruction – Sheri McDonald

A. 2018 Lowell Gets Techie Conference Update INFORMATION

IX. Consent Calendar

Action by the Board in adoption of the “Consent Calendar” means that all items appearing in this section are adopted by one single motion, unless a Member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately. Generally, “Consent Calendar” items are enacted upon in one action to conserve time and permit focus on other-than-routine matters.

A. General – Jim Coombs

1. Approval of Agreement with *Communication Connection*, a Nonpublic Nonsectarian Agency, to Provide Assistive Technology Services and Assessments for select district students for the 2018/2019 School Year ACTION/  
(RATIFICATION)

2. Approval of Independent Contractor Agreement with Paul Eisenberg, to provide Training for the Special Education Department Staff for the 2018-2019 School Year ACTION/  
(RATIFICATION)

3. Approval of Agreement with *Albert J. Melaragno MD*, to provide signed authorizations for students who receive occupational therapy, physical therapy, and speech and language services for the 2018/2019 school year ACTION/  
(RATIFICATION)

4. Approval of Agreement with *Mary Kay Gallagher, Gallagher Pediatric Therapy*, a Nonpublic Nonsectarian Agency, to Provide Occupational Therapy Clinic Services for select district students for the 2018/2019 School Year ACTION/  
(RATIFICATION)
  5. Approval of Services Agreement with State of California, Department of General Services, Office of Administrative Hearings for the provision of hearings, mediations, or other legal proceedings for the 2018/2019 school year. ACTION/  
RATIFICATION
  6. Approval of Consultant Agreement with Mr. Anthony Valdez to Provide After-School Coaching Services for the 2018/19 School Year ACTION
  7. Approval of Consultant Agreement with Mr. Mauricio Hernandez to Provide After-School Coaching Services for the 2018/19 School Year ACTION
  8. Approval of Memorandum of Understanding Between Lowell Joint School District and *Biola University, Inc.* for the 2018/2019 School Year ACTION/  
(RATIFICATION)
  9. Approval of Memorandum of Understanding Between the The Boys and Girls Club of La Habra and Lowell Joint School District ACTION
- B. Business Services – Andrea Reynolds
1. Purchase Order Report 2018/19 #4 ACTION/  
(RATIFICATION)
  2. Warrant Listing Report 2018/19 #4 ACTION/  
(RATIFICATION)
  3. Approval of Agreement with Debra Amos dba. Feeding Dreams, to Provide Nutrition Consultant Services
  4. Approval of Agreement with All American Sports to Provide Referee Services for After School Sports Programs ACTION/  
(RATIFICATION)
- C. Human Resources – Jim Coombs
1. Employer-Employee Relations/Personnel Report 2018/19 #4 Which Includes Hiring, Resignations, Contract Adjustments, and Retirements for Certificated, Classified, and Confidential Employees ACTION/  
(RATIFICATION)

D. Curriculum – Sheri McDonald

1. Approval of Contract #S11133 with Inside the Outdoors, Orange County Department of Education, to Provide a Traveling Scientist Assembly for the Second Grade Students of El Portal Elementary School ACTION
2. Approval of Income Agreement with Orange County Department of Education, Agreement Number 47363, for one-half day of training at Macy School during the 2018/19 School Year ACTION
3. Approval of Consultant Agreement with Breanne Lavin to Provide After School Dance Program at Rancho-Starbuck Intermediate School for the 2018/19 School Year ACTION/  
(RATIFICATION)
4. Approval of Income Agreement with Orange County Department of Education to Provide History/Social Science Training on November 15, 2018 ACTION

X. Board Member/Superintendent Comments INFORMATION

XI. Adjournment ADJOURNMENT

Recess and/or closed session to be called at the discretion of the Board. Meetings of the Board shall adjourn at or before 11:00 p.m. unless approved by a majority vote of the Board.

Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office at 11019 Valley Home Avenue, Whittier, CA 90603, or (562) 902-4203 during normal business hours.

The next scheduled Lowell Joint School District Board of Trustees Meeting is Monday December 10, 2018.

Lowell Joint School District  
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES REGULAR MEETING OF THE BOARD OF TRUSTEES

October 1, 2018

Call to Order	President Hinz called the meeting to order at 6:30 p.m. at the District Office, 11019 Valley Home Avenue, Whittier
Topics Not on the Agenda	None.
Closed Meeting	President Hinz declared the meeting recessed to closed session at 6:30 p.m.
Call to Order	President Hinz reconvened the meeting to open session at 7:30 p.m.
	The flag salute was led by Allison Fonti, LJEAs President, Lowell Joint School District.
	William A. Hinz, Fred W. Schambeck, Anastasia M. Shackelford and Martin E. Tourville.
	Trustees Absent: None.
	Jim Coombs, Superintendent of Schools, Sheri McDonald, Assistant Superintendent of Instruction, and Andrea Reynolds, Assistant Superintendent of Administrative Services
Reporting Out Action (if any) Taken in Closed Session	None.
Introduction / Welcome	President Hinz welcomed CSEA President Darleene Pullen, LJEAs President Allison Fonti, guests, and staff members present.
Acknowledgement of Correspondence	None.
Approval of Agenda	It was moved, seconded, and carried by unanimous vote, (4 – 0) to approve the October 1, 2018, Board agenda.
Approval of Minutes	It was moved, seconded, and carried by unanimous vote, (4 – 0) to approve the minutes from the September 10, 2018, Regular Board Meeting
Topics Not on the Agenda	Alberto Bourcher Jr. spoke about the safety protocols regarding a student incident at Jordan Elementary.
	Armando Ruan spoke about student misconduct at Jordan Elementary.
	Alberto Bourcher Jr. spoke about the safety protocols regarding a student incident at Jordan Elementary.

Armando Ruan spoke about student misconduct at Jordan Elementary.

Alma Antonio spoke regarding student misconduct at Jordan Elementary.

Esther Evangelista spoke of parent concerns regarding Jordan Elementary.

Felicia Montes spoke of Jordan Elementary School policies and procedures for parent disclosures on student safety.

Timely Information From  
the Board and  
Superintendent

None.

School Reports

The Board of Trustees shared highlights of each school's activities for the month of October.

Resolution 2018/19 No.  
735 Proclaiming October  
8 – 14, 2018, as “Week of  
the School  
Administrator”

It was moved, seconded, and carried by unanimous roll call vote (4 – 0), to adopt Resolution 2018/19 No. 735 Proclaiming October 8 – 14, 2018, as “Week of the School Administrator,” as attached, and authorized the Superintendent or designee to execute the necessary documents.

Resolution 2018/19 No.  
736 Proclaiming October  
23 – 31, 2018, as “Red  
Ribbon Week”

It was moved, seconded, and carried by unanimous roll call vote (4 – 0), to adopt Resolution 2018/19 No. 736 Proclaiming October 23 – 31, 2018, as “Red Ribbon Week,” as attached, and authorized the Superintendent or designee to execute the necessary documents.

Submission of Williams  
Litigation Settlement –  
Quarterly Uniform  
Complaint Report for 1<sup>st</sup>  
Quarter July 1 –  
September 30, 2018

It was moved, seconded and carried by unanimous vote (4 – 0) to approve the submission of the Williams Litigation Settlement – Quarterly Uniform Complaint Reports for Quarter July 1 – September 30, 2018, to Los Angeles and Orange Counties with zero complaints, and authorized the Superintendent or designee to execute the necessary documents.

Capital Facilities  
Presentation

Ms. Reynolds shared that pursuant to Government Code Section 66006(b), for Capital Facility fees collected, it is required to report a description of the fee and use; amount of current fees; beginning and ending balances; fees, interest and other income; date project will be completed (if applicable); description of inter-fund transfer loan (if applicable); and refunds issued (if applicable)

Approval of Contract  
with the Classified  
School Employees  
Association for the Period  
July 1, 2016, through  
June 30, 2019, and  
AB1200 Report

Approved the Contract with the Classified School Employees Association for the Period July 1, 2016, through June 30, 2019, and AB1200 Report, and authorized the Superintendent or designee to execute the necessary documents.

Approval of the

It was moved, seconded and carried by unanimous vote (4-0) to approve the

Classified Salary Schedules Implementing a One Percent (1%) Increase Retroactive to July 1, 2017, for the 2017/18 School Year and a Two Percent (2%) Increase Effective July 1, 2018, for the 2018/19 School Year, and a 3% Off Salary Payment for the 2016/17 School Year

Classified Salary Schedules Implementing a One Percent (1%) Increase Retroactive to July 1, 2017, for the 2017/18 School Year and a Two Percent (2%) Increase Effective July 1, 2018, for the 2018/19 School Year, and a 3% Off Salary Payment for the 2016/17 School Year, and authorized the Superintendent or designee to execute the necessary documents.

Resolution No. 737 Regarding Sufficiency of Instructional Materials for 2018/19

Public hearing opened at 8:05 p.m. and closed at 8:06 p.m. It was moved, seconded and carried by unanimous vote (4-0) to approve Resolution No. 737 Regarding Sufficiency of Instructional Materials for 2018/19, and authorized the Superintendent or designee to execute the necessary documents.

Annual Report on Student Achievement Presentation Consent Calendar

Dr. Sheri McDonald, Assistant Superintendent of Curriculum, shared the data of English Language Arts and Math for the District and each of the schools.

It was moved, seconded, and carried by unanimous roll call vote, (4-0) to approve/ratify the following items, under a consent procedure

Approval the Agreement with Behavior and Education Inc., a Nonpublic Nonsectarian Agency, to Provide Behavioral Intervention Supervision Services for a district student / Settlement Agreement for the 2018/2019 School Year

Approved the Agreement with Behavior and Education Inc., a Nonpublic Nonsectarian Agency, to Provide Behavioral Intervention Supervision Services for a district student / Settlement Agreement for the 2018/2019 School Year at a cost not to exceed \$4,620.00, and authorized the Superintendent or designee to execute the necessary documents.

Amendment to the 8/13/18 Approval of Independent Contractor Agreement with *Mary Kay Gallagher, Gallagher Pediatric Therapy*, a Nonpublic Nonsectarian Agency, to Provide Physical Therapy Services and Evaluative Services for Physical Therapy Assessments for

Ratified the Amendment to the 8/13/18 Approval of Independent Contractor Agreement with *Mary Kay Gallagher, Gallagher Pediatric Therapy*, a Nonpublic Nonsectarian Agency, to Provide Physical Therapy Services and Evaluative Services for Physical Therapy Assessments for the 2018/2019 School Year, Services are to be provided at the Amended rate of ~~\$75.00~~ **\$78.00** per hour, not to exceed \$7,250.00 per student per year, and not to exceed \$20,000.00, and authorized the Superintendent or designee to execute the necessary documents.



the 2018/2019 School Year

Approval of Agreement with *Mary Kay Gallagher, Gallagher Pediatric Therapy*, a Nonpublic Nonsectarian Agency, to Provide Occupational Therapy Services for a district student placed at WACSEP/Lydia Jackson School for the 2018/2019 School Year

Approved the Agreement with *Mary Kay Gallagher, Gallagher Pediatric Therapy*, a Nonpublic Nonsectarian Agency, to Provide Occupational Therapy Services, at the rate of \$78.00 per hour, not to exceed \$1,725.00, for a district student placed at WACSEP/Lydia Jackson School for the 2018/2019 School Year, and authorized the Superintendent or designee to execute the necessary documents.

Purchase Order Report 2018/19 #3

Approved Purchase Order Report 2018/19 #3, which lists all purchase orders issued August 15, 2018 through September 17, 2018.

Warrant Listing Report 2018/19 #3

Approved Warrant Listing Report 2018/19 #3, which lists all warrants issued August 29, 2018, through September 19, 2018.

Employer-Employee Relations/Personnel Report 2018/19 #3 Which Includes Hiring, Resignations, Contract Adjustments, and Retirements for Certificated, Classified, and Confidential Employees

Ratified Employer-Employee Relations/Personnel Report 2018/19 #3, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.

Approval of Consultant Agreement with *Science on the Go* at El Portal Elementary School for the 2018/19 School Year

Ratified the consultant agreement with *Science on the Go* to provide three science presentations at El Portal Elementary School during the 2018/19 school year, at a cost of \$2,625.00, and authorized the Superintendent or designee to execute the necessary documents.

Approval of the Arrangements have been made with for Document Tracking Services to provide web-based management of District School Accountability Report Cards, Single Plan for Student Achievement, and Local Education Agency Plan for a term of

Approved the Arrangements made with for Document Tracking Services to provide web-based management of District School Accountability Report Cards, Single Plan for Student Achievement, for the Licensing Agreement and Invoice #6476612 in the amount of \$6,131.00, Funding for this expenditure will be covered by the District General Fund and Local Education Agency Plan for a term of three (3) years effective September 1, 2018, and authorized the Superintendent or designee to execute the necessary documents.

three (3) years effective  
September 1, 2018

Approval of Consultant Agreement with Sarah Lawson to Provide Piano Accompaniment for the Rancho-Starbuck Intermediate School Choir during the 2018/19 School Year

Approved the Consultant Agreement with Sarah Lawson to Provide Piano Accompaniment for the Rancho-Starbuck Intermediate School Choir during the 2018/19 School Year, and authorized the Superintendent or designee to execute the necessary documents.

BOARD MEMBER/  
SUPERINTENDENT  
COMMENTS

Mr. Hinz congratulated Anastasia Shackelford on another four year term to the Lowell Joint School District Board of Trustees.

Mr. Coombs thanked the city of La Habra for the I love La Habra Project Program and adopting all six schools of the Lowell Joint School District schools. They sent out teams to complete principal and PTA recommended projects on each campus.

Mr. Schambeck also thanked the I Love La Habra Program.

ADJOURNMENT

President Hinz declared the meeting adjourned at 8:25 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

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Clerk/President/Secretary to the Board of Trustees

Date Approved:

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**LOWELL JOINT SCHOOL DISTRICT**

**RESOLUTION 2018/2019 NO. 735**

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
LOWELL JOINT SCHOOL DISTRICT OF LOS ANGELES  
AND ORANGE COUNTIES, CALIFORNIA,  
PROCLAIMING OCTOBER 8 – 14, 2018, AS  
“WEEK OF THE SCHOOL ADMINISTRATOR”**

**WHEREAS**, leadership matters for California’s public education system and the more than 6 million students it serves; and

**WHEREAS**, school administrators are passionate, lifelong learners who believe in the value of quality public education, and

**WHEREAS**, the title school administrator is a broad term used to define many education leadership posts. Superintendents, assistant superintendents, principals, assistant principals, special education and adult education leaders, curriculum and assessment leaders, school business officials, classified educational leaders, and other school district employees are considered administrators; and

**WHEREAS**, providing quality service for student success is paramount for the profession; and

**WHEREAS**, most school administrators began their careers as teachers. The average administrator has served in public education for more than a decade. Most of California’s superintendents have served in education for more than 20 years. Such experience is beneficial in their work to effectively and efficiently lead public education and improve student achievement; and

**WHEREAS**, public schools operate with lean management systems. Across the nation, public schools employ fewer managers and supervisors than most public and private sector industries including transportation, food service, manufacturing, utilities, construction, publishing and public administration; and

**WHEREAS**, school leaders depend on a network of support from school communities, fellow administrators, teachers, parents, students, businesses, community members, board of trustees, colleges and universities, community and faith-based organizations, elected officials and district and county staff and resources to promote ongoing student achievement and school success; and

**WHEREAS**, research shows great schools are led by great principals, and great districts are led by great administrators. These site leaders are supported by extensive administrative networks throughout the state; and

**WHEREAS**, the State of California has declared the second full week of October as the “Week of the School Administrator” in *Education Code* 44015.1; and

**WHEREAS**, the future of California’s public education system depends upon the quality of its leadership;

**THEREFORE, BE IT RESOLVED**, that we, the Board of Trustees on behalf of the students, parents, and community at large, hereby recognize October 8 – 14, 2018, as “Week of the School Administrator” and that all school leaders in the Lowell Joint School District be commended for the contributions they make to successful student achievement.

**APPROVED AND ADOPTED** this 1<sup>st</sup> day of October, 2018, by the following vote:

**AYES:** William Hinz, Anastasia Shackelford, Fred Schambeck, Martin Tourville

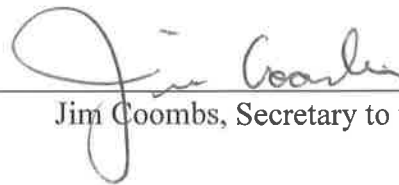
**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 1<sup>st</sup> day of October, 2018, and passed by a unanimous vote of those present.

**IN WITNESS WHEREOF**, I have hereunto set my hand and seal this 1<sup>st</sup> day of October, 2018.



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Jim Coombs, Secretary to the Board of Trustees

**LOWELL JOINT SCHOOL DISTRICT**

**RESOLUTION 2018/2019 NO. 736**

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
LOWELL JOINT SCHOOL DISTRICT  
OF LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,  
PROCLAIMING "RED RIBBON WEEK"  
OCTOBER 23 THROUGH OCTOBER 31, 2018**

**WHEREAS**, alcohol and other drug abuse has reached epidemic stages in the United States; and

**WHEREAS**, the effects of drug and alcohol abuse are devastating to young people's lives and their futures, to their families, to society, and to the educational environment; and

**WHEREAS**, schools are an appropriate place to educate youth about the harmful effects of drug and alcohol abuse and to assist them in learning positive ways to make healthy choices in their lives; and

**WHEREAS**, schools should provide a safe harbor for students so that our youth can be safe and learn effectively; and

**WHEREAS**, the Red Ribbon Campaign will be celebrated in every community in America during "**RED RIBBON WEEK**," October 23 through October 31, 2018, to offer our citizens the opportunity to demonstrate their commitment to drug-free lifestyles; and

**WHEREAS**, business, government, law enforcement, schools, religious institutions, service organizations, youth, medical, senior citizens, military, sports teams, and individuals will demonstrate their commitment to drug-free, healthy lifestyles by wearing and displaying red ribbons during this week-long campaign;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Lowell Joint School District does hereby proclaim October 23 through October 31, 2018, as "**RED RIBBON WEEK**," and encourages its citizens to participate in drug prevention education activities, making a visible statement that we are firmly committed to a drug-free community and will continue to make drug and alcohol abuse prevention a high priority.

**FURTHER RESOLVED**, that the Lowell Joint School District Board of Trustees will foster cooperative relationships among teachers, parents, students, law enforcement and other community agencies to accomplish this goal.

**APPROVED AND ADOPTED** this 1<sup>st</sup> day of October, 2018, by the following vote:

**AYES:** William Hinz, Anastasia Schackelford, Fred Schambeck, Martin Tourville

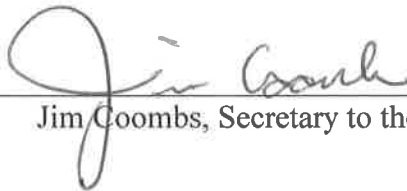
**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 1<sup>st</sup> day of October, 2018, and passed by a unanimous vote of those present.

**IN WITNESS WHEREOF**, I have hereunto set my hand and seal this 1<sup>st</sup> day of October, 2018.

A handwritten signature in cursive script, reading "Jim Coombs", is written above a horizontal line. The signature is written in dark ink and is positioned to the left of the center of the line.

Jim Coombs, Secretary to the Board of Trustees

**LOWELL JOINT SCHOOL DISTRICT**

**RESOLUTION 2018/2019 NO. 737**

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
LOWELL JOINT SCHOOL DISTRICT,  
LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,  
REGARDING SUFFICIENCY OF INSTRUCTIONAL MATERIALS FOR 2018/19**

- WHEREAS,** Education Code Section 60119 establishes steps and procedures to ensure the availability of textbooks and instructional materials in order to be eligible to receive funds for that purpose; and
- WHEREAS,** the procedures require that school districts take appropriate action to ensure the availability of textbooks and instructional materials on a yearly basis; and
- WHEREAS,** pursuant to Education Code Sections 60119, the Board is required to hold a public hearing to encourage participation by parents, teachers, members of the community interested in the affairs of the school district, and bargaining unit leaders; and
- WHEREAS,** the Board is required to provide ten days notice of the public hearing or hearings; and
- WHEREAS,** the notice shall contain the time, place, and purpose of the hearing and be posted in three public places within the school district; and
- WHEREAS,** the hearing shall be held at a time that will encourage the attendance of teachers and parents and guardians of students who attend the schools in the District and shall not take place during or immediately following school hours; and
- WHEREAS,** the Board of Trustees of a school district, as part of the required hearing, shall also make a written determination as to whether each student enrolled has sufficient textbooks or instructional materials that are consistent with the content of the curriculum frameworks adopted by the State Board of those subjects; and
- WHEREAS,** a public hearing was held on Monday, October 1, 2018, at 7:30 p.m. which is on or before the eighth week of school; and

**WHEREAS,** the Board of Trustees is required to make a determination, through a resolution, as to whether each student in each school in the District has sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Education Code Section 60605 and Education Code 33126 in each of the following subjects, as appropriate, that are consistent with the content of the curriculum frameworks adopted by the State Board:

- (a) Mathematics
- (b) Science
- (c) History/Social Science
- (d) English/Language Arts, including the English language development component of an adopted program
- (e) Visual and performing arts

**NOW, THEREFORE, BE IT RESOLVED,** that the Board of Trustees makes the determination that each student of the District has available sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Education Code Section 60605 and Education Code Section 33126 in each subject listed above, consistent with the content and consistent with the cycles and content of the curriculum framework adopted by the State Board.

**BE IT FURTHER RESOLVED,** that for the 2018/19 school year, the Lowell Joint School District has provided each student with sufficient textbooks or instructional materials, or both, that are consistent with the content and cycles of the curriculum frameworks adopted by the State Board.

**APPROVED AND ADOPTED** this 1<sup>st</sup> day of October, 2018, by the following vote:

**AYES:** William Hinz, Anastasia Schackelford, Fred Schambeck, Martin Tourville

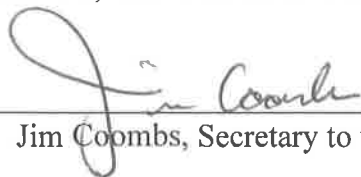
**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 1<sup>st</sup> day of October, 2018, and passed by a unanimous vote of those present.

**IN WITNESS WHEREOF,** I have hereunto set my hand and seal this 1<sup>st</sup> day of October 2018.



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Jim Coombs, Secretary to the Board of Trustees



## 2018-19 Quarterly Report Williams Legislation Uniform Complaints

**District:** Lowell Joint School District

**District Contact:** MJ Evanoff

**Title:** Executive Assistant to the Superintendent/Certificated Personnel

- |                                     |  |                                       |
|-------------------------------------|--|---------------------------------------|
| <input checked="" type="checkbox"/> | Quarter #1 July 1 - September 30, 2018   | <b>Report due by October 26, 2018</b> |
| <input type="checkbox"/>            | Quarter #2 October 1 - December 31, 2018 | <b>Report due by January 25, 2019</b> |
| <input type="checkbox"/>            | Quarter #3 January 1 - March 31, 2019    | <b>Report due by April 26, 2019</b>   |
| <input type="checkbox"/>            | Quarter #4 April 1 - June 30, 2019       | <b>Report due by July 26, 2019</b>    |

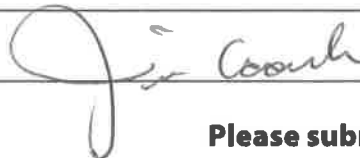
**Check the box that applies:**

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of the complaints.

Type of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Vacancies or Misassignments			
Facility Conditions			
<b>TOTALS</b>			

Name of Superintendent: Jim Coombs

Signature of Superintendent: \_\_\_\_\_



Date: 10/01/2018

**Please submit to:**

Alicia Gonzalez  
Senior Administrative Assistant  
200 Kalmus Drive, B-1009  
P.O. Box 9050, Costa Mesa, CA 92628-9050

Phone: (714) 966-4336 Email: [aliciagonzalez@ocde.us](mailto:aliciagonzalez@ocde.us) Fax: (714) 327-1371



**Los Angeles County  
Office of Education**  
Serving Students • Supporting Communities  
Leading Educators

## Williams Lawsuit Settlement Quarterly Report on Uniform Complaints 2018-2019

District Name: Lowell Joint School District

Date: October 1, 2018

Person completing this form: MJ Evanoff

Title: Exec Asst to Superintendent

Quarter covered by this report (Check One Below):

- |   |                          |                  |
|---|--------------------------|------------------|
| <input checked="" type="checkbox"/> 1st QTR | July 1 to September 30   | Due 19-Oct 2018  |
| <input type="checkbox"/> 2nd QTR            | October 1 to December 31 | Due 18- Jan 2019 |
| <input type="checkbox"/> 3rd QTR            | January 1 to March 31    | Due 10-Apr 2019  |
| <input type="checkbox"/> 4th QTR            | April 1 to June 30       | Due 19-Jul 2019  |

Date for information to be reported publicly at governing board meeting: \_\_\_\_\_

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials			
Facilities			
Teacher Vacancy and Misassignment			
TOTAL			

Print Name of District Superintendent Jim Coombs

Signature of District Superintendent  Date October 1, 2018

Return the **Quarterly Summary** to:  
Williams Legislation Implementation Project  
Los Angeles County Office of Education  
c/o Kirit Chauhan, Williams Settlement Legislation  
9300 Imperial Highway, ASM/Williams ECW 284  
Downey, CA 90242

Telephone: (562) 803-8382  
FAX: (562) 803-8325  
E-Mail: Chauhan\_Kirit@lacoed.edu

Los Angeles County Office of Education  
Business Advisory Services

**PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT**  
in accordance with AB 1200 (Chapter 1213/Statutes 1991), AB 2756 (Chapter 52/Statutes 2004), GC 3547.5

Name of School District: Lowell Joint School District  
 Name of Bargaining Unit: Classified School Employees Association Lowell Joint Chapter 294  
 Certificated, Classified, Other: Classified

The proposed agreement covers the period beginning: July 1, 2016 and ending: June 30, 2019  
 (date) (date)

The Governing Board will act upon this agreement on: October 1, 2018  
 (date)

**Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action.**

**A. Proposed Change in Compensation**

Bargaining Unit Compensation  All Funds - Combined		Fiscal Impact of Proposed Agreement (Complete Years 2 and 3 for multiyear and overlapping agreements only)			
		Annual Cost Prior to Proposed Settlement	Year 1 Increase/(Decrease) 2018-19	Year 2 Increase/(Decrease) 2019-20	Year 3 Increase/(Decrease) 2020-21
1.	<b>Salary Schedule</b> Including Step and Column	\$ 4,946,663	\$ 169,768		
			3.43%	0.00%	0.00%
2.	<b>Other Compensation</b> Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.	\$ 4,946,663	\$ 148,400		
			3.00%	0.00%	0.00%
	<b>Description of Other Compensation</b>		3% off schedule		
3.	<b>Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc.</b>	\$ 896,583	\$ 56,678		\$ -
			6.32%	0.00%	0.00%
4.	<b>Health/Welfare Plans</b>	\$ -	\$ -		
5.	<b>Total Bargaining Unit Compensation</b> Add Items 1 through 4 to equal 5	\$ 10,789,909	\$ 374,846	\$ -	\$ -
			3.47%	0.00%	0.00%
6.	<b>Total Number of Bargaining Unit Employees</b> (Use FTEs if appropriate)	79.50			
7.	<b>Total Compensation Average Cost per Bargaining Unit Employee</b>	\$ 135,722	\$ 4,715	\$ -	\$ -
			3.47%	0.00%	0.00%

Lowell Joint School District  
Classified School Employees Association Lowell Joint Chapter 294

8. What was the negotiated percentage change? For example, if the change in "Year 1" was for less than a full year, what is the annualized percentage of that change for "Year 1"?

3% one-time payment of 2016/17 base salary earnings (excluding longevity, stopends, and other remuneration) to unit members. This will apply to current unit members as of the date of ratification of this contract, and currently retired unit members who were in paid status during any portion of the 2016/17 school year. 1% on schedule for 2017/18; 2% on schedule for 2018/19.

9. Were any additional steps, columns, or ranges added to the salary schedules? (If yes, please explain.)

No. Uniforms language was added to the contract per CalPERS directive, and a value of up to \$600 per uniform wearing employee will be added to the creditable compensation for these employees. Both employee and employer will pay CalPERS retirement rates on these amounts.

10. Please include comments and explanations as necessary. (If more room is necessary, please attach an additional sheet.)

This closes the contract through June 30, 2019. No re-openers. Entire contract is open again for the 19/20 year.

11. Does this bargaining unit have a negotiated cap for Health and Welfare benefits? Yes  No

If yes, please describe the cap amount.

Floating Cap equal to the CALPers Kaiser Family rate for LA County region.

**B. Proposed negotiated changes in noncompensation items** (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

Changing seniority definition to date of hire from hours in paid status. Added language to allow students with aides assigned to them to have these aides work with them during the Extended School Year (ESY) as well, instead of based upon seniority for ESY positions. Increased carryover of vacation days from 5 to 10 for those employees with 16+ years of service. Added waiver of required vacation time for non-student days for mandatory training. Added a "hearing designee" in addition to Superintendent to hold hearings. Added Noon Duty Assistants to the list of non-bargaining unit positions. MOU-Increase night custodians from 10 to 12

**C. What are the specific impacts (positive or negative) on instructional and support programs to accommodate the settlement?** Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

Maintain continuity of academic program and emotional support by assigning the same aide assigned to an individual student during the Extended School Year (ESY) period if that aide applies to ESY SESA positions. This being a "me too" district, classified employee morale is maintained at a satisfactory level.

Lowell Joint School District  
Classified School Employees Association Lowell Joint Chapter 294

**D. What contingency language is included in the proposed agreement (e.g., reopeners, etc.)?**

None.

**E. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.**

Not applicable.

**F. Source of Funding for Proposed Agreement:**

1. Current Year

Reserves for 3% off schedule payment.

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years?

Not applicable.

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

LCFF COLA and ongoing savings from change of transportation vendor.

## Lowell Joint School District

**G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET****Unrestricted General Fund**

Bargaining Unit: Classified School Employees Association Lowell Joint Chapter 294

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 6/21/18)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
<b>REVENUES</b>				
LCFF Revenue 8010-8099	\$ 26,366,329		\$ -	\$ 26,366,329
Federal Revenue 8100-8299	\$ 25,000		\$ -	\$ 25,000
Other State Revenue 8300-8599	\$ 1,613,694			\$ 1,613,694
Other Local Revenue 8600-8799	\$ 122,540			\$ 122,540
<b>TOTAL REVENUES</b>	\$ 28,127,563		\$ -	\$ 28,127,563
<b>EXPENDITURES</b>				
Certificated Salaries 1000-1999	\$ 12,305,889	\$ -		\$ 12,305,889
Classified Salaries 2000-2999	\$ 3,281,849	\$ 264,266	\$ (264,266)	\$ 3,281,849
Employee Benefits 3000-3999	\$ 6,750,356	\$ 56,678	\$ (56,678)	\$ 6,750,356
Books and Supplies 4000-4999	\$ 722,505		\$ -	\$ 722,505
Services and Other Operating Expenditures 5000-5999	\$ 2,003,114		\$ -	\$ 2,003,114
Capital Outlay 6000-6999	\$ 60,000		\$ -	\$ 60,000
Other Outgo (excluding Indirect Costs) 7100-7299 7400-7499	\$ 102,893		\$ -	\$ 102,893
Transfers of Indirect Costs 7300-7399	\$ (61,637)		\$ -	\$ (61,637)
<b>TOTAL EXPENDITURES</b>	\$ 25,164,969	\$ 320,944	\$ (320,944)	\$ 25,164,969
<b>OTHER FINANCING SOURCES/USES</b>				
Transfers In and Other Sources 8900-8979		\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ 1,503,000	\$ -	\$ -	\$ 1,503,000
Contributions 8980-8999	\$ (2,060,326)	\$ -	\$ -	\$ (2,060,326)
<b>OPERATING SURPLUS (DEFICIT)*</b>	\$ (600,732)	\$ (320,944)	\$ 320,944	\$ (600,732)
<b>BEGINNING FUND BALANCE</b>				
9791	\$ 5,797,884			\$ 5,797,884
Audit Adjustments/Other Restatements 9793/9795				\$ -
<b>ENDING FUND BALANCE</b>	\$ 5,197,152	\$ (320,944)	\$ 320,944	\$ 5,197,152
<b>COMPONENTS OF ENDING FUND BALANCE:</b>				
Nonspendable 9711-9719	\$ 10,000	\$ -	\$ -	\$ 10,000
Restricted 9740				
Committed 9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned 9780	\$ 2,254,383	\$ -	\$ -	\$ 2,254,383
Reserve for Economic Uncertainties 9789	\$ 1,534,002	\$ -	\$ -	\$ 1,534,002
Unassigned/Unappropriated Amount 9790	\$ 1,398,767	\$ (320,944)	\$ 320,944	\$ 1,398,767

\*Net Increase (Decrease) in Fund Balance

**NOTE: 9790 amounts in Columns 1 and 4 must be positive**

## Lowell Joint School District

**G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET****Restricted General Fund**

Bargaining Unit: Classified School Employees Association Lowell Joint Chapter 294

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 6/21/18)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
<b>REVENUES</b>				
LCFF Revenue 8010-8099	\$ -		\$ -	\$ -
Federal Revenue 8100-8299	\$ 1,166,760		\$ -	\$ 1,166,760
Other State Revenue 8300-8599	\$ 324,289		\$ -	\$ 324,289
Other Local Revenue 8600-8799	\$ 1,963,691		\$ -	\$ 1,963,691
<b>TOTAL REVENUES</b>	\$ 3,454,740		\$ -	\$ 3,454,740
<b>EXPENDITURES</b>				
Certificated Salaries 1000-1999	\$ 2,090,940	\$ -	\$ -	\$ 2,090,940
Classified Salaries 2000-2999	\$ 1,095,453	\$ -	\$ -	\$ 1,095,453
Employee Benefits 3000-3999	\$ 1,107,820	\$ -	\$ -	\$ 1,107,820
Books and Supplies 4000-4999	\$ 346,129		\$ -	\$ 346,129
Services and Other Operating Expenditures 5000-5999	\$ 461,679		\$ -	\$ 461,679
Capital Outlay 6000-6999	\$ -		\$ -	\$ -
Other Outgo (excluding Indirect Costs) 7100-7299 7400-7499	\$ 395,728		\$ -	\$ 395,728
Transfers of Indirect Costs 7300-7399	\$ 17,317		\$ -	\$ 17,317
<b>TOTAL EXPENDITURES</b>	\$ 5,515,066	\$ -	\$ -	\$ 5,515,066
<b>OTHER FINANCING SOURCES/USES</b>				
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -	\$ -
Contributions 8980-8999	\$ 2,060,326	\$ -	\$ -	\$ 2,060,326
<b>OPERATING SURPLUS (DEFICIT)*</b>	\$ -	\$ -	\$ -	\$ -
<b>BEGINNING FUND BALANCE</b> 9791	\$ 213,957			\$ 213,957
Audit Adjustments/Other Restatements 9793/9795	\$ -			\$ -
<b>ENDING FUND BALANCE</b>	\$ 213,957	\$ -	\$ -	\$ 213,957
<b>COMPONENTS OF ENDING FUND BALANCE:</b>				
Nonspendable 9711-9719	\$ -	\$ -	\$ -	\$ -
Restricted 9740	\$ 213,957	\$ -	\$ -	\$ 213,957
Committed 9750-9760				
Assigned Amounts 9780				
Reserve for Economic Uncertainties 9789		\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ -	\$ -	\$ -	\$ -

\*Net Increase (Decrease) in Fund Balance

**NOTE: 9790 amounts in Columns 1 and 4 must be positive**

## Lowell Joint School District

**G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET****Combined General Fund**

Bargaining Unit: Classified School Employees Association Lowell Joint Chapter 294

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 6/21/18)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
<b>REVENUES</b>				
LCFF Revenue 8010-8099	\$ 26,366,329		\$ -	\$ 26,366,329
Federal Revenue 8100-8299	\$ 1,191,760		\$ -	\$ 1,191,760
Other State Revenue 8300-8599	\$ 1,937,983		\$ -	\$ 1,937,983
Other Local Revenue 8600-8799	\$ 2,086,231		\$ -	\$ 2,086,231
<b>TOTAL REVENUES</b>	\$ 31,582,303		\$ -	\$ 31,582,303
<b>EXPENDITURES</b>				
Certificated Salaries 1000-1999	\$ 14,396,829	\$ -	\$ -	\$ 14,396,829
Classified Salaries 2000-2999	\$ 4,377,302	\$ 264,266	\$ (264,266)	\$ 4,377,302
Employee Benefits 3000-3999	\$ 7,858,176	\$ 56,678	\$ (56,678)	\$ 7,858,176
Books and Supplies 4000-4999	\$ 1,068,634		\$ -	\$ 1,068,634
Services and Other Operating Expenditures 5000-5999	\$ 2,464,793		\$ -	\$ 2,464,793
Capital Outlay 6000-6999	\$ 60,000		\$ -	\$ 60,000
Other Outgo (excluding Indirect Costs) 7100-7299 7400-7499	\$ 498,621		\$ -	\$ 498,621
Transfers of Indirect Costs 7300-7399	\$ (44,320)		\$ -	\$ (44,320)
<b>TOTAL EXPENDITURES</b>	\$ 30,680,035	\$ 320,944	\$ (320,944)	\$ 30,680,035
<b>OTHER FINANCING SOURCES/USES</b>				
Transfer In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ 1,503,000	\$ -	\$ -	\$ 1,503,000
Contributions 8980-8999	\$ -	\$ -	\$ -	\$ -
<b>OPERATING SURPLUS (DEFICIT)*</b>	\$ (600,732)	\$ (320,944)	\$ 320,944	\$ (600,732)
<b>BEGINNING FUND BALANCE</b>				
9791	\$ 6,011,841			\$ 6,011,841
Audit Adjustments/Other Restatements 9793/9795	\$ -			\$ -
<b>ENDING FUND BALANCE</b>	\$ 5,411,109	\$ (320,944)	\$ 320,944	\$ 5,411,109
<b>COMPONENTS OF ENDING FUND</b>				
Nonspendable 9711-9719	\$ 10,000	\$ -	\$ -	\$ 10,000
Restricted 9740	\$ 213,957	\$ -	\$ -	\$ 213,957
Committed 9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned 9780	\$ 2,254,383	\$ -	\$ -	\$ 2,254,383
Reserve for Economic Uncertainties 9789	\$ 1,534,002	\$ -	\$ -	\$ 1,534,002
Unassigned/Unappropriated Amount 9790	\$ 1,398,767	\$ (320,944)	\$ 320,944	\$ 1,398,767

\*Net Increase (Decrease) in Fund Balance

**NOTE: 9790 amounts in Columns 1 and 4 must be positive**



## Lowell Joint School District

## Classified School Employees Association Lowell Joint Chapter 294

**Explanations for Column 3 "Other Revisions" entered on Pages 4a through 4h:**

Page 4a: Unrestricted General Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ (320,944)	3% one time payment and 1% ongoing for 17/18 and 2% ongoing
Other Financing Sources/Uses	\$ -	for 18/19 included in 18/19 Adopted Budget

Page 4b: Restricted General Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4d: Fund 11 - Adult Education Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4e: Fund 12 - Child Development Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4f: Fund 13/61 - Cafeteria Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ (48,071)	3% one time payment and 1% ongoing for 17/18 and 2% ongoing
Other Financing Sources/Uses	\$ -	for 18/19 included in 18/19 Adopted Budget

Page 4g: Other	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ (5,703)	3% one time payment and 1% ongoing for 17/18 and 2% ongoing
Other Financing Sources/Uses	\$ -	for 18/19 included in 18/19 Adopted Budget

Page 4h: Other	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

## Additional Comments:

This closes bargaining will all units through the end of the 18/19 year.

## Lowell Joint School District

**H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS****Unrestricted General Fund MYP**

Bargaining Unit: Classified School Employees Association Lowell Joint Chapter 29

Object Code	2018-19	2019-20	2020-21
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
<b>REVENUES</b>			
LCFF Revenue 8010-8099	\$ 26,366,329	\$ 27,073,329	\$ 27,788,329
Federal Revenue 8100-8299	\$ 25,000	\$ 25,000	\$ 25,000
Other State Revenue 8300-8599	\$ 1,613,694	\$ 563,694	\$ 563,694
Other Local Revenue 8600-8799	\$ 122,540	\$ 171,540	\$ 221,540
<b>TOTAL REVENUES</b>	\$ 28,127,563	\$ 27,833,563	\$ 28,598,563
<b>EXPENDITURES</b>			
Certificated Salaries 1000-1999	\$ 12,305,889	\$ 12,472,889	\$ 12,639,889
Classified Salaries 2000-2999	\$ 3,281,849	\$ 3,410,849	\$ 3,539,849
Employee Benefits 3000-3999	\$ 6,750,356	\$ 7,314,356	\$ 7,759,356
Books and Supplies 4000-4999	\$ 722,505	\$ 476,505	\$ 476,505
Services and Other Operating Expenditures 5000-5999	\$ 2,003,114	\$ 2,130,114	\$ 2,430,114
Capital Outlay 6000-6999	\$ 60,000	\$ 60,000	\$ 60,000
Other Outgo (excluding Indirect Costs) 7100-7299 7400-7499	\$ 102,893	\$ 102,893	\$ 102,893
Transfers of Indirect Costs 7300-7399	\$ (61,637)	\$ (61,637)	\$ (61,637)
Other Adjustments			\$ -
<b>TOTAL EXPENDITURES</b>	\$ 25,164,969	\$ 25,905,969	\$ 26,946,969
<b>OTHER FINANCING SOURCES/USES</b>			
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ 1,503,000	\$ 3,000	\$ 3,000
Contributions 8980-8999	\$ (2,060,326)	\$ (2,060,326)	\$ (2,060,326)
<b>OPERATING SURPLUS (DEFICIT)*</b>	\$ (600,732)	\$ (135,732)	\$ (411,732)
<b>BEGINNING FUND BALANCE</b>			
9791	\$ 5,797,884	\$ 5,197,152	\$ 5,061,420
Audit Adjustments/Other Restatements 9793/9795	\$ -		
<b>ENDING FUND BALANCE</b>	\$ 5,197,152	\$ 5,061,420	\$ 4,649,688
<b>COMPONENTS OF ENDING FUND BALANCE:</b>			
Nonspendable 9711-9719	\$ 10,000	\$ 10,000	\$ 10,000
Restricted 9740			
Committed 9750-9760	\$ -	\$ 613,844	\$ 640,084
Assigned 9780	\$ 2,254,383	\$ 1,483,000	\$ 1,483,000
Reserve for Economic Uncertainties 9789	\$ 1,534,002	\$ 1,571,000	\$ 1,623,000
Unassigned/Unappropriated Amount 9790	\$ 1,398,767	\$ 1,383,576	\$ 893,604

\*Net Increase (Decrease) in Fund Balance

**NOTE: 9790 amounts must be positive**

## Lowell Joint School District

**H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS****Restricted General Fund MYP**

Bargaining Unit: Classified School Employees Association Lowell Joint Chapter 29

Object Code	2018-19	2019-20	2020-21
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
<b>REVENUES</b>			
LCFF Revenue 8010-8099	\$ -		\$ -
Federal Revenue 8100-8299	\$ 1,166,760	\$ 1,166,760	\$ 1,166,760
Other State Revenue 8300-8599	\$ 324,289	\$ 324,289	\$ 324,289
Other Local Revenue 8600-8799	\$ 1,963,691	\$ 1,963,691	\$ 1,963,691
<b>TOTAL REVENUES</b>	\$ 3,454,740	\$ 3,454,740	\$ 3,454,740
<b>EXPENDITURES</b>			
Certificated Salaries 1000-1999	\$ 2,090,940	\$ 2,090,940	\$ 2,090,940
Classified Salaries 2000-2999	\$ 1,095,453	\$ 1,095,453	\$ 1,095,453
Employee Benefits 3000-3999	\$ 1,107,820	\$ 1,107,820	\$ 1,107,820
Books and Supplies 4000-4999	\$ 346,129	\$ 346,129	\$ 346,129
Services and Other Operating Expenditures 5000-5999	\$ 461,679	\$ 461,679	\$ 461,679
Capital Outlay 6000-6999	\$ -		\$ -
Other Outgo (excluding Indirect Costs) 7100-7299 7400-7499	\$ 395,728	\$ 395,728	\$ 395,728
Transfers of Indirect Costs 7300-7399	\$ 17,317	\$ 17,317	\$ 17,317
Other Adjustments		\$ -	\$ -
<b>TOTAL EXPENDITURES</b>	\$ 5,515,066	\$ 5,515,066	\$ 5,515,066
<b>OTHER FINANCING SOURCES/USES</b>			
Transfers In and Other Sources 8900-8979	\$ -	\$ -	
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -
Contributions 8980-8999	\$ 2,060,326	\$ 2,060,326	\$ 2,060,326
<b>OPERATING SURPLUS (DEFICIT)*</b>	\$ -	\$ -	\$ -
<b>BEGINNING FUND BALANCE</b>			
9791	\$ 213,957	\$ 213,957	\$ 213,957
Audit Adjustments/Other Restatements 9793/9795	\$ -		
<b>ENDING FUND BALANCE</b>	\$ 213,957	\$ 213,957	\$ 213,957
<b>COMPONENTS OF ENDING FUND BALANCE:</b>			
Nonspendable 9711-9719	\$ -	\$ -	\$ -
Restricted 9740	\$ 213,957	\$ -	\$ -
Committed 9750-9760			
Assigned 9780			
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ -	\$ 213,957	\$ 213,957

\*Net Increase (Decrease) in Fund Balance

**NOTE: 9790 amounts must be positive**

Lowell Joint School District

**H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS**

**Combined General Fund MYP**

Bargaining Unit: Classified School Employees Association Lowell Joint Chapter 29

Object Code	2018-19	2019-20	2020-21
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
<b>REVENUES</b>			
LCFF Revenue 8010-8099	\$ 26,366,329	\$ 27,073,329	\$ 27,788,329
Federal Revenue 8100-8299	\$ 1,191,760	\$ 1,191,760	\$ 1,191,760
Other State Revenue 8300-8599	\$ 1,937,983	\$ 887,983	\$ 887,983
Other Local Revenue 8600-8799	\$ 2,086,231	\$ 2,135,231	\$ 2,185,231
<b>TOTAL REVENUES</b>	\$ 31,582,303	\$ 31,288,303	\$ 32,053,303
<b>EXPENDITURES</b>			
Certificated Salaries 1000-1999	\$ 14,396,829	\$ 14,563,829	\$ 14,730,829
Classified Salaries 2000-2999	\$ 4,377,302	\$ 4,506,302	\$ 4,635,302
Employee Benefits 3000-3999	\$ 7,858,176	\$ 8,422,176	\$ 8,867,176
Books and Supplies 4000-4999	\$ 1,068,634	\$ 822,634	\$ 822,634
Services and Other Operating Expenditures 5000-5999	\$ 2,464,793	\$ 2,591,793	\$ 2,891,793
Capital Outlay 6000-6999	\$ 60,000	\$ 60,000	\$ 60,000
Other Outgo (excuding Indirect Costs) 7100-7299 7400-7499	\$ 498,621	\$ 498,621	\$ 498,621
Transfers of Indirect Costs 7300-7399	\$ (44,320)	\$ (44,320)	\$ (44,320)
Other Adjustments		\$ -	\$ -
<b>TOTAL EXPENDITURES</b>	\$ 30,680,035	\$ 31,421,035	\$ 32,462,035
<b>OTHER FINANCING SOURCES/USES</b>			
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ 1,503,000	\$ 3,000	\$ 3,000
Contributions 8980-8999	\$ -	\$ -	\$ -
<b>OPERATING SURPLUS (DEFICIT)*</b>	\$ (600,732)	\$ (135,732)	\$ (411,732)
<b>BEGINNING FUND BALANCE</b>			
9791	\$ 6,011,841	\$ 5,411,109	\$ 5,275,377
Audit Adjustments/Other Restatements 9793/9795	\$ -		
<b>ENDING FUND BALANCE</b>	\$ 5,411,109	\$ 5,275,377	\$ 4,863,645
<b>COMPONENTS OF ENDING FUND BALANCE:</b>			
Nonspendable 9711-9719	\$ 10,000	\$ 10,000	\$ 10,000
Restricted 9740	\$ 213,957	\$ -	\$ -
Committed 9750-9760	\$ -	\$ 613,844	\$ 640,084
Assigned 9780	\$ 2,254,383	\$ 1,483,000	\$ 1,483,000
Reserve for Economic Uncertainties 9789	\$ 1,534,002	\$ 1,571,000	\$ 1,623,000
Unassigned/Unappropriated Amount 9790	\$ 1,398,767	\$ 1,597,533	\$ 1,107,561

\*Net Increase (Decrease) in Fund Balance

**NOTE: 9790 amounts must be positive**

**I. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES**

1. State Reserve Standard

		2018-19	2019-20	2020-21
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 32,183,035	\$ 31,424,035	\$ 32,465,035
b.	Less: Special Education Pass-Through Funds	\$ -	\$ -	\$ -
c.	Net Expenditures, Transfers Out, and Uses	\$ 32,183,035	\$ 31,424,035	\$ 32,465,035
d.	State Standard Minimum Reserve Percentage for this District <b>Enter percentage</b> →	3.00%	3.00%	3.00%
e.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b, or \$50,000)	\$ 965,491	\$ 942,721	\$ 973,951

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Designated for Economic Uncertainties (9789)	\$ 1,534,002	\$ 1,571,000	\$ 1,623,000
b.	General Fund Budgeted Unrestricted Unassigned/Unappropriated Amount (9790)	\$ 1,398,767	\$ 1,383,576	\$ 893,604
c.	Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9789)	\$ -	\$ -	\$ -
d.	Special Reserve Fund (Fund 17) Budgeted Unassigned/Unappropriated Amount (9790)	\$ -	\$ -	\$ -
e.	Total Available Reserves	\$ 2,932,769	\$ 2,954,576	\$ 2,516,604
f.	Reserve for Economic Uncertainties Percentage	9.11%	9.40%	7.75%

3. Do unrestricted reserves meet the state minimum reserve amount?

2018-19	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2019-20	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2020-21	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

4. If no, how do you plan to restore your reserves?

Not applicable.

**5. Does the Total Compensation Increase/(Decrease) on Page 1, Section A, #5 agree with the Total Increase/(Decrease) for all funds as a result of the settlement(s)? Please explain any variance.**

Total Compensation Increase/(Decrease) on Page 1, Section A, #5	\$ 374,846
General Fund balance Increase/(Decrease), Page 4c, Column 2	\$ (320,944)
Adult Education Fund balance Increase/(Decrease), Page 4d, Column 2	\$ -
Child Development Fund balance Increase/(Decrease), Page 4e, Column 2	\$ -
Cafeteria Fund balance Increase/(Decrease), Page 4f, Column 2	\$ (48,071)
Other Fund balance Increase/(Decrease), Page 4g, Column 2	\$ (5,703)
Other Fund balance Increase/(Decrease), Page 4h, Column 2	\$ -
<b>Total all fund balances Increase/(Decrease) as a result of the settlement(s)</b>	<b>\$ (374,718)</b>

**Variance** \$ 128

**Variance Explanation:**

Rounding.

**6. Will this agreement create or increase deficit financing in the current or subsequent years?**

"Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If a deficit is shown below, provide an explanation and any deficit reduction plan, as necessary.

<u>General Fund Combined</u>	<u>Surplus/ (Deficit)</u>	<u>(Deficit) %</u>	<u>Deficit primarily due to:</u>
Current FY Surplus/(Deficit) before settlement(s)?	\$ (600,732)	(1.9%)	one time budgeted expenditures
Current FY Surplus/(Deficit) after settlement(s)?	\$ (600,732)	(1.9%)	one time budgeted expenditures
1st Subsequent FY Surplus/(Deficit) after settlement(s)?	\$ (135,732)	(0.4%)	"cola only" revenue budget/pers&strs incr
2nd Subsequent FY Surplus/(Deficit) after settlement(s)?	\$ (411,732)	(1.3%)	"cola only" revenue budget/pers&strs incr

**Deficit Reduction Plan (as necessary):**

No. This expense was included in the 18/19 Adopted Budget. Reserves are funding this one-time payment of 3% in the current year. In future years, if LCFF revenue in state budget is insufficient, or savings aren't realized, to support operations; cost reductions will be implemented and negotiations for additional reductions will

**7. Were "Other Adjustments" amount(s) entered in the multiyear projections (pages 5a and 5b) for 1st and 2nd Subsequent FY?**

"Other Adjustments" could indicate that a budget reduction plan was/is being developed to address deficit spending, and to rebuild reserves. Any amount shown below must have an explanation. If additional space is needed, attach a separate sheet, or use page 9a.

<u>MYP</u>	<u>Amount</u>	<u>"Other Adjustments" Explanation</u>
1st Subsequent FY Unrestricted, Page 5a	\$ -	
1st Subsequent FY Restricted, Page 5b	\$ -	
2nd Subsequent FY Unrestricted, Page 5a	\$ -	
2nd Subsequent FY Restricted, Page 5b	\$ -	

Classified School Employees Association Lowell Joint Chapter 294

**J. COMPARISON OF PROPOSED CHANGE IN TOTAL COMPENSATION TO CHANGE IN LCFF FUNDING FOR THE NEGOTIATED PERIOD**

The purpose of this form is to determine if the district has entered into bargaining agreements that would result in salary increases that are expected to exceed the projected increase in LCFF funding.

(fill out columns for which there is an agreement)

	Prior Year	2018-19	2019-20	2020-21
a. LCFF Funding per ADA	8,088.80	8,652.60		
b. Amount Change from Prior Year Funding per ADA		563.80	-	-
c. Percentage Change from Prior Year Funding per ADA		6.97%	0.00%	0.00%
d. Total Compensation Amount Change (from Page 1, Section A, Line 5)		374,845.89	-	-
e. Total Compensation Percentage Change (from Page 1, Section A, Line 5)		3.47%	0.00%	0.00%
f. Proposed agreement is within/exceeds change in LCFF Funding (f vs. e)		Within	-	-

**K. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF THE COLLECTIVE BARGAINING AGREEMENT**

This certification page must be signed by the district's Superintendent and Chief Business Official at the time of public disclosure and is intended to assist the district's Governing Board in determining whether the district can meet the costs incurred under the tentative Collective Bargaining Agreement in the current and subsequent years. The absence of a certification signature or if "I am unable to certify" is checked should serve as a "red flag" to the district's Governing Board.

In accordance with the requirements of Government Code Sections 3540.2 and 3547.5, the Superintendent and Chief Business Official of the Lowell Joint School District, hereby certify that the District can meet the costs incurred under this Collective Bargaining Agreement during the term of the agreement from 2016/17 to 2018/19.

**Board Actions**

The board actions necessary to meet the cost of the agreement in each year of its term are as follows:

Current Year

**Budget Adjustment Categories:**

Revenues/Other Financing Sources  
 Expenditures/Other Financing Uses  
 Ending Balance(s) Increase/(Decrease)

	<b>Budget Adjustment Increase/(Decrease)</b>
\$	-
\$	-
\$	-

Subsequent Years

**Budget Adjustment Categories:**

Revenues/Other Financing Sources  
 Expenditures/Other Financing Uses  
 Ending Balance(s) Increase/(Decrease)

	<b>Budget Adjustment Increase/(Decrease)</b>
\$	-
\$	-
\$	-

**Budget Revisions**

If the district does not adopt and submit within 45 days all of the revisions to its budget needed in the current year to meet the costs of the agreement at the time of the approval of the proposed collective bargaining agreement, the county superintendent of schools is required to issue a qualified or negative certification for the district on its next interim report.

**Assumptions**

See attached page for a list of the assumptions upon which this certification is based.


**Certifications**

I hereby certify       I am unable to certify

  
 \_\_\_\_\_  
 District Superintendent  
 (Signature)

9/26/18  
 \_\_\_\_\_  
 Date

I hereby certify       I am unable to certify

  
 \_\_\_\_\_  
 Chief Business Official  
 (Signature)

9/26/18  
 \_\_\_\_\_  
 Date

**Special Note:** The Los Angeles County Office of Education may request additional information, as necessary, to review the district's compliance with requirements.



Lowell Joint School District

Classified School Employees Association Lowell Joint Chapter 294

Assumptions and Explanations (enter or attach documentation)

The assumptions upon which this certification is made are as follows:

LCFF GAP funding percentages are as follows:

2017/18 = 42.97%

2018/19 = 100%

2019/20 = 100%

PERS rates as follows:

2017/18 = 15.531%

2018/19=18.062%

2019/20=20.8%

STRS rates as follows:

2017/18 = 14.43%

2018/19=16.28%

2019/20=18.13%

H&W Premium increases annually are 6%

Supplemental Grant Income increases equal additional step and column SGI expenses each year as follows:

2019/20=\$90,000

2020/21 = \$56,000

CPI Increases on objects 4000-5999 are as follows:

2018/19=3.66%

2019/20 = 3.50%

Concerns regarding affordability of agreement in subsequent years (if any):

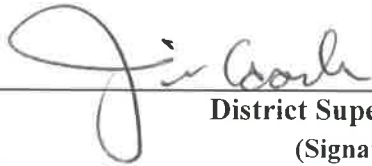
**L. CERTIFICATION NO. 2**

The disclosure document must be signed by the district Superintendent at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Sections 3540.2(a) and 3547.5.

Lowell Joint School District

**District Name**



**District Superintendent**  
(Signature)

10/2/18

**Date**

Andrea Reynolds

**Contact Person**

562-943-0211

**Phone**

After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on November 6, 2017, took action to approve the proposed agreement with the Lowell Joint Educators Association Bargaining Unit(s).



**President (or Clerk), Governing Board**  
(Signature)

10/11/18

**Date**

**Special Note:** The Los Angeles County Office of Education may request additional information, as necessary, to review the district's compliance with requirements.

Tentative Agreement  
Between  
The California School Employees Association (CSEA)  
And its  
Lowell Joint Chapter 294  
And  
The Lowell Joint School District (District)  
For  
2016-2019 Successor Negotiations

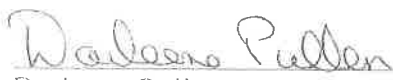
August 31, 2018

Pursuant to negotiations between the California School Employees Association and its Lowell Joint Chapter 294 (CSEA) and the Lowell Joint School District (District), the attached 2016-2019 tentative agreements conclude successor negotiations and memorializes amendments made to collective bargaining agreement which were agreed upon by the parties:

ARTICLE V – DEFINITIONS  
ARTICLE VI – ORGANIZATIONAL RIGHTS  
ARTICLE VII – HOURS AND OVERTIME  
ARTICLE VIII – SUMMER SCHOOL EMPLOYEMENT  
ARTICLE IX – PAY AND ALLOWANCES  
ARTICLE X – EMPLOYEE EXPENSES AND MATERIALS  
ARTICLE XV – VACATION PLAN  
ARTICLE XVI – LEAVES  
ARTICLE XX – DISCIPLINARY ACTION  
ARTICLE XXI – EMPLOYEE BENEFITS  
ARTICLE XXII – LAYOFFS AND REEMPLOYMENT  
ARTICLE XXVII – NEGOTIATIONS PROCEDURE  
ARTICLE XXIX – DURATION  
APENDIX A – NON-BARGAINING UNIT POSITIONS

This agreement is subject to ratification by the CSEA and its Lowell Joint Chapter 294 membership, CSEA Policy 610 requirements and approval by the Board of Trustees of the Lowell Joint School District.

For CSEA and Its Lowell Joint  
Chapter 294:

  
Darlene Pullen  
CSEA Lowell Joint Chapter  
294 President

8/31/18  
Date

  
Anthony Solis  
CSEA Labor Relations Representative

8/31/18  
Date

For the Lowell Joint School District:

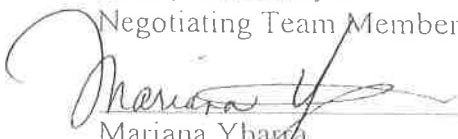
  
Jim Coombs  
Superintendent

8/31/18  
Date

  
Andrea Reynolds  
Assistant Superintendent, Admin. Services

8/31/18  
Date

 8-31-2018  
Jimmy Grussmeyer Date  
Negotiating Team Member

 8/31/2018  
Mariana Ybarra Date  
Negotiating Team Member


 8/31/2018  
Tena Serrano Date  
Negotiating Team Member

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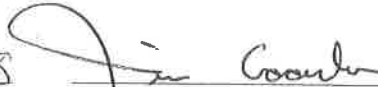
August 31, 2018

ARTICLE V – DEFINITIONS


5.34 "Seniority in Classification" is ~~secured by hours in paid status in a classification and higher classification, exclusive of overtime~~ **determined based on hire date within a classification.**

  
Darlene Pullen  
CSEA Chapter 294 President

8/31/18  
Date

  
Jim Coombs  
Superintendent Lowell Joint School District

8/31/18  
Date

  
Anthony Solis  
CSEA Labor Relations Representative


8/31/18  
Date

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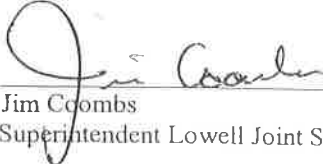
August 31, 2018

ARTICLE VI – ORGANIZATIONAL RIGHTS

6.1.8 A seniority and location roster will be posted at each job site by ~~November 15~~ October 15 following the opening of school. If requested by the District, a two (2) week extension will be granted by the CSEA President.

  
\_\_\_\_\_  
Darleene Pullen  
CSEA Chapter 294 President

8/31/18  
Date

  
\_\_\_\_\_  
Jim Coombs  
Superintendent Lowell Joint School District

8/31/18  
Date

  
\_\_\_\_\_  
Anthony Solis  
CSEA Labor Relations Representative

8/31/18  
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ARTICLE VII – HOURS AND OVERTIME

7.10 Hours Worked. For the purpose of computing the number of hours worked, all time during which an employee is in paid status shall be construed as hours worked. ~~Overtime shall not be included as a basis for seniority.~~



Darleene Pullen  
CSEA Chapter 294 President

8/31/18  
Date



Jim Coombs  
Superintendent Lowell Joint School District

8/31/18  
Date



Anthony Solis  
CSEA Labor Relations Representative

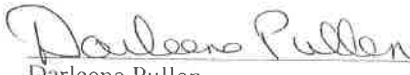
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ARTICLE VIII – SUMMER SCHOOL EMPLOYEMENT


8.1.1 The District will post notices for anticipated vacancies for summer assignments prior to the close of each school year (whenever possible, not less than two (2) weeks prior to the close of school). Employees seeking summer assignments will notify the Classified Personnel Office of their interest in such assignment. Whenever possible and appropriate, assignments shall be offered in each classification in order of seniority within that classification. **The District will make every effort to maintain continuity of the academic and emotional support of its students by assigning the appropriate unit members to work in the Extended School Year (ESY) Program; therefore, seniority may not apply to these situations.** If vacancies within classifications still exist after selection of employees within each appropriate classification, employees in other classifications will be considered. Employees who meet the qualifications required in the job descriptions, whenever possible and appropriate, shall be offered assignments based on seniority within the District. Employees who are not granted summer assignments, upon request by the employee, shall be informed of the reason for refusal. Employees may appeal in accordance with Article XIII, Grievance Procedures.

  
Darleene Pullen  
CSEA Chapter 294 President

8/31/18  
Date

  
Jim Coombs  
Superintendent Lowell Joint School District

8/31/18  
Date

  
Anthony Solis  
CSEA Labor Relations Representative

8/2/18  
Date



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ARTICLE IX – PAY AND ALLOWANCES

9.1 Regular Rate of Pay. Salaries for unit members are designated by the appropriate individual placement on the salary schedule (Appendix B).

9.1.1 ~~Effective July 1, 2013, the 2013/14 salary schedule shall be increased at each cell by five percent (5%). Current unit members shall be paid retroactively in an amount that reflects the five percent (5%) increase.~~ **For the 2016-2017 school year, unit members shall receive a one-time off-schedule bonus of 3% of their 2016-2017 base salary earnings (excluding longevity, stipends, and other remuneration). This will apply to current unit members as of the date of ratification of this contract and retired unit members who were in paid status during any portion of the 2016/17 school year.**

**9.1.2 Effective July 1, 2017, unit members shall receive a 1% on-schedule retroactive salary increase based on their 2016-17 base salary earnings (excludes stipends and other remuneration). Effective July 1, 2018, unit members shall receive a 2% on-schedule retroactive salary increase based on their 2017-18 base salary earnings (excludes stipends and other remuneration). This will apply to current unit members as of the date of ratification of this contract and retired unit members who were in paid status during any portion of the 2017/18 or 2018/19 school year.**



Darlene Pullen  
CSEA Chapter 294 President

Date



Jill Coombs  
Superintendent Lowell Joint School District

8/31/18

Date



Anthony Solis  
CSEA Labor Relations Representative

8/2/18

Date

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ARTICLE X – EMPLOYEE EXPENSES AND MATERIALS

10.6 Uniforms. When the District provides uniforms and/or maintenance of uniforms and requires employees to wear them as part of their official duties, the following applies:

To the extent required by law, the District reports to CalPERS on an annual basis the actual value of compensation paid or the monetary value of the purchase, rental and/or maintenance of required clothing for CSEA covered CalPERS Classic Members. The estimated annual monetary value of purchase, rental and/or maintained of required clothing for each Association member shall not exceed \$600 per fiscal year.

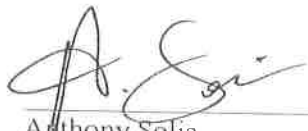
Individual department managers will be responsible for the establishment of guidelines for wearing district provided uniforms.

  
Darleene Pullen  
CSEA Chapter 294 President

8/31/18  
Date

  
Jim Coombs  
Superintendent Lowell Joint School District

8/31/18  
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Anthony Solis  
CSEA Labor Relations Representative

8/31/18  
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ARTICLE XV – VACATION PLAN

15.2 Paid Vacation. Except as otherwise provided in this article, paid vacation shall be taken during the fiscal year in which it is earned. The immediate supervisor may approve carry over in the next fiscal year of up to five (5) vacation days. **For employees with 16+ years of service, the immediate supervisor may approve carry over in the next fiscal year of up to ten (10) vacation days.** Approval shall not be unreasonably denied. Any vacation days, which are not approved for carry over and are scheduled but not taken, shall not be carried over into the next year.

15.10 Schedule of vacation for less than Twelve Month Employees. All less than twelve (12) month employees shall take their annual paid vacation during the winter and spring recess. Any unused vacation days still credited to an employee, in addition to that available for winter and spring recess, shall be granted and must be taken by the employee during that regular work year.

15.10.1 Schedule of vacation for Special Education Support Aides (SESA) and Instructional Assistants. Vacation time will be required to be taken on non-student days according to the District calendar **unless a mandatory training is required on a non-student day for staff development purposes.** The District recognizes there are certain situations where the employee may need to request vacation on a student day. Such a determination will be handled on a case-by-case basis by the Principal or designee.

  
Darleene Pullen  
CSEA Chapter 294 President  
8/31/18  
Date

  
Jim Coombs  
Superintendent Lowell Joint School District  
8/31/18  
Date

  
Anthony Solis  
CSEA Labor Relations Representative  
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ARTICLE XVI – LEAVES

16.11.7 Upon return to service from any paid or unpaid leave resulting from an industrial accident or industrial illness, an employee shall be assigned to a position in his/her former classification ahead of any employee with a lesser amount of seniority **in that classification**. If no vacancy exists in his/her former classification, the employee may displace the most recently appointed employee in the classification with less seniority and an equal number of working hours per day to his/her former job. If an employee's former classification has ceased to exist, the employee shall be reassigned.

16.12.9 Unforeseen Event. Incident that employee cannot reasonably foresee or schedule outside of the workday. **Use of this leave shall not be for recreational purposes, extension of a holiday, vacation or for matter of purely personal convenience.**

  
Darleene Pullen  
CSEA Chapter 294 President

8/31/18  
Date

  
Jim Coombs  
Superintendent Lowell Joint School District

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ARTICLE XX-DISCIPLINARY ACTION

- 20.6.4 Accompanying the Notice of Disciplinary Action shall be a written statement outlining the employee's right to a hearing on such charges before the Superintendent or hearing designee, and the time within such a hearing may be requested, which shall be within ten (10) calendar days after service of the Notice on the employee.
- 20.6.8 If the employee does request a hearing before the Superintendent or hearing designee, the hearing shall take place. The employee shall have the opportunity to refute all charges against him/her and shall be allowed to fully present his/her case. If possible, the Superintendent or hearing designee will issue a decision within fifteen (15) working days after said hearing to either continue the proposed disciplinary action to the next level or to halt all proposed disciplinary action. If the decision is to continue the proposed discipline, the employee may appeal to the next level.
- 20.6.9 A permanent employee, upon notification from the Superintendent or hearing designee that the proposed disciplinary action will proceed, may appeal to the next level. Accompanying the notification from the Superintendent or hearing designee shall be a card or paper, the signing and filing of which shall constitute a demand for a hearing before the Board. This paper or card must be filed within five (5) working days of the notification from the Superintendent or hearing designee that disciplinary action will proceed. If the employee fails to file such card or paper with the Superintendent or hearing designee within the five (5) working days, the proposed disciplinary action shall take place after ratification by the Board.

  
\_\_\_\_\_  
Darleene Pullen  
CSEA Chapter 294 President

Date

  
\_\_\_\_\_  
Jim Combs  
Superintendent Lowell Joint School District

Date

  
\_\_\_\_\_  
Anthony Solis  
CSEA Labor Relations Representative

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ARTICLE XXI – EMPLOYEE BENEFITS

21.1 Employee and Dependent Insurance Coverage.

21.1.1 Effective July 1, ~~2013~~ 2016, and continuing until June 30, ~~2016~~ 2019, the District shall provide employees and dependent(s) coverage in the CALPERS Los Angeles Health Plan and the District shall pay up to an aggregate amount of the CALPERS Kaiser Los Angeles employee plus dependent(s) coverage, with the full cost of the District's contribution for each of the school years in the Agreement not to exceed the premium for the CALPERS Kaiser Los Angeles rate unit employees and dependent(s) coverage for medical plans only. Any costs above the District maximum contribution will be paid by unit members through payroll deduction.

21.1.2 For the ~~2010/11~~ 2016/17, ~~2011/12~~ 2017/18 and ~~2012/13~~ 2018/19 fiscal years, the District will contribute the full cost of dental coverage at the appropriate annual premium rate, provided for all four (4) to eight (8) hour employees and their dependents. All employees eligible for this coverage must participate in this coverage to receive the District contributions.

21.1.3 For the ~~2010/11~~ 2016/17, ~~2011/12~~ 2017/18 and ~~2012/13~~ 2018/19 fiscal years, the District will contribute the full cost for vision coverage, Plan C, at the appropriate annual premium rate, provided for all four (4) to eight (8) hour employees and their dependents. All employees eligible for this coverage must participate in this coverage to receive the District contribution.


  
Darleene Pullen  
CSEA Chapter 294 President

Date

  
Jim Coombs

Superintendent Lowell Joint School District

  
Date

  
Anthony Solis  
CSEA Labor Relations Representative

  
Date

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ARTICLE XXII – LAYOFFS AND REEMPLOYMENT

22.4 Order of Layoff. Layoffs shall be in reverse order of seniority in the job classification in which the layoff occurs.

22.4.1 The employee, who has been employed the shortest time in the classification, plus higher classifications, shall be laid off first. "Seniority" means all hours in paid status, whether during the school year, a holiday, recess, or during any period that a school is in session or closed, but does not include any hours compensated solely on an overtime basis as provided for in Education Code Section 45128.

22.9 Equal Seniority. If two (2) or more employees subject to layoff have equal hours of paid status in the classification, as defined in Sections 22.4 seniority, the determination as to whom shall be laid off will be made on the basis of the greater hire date seniority in the classification. If the hire date seniority in the classification is equal, the determination will be made by greater hire date seniority in the district. And, if hire date seniority is still equal, then the determination shall be made by lot.

22.23 The parties agree to the following related to the conversion of seniority from length of service defined by hours to length of service defined by date of hire in a classification:

- a. Prior to the 2020/21 school year, the District shall not lay off classified employees in the unit represented by CSEA who were hired prior to June 1, 2018 for lack of funds with the exception of events that may occur that are unforeseeable to the District.
- b. The District will take reclassifications and/or classification name changes into consideration when determining classification hire date.
- c. The District agrees that the change in the seniority definition was not proposed in preparation for layoffs.
- d. The District agrees to allow any bargaining unit member that may be laid off under the new seniority definition language to question the accuracy of the District's recorded classification hire date through an audit request. The auditing process of the classified hire date shall consist of representatives from both the District and CSEA.

- e. For the 2021/22 school year and thereafter, typical statutory and contractual processes for initiation of a layoff of unit members shall be followed, and this language shall have no force or effect.

Darlene Pullen 8/31/18  
Darlene Pullen  
CSEA Chapter 294 President

Date

Jim Coombs 8/31/18  
Jim Coombs  
Superintendent Lowell Joint School District

Date

Anthony Solis 8/31/18  
Anthony Solis  
CSEA Labor Relations Representative

Date




Tentative Agreement  
Between  
The California School Employees Association (CSEA)  
And its  
Lowell Joint Chapter 294  
And  
The Lowell Joint School District (District)  
For  
2016-2019 Successor Negotiations

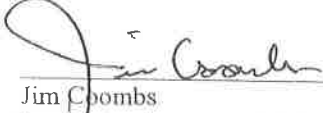
August 31, 2018

ARTICLE XXVII – NEGOTIATIONS PROCEDURE

27.1 Notification and Public Notice. CSEA shall, not later than March 1, ~~2013~~ **of each year**, provide written notice and a proposal to the District. The District shall cause the public notice provisions of law to be fulfilled in accordance with the provisions of the Government Code.

  
Darleene Pullen  
CSEA Chapter 294 President

8/31/18  
Date

  
Jim Coombs  
Superintendent Lowell Joint School District

8/31/18  
Date

  
Anthony Solis  
CSEA Labor Relations Representative


8/31/18  
Date

Tentative Agreement  
Between  
The California School Employees Association (CSEA)  
And its  
Lowell Joint Chapter 294  
And  
The Lowell Joint School District (District)  
For  
2016-2019 Successor Negotiations


August 31, 2018

ARTICLE XXIX – DURATION

29.1 Term of Agreement. The new agreement shall be effective for the 2013/14, 2014/15, and 2015/16 **July 1, 2016 through June 30, 2019**. The Agreement shall be closed for the 2013/14 school year **its duration**. As applicable to the 2014/15 and 2015/16 school years, the parties agree to limit reopener negotiations to only Article IX (Pay and Allowances), Article XXI (Benefits), and up to two other articles as designated by the District and up to two other articles as designated by the Association. **The parties will have all articles open for successor negotiations for the 2019/20 school year.**

  
Darleene Pullen  
CSEA Chapter 294 President

Date

  
Jim Coombs  
Superintendent Lowell Joint School District

Date

  
Anthony Solis  
CSEA Labor Relations Representative

Date

Tentative Agreement  
Between  
The California School Employees Association (CSEA)  
And its  
Lowell Joint Chapter 294  
And  
The Lowell Joint School District (District)  
For  
2016-2019 Successor Negotiations

August 31, 2018

APPENDIX A

NON-BARGAINING UNIT POSITIONS

MANAGEMENT

Assistant Superintendent of Administrative Services  
Director of Maintenance, Operations, and Facilities  
Director of Nutrition Services  
Fiscal Services Coordinator  
Director of Technology

CONFIDENTIAL


Executive Assistant and Secretary to Superintendent  
Administrative Assistant – Business Services/Classified Personnel  
Administrative Secretary – Curriculum/Instruction

CLASSIFIED

Noon Duty Assistants

  
Darleene Pullen  
CSEA Chapter 294 President

Date

  
Jim Coombs  
Superintendent Lowell Joint School District

Date

  
Anthony Solis  
CSEA Labor Relations Representative

Date

**Memorandum of Understanding (MOU)**  
**Between**  
**The California School Employees Association (CSEA)**  
**and its Lowell Joint Chapter 294**  
**and**  
**The Lowell Joint School District (District)**

August 31, 2018


**Custodian Work Year Calendar**


Pursuant to negotiations between the Lowell Joint School District (District) and the California School Employees Association (CSEA) and its Lowell Joint Chapter 294, this memorandum of understanding memorializes agreements reached between the parties in negotiations regarding the work year calendar of the Custodian Classification. The parties agree to the following:

1. Effective immediately, the Custodian Classification work year calendar will be adjusted from ten (10) months to twelve (12) months.
2. Any future changes to Custodian Classification work year calendar would require action by the Governing Board and negotiations between the parties.

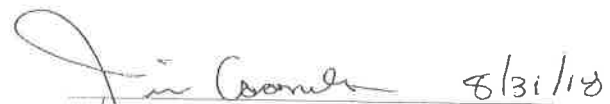
This MOU is subject to ratification by the CSEA and its Lowell Joint Chapter 294 membership, CSEA Policy 610 requirements and approval by the Governing Board of the Lowell Joint School District.

**For CSEA and Its Lowell Joint Chapter 294:**

  
Darleene Pullen      8/31/18  
CSEA Lowell Joint Chapter 294 President

  
Anthony Solis      8/31/18  
CSEA Labor Relations Representative

**For the Lowell Joint School District:**

  
Jim Coombs      8/31/18  
Lowell Joint School District  
Superintendent

## 2016/17 Classified Salary Schedule

Effective July 1, 2016

*(For the 16/17 school year, employees shall receive a one-time off-schedule bonus of 3% of their 16/17 base salary earnings (excluding stipends and other remuneration))*

RANGE	PERFORMANCE RECOGNITION INCREASES							
	1	2	3	4	5	6	7	8
1	1,992	2,078	2,185	2,298	2,419	2,541	2,667	2,805
2	2,054	2,136	2,242	2,361	2,479	2,603	2,742	2,877
3	2,078	2,185	2,298	2,419	2,541	2,667	2,805	2,954
4	2,136	2,242	2,361	2,479	2,603	2,742	2,877	2,954
5	2,185	2,298	2,419	2,541	2,667	2,805	2,954	3,099
6	2,242	2,361	2,479	2,603	2,742	2,877	3,019	3,169
7	2,298	2,419	2,541	2,667	2,805	2,954	3,099	3,242
8	2,361	2,479	2,603	2,742	2,877	3,019	3,169	3,328
9	2,419	2,541	2,667	2,805	2,954	3,099	3,242	3,414
10	2,479	2,603	2,742	2,877	3,019	3,169	3,328	3,499
11	2,541	2,667	2,805	2,954	3,099	3,242	3,414	3,589
12	2,603	2,742	2,877	3,019	3,169	3,328	3,499	3,670
13	2,667	2,805	2,954	3,099	3,242	3,414	3,589	3,769
14	2,742	2,877	3,019	3,169	3,328	3,499	3,670	3,863
15	2,805	2,954	3,099	3,242	3,414	3,589	3,769	3,966
16	2,877	3,019	3,169	3,328	3,499	3,670	3,863	4,063
17	2,954	3,099	3,242	3,414	3,589	3,769	3,966	4,167
18	3,019	3,169	3,328	3,499	3,670	3,863	4,063	4,268
19	3,099	3,242	3,414	3,589	3,769	3,966	4,167	4,376
20	3,169	3,328	3,499	3,670	3,863	4,063	4,268	4,493
21	3,242	3,414	3,589	3,769	3,966	4,167	4,376	4,593
22	3,328	3,499	3,670	3,863	4,063	4,268	4,493	4,710
23	3,414	3,589	3,769	3,966	4,167	4,376	4,593	4,829
24	3,499	3,670	3,863	4,063	4,268	4,493	4,710	4,946
25	3,589	3,769	3,966	4,167	4,376	4,593	4,829	5,077
26	3,670	3,863	4,063	4,268	4,493	4,710	4,946	5,200
27	3,769	3,966	4,167	4,376	4,593	4,829	5,077	5,339
28	3,863	4,063	4,268	4,493	4,710	4,946	5,200	5,465
29	3,966	4,167	4,376	4,593	4,829	5,077	5,339	5,606
30	4,063	4,268	4,493	4,710	4,946	5,200	5,465	5,736

*AR 9/26/18*

## 2017/18 Classified Salary Schedule

Effective July 1, 2017

*For the 2017/18 school year, employees shall receive a 1% increase in their base salary earnings (excluding stipends and other remuneration).*

RANGE	PERFORMANCE RECOGNITION INCREASES							
	1	2	3	4	5	6	7	8
1	2,012 (11.41)	2,099 (11.93)	2,207 (12.53)	2,321 (13.20)	2,443 (13.87)	2,566 (14.58)	2,694 (15.30)	2,833 (16.09)
2	2,075 (11.79)	2,157 (12.26)	2,264 (12.88)	2,385 (13.56)	2,504 (14.23)	2,629 (14.94)	2,769 (15.74)	2,906 (16.51)
3	2,099 (11.93)	2,207 (12.53)	2,321 (13.20)	2,443 (13.87)	2,566 (14.58)	2,694 (15.30)	2,833 (16.09)	2,984 (16.96)
4	2,157 (12.26)	2,264 (12.88)	2,385 (13.56)	2,504 (14.23)	2,629 (14.94)	2,769 (15.74)	2,906 (16.51)	3,049 (17.31)
5	2,207 (12.53)	2,321 (13.20)	2,443 (13.87)	2,566 (14.58)	2,694 (15.30)	2,833 (16.09)	2,984 (16.96)	3,130 (17.79)
6	2,264 (12.88)	2,385 (13.56)	2,504 (14.23)	2,629 (14.94)	2,769 (15.74)	2,906 (16.51)	3,049 (17.31)	3,201 (18.19)
7	2,321 (13.20)	2,443 (13.87)	2,566 (14.58)	2,694 (15.30)	2,833 (16.09)	2,984 (16.96)	3,130 (17.79)	3,274 (18.62)
8	2,385 (13.56)	2,504 (14.23)	2,629 (14.94)	2,769 (15.74)	2,906 (16.51)	3,049 (17.31)	3,201 (18.19)	3,361 (19.10)
9	2,443 (13.87)	2,566 (14.58)	2,694 (15.30)	2,833 (16.09)	2,984 (16.96)	3,130 (17.79)	3,274 (18.62)	3,448 (19.57)
10	2,504 (14.23)	2,629 (14.94)	2,769 (15.74)	2,906 (16.51)	3,049 (17.31)	3,201 (18.19)	3,361 (19.10)	3,534 (20.07)
11	2,566 (14.58)	2,694 (15.30)	2,833 (16.09)	2,984 (16.96)	3,130 (17.79)	3,274 (18.62)	3,448 (19.57)	3,625 (20.59)
12	2,629 (14.94)	2,769 (15.74)	2,906 (16.51)	3,049 (17.31)	3,201 (18.19)	3,361 (19.10)	3,534 (20.07)	3,707 (21.06)
13	2,694 (15.30)	2,833 (16.09)	2,984 (16.96)	3,130 (17.79)	3,274 (18.62)	3,448 (19.57)	3,625 (20.59)	3,807 (22.15)
14	2,769 (15.74)	2,906 (16.51)	3,049 (17.31)	3,201 (18.19)	3,361 (19.10)	3,534 (20.07)	3,707 (21.06)	3,902 (22.15)
15	2,833 (16.09)	2,984 (16.96)	3,130 (17.79)	3,274 (18.62)	3,448 (19.57)	3,625 (20.59)	3,807 (22.15)	4,006 (22.76)
16	2,906 (16.51)	3,049 (17.31)	3,201 (18.19)	3,361 (19.10)	3,534 (20.07)	3,707 (21.06)	3,902 (22.15)	4,104 (23.33)
17	2,984 (16.96)	3,130 (17.79)	3,274 (18.62)	3,448 (19.57)	3,625 (20.59)	3,807 (22.15)	4,006 (22.76)	4,209 (23.90)
18	3,049 (17.31)	3,201 (18.19)	3,361 (19.10)	3,534 (20.07)	3,707 (21.06)	3,902 (22.15)	4,104 (23.33)	4,311 (24.49)
19	3,130 (17.79)	3,274 (18.62)	3,448 (19.57)	3,625 (20.59)	3,807 (21.61)	4,006 (22.76)	4,209 (23.90)	4,420 (25.12)
20	3,201 (18.19)	3,361 (19.10)	3,534 (20.07)	3,707 (21.06)	3,902 (22.15)	4,104 (23.33)	4,311 (24.49)	4,538 (25.77)
21	3,274 (18.62)	3,448 (19.57)	3,625 (20.59)	3,807 (21.61)	4,006 (22.76)	4,209 (23.90)	4,420 (25.12)	4,639 (26.35)
22	3,361 (19.10)	3,534 (20.07)	3,707 (21.06)	3,902 (22.15)	4,104 (23.33)	4,311 (24.49)	4,538 (25.77)	4,757 (27.04)
23	3,448 (19.57)	3,625 (20.59)	3,807 (21.61)	4,006 (22.76)	4,209 (23.90)	4,420 (25.12)	4,639 (26.35)	4,877 (27.71)
24	3,534 (20.07)	3,707 (21.06)	3,902 (22.15)	4,104 (23.33)	4,311 (24.49)	4,538 (25.77)	4,757 (27.04)	4,995 (28.37)
25	3,625 (20.59)	3,807 (21.61)	4,006 (22.76)	4,209 (23.90)	4,420 (25.12)	4,639 (26.35)	4,877 (27.71)	5,128 (29.11)
26	3,707 (21.06)	3,902 (22.15)	4,104 (23.33)	4,311 (24.49)	4,538 (25.77)	4,757 (27.04)	4,995 (28.37)	5,252 (30.62)
27	3,807 (21.61)	4,006 (22.76)	4,209 (23.90)	4,420 (25.12)	4,639 (26.35)	4,877 (27.71)	5,128 (29.11)	5,392 (30.62)
28	3,902 (22.15)	4,104 (23.33)	4,311 (24.49)	4,538 (25.77)	4,757 (27.04)	4,995 (28.37)	5,252 (30.62)	5,518 (31.34)
29	4,006 (22.76)	4,209 (23.90)	4,420 (25.12)	4,639 (26.35)	4,877 (27.71)	5,128 (29.11)	5,392 (30.62)	5,662 (32.16)
30	4,104 (23.33)	4,311 (24.49)	4,538 (25.77)	4,757 (27.04)	4,995 (28.37)	5,252 (30.62)	5,518 (31.34)	5,793 (32.91)

*AK 9/26/18*

## 2018/19 Classified Salary Schedule

Effective July 1, 2018

*For the 2018/19 school year, employees shall receive a 2% increase to their base salary earnings (excluding stipends and other remuneration).*

RANGE	PERFORMANCE RECOGNITION INCREASES							
	1	2	3	4	5	6	7	8
1	2,052	2,141	2,251	2,367	2,492	2,617	2,748	2,890
2	2,117	2,200	2,309	2,433	2,554	2,682	2,824	2,964
3	2,141	2,251	2,367	2,492	2,617	2,748	2,890	3,044
4	2,200	2,309	2,433	2,554	2,682	2,824	2,964	3,110
5	2,251	2,367	2,492	2,617	2,748	2,890	3,044	3,193
6	2,309	2,433	2,554	2,682	2,824	2,964	3,110	3,265
7	2,367	2,492	2,617	2,748	2,890	3,044	3,193	3,339
8	2,433	2,554	2,682	2,824	2,964	3,110	3,265	3,428
9	2,492	2,617	2,748	2,890	3,044	3,193	3,339	3,497
10	2,554	2,682	2,824	2,964	3,110	3,265	3,428	3,517
11	2,617	2,748	2,890	3,044	3,193	3,339	3,517	3,605
12	2,682	2,824	2,964	3,110	3,265	3,428	3,605	3,781
13	2,748	2,890	3,044	3,193	3,339	3,517	3,698	3,883
14	2,824	2,964	3,110	3,265	3,428	3,605	3,781	3,980
15	2,890	3,044	3,193	3,339	3,517	3,698	3,883	4,086
16	2,964	3,110	3,265	3,428	3,605	3,781	3,980	4,186
17	3,044	3,193	3,339	3,517	3,698	3,883	4,086	4,293
18	3,110	3,265	3,428	3,605	3,781	3,980	4,186	4,397
19	3,193	3,339	3,517	3,698	3,883	4,086	4,293	4,508
20	3,265	3,428	3,605	3,781	3,980	4,186	4,397	4,629
21	3,339	3,517	3,698	3,883	4,086	4,293	4,508	4,732
22	3,428	3,605	3,781	3,980	4,186	4,397	4,629	4,852
23	3,517	3,698	3,883	4,086	4,293	4,508	4,732	4,975
24	3,605	3,781	3,980	4,186	4,397	4,629	4,852	5,095
25	3,698	3,883	4,086	4,293	4,508	4,732	4,975	5,231
26	3,781	3,980	4,186	4,397	4,629	4,852	5,095	5,357
27	3,883	4,086	4,293	4,508	4,732	4,975	5,231	5,500
28	3,980	4,186	4,397	4,629	4,852	5,095	5,357	5,628
29	4,086	4,293	4,508	4,732	4,975	5,231	5,500	5,775
30	4,186	4,397	4,629	4,852	5,095	5,357	5,628	5,909

*AR 9/26/18*

## **NOTICE OF PUBLIC HEARING LOWELL JOINT SCHOOL DISTRICT**

**Lowell Joint School District will hold a Public Hearing pursuant to Education Code Sections 60119. The District is required to hold a public hearing to encourage participation by parents, teachers, members of the community interested in the affairs of the School District, and bargaining unit leaders.**

**NOTICE IS HEREBY GIVEN** that the Board of Trustees of the Lowell Joint School District at its regular meeting to be held on October 1, 2018, will hold a public hearing at which the Board of Trustees shall make a written determination as to whether each pupil in each school in the District has sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Section 60605 or 60605.8 in each of the following subjects, as appropriate, that are consistent with the content of the curriculum framework adopted by the State Board: mathematics, science, history/social science, English/language arts, including the English language development component of an adopted program.

The October 1, 2018, Board meeting of the District will begin at 7:30 p.m. in the District Office Board Room located at 11019 Valley Home Avenue, Whittier, CA 90603.

Questions and/or comments should be directed to Jim Coombs, Superintendent, or Dr. Sheri McDonald, Assistant Superintendent of Instruction at (562) 943-0211.





**Lowell Joint  
School District**

*A Tradition of Excellence Since 1906*

**Principal Verification Statement  
Instructional Materials Sufficiency**


School Name: El Portal  
Principal: Rnonda Esparza

**BOTH BOXES MUST BE CHECKED TO COMPLETE THIS FORM**

***Uniform Complaint Procedure (UCP)***

By checking this box,  
I confirm the current Uniform Complaint Procedure is visibly posted in all  
classrooms. In classrooms where the native language of 15% or more of the  
pupils is a language other than English, the notice is also in this language.

By checking this box,  
I confirm on 9/10/18, our school had sufficient instructional  
materials for each student for the 2018-2019 school year. I agree to maintain  
sufficiency of instructional materials throughout the school year as enrollments  
change.

  
Principal Signature

9/10/18  
Date



**Lowell Joint  
School District**

*A Tradition of Excellence Since 1906*

**Principal Verification Statement  
Instructional Materials Sufficiency**

School Name: *Jordan*  
Principal: *Marikate Wissman*

**BOTH BOXES MUST BE CHECKED TO COMPLETE THIS FORM**

**Uniform Complaint Procedure (UCP)**

By checking this box,  
I confirm the current Uniform Complaint Procedure is visibly posted in all  
classrooms. In classrooms where the native language of 15% or more of the  
pupils is a language other than English, the notice is also in this language.

By checking this box,  
I confirm on *9-18-2018*, our school had sufficient instructional  
materials for each student for the 2018-2019 school year. I agree to maintain  
sufficiency of instructional materials throughout the school year as enrollments  
change.

*Marikate Wissman*  
\_\_\_\_\_  
Principal Signature

*9-18-2018*  
\_\_\_\_\_  
Date



**Lowell Joint  
School District**

*A Tradition of Excellence Since 1906*

**Principal Verification Statement  
Instructional Materials Sufficiency**

School Name: *MACY*  
Principal: *DAVID SHUN*

**BOTH BOXES MUST BE CHECKED TO COMPLETE THIS FORM**

***Uniform Complaint Procedure (UCP)***

By checking this box,  
I confirm the current Uniform Complaint Procedure is visibly posted in all  
classrooms. In classrooms where the native language of 15% or more of the  
pupils is a language other than English, the notice is also in this language.

By checking this box,  
I confirm on *9/18/18*, our school had sufficient instructional  
materials for each student for the 2018-2019 school year. I agree to maintain  
sufficiency of instructional materials throughout the school year as enrollments  
change.

  
\_\_\_\_\_  
Principal Signature

*9/18/18*  
\_\_\_\_\_  
Date



**Lowell Joint  
School District**

*A Tradition of Excellence Since 1906*

**Principal Verification Statement  
Instructional Materials Sufficiency**

School Name: *Meadow Green*  
Principal: *Matt WKRO*

**BOTH BOXES MUST BE CHECKED TO COMPLETE THIS FORM**

***Uniform Complaint Procedure (UCP)***



By checking this box,

I confirm the current Uniform Complaint Procedure is visibly posted in all classrooms. In classrooms where the native language of 15% or more of the pupils is a language other than English, the notice is also in this language.



By checking this box,

I confirm on *9-18-18*, our school had sufficient instructional materials for each student for the 2018-2019 school year. I agree to maintain sufficiency of instructional materials throughout the school year as enrollments change.

*Matt WKRO*  
\_\_\_\_\_  
Principal Signature

*9-18-18*  
\_\_\_\_\_  
Date



**Lowell Joint  
School District**

*A Tradition of Excellence Since 1906*

**Principal Verification Statement  
Instructional Materials Sufficiency**

School Name: *Olita*  
Principal: *Krista Van Hoogmoed*

**BOTH BOXES MUST BE CHECKED TO COMPLETE THIS FORM**

***Uniform Complaint Procedure (UCP)***



By checking this box,  
I confirm the current Uniform Complaint Procedure is visibly posted in all  
classrooms. In classrooms where the native language of 15% or more of the  
pupils is a language other than English, the notice is also in this language.



By checking this box,  
I confirm on *Sept. 18, 2018*, our school had sufficient instructional  
materials for each student for the 2018-2019 school year. I agree to maintain  
sufficiency of instructional materials throughout the school year as enrollments  
change.

\_\_\_\_\_  
Principal Signature

*9/18/18*  
\_\_\_\_\_  
Date



**Lowell Joint  
School District**

*A Tradition of Excellence Since 1906*

**Principal Verification Statement  
Instructional Materials Sufficiency**

School Name: *Rancho - Starbuck Intermediate School*  
Principal: *NATHAN HOWE*

**BOTH BOXES MUST BE CHECKED TO COMPLETE THIS FORM**

***Uniform Complaint Procedure (UCP)***

By checking this box,  
I confirm the current Uniform Complaint Procedure is visibly posted in all  
classrooms. In classrooms where the native language of 15% or more of the  
pupils is a language other than English, the notice is also in this language.

By checking this box,  
I confirm on *9/12/18*, our school had sufficient instructional  
materials for each student for the 2018-2019 school year. I agree to maintain  
sufficiency of instructional materials throughout the school year as enrollments  
change.

  
Principal Signature

*9/12/18*  
Date

## PURCHASE ORDERS FOR BOARD APPROVAL

October 1, 2018

NO#	VENDOR	DESCRIPTION	AMOUNT
84361	DEPT OF TOXIC SUBSTANCE CONTROL	MAINTENANCE-FEES	\$240.00
84362	CINTAS FIRE PROTECTION	DISTRICT WIDE-ANNUAL SERVICE	\$5,235.16
84363	EMCOR	OLITA-SERVICE	\$799.90
84364	CINTAS FIRE PROTECTION	OLITA-SERVICE	\$3,000.00
84365	CROCKER SIGNS	RS-SIGNS	\$55.78
84366	ABE'S PLUMBING	RS-SERVICES	\$750.00
84367	A-1 FENCE	MACY-SERVICE	\$4,895.00
84368	GREAT SCOTT TREE COMPANY	MACY-SERVICE	\$3,420.00
84369	TURF STAR	GROUNDS-SERVICE	\$566.97
84370	CINTAS CORPORATION	M&O, SERVICE	\$1,668.70
84371	PASTUSAK PLUMBING	DO,EP,RS-SERVICE	\$2,069.14
84372	AMAZON	EAR BUDS	\$856.00
84373	AMAZON	EAR BUDS-CHRISTERSON	\$85.00
84374	AMAZON	ADAPTERS FOR LAPTOPS	\$85.00
84375	CDW-GOVERNMENT	PRINTER-RS	\$125.13
84376	CDW-GOVERNMENT	KEYBOARD, SPEAKERS	\$60.00
84377	AMAZON	MACY SUPPLIES	\$109.60
84378	OCDE	1819 SPECIAL EDUCATION JPA	\$305.45
84379	BEARCOM	WALKIE TALKIES	\$875.92
84380	J's ITALIAN ICE	BACK TO SCHOOL NIGHT	\$1,500.00
84381	SCHOOL KIDS HEALTHCARE	ELECTRODES, BATTERY	\$573.58
84382	SCHOOL MESSENGER	SUBSCRIPTION RENEWAL	\$22,739.46
84383	RAPTOR	BADGES	\$600.00
84384	DATA IMPRESSIONS	LAPTOPS	\$2,050.00
84385	VOCABULARY SPELLING CITY	MEMBERSHIP RENEWAL	\$69.95
84386	BEARCOM	RADIO ANTENNAS	\$39.96
84387	CENTURY SCIENCE & PRINTING	SCHOOL BANNER	\$71.18
84388	SCHOLASTIC, INC.	MAGAZINE ORDER	\$3,616.14
84389	TOOLS 4 EVER	UMRA SOFTWARE	\$610.50
84390	RTC ENGRAVING	ENGRAVED BRICKS	\$360.00
84391	ACTION SALES	OPEN PURCHASES FOR 2018-19	\$5,000.00
84392	BERKELEY STREET BEVERAGE CO	OPEN PURCHASES FOR 2018-19	\$3,500.00
84393	BUG FLIP	OPEN PURCHASES FOR 2018-19	\$3,000.00
84394	VALPRO, INC. dba CONTINENTAL	OPEN PURCHASES FOR 2018-19	\$62,000.00
84395	DRIFTWOOD DAIRY	OPEN PURCHASES FOR 2018-19	\$75,000.00
84396	ECOLAB	OPEN PURCHASES FOR 2018-19	\$1,000.00
84397	GLASBY MAINTENANCE SUPPLY	OPEN PURCHASES FOR 2018-19	\$1,000.00
84398	GOLD STAR FOODS	OPEN PURCHASES FOR 2018-19	\$230,000.00
84399	LADY BUG ENVIRONMENTAL	OPEN PURCHASES FOR 2018-19	\$1,000.00
84400	P&R PAPER SUPPLY COMPANY	OPEN PURCHASES FOR 2018-19	\$35,000.00
84401	SO CAL PIZZA CO dba PIZZA HUT	OPEN PURCHASES FOR 2018-19	\$61,000.00
84402	SOUTHWEST SCHOOL SUPPLY	OPEN PURCHASES FOR 2018-19	\$2,000.00
84403	EMS LINQ INC	OPEN PURCHASES FOR 2018-19	\$1,175.00
84404	HEARTLAND SCHOOL SOLUTIONS	OPEN PURCHASES FOR 2018-19	\$808.00
84405	DECISION INSIGHT	MAP LOCATOR FOR WEBSITE	\$2,000.00
84406	CDW-GOVERNMENT	PRINTER	\$150.00
84407	RENAISSANCE LEARNING	ACCELERATED READER PROGRAM	\$5,900.00
84408	SENTRY SIGNS & PRINTING	RETRACTABLE BANNER W/ STAND	\$216.48
84409	READING PLUS/GREENFIELD LEARNING	1 YR SUBSCRIPTION/SITE LICENSE	\$7,100.00
84410	HOUGHTON MIFFLIN HARCOURT	READING COUNTS ANNUAL HOSTING SVC	\$2,800.00
84411	VEX ROBOTICS	ROBOTICS GAME	\$550.36
84412	JONES SCHOOL SUPPLY	TROPHIES	\$40.00
84413	OCDE	REGISTRATION-B.E.L.I.E.F.	\$295.00
84414	CDW-GOVERNMENT	TECH SUPPLIES	\$406.68
84415	CTL CORPORATION	LAPTOP	\$217.91
84416	BARNES AND NOBLE	BOOK ORDER	\$1,168.44
84417	SOUTHPAW	CUSTOM SUPPORT STRUCTURE	\$8,707.49
84418	APPLE	IPAD PRO	\$875.01
84419	APPLE	APP PURCHASE	\$215.09
84420	AMAZON	IPAD COVER	\$56.44

84421	CENGAGE LEARNING	BOOKS	\$2,173.19
84422	HOUGHTON MIFFLIN HARCOURT	SOFTWARE HOSTING RENEWAL 18-19	\$5,100.00
84423	AMAZON	JUMBO FOAM MAT	\$239.81
84424	NORBERTS	RIVER ROCKS	\$131.45
84425	SCHOOL SPECIALITY	FOLDING DOWNHILL MAT	\$393.16
84426	MCGRAW HILL EDUCATION	STUDY SYNC GR7	\$114.59
84427	HOUGHTON MIFFLIN HARCOURT	GO MATH/JOURNEYS MATERIAL	\$5,047.18
84428	THE LIBRARY STORE	LIBRARY SUPPLIES	\$86.99
84429	USC CHAN OS/OT	CONFERENCE-P. GIANNINI	\$967.95
84430	CDW-GOVERNMENT	TECH SUPPLIES	\$459.61
84431	EMCOR SERVICES	EP, JO, MA, MG, RS-SERVICE	\$13,625.66
84432	EMCOR SERVICES	EP-SERVICE	\$5,415.00
84433	CITY OF LA HABRA	GROUNDS-FUEL, SUPPLY	\$1,348.83
84434	BISHOP COMPANY	GROUNDS, TOOLS	\$334.37
84435	A-1 FENCE	MACY, RENTAL	\$896.00
84436	CROCKER SIGNS	RS, SUPPLY	\$47.63
84437	EMCOR	JORDAN, MACY, SERVICE	\$8,413.96
84438	WAYPOINT ANALYTICAL	MACY, SERVICE	\$210.00
84439	FENN TERMITE & PEST CONTROL	RANCHO, SERVICE	\$350.00
84440	MOBIL SERVICE CENTER	MAINTENANCE, SERVICE	\$103.50
84441	CITY OF LA HABRA	GROUNDS-SERVICE	\$1,538.88
84442	AMAZON	WHITE BOARDS AND ERASERS	\$526.92
84443	PEARSON ASSESSMENTS	FORMS	\$2,440.07
84444	SCHOLASTIC	SCHOLASTIC NEWS WEEKLY	\$82.46
84445	APPLE	ITUNES	\$15.96
84446	LACOE	SCHOOL HEALTH PROGRAM MEETING	\$140.00
84447	PEARSON ASSESSMENTS	FORMS	\$224.78
84448	SUPER DUPER	FORMS	\$293.91
84449	BLICK	ART MATERIALS	\$100.00
84450	AMAZON	CISCO PHONES	\$58.00
84451	AMAZON	TOY SETS	\$109.60
84452	2ND GEAR	TECH SUPPLIES	\$4,759.07
84453	AMERICAN EXPRESS	PURCHASES FOR AUGUST 2018	\$10,078.71
84454	BERNIER REFRIGERATION	MAINTENANCE	\$2,574.42
84455	WPS	RECORD FORMS	\$717.00
84456	WPS	TEST KIT	\$884.30
84457	MAILFINANCE	OPEN PURCHASES FOR 2018-19	\$1,926.88
84458	CDW-GOVERNMENT	PRINTER	\$125.13
84459	HOUGHTON MIFFLIN HARCOURT	TEST RECORDS	\$424.94
84460	AUGUSTIN EGELSEE, LLP	OAH CASE# 2018031039	\$7,250.00
84461	PUT IN CUPS	SIGN DISPLAY	\$620.00
84462	GT DESIGNS	OLITA SERVICES	\$634.35
84463	GT DESIGNS	RS-SCHOOL SUPPLIES	\$960.32
84464	2ND GEAR	TECH SUPPLIES	\$2,347.68
84465	EDLIO	WEBSITE	\$584.94
84466	AMAZON	NUTRITION SVCS SUPPLIES	\$335.00
84467	SCHOOLYARD COMMUNICATIONS	BOOKLETS	\$3,887.56
84468	RESOURCES FOR EDUCATORS	PARENT NEWSLETTERS 2018/19	\$568.00
84469	SCHOLASTIC	18/19 BOOK ORDER	\$2,365.31
84470	INTERQUEST DETECTION CANINES	2018-19 CANINE SERVICE OPEN PURCHASES	\$1,505.00
84471	JUNIOR ACHIEVEMENT OF SO CALIFORNIA	REGISTRATION-RENEWAL-STUDENTS	\$190.00
84472	IMPERIAL BAND	2018-19 OPEN PURCHASES	\$6,000.00
84473	LA HABRA MUSIC	2018-19 OPEN PURCHASES	\$1,500.00
84474	SPIRITWEAR.COM	CHOIR SHIRTS	\$519.55
84475	CDW-GOVERNMENT	MINIDISPLAY PORT TO HDMI VIDEO/ADAPTER CC	\$30.52
84476	BRAIN POP	COMPUTER PROGRAM	\$2,395.00
84477	ADAMS SILVA & McNALLY LLP	TRAINING	\$2,090.00
84478	N2Y	MAGAZINE SUBSCRIPTIONS	\$1,266.39
84479	WPS	FORMS	\$143.40
84480	PHONAK	AUDIO SHOE	\$235.49
84481	C.A.S.H.	CONFERENCE-ANDREA REYNOLDS	\$933.00
84482	SUPER CO-OP SCVSFSA	NUTRITION MEMBERSHIP CONTRIBUTION	\$232.57
84483	STEPHANIE CHANG	PREPAID MEAL REFUND	\$346.43
84484	FIRST	LEGO LEAGUE TEAM REGISTRATION PLUS CHAL	\$337.69



84485	AMAZON	AC ADAPTER, MINI DISPLAY PORT HDMI	\$47.86
84486	JACK STRADTMAN	JULY 2018 MILEAGE REIMBURSEMENT	\$239.80
84487	JACK STRADTMAN	AUGUST 2018 MILEAGE REIMBURSEMENT	\$239.80
84488	XCELL INC	IPHONE REPLACEMENT SCREENS	\$190.00
84489	CDW-GOVERNMENT	COMPUTER	\$718.64
84490	PRO-ED	FORMS	\$211.52
84491	WPS	FORMS	\$150.57
84492	DEMCO	LIBRARY SUPPLIES	\$475.00
<b>Respectfully Submitted,</b>			<b>\$681,646.72</b>

Jim Coombs



Superintendent of Schools

"B" WARRANTS FOR BOARD APPROVAL ON:  
October 1, 2018

"B" WARRANT DOCUMENTS : 205 - 435, 3000 - 3013

**794,203.06**

THE FOLLOWING "B" WARRANT VOUCHERS ARE INCLUDED IN THE ABOVE SEQUENCE OF NUMBERS SUBMITTED FOR APPROVAL. ANY INTERRUPTIONS IN THE SEQUENCE ARE DUE TO THE VOUCHER BEING HELD FOR AUDIT BY LACOE AND RELEASED AT A LATER DATE. THE 3000s INDICATE A NUTRITION SERVICES PAYABLE.

NO#		AMOUNT
205	DAILY JOURNAL CO. - AD BUDGET, WHITTIER DAILY NEWS	207.60
211	COMPLETE BUSINESS SYSTEMS - ANNUAL DUPLO	2,300.00
217	BEST LAWNMOWER - GROUNDS MATERIALS/ REPAIRS	128.77
218	BUG FLIP - DISTRICT BUG SERVICES, JULY	120.00
219	CANNINGS HARDWARE - MAINTENANCE MATERIALS	6.58
220	EAST WHITTIER GLASS AND MIRROR - SERVICE	100.00
221	GLASBY MAINTENANCE - OPERATIONS MATERIALS	3,325.08
222	HUNTINGTON HARDWARE - MAINTENANCE/ STOCK	2,518.21
223	JAMES HARDWARE CO. - MAINTENANCE MATERIALS	144.26
224	SOUTHEAST CONTRUCTION - MAINTENANCE MATERIALS	58.50
225	THE SHERWIN-WILLIAMS CO. - MAINTENANCE MATERIALS	1,357.51
226	A-1 FENCE COMPANY - MG, RENTAL FENCE	1,550.00
264	REGINA FISCUS-PURCHASE REIMBURSEMENT	163.96
266	COLLEEN PATTERSON-CONSULTING SVCS	1,305.00
269	D&D EDUCATION CONSULTING-APR-JUN 2018	2,033.85
270	SOUTHWEST SCHOOL SUPPLY-CURR, RS, SUPPLIES	390.97
271	FEEDING DREAMS-NUTRITION CONSULTING-JULY 2018	2,650.00
272	SGV NEWSPAPER-ADVERTISING, RFP	397.00
273	MILTOS VARKATZAS - CONSULTANT SERVICES, JULY	6,560.00
276	UNITED RENTALS-MAINTENANCE, EQUIP RENTAL	195.55
282	SO CAL GAS CO.-MG, UTILITIES JULY 2018	52.60
283	SO CAL EDISON-EP, RS, UTILITIES JULY 2018	16,133.91
284	FRONTIER-TECH, UTILITIES JULY 2018	2,323.59
285	VANESSA WILLIAMS - CONFERENCE REIMBURSEMENT	535.37
286	OCDE-SPECIAL EDUCATION, TUITION	305.45
287	DELTA DENTAL - AUGUST 2018	2,017.62
288	AMERICAN FIDELITY ASSURANCE CO-AUGUST 2018	5,615.00
289	CREDIT UNION OF SO CAL-AUGUST 2018	2,887.80
290	SCHOOLS FIRST CREDIT UNION-AUGUST 2018	18,335.00
291	JIM COOMBS-SUPT., PURCHASE REIMBURSEMENT	575.14
292	KARI HEINRICH - EXPENSE REIMBURSEMENT	196.25
293	SANDRA JAN-SPEC ED, PURCHASE REIMBURSEMENT	5.35
294	ALAN MAO-TECH, PURCHASE REIMBURSEMENT	211.40
295	AMBCO - ANNUAL AUDIOMETER CALIBRATION	140.00
296	ATLAS PEN & PENCIL CORP. - EL PORTAL, PENCILS	110.44
297	CDW GOVERNMENT - TECHNOLOGY SUPPLIES	1,022.01
298	COMPLETE BUSINESS SYSTEMS - EP, SUPPLIES	1,799.54
299	DATA IMPRESSIONS - TECHNOLOGY SUPPLIES	1,342.91
300	DEPT. OF MOTOR VEHICLES - GROUNDS VEHICLE	10.00

301	EMCOR SERVICES - OLITA, HVAS REPAIRS	799.90
302	FM THOMAS AIR CONDITIONING - REPLACE A/C UNIT	11,936.00
303	FENN TERMITE PEST CONTROL - TERMITE TREATMENT	715.00
304	FITNESS FINDERS - EP, CHAINS AND CHARMS	282.00
305	GIANNELLI ELECTRIC - JO, FIRE ALARM SERVICE	5,214.00
306	GIANNELLI ELECTRIC - JO, FIRE ALARM SERVICE	13,432.00
307	PDQ EQUIPMENT RENTAL - JORDAN, M&O SERVICE	1,217.98
308	CINTAS - UNIFORM RENTAL SERVICES	1,160.60
309	GREEN'S SECURITY CENTERS - MAINTENANCE/ STOCK	194.20
310	IMPERIAL SPRINKLER - GROUNDS MATERIALS	2,971.18
311	ATKINSON, ANDELSON, LOYA, RUUD & ROMO - LEGAL SERVICES	10,928.75
312	BEARCOM - RANCHO STARBUCK, WALKIE TALKIES	902.62
313	GENERAL PROJECTS - RANCHO STARBUCK, LANDSCAPE	16,800.00
314	AUGUSTINE EGELSEE LLP - ATTORNEY FEE SETTLEMENT	5,000.00
315	AUGUSTINE EGELSEE LLP - ATTORNEY FEE SETTLEMENT	9,950.00
316	SCHOOL SPECIALTY-SPEC EDUC, SUPPLIES	255.90
317	USC CHAN OS/OT-SPEC EDUC, SUPPLIES	810.00
318	ASSOCIATION OF CA. SCHOOL ADMIN. - MEMBERSHIP, 1819	1,779.40
319	CALIF. PUBLIC EMPLOYEES RET. SYSTEM/ MED. INS., SEP.	246,301.49
320	CALIF. PUBLIC EMPLOYEES RET. SYSTEM/ MED. INS., SEP.	4,365.76
321	CITY OF LA HABRA WATER DEPT. - JULY - AUGUST	3,755.88
322	SOUTHERN CALIFORNIA EDISON - JULY - AUGUST	20,472.14
323	VERIZON WIRELESS - JULY - AUGUST	931.57
324B	KRISTA VAN HOOGMOED - STAFF MEETING SUPPLIES	572.65
324A	SHERYL MCDONALD - ADULT/ CHILD BUS PASSES	407.00
325A	BEVERLY SCHAMBECK - LIBRARY BOOK PURCHASE	220.41
325B	SUBURBAN WATER SYSTEMS - JULY - AUGUST	8,984.82
326B	JIVE COMMUNICATIONS - SERVICE, SEPTEMBER	3,131.31
326A	LINDA TAKACS - SUPPLIES REIMBURSEMENT	730.14
327A	ABES PLUMBING - RS, PLUMBING REPAIRS	750.00
327B	WARE DISPOSAL - JORDAN, JULY SERVICE	48.36
328A	BEARCOM - JORDAN, SUPPLIES/ ANTENNAS	60.75
328B	SOUTHERN CALIFORNIA GAS - JULY - AUGUST	94.91
329B	LACOE - SCHOOL HEALTH PROGRAM MEETING	140.00
329A	COMPLETE BUSINESS SYSTEMS - DUPLO RENEWAL	990.00
330B	LEARNING WITHOUT TEARS - KINDERGARTEN KIT	32.73
330A	CROCKER SIGNS AND PRINTING - RS, NAME PLATES	55.78
331B	ADMINISTRATIVE SERV. CO-OP - JULY TRANSPORTATION	866.00
331A	EMCOR SERVICES - HVAS REPAIRS	31,057.00
332A	AMERICAN EXPRESS - CREDIT CARD AUGUST PURCHASES	10,078.71
332B	PROJECT SUPPORT SERVICES - JO, PROJECT CERTIFICATION	1,544.30
333	DATA IMPRESSIONS - TECHNOLOGY SUPPLIES	2,967.45
335	ABC SCHOOL EQUIPMENT - MA, MARKERBOARD	301.20
336	LOWE'S - MAINTENANCE MATERIALS	105.75
337	DOCUMENT TRACKING SERVICES - TRANSLATION PROG.	140.48
338	GREAT SCOTT TREE SERVICE - MACY, TREE REMOVAL	3,420.00
339	NCS PEARSON, INC. - SPECIAL ED. SUPPLIES	2,337.25
340	PC & MACEXCHANGE - TECHNOLOGY SUPPLIES	9,648.59

341	IN THE NEWS - STOP BULLYING BANNERS	150.00
342	SOUTHERN CALIFORNIA GAS - JUL. - AUG.	61.79
343	SOUTHERN CALIFORNIA EDISON - AUG. - SEP.	48.93
344	LA HABRA ROTARY CLUB - DISTRICT OFFICE, DUES	270.00
345	MAILFINANCE - D.O. NEOPOST, SEP. - DEC.	481.72
346	NORBERTS - OCCUPATIONAL THERAPY SUPPLIES	140.25
347	PASTUSAK PLUMBING CO. - PLUMBING SERVICES	2,069.14
348	AUGUSTINE EGELSEE LLP - ATTORNEY FEE SETTLEMENT	7,250.00
349	VECTOR ENERGY GROUP, PROG PYMT #2	80,956.41
350	CAROL BERNARD - EMPLOYEE REIMBURSEMENT	50.72
351	MARY BRIMMAGE- EMPLOYEE REIMBURSEMENT	213.77
352	KAITLYN CAMPBELL - CONFERENCE REIMBURSEMENT	82.78
353	KRISTEN COOKE - EMPLOYEE REIMBURSEMENT	279.19
354	RHONDA ESPARZA - EMPLOYEE REIMBURSEMENT	77.27
355	JAVIER HERNANDEZ - EMPLOYEE REIMBURSEMENT	415.07
356	AMY LILES - EMPLOYEE REIMBURSEMENT	237.57
357	LAURIE KUDLER - EMPLOYEE REIMBURSEMENT	61.85
358	DAVID SHUN - EMPLOYEE REIMBURSEMENT	118.76
359	MARIKATE WISSMAN- EMPLOYEE REIMBURSEMENT	27.05
360	GINA TRINIDAD - DESIGN SERVICES	634.35
361	RTC ENGRAVING - RANCHO STARBUCK SERVICES	360.00
362	S & S WORLDWIDE, INC. - SPECIAL ED. SUPPLIES	225.33
363	SENTRY SIGNS & PRINTING - SUPPLIES/ SERVICES	216.48
364	SENTRY SIGNS & PRINTING - SUPPLIES/ SERVICES	71.18
365	TOOLS4EVER - TECHNOLOGY SERVICES	610.50
366	TURF STAR, INC. - MAINTENANCE SERVICES	566.97
367	UNUM LIFE INSURANCE PREMIUM- R. JONES, 4TH QTR	683.16
368	MILTOS VARKATZAS - CONSULTANT SERVICES, AUG	6,560.00
369	WONDER WORKSHOP - MACY, SUPPLIES	160.88
370	WPS - SPECIAL EDUCATION SUPPLIES	1,386.40
371	ACTION TROPHY - OLITA, SCHOOL SIGN	15.16
372	CDW GOVERNMENT - TECHNOLOGY SUPPLIES	137.02
373	CITY OF LA HABRA WATER DEPT. - AUG-SEPT	1,348.83
375	DATA IMPRESSIONS - TECHNOLOGY SUPPLIES	10,252.00
376	DANIELS TIRE SERVICE-MAINT. SERVICES	116.97
377	EMCOR SERVICES - SCHOOL SITE REPAIR SERVICES	13,625.66
378	MADELYNN GARCIA - MURALS/ HEALTH OFFICE	200.00
379	GRIFFIN MEDIA - MACY, CUSTOM BANNER	165.62
380	AMERICAN FIDELITY ASSURANCE/ EMP. DEDUCTIONS, AUG.	7,526.77
381	ASSOC. OF CA. SCHOOL ADMIN./EMP. DEDUCTIONS, AUG.	219.60
382	CA. ASSOC. OF SCHOOL PSYCH/ EMP.DEDUCTIONS, AUG.	15.50
383	CALIF. SCHOOL EMPLOYEES ASSOC./EMP. DEDUCTIONS, AUG.	1,220.22
384	CALIF. TEACHERS ASSOC./EMPLOYEE DEDUCTIONS, AUG.	12,704.85
385	PACIFIC EDUCATORS, INC./EMP. DEDUCTIONS, AUG.	77.00
386	UNITED WAY OF GREATER L.A./EMP.DEDUCTIONS, AUG.	10.00
387	RESOURCES FOR EDUCATORS, SUBSCRIPTIONS	568.00
388	JAVIER HERNANDEZ - EMPLOYEE REIMBURSEMENT	583.33
389	2ND GEAR - TECHNOLOGY SUPPLIES/ LAPTOPS	2,189.48

390	SCHOLASTIC-SPEC ED, JO, SUPPLIES	2,581.27
392	VOCABULARYSPELLINGCITY.COM - SUBSCRIPTION	69.95
394	VIRCO INC. - MAINTENANCE STOCK/ CHAIRS	791.35
395	STARFALL-JO, SUPPLIES	103.14
396	ROCHESTER 100 INC., MACY, SUPPLIES	437.50
397	VIRCO INC. - MAINTENANCE STOCK/ CHAIRS	1,288.88
398	SCHOOL NURSE SUPPLY, INC.-HEALTH SUPPLIES	449.80
399	EMERGENCY MEDICAL PROD-SP ED, SUPPLIES	1,113.73
401	WARE DISPOSAL - TRASH SERVICE, JULY - AUGUST	435.76
402	SOUTHERN CALIFORNIA EDISON - AUGUST - SEPTMEBER	7,957.09
403	SUBURBAN WATER SYSTEMS - AUGUST - SEPTEMBER	7,007.91
404	LEADER SERVICES - MEDICAID REIMBURSEMENT	1,238.39
405	NO EXCUSES UNIVERSITY-TITLE I, REGISTRATION	2,625.00
406	JONES SCHOOL SUPPLY CO. - MG, TROPHIES	40.20
407	THE LIBRARY STORE, INC. - REDDI ROLLS LAMINATE	86.99
408	OTC BRANDS, INC. - JORDAN SUPPLIES	159.39
409	AAA ELECTRIC MOTOR - MAINTENANCE MATERIALS	677.01
410	BEST LAWNMOWER - GROUNDS MATERIALS/ REPAIRS	329.83
411	BUG FLIP - BUG SERVICE MAINTENANCE	1,770.00
412	BRUCE CAMPBELL SAND & GRAVEL - MG, SERVICE	476.33
413	CANNINGS HARDWARE - MAINTENANCE MATERIALS	138.28
414	CDW GOVERNMENT - TECHNOLOGY SUPPLIES	1,355.21
415	IMPERIAL SPRINKLER - GROUNDS MATERIALS	1,586.20
416	JAMES HARDWARE CO. - MAINTENANCE MATERIALS	466.69
417	PLUMBING WHOLESALE OUTLET - MAINTENANCE SUPPLIES	159.00
418	THE SHERWIN-WILLIAMS CO. - MAINTENANCE MATERIALS	187.44
419	DARCIE HULTBERG-PURCHASE REIMBURSEMENT	375.00
420	HAUFFE CO. - DSA CLOSE OUT/ RAMP INSPECTION	332.00
422	DYNAMIC MEASUREMENT GROUP - JO, SERVICES	875.00
423	RENAISSANCE LEARNING - ACCLERATED READER	5,935.00
424	VEX ROBOTICS, INC. - RANCHO STARBUCK, SUPPLIES	550.36
425	SCHOOL DATEBOOKS - STUDENT DATEBOOKS	2,127.17
426	CDW GOVERNMENT - TECHNOLOGY SUPPLIES	134.19
427	CALIFORNIA RETROFIT - MAINTENANCE MATERIALS	290.93
428	GLASBY MAINTENANCE - OPERATIONS MATERIALS	7,553.06
430	SOUTHEAST CONTRUCTION - GROUNDS MATERIALS	6.30
431	RUSSELL SIGLER, INC. - MAINTENANCE MATERIALS	135.69
432	UNITED REFRIGERATION - MAINTENANCE MATERIALS	887.95
433	SCHOOL SPECIALTY - OLITA, PICNIC TABLES	1,735.40
434	YUMI YAMAMOTO - PURCHASE REIMBURSEMENT	155.25
435	SOUTHWEST SCHOOL SUPPLY - EL PORTAL, SUPPLIES	2,823.47
3000	HEARTLAND SCHOOL SOLUTIONS - NUTRITION SERVICES	1,732.00
3001	BERKELEY STREET BEVERAGE - NUTRITION SERVICES	802.00
3002	BUG FLIP - NUTRITION SERVICES	485.00
3003	VALPRO, INC. - NUTRITION SERVICES, SUPPLIES	4,930.35
3004	DRIFTWOOD DAIRY - NUTRITION SERVICES, FOOD	6,064.60
3005	ECOLAB - NUTRITION SERVICES	262.93
3006	GOLD STAR FOODS - NUTRITION SERVICES, FOOD	20,946.86

3007	LADYBUGS ENVIRONMENTAL - PEST CONTROL	110.00
3008	P & R PAPER SUPPLY CO. - NUTRITION/ SUPPLIES	5,063.14
3009	SOUTHERN CALIFORNIA PIZZA CO. - NUTRITION, FOOD	4,219.80
3010	SOUTHWEST SCHOOL & OFFICE - NUTRITION MATERIALS	437.87
3011	CHEFS TOYS - NUTRITION SERVICES MATERIALS	14,512.27
3012	EMS LINQ INC - SCHOOL NUTRITION ANNUAL RENEWAL	1,175.00
3013	BERNIER REFRIGERATION GENERATIONS, INC. - SERVICE	2,574.42

LOWELL JOINT SCHOOL DISTRICT  
EMPLOYER-EMPLOYEE RELATIONS/PERSONNEL REPORT 2018/19 #3

October 1, 2018

I. CERTIFICATED EMPLOYEES

A. 2018/19 CONTRACTS

	<u>NAME/ EMPLOYEE ID</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>SITE</u>	<u>COMMENTS</u>
1.	Evenson, Amanda	08/01/18	05/29/18	MG	1 <sup>st</sup> grade Meadow Green Temp Contract 1 Year. Correction of EER 2018-19 #1

B. CHANGE OF STATUS

	<u>NAME</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>SITE</u>	<u>COMMENT</u>
1.	Van der lee, Michelle	09/17/18	11/23/18	MG	Correction of EER #2 2018- 19FMLA (AB375)/Medical Leave
2.	Preston, Kristen	09/26/18	11/16/18	RS	Correction of EER #2 2018/19 FMLA (AB375)/Medical Leave
3.	Suzuki, Angela	09/21/18	11/23/18	EP	FMLA (AB375) Baby bonding leave

C. CORRECTION OF CERTIFICATED SALARIES FOR 2018/19\*\*

	<u>NAME</u>	<u>Class</u>	<u>Step</u>	<u>SITE</u>	<u>COMMENT</u>
1.	Nunez, Sarah	5	9	RS	Was C4/S9 on EER #1

D. STIPENDS/EXTRA DUTY PAY

	<u>NAME</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>SITE</u>	<u>COMMENT</u>
1.	Cazares, Ariana	0813/18	05/31/19	RS	To be paid \$180.00 monthly, not to exceed \$1,800 for serving as Yearbook Coordinator. To be paid from the Rancho-Starbuck Yearbook Account. Correction from EER 2018-19 #1

E. SUBSTITUTE CHANGE OF PAY

	<u>NAME</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>SITE</u>	<u>COMMENT</u>
1.	Kimes, Betty	08/13/18	05/29/19	JO	Intervention/Alternative Support Teacher at Jordan Elementary School to be paid at the

					long term rate of \$170.00. To be paid from Jordan Elementary School Title I Funds.
2.	Shun-Hernandez, Tiffany	08/13/18	09/28/18	MG	Intervention/Alternative Support Teacher at Meadow Green Elementary School to be paid at the long term rate of \$170.00. To be paid from Jordan Elementary School Title I Funds..
3.	Samantha Torres	08/13/18	05/29/19	MG	Intervention/Alternative Support Teacher at Jordan Elementary School to be paid at the long term rate of \$170.00. To be paid from Meadow Green Elementary School Title I Funds.
4.	Lisa Milton	08/13/18	05/29/19	EP	Intervention/Alternative Support Teacher at Jordan Elementary School to be paid at the long term rate of \$170.00. To be paid from El Portal Elementary School Title I Funds.

F. EMPLOYMENT OF SUBSTITUTES EFFECTIVE 08/14/18 FOR THE 2018/19 SCHOOL YEAR \$131.00 PER DAY RATE AND \$170.00 LONG TERM AND \$65.50 PER HALF DAY RATE AND \$35.00 PER HOUR\*

Rivera, Yovanna  
Wong, Nicholas  
Henderson, Leslie  
Gonzalez, Carolyn  
Carty, Helen

\*It is further recommended that the individuals listed above be approved to instruct in the Intervention Programs. The rate of pay is \$35.00/hour and will be paid from Title I, or LCFE Supplemental Grant Funds.  
\*It is further recommended that the individuals listed above be approved as home school teachers, if needed, for the 2018/19 school year at a rate of \$35.00/hour, not to exceed five hours per week, per student. Mileage will be paid at the IRS Standard Mileage Rate for the 2018/19 school year.



II. CLASSIFIED EMPLOYEES

B. MONTHLY – GENERAL FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Ponce, Adriana	09/22/18		R23/S7	JO	Office Manager/Performance Recognition Increase

C. HOURLY – GENERAL FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Allsman, Marcella	10/01/18		R15/S1	DO	Instructional Assistant/Substitute
Allsman, Marcella	10/01/18		R14/S1	DO	Instructional Assistant/Substitute Fiscal Services
Bautista, Selah	10/01/18		R23/S5	DO	Clerk/Replacement for Vacancy Special Education
Bonilla, Carmen	08/14/18			OL	Support Aide/Temporary Assignment
Cisneros, Elena	09/14/18		R18/S1	DO	Night Custodian/Substitute
Cisneros, Elena	09/14/18		R21/S1	DO	Day Custodian/Substitute Special Education
Covarrubias, Sara	08/14/18	04/30/18		MG	Support Aide/Temporary Increase of Hours due to Temporary Assignment Special Education
Edrosa, Maria	08/30/18	10/31/18		OL	Support Aide/Temporary Assignment Special Education
Lickfelt, Rebecca	08/27/18	10/31/18		RS	Support Aide/Temporary Assignment Special Education
Morgan, Diane	08/15/18	10/31/18		OL	Support Aide/Temporary Assignment
Preciado, Rosana	09/20/18		R14/S1	DO	Instructional Assistant/Substitute
Preciado, Rosana	09/20/18		R15/S1	DO	Instructional

Revuelta-Gerry, Angelic	09/28/18		JO	Assistant/Substitute Instructional Assistant- RSP/Resignation
Van Hoogmoed, Danielle	09/14/18	R14/S1	DO	Instructional Assistant/Substitute
Van Hoogmoed, Danielle	09/14/18	R15/S1	DO	Instructional Assistant/Substitute
Vazquez, Maricela	09/05/18	R14/S1	DO	Instructional Assistant/Substitute
Vazquez, Maricela	09/05/18	R15/S1	DO	Instructional Assistant/Substitute
Verbeck, Jill	09/14/18	R14/S1	DO	Instructional Assistant/Substitute
Verbeck, Jill	09/14/18	R15/S1	DO	Instructional Assistant/Substitute

D. HOURLY – CAFETERIA FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Cortez, Isabel	9/11/18		R7/S1	DO	Cafeteria Worker/Substitute
Coutts, Carrie	9/11/18		R7/S1	DO	Cafeteria Worker/Substitute
Ebel, Sarah	10/01/18		R7/S2	EP	Cafeteria Worker/Replacement for Vacancy
Fernandez, Lisa	9/11/18		R7/S1	DO	Cafeteria Worker/Substitute
Guzman, Heather	9/11/18		R7/S1	DO	Cafeteria Worker/Substitute

LOWELL JOINT SCHOOL DISTRICT  
November 5, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Establishment of December 10, 2018, as the Annual Organizational Meeting of the Board of Trustees ACTION

*Education Code* Sections 35143 and 72000 require the Board of Trustees to hold an annual organizational meeting each year within a prescribed fifteen-day period. For 2018, this fifteen-day period is December 1 through December 15. The date, time, and place for the annual organizational meeting must be established by Board action at the regular meeting held immediately prior to the first day of the fifteen-day period.

It is recommended that Monday, December 10, 2018, at 7:30 p.m. be established as the Lowell Joint School District Annual Organizational meeting to be held in the Board Room, 11019 Valley Home Avenue, Whittier, and that the Acting Superintendent or designee be authorized to execute the necessary documents.

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Acting Superintendent's Comment:

APPROVAL RECOMMENDED.



# Lowell Joint School District

## STUDENT ATTENDANCE CALENDAR FOR 2020/2021

Staff Development Day (*students do not attend*) ..... Monday, August 10, 2020  
 First Day of Student Attendance 7th Grade Students (Minimum Day)..... Tuesday, August 11, 2020  
 First Day of School..... Wednesday, August 12, 2020  
 Staff Development Day (*students do not attend*) ..... Monday, October 12, 2020  
 Staff Development Day (*students do not attend*) ..... Friday, April 2, 2021  
 Last Day for 7<sup>th</sup> Grade Students..... Thursday, May 27, 2021  
 Last Day for Students (Last Day Schedule) (8<sup>th</sup> Grade Promotion)..... Friday, May 28, 2021

### HOLIDAYS

Labor Day..... Monday, September 7, 2020  
 Veterans' Day ..... Wednesday, November 11, 2020  
 Thanksgiving Holiday..... Monday, November 23 through Friday, November 27, 2020  
 Winter Recess ..... Monday, December 21, 2020 through Friday, January 1, 2021  
 Martin Luther King Day..... Monday, January 18, 2021  
 Lincoln Day..... Friday, February 12, 2021  
 Washington Day..... Monday, February 15, 2021  
 Spring Recess..... Monday, March 22 through Friday, March 26, 2021  
 Memorial Day ..... Monday May 31, 2021

### DAYS SCHOOL WILL BE IN SESSION

Calendar Months	Student Days Attended
August	14
September	21
October	21
November	15
December	14
January	19
February	18
March	18
April	21
May	<u>19</u>
<b>Total Instructional Days</b>	<b>180</b>

Adopted by the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT  
November 5, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Agreement with BMCH California, ACTION  
LLC for Construction License and Easement  
Quitclaim

BMCH California, LLC is a small developer hoping to develop land that has a boundary line adjacent to school district property. In order to improve the possibility of developing the land, the developer requested the district agree to expand the district's property line to eliminate school district easements to access utilities or roof overhangs onto the adjoining property. The developer will also provide the district with a direct sewer line, water line and electrical lines to be "independent" of the adjoining property for these utilities.

The District will receive potential benefit from additional residential properties if the properties include children in the age range serving grades TK through eight and desiring to attend one of our excellent public schools. Therefore, District staff recommends approval of the agreement with BMCH California, LLC.

It is recommended that the agreement with BMCH California, LLC for Construction License and Easement Quitclaim be approved, and that the Superintendent or designee be authorized to execute the necessary document.

AR/md

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Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT  
November 5, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approve Agreement for County of Los Angeles  
Department of Public Health Food Safety  
Inspections ACTION

The United States Department of Agriculture (USDA) requires two (2) food safety inspections each year for school districts as part of reauthorization of participation in the federal Child Nutrition Program. Orange County Department of Public Health does not charge for food safety inspections. Therefore, no contract is required and three schools in our district will not be charged for these inspections.

The service agreement would allow for inspections to be conducted by the state or local governmental agencies. The Nutrition Services department would like to adhere to the requirements set by the County of Los Angeles, which would put us in compliance with the federal requirements.

The cost for two (2) inspections per year would be \$394, for each school site located in Los Angeles County which would be a total cost of \$1,182 this year. Service fees may be adjusted by the County of Los Angeles Department of Public Health to cover any additional costs. These fees will be budgeted in the Nutrition Services Fund.

It is recommended that the agreement for County of Los Angeles Department of Public Health Food Safety Inspections be approved and that the Superintendent or designee be authorized to execute the necessary documents.

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Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT  
November 5, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Agreement with *Communication Connection*, a Nonpublic Nonsectarian Agency, to Provide Assistive Technology Services and Assessments for select district students for the 2018/2019 School Year ACTION/  
RATIFICATION

In accordance with Education Code Section 56365 and 56366, a school district is required to enter into separate agreements with agencies to provide the services included in a student's Individualized Education Program (IEP) when such services cannot be provided by the District. The Communication Connection staff is fully qualified and meets State and Federal guidelines.

Arrangements have been made with *Communication Connection*, a nonpublic nonsectarian agency, to provide direct assistive technology services and assessments for select District students for the 2018/2019 school year. Services are to be provided at the rate of \$150.00 per hour for direct services, and \$2,000.00 per Assessment not to exceed (Ten Thousand Dollars) \$10,000.00 to be paid for with Medi-Cal Funds.

It is recommended that the agreement with Communication Connection, a nonpublic nonsectarian agency, to provide Assistive Technology Services for select district students for the 2018/2019 school year be approved, at the rate of \$150.00 per hour for direct services, and \$2,000.00 per assessment, not to exceed \$10,000.00 to be paid for with Medi-Cal Funds and the Superintendent or designee be authorized to execute the agreement.

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Superintendent's Comment:

APPROVAL RECOMMENDED.



LOWELL JOINT SCHOOL DISTRICT  
November 5, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Independent Contractor Agreement  
with Paul Eisenberg, to provide Training for the  
Special Education Department Staff for the 2018-  
2019 School Year

ACTION/  
RATIFICATION

Arrangements have been made with Paul Eisenberg, during the 2018/2019 school year, to provide Training for the Special Education Department Staff.

The contract would cover the period of July1, 2018 through June 30, 2019. Services will be rendered at a total fee not to exceed Five Hundred Dollars (\$500.00), to be **paid for with Medi-Cal Funds.**

It is recommended that the Independent Contractor Agreement with Paul Eisenberg to provide Training for the Special Education Department Staff, for the 2018/2019 School Year be approved, for an estimated cost not to exceed \$500.00, to be paid for with Medi-Cal Funds and that the Superintendent or designee be authorized to execute the agreement.

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Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT  
November 5, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Agreement with *Albert J. Melaragno MD*, to provide signed authorizations for students who receive occupational therapy, physical therapy, and speech and language services for the 2018/2019 school year. ACTION/  
RATIFICATION

In order for school districts to file Medi-Cal Claims for reimbursement, a Medical Doctor with a valid National Provider Number (NPI) needs to authorize services for students who receive speech and language, occupational therapy, and physical therapy services.

Arrangements have been made with *Albert J. Melaragno MD*, to provide signed authorizations for students who receive occupational therapy, physical therapy, and speech and language services for the 2018/2019 school year. Services are to be provided at the rate of \$175.00 per hour, not to exceed (Five Hundred Dollars) \$500.00.

It is recommended that the agreement with *Albert J. Melaragno MD*, to provide signed authorizations for students who receive occupational therapy, physical therapy, and speech and language services for the 2018/2019 school year be approved, at the rate of \$175.00 per hour, not to exceed (Five Hundred Dollars) \$500.00, and the Superintendent or designee be authorized to execute the agreement.

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Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT  
November 5, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Agreement with *Mary Kay Gallagher, Gallagher Pediatric Therapy*, a Nonpublic Nonsectarian Agency, to Provide Occupational Therapy Clinic Services for select district students for the 2018/2019 School Year ACTION/  
RATIFICATION

In accordance with Education Code Section 56365 and 56366, a school district is required to enter into separate agreements with agencies to provide the services included in a student's Individualized Education Program (IEP) when such services cannot be provided by the District. The Gallagher Pediatric Therapy staff is fully qualified and meets State and Federal guidelines.

Arrangements have been made with *Mary Kay Gallagher, Gallagher Pediatric Therapy*, a nonpublic nonsectarian agency, to Provide Occupational Therapy Clinic Services for select district students for the 2018/2019 School Year. Services are to be provided at the rate of \$102.00 per hour, not to exceed (Ten Thousand Dollars) \$10,000.00.

It is recommended that the agreement with *Mary Kay Gallagher, Gallagher Pediatric Therapy*, a nonpublic nonsectarian agency, be approved to provide Occupational Therapy Clinic Services for select district students for the 2018/2019 school year be approved, at the rate of \$102.00 per hour, not to exceed \$10,000.00 and the Superintendent or designee be authorized to execute the agreement.

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Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT  
November 5, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Services Agreement with State of California, Department of General Services, Office of Administrative Hearings for the provision of hearings, mediations, or other legal proceedings for the 2018/2019 school year.

ACTION/  
RATIFICATION

Arrangements have been made with the State of California, Department of General Services, Office of Administrative Hearings ("OAH") for the provision of hearings, mediations, and other legal proceedings for the 2018/2019 School Year at a rate not to exceed \$48,000.00. This Agreement automatically renews on an annual basis for a period of five (5) years.

Government Code section 11370.4 requires that all costs of the Office of Administrative Hearings be recovered from the agencies served. Through this Agreement, the Office of Administrative Hearings agrees to furnish the District with the requested services for the purpose of conducting requested legal proceedings, pursuant to Government Code section 22727. Charges will include, but are not limited to, applicable filing fees, hourly rates for Administrative Law Judges, translator/interpreter fees, and reporter/transcription fees.

It is recommended that the Agreement with State of California, Department of General Services, Office of Administrative Hearings to provide services related to requested legal proceedings be approved for the 2018/2019 School Year at a rate not to exceed \$48,000.00, and that the Superintendent or designee be authorized to execute the agreement.

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Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT  
November 5, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Consultant Agreement with Mr. Anthony Valdez to Provide After-School Coaching Services for the 2018/19 School Year ACTION

Arrangements have been made with Mr. Anthony Valdez to provide after-school coaching services for the 2018/19 school year. Mr. Valdez will be paid a total of \$700.00 at the end of the basketball sport season. The District will utilize the donation monies from the Lowell Joint Education Foundation to support the consultant agreement.

It is recommended that the consultant agreement with Mr. Anthony Valdez to provide after-school coaching services for the 2018/19 school year be approved at the amount of \$700.00, not to exceed \$700.00 to be paid from the monies secured by the Lowell Joint Education Foundation donation, and that the Acting Superintendent or designee be authorized to execute the agreement.

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Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT  
November 5, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Consultant Agreement with Mr. Mauricio Hernandez to Provide After-School Coaching Services for the 2018/19 School Year ACTION

Arrangements have been made with Mr. Mauricio Hernandez to provide after-school coaching services for the 2018/19 school year. Mr. Hernandez will be paid a total of \$700.00 at the end of the basketball sport season. The District will utilize the donation monies from the Lowell Joint Education Foundation to support the consultant agreement.

It is recommended that the consultant agreement with Mr. Mauricio Hernandez to provide after-school coaching services for the 2018/19 school year be approved at the amount of \$700.00, not to exceed \$700.00 to be paid from the monies secured by the Lowell Joint Education Foundation donation, and that the Acting Superintendent or designee be authorized to execute the agreement.

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Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT  
November 5, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Memorandum of Understanding  
Between Lowell Joint School District and *Biola*  
*University, Inc.* for the 2018/2019 School Year

ACTION/  
(RATIFICATION)

The purpose of this agreement is to provide the training required for students of Biola University, Inc. enrolled in the certificate program to be eligible to apply for the Speech-Language Pathology Assistant (SLPA) Fieldwork Experience Certificate.

Biola University, Inc. will participate in the daily provision of speech and language intervention services i.e. "SLPA Clinical Experience Internship". Lowell Joint School District will provide direct supervision by a Speech Language Pathologist to the Biola University, Inc. student.

This MOU will be effective July 1, 2018 through June 30, 2019 at no cost to the district.

It is recommended that the MOU with *Biola University, Inc.* and Lowell Joint School District for the 2018/2019 school year be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

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Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT  
November 5, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Memorandum of Understanding Between The Boys and Girls Club of La Habra and Lowell Joint School District ACTION

The Boys and Girls Club of La Habra will work in partnership with Lowell Joint School District to provide counseling and outreach services to youth recommended by school personnel and work closely with the schools' counselors and keep all lines of communications open with each principal.

This MOU is at no cost to the District and funding is in place through the North Orange County Public Safety Task force and its advisory council.

It is recommended that the MOU with The La Habra Boys and Girls Club and Lowell Joint School District be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

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Superintendent's Comment:

APPROVAL RECOMMENDED.



LOWELL JOINT SCHOOL DISTRICT  
November 5, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Purchase Order Report 2018/19 #4

ACTION/  
(RATIFICATION)

In accordance with the law, Purchase Order Report 2018/19 #4 is recommended for approval. The report lists all purchase orders issued September 19, 2018 through October 16, 2018.

AR:md

Attachment

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Superintendent's Comment:

APPROVAL RECOMMENDED.

**PURCHASE ORDERS FOR BOARD APPROVAL**  
**November 5, 2018**

NO#	VENDOR	DESCRIPTION	AMOUNT
84493	BACKFLOW TESTING	DISTRICT L.A. CO. SITES-SERVICE	\$630.00
84494	A-1 FENCE	MACY-SERVICE	\$1,417.00
84495	ALTERNATIVE ON SITE SVC	MAINTENANCE-SERVICE	\$314.00
84496	TURF STAR	GROUNDS-STOCK	\$900.00
84497	BLUE HILLS NURSERY	MG/SUPPLIES	\$318.00
84498	UNITED RENTALS	MACY, RENTAL	\$231.46
84499	HANG SAFE HOOKS	MAINTENANCE, SUPPLIES	\$2,272.13
84500	IMAGE APPAREL	MAINTENANCE, SUPPLIES	\$420.50
84501	GREAT SCOTT TREE COMPANY	MACY, SERVICE	\$1,195.00
84502	CITY OF LA HABRA	DISTRICT/SEPT FUEL SUPPLY	\$1,683.22
84503	CHRISTIAN PENUELAS	FILMING/SERVICE FOR LINDA TAKACS	\$150.00
84504	NEW MANAGEMENT, INC.	DOOR BLOK	\$17.16
84505	CBS COMPLETE	INK DUPLO MACHINE	\$816.76
84506	NO EXCUSES UNIVERSITY	PRO DEVELOPMENT	\$5,225.00
84507	BEARCOM	4 WALKIE TALKIES	\$824.00
84508	CDW-GOVERNMENT	TONER-K. ATKINSON	\$195.88
84509	AMAZON/GPX, INC.	GPX BOOMBOX-OLITA	\$69.98
84510	CULVER-NEWLIN	ADDITIONAL FURNITURE-SCIENCE ROOM-RS	\$1,772.96
84511	N2Y	UNIQUE LEARNING SYSTEM	\$502.95
84512	AMAZON	CABLES	\$54.98
84513	ATKINSON, ANDELSON, LOYA, RUUD & ROMO	LEGAL SERVICES FOR AUGUST	\$4,526.25
84514	CDW-GOVERNMENT	PROJECTOR BULB	\$118.31
84515	FUN AND FUNCTION	SCOOTER	\$30.84
84516	EDUCLIME	PAPER	\$35.45
84517	ARK THERAPEUTIC PRODUCTS	SUPPLIES	\$59.30
84518	THERAPRO, INC.	SMART PAPER	\$47.99
84519	FUN AND FUNCTION	WEIGHTED COMPRESSION VEST/BLUE/MEDIUM	\$85.59
84520	BLUE HILLS NURSERY	FLOWER ARRANGEMENT-LA HABRA COMM	\$150.00
84521	CDW-GOVERNMENT	PROJECTOR	\$550.00
84522	GT DESIGNS	BAND T-SHIRTS	\$871.85
84523	AMAZON	PRIVACY SCREEN/DISPLAY PORT	\$118.42
84524	AMAZON	LAPTOP ADAPTER CHARGER, DISPLAY PORT	\$52.41
84525	DATA IMPRESSIONS	PRINTERS/SERVICE AGREEMENTS	\$1,716.96
84526	JOHN SCHOOL SUPPLIES	AWARDS	\$260.00
84527	JAMIE SWEENEY	LETTERHEAD-L TAKACS	\$100.00
84528	ILLUMINATE EDUCATION, INC.	GRADING SOFTWARE-ANNUAL RENEWAL	\$18,876.00
84529	AMAZON	MIC, CABLES AND MISC	\$325.00
84530	DATA IMPRESSIONS	INK CARTRIDGES	\$1,292.93
84531	BAUDVILLE	FOILED PAPER FOR AWARDS	\$190.00
84532	CODE-ED	ADVANCE COMPUTER CLASS	\$8,000.00
84533	DOCUMENT TRACKING SYSTEMS	ONE YEAR LICENSING	\$6,131.00
84534	FOLLETT BOOKS	BOOKS	\$701.76
84535	CUE	CUE CONFERENCE, SPRING 2019	\$2,990.00
84536	CUE	CUE CONFERENCE, SPRING 2019-ADDITIONAL	\$1,495.00
84537	LINGUI SYSTEMS	FORMS	\$161.33
84538	PEARSON ASSESSMENTS	FORMS	\$136.71
84539	PEARSON ASSESSMENTS	FORMS	\$213.91
84540	HOUGHTON MIFFLIN HARCOURT	BOOKLETS	\$1,238.26
84541	AMAZON	TONER CARTRIDGE-FISCAL	\$130.00
84542	SCHOOL LIFE	INCENTIVES	\$128.39
84543	ORANGE COUNTY DEPT. OF ED	OPEN PURCHASE ORDER SP.ED. EXCESS COST & TRANS.	\$156,854.64
84544	AMAZON	SUPPLIES FOR INTERNS	\$700.00
84545	CASE PARTS COMPANY	8' GREY GASKET STRIP FOR BARR - MA	\$105.12
84546	BERNIER REFRIGERATION GENERATIONS INC.	REFRIGERATION MATERIALS	\$1,114.04
84547	AMERICAN EXPRESS	PURCHASES FOR SEPTEMBER	\$43,727.20
84548	U-HAUL	M&O-SUPPLIES	\$20.43
84549	A-1 FENCE	EL PORTAL-SERVICE	\$2,481.00
84550	PASTUSAK PLUMBING	RANCHO, SERVICE	\$1,940.00
84551	AUTOZONE	M&O-SUPPLIES, REPAIR STOCK	\$16.40
84552	EMCOR SERVICES	M&O-SUPPLIES	\$552.06

84553	CINTAS	EL PORTAL-SERVICE	\$741.46
84554	CAL SCHOOL SPORT	MISC. SITES/SERVICE	\$500.00
84555	MCPEEKS CDJR OF ANAHEIM	M&O-STOCK	\$55,085.70
84556	EMCOR SERVICES	MACY-SERVICE	\$1,200.00
84557	CULVER-NEWLIN	MG-SUPPLIES	\$1,322.21
84558	GINA TRINIDAD DESIGNS AKA GT DESIGNS	MATERIALS & SUPPLIES	\$425.00
84559	SOUTHWEST SCHOOL SUPPLY	CURR-SUPPLIES	\$1,339.21
84560	SOUTHWEST SCHOOL SUPPLY	SPEC EDUC-SUPPLIES	\$1,234.21
84561	BARNES AND NOBLE	CORE NOVELS	\$389.35
84562	READY REFRESH	MONTHLY DISTRICT SUPPLIES/DELIVERY	\$58.56
84563	SO CAL SEA	SPEECH AND LANGUAGE CONFERENCE	\$270.00
84564	DRC-DATA RECOGNITION CORP. (PAID AMEX)	LAS LINKS-ONLINE TEST ADMIN	\$8,876.75
84565	CTL CORPORATION	CHROMEBOOKS, LICENSES	\$15,157.00
84566	ACSA	2019 EVERY CHILD COUNTS SYMPOSIUM	\$800.00
84567	CDW-GOVERNMENT	LIGHT BULBS FOR PROJECTORS	\$100.00
84568	IMPRINT	BRACELETS-CITIZENSHIP AWARDS	\$150.00
84569	COMPLETE BUSINESS SYSTEMS	DUPLO COPY MACHINE-MASTER PAPERS	\$400.00
84570	LAKESHORE	MATERIALS & SUPPLIES	\$70.00
84571	JORDAN PTA	MATERIALS & SUPPLIES	\$462.00
84572	AMAZON	CONES AND BASES	\$55.00
84573	OCDE	OCDE WORKSHOP	\$600.00
84574	SOUTHWEST SCHOOL SUPPLY	MG/SUPPLIES	\$3,191.85
84575	SOUTHWEST SCHOOL SUPPLY	OL/SUPPLIES	\$3,905.86
84576	SOUTHWEST SCHOOL SUPPLY	OL/SUPPLIES	\$2,069.70
84577	DEMO PLUS	SERVICES	\$600.00
84578	CDW-GOVERNMENT	CAMERA & ACCESSORIES	\$900.00
84579	CDW-GOVERNMENT	PRINTER FOR EL PORTAL KITCHEN FOOD SERVICES	\$150.00
84580	A&D TRANSPORTATION	GRAVES MIDDLE SCHOOL-10/03/2018	\$350.00
84581	JW PEPPER	BAND SUPPLIES	\$6.64
84582	FBM	CONTRACT 2018-19	\$42,157.50
84583	JONES SCHOOL SUPPLY	TROPHIES	\$6.99
84584	LABEL OUTLET	BAR CODE LABELS	\$82.00

Respectfully Submitted,

\$419,912.52

Jim Coombs  
Superintendent of Schools

LOWELL JOINT SCHOOL DISTRICT  
November 5, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Warrant Listing Report 2018/19 #4

ACTION/  
(RATIFICATION)

The Warrant Listing Report 2018/19 #4 is recommended for approval. The report lists all warrants issued September 20, 2018, through October 24, 2018.

AR:md

Attachment

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Superintendent's Comment:

APPROVAL RECOMMENDED.

"B" WARRANTS FOR BOARD APPROVAL ON:  
November 5, 2018

"B" WARRANT DOCUMENTS :

**977,155.53**

THE FOLLOWING "B" WARRANT VOUCHERS ARE INCLUDED IN THE ABOVE SEQUENCE OF NUMBERS SUBMITTED FOR APPROVAL. ANY INTERRUPTIONS IN THE SEQUENCE ARE DUE TO THE VOUCHER BEING HELD FOR AUDIT BY LACOE AND RELEASED AT A LATER DATE. THE 3000s INDICATE A NUTRITION SERVICES PAYABLE.

NO#		AMOUNT
374	CTL CORPORATION - TECHNOLOGY/ CHROMEBOOKS	227.85
393	TIBURON TELECOMMUNICATIONS - RS, UPGRADES	11,193.42
421	A-1 FENCE COMPANY- MACY, RENTAL FENCE	896.00
429	PDQ RENTAL CENTER - RS, MAINTENANCE RENTAL	3,035.33
436	CENGAGE LEARNING - MATH CURRICULUM MATERIAL	2,183.16
437	CINTAS FIRE PROTECTION - OLITA, ALARM REPAIR	4,001.91
438	GREENFIELD LEARNING - READING PLUS LICENSE	7,100.00
439	HOUGHTON MIFFLIN HARCOURT - HOSTING SERVICE	2,800.00
440	CITY OF LA HABRA WATER DEPT. - AUG. - SEP.	872.90
441	SOUTHERN CALIFORNIA GAS - AUGUST - SEPTEMBER	237.53
442	SOUTHERN CALIFORNIA EDISON - AUGUST - SEPTEMBER	31,141.14
443	FRONTIER COMMUNICATIONS - SEPEMBER - OCTOBER	2,404.23
444	MCGRAW-HILL SCHOOL EDUCATION - CURRICULUM	114.59
445	PARADISE CONTRUCTION & CONTRACT - M&O REPAIRS	27,750.00
446	ADMINISTRATIVE SERV. CO-OP - JUNE TRANSPORTATION	5,000.43
447	APPLE, INC. - MEADOW GREEN, I PADS	6,648.10
448	ADAMS SILVA & MCNALLY - SPECIAL ED, TRAINING	2,270.41
449	GINA TRINIDAD/ GT DESIGN - RS, EMBROIDERED SHIRTS	582.39
451	SUPER DUPER PUBLICATIONS - SPECIAL ED. FORMS	245.95
452	SCHOLASTIC, INC - OLITA, NEWS MAGAZINES 18-19	2,008.36
453	READY REFRESH BY NESTLE - D.O., SEPTEMBER	58.56
454	SCHOOL SPECIALTY - DOWNHILL MAT SUPPLIES	313.16
456	THE STANDARD INSURANCE - VOL. DEDUCTIONS, SEP.	5,071.31
457	BRAINPOP, INC. - OLITA, RENEWAL 2018-19	2,395.00
458	SOUTHERN CALIFORNIA EDISON - AUG. - SEP.	1,216.79
459	KRISTA VAN HOOGMOED - PURCHASE REIMBURSEMENT	368.21
461	JENNIFER PAINE - PURCHASE REIMBURSEMENT	19.00
462	JR ACHIEVEMENT OF SO CAL-RS, SUPPLIES	990.00
463	NCS PEARSON, INC. - MEDICAL SUPPLIES	2,418.00
464	AMERICAN FIDELITY ASSURANCE/ EMP. DEDUCTIONS, SEP.	5,465.00
465	CREDIT UNION OF SO. CAL.- VOL. DEDUCTIONS, SEP.	2,887.80
466	SCHOOLS FIRST FEDERAL C.U.- EMP.DEDUCTIONS, SEP.	18,335.00
467	REGINA FISCUS - PURCHASE REIMBURSEMENT	54.99
468	JACK STRADTMAN - AGREEMENT/ MILEAGE, JUL-AUG.	479.60
469	SCHOOL SERVICES OF CA - FISCAL BUDGET, AUG.	275.00
470	SCHOOLYARD COMMUNICATIONS - BOOKLETS	3,887.56
471	SOUTHWEST SCHOOL SUPPLY - JO, OFFICE SUPPLIES	3,224.17
472	VECTOR ENERGY GROUP - LIGHTING/ HVAC UPGRADES	119,263.54
473	XCELL INC. - TECHNOLOGY REPAIRS/ REPLACEMENT	190.00

474	YUMI YAMAMOTO - PURCHASE REIMBURSEMENT	101.60
475	A-1 FENCE COMPANY- MACY, CHAIN LINK INSTALLATION	9,592.00
476	APPLE, INC. - SPECIAL EDUCATION., I-PAD	875.01
477	BARNES & NOBLE BOOKSTORE - RS, BOOKS	1,168.44
478	BISHOP CO. - MAINTENANCE, GROUNDS-TOOLS	334.37
479	CDW-GOVERNMENT - FISCAL SERVICES COMPUTER	814.67
480	EDLIO, LLC - WEBSITE, LJSD FOUNDATION	584.94
481	GENERAL PROJECTS CONTROL-EP, SERVICES	13,895.00
482	HOUGHTON MIFFLIN HARCOURT - SP.ED., FORMS	428.32
483	SUPPLYWORKS - MAINTENANCE MATERIALS	2,560.00
484	WALTER'S WHOLESALE OUTLET - MAINTENANCE SUPPLIES	1,546.49
485	ATKINSON,ANDELSON,LOYA, RUUD-SEPT 2018	4,526.25
	EARLY RETIREE REIMBURSEMENTS - OCTOBER 2018	
486	DAWN AANDAHL	509.70
487	DEBORAH ANDERSEN	923.03
488	JOANNE DAVIS	480.29
489	MARIANNE DOYLE MEDINA	509.70
490	DONALD EVANS	487.39
491	ELIZABETH KANESHIRO	911.93
492	KIM LIKERT	1,152.40
493	SHELLEY MARKER	509.70
494	CATHERINE MILWARD	1,107.78
495	DEBRA OPFER	480.29
496	CAROLINE PETERSON	1,152.40
497	RONALD RANDOLPH	631.60
498	GAYLE ROGERS	249.30
499	NANCY ROGERS	1,152.40
500	CARL ROMANO	1,152.40
501	HOLLY WOLFE	480.29
502	PENNY MAYERCHECK	1,107.78
503	CDW GOVERNMENT, INC. - TECHNOLOGY SUPPLIES	960.21
504	CITY OF LA HABRA - MAINTENANCE/ GROUNDS/ NUTRITION	1,538.88
505	CROCKER SIGNS AND PRINTING - RS, FACULTY ROOM	47.63
506	FENN TERMITE & PEST CONTROL - RS, PEST SERVICES	350.00
507	DELTA DENTAL- CERT. RETIREE VOL. PLAN., OCTOBER	2,154.26
508	MOBIL SERVICE CENTER, M&O, SUPPLIES	103.50
509	PUT IN CUPS-EP, SUPPLIES	620.00
510	PTM DOCUMENT SYSTEMS-RS, SUPPLIES	967.03
511	PROJECT SUPPORT SVC-JORDAN, SERVICES	375.00
512	LEADER SERVICES-SPEC ED, SUPPLIES	56.78
513	IMPERIAL BAND INSTRUMENTS-RS, SUPPLIES	191.63
514	CITY OF LA HABRA -WATER, OLITA SEPT 2018	4,421.75
515	SO CAL GAS-JO, DO, UTILITIES, SEPT 2018	130.20
516	SO CAL EDISON-JO, DO, UTILITIES, SEPT 2018	11,479.53
517	VERIZON WIRELESS-NUTRITION, DIST, SEPT 2018	1,000.15
518	SPARKLETTS- RS, SUPPLIES	122.23
519	AERIES SOFTWARE - CURR, SERVICE	3,373.50

520	A-1 FENCE COMPANY - JORDAN, INSTALL FENCE	3,134.00
521	BACKFLOW TESTING SERVICE, JO, MG, RS, M&O-SVC	585.00
522	EMCOR SERVICES-EP, SUPPLIES	5,415.00
523	GENERAL PROJECTS CONTROL-RS, SERVICES	4,645.00
524	CALIF. PUBLIC EMPLOYEES RET. SYSTEM/ MED. INS., OCT.	258,923.62
525	CALIF. PUBLIC EMPLOYEES RET. SYSTEM/ MED. INS., OCT.	4,372.65
526	JANICE JACOBSEN-EP, MG, OL-ART INSTRUCTION	756.00
529	ABBY ROZENBERG-SP ED, CONTRACT SERVICES	2,070.00
531	GINA TRINIDAD/ GT DESIGNS - RS, STAFF SHIRTS	960.32
532	LAURA REMME - CLASS SUPPLIES REIMBURSEMENT	143.18
533	SPARKLETTS - RS, WATER DELIVERY	57.08
534	SOUTHPAW ENTERPRISES - SPECIAL ED. SUPPLIES	2,872.26
535	MICHELLE PRICE-SCIENCE ON THE GO-EP PRESENTATION	875.00
536	TERRIS BARNES WALTERS BOIGNON-BUS SVCS, CONTRACT	14,170.28
537	RAPTOR - VISITOR BADGES	500.00
538	SCHOLASTIC BOOK CLUBS - BOOK ORDERS	1,117.50
540	JIVE COMMUNICATIONS INC.	3,169.37
541	SOUTHERN CALIFORNIA GAS - AUGUST - SEPTEMBER	78.65
542	SUBURBAN WATER SYSTEMS - AUGUST - SEPTEMBER	8,873.36
543	SOUTHERN CALIFORNIA EDISON - AUGUST - SEPTEMBER	9,118.56
544	PC & MACEXCHANGE - ANYWHERE CART PRO	1,467.66
545	NIC PARTNERS, INC. - TECH. EQUIPMENT/ LICENSES	28,416.32
546	MONTGOMERY HARDWARE CO. - DOORS	4,448.97
547	N2Y, LLC - SPECIAL ED. SUBSCRIPTIONS	1,266.39
548	INTERQUEST DETECTION CANINES - SERVICE, SEP.	215.00
549	BLICK ART MATERIALS - RS, ART SUPPLIES	749.50
550	BLUE HILLS NURSERY - MEADOW GREEN, PLANTS	318.00
551	CDW GOVERNMENT, INC. - TECHNOLOGY SUPPLIES	137.02
552	COUNTRYWIDE PROMOTIONS - RS, CHOIR	519.55
553	EMCOR SERVICES - MAINTENANCE REPAIRS	8,413.96
554	EAST WHITTIER GLASS & MIRROR - INSTALL GLASS	1,169.26
555	JAMES HARDWARE CO. - MAINTENANCE MATERIALS	176.65
556	PDQ EQUIPMENT RENTAL-MACY, RENTAL	622.81
557	UNITED REFRIGERATION INC. - MATERIALS/ TOOLS	228.44
558	CHILD THERAPY TOYS - CA. SALES TAX FOR PO'S	30.05
559	CULVER NEWLIN - RS, CLASSROOM FURNITURE	24,748.04
560	HANG SAFE HOOKS-MAINTENANCE, SUPPLIES	2,126.25
561	HOUGHTON MIFFLIN HARCOURT - GO MATH MATERIALS	5,047.18
562	CALIF. TEACHERS ASSOC./EMPLOYEE DEDUCTIONS, SEP.	12,493.45
563	CALIF. SCHOOL EMPLOYEES ASSOC./EMP. DEDUCTIONS, SEP.	2,350.80
564	CA. ASSOC. OF SCHOOL PSYCH/ EMP.DEDUCTIONS, SEP.	15.50
565	PACIFIC EDUCATORS, INC./EMP. DEDUCTIONS, SEP.	77.00
566	UNITED WAY OF GREATER L.A./EMP.DEDUCTIONS, SEP.	10.00
567	IMAGE APPAREL FOR BUSINESS - EMBROIDERY	420.50
568	AMERICAN EXPRESS-SEPT 2018	43,727.20
569	BEST LAWNMOWER - GROUNDS MATERIALS/ REPAIRS	1,017.77
570	BUG FLIP - MAINTENANCE PEST CONTROL SERVICE	130.00
571	CANNINGS HARDWARE - DRINKING FOUNTAIN	25.07

572	DOCUMENT TRACKING SERVICES - SERVICE/ LICENSE	6,131.00
573	GLASBY MAINTENANCE - CUSTODIAN SUPPLIES	6,762.06
574	PLUMBING WHOLESALE OUTLET - MATERIALS	67.47
575	SOUTHEAST CONSTRUCTION PRODUCTS - MATERIALS	121.99
576	WALTERS WHOLESALE ELECTRIC - SUPPLIES	157.71
577	SOUTHWEST SCHOOL SUPPLIES - CURR. PUBLICATIONS	1,339.21
578	WPS - SPECIAL EDUCATION FORMS	144.54
579	SOUTHWEST SCHOOL SUPPLIES - SPECIAL ED.	1,234.21
580	THERAPRO, INC - SPECIAL ED. SUPPLIES	44.48
581	HOME DEPOT - WAREHOUSE STOCK, SEP.	64.96
582	SHIFFLER EQUIPMENT SALES - MOUNTING BRACKETS	1,698.42
583	UNITED RENTALS - MACY, EQUIPMENT RENTALS	231.46
584	STARFALL EDUCATION FOUNDATION - SHIPPING	9.40
586	SOUTHERN CALIFORNIA EDISON - SEP. - OCT.	6,440.24
587	SUBURBAN WATER SYSTEMS - SEP. - OCT.	3,894.20
588	AMERICAN FIDELITY ASSURANCE/ EMP. DEDUCTIONS, SEP.	7,436.92
589	ASSOC. OF CA. SCHOOL ADMIN./EMP. DEDUCTIONS, SEP.	238.80
590	THE STANDARD INS.-OCTOBER 2018	5,259.72
591	KIM BROOKS - PURCHASE REIMBURSEMENT	35.55
592	JACK STRADTMAN - SETTLEMENT/ MILEAGE, SEP.	392.40
596	ALTERNATIVE ON-SITE SERVICE - TYPEWRITER REPAIR	314.00
597	CDW GOVERNMENT, INC. - TECHNOLOGY SUPPLIES	33.42
599	DATA IMPRESSIONS - THINK PAD/ PRINTERS	2,168.68
600	GREAT SCOTT TREE SERVICE, INC. - TREE REMOVAL	1,195.00
601	HUNTINGTON HARDWARE - PADLOCKS/ STOCK	2,921.78
602	SOUTHERN CALIFORNIA EDISON - SEP. - OCT.	47.86
603	WARE DISPOSAL - TRASH SERVICE, OCTOBER	3,230.69
604	LESLIE MANGOLD - PURCHASE REIMBURSEMENT	199.00
605	MAILFINANCE - NEOPOST RECOVERY TAX	93.68
606	JONES SCHOOL SUPPLY CO. - CITIZENSHIP MEDAL	278.40
607	OC DEPT. OF ED. - SP.ED. EXCESS COST, JULY	9,049.16
609	IMPERIAL BAND INSTRUMENT -DISTRICT BAND SUPPLIES	102.57
610	LA HABRA JOURNAL - HALF PAGE ADVERTISEMENT	250.00
611	ARIANA CAZARES - PURCHASE REIMBURSEMENT	484.88
612	JIM COOMBS - COFFEE W/ COOMBS PRINCIPAL MEETING	144.84
613	MJ EVANOFF - COFFEE W/ COOMBS REIMBURSEMENT	33.90
614	JULIE MAYHEW-RS, PURCHASE REIMBURSEMENT	60.02
615	STACEY STEWART - PURCHASE REIMBURSEMENT	62.54
616	SUPPLYWORKS-JO,MA, RS, SUPPLIES	1,275.52
617	LOWE'S - MAINTENANCE MATERIALS	158.90
618	CULVER NEWLIN - RS, CLASSROOM FURNITURE	868.00
619	CA DEPT. TAX & FEES-SALES TAX- Q3 2018	989.00
620	LEARNING WIHTOUT TEARS - EVALUATION SUPPLIES	90.30
621	N2Y, LLC - SPECIAL ED. SUBSCRIPTIONS	502.95
622	PRO-ED-SPEC ED, SUPPLIES	194.70
623	SONOVA USA, INC. SPECIAL ED. AUDIO SHOE	238.99
624	WHITTIER HIGH SCHOOL-RS, FACILITY USAGE	997.22
625	WPS - SPECIAL EDUCATION TEST KITS	915.42



626	WPS - SPECIAL EDUCATION FORMS	722.70
627	JAMIE SWEENEY - RS, LETTERHEAD DESIGN SERVICE	100.00
628	TURF STAR - GROUNDS EQUIPMENT REPAIRS	384.12
629	U-HAUL - MAINTENANCE/ VEHICLE REPAIRS	20.43
632	AUTOZONE - MAINTENANCE SUPPLIES	16.40
634	BLICK ART MATERIALS - RS, ART SUPPLIES	27.83
635	CDW GOVERNMENT, INC. - TECHNOLOGY SUPPLIES	119.08
636	CINTAS FIRE PROTECTION-MAINTENANCE, SERVICES	741.46
637	CITY OF LA HABRA - FUEL, GROUNDS/ NUTRITION/ TECH.	1,683.22
638	GLASBY MAINTENANCE - CUSTODIAN SUPPLIES	262.82
640	ADRIANA PONCE - JO, PURCHASE REIMBURSEMENT	37.93
641	YUMI YAMAMOTO - PURCHASE REIMBURSEMENT	90.03
642	MELINDA KELLOGG - PURCHASE REIMBURSEMENT	145.07
644	SOUTHWEST SCHOOL SUPPLY - M.G., SUPPLIES	3,191.85
645	SOUTHWEST SCHOOL SUPPLY - OLITA, SUPPLIES	2,069.70
646	SOUTHWEST SCHOOL SUPPLY - OLITA, SUPPLIES	3,905.86
647	SYLVIA HYUNJOO LEE - PURCHASE REIMBURSEMENT	528.10
649	PASTUSAK PLUMBING CO.-RS, SUPPLIES	1,940.00
650	PROJECT SUPPORT SVC-JORDAN, SERVICES	48.63
651	FRONTIER COMMUNICATIONS - OCTOBER - NOVEMBER	2,331.23
652	SOUTHERN CALIFORNIA GAS - SEPTEMBER - OCTOBER	244.81
653	SOUTHERN CALIFORNIA EDISON - SEPTEMBER - OCTOBER	23,756.85
654	JIM COOMBS - SUPT., PURCHASE REIMBURSEMENT	294.73
655	ALAN MAO-TECH, PURCHASE REIMBURSEMENT	435.75
3014	STEPHANIE CHANG - PREPAID MEAL REFUND	22.33
3015	LUIS GARCIA - PREPAID MEAL REFUND	13.25
3016	CYNTHIA HARTMAN - PREPAID MEAL REFUND	31.50
3017	SONIA RAMIREZ - PREPAID MEAL REFUND	22.10
3018	ANNETTE LUND - PREPAID MEAL REFUND	190.00
3019	MELISSA PEREZ - PREPAID MEAL REFUND	37.75
3020	ALICE QUINONEZ - PREPAID MEAL REFUND	29.50
3021	SCVSFSA SUPER CO-OP - NUTRITION,1819 MEMBERSHIP	232.57
3022	JEANNINE GARCIA - PREPAID MEAL REFUND	22.25
3023	STEPHANIE MORALES - PREPAID MEAL REFUND	35.75
3024	GOLD STAR FOODS-NUTRITION SVCS, SUPPLIES	20,294.00
3025	SO CAL PIZZA CO-NUTRITION SVCS, SUPPLIES	6,458.40
3026	LADY BUGS ENVIRONMENTAL-SVC CALL	55.00
3027	BERKELEY ST BEVERAGE CO.NUTRITION SVCS	628.00
3028	ECOLAB-NUTRITION SVCS, SUPPLIES	231.50
3029	BUG FLIP-NUTRITION SVCS, SERVICE CALL	180.00
3030	SHARON KIM - MILEAGE REIMBURSEMENT	20.98
3031	P&R PAPER SUPPLY-NUTRITION SVCS, SUPPLIES	4,595.65
3032	VALPRO, INC. - NUTRITION SERVICES, FOOD	5,067.55
3033	CASE PARTS COMPANY - NUTRITION SERV. SUPPLIES	105.12
3034	DRIFTWOOD DAIRY - NUTRITION SERVICES, FOOD	8,490.74
3035	BERNIER REFRIGERATION GENERATIONS - N.S. SUPPLIES	1,114.04
3036	VANESSA WILLIAMS - EMPLOYEE REIMBURSEMENT	147.30
3037	SOUTHWEST SCHOOL SUPPLIES - NUTRITION SUPPLIES	211.63

3038	MARYLYNNE LIMCHICO-NUTRITION SVCS REFUND	20.00
3039	VANESSA WILLIAMS - FOOD PURCHASE REIMBURSEMENT	16.52
3040	CHRISTINA DAVIS - FOOD PURCHASE REIMBURSEMENT	28.03

LOWELL JOINT SCHOOL DISTRICT  
November 5, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Agreement with Debra Amos dba  
Feeding Dreams, to Provide Cafeteria Manager  
Training

ACTION/  
(RATIFICATION)

The District had a need to contract with an independent contractor for cafeteria manager training for the nutrition services department. This training was for eight hours, at a rate of \$100 per hour, not to exceed \$800, on August 13, 2018, in the area of scratch cooking.

Debra Amos is an experienced consultant with twenty four years of experience as a director for the Arcadia Unified School District and has consulted in in our District since 2014.

It is recommended that the contract with Debra Amos, dba Feeding Dreams, to provide Cafeteria Manager Training, be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

AR/md

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Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT  
November 5, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Agreement with All American Sports to  
Provide Referee Services for After School Sports  
Programs

ACTION/  
(RATIFICATION)

A contract is needed to provide referee services for the After School Sports Program at Rancho Starbuck for the 2018/19 school year. This program is funded by the Lowell Joint Education Foundation.

It is recommended that the agreement with All American Sports for Referee Services be approved at the rate not to exceed \$6,500, and that the Superintendent or designee be authorized to execute the necessary documents.

AR/md

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Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT  
November 5, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Employer-Employee Relations/Personnel Report  
2018/19 #4 Which Includes Hiring, Resignations,  
Contract Adjustments, and Retirements for  
Certificated, Classified, and Confidential  
Employees

ACTION  
(RATIFICATION)

The attached Employer-Employee Relations/Personnel Report 2018/19 #4, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees has been completed without irregularities and in compliance with the law, District policy, administrative regulations, rules, procedures, and direction of the supervisor and all information has been fully disclosed.

It is recommended that Employer-Employee Relations/Personnel Report 2018/19 #4, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees, be ratified.

Attachment

JC/me

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Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT  
EMPLOYER-EMPLOYEE RELATIONS/PERSONNEL REPORT 2018/19 #4

November 5, 2018

I. CERTIFICATED EMPLOYEES

A. CORRECTION OF CERTIFICATED SALARIES FOR 2018/19\*\*

	<u>Class</u>	<u>Step</u>		
1. Evenson, Amanda	3	1	MG	Was C1/S1 on EER #1
2. Brown, Courtney	3	1	JO	Was C1/S1 on EER #1

B. STIPENDS/EXTRA DUTY PAY

NAME	EFFECTIVE DATE	END DATE	SITE	COMMENT
1. Cazares, Ariana	08/13/18	05/31/19	RS	To be paid \$240.00 monthly, not to exceed \$2,400 for serving as Yearbook Coordinator. To be paid from the Rancho-Starbuck Yearbook Account. Correction from EER 2018-19 #3
2. Miller, Cameron	08/13/18	05/31/18	RS	To be paid \$160.00 monthly, not to exceed \$1,600 for serving as Yearbook Coordinator. To be paid from the Rancho-Starbuck Yearbook Account. Correction from EER 2018-19 #2

C. SUBSTITUTE CHANGE OF PAY

NAME	EFFECTIVE DATE	END DATE	SITE	COMMENT
1. Samantha Torres	08/13/18	05/29/19	DO	To be paid \$35.00 per hour, not to exceed 4 hours per Saturday, To serve as a Supervisor for Saturday Enrichment, Enhancement, Encouragement School. To be paid from the Saturday School Account
2. Youri Kong	09/01/18	11/30/18	DO	To be paid special long term rate of \$170.00 for El Portal Elementary School for 6 <sup>th</sup> grade classroom

D. EMPLOYMENT OF SUBSTITUTES EFFECTIVE 08/14/18 FOR THE 2018/19 SCHOOL YEAR \$131.00 PER DAY RATE AND \$170.00 LONG TERM AND \$65.50 PER HALF DAY RATE AND \$35.00 PER HOUR\*

Sara Vargas  
 Elaine Hansen  
 Eugene Hung  
 Paolo Andres

\*It is further recommended that the individuals listed above be approved to instruct in the Intervention Programs. The rate of pay is \$35.00/hour and will be paid from Title I, or LCFF Supplemental Grant Funds.  
 \*It is further recommended that the individuals listed above be approved as home school teachers, if needed, for the 2018/19 school year at a rate of \$35.00/hour, not to exceed five hours per week, per student. Mileage will be paid at the IRS Standard Mileage Rate for the 2018/19 school year.

II. CLASSIFIED EMPLOYEES

A. MONTHLY – GENERAL FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE / STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Bautista, Selah	10/01/18		R23/S5	DO	Fiscal Services Clerk/Replacement for Vacancy
Cardenas, Roberto	10/22/18		R18/S2	JO	Night Custodian/Replacement for Vacancy

B. HOURLY – GENERAL FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE / STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Allsman, Marcella	10/11/18	12/21/18	R14/S1	RS	Instructional Assistant/Substitute/ Temporary Assignment
Allsman, Marcella	10/11/18		R15/S1	DO	Instructional Assistant/Substitute
Amador-Solis, Hilda	10/26/18		R14/S1	DO	Instructional Assistant/Substitute
Amador-Solis, Hilda	10/26/18		R15/S1	DO	Instructional Assistant/Substitute Noon Duty
Anderson, Danielle	10/22/18	06/01/19		EP	Assistant/Temporary Increase of Hours
Archey, Sara	10/15/18	12/21/18	R14/S1	RS	Instructional Assistant/ Substitute/ Temporary Assignment
Archey, Sara	10/15/18		R15/S1	DO	Instructional

Argueta, Cindy	10/09/18		R16/S2	RS	Assistant/Substitute Special Education Support Aide/ Replacement for Vacancy Noon Duty
Campbell, Danielle	10/17/18		\$11.00/hr	DO	Assistant/Substitute/ Temporary Assignment Noon Duty
Carlin, Tanya	10/22/18	06/01/19		MA	Assistant/Temporary Increase of Hours Noon Duty
Chavez, Alora	10/22/18	06/01/19		OL	Assistant/Temporary Assignment Special Education Support Aide/Replacement for Vacancy
Covarrubias, Sarah	10/01/18		R15/S2	MG	Assistant/Substitute Noon Duty
Cunningham, Susan	10/17/18		\$11.00/hr	DO	Instructional Assistant/Substitute
Currey, Evangelina	10/15/18		R14/S1	DO	Instructional Assistant/Substitute
Currey, Evangelina	10/15/18		R15/S1	DO	Instructional Assistant/Substitute Noon Duty
Drogt-Hill, Liz	09/05/18	06/01/19		MG	Assistant/Temporary Increase of Hours Instructional Assistant-
Egenias, Aurora	10/22/18		R14/S4	JO	RSP/ Replacement for Vacancy Instructional
Escano, Catherine	11/06/18	12/20/18		MG	Assistant/Unpaid Leave of Absence
Estrada, Tammy	10/19/18		R14/S1	DO	Instructional Assistant/Substitute
Estrada, Tammy	10/19/18		R159/S1	DO	Instructional Assistant/Substitute
Estrella Leon, Wendy	10/15/18		R15/S1	MG	Instructional Assistant/Replacement for Vacancy Noon Duty
Figuroa, Colleen	10/22/18	06/01/19		MA	Assistant/Temporary Increase of Hours Noon Duty
Gonzalez, Maria	10/17/18		\$11.00/hr	DO	Assistant/Substitute Noon Duty
Guerrero, Denise	10/22/18	06/01/19		EP	Assistant/Temporary Increase of Hours Instructional
Guzman, Heather	09/11/18		R14/S1	DO	Assistant/Substitute Noon Duty
Guzman, Heather	09/11/18		\$11.00/hr	DO	Assistant/Substitute Noon Duty
Johnson, Rachel	10/29/18		\$11.00/hr	DO	Assistant/Substitute Noon Duty



					Assistant/Substitute/ Temporary Assignment Noon Duty
Kaopuiki, Ginger	10/22/18	06/01/19		JO	Assistant/Temporary Increase of Hours Noon Duty
La Porte, Mallory	10/22/18	06/01/19		EP	Assistant/Temporary Increase of Hours Noon Duty
Lepe, Caroline	10/22/18	06/01/19		EP	Assistant/Temporary Increase of Hours Noon Duty
Lugo, Paul	10/10/18		R18/S1	DO	Night Custodian/Substitute
Lugo, Paul	10/10/18		R21/S1	DO	Day Custodian/Substitute Noon Duty
Macedo, Yeni	10/22/18	06/01/19		JO	Assistant/Temporary Increase of Hours Instructional Assistant – ABA/ Replacement for Vacancy Noon Duty
Mailo, Oshea	10/08/18		R16/S1	EP	Assistant/Temporary Increase of Hours Noon Duty
Miller, Brad	10/22/18	06/01/19		EP	Assistant/Temporary Increase of Hours Noon Duty
Miller, Shelli	10/22/18	06/01/19		RS	Assistant/Temporary Increase of Hours Noon Duty
Mortensen, Shelly	10/22/18	06/01/19		RS	Assistant/Temporary Increase of Hours Instructional Assistant/Increase of Hours Noon Duty
Ocampo, Katrina	10/15/18			MG	Assistant/Temporary Increase of Hours Noon Duty
Orta, Monique	10/29/18			DO	Assistant/Substitute Noon Duty
Perez, Shari	09/05/18	06/01/19		MG	Assistant/Temporary Increase of Hours Noon Duty
Pola, Miguel	10/22/18	06/01/19		OL	Assistant/Temporary Increase of Hours Noon Duty
Reyatt, Mandi	10/22/18	06/01/19		JO	Assistant/Temporary Increase of Hours Noon Duty
Roman, Vivian	10/22/18	06/01/19		JO	Assistant/Temporary Increase of Hours Noon Duty
Ruiz, Maria	10/22/18	06/01/19		MA	Assistant/Temporary Increase of Hours Special Education Support Aide/Replacement for Vacancy
Saucedo, Adelyna	10/01/18		R15/S2	MG	Special Education Support Aide/Replacement for Vacancy
Saucedo, Adelyna	10/09/18	04/30/19		MG	Special Education Support

Schreihart, Jeffrey	10/22/18	06/01/19		MA	Aide/Temporary Increase of Hours due to Temporary Assignment Noon Duty Assistant/Temporary Increase of Hours
Spurgeon, Tamara	10/22/18				
Van Hoogmoed, Danielle	09/14/18		R15/S1	DO	Instructional Assistant/Substitute Special Education Support
Villarino, Kathleen P.	10/23/18		R14/S1	OL	Aide/ Replacement for Vacancy Noon Duty
Wheeler, Debbie	10/22/18	06/01/19		JO	Assistant/Temporary Increase of Hours Noon Duty
Zercher, Cheri Ann	10/22/18	06/01/19		RS	Assistant/Temporary Increase of Hours

LOWELL JOINT SCHOOL DISTRICT  
November 5, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Contract #S11133 with Inside the  
Outdoors, Orange County Department of Education,  
to Provide a Traveling Scientist Assembly for the  
Second Grade Students of El Portal Elementary  
School

ACTION

Arrangements have been made with Inside the Outdoors, Orange County Department of Education to provide a Traveling Scientist Assembly on Birds of Prey for the second-grade students of El Portal Elementary School on March 20, 2019. The cost of the assembly is \$503.75 (\$7.75 x 65) plus mileage of \$70.00. This cost of this assembly will be covered by El Portal PTA.

It is recommended that the contract with Inside the Outdoors, Orange County Department of Education to provide a Traveling Scientist Assembly on Birds of Prey for the second-grade students of El Portal Elementary School on March 20, 2019, be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

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Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT  
November 5, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Income Agreement with Orange County  
Department of Education, Agreement Number  
47363, for one-half day of training at Macy School  
during the 2018/19 School Year

ACTION

Arrangements have been made with Orange County Department of Education to provide one half day of professional development for 20 – 30 teachers at Macy School during the 2018-19 school year for PBIS (Positive Behavior, Intervention & Supports.) This training is to increase knowledge of site staff in Tier 1 practices with initial implementation. The cost of the training will not exceed \$600.00. Funding will be through Macy school site funds.

It is recommended that the approval of Income Agreement Number 47363 for one half day of training at Macy School during the 2018-19 school year for a total not to exceed \$600.00 be approved and that the Superintendent or designee be authorized to execute the necessary documents.

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Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT  
November 5, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Consultant Agreement with  
Breanne Lavin to Provide After School Dance  
Program at Rancho-Starbuck Intermediate School  
for the 2018/19 School Year

ACTION  
(RATIFICATION)

Arrangements have been made with Breanne Lavin to provide After School Dance program for the 2018/19 school year at Rancho-Starbuck Intermediate School. Ms. Lavin's contract amount is not to exceed \$3,000.00 for the school year. Funding for this expenditure will be covered by Rancho-Starbuck's Donation Funds.

It is recommended that the consultant agreement with Breanne Lavin to provide After School Dance program during the 2018/19 school year at Rancho-Starbuck Intermediate School, at an amount not to exceed \$3,000.00, be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

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Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT  
November 5, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Income Agreement with Orange County Department of Education to Provide History/Social Science Training on November 15, 2018 ACTION

Arrangements have been made with Orange County Department of Education to provide History/Social Science training for the History/Social Science Adoption Committee (20 teachers in Grades K – 5) on November 15, 2018 at a cost of \$620.00 which includes materials.

Participants will leave with an understanding of the major shifts in social science instruction, the FAIR Act and using inquiry in the HSS classroom. The cost for this training will be paid out of Title II funds.

It is recommended that the Income Agreement with Orange County Department of Education to Provide History/Social Science Training be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

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Superintendent's Comment:

APPROVAL RECOMMENDED.