

Lowell Joint School District
11019 Valley Home Avenue, Whittier, CA 90603

REGULAR MEETING OF THE BOARD OF TRUSTEES
August 13, 2018 – 6:30 p.m.

AGENDA

- I. Call to Order 6:30 p.m.
 - A. Comments from the Public
 - 1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a “Presentation Card” (supply located on the table near double exit doors). Please hand the completed card to the secretary. When the item is considered by the Board, individuals submitting presentation cards will be called upon prior to Board action. Speakers must limit their comments to three (3) minutes. The Board shall limit the total time for public input on each item to 30 minutes. With Board Consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.
 - B. Closed Session 6:30 p.m.
 - 1. Advice From Legal Counsel – Existing and Anticipated Litigation (Disclosure of Case Name Would Jeopardize Potential Settlement Negotiations): 1 Case
 - 2. Public Employee Negotiations-Classified School Employees Association; Agency Negotiator: Mr. Coombs
 - 3. Closed Session – Pupil Personnel Matters/Real Property/Liability Claims: 2 Cases
 - C. Regular Session 7:30 p.m.
- II. Preliminary Procedural – Board President
 - A. Salute to the Flag
 - B. Reporting Out Action (if any) Taken in Closed Session
 - C. Introductions and Welcome of Guests

D. Comments from the Public

INFORMATION

1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a "Presentation Card" (supply located on the table near double exit doors). Please hand the completed card to the secretary. When the item is considered by the Board, individuals submitting presentation cards will be called upon prior to Board action. Speakers must limit their comments to three (3) minutes. The Board shall limit the total time for public input on each item to 30 minutes. With Board Consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.

2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same identification process as shown in II-D-1 above. Since the Board cannot take action on items which are not on the agenda, such items will be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon under Item III.

E. Acknowledgement of Correspondence to the Board

INFORMATION

F. Approval of Agenda

ACTION

G. Approval of Minutes from the June 21, 2018, Regular Board Meeting

ACTION

III. Topics Not on the Agenda

IV. Reports

INFORMATION

A. Timely Information from Board and Superintendent --
Board President

V. General – Jim Coombs

No items except on Consent Calendar

VI. Business Services – Andrea Reynolds

No items except on Consent Calendar

VII. Human Resources – Jim Coombs

- A. Approval of Provisional Internship Permit for Bianca Galang Assigned to the ABA Class at El Portal Elementary School for the 2018-19 School Year ACTION
- B. Approval of Provisional Internship Permit for Cameron Miller Assigned to the Instrumental Music Class (6-8) at Rancho-Starbuck Intermediate School for the 2018-19 School Year ACTION
- C. Approval of Provisional Internship Permit for Rebecca Moreno Assigned to the Resource Specialist Program Class at Olita Elementary School for the 2018-19 School Year ACTION

VIII. Curriculum/Instruction – Sheri McDonald

- A. Adoption of Response to Immigration Enforcement BP 5145.13 ACTION/
(SECOND READING)

IX. Consent Calendar

Action by the Board in adoption of the “Consent Calendar” means that all items appearing in this section are adopted by one single motion, unless a Member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately. Generally, “Consent Calendar” items are enacted upon in one action to conserve time and permit focus on other-than-routine matters.

A. General – Jim Coombs

- 1. Approval of Independent Contractor Agreement with *Mary Kay Gallagher, Gallagher Pediatric Therapy*, a Nonpublic Nonsectarian Agency, to Provide Physical Therapy Services and Evaluative Services for Physical Therapy Assessments for the 2018/2019 School Year ACTION
- 2. Approval of Independent Contractor Agreement with D & D Consultants, to provide Training for the Speech/Language Pathologists, for the 2018-2019 School Year ACTION
- 3. Approval of Agreement with Atkinson, Andelson, Loya, Ruud & Romo for Legal Services ACTION

B. Business Services – Andrea Reynolds

- 1. Purchase Order Report 2018/19 #1 ACTION/
(RATIFICATION)

2. Warrant Listing Report 2018/19 #1 ACTION/
(RATIFICATION)
3. Approval of Agreement with School Services of California, Inc.,
to Provide Consulting Services Related to the Fiscal Budget for
the 2018/19 School Year ACTION/
(RATIFICATION)
4. Approval of Frozen and Staple Piggyback Contract Agreement
Between Lowell Joint School District and Valley Fruit &
Produce Company for the 2018/19 School Year ACTION
5. Approval of Agreement with Reynolds Consulting Group, Inc.,
for Preparing and Filing State Mandate Claims ACTION
6. Approval of Agreement with West Coast Protection LLC, (dba:
Interquest Detection Canines) to Provide Contraband Inspection
Services ACTION/
(RATIFICATION)
7. Approval of Agreement with A & D Transportation to Provide
Athletic and Field Trip Transportation as Needed ACTION
8. Approval for Sale/Disposal of Surplus District Personal Property ACTION/
(RATIFICATION)
9. Approval of Agreement with Zum to Provide Field Trip
Transportation as Needed ACTION
10. Approval of Agreement with Whittier Christian High School to
Provide Transportation Services for Field Trips as Needed ACTION
11. Approval of Agreement with ASC to Provide Home to School
Transportation for the 2018/19 School Year ACTION
12. Approval of Agreement with Colleen Patterson, Doing Business
As (DBA) CRZ PATTERSON, for Specialized Consulting
Services ACTION

C. Human Resources – Jim Coombs

1. Employer-Employee Relations/Personnel Report 2018/19 #1
Which Includes Hiring, Resignations, Contract Adjustments, and
Retirements for Certificated, Classified, and Confidential
Employees ACTION/
(RATIFICATION)

D. Curriculum/Instruction – Sheri McDonald

1. Approval of Consultant Agreement with Jan Jacobsen to Provide Art Instruction at Meadow Green Elementary School for the 2018/19 School Year

ACTION

X. Board Member/Superintendent Comments

INFORMATION

XI. Adjournment

ADJOURNMENT

Recess and/or closed session to be called at the discretion of the Board. Meetings of the Board shall adjourn at or before 11:00 p.m. unless approved by a majority vote of the Board.

Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office at 11019 Valley Home Avenue, Whittier, CA 90603, or (562) 902-4203 during normal business hours.

The next scheduled Lowell Joint School District Board of Trustees Meeting is Monday September 10, 2018.

Lowell Joint School District
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES REGULAR MEETING OF THE BOARD OF TRUSTEES
June 21, 2018

CALL TO ORDER

President Hinz called the meeting to order at 6:35 p.m. at the District Office, 11019 Valley Home Avenue, Whittier. President Hinz declared the meeting recessed to closed session at 6:35 p.m. In compliance with Government Code 54953, the Board will use teleconference for closed session in order to allow Board Anastacia Shackelford to participate in Closed Session. Any votes taken, as part of the teleconference, will be by roll call and reported out in open session. Mrs. Shackelford will post this meeting agenda at her location, which is at a residence, Surprise, AZ (17340 W. Bridge Street, Surprise, AZ 85388).

TOPICS NOT ON THE
AGENDA

None.

CLOSED MEETING

President Hinz declared the meeting recessed to closed session at 6:35 p.m.

CALL TO ORDER

President Hinz reconvened the meeting to open session at 7:35 p.m. In compliance with Government Code 54953, the Board will use teleconference for closed session in order to allow Board Anastacia Shackelford to participate in Open Session. Any votes taken, as part of the teleconference, will be by roll call and reported out in open session. Mrs. Shackelford will post this meeting agenda at her location, which is at a residence, Surprise, AZ (17340 W. Bridge Street, Surprise, AZ 85388).

The flag salute was led by Dr. Sheri McDonald, Lowell Joint School District.

Trustees Present: William A. Hinz, Fred W. Schambeck, and Anastasia M. Shackelford (via teleconference), and Martin E. Tourville.

Trustees Absent: None.

Staff Present: Jim Coombs, Superintendent of Schools,
Sheri McDonald, Assistant Superintendent of
Instruction, and Andrea Reynolds, Assistant
Superintendent of Administrative Services

REPORTING OUT ACTION
(IF ANY) TAKEN IN
CLOSED SESSION

In closed session the board took action (4-0) and agreed upon the terms of the said agreements for State Student Identification Number: 4380105363, and directed the Superintendent or designee to execute the necessary documents.

INTRODUCTION/
WELCOME

President Hinz welcomed CSEA President Darleene Pullen, LJEA President Allison Fonti, guests, and staff members present.

ACKNOWLEDGEMENT OF
CORRESPONDENCE

Mr. Schambeck spoke of the invitation he received for the LJEA /CSEA retirement dinner for Lowell Joint Employees.

APPROVAL OF AGENDA

It was moved, seconded, and carried by unanimous vote, (4 – 0) to approve the June 21, 2018, Board agenda.

Approval of Minutes

It was moved, seconded, and carried by unanimous vote, (4 – 0) to approve the minutes from the June 11, 2018, Board Meeting and the June 13, 2018 Special Board Meeting.

TIMELY INFORMATION
FROM THE BOARD AND
SUPERINTENDENT

Mr. Hinz spoke of communication received by email from an outside agency to register to vote

Resolution 2017-18 No. 724
Authorizing to Order a School
Bond Election and
Authorizing Necessary
Actions in Connection to a
School Bond Election

It was moved, seconded, and carried by unanimous roll call vote (4-0) to adopt Resolution 2017-18 No. 724 in support of authorizing to order a school election bond as attached, and authorizing the Superintendent or designee to execute the necessary documents.

Submission of Williams
Litigation Settlement –
Quarterly Uniform Complaint
Report for Quarter April 1 –
June 30, 2018

It was moved, seconded, and carried by unanimous vote (4 – 0) to submit the William Litigation Settlement – Quarterly Uniform Complaint Report for Quarter April 1 – June 30, 2018, with zero complaints, and authorized the Superintendent or designee to execute the documents.

Approval of Proposed
Adopted 2018/19 Budget

It was moved, seconded, and carried by unanimous vote (4 – 0) to adopt the Proposed 2018/19 Budget, and authorized the Superintendent or designee to execute the documents.

Approval of Contract with the
Lowell Joint Education
Association for the Period July
1, 2017, through June 30,
2019, and AB1200 Report

Mr. Coombs introduced Allison Fonti, LJEA President. Mr. Coombs shared that the bargaining sessions were a collaborative process and the teams had a positive working relationship. As such, both the District negotiating team and LJEA bargaining members were able to settle negotiations.

Mrs. Fonti thanked the Board of Trustees and the Administrative Negotiating Team for the settling of negotiations.

It was moved, seconded, and carried by unanimous vote (4 – 0) to approve the Lowell Joint Education Association for the period of July 1, 2017, through June 30, 2019, and AB1200 report, as attached, and authorized the Superintendent or designee to execute the necessary documents.

Approval of the Certificated,
Certificated Management and
Supervisory, Classified
Management, and Classified
Confidential Salary Schedules
Implementing a One Percent
(1%) Increase Retroactive to
July 1, 2017, for the 2017/18
School Year and a Two
Percent (2%) Increase
Effective July 1, 2018, for the
2018/19 School Year

It was moved, seconded, and carried by unanimous vote (4 – 0) to approve the Certificated, Certificated Management and Supervisory, Classified Management, and Classified Confidential Salary Schedules, representing a one percent (1%) increase retroactive to July 1, 2017, for the 2017/18 school year, and representing a two percent (2%) increase effective July 1, 2018, for the 2018/19 school year, and authorized the Superintendent or designee to execute the necessary documents.

Approval of the Amendment
to the Superintendent, the
Assistant Superintendent of
Administrative Services, and
the Assistant Superintendent
of Instruction Contracts
Representing a One Percent
(1%) Salary Increase at the
2017/18 Base Salary,
Retroactive to July 1, 2017
and a Two Percent (2%)
Salary Increase at the 2018/19
Base Salary, Effective July 1,
2018

It was moved, seconded, and carried by unanimous vote (4 – 0) to approve the amendment to the Superintendent, Assistant Superintendent, and the Assistant Superintendent of Instruction Contracts representing a one percent (1%) salary increase at the 2017/18 base salary, retroactive to July 1, 2017, and representing a two percent (2%) salary increase at the 2018/19 base salary, retroactive to July 1, 2018, and authorized the Superintendent or designee to execute the necessary documents.

- Approval of the Board of Trustees Monthly Salary Implementing a One Percent (1%) Increase Retroactive to July 1, 2017, for the 2017/18 School Year and a Two Percent (2%) Increase, Effective July 1, 2018, for the 2018/19 School Year
- It was moved, seconded, and carried by unanimous vote (4 – 0) to approve the Board of Trustees monthly salary representing a one percent (1%) increase retroactive to July 1, 2017, for the 2017/18 school year, and representing a two percent (2%) salary increase at the 2018/19 base salary, retroactive to July 1, 2018, and authorized the Superintendent or designee to execute the necessary documents.
- Resolution 2017/18 No. 730 Declaring All Management, Confidential, and All Represented and Unrepresented Employee Salaries Indefinite for the 2018/19 School Year
- Adopted Resolution 2017/18 No. 730 Declaring All Management, Confidential, and All Represented and Unrepresented Employee Salaries Indefinite for the 2017/18 School year, as attached, and authorized the Superintendent or designee to execute the necessary documents.
- Approval of Revised 2018-2020 District Local Control Accountability Plan (LCAP) Update
- Approved the Revised 2018-2020 District Local Control Accountability Plan (LCAP) Update
- Adoption of Response to Immigration Enforcement BP 5145.13
- As the District updates current Board Policies and accompanying Administrative Regulations regarding Immigration Enforcement (BP 5145.13) with current regulations and procedures, it is imperative to disseminate updated information. Proposed revisions are struck out and/or bold/underlined.
Further input is welcomed and the revised Board Policy will be included on the September 13, 2018, Board agenda for second reading and approval.
- Approval of the 2018/19 Consolidated Application
- It was moved, seconded, and carried by unanimous vote (7 – 0) to approve and submit the 2018/19 Consolidated Application to the California Department of Education, and authorized the Superintendent or designee to execute the necessary documents.
- CONSENT CALENDAR
- It was moved, seconded, and carried by unanimous vote, (4 – 0), to approve/ratify the following items, under a consent procedure.
- Approval of Student Teaching Internship Credential Program Agreement with National University, Effective March 22, 2018, through June 30, 2019
- Approved the student teaching internship agreement with National University effective March 22, 2018, through June 30, 2019, and authorized the Superintendent or designee to execute the necessary documents.
- Approval of Agreement with the University of La Verne for Fieldwork and Teaching Experiences
- Approved the agreement with the University of La Verne for fieldwork and teaching experiences which allows students to be placed in Lowell Joint School District for fieldwork and supervised teaching experience, effective June 12, 2018 through June 30, 2023, unless terminated upon mutual consent of both parties.
- Approval of Memorandum of Understanding Between Whittier City Area Cooperative Special Education Program (“WACSEP”) and Lowell Joint School District for the School Year 2017/2018.
- Approved the Memorandum of Understanding Between Whittier City Area Cooperative Special Education Program (“WACSEP”) and Lowell Joint School District for the School Year 2017/2018, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Memorandum of Understanding Between Whittier City Area Cooperative Special Education Program ("WACSEP") and Lowell Joint School District for the school year 2018/2019	Approved the Memorandum of Understanding Between Whittier City Area Cooperative Special Education Program ("WACSEP") and Lowell Joint School District for the School Year 2018/2019, and authorized the Superintendent or designee to execute the necessary documents.
Approval to Pay the Orange County School Boards Association Annual Membership for the 2018/19 School Year	Approved to pay the Orange County School Boards Association (OCSBA) for the 2018/19 School year, at a membership total cost of \$125.00, and authorized the Superintendent or designee to execute the necessary documents.
Approval to Pay the California School Boards Association Membership for the 2018/19 School Year	Approved to pay the California School Boards Association for the 2018/19 School Year, at a membership total cost of \$7,279.00, and authorized the Superintendent or designee to execute the necessary documents.
Approval to Pay Association of California School Administrators for the 2018/19 School Year	Approved the Association of California School Administrators (ACSA) Membership for the 2018/19 school year, at a membership total cost of \$330.00, and authorized the Superintendent or designee to execute the necessary documents.
Approval to Pay the Whittier Area Chamber of Commerce Annual Membership for the 2018/19 School Year	Approved the Whittier Area Chamber of Commerce Annual Membership for the 2018/19 school year, at a membership total cost of \$330.00, and authorized the Superintendent or designee to execute the necessary documents.
Approval to Pay the La Habra Chamber of Commerce Annual Membership for the 2018/19 School Year	Approved the La Habra Chamber of Commerce Annual Membership for the 2018/19 school year, at a membership total cost of \$350.00, and authorized the Superintendent or designee to execute the necessary documents.
Purchase Order Report 2017/18 #12	Approved Purchase Order Report 2017/18 #12, as attached, which lists all purchase orders issued May 16, 2018, through May 30, 2018.
Warrant Listing Report 2017/18 #12	Approved Warrant Listing Report 2017/18 #12, as attached, which lists all warrants issued June 6, 2018, through June 14, 2018.
Approval of Dairy Piggyback Agreement with Driftwood Dairy for the 2018/19 School Year	Approved the piggyback contract agreement (No. 15-16-D-001 San Gabriel Cooperative Purchasing Group) between Lowell Joint School District and Driftwood Dairy for the 2018/19 school year, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Frozen and Staple Piggyback Agreement with Gold Star Foods for the 2018/19 School Year	Approved the piggyback contract with Gold Star Foods to provide frozen and staple products effective July 1, 2018, through June 30, 2019, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Piggyback Agreement with P&R Paper Supply Company for Paper Products for the 2018/19 School Year	Approved the piggyback contract with P & R Paper Supply Company effective July 1, 2018, through June 30, 2019, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Negative
Student Nutrition Services
Balances be Paid by General
Fund

Approved the negative student nutrition services balances be paid by the General Fund, not to exceed \$2,800.00, and authorized the Superintendent or designee to execute the necessary documents.

Resolution 2017/18 No. 725
Authorizing Inter-fund Cash
Transfers for the 2018/19
Fiscal Year

Adopted Resolution 2017/18 No. 725, Authorizing Inter-fund cash transfers for the 2018/19 school year, as attached, and authorized the Superintendent or designee to execute the necessary documents.

Resolution 2017/18 EA001
– EA006 for Budget
Adjustments

Adopted Resolution 2017/18 EA001 – EA006 for budget adjustments, as attached, and authorized the Superintendent or designee to execute the necessary documents.

EMPLOYER-EMPLOYEE
RELATIONS/PERSONNEL
REPORT 2017-18 #12

Ratified Employer-Employee Relations/Personnel Report 2017/18 #12, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.

BOARD MEMBER /
SUPERINTENDENT
COMMENTS
Adjournment

Mr. Schambeck mentioned that he had been at a number of the school sites and that they are in need of work and repair.

President Hinz declared the meeting adjourned at 7:54 p.m. in accordance with the Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Clerk/President/Secretary to the Board of Trustees

Date Approved:

RESOLUTION NO. 724

RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LOWELL JOINT SCHOOL DISTRICT ORDERING A SCHOOL
BOND ELECTION, AND AUTHORIZING NECESSARY
ACTIONS IN CONNECTION THEREWITH

WHEREAS, the Lowell Joint School District (the "District"), located primarily in the County of Los Angeles ("Los Angeles County") and partially in the County of Orange ("Orange County" and together with Los Angeles County, the "Counties"), was established in 1906 and is committed to providing students with a well-balanced educational program that nurtures academic growth in a safe, modern environment; and

WHEREAS, the schools within the District empower students to achieve success and expand learning beyond the walls of the classroom; and

WHEREAS, the schools within the District were built more than 50 years ago and, until now, the District has not asked the community to invest in the repair and maintenance of the District's schools through approval of a bond proposition; and

WHEREAS, it is necessary to make essential repairs and upgrades to the District's schools, facilities and classroom technology in the beloved century-old District so that the District can serve our students and community well for decades to come; and

WHEREAS, the scope of improvements needed to the schools within the District includes, but is not limited to, repair leaky roofs, old rusty plumbing and failing electrical systems, replace wood and support beams that have extensive termite damage and dry rot, renovate classroom facilities so they meet current building and safety standards, remove hazardous materials like asbestos and lead paint from school sites, upgrade classrooms, school facilities and technology to support high-quality instruction in math, science, technology and the arts, improve student safety and campus security systems including security fencing, security cameras, emergency communications systems, smoke detectors and fire alarms, improve heating, ventilation, air conditioning, insulation and doors to increase energy efficiency, and improve access to school facilities for students with disabilities; and

WHEREAS, the Board of Trustees (the "Board") of the District is authorized to order elections within the District and to designate the specifications thereof, pursuant to Sections 5304 and 5322 of the California Education Code (the "Education Code"); and

WHEREAS, the Board is specifically authorized to order elections for the purpose of submitting to the electors the question of whether bonds of the District shall be issued and sold for the purpose of raising money for the purposes hereinafter specified, pursuant to Education Code Sections 15100 *et seq.*; and

WHEREAS, pursuant to Section 18 of Article XVI and Section 1 of Article XIII A of the California Constitution, and Section 15266 of the Education Code, school districts may seek approval of bonds and levy an *ad valorem* tax to repay those bonds upon a 55% vote of those voting on a proposition for the purposes hereinafter specified, provided certain accountability requirements are included in the proposition, including (a) that the proceeds from the sale of the bonds be used only for the purposes specified in Article XIII A, Section 1(b)(3) of the Constitution, and not for any other purpose, including teacher and administrator salaries and other school operating expenses, (b) that a list of the specific school facilities projects to be funded be included, which the school district board has certified that it has evaluated safety, class size reduction and information technology needs in developing, and (c) that performance and financial audits be required and there be oversight by an independent citizens' oversight committee to ensure that all funds are spent properly and as promised to the voters; and

WHEREAS, the Board deems it necessary and advisable to submit such a bond proposition to the electors, which, if approved by 55% of the votes cast, would permit the District to issue its bonds; and

WHEREAS, Section 5303 of the Education Code provides that in an election to be conducted in a district situated in two or more counties, the county elections officials in the counties in which any part of the district territory is situated, shall, by mutual agreement, provide for the performance of the duties incident to the preparation for and holding of all district elections; and

WHEREAS, the Board understands that the Registrar of Voters of Los Angeles County (the "Los Angeles County Registrar of Voters") shall bear primary responsibility for conducting the election; and

WHEREAS, the District desires to request that the Los Angeles County Registrar of Voters and the Registrar of Voters of Orange County (the "Orange County Registrar of Voters" and together with the Los Angeles County Registrar of Voters, the "Registrars of Voters") come to a mutual agreement for the performance of such election official duties in connection with the bond proposition to be submitted to the voters in compliance with Section 5303 of the Education Code; and

WHEREAS, such a bond election must be conducted concurrent with a statewide primary election, general election or special election, or at a regularly scheduled local election at which all of the electors of the District are entitled to vote, as required by Section 15266 of the Education Code; and

WHEREAS, on November 6, 2018, a statewide general election is scheduled to be conducted throughout the District; and

WHEREAS, subsection (c) of Section 15100 of the Education Code provides that, before the governing board of a school district may order an election pursuant to Education Code Sections 15100 *et seq.*, it shall obtain reasonable and informed projections of assessed property valuations that take into consideration projections of assessed property valuations made by the county assessor; and

WHEREAS, although neither the Los Angeles County Assessor nor the Orange County Assessor make projections of assessed property valuations beyond next succeeding tax year, the Board has been presented with projections of assessed property valuations of the property within the boundaries of the District in connection with developing the bond proposition that take into consideration, among other things, the long-term historical average growth rates of assessed property valuations of the property within the boundaries of the District and the Board finds those projections to be reasonable and informed; and

WHEREAS, the Board has determined that, based upon such projections of assessed property valuation, if approved by voters, the tax rate levied to meet the debt service requirements of the bonds proposed to be issued will not exceed the maximum tax rate permitted by Section 15268 of the Education Code; and

WHEREAS, Section 9400 *et seq.* of the California Elections Code (the "Elections Code") requires that a tax information statement be contained in all official materials, including any voter information guide prepared, sponsored or distributed by the District, relating to the election; and

WHEREAS, the Board now desires to authorize the filing of a ballot argument in favor of the bond proposition to be submitted to the voters at the election; and

WHEREAS, if a project or projects to be funded by the bonds will require State of California matching grant funds for any phase, the sample ballot must contain a statement, in the form prescribed by law, advising the voters of that fact, and the Board finds that completion of no portion of the projects listed in the bond proposition set forth herein will require State matching grant funds for any phase thereof;

NOW, THEREFORE, be it resolved, determined and ordered by the Board of Trustees of the Lowell Joint School District as follows:

Section 1. **Recitals.** All of the above recitals are true and correct.

Section 2. **Specifications of Election Order; Required Certification.** Pursuant to Education Code Sections 5304, 5322, 15100 *et seq.*, and 15266, and Section 18 of Article XVI and Section 1 of Article XIII A of the California Constitution, a special election shall be held within the boundaries of the District on November 6, 2018, for the purpose of submitting to the registered voters of the District the bond proposition contained in Exhibit A attached hereto and incorporated herein. In accordance with Section 1 of Article XIII A of the California Constitution, and as provided in the text of the bond proposition, the Board hereby certifies that it has evaluated safety, class size reduction and information technology needs in developing the bond project list set forth in the bond proposition.

Section 3. **Conduct of Election.** (a) *Request to County Officers.* Pursuant to Section 5303 of the Education Code, the Registrars of Voters are required to, and are hereby requested to, take all steps to hold the election in accordance with law and these specifications. The District hereby further requests that the Los Angeles County Registrar of Voters and the Orange County Registrar of Voters come to a mutual agreement for the performance of elections clerk

duties in connection with the bond proposition in compliance with Section 5303 of the Education Code.

(b) *Abbreviation of Proposition.* Pursuant to Sections 13119 and 13247 of the Elections Code and Sections 5322 and 15122 of the Education Code, the Board hereby directs the Registrars of Voters to use the following abbreviation of the bond proposition on the ballot:

“To repair and modernize aging classrooms/school facilities at local elementary/intermediate schools, repair termite damage, dry rot, deteriorating roofs, plumbing, and electrical, improve student safety/security, and upgrade classrooms, science labs, and facilities to support student achievement in math, science, technology, and arts, shall Lowell Joint School District issue \$48,000,000 in bonds at legal rates, an estimated 3 cents per \$100 assessed valuation (\$3,000,000 annually) for approximately 33 years, with citizen oversight and all money locally controlled?”

(c) *Voter Pamphlet.* The Registrars of Voters are hereby requested to reprint the full text of the bond proposition as set forth in Exhibit A in its entirety in the voter information pamphlet to be distributed to voters pursuant to Section 13307 of the Elections Code. In the event the full text of the bond proposition is not reprinted in the voter information pamphlet in its entirety, the Registrars of Voters are hereby requested to print, immediately below the impartial analysis of the bond proposition, in no less than 10-point boldface type, a legend substantially as follows:

“The above statement is an impartial analysis of Measure ___. If you desire a copy of the measure, please call the Los Angeles County Registrar of Voters/Orange County Registrar of Voters at (800) 815-2666/(714) 567-7600 or the Lowell Joint School District at (562) 943-0211, and a copy will be mailed at no cost to you. Measure ___ is also available on the Internet at <http://www.ljsd.org/>.”

(d) *Accountability Safeguards.* In the event the full text of the bond proposition is not reprinted in the voter information pamphlet in its entirety, the Registrars of Voters are hereby requested to include the following statement in the ballot in compliance with Section 15272 of the Education Code:

“If Measure ___ is approved, the Board of Trustees of the Lowell Joint School District will appoint a citizens’ oversight committee and conduct annual independent audits to assure that bond funds are spent only on the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities, and for no other purposes.”

(e) *State Matching Funds.* The District has determined that the projects to be funded from the proposed bonds will not require State matching funds for any phase thereof, and that Section 15122.5 of the Education Code does not apply to the bond proposition, and accordingly, the Registrars of Voters are directed not to include the disclosure otherwise required by Section 15122.5 of the Education Code.

(f) *Consolidation Requirement.* Pursuant to Section 15266(a) of the Education Code, the election shall be consolidated with the statewide general election on November 6, 2018, and pursuant to Education Code Section 5342 and Part 3 (commencing with Section 10400) of Division 10 of the Elections Code, the Registrars of Voters and the Board of Supervisors of the Counties are hereby requested to order consolidation of the election with such other elections as may be held on the same day in the same territory or in territory that is in part the same. The District hereby acknowledges that the consolidated election will be held and conducted in the manner prescribed by Section 10418 of the Elections Code.

(g) *Canvass of Results.* The Board of Supervisors of each of the Counties is authorized and requested to canvass the returns of the election, pursuant to Section 10411 of the Elections Code.

(h) *Required Vote.* Pursuant to Section 18 of Article XVI and Section 1 of Article XIII A of the California Constitution, the bond proposition shall become effective upon the affirmative vote of at least 55% of the voters of the District voting on the proposition.

(i) *Election Costs.* The District shall pay all costs of the election approved by the Board of Supervisors of each of the Counties pursuant to Education Code Section 5421.

Section 4. Delivery of Order of Election to County Officers. The Clerk of the Board of the District is hereby directed to cause to be filed as soon as practicable, and in any event no later than August 10, 2018 (which date is not fewer than 88 days prior to the date set for the election), one copy of this Resolution to each of the Registrar of Voters, including the tax information statement attached hereto as Exhibit B, containing the information required by Elections Code Section 9400 *et seq.*, completed and signed by the Superintendent of the District, and shall file a copy of this Resolution with the Clerk of the Board of Supervisors of each of the Counties.

Section 5. Ballot Arguments. The President of the Board, or any member or members of the Board as the President shall designate, are hereby authorized, but not directed, to prepare and file with each of the Registrar of Voters a ballot argument in favor of the bond proposition, within the time established by the Registrars of Voters, which shall be considered the official ballot argument of the Board as sponsor of the bond proposition.

Section 6. Further Authorization. (a) *General.* The members of the Board, the Superintendent of the District, and all other officers of the District are hereby authorized and directed, individually and collectively, to do any and all things that they deem necessary or advisable in order to effectuate the purposes of this resolution in accordance with the terms hereof and of applicable provisions of law.

(b) *Bond Proposition Exemption from Elections Code Section 13119.* In the event that legislation is passed on or before August 10, 2018, subsequent to the adoption of this Resolution, that exempts or temporarily suspends the bond proposition from the requirements of subsection (b) of Elections Code Section 13119, then (i) the entire ballot statement contained in Section (3)(b) herein shall be deemed deleted and replaced with the following ballot statement:

“To repair and modernize aging classrooms/school facilities at local elementary/intermediate schools to meet current building/safety standards, repair termite damage, dry rot, deteriorating roofs, plumbing, and electrical, improve student safety/security systems, and upgrade classrooms, science labs, and facilities to support student achievement in math, science, technology, and arts, shall Lowell Joint School District issue \$48,000,000 in bonds at legal interest rates, with independent citizen oversight, no money for administrator salaries, and all money staying local?”

and (ii) the section entitled “Estimated Ballot Information” contained in the full text of the bond proposition in Exhibit A attached hereto shall be deemed deleted therefrom in its entirety. To the extent such exemption or suspension becomes effective, the members of the Board, the Superintendent of the District, and all other officers of the District are hereby authorized and directed, individually and collectively, to coordinate and effectuate such replacement of the ballot statement contained in Section (3)(b) and modification to the full text of the bond proposition contained in Exhibit A attached hereto with the Registrars of Voters.

Section 7. Effective Date. This Resolution shall take effect upon its adoption by a two-thirds vote.

PASSED AND ADOPTED this day, June 21, 2018, by the following vote:

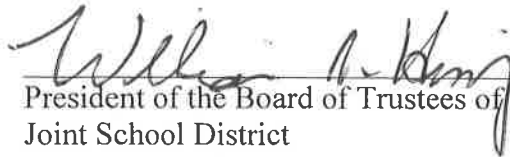
AYES: William Hinz, Fred Schambeck, Anastasia Shackelford, Martin Tourville

NOES: None

ABSTAIN: None

ABSENT: None

APPROVED: 4-0



President of the Board of Trustees of the Lowell
Joint School District

Attest:



Clerk of the Board of Trustees of the
Lowell Joint School District

EXHIBIT A

FULL TEXT OF BOND PROPOSITION

LOWELL JOINT SCHOOL DISTRICT SAFE NEIGHBORHOOD SCHOOLS MEASURE

This proposition may be known and referred to as the “Lowell Joint School District Safe Neighborhood Schools Measure” or as “Measure ___”.
[designation to be assigned by County Registrar of Voters]

BOND AUTHORIZATION

By approval of this proposition by at least 55% of the voters of the Lowell Joint School District (the “District”) voting on the proposition, the District shall be authorized to issue and sell bonds of up to \$48,000,000 in aggregate principal amount to provide financing for the specific school facilities projects listed under the heading entitled “BOND PROJECT LIST” below (the “Bond Project List”), and qualify to receive State of California matching grant funds, subject to all of the accountability safeguards specified below.

ACCOUNTABILITY SAFEGUARDS

The provisions in this section are specifically included in this proposition in order that the voters and taxpayers of the District may be assured that their money will be spent to address specific school facilities needs of the District, all in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution, and the Strict Accountability in Local School Construction Bonds Act of 2000 (codified at Sections 15264 and following of the California Education Code (the “Education Code”)).

Evaluation of Needs. The Board of Trustees of the District (the “Board”) has prepared a facilities needs assessment plan in order to evaluate and address all of the facilities needs of the District at each campus and facility, and to determine which projects to finance from a local bond at this time. The Board hereby certifies that it has evaluated safety, class size reduction and information technology needs in developing the Bond Project List.

Limitations on Use of Bonds. Proceeds from the sale of bonds authorized by this proposition shall be used only for the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities, and not for any other purpose, including teacher and administrator salaries and other school operating expenses.

Independent Citizens’ Oversight Committee. The Board shall establish an independent citizens’ oversight committee (pursuant to Education Code Section 15278 and following), to ensure bond proceeds are expended only for the

school facilities projects listed in the Bond Project List. The committee shall be established within 60 days of the date that the Board enters the election results on its minutes pursuant to Section 15274 of the Education Code. In accordance with Section 15282 of the Education Code, the citizens' oversight committee shall consist of at least seven members and shall include a member active in a business organization representing the business community located within the District, a member active in a senior citizens' organization, a member active in a bona fide taxpayers' organization, a member that is a parent or guardian of a child enrolled in the District, and a member that is both a parent or guardian of a child enrolled in the District and active in a parent-teacher organization. No employee or official of the District and no vendor, contractor or consultant of the District shall be appointed to the citizens' oversight committee.

Annual Performance Audits. The Board shall conduct an annual, independent performance audit to ensure that the bond proceeds have been expended only on the school facilities projects listed in the Bond Project List. These audits shall be conducted in accordance with the Government Auditing Standards issued by the Comptroller General of the United States for performance audits. The results of these audits shall be made publicly available and shall be submitted to the citizens' oversight committee in accordance with Section 15286 of the Education Code.

Annual Financial Audits. The Board shall conduct an annual, independent financial audit of the bond proceeds until all of those proceeds have been spent for the school facilities projects listed in the Bond Project List. These audits shall be conducted in accordance with the Government Auditing Standards issued by the Comptroller General of the United States for financial audits. The results of these audits shall be made publicly available and shall be submitted to the citizens' oversight committee in accordance with Section 15286 of the Education Code.

Special Bond Proceeds Account; Annual Report to Board. Upon approval of this proposition and the sale of any bonds approved, the Board shall take actions necessary to establish an account in which proceeds of the sale of bonds will be deposited. As long as any proceeds of the bonds remain unexpended, the Superintendent of the District shall cause a report to be filed with the Board no later than January 1 of each year, commencing on the first January 1 after the sale of the first series of bonds, stating (a) the amount of bond proceeds received and expended in that year, and (b) the status of any project funded or to be funded from bond proceeds. The report may relate to the calendar year, fiscal year, or other appropriate annual period as the Superintendent of the District shall determine, and may be incorporated into the annual budget, audit, or other appropriate routine report to the Board.

FURTHER SPECIFICATIONS

Joint-Use Projects. The District may enter into agreements with other public agencies or nonprofit organizations for joint use of school facilities financed with the proceeds of the bonds in accordance with Education Code Section 17077.42 (or any successor provision). The District may seek State grant

funds for eligible joint-use projects as permitted by law, and this proposition hereby specifies and acknowledges that bond funds will or may be used to fund all or a portion of the local share for any eligible joint-use projects identified in the Bond Project List or as otherwise permitted by California State regulations, as the Board shall determine.

Single Purpose. All of the purposes enumerated in this proposition shall be united and voted upon as one single proposition, pursuant to Education Code Section 15100, and all the enumerated purposes shall constitute the specific single purpose of the bonds, and proceeds of the bonds shall be spent only for such purpose, pursuant to California Government Code Section 53410.

Other Terms of the Bonds. When sold, the bonds shall bear interest at an annual rate not exceeding the statutory maximum, and that interest shall be made payable at the time or times permitted by law. The bonds may be issued and sold in several series, and no bond shall be made to mature more than the statutory maximum number of years from the date borne by that bond.

ESTIMATED BALLOT INFORMATION

The District is required by law to include in the statement of the measure to be voted on estimates of the amount of money to be raised annually to repay the bonds and the rate and duration of the tax to be levied for the bonds. As of the time this proposition was placed on the ballot, the District estimated \$3,000,000 would be raised annually for the repayment of the authorized bonds for approximately 33 years at a projected tax rate of 3 cents per \$100 of assessed valuation. Attention of all voters is directed to the fact that such information is based upon the District's projections and estimates only, which are not binding upon the District. The amount of money to be raised annually and the rate and duration of the tax to be levied for the bonds may vary from those presently estimated due to variations from these estimates in the timing of bond sales, the amount of bonds sold and market interest rates at the time of each sale, and actual assessed valuations over the term of repayment of the bonds. The dates of sale and the amount of bonds sold at any given time will be determined by the District based on need for construction funds and other factors. The actual interest rates at which the bonds will be sold will depend on the bond market at the time of each sale. Actual future assessed valuation will depend upon the amount and value of taxable property within the District as determined by the County Assessor in the annual assessment and the equalization process.

BOND PROJECT LIST

The Bond Project List below lists the specific projects the District proposes to finance with proceeds of the bonds. The Bond Project List shall be considered a part of the bond proposition and shall be reproduced in any official document required to contain the full statement of the bond proposition. Listed projects will be completed as needed at a particular school or facility site according to Board-established priorities, and the order in which such projects appear on the Bond Project List is not an indication of priority for funding or completion. Any authorized repairs shall be capital expenditures. The Bond

Project List does not authorize non-capital expenditures. Each project is assumed to include its share of costs of the election and bond issuance, construction-related costs, such as project and construction management, architectural, engineering, inspection and similar planning and testing costs, demolition and interim housing costs, legal, accounting and similar fees, costs related to the independent annual financial and performance audits, a contingency for unforeseen design and construction costs, and other costs incidental to or necessary for completion of the listed projects (whether the related work is performed by the District or third parties). The final cost of each project will be determined as plans are finalized, construction bids are awarded, and projects are completed. In addition, certain construction funds expected from non-bond sources, including State of California grant funds for eligible projects, have not yet been secured. Therefore, the Board cannot guarantee that the bonds will provide sufficient funds to allow completion of all listed projects. Alternatively, if the District obtains unexpected funds from non-bond sources with respect to listed projects, such projects may be enhanced, supplemented or expanded to the extent of such funds. Some projects may be subject to further government approvals, including by State officials and boards and/or local environmental or agency approval. Inclusion of a project on the Bond Project List is not a guarantee that the project will be completed (regardless of whether bond funds are available).

The specific projects authorized to be financed with proceeds of the bonds under this proposition are as follows:

SAFE NEIGHBORHOOD SCHOOLS PROJECTS		
The following projects are authorized to be financed at the following sites:		
Meadow Green Elementary School	El Portal Elementary School	Macy Elementary School
Olita Elementary School	Rancho-Starbuck Intermediate School	Jordan Elementary School
District Office	Maintenance & Operations Site	
<ul style="list-style-type: none"> • Modernize, upgrade, renovate, replace, rehabilitate, re-configure, expand, acquire and install, and/or upgrade classrooms, classroom buildings, labs, restrooms, common areas and grounds and school support facilities (including library, multipurpose room/auditorium, kitchen, food storage, preparation and service, cafeteria, workrooms and office/staff support facilities, whether permanent, portable or modular, including interior and exterior (as applicable) doors, windows, door and window hardware, roofs, flashing, rain gutters and downspouts, walls, ceilings and floors and finishes, paint, siding, insulation, casework, cabinets, secured storage, carpets, tiles, baseboards, drapes, window coverings, infrastructure, lighting, sinks, drinking fountains, fixtures, signage, fencing, landscaping, whiteboards, furniture and equipment. • Renovate, replace, upgrade, acquire, install and/or integrate major site/building/utility systems, equipment and related infrastructure and housing, including lighting, electrical (including wiring and related infrastructure for modern technology), heating, refrigeration, cooling and ventilation, water, sewer, gas, irrigation, drainage, and energy efficiency/management monitoring systems, networks, fixtures, equipment and controls. 		

- Construct additional classrooms/classroom buildings, restrooms, and related school facilities.
- Acquire, install and/or construct renewable energy and/or energy-saving systems, improvements and equipment, including photovoltaic solar panels, electricity generation and distribution systems, upgraded insulation, efficient lighting, energy management and conservation systems, and structures to support such systems, improvements and equipment and related infrastructure. Rehabilitate, renovate, upgrade and/or replace such systems, improvements and equipment as needed in the future.
- Replace portable classroom buildings with modular or permanent classroom buildings.
- Construct, improve, reconfigure, expand, and/or install parking areas, including the acquisition and installation of safety bollards.
- Construction and/or installation of access improvements for disabled persons, as required by state and federal law.
- Upgrade, expand and/or acquire and install fire alarm, fire protection (including sprinklers), bell, clock, intercom, phone, data, instructional media and communication systems.
- Upgrade, expand and/or acquire and install fencing, gates, locks, security lighting, security alarm and related security systems, video surveillance, and electronic site marquees.
- The inspection, sampling and analysis of grounds and buildings to determine the presence of termites and the removal, disposal and other remediation or control of such termites or related damage cause thereby.
- Renovate, resurface, upgrade, expand, construct and/or install and improve paved, concrete, and other hard surfaces, including pathways, sidewalks, lunch shelters, and covered walkways.
- Renovate, resurface, upgrade, expand, construct and/or install play and outside instructional areas, play grounds, playfields, physical education/athletic fields and related facilities, and acquire, improve, replace and/or upgrade playground equipment and fixtures.

All or portions of these projects may be used as joint-use projects within the meaning of Section 17077.42(c) of the Education Code (or any successor provision).

MISCELLANEOUS

All listed bond projects include the following as needed:

- Removal of hazardous materials such as asbestos and lead paint as needed.
- Planning and designing necessary for listed bond projects, including post-construction Division of the State Architect certification.
- Acquisition of any rights-of-way, easements, and/or real property made necessary by listed bond projects, or lease of real property for the listed school facilities projects.
- Necessary onsite and offsite preparation or restoration in connection with new construction, renovation or remodeling, or installation or removal of relocatable buildings, including demolition of structures; removing, replacing, or installing irrigation, drainage, utility lines (gas, water, sewer, electrical, data and voice, etc.),

- trees and landscaping; relocating fire access roads; and acquiring any necessary easements, licenses, land or rights of way made necessary by listed bond projects.
- Address other unforeseen conditions revealed by construction, renovation or modernization (including plumbing or gas line breaks, dry rot, seismic and structural deficiencies, etc.).
 - Acquire or construct storage facilities and other space on an interim basis, as needed to accommodate construction materials, equipment, and personnel, and interim classrooms (including relocatables/portables) for students and school functions or other storage for classroom materials displaced during construction.
 - For any project involving renovation, rehabilitation or repair of a building or the major portion of a building, the District shall be authorized to proceed with new replacement construction/re-construction instead (including any necessary demolition), if the Board of Trustees of the District determines that replacement and new construction/re-construction is more practical than renovation, rehabilitation and repair, considering the building's age, condition, expected remaining life, comparative cost and other relevant factors.
 - Furnishing and equipping of classrooms and other school facilities; furnishing and equipping shall include initial purchases, and scheduled and necessary replacements, upgrades and updating of technology.
 - All other costs and work necessary and incidental to the listed bond projects.

GENERAL PROVISIONS

Severability. If any provision of this bond proposition, or part thereof, is for any reason held by a court of competent jurisdiction to be invalid for any reason, the remaining provisions shall not be affected, but shall remain in full force and effect, and to this end the provisions of this bond proposition are severable.

Headings. The headings or titles of the sections of the bond proposition, including any headings or titles included in the bond project list, are solely for convenience of reference and shall not affect the meaning, construction or effect of the bond proposition.

EXHIBIT B

TAX INFORMATION STATEMENT

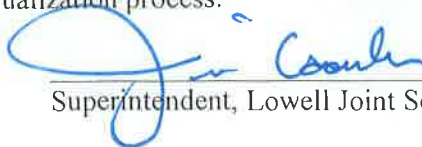
An election will be held in the Lowell Joint School District (the "District") on November 6, 2018, to authorize the sale of up to \$48,000,000 in bonds of the District to finance school facilities as described in the proposition. If the bonds are approved, the District expects to issue the bonds in multiple series over time. Principal and interest on the bonds will be payable from the proceeds of tax levies made upon the taxable property in the District. The following information is provided in compliance with Sections 9400 through 9405 of the California Elections Code.

1. The best estimate of the average annual tax rate that would be required to be levied to fund this bond issue over the entire duration of the bond debt service, based on assessed valuations available at the time of filing of this statement, is 3 cents per \$100 (\$30.00 per \$100,000) of assessed valuation. The final fiscal year in which the tax to be levied to fund this bond issue is anticipated to be collected is fiscal year 2051-52.
2. The best estimate of the highest tax rate that would be required to be levied to fund this bond issue, based on estimated assessed valuations available at the time of filing of this statement, is 3 cents per \$100 (\$30.00 per \$100,000) of assessed valuation, which is projected to be the same in every fiscal year that the bonds remain outstanding.
3. The best estimate of the total debt service, including the principal and interest, that would be required to be repaid if all of the bonds are issued and sold is approximately \$95,661,874.

Voters should note that estimated tax rates are based on the *ASSESSED VALUE* of taxable property on the County's official tax rolls, *not* on the property's market value, which could be more or less than the assessed value. In addition, taxpayers eligible for a property tax exemption, such as the homeowner's exemption, will be taxed at a lower effective tax rate than described above. Certain taxpayers may also be eligible to postpone payment of taxes. Property owners should consult their own property tax bills and tax advisors to determine their property's assessed value and any applicable tax exemptions.

Attention of all voters is directed to the fact that the foregoing information is based upon the District's projections and estimates only, which are not binding upon the District. The average annual tax rate, the highest tax rate and the year or years in which they will apply, and the actual total debt service, may vary from those presently estimated due to variations in the timing of bond sales, the amount of bonds sold, market interest rates at the time of each sale, and actual assessed valuations over the term of repayment of the bonds. The dates of sale and the amount of bonds sold at any given time will be determined by the District based on need for construction funds and other factors, including the legal limitations on bonds approved by a 55% affirmative vote. The actual interest rates at which the bonds will be sold will depend on the bond market at the time of each sale. Actual future assessed valuation will depend upon the amount and value of taxable property within the District as determined by the County Assessor in the annual assessment and the equalization process.

Dated: 6/21, 2018.



Superintendent, Lowell Joint School District

CLERK'S CERTIFICATE

I, A Shackelford, Clerk of the Board of Trustees of the Lowell Joint School District, Counties of Los Angeles and Orange, California, hereby certify as follows:

The attached is a full, true and correct copy of a resolution duly adopted at a regular meeting of the Board of Trustees of the District duly and regularly held at the regular meeting place thereof on June 21, 2018, and entered in the minutes thereof, of which meeting all of the members of the Board of Trustees had due notice and at which a quorum thereof was present. The resolution was adopted by the following vote:

AYES: **William A. Hinz, Fred Schambeck, Anastasia Shackelford, Martin Tourville**

NOES: **None**

ABSTAIN: **None**

ABSENT: **None**

An agenda of the meeting was posted at least 72 hours beforehand at 11019 Valley Home Avenue, Whittier, California, a location freely accessible to members of the public, and a brief description of the adopted resolution appeared on the agenda. A copy of the agenda is attached hereto. The resolution has not been amended, modified or rescinded since the date of its adoption, and the same is now in full force and effect.

WITNESS my hand this 21 day of June, 2018.



Clerk of the Board of Trustees
Lowell Joint School District



Print Form

2017-18 Quarterly Report Williams Legislation Uniform Complaints

District: Lowell Joint School District

District Contact: MJ Evanoff

Title: Executive Assistant to the Superintendent

- Quarter #1 July 1 - September 30, 2017 **Report due by October 27, 2017**
- Quarter #2 October 1 - December 31, 2017 **Report due by January 26, 2018**
- Quarter #3 January 1 - March 31, 2018 **Report due by April 27, 2018**
- Quarter #4 April 1 - June 30, 2018 **Report due by July 27, 2018**

Check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of the complaints.

Type of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Vacancies or Misassignments			
Facility Conditions			
TOTALS			

Name of Superintendent: Jim Coombs

Signature of Superintendent:  Date: 06/21/19

Please submit to:

Thea Savas
Senior Administrative Assistant
200 Kalmus Drive, B-1009
P.O. Box 9050, Costa Mesa, CA 92628-9050

Phone: (714) 966-4336; Email: tsavas@ocde.us; Fax: (714) 327-1371



**Los Angeles County
Office of Education**
Serving Students • Supporting Communities
Leading Educators

Williams Lawsuit Settlement Quarterly Report on Uniform Complaints 2017-2018

District Name: Lowell Joint School District

Date: June 21, 2018

Person completing this form: MJ Evanoff

Title: Executive Assistant to the Superintendent

Quarter covered by this report (Check One Below):

- | | | |
|---|--------------------------|------------------|
| <input type="checkbox"/> 1st QTR | July 1 to September 30 | Due 20-Oct 2017 |
| <input type="checkbox"/> 2nd QTR | October 1 to December 31 | Due 19- Jan 2018 |
| <input type="checkbox"/> 3rd QTR | January 1 to March 31 | Due 20-Apr 2018 |
| <input checked="" type="checkbox"/> 4th QTR | April 1 to June 30 | Due 20-Jul 2018 |


Date for information to be reported publicly at governing board meeting: June 21, 2018

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials			
Facilities			
Teacher Vacancy and Misassignment			
TOTAL			

Print Name of District Superintendent Jim Coombs

Signature of District Superintendent  Date 06/21/18

Return the **Quarterly Summary** to:
Williams Legislation Implementation Project
Los Angeles County Office of Education
c/o Kirit Chauhan, Williams Settlement Legislation
9300 Imperial Highway, ASM/Williams ECW 284
Downey, CA 90242

Telephone: (562) 803-8382
FAX: (562) 803-8325
E-Mail: Chauhan_Kirit@lacoed.edu

TENTATIVE AGREEMENT BETWEEN THE LOWELL JOINT SCHOOL DISTRICT
AND THE
LOWELL JOINT EDUCATION ASSOCIATION

This tentative agreement is subject to ratification by the District's Board of Trustees and the LJEA membership. This proposal closes all contract sections through the 2018/19 year.

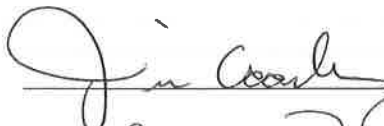
ARTICLE 23
SALARIES

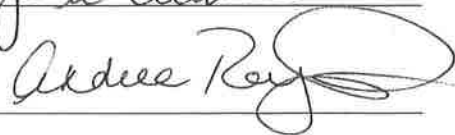
A. For the 2017/18 school year, unit members shall receive a 1% retroactive increase, effective July 1, 2017, to base salary earnings (excluding stipends and other remuneration).

For the 2018/19 school year, effective July 1, 2018, unit members shall receive a 2% increase to base salary earnings (excluding stipends and other remuneration).

Signed this 11th day of June, 2018

FOR THE DISTRICT





FOR LJEA





**Los Angeles County Office of Education
Business Advisory Services**

**PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
in accordance with AB 1200 (Chapter 1213/Statutes 1991), AB 2756 (Chapter 52/Statutes 2004), GC 3547.5**

Name of School District:	Lowell Joint School District
Name of Bargaining Unit:	Lowell Joint Education Association
Certificated, Classified, Other:	Certificated

The proposed agreement covers the period beginning:	July 1, 2017 (date)	and ending:	June 30, 2019 (date)
---	------------------------	-------------	-------------------------

The Governing Board will act upon this agreement on:	June 25, 2018 (date)
--	-------------------------

Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action.

A. Proposed Change in Compensation

Bargaining Unit Compensation All Funds - Combined	Annual Cost Prior to Proposed Settlement	Fiscal Impact of Proposed Agreement (Complete Years 2 and 3 for multiyear and overlapping agreements only)		
		Year 1 Increase/(Decrease) 2017-18	Year 2 Increase/(Decrease) 2018-19	Year 3 Increase/(Decrease) 2019-20
1. Salary Schedule Including Step and Column	\$ 11,440,689	\$ 114,407	\$ 230,052	
		1.00%	1.99%	0.00%
2. Other Compensation Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.				
Description of Other Compensation				
3. Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc.	\$ 2,142,800	\$ 21,428	\$ 44,713	
		1.00%	2.07%	0.00%
4. Health/Welfare Plans				
5. Total Bargaining Unit Compensation Add Items 1 through 4 to equal 5	\$ 13,583,489	\$ 135,835	\$ 274,765	\$ -
		1.00%	2.00%	0.00%
6. Total Number of Bargaining Unit Employees (Use FTEs if appropriate)	135.10			
7. Total Compensation <u>Average</u> Cost per Bargaining Unit Employee	\$ 100,544	\$ 1,005	\$ 2,034	\$ -
		1.00%	2.00%	0.00%

Lowell Joint School District
Lowell Joint Education Association

8. What was the negotiated percentage change? For example, if the change in "Year 1" was for less than a full year, what is the annualized percentage of that change for "Year 1"?

Salary increases (excluding stipends and other remunerations) for the following: 1% retroactive increase for the 2017/18 year, and 2% salary increase for the 2018/19 year.

9. Were any additional steps, columns, or ranges added to the salary schedules? (If yes, please explain.)

No.

10. Please include comments and explanations as necessary. (If more room is necessary, please attach an additional sheet.)

Contract is closed through June 30, 2019

11. Does this bargaining unit have a negotiated cap for Health and Welfare benefits? Yes No

If yes, please describe the cap amount.

Floating Cap equal to the CALPers Kaiser Family rate for LA County region.

B. Proposed negotiated changes in noncompensation items (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

n/a

C. What are the specific impacts (positive or negative) on instructional and support programs to accommodate the settlement? Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

n/a

Lowell Joint School District
Lowell Joint Education Association

D. What contingency language is included in the proposed agreement (e.g., reopeners, etc.)?

None.

E. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

Not applicable.

F. Source of Funding for Proposed Agreement:

1. Current Year

LCFF funds and partial reserves.

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years?

n/a

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

The subsequent year in this agreement is 2018/19 and the May Revise LCFF assumptions were used and are funding this raise.

Lowell Joint School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Unrestricted General Fund

Bargaining Unit:

Lowell Joint Education Association

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 6/26/17)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
LCFF Revenue 8010-8099	\$ 24,858,351			\$ 24,858,351
Federal Revenue 8100-8299	\$ 8,500			\$ 8,500
Other State Revenue 8300-8599	\$ 1,032,093			\$ 1,032,093
Other Local Revenue 8600-8799	\$ 168,748			\$ 168,748
TOTAL REVENUES	\$ 26,067,692		\$ -	\$ 26,067,692
EXPENDITURES				
Certificated Salaries 1000-1999	\$ 12,110,374	\$ 114,407	\$ 19,198	\$ 12,243,979
Classified Salaries 2000-2999	\$ 3,147,827		\$ 4,514	\$ 3,152,341
Employee Benefits 3000-3999	\$ 6,122,277	\$ 21,428	\$ 11,728	\$ 6,155,433
Books and Supplies 4000-4999	\$ 1,214,435			\$ 1,214,435
Services and Other Operating Expenditures 5000-5999	\$ 1,994,714			\$ 1,994,714
Capital Outlay 6000-6999	\$ 65,000			\$ 65,000
Other Outgo (excluding Indirect Costs) 7100-7299 7400-7499	\$ 126,508			\$ 126,508
Transfers of Indirect Costs 7300-7399	\$ (49,531)		\$ -	\$ (49,531)
TOTAL EXPENDITURES	\$ 24,731,604	\$ 135,835	\$ 35,440	\$ 24,902,879
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources 8900-8979		\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ 2,200	\$ -	\$ -	\$ 2,200
Contributions 8980-8999	\$ (1,834,261)	\$ -	\$ -	\$ (1,834,261)
OPERATING SURPLUS (DEFICIT)*	\$ (500,373)	\$ (135,835)	\$ (35,440)	\$ (671,648)
BEGINNING FUND BALANCE	\$ 5,767,220			\$ 5,767,220
Audit Adjustments/Other Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ 5,266,847	\$ (135,835)	\$ (35,440)	\$ 5,095,572
COMPONENTS OF ENDING FUND BALANCE:				
Nonspendable 9711-9719	\$ 10,000	\$ -	\$ -	\$ 10,000
Restricted 9740				
Committed 9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned 9780	\$ 1,619,645	\$ -	\$ -	\$ 1,619,645
Reserve for Economic Uncertainties 9789	\$ 1,521,583	\$ -	\$ -	\$ 1,521,583
Unassigned/Unappropriated Amount 9790	\$ 2,115,619	\$ (135,835)	\$ (35,440)	\$ 1,944,344

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Lowell Joint School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Restricted General Fund

Bargaining Unit:

Lowell Joint Education Association

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of 6/26/17)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
LCFF Revenue 8010-8099	\$ -		\$ -	\$ -
Federal Revenue 8100-8299	\$ 1,503,072		\$ -	\$ 1,503,072
Other State Revenue 8300-8599	\$ 405,487		\$ -	\$ 405,487
Other Local Revenue 8600-8799	\$ 1,879,681		\$ -	\$ 1,879,681
TOTAL REVENUES	\$ 3,788,240		\$ -	\$ 3,788,240
EXPENDITURES				
Certificated Salaries 1000-1999	\$ 2,144,936	\$ -	\$ -	\$ 2,144,936
Classified Salaries 2000-2999	\$ 922,434	\$ -	\$ -	\$ 922,434
Employee Benefits 3000-3999	\$ 972,562	\$ -	\$ -	\$ 972,562
Books and Supplies 4000-4999	\$ 719,847		\$ -	\$ 719,847
Services and Other Operating Expenditures 5000-5999	\$ 436,570		\$ -	\$ 436,570
Capital Outlay 6000-6999	\$ -		\$ -	\$ -
Other Outgo (excluding Indirect Costs) 7100-7299 7400-7499	\$ 482,824		\$ -	\$ 482,824
Transfers of Indirect Costs 7300-7399	\$ 20,881		\$ -	\$ 20,881
TOTAL EXPENDITURES	\$ 5,700,054	\$ -	\$ -	\$ 5,700,054
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources 8900-8979		\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -	\$ -
Contributions 8980-8999	\$ 1,834,261	\$ -	\$ -	\$ 1,834,261
OPERATING SURPLUS (DEFICIT)*	\$ (77,553)	\$ -	\$ -	\$ (77,553)
BEGINNING FUND BALANCE				
9791	\$ 77,554			\$ 77,554
Audit Adjustments/Other Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ 1	\$ -	\$ -	\$ 1
COMPONENTS OF ENDING FUND BALANCE:				
Nonspendable 9711-9719	\$ -	\$ -	\$ -	\$ -
Restricted 9740		\$ -	\$ -	\$ -
Committed 9750-9760				
Assigned Amounts 9780				
Reserve for Economic Uncertainties 9789		\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ 1	\$ -	\$ -	\$ 1

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Lowell Joint School District

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Bargaining Unit: **Combined General Fund**
Lowell Joint Education Association

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board-Approved Budget Before Settlement (As of 6/26/17)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
LCFF Revenue 8010-8099	\$ 24,858,351		\$ -	\$ 24,858,351
Federal Revenue 8100-8299	\$ 1,511,572		\$ -	\$ 1,511,572
Other State Revenue 8300-8599	\$ 1,437,580		\$ -	\$ 1,437,580
Other Local Revenue 8600-8799	\$ 2,048,429		\$ -	\$ 2,048,429
TOTAL REVENUES	\$ 29,855,932		\$ -	\$ 29,855,932
EXPENDITURES				
Certificated Salaries 1000-1999	\$ 14,255,310	\$ 114,407	\$ 19,198	\$ 14,388,915
Classified Salaries 2000-2999	\$ 4,070,261	\$ -	\$ 4,514	\$ 4,074,775
Employee Benefits 3000-3999	\$ 7,094,839	\$ 21,428	\$ 11,728	\$ 7,127,995
Books and Supplies 4000-4999	\$ 1,934,282		\$ -	\$ 1,934,282
Services and Other Operating Expenditures 5000-5999	\$ 2,431,284		\$ -	\$ 2,431,284
Capital Outlay 6000-6999	\$ 65,000		\$ -	\$ 65,000
Other Outgo (excluding Indirect Costs) 7100-7299 7400-7499	\$ 609,332		\$ -	\$ 609,332
Transfers of Indirect Costs 7300-7399	\$ (28,650)		\$ -	\$ (28,650)
TOTAL EXPENDITURES	\$ 30,431,658	\$ 135,835	\$ 35,440	\$ 30,602,933
OTHER FINANCING SOURCES/USES				
Transfer In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ 2,200	\$ -	\$ -	\$ 2,200
Contributions 8980-8999	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*	\$ (577,926)	\$ (135,835)	\$ (35,440)	\$ (749,201)
BEGINNING FUND BALANCE				
9791	\$ 5,844,774			\$ 5,844,774
Audit Adjustments/Other Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ 5,266,848	\$ (135,835)	\$ (35,440)	\$ 5,095,573
COMPONENTS OF ENDING FUND				
Nonspendable 9711-9719	\$ 10,000	\$ -	\$ -	\$ 10,000
Restricted 9740	\$ -	\$ -	\$ -	\$ -
Committed 9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned 9780	\$ 1,619,645	\$ -	\$ -	\$ 1,619,645
Reserve for Economic Uncertainties 9789	\$ 1,521,583	\$ -	\$ -	\$ 1,521,583
Unassigned/Unappropriated Amount 9790	\$ 2,115,620	\$ (135,835)	\$ (35,440)	\$ 1,944,345

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

Lowell Joint School District
 Lowell Joint Education Association

Explanations for Column 3 "Other Revisions" entered on Pages 4a through 4h:

Page 4a: Unrestricted General Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ 35,440	Impact of raises for management unit also included in myp
Other Financing Sources/Uses	\$ -	

Page 4b: Restricted General Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4d: Fund 11 - Adult Education Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4e: Fund 12 - Child Development Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4f: Fund 13/61 - Cafeteria Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4g: Other	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4h: Other	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Additional Comments:

Lowell Joint School District

H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Unrestricted General Fund MYP
 Bargaining Unit: Lowell Joint Education Association

Object Code	2017-18	2018-19	2019-20
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
LCFF Revenue 8010-8099	\$ 24,858,351	\$ 26,366,329	\$ 27,073,329
Federal Revenue 8100-8299	\$ 8,500	\$ 25,000	\$ 25,000
Other State Revenue 8300-8599	\$ 1,032,093	\$ 1,613,694	\$ 563,694
Other Local Revenue 8600-8799	\$ 168,748	\$ 122,540	\$ 171,540
TOTAL REVENUES	\$ 26,067,692	\$ 28,127,563	\$ 27,833,563
EXPENDITURES			
Certificated Salaries 1000-1999	\$ 12,243,979	\$ 12,305,889	\$ 12,472,889
Classified Salaries 2000-2999	\$ 3,152,341	\$ 3,281,849	\$ 3,410,849
Employee Benefits 3000-3999	\$ 6,155,433	\$ 6,750,356	\$ 7,314,356
Books and Supplies 4000-4999	\$ 1,214,435	\$ 722,505	\$ 476,505
Services and Other Operating Expenditures 5000-5999	\$ 1,994,714	\$ 2,003,114	\$ 2,130,114
Capital Outlay 6000-6999	\$ 65,000	\$ 60,000	\$ 60,000
Other Outgo (excluding Indirect Costs) 7100-7299 7400-7499	\$ 126,508	\$ 102,893	\$ 102,893
Transfers of Indirect Costs 7300-7399	\$ (49,531)	\$ (61,637)	\$ (61,637)
Other Adjustments			\$ -
TOTAL EXPENDITURES	\$ 24,902,879	\$ 25,164,969	\$ 25,905,969
OTHER FINANCING SOURCES/USES			
Transfers In and Other Sources 8900-8979	\$ -		
Transfers Out and Other Uses 7600-7699	\$ 2,200	\$ 1,503,000	\$ 3,000
Contributions 8980-8999	\$ (1,834,261)	\$ (2,060,326)	\$ (2,060,326)
OPERATING SURPLUS (DEFICIT)*	\$ (671,648)	\$ (600,732)	\$ (135,732)
BEGINNING FUND BALANCE			
9791	\$ 5,767,220	\$ 5,095,572	\$ 4,494,840
Audit Adjustments/Other Restatements 9793/9795	\$ -		
ENDING FUND BALANCE	\$ 5,095,572	\$ 4,494,840	\$ 4,359,108
COMPONENTS OF ENDING FUND BALANCE:			
Nonspendable 9711-9719	\$ 10,000	\$ 10,000	\$ 10,000
Restricted 9740			
Committed 9750-9760	\$ -	\$ -	\$ -
Assigned 9780	\$ 1,619,645	\$ 1,483,000	\$ 1,483,000
Reserve for Economic Uncertainties 9789	\$ 1,521,583	\$ 1,500,000	\$ 1,550,000
Unassigned/Unappropriated Amount 9790	\$ 1,944,344	\$ 1,501,840	\$ 1,316,108

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts must be positive

Lowell Joint School District

H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Restricted General Fund MYP
Lowell Joint Education Association

Bargaining Unit:

Object Code	2017-18	2018-19	2019-20
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
LCFF Revenue 8010-8099	\$ -	\$ -	\$ -
Federal Revenue 8100-8299	\$ 1,503,072	\$ 1,503,072	\$ 1,503,072
Other State Revenue 8300-8599	\$ 405,487	\$ 405,487	\$ 405,487
Other Local Revenue 8600-8799	\$ 1,879,681	\$ 1,879,681	\$ 1,879,681
TOTAL REVENUES	\$ 3,788,240	\$ 3,788,240	\$ 3,788,240
EXPENDITURES			
Certificated Salaries 1000-1999	\$ 2,144,936	\$ 2,144,936	\$ 2,144,936
Classified Salaries 2000-2999	\$ 922,434	\$ 922,434	\$ 922,434
Employee Benefits 3000-3999	\$ 972,562	\$ 972,562	\$ 972,562
Books and Supplies 4000-4999	\$ 719,847	\$ 642,294	\$ 642,294
Services and Other Operating Expenditures 5000-5999	\$ 436,570	\$ 436,570	\$ 436,570
Capital Outlay 6000-6999	\$ -	\$ -	\$ -
Other Outgo (excluding Indirect Costs) 7100-7299 7400-7499	\$ 482,824	\$ 482,824	\$ 482,824
Transfers of Indirect Costs 7300-7399	\$ 20,881	\$ 20,881	\$ 20,881
Other Adjustments			\$ -
TOTAL EXPENDITURES	\$ 5,700,054	\$ 5,622,501	\$ 5,622,501
OTHER FINANCING SOURCES/USES			
Transfers In and Other Sources 8900-8979	\$ -		
Transfers Out and Other Uses 7600-7699	\$ -		\$ -
Contributions 8980-8999	\$ 1,834,261	\$ 1,834,261	\$ 1,834,261
OPERATING SURPLUS (DEFICIT)*	\$ (77,553)	\$ -	\$ -
BEGINNING FUND BALANCE			
9791	\$ 77,554	\$ 1	\$ 1
Audit Adjustments/Other Restatements 9793/9795	\$ -		
ENDING FUND BALANCE	\$ 1	\$ 1	\$ 1
COMPONENTS OF ENDING FUND BALANCE:			
Nonspendable 9711-9719	\$ -	\$ -	\$ -
Restricted 9740	\$ -		
Committed 9750-9760			
Assigned 9780			
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ 1	\$ 1	\$ 1

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts must be positive

Lowell Joint School District

H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Bargaining Unit: Object Code		Combined General Fund MYP Lowell Joint Education Association		
		2017-18 Total Revised Budget After Settlement	2018-19 First Subsequent Year After Settlement	2019-20 Second Subsequent Year After Settlement
REVENUES				
LCFF Revenue	8010-8099	\$ 24,858,351	\$ 26,366,329	\$ 27,073,329
Federal Revenue	8100-8299	\$ 1,511,572	\$ 1,528,072	\$ 1,528,072
Other State Revenue	8300-8599	\$ 1,437,580	\$ 2,019,181	\$ 969,181
Other Local Revenue	8600-8799	\$ 2,048,429	\$ 2,002,221	\$ 2,051,221
TOTAL REVENUES		\$ 29,855,932	\$ 31,915,803	\$ 31,621,803
EXPENDITURES				
Certificated Salaries	1000-1999	\$ 14,388,915	\$ 14,450,825	\$ 14,617,825
Classified Salaries	2000-2999	\$ 4,074,775	\$ 4,204,283	\$ 4,333,283
Employee Benefits	3000-3999	\$ 7,127,995	\$ 7,722,918	\$ 8,286,918
Books and Supplies	4000-4999	\$ 1,934,282	\$ 1,364,799	\$ 1,118,799
Services and Other Operating Expenditures	5000-5999	\$ 2,431,284	\$ 2,439,684	\$ 2,566,684
Capital Outlay	6000-6999	\$ 65,000	\$ 60,000	\$ 60,000
Other Outgo (excuding Indirect Costs)	7100-7299 7400-7499	\$ 609,332	\$ 585,717	\$ 585,717
Transfers of Indirect Costs	7300-7399	\$ (28,650)	\$ (40,756)	\$ (40,756)
Other Adjustments			\$ -	\$ -
TOTAL EXPENDITURES		\$ 30,602,933	\$ 30,787,470	\$ 31,528,470
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources	8900-8979	\$ -	\$ -	\$ -
Transfers Out and Other Uses	7600-7699	\$ 2,200	\$ 1,503,000	\$ 3,000
Contributions	8980-8999	\$ -	\$ (226,065)	\$ (226,065)
OPERATING SURPLUS (DEFICIT)*		\$ (749,201)	\$ (600,732)	\$ (135,732)
BEGINNING FUND BALANCE				
	9791	\$ 5,844,774	\$ 5,095,573	\$ 4,494,841
Audit Adjustments/Other Restatements	9793/9795	\$ -		
ENDING FUND BALANCE		\$ 5,095,573	\$ 4,494,841	\$ 4,359,109
COMPONENTS OF ENDING FUND BALANCE:				
Nonspendable	9711-9719	\$ 10,000	\$ 10,000	\$ 10,000
Restricted	9740	\$ -	\$ -	\$ -
Committed	9750-9760	\$ -	\$ -	\$ -
Assigned	9780	\$ 1,619,645	\$ 1,483,000	\$ 1,483,000
Reserve for Economic Uncertainties	9789	\$ 1,521,583	\$ 1,500,000	\$ 1,550,000
Unassigned/Unappropriated Amount	9790	\$ 1,944,345	\$ 1,501,841	\$ 1,316,109

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts must be positive

Lowell Joint School District
 Lowell Joint Education Association

I. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		2017-18	2018-19	2019-20
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 30,605,133	\$ 32,290,470	\$ 31,531,470
b.	Less: Special Education Pass-Through Funds	\$ -	\$ -	\$ -
c.	Net Expenditures, Transfers Out, and Uses	\$ 30,605,133	\$ 32,290,470	\$ 31,531,470
d.	State Standard Minimum Reserve Percentage for this District Enter percentage →	3.00%	3.00%	3.00%
e.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b, or \$50,000)	\$ 918,154	\$ 968,714	\$ 945,944

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Designated for Economic Uncertainties (9789)	\$ 1,521,583	\$ 1,500,000	\$ 1,550,000
b.	General Fund Budgeted Unrestricted Unassigned/Unappropriated Amount (9790)	\$ 1,944,344	\$ 1,501,840	\$ 1,316,108
c.	Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9789)	\$ -	\$ -	\$ -
d.	Special Reserve Fund (Fund 17) Budgeted Unassigned/Unappropriated Amount (9790)	\$ -	\$ -	\$ -
e.	Total Available Reserves	\$ 3,465,927	\$ 3,001,840	\$ 2,866,108
f.	Reserve for Economic Uncertainties Percentage	11.32%	9.30%	9.09%

3. Do unrestricted reserves meet the state minimum reserve amount?

2017-18	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2018-19	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2019-20	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

4. If no, how do you plan to restore your reserves?

Not applicable.

5. Does the Total Compensation Increase/(Decrease) on Page 1, Section A, #5 agree with the Total Increase/(Decrease) for all funds as a result of the settlement(s)? Please explain any variance.

Total Compensation Increase/(Decrease) on Page 1, Section A, #5	\$ 135,835
General Fund balance Increase/(Decrease), Page 4c, Column 2	\$ (135,835)
Adult Education Fund balance Increase/(Decrease), Page 4d, Column 2	\$ -
Child Development Fund balance Increase/(Decrease), Page 4e, Column 2	\$ -
Cafeteria Fund balance Increase/(Decrease), Page 4f, Column 2	\$ -
Other Fund balance Increase/(Decrease), Page 4g, Column 2	\$ -
Other Fund balance Increase/(Decrease), Page 4h, Column 2	\$ -
Total all fund balances Increase/(Decrease) as a result of the settlement(s)	\$ (135,835)

Variance \$ -

Variance Explanation:

6. Will this agreement create or increase deficit financing in the current or subsequent years?

"Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If a deficit is shown below, provide an explanation and any deficit reduction plan, as necessary.

General Fund Combined	Surplus/ (Deficit)	(Deficit) %	Deficit primarily due to:
Current FY Surplus/(Deficit) before settlement(s)?	\$ (577,926)	(1.9%)	One-time off schedule 3%
Current FY Surplus/(Deficit) after settlement(s)?	\$ (749,201)	(2.4%)	1% ongoing for LJEA and Mgmt
1st Subsequent FY Surplus/(Deficit) after settlement(s)?	\$ (600,732)	(1.9%)	2% ongoing for LJEA and Mgmt
2nd Subsequent FY Surplus/(Deficit) after settlement(s)?	\$ (135,732)	(0.4%)	n/a

Deficit Reduction Plan (as necessary):

No deficit reduction plan is necessary. Slightly spending down reserves.

7. Were "Other Adjustments" amount(s) entered in the multiyear projections (pages 5a and 5b) for 1st and 2nd Subsequent FY?

"Other Adjustments" could indicate that a budget reduction plan was/is being developed to address deficit spending, and to rebuild reserves. Any amount shown below must have an explanation. If additional space is needed, attach a separate sheet, or use page 9a.

MYP	Amount	"Other Adjustments" Explanation
1st Subsequent FY Unrestricted, Page 5a	\$ -	
1st Subsequent FY Restricted, Page 5b	\$ -	
2nd Subsequent FY Unrestricted, Page 5a	\$ -	
2nd Subsequent FY Restricted, Page 5b	\$ -	

Lowell Joint Education Association

J. COMPARISON OF PROPOSED CHANGE IN TOTAL COMPENSATION TO CHANGE IN LCFF FUNDING FOR THE NEGOTIATED PERIOD

The purpose of this form is to determine if the district has entered into bargaining agreements that would result in salary increases that are expected to exceed the projected increase in LCFF funding.

(fill out columns for which there is an agreement)

	Prior Year	2017-18	2018-19	2019-20
a. LCFF Funding per ADA	7,877.95	8,099.04	8,595.94	
b. Amount Change from Prior Year Funding per ADA		221.09	496.90	-
c. Percentage Change from Prior Year Funding per ADA		2.81%	6.14%	0.00%
d. Total Compensation Amount Change (from Page 1, Section A, Line 5)		135,835.00	274,765.00	-
e. Total Compensation Percentage Change (from Page 1, Section A, Line 5)		1.00%	2.00%	0.00%
f. Proposed agreement is within/exceeds change in LCFF Funding (f vs. e)		Within	Within	-

K. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF THE COLLECTIVE BARGAINING AGREEMENT

This certification page must be signed by the district's Superintendent and Chief Business Official at the time of public disclosure and is intended to assist the district's Governing Board in determining whether the district can meet the costs incurred under the tentative Collective Bargaining Agreement in the current and subsequent years. The absence of a certification signature or if "I am unable to certify" is checked should serve as a "red flag" to the district's Governing Board.

In accordance with the requirements of Government Code Sections 3540.2 and 3547.5, the Superintendent and Chief Business Official of the Lowell Joint School District, hereby certify that the District can meet the costs incurred under this Collective Bargaining Agreement during the term of the agreement from 2017/18 to 2018/19.

Board Actions

The board actions necessary to meet the cost of the agreement in each year of its term are as follows:

Current Year

Budget Adjustment Categories:

Revenues/Other Financing Sources
 Expenditures/Other Financing Uses
 Ending Balance(s) Increase/(Decrease)

	Budget Adjustment Increase/(Decrease)
\$	-
\$	171,275
\$	(171,275)

Subsequent Years

Budget Adjustment Categories:

Revenues/Other Financing Sources
 Expenditures/Other Financing Uses
 Ending Balance(s) Increase/(Decrease)

	Budget Adjustment Increase/(Decrease)
\$	-
\$	171,275
\$	(171,275)

Budget Revisions

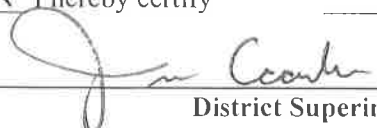
If the district does not adopt and submit within 45 days all of the revisions to its budget needed in the current year to meet the costs of the agreement at the time of the approval of the proposed collective bargaining agreement, the county superintendent of schools is required to issue a qualified or negative certification for the district on its next interim report.

Assumptions

See attached page for a list of the assumptions upon which this certification is based.

Certifications

I hereby certify I am unable to certify



 District Superintendent
 (Signature)

6/11/15

 Date

I hereby certify I am unable to certify



 Chief Business Official
 (Signature)

6/11/18

 Date

Special Note: The Los Angeles County Office of Education may request additional information, as necessary, to review the district's compliance with requirements.

Lowell Joint School District
Lowell Joint Education Association

Assumptions and Explanations (enter or attach documentation)

The assumptions upon which this certification is made are as follows:

LCFF GAP funding percentages are as follows:

2017/18 = 45.17% GAP; 1.56% COLA

2018/19 = 100% GAP; 3% COLA

2019/20 = 2.57% COLA

PERS rates as follows:

2017/18 = 15.531%

2018/19=18.062%

2019/20=20.8%

STRS rates as follows:

2017/18 = 14.43%

2018/19=16.28%

2019/20=18.13%

H&W Premium increases annually are 6%

CPI Increases on objects 4000-5999 are as follows:

2018/19=3.35%

2019/20 = 3.02%

2018/19=3.35%

No additional staffing increases not included in the Adopted Budget to the General Fund without growth ADA to fund them

Concerns regarding affordability of agreement in subsequent years (if any):

L. CERTIFICATION NO. 2

The disclosure document must be signed by the district Superintendent at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Sections 3540.2(a) and 3547.5.

Lowell Joint School District

District Name

District Superintendent

(Signature)

Date

Andrea Reynolds

Contact Person

562-943-0211

Phone

After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on November 6, 2017, took action to approve the proposed agreement with the Lowell Joint Educators Association Bargaining Unit(s).

President (or Clerk), Governing Board

(Signature)

Date

Special Note: The Los Angeles County Office of Education may request additional information, as necessary, to review the district's compliance with requirements.

2017/18 TEACHER SALARY SCHEDULE
Effective July 1, 2017

STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V
1	44,074	47,221	50,370	53,519	56,665
2	47,221	50,370	53,519	56,665	59,814
3	50,370	53,519	56,665	59,814	62,964
4	53,519	56,665	59,814	62,964	66,111
5	56,665	59,814	62,964	66,111	69,258
6	59,814	62,964	66,111	69,258	72,408
7		66,111	69,258	72,408	75,557
8			72,408	75,557	78,704
9			72,408	78,704	81,853
10			72,408	78,704	85,000
11			72,408	78,704	88,149
12			72,408	78,704	88,149
13			75,948	82,574	92,478
14			75,948	82,574	92,478
15			75,948	82,574	92,478
16			76,563	83,264	93,245
17			76,563	83,264	93,245
18			76,563	83,264	93,245
19			77,792	84,645	94,780
20			77,792	84,645	94,780
21			79,017	86,027	96,314
22			79,017	86,027	96,314
23			80,246	87,410	97,848
24			80,246	87,410	97,848
25			80,246	87,410	97,848
26			81,473	88,789	99,384

CLASS REQUIREMENTS

ALL UNITS ARE SEMESTER UNITS. ONE-QUARTER UNIT = 2/3 SEMESTER UNIT

CLASS I Bachelor's degree and appropriate California Credential.

CLASS II Bachelor's degree and appropriate California Credential, plus 15 approved units obtained after Bachelor's degree.

CLASS III Bachelor's degree and appropriate California Credential, plus 30 approved units obtained after Bachelor's degree.

CLASS IV Bachelor's degree and appropriate California Credential, plus 45 approved units obtained after Bachelor's degree, or Master's degree and appropriate California Credential.

CLASS V Bachelor's degree and appropriate California Credential, plus 60 approved units obtained after Bachelor's degree, including Master's degree, or Master's degree and appropriate California Credential, plus 24 approved units obtained after Master's degree.

* Unit members will receive eleven (11) monthly paychecks August through June each school year. For members retiring on or before May 31st, in any school year, those members will receive their eleventh paycheck at the same time as their May paycheck in order to avoid potential State Teachers Retirement System (STRS) penalties for receipt of paid wages during retirement.

2018/19 TEACHER SALARY SCHEDULE

Effective July 1, 2018

For the 2018/19 school year, effective July 1, 2018, employees shall receive a 2% increase to base salary earnings (excluding stipends and other remuneration).

	CLASS	CLASS	CLASS	CLASS	CLASS
STEP	I	II	III	IV	V
1	44,955	48,165	51,377	54,589	57,798
2	48,165	51,377	54,589	57,798	61,010
3	51,377	54,589	57,798	61,010	64,223
4	54,589	57,798	61,010	64,223	67,433
5	57,798	61,010	64,223	67,433	70,643
6	61,010	64,223	67,433	70,643	73,856
7		67,433	70,643	73,856	77,068
8			73,856	77,068	80,278
9			73,856	80,278	83,490
10			73,856	80,278	86,700
11			73,856	80,278	89,912
12			73,856	80,278	89,912
13			77,467	84,225	94,328
14			77,467	84,225	94,328
15			77,467	84,225	94,328
16			78,094	84,929	95,110
17			78,094	84,929	95,110
18			78,094	84,929	95,110
19			79,348	86,338	96,676
20			79,348	86,338	96,676
21			80,597	87,748	98,240
22			80,597	87,748	98,240
23			81,851	89,158	99,805
24			81,851	89,158	99,805
25			81,851	89,158	99,805
26			83,102	90,565	101,372

CLASS REQUIREMENTS

ALL UNITS ARE SEMESTER UNITS. ONE-QUARTER UNIT = 2/3 SEMESTER UNIT

CLASS I Bachelor's degree and appropriate California Credential.

CLASS II Bachelor's degree and appropriate California Credential, plus 15 approved units obtained after Bachelor's degree.

CLASS III Bachelor's degree and appropriate California Credential, plus 30 approved units obtained after Bachelor's degree.

CLASS IV Bachelor's degree and appropriate California Credential, plus 45 approved units obtained after Bachelor's degree, or Master's degree and appropriate California Credential.

CLASS V Bachelor's degree and appropriate California Credential, plus 60 approved units obtained after Bachelor's degree, including Master's degree, or Master's degree and appropriate California Credential, plus 24 approved units obtained after Master's degree.

* Unit members will receive eleven (11) monthly paychecks August through June each school year. For members retiring on or before May 31st, in any school year, those members will receive their eleventh paycheck at the same time as their May paycheck in order to avoid potential State Teachers Retirement System (STRS) penalties for receipt of paid wages during retirement.

**LOWELL JOINT SCHOOL DISTRICT
2017/18 CERTIFICATED MANAGEMENT AND SUPERVISORY SALARY SCHEDULE**

Effective July 1, 2017

For the 2017/18 school year, effective July 1, 2017, employees shall receive a 1% increase to base base salary earnings (excluding stipends and other remuneration).

MANAGEMENT POSITIONS

	DAYS	COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5	COLUMN 6	COLUMN 7
Intermediate Principal	217	117,475	119,296	121,111	122,931	124,749	126,563	128,383
Elementary Principal	200	105,627	107,288	108,951	110,614	112,272	113,938	115,597
Assistant Principal	192	93,263	94,918	96,579	98,242	99,904	101,569	103,233
Director of Special Education	217	125,512	127,458	129,399	131,341	133,286	135,223	137,170
Director of Curriculum and Instruction	262	125,512	127,458	129,399	131,341	133,286	135,223	137,170

SUPERVISORY POSITIONS

Psychologist	187	89,085	90,744	92,410	94,075	95,721	97,396	100,081
Program Specialist	205	99,578	101,344	103,119	104,894	106,667	108,444	110,222

OTHER POSITIONS

District Nurse	185	Appropriate placement on the Certificated Salary Schedule						
Counselor	184	Appropriate placement on the Certificated Salary Schedule						

Management Employees and Supervisory Employees who have served in that capacity the following number of years will receive amounts as listed, in addition to their annual salary:

Management		Supervisory	
5 years	\$4,000	5 years	\$2,000
10 years	\$5,000	10 years	\$2,500
15 years	\$6,000	15 years	\$3,000
20 years	\$7,000	20 years	\$3,500
		25 years	\$4,000

**LOWELL JOINT SCHOOL DISTRICT
2018/19 CERTIFICATED MANAGEMENT AND SUPERVISORY SALARY SCHEDULE**

Effective July 1, 2018

For the 2018/19 school year, effective July 1, 2018, employees shall receive a 2% increase to base base salary earnings (excluding stipends and other remuneration).

MANAGEMENT POSITIONS

	DAYS	COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5	COLUMN 6	COLUMN 7
	217	119,825	121,682	123,533	125,390	127,244	129,094	130,951
Elementary Principal	200	107,740	109,434	111,130	112,826	114,517	116,217	117,909
Assistant Principal	192	95,128	96,816	98,511	100,207	101,902	103,600	105,298
Director of Special Education	217	128,022	130,007	131,987	133,968	135,952	137,927	139,913
Director of Curriculum and Instruction	262	128,022	130,007	131,987	133,968	135,952	137,927	139,913

SUPERVISORY POSITIONS

Psychologist	187	90,867	92,559	94,258	95,957	97,635	99,344	102,083
Program Specialist	205	101,570	103,371	105,181	106,992	108,800	110,613	112,426

OTHER POSITIONS

District Nurse	185	Appropriate placement on the Certificated Salary Schedule						
Counselor	184	Appropriate placement on the Certificated Salary Schedule						

Management Employees and Supervisory Employees who have served in that capacity the following number of years will receive amounts as listed, in addition to their annual salary:

	Management	Supervisory
5 years	\$4,000	\$2,500
10 years	\$5,000	\$3,000
15 years	\$6,000	\$3,500
20 years	\$7,000	\$4,000

**LOWELL JOINT SCHOOL DISTRICT
2017/18 CLASSIFIED MANAGEMENT SALARY SCHEDULE**

Effective July 1, 2017

For the 2017/18 school year, effective July 1, 2017, employees shall receive a 1% increase to base base salary earnings (excluding stipends and other remuneration).

MANAGEMENT POSITIONS

	RANGE	RANGE	RANGE	RANGE	RANGE	RANGE	RANGE	RANGE	RANGE	RANGE	RANGE	RANGE
	1	2	3	4	5	6	6	6	7	8		
Director of Educational & Information Technology	6,252	6,569	6,900	7,246	7,612	7,922	8,001	8,001	8,400	8,830		
Director of Maintenance, Operations, and Facilities	6,252	6,569	6,900	7,246	7,612	7,922	8,001	8,001	8,400	8,830		
Director of Nutrition Services	6,252	6,569	6,900	7,246	7,612	7,922	8,001	8,001	8,400	8,830		
Occupational Therapist (11 months)	5,858	6,151	6,459	6,782	7,122	7,404	7,478	7,478	7,852	8,245		
Fiscal Services Coordinator	4,104	4,304	4,526	4,761	5,001	5,204	5,256	5,256	5,518	5,797		

Twelve-month Classified Management employees receive 22 days vacation per year.

LONGEVITY

Length of service shall be additionally compensated at the following rate, after completion of:

10 years	\$ 1,500
15 years	\$ 2,000
20 years	\$ 2,500
25 years	\$ 3,000

**LOWELL JOINT SCHOOL DISTRICT
2018/19 CLASSIFIED MANAGEMENT SALARY SCHEDULE**

Effective July 1, 2018

"For the 2018/19 school year, effective July 1, 2018, employees shall receive a 2% increase to base salary earnings (excluding stipends and other remuneration)."

MANAGEMENT POSITIONS

	RANGE	RANGE	RANGE	RANGE	RANGE	RANGE	RANGE	RANGE	RANGE	RANGE	RANGE
	1	2	3	4	5	6	7	8			
Assistant Superintendent of Administrative Services	12,135	12,774	13,446	14,118	14,824	15,565	16,343	17,160			
Director of Educational & Information Technology	6,377	6,700	7,038	7,391	7,764	8,161	8,568	9,007			
Director of Maintenance, Operations, and Facilities	6,377	6,700	7,038	7,391	7,764	8,161	8,568	9,007			
Director of Nutrition Services	6,377	6,700	7,038	7,391	7,764	8,161	8,568	9,007			
Occupational Therapist (11 months)	5,975	6,274	6,588	6,918	7,264	7,628	8,009	8,410			
Fiscal Services Coordinator	4,186	4,390	4,617	4,856	5,101	5,361	5,628	5,913			

Twelve-month Classified Management employees receive 22 days vacation per year.
* Step increments to be charged to Special Reserve For Capital Outlay Fund

LONGEVITY

Length of service shall be additionally compensated at the following rate, after completion of:

5 years	4,000
10 years	5,000
15 years	6,000
20 years	7,000

LOWELL JOINT SCHOOL DISTRICT

2017/18 CLASSIFIED CONFIDENTIAL SALARY SCHEDULE
Effective July 1, 2017

For the 2017/18 school year, effective July 1, 2017, employees shall receive a 1% increase to base base salary earnings (excluding stipends and other remuneration).

PERFORMANCE RECOGNITION INCREASES								
RANGE	1	2	3	4	5	6	7	8
(A)	3,274	3,451	3,634	3,815	4,009	4,212	4,424	4,648
(B)	3,368	3,548	3,722	3,904	4,105	4,317	4,536	4,767
(C)	3,451	3,634	3,815	4,009	4,212	4,424	4,648	4,879
(D)	3,548	3,722	3,904	4,105	4,317	4,536	4,767	5,002
(E)	3,634	3,815	4,009	4,212	4,424	4,648	4,879	5,130
(F)	3,722	3,904	4,105	4,317	4,536	4,767	5,002	5,256
(G)	3,815	4,009	4,212	4,424	4,648	4,879	5,130	5,386
(H)	3,904	4,105	4,317	4,536	4,767	5,002	5,256	5,527
(I)	4,009	4,212	4,424	4,648	4,879	5,130	5,386	5,660
(J)	4,105	4,317	4,536	4,767	5,002	5,256	5,527	5,802
(K)	4,212	4,424	4,648	4,879	5,130	5,386	5,660	5,953
(L)	4,317	4,536	4,767	5,002	5,256	5,527	5,802	6,097
(M)	4,424	4,648	4,879	5,130	5,386	5,660	5,953	6,252
(N)	4,536	4,767	5,002	5,256	5,527	5,802	6,097	6,406
(O)	4,648	4,879	5,130	5,386	5,660	5,953	6,252	6,569
(P)	4,767	5,002	5,256	5,527	5,802	6,097	6,406	6,731
(Q)	4,879	5,130	5,386	5,660	5,953	6,252	6,569	6,900
(R)	5,002	5,256	5,527	5,802	6,097	6,406	6,731	7,078
(S)	5,130	5,386	5,660	5,953	6,252	6,569	6,900	7,247
(T)	5,256	5,527	5,802	6,097	6,406	6,731	7,078	7,426
(U)	5,386	5,660	5,953	6,252	6,569	6,900	7,247	7,612
(V)	5,527	5,802	6,097	6,406	6,731	7,078	7,426	7,810
(W)	5,660	5,953	6,252	6,569	6,900	7,247	7,612	8,001
(X)	5,802	6,097	6,406	6,731	7,078	7,426	7,810	8,199
(Y)	5,953	6,252	6,569	6,900	7,247	7,612	8,001	8,400
(Z)	6,097	6,406	6,731	7,078	7,426	7,810	8,199	8,614

CONFIDENTIAL EMPLOYEES

Executive Assistant and Secretary to Superintendent

Administrative Assistant - Business Svcs/Classified Personnel

RANGE

N

I

LONGEVITY

Length of service shall be additionally compensated at the following rate after completion of:

- 10 years of service 2.5 %
- 15 years of service 5 %
- 20 years of service 7.5 %
- 25 years of service 10 %
- 30 years of service 12.5%

LOWELL JOINT SCHOOL DISTRICT

2018/19 CLASSIFIED CONFIDENTIAL SALARY SCHEDULE

Effective July 1, 2018

For the 2018/19 school year, effective July 1, 2018, employees shall receive a 2% increase to base base salary earnings (excluding stipends and other remuneration).

RANGE	PERFORMANCE RECOGNITION INCREASES							
	1	2	3	4	5	6	7	8
(A)	3,339	3,520	3,707	3,891	4,089	4,296	4,512	4,741
(B)	3,435	3,619	3,796	3,982	4,187	4,403	4,627	4,862
(C)	3,520	3,707	3,891	4,089	4,296	4,512	4,741	4,977
(D)	3,619	3,796	3,982	4,187	4,403	4,627	4,862	5,102
(E)	3,707	3,891	4,089	4,296	4,512	4,741	4,977	5,233
(F)	3,796	3,982	4,187	4,403	4,627	4,862	5,102	5,361
(G)	3,891	4,089	4,296	4,512	4,741	4,977	5,233	5,494
(H)	3,982	4,187	4,403	4,627	4,862	5,102	5,361	5,638
(I)	4,089	4,296	4,512	4,741	4,977	5,233	5,494	5,773
(J)	4,187	4,403	4,627	4,862	5,102	5,361	5,638	5,918
(K)	4,296	4,512	4,741	4,977	5,233	5,494	5,773	6,072
(L)	4,403	4,627	4,862	5,102	5,361	5,638	5,918	6,219
(M)	4,512	4,741	4,977	5,233	5,494	5,773	6,072	6,377
(N)	4,627	4,862	5,102	5,361	5,638	5,918	6,219	6,534
(O)	4,741	4,977	5,233	5,494	5,773	6,072	6,377	6,700
(P)	4,862	5,102	5,361	5,638	5,918	6,219	6,534	6,866
(Q)	4,977	5,233	5,494	5,773	6,072	6,377	6,700	7,038
(R)	5,102	5,361	5,638	5,918	6,219	6,534	6,866	7,220
(S)	5,233	5,494	5,773	6,072	6,377	6,700	7,038	7,392
(T)	5,361	5,638	5,918	6,219	6,534	6,866	7,220	7,575
(U)	5,494	5,773	6,072	6,377	6,700	7,038	7,392	7,764
(V)	5,638	5,918	6,219	6,534	6,866	7,220	7,575	7,966
(W)	5,773	6,072	6,377	6,700	7,038	7,392	7,764	8,161
(X)	5,918	6,219	6,534	6,866	7,220	7,575	7,966	8,363
(Y)	6,072	6,377	6,700	7,038	7,392	7,764	8,161	8,568
(Z)	6,219	6,534	6,866	7,220	7,575	7,966	8,363	8,786

CONFIDENTIAL EMPLOYEES

Executive Assistant and Secretary to Superintendent
 Administrative Assistant - Business Svcs/Classified Personnel

RANGE

N
I

LONGEVITY

Length of service shall be additionally compensated at the following rate after completion of:

- 10 years of service 2.5 %
- 15 years of service 5 %
- 20 years of service 7.5 %
- 25 years of service 10 %
- 30 years of service 12.5%

LOWELL JOINT SCHOOL DISTRICT

RESOLUTION 2018/19 NO. 730

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LOWELL JOINT SCHOOL DISTRICT OF
LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,
DECLARING ALL MANAGEMENT, CONFIDENTIAL, AND ALL
REPRESENTED AND UNREPRESENTED EMPLOYEE SALARIES
INDEFINITE FOR THE 2018/19 SCHOOL YEAR**

WHEREAS, the California Constitution, Article 11, Section 10 states that salaries are legally fixed on July 1 of each fiscal year for non-represented employees unless the declaration of indefinite is adopted on or before July 1.

WHEREAS, the Lowell Joint School District will not have the legal right to make any changes to salaries for represented or non-represented employees, including decreases, roll backs, or increases, retroactive to the beginning of the current fiscal year after July 1, 2018, if the declaration of indefinite is not instituted by June 30, 2019.

NOW, THEREFORE, BE IT RESOLVED, that the governing board of the Lowell Joint School District does hereby determine that as a result of financial uncertainties, negotiations, pending legislation, and other factors all management, confidential, and other represented and unrepresented employee salaries are declared indefinite for the 2018/19 school year.

APPROVED AND ADOPTED this 21st day of June 2018, by the following vote:

AYES: William A. Hinz, Fred Schambeck, Anastasia Shackelford, Martin Tourville

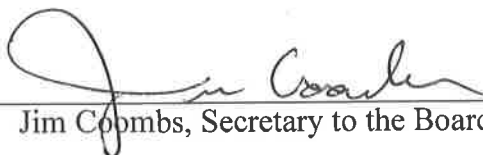
NOES: None

ABSTAIN: None

ABSENT: None

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 21st day of June, 2018, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 21st day of June 2018.



Jim Coombs, Secretary to the Board of Trustees

Response To Immigration Enforcement

The Governing Board is committed to the success of all students and believes that every school site should be a safe and welcoming place for all students and their families irrespective of their citizenship or immigration status.

District staff shall not solicit or collect information or documents regarding the citizenship or immigration status of students or their family members or provide assistance with immigration enforcement at district schools, except as may be required by state and federal law. (Education Code 234.7)

(cf. 5111 - Admission)
(cf. 5111.1 - District Residency)

No student shall be denied equal rights and opportunities nor be subjected to unlawful discrimination, harassment, intimidation, or bullying in the district's programs and activities on the basis of his/her immigration status. (Education Code 200, 220, 234.1)

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 5131.2 - Bullying)
(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.9 - Hate-Motivated Behavior)

The Superintendent or designee shall notify parents/guardians regarding their children's right to a free public education regardless of immigration status or religious beliefs and their rights related to immigration enforcement. (Education Code 234.7)

(cf. 5145.6 - Parental Notifications)

Consistent with requirements of the California Office of the Attorney General, the Superintendent or designee shall develop procedures for addressing any requests by a law enforcement officer for access to district records, school sites, or students for the purpose of immigration enforcement.

(cf. 1340 - Access to District Records)
(cf. 3580 - District Records)
(cf. 5125 - Student Records)
(cf. 5125.1 - Release of Directory Information)

Teachers, school administrators, and other school staff shall receive training regarding immigration issues, including information on responding to a request from an immigration officer to visit a school site or to have access to a student.

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

The Superintendent or designee shall report to the Board in a timely manner any requests for information or access to a school site by an officer or employee of a law enforcement agency for the purpose of enforcing the immigration laws. Such notification shall be provided in a manner that ensures the confidentiality and privacy of any potentially identifying information. (Education Code 234.7)

Legal Reference:

EDUCATION CODE

200 Educational equity

220 Prohibition of discrimination

234.1 Safe Place to Learn Act

234.7 Student protections relating to immigration and citizenship status

48204.4 Evidence of residency for school enrollment

48980 Parental notifications

48985 Notices to parents in language other than English

GOVERNMENT CODE

8310.3 California Religious Freedom Act

PENAL CODE

422.55 Definition of hate crime

627.1-627.6 Access to school premises, outsiders

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

COURT DECISIONS

Plyler v. Doe, 457 U.S. 202 (1982)

Management Resources:

CSBA PUBLICATIONS

Legal Guidance on Providing All Children Equal Access to Education, Regardless of Immigration Status, February 2017

CALIFORNIA OFFICE OF THE ATTORNEY GENERAL PUBLICATIONS

Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Immigration Issues, April 2018

WEB SITES

CSBA: <http://www.csba.org>

California Office of the Attorney General: <http://oag.ca.gov>

California Department of Education: <http://www.cde.ca.gov>

California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>

California Department of Justice: <http://www.justice.gov>

U.S. Department of Education, Office for Civil Rights:

<http://www.ed.gov/about/offices/list/ocr>

U.S. Immigration and Customs Enforcement: <http://www.ice.gov>

U.S. Immigration and Customs Enforcement, Online Detainee Locator System:

<http://locator.ice.gov/odls>

Policy Adopted:

PURCHASE ORDERS FOR BOARD APPROVAL

June 25, 2018

NO#	VENDOR	DESCRIPTION	AMOUNT
83995	USA BUTTONS	STUDENT INCENTIVES	\$400.00
83996	PARADISE CHEVROLET CADILLAC/Original P.C	2017 CHEVROLET TRUCK/NUTRITION SERVICES	\$71,100.00
83997	FITNESS FINDERS	CHARMS FOR PBIS	\$999.80
83998	HEARTLAND SCHOOL SOLUTIONS	POS ANNUAL SUBSCRIPTION	\$1,390.77
83999	MYSTERY SCIENCE INC	SCHOOL MEMBERSHIP	\$499.00
84000	RESOURCES FOR EDUCATORS	SUBSCRIPTION HOME AND SCHOOL CONNECTIC	\$229.00
84001	NAESP	MATERIALS & SUPPLIES	\$107.00
84002	APPLE	TECH SUPPLIES	\$711.62
84003	CDW-GOVERNMENT	TECH SUPPLIES	\$362.28
84004	AMAZON	LOCKING CASH DRAWERS	\$430.14
84005	MICROFIBER POWERS	SMALL MICROFIBER TOWELS	\$180.00
84006	BUG FLIP	PURCHASES COVERING OVERAGE FROM PO#83	\$7,300.00
84007	BUG FLIP	OPEN PURCHASES FOR REMAINING 2017-18	\$4,000.00
84008	LASCARI'S	SP ED BLUE RIBBON PANEL-LUNCH	\$125.00
84009	FRATELLINO'S ITALIAN RESTAURANT	TOP 100 BANQUET/RANCHO STARBUCK	\$1,945.32
84010	ROCHESTER 100	FOLDERS	\$337.50
84011	OAKHALL INDUSTRIES	GRADUATION GOWNS	\$2,640.00
84012	BERNIER REFRIGERATION	REPAIRS	\$653.46
84013	NO EXCUSES UNIVERSITY	CONFERENCE-EL PORTAL LEADERSHIP TEAM (6	\$2,850.00
84014	MEET THE MASTERS, INC.	ART CLASSES	\$1,000.00
84015	PARROT EDUCATION	INTERVENTION SUPPLIES	\$959.89
84016	AGUINAGA GREEN, INC.	TOP SOIL-RANCHO	\$624.95
84017	JM & J CONTRACTORS	JO-SERVICES	\$950.00
84018	PROJECT SUPPORT SERVICES	JO-SERVICES	\$20,000.00
84019	AG DESIGN INC.	JO-SERVICES	\$6,000.00
84020	HAUFEE CO.	JO-SERVICES	\$1,660.00
84021	AMERICAN TIME	MAINTENANCE STOCK	\$382.16
84022	AUTO ZONE	RS, SUPPLIES	\$31.72
84023	BEE GONE BEE REMOVAL	RS, SUPPLIES	\$75.00
84024	ENCORP ENVIRONMENTAL	JO-SERVICES	\$2,145.00
84025	KYA SERVICES	RS, SUPPLIES	\$94,603.54
84026	A&D TRANSPORTATION	TRANSPORTATION-4/11/2018 TO HILLVIEW MS	\$345.00
84027	JW PEPPER	REMEMBER ME	\$54.75
84028	MICHAEL SCIANNI	BROCHURE-TOP 100	\$60.00
84029	SPARKLETTS	WATER	\$81.89
84030	FBM	RENTAL-COPIER 3 YEARS 4/01/2018-03/31/2021	\$5,475.00
84031	LA HABRA MUSIC CENTER	BAND SUPPLIES	\$1,231.89
84032	AUDIO DYNAMIX	SOUND SYSTEM	\$7,918.26
84033	HOUGHTON MIFFLIN	SCORING SERVICES	\$478.00
84034	LACOE MULTIMEDIA SERVICES	AWARD RECOGNITION	\$120.00
84035	TANGIBLE PLATE	STORAGE BOXES	\$863.84
84036	DATA IMPRESSIONS	CHROMEBOOK CASE	\$13.95
84037	SETPA	ANNUAL MEMBERSHIP/TECHNOLOGY	\$90.00
84038	PARROT EDUCATION	ENRICHMENT PROGRAM	\$813.88
84039	LAURA'S BAKERY	PRINCIPAL LUNCH	\$115.00
84040	SENTRY PRINTING	TABLES RUNNERS FOR SCHOOL SITES	\$300.00
84041	ROCHESTER 100	COMMUNICATIONS FOLDERS	\$468.75
84042	LITERACY RESOURCES	CURRICULUM	\$847.89
84043	SCHOLASTIC	CLASSROOM SUPPLIES	\$2,403.22
84044	STARFALL	WRITING JOURNALS	\$103.40
84045	MYSTERY SCIENCE INC	SUBSCRIPTION-SCHOOL MEMBERSHIP	\$499.00
84046	GINA TRINIDAD DESIGNS	BANNERS	\$200.00
84047	GINA TRINIDAD DESIGNS	BROCHURES	\$500.00
84048	AMAZON	DISPOSABLE GLOVES, RAFFLE TICKETS	\$15.98
84049	ATKINSON, ANDELSON, LOYA, RUUD & ROMO	LEGAL SERVICES-MARCH 2018	\$4,636.50
84050	CDW	REPLACEMENT DRUM CARTRIDGE(XEROX)	\$64.99
84051	CDWG	SPEAKERS	\$11.15
84052	LEARNING WITHOUT TEARS	WORKSHOP-T.HADDEN, CHRISTIAN HEIGHTS	\$300.00
84053	D.SOTO TO PROVIDE	IPADS FOR L.WARTIAN	\$917.74
84054	D.SOTO TO PROVIDE	IPADS FOR M. RODRIQUEZ	\$917.74

84055	JW PEPPER	JAZZ ENSEMBLE	\$64.84
84056	SCHOOL DATEBOOKS	AGENDAS	\$2,500.00
84057	ORANGE COUNTY DEPT OF ED	TRAINING; 3/19/18	\$1,200.00
84058	LACOE	MIND STORM INSTRUCTIONAL KIT-INTERVENTIO	\$998.55
84059	BAUDEVILLE	SUPPLIES, EMPLOYEE RECOGNITION	\$400.00
84060	ASSETGENIE	REPLACEMENT SCREENS FOR CHROMEBOOKS	\$299.90
84061	CDW-GOVERNMENT	PRINTER	\$125.13
84062	RAPTOR TECHNOLOGIES	SECURITY FOR SCHOOL SITES	\$9,600.00
84063	LUCKY TREATS	FOOD-TOP 100	\$756.00
84064	IMPERIAL BAND INSTRUMENTS	INSTRUMENT SUPPLIES	\$188.62
84065	MONTEREY GRAPHICS	PRINT WORK-TOP 100	\$501.86
84066	IMPERIAL BAND INSTRUMENTS	INSTRUMENT SUPPLIES	\$1,116.24
84067	GT DESIGNS/GINA TRINIDAD	BANNER	\$180.00
84068	JONES SCHOOL SUPPLY CO	DIE CUT PINS	\$171.12
84069	NAT'L ASSOC OF SECONDARY SCHOOL PRINC	NJHS CHAPTER RENEWAL	\$460.08
84070	APPLE	IPAD	\$936.88
84071	CROWN AWARDS	STUDENT AWARD	\$100.00
84072	LEARNING WITHOUT TEARS	SUPPLIES/MATERIALS-TK	\$162.50
84073	LAKESHORE	SUPPLIES-TK, OUTDOOR PAINTING CENTER	\$748.27
84074	AMAZON	IPAD KEYBOARD CASE	\$48.99
84075	AMERICAN EXPRESS	PURCHASES FOR APRIL 2018	\$23,725.98
84076	CDE	CHILD NUTRITION PROGRAM ADMIN, NEW DIR C	\$450.00
84077	JONES SCHOOL SUPPLY CO	CERTIFICATES	\$153.20
84078	INTERQUEST CANINES	2018/19-CONTRACT	\$1,290.00
84079	NMK CORPORATION	ON SITE REMOTE SUPPORT-TECH	\$1,000.00
84080	DAILY JOURNAL CORP	LCAP PUBLISHING	\$200.00
84081	DISNEYLAND/AMERICAN EXPRESS	RANCHO STARBUCK 8TH GRADE TRIP	\$26,450.00
84082	AMAZON	RAFFLE TICKETS	\$66.93
84083	CDW	POWER ADAPTER	\$379.00
84084	APPLE	IPADS	\$6,648.10
84085	LASCARIS- ON AMEX CARD	LUNCH BAGS	\$110.00
84086	4 IMPRINT	RETIREMENT VASES	\$650.00
84087	PLEDGE STAR	BOOT CAMP 03/02/2018	\$918.26
84088	PRENTICE SCHOOL	2018 SUMMER SCHOOL REG FEE/ ENRICHMENT	\$1,175.00
84089	DATA IMPRESSIONS	RANCHO STARBUCK, EXTENDED MEMORY	\$331.06
84090	EDUCATIONAL DATA SYSTEMS	SPRING 2018 CAASPP TESTING REPORTS	\$494.78
84091	AMAZON (AMERICAN EXPRESS)	17 CALCULATORS	\$252.96
84092	ORANGE COUNTY DEPT OF ED	RANCHO SONADO - MACY, INSIDE THE OUTDOO	\$2,485.00
84093	CALIFORNIA STEAM SYMPOSIUM 2018	REGISTRATION:PELOQUIN,PAINE,PALMER 10/28-	\$945.00
84094	PARADISE CONSTRUCTION	SERVICE, JO/MG	\$27,750.00
84095	AUTOZONE	MAINTENANCE STOCK	\$32.84
84096	F.M. THOMAS AIR CONDITIONING	SERVICE, MEADOW GREEN	\$10,035.46
84097	B&K	SUPPLY, RANCHO STARBUCK	\$267.33
84098	PASTUSAK PLUMBING	SERVICE, MEADOW GREEN	\$9,928.02
84099	CITY OF LA HABRA	FUEL-APRIL 2018	\$1,955.67
84100	EMCOR SERVICES	SUMMER HVAC -DISTRICT SITES	\$31,057.00
84101	NEW HORIZONS CONTRACTING	SERVICE, RANCHO STARBUCK	\$9,200.00
84102	DIVISION OF STATE ARCHITECT -DSA	JORDAN-FIRE ALARM UPGRADES	\$300.00
84103	ABES PLUMBING INC.	WATER LINE REPAIR, RANCHO STARBUCK	\$39,750.00
84104	DEMO PLUS	PORTABLE CLASSROOMS, JO/MA/MG	\$40,000.00
84105	APPLE (LJSD TECH)	MEADOW GREEN- 46 IPADS/CASES	\$15,428.29
84106	ILLUMINATE EDUCATION	TRAINING-5/16/2018	\$1,700.00
84107	LACOE	LCAP REGISTRATION-STEWART & MCDONALD, 9	\$40.00
84108	LACOE	LCAP REGISTRATION-STEWART & MCDONALD, 1	\$40.00
84109	DATA IMPRESSIONS	GOOGLE CHROME LICENSE	\$270.00
84110	TEACHER CREATED RESOURCES	PTA PURCHASE;SUPPLIES	\$203.66
84111	SCHOLASTIC	BOOK FAIR	\$3,093.21
84112	IMPERIAL BAND INSTRUMENTS	6TH GRADE BAND	\$894.54
84113	CDW	CHROMBOOKS/ CASES	\$14,120.12
84114	ROUND TABLE PIZZA	STUDENT COUNCIL	\$129.75
84115	ROADRUNNER COMMERCIAL EQUIPMENT	SINK INSTALLATION-RANCHO STARBUCK	\$6,800.00
84116	CHEFS TOYS	FOOD WARMERS-JORDAN & MEADOW GREEN	\$14,512.27
84117	CDW-GOVERNMENT	PRINTER	\$125.00
84118	SENTRY PRINTING	PRIDE CLUB SHIRTS	\$996.45

"B" WARRANTS FOR BOARD APPROVAL ON:
June 25, 2018

"B" WARRANT DOCUMENTS : 1370 - 3132

630,346.78

THE FOLLOWING "B" WARRANT VOUCHERS ARE INCLUDED IN THE ABOVE SEQUENCE OF NUMBERS SUBMITTED FOR APPROVAL. ANY INTERRUPTIONS IN THE SEQUENCE ARE DUE TO THE VOUCHER BEING HELD FOR AUDIT BY LACOE AND RELEASED AT A LATER DATE. THE 3000s INDICATE A NUTRITION SERVICES PAYABLE.

NO#		AMOUNT
1370	KANDA & TSO ASSOCIATES - ENGINEERING SERVICES	1,750.00
1899	AMERICAN TIME - MAINTENANCE/ CLOCKS	382.16
1900	APPLE, INC. - IPADS, SPECIAL EDUCATION	664.81
1901	AUTOZONE - MATERIALS, GROUNDS	32.84
1902	B&K ELECTRIC WHOLESALE - MAINTENANCE MATERIALS	267.33
1903	BEE GONE BEE REMOVAL SERVICE - GROUNDS, RS	75.00
1904	BEST LAWNMOWER - GROUNDS/ MATERIALS/ REPAIRS	271.45
1905	BUDDY'S ALL STARS, INC. - SHIRTS/ HATS, MACY	445.00
1906	CURRICULUM ASSOCIATES - BOOKS, SPECIAL ED.	98.49
1907	DATA IMPRESSIONS - HP MEMORY MODULE KITS	601.06
1908	ENCORP - INDOOR AIR INSPECTION, JORDAN	2,145.00
1909	FENN TERMITE & PEST CONTROL - FLEA TREATMENTS	1,265.00
1910	FLAGHOUSE - SPECIAL ED. MATERIALS, GALANG	241.63
1911	F.M. THOMAS AIR CONDITIONING - A/C REPAIRS, MG	10,035.46
1912	FULLERTON JOINT UNION H.S. DISTRICT - SUBSTITUTE	1,106.74
1913	GHATAODE BANNON ARCHITECTS - SITE SURVEY FEE	6,600.00
1919	SOUTHERN CALIFORNIA GAS - APRIL - MAY	78.00
1920	SOUTHERN CALIFORNIA GAS - APRIL - MAY	112.96
1921	SUBURBAN WATER SYSTEMS - APRIL - MAY	7,449.47
1922	SOUTHERN CALIFORNIA EDISON - APRIL - MAY	10,741.11
1923	VERIZON WIRELESS - APRIL - MAY	788.87
1924	TARA RYAN - PURCHASE REIMBURSEMENT	95.77
1925	KRISTEN GOBER - PURCHASE REIMBURSEMENT	199.00
1926	CITY OF LA HABRA WATER DEPT. - APRIL - MAY	2,680.76
1927	J.W. PEPPER & SON - RS, BAND SUPPLIES	54.75
1928	J.W. PEPPER & SON - RS, BAND SUPPLIES	306.74
1930	YOLANDA DIAZ - PURCHASE REIMBURSEMENT	404.48
1931	INTERQUEST DETECTION CANINES - SERVICE, APRIL	215.00
1932	MAILFINANCE/ NEOPOST - DISTRICT OFFICE, JUN. - SEP.	481.72
1933	PEAP - 2018 EXCELLENCE PINS FOR MACY	107.00
1934	PAR - RATING SCALES FOR SPECIAL EDUCATION	61.00
1935	NCS PEARSON, INC. - FORMS/ KIT SUPPLIES	423.08
1939	LOS ANGELES COUNTY OFFICE OF ED. - REGISTRATION	400.00
1940	PASTUSAK PLUMBING, INC - GAS LEAK REPAIR	9,928.02
1941	JONES SCHOOL SUPPLY - SUPPLIES, JORDAN	181.76
1942	IMPERIAL BAND INSTRUMENTS - BAND SUPPLIES	131.46
1943	NO EXCUSES UNIVERSITY - CONFERENCE REGISTRATION	2,850.00
1944	PLEDGE STAR - TROJAN NATION BOOT CAMP	918.26
1945	OAK HALL INDUSTRIES - GOWNS, RANCHO STARBUCK	2,640.00

1946	PRENTICE SCHOOL - SPEECH SERVICES, APRIL	172.00
1947	ADMINISTRATIVE SER. CO-OP - NON PUBLIC AGENCY, APR.	669.36
1948	BEHAVIOR AND EDUCATION, INC. - NON-PUBLIC SCHOOL, APR.	8,566.25
1949	GALLAGHER PEDIATRIC THERAPY - N.P.A., APRIL	14,364.00
1950	NIRGO & NIGRO- AUDIT SERVICES, 2017-18	5,310.00
1951	NIGRO & NIGRO - AUDIT FINAL BILLING, 2016-17	2,100.00
1952	PAUL LUNA/ LUNA INK - PHOTOGRAPHY CONSULTANT	2,000.00
1953	PROJECT SUPPORT SERVICES - PROJECT CLOSEOUT	2,093.75
1954	READY REFRESH BY NESTLE - DISTRICT WATER	58.56
1955	SCHOLASTIC BOOK FAIRS - RS, BOOK FAIR ORDER	3,093.21
1956	SCHOOL SPECIALTY - SPECIAL EDUCATION SUPPLIES	651.50
1957	SOUTHWEST SCHOOL SUPPLY - SCHOOL SUPPLIES	1,919.78
1958	SOUTHWEST SCHOOL SUPPLY - SCHOOL SUPPLIES	1,661.59
1959	SPARKLETTS - RANCHO STARBUCK WATER	177.75
1960	WPS - SPECIAL EDUCATION SUPPLIES	154.18
1961	WHITTIER CHRISTIAN H.S. - BUS TRANSPORTATION, APR.	38,210.13
1962	NICOLE BRASKI - PURCHASE REIMBURSEMENT	60.96
1963	RACHEL COLEMAN - PURCHASE REIMBURSEMENT	47.92
1964	SYLVIA LEE - PURCHASE REIMBURSEMENT	69.47
1965	AMY MCTEGGART - PURCHASE REIMBURSEMENT	76.38
1966	MELISSA OVERTON - CONSULTANT/ GRAPHIC DESIGN	2,000.00
1967	DYLAN ROCKENBACH - CONSULTANT/ ELEMENTARY BAND	957.00
1969	DAVID SHUN - PURCHASE REIMBURSEMENT	11.91
1970	MILTOS VARKATZAS - FACILITIES CONSULTANT, MAY	8,917.50
1971	TRI-DIM FILTER CORP. - MAINTENANCE SUPPLIES	1,808.38
1972	CALIF. PUBLIC EMPLOYEES RET. SYSTEM/ MED. INS., MAY.	267,902.25
1973	CALIF. PUBLIC EMPLOYEES RET. SYSTEM/ MED. INS., MAY.	5,144.14
1974	CAASFEP - ANNUAL MEMBERSHIP DUES	435.00
1975	AMERICAN EXPRESS - CREDIT PURCHASES, MAY	89,596.34
1976	KRISTEN COOKE - JO, SUPPLIES REIMBURSEMENT	158.02
1977	JAVIER HERNANDEZ - JO, SUPPLIES REIMBURSEMENT	194.69
1978	MELINDA KELLOGG - JO, SUPPLIES REIMBURSEMENT	203.22
1979	DEBBIE NEEDHAM - MACY, SUPPLIES REIMBURSEMENT	162.33
1980	LAUREN ORNELAS - MACY, SUPPLIES REIMBURSEMENT	20.00
1981	MARGARET PALMER - OLITA, SUPPLIES REIMBURSEMENT	28.00
1982	DAVID SHUN - PURCHASE REIMBURSEMENT	71.96
1983	NICOLE ULLOA - JO, SUPPLIES REIMBURSEMENT	251.10
1984	ANGELA HUTCHERSON - JO/ CONSULTANT, FEB. - MAY	519.75
1985	JANICE JACOBSEN - INSTRUCTIONAL CONSULTANT	315.00
1986	EILEEN RUSSELL - OLITA/ CONSULTANT, MAY	275.00
1987	STARFALL EDUCATION - JORDAN, WRITING SUPPLIES	103.40
1988	SOUTHWEST SCHOOL SUPPLY - SCHOOL SUPPLIES	1,744.77
1989	SOUTHWEST SCHOOL SUPPLY - SCHOOL SUPPLIES	4,155.58
1990	SOUTHERN CALIFORNIA GAS - APRIL - MAY	80.41
1991	SOUTHERN CALIFORNIA EDISON - MAY - JUNE	49.06
1992	TARA RYAN - MG, SUPPLIES REIMBURSEMENT	121.55
1993	LOS ANGELES SHERIFF'S DEPT. - RS SERVICE, APR.	1,600.78
1994	JFK TRANSPORTATION - JORDAN FIELD TRIP	523.50

LOWELL JOINT SCHOOL DISTRICT

RESOLUTION 2017/18 No. 725

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
LOWELL JOINT SCHOOL DISTRICT OF LOS ANGELES AND
ORANGE COUNTIES, CALIFORNIA, AUTHORIZING
INTER-FUND CASH TRANSFERS**

WHEREAS, the Governing Board of the Lowell Joint School District authorizes the Assistant Superintendent of Administrative Services to make inter-fund cash transfers between District funds whenever such transfers are needed to permit payment of obligations; and,

WHEREAS, the amount transferred will be used to cover budgeted expenses incurred in the identified funds; and;

WHEREAS, the Governing Board approved transfers in the amount not to exceed \$750,000 between the Special Reserve Fund for Capital Outlay (40), Deferred Maintenance Fund (14), General Fund (01), Capital Facilities Fund (25), and Cafeteria Fund (13);

NOW, THEREFORE BE IT RESOLVED, this resolution is adopted for the purpose of expediting the processing of inter-fund transfers, and shall remain in effect for a period of one year, from July 1, 2018, to June 30, 2019, and is subject to annual review and renewal by duly adopted resolution of the Governing Board of the Lowell Joint School District;

APPROVED AND ADOPTED this 21th day of June 2018, by the following vote:

AYES: William Hinz, Fred Schambeck, Anastasia Shackelford, Martin Tourville

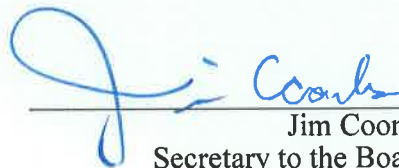
NOES: None

ABSENT: None

ABSTAIN: None

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 21th day of June 2018, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 21th day of June 2018.



Jim Coombs
Secretary to the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT
EMPLOYER-EMPLOYEE RELATIONS/PERSONNEL REPORT 2017/18 #12

June 21, 2018

I. CERTIFICATED EMPLOYEES

A. EXTRA DUTY PAY/STIPENDS

	<u>NAME</u>	<u>EFFECTIV E DATE</u>	<u>END DATE</u>	<u>SITE</u>	<u>COMMENTS</u>
1.	Esparza, Rhonda	7/01/18	07/30/18	EP	To be paid \$70.00 per hour not to exceed 8 hours for Aeries.web training. To be paid from monies secured in title II.
2.	Wissman, Marikate	7/01/18	07/30/18	JO	To be paid \$70.00 per hour not to exceed 8 hours for Aeries.web training. To be paid from monies secured in title II.
3.	Shun, David	7/01/18	07/30/18	MA	To be paid \$70.00 per hour not to exceed 8 hours for Aeries.web training. To be paid from monies secured in title II.
4.	VanHoogmoed, Krista	7/01/18	07/30/18	OL	To be paid \$70.00 per hour not to exceed 8 hours for Aeries.web training. To be paid from monies secured in title II.
5.	Cukro, Matthew	7/01/18	07/30/18	MG	To be paid \$70.00 per hour not to exceed 8 hours for Aeries.web training. To be paid from monies secured in title II.
6.	Takacs, Linda	7/01/18	07/30/18	RS	To be paid \$70.00 per hour not to exceed 8 hours for Aeries.web training. To be paid from monies secured in title II.
7.	Morrison, Deanna	06/01/18	06/30/18	MG	To be paid \$35.00 per hour not to exceed 7 hours for Illuminate Report Card Training. To be paid from monies secured in educator effectiveness and / or title II.
8.	Martinez, Paula	06/01/18	06/30/18	MG	To be paid \$35.00 per hour not to exceed 7 hours for Illuminate Report Card Training. To be paid from monies secured in educator effectiveness and / or title II.
9.	Brimmage, Mary	06/01/18	06/30/18	EP	To be paid \$35.00 per hour not to exceed 7 hours for Illuminate Report Card Training. To be paid from monies secured in educator effectiveness and / or title II.
10.	Palmer, Margaret	06/01/18	06/30/18	OL	To be paid \$35.00 per hour not to exceed 7 hours for Illuminate Report Card Training. To be paid from monies secured in educator effectiveness and / or title II.
11.	Fonti, Allison	06/01/18	06/30/18	JO	To be paid \$35.00 per hour not to exceed 7 hours for Illuminate Report Card Training. To be paid from monies secured in educator effectiveness and / or title II.
12.	Gober, Kristen	06/01/18	06/30/18	MG	To be paid \$35.00 per hour not to exceed 7 hours for Illuminate Report Card Training.

13.	Robertson, Vickie	06/01/18	06/30/18	MG	To be paid from monies secured in educator effectiveness and / or title II. To be paid \$35.00 per hour not to exceed 7 hours for Illuminate Report Card Training. To be paid from monies secured in educator effectiveness and / or title II.
14.	Mangold, Leslie	06/01/18	06/30/18	MG	To be paid \$35.00 per hour not to exceed 7 hours for Illuminate Report Card Training. To be paid from monies secured in educator effectiveness and / or title II.
15.	Toice, Susan	06/01/18	06/30/18	MG	To be paid \$35.00 per hour not to exceed 7 hours for Illuminate Report Card Training. To be paid from monies secured in educator effectiveness and / or title II.
16.	Malm, Amanda	06/01/18	06/30/18	EP	To be paid \$35.00 per hour not to exceed 7 hours for Illuminate Report Card Training. To be paid from monies secured in educator effectiveness and / or title II.
17.	Vander Lee, Michelle	06/01/18	06/30/18	MG	To be paid \$35.00 per hour not to exceed 7 hours for Illuminate Report Card Training. To be paid from monies secured in educator effectiveness and / or title II.

CLASSIFIED EMPLOYEES 6-21-18

A. MONTHLY – GENERAL FUND

	<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIV E DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
1	Aguayo, Leo	12/30/18		R18/S5	EP	Night Custodian/Step Increase
2	Arcega, Aida	04/09/19		R23/S2	MA	Office Manager/Step Increase
3	Armijo, Jessica	08/07/18		R21/S3	JO	Day Custodian/Step Increase
4	Atkinson, Katherine	07/20/18		R17/S4	DO	Switchboard Operator/ Receptionist/ Step Increase
5	Barahona, Krystina	08/03/18		R18/S4	MA	Night Custodian/Step Increase
6	Carrera, Abel	08/09/18		R18/S2	RS	Night Custodian/Step Increase
7	Field, Kimberly	01/08/19		R18/S2	JO	Night Custodian/Step Increase
8	Lord, Dixie	08/07/18		R23/S2	RS	Office Manager/Step Increase
9	Marin, Luis	02/01/19		R20/S4	MNT	Groundskeeper/Step Increase
10	Rapp, Wendi	04/03/19		R29/S5	DO	Information Systems Specialist/ Step Increase
11	Reynolds, Andrea	07/01/18		MGT/S4	DO	Assistant Superintendent of Administrative Services/Initial Placement on Salary Schedule
12	Rivera, Ismael	10/09/18		R18/S2	RS	Night Custodian/Step Increase
13	Villapania, Thomas	06/01/19		R28/S4	MNT	Maintenance-General/Step Increase

B. HOURLY – GENERAL FUND

	<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIV E DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
1	Border, Barbara	08/15/18		R14/S3	OL	Instructional Assistant/Step Increase
2	Bullard, April	04/16/19		R16/S2	RS	Clerk Typist/Step Increase
3	Chavez, Tiffany	08/14/18		R16/S1	EP	Instructional Assistant-ABA/Replacement for Vacancy
4	Curtis, Michelle	08/09/18		R15/S5	OL	Instructional Assistant/Step Increase
5	Dumont, Juliette	02/10/19		R15/S8 +5%	OL	Instructional Assistant/Longevity Increase
6	Edrosa, Maria	08/11/18		R14/S4	RS	Instructional Assistant/Step Increase
7	Egenias, Aurora	01/01/19		R15/S5	OL	Instructional Assistant/Step Increase
8	Escano, Catherine	01/04/19		R15/S4	MG	Instructional Assistant/Step Increase
9	Garcia, Lisa	05/16/19		R16/S2	OL	Clerk Typist/Step Increase
10	Hanenburg, Cynthia	10/21/18		R15/S8 +5%	MG	Instructional Assistant/Longevity Increase
11	Kennedy, Joelle	08/17/18		R16/S2	EP	Instructional Assistant-ABA/Step Increase
12	Leonguerrero, Robyn	03/21/19		R20/S3	MG	Library Technician/Step Increase
13	Lickfelt, Rebecca	08/09/18		R15/S3	MA	Instructional Assistant/Step Increase
14	Lua, Erika	08/14/18		R16/S1	EP	Instructional Assistant-ABA/Replacement for Vacancy
15	Marshall, Nancy	08/29/18		R15/S8 +5%	MG	Instructional Assistant/Longevity Increase
16	Montiel, Shaina	08/09/18		R14/S3	MA	Instructional Assistant-RSP/Step Increase
17	Mora, Jessica	08/15/18		R14/S2	JO	Instructional Assistant/Step Increase
18	Morgan, Diane	09/22/18		R15/S8 +5%	OL	Instructional Assistant/Longevity Increase
19	Munoz, Jesus	08/14/18		R16/S1	EP	Instructional Assistant-ABA/Replacement for Vacancy
20	Ocampo, Katrina	08/09/18		R15/S3	MG	Instructional Assistant/Step Increase
21	Ota, Esther	02/28/19		R16/S8 +12.5%	MG	Clerk Typist/Longevity Increase

22	Palmer, Mary	09/01/18	R14/S8 +7.5%	RS	Instructional Assistant- RSP/Longevity Increase
23	Pullen, Darleene	09/01/18	R14/S8 +7.5%	MG	Instructional Assistant- RSP/Longevity Increase
24	Rickenbacker, Kimberly	04/16/19	R16/S2	EP	Clerk Typist/Step Increase
25	Rodia, Susan	08/29/18	R14/S8 +5%	OL	Instructional Assistant- RSP/Longevity Increase
26	Rodriguez, Brenda	11/03/18	R14/S5	OL	Bilingual Instructional Assistant/Step Increase
27	Roe, Amy	08/15/18	R15/S4	OL	Instructional Assistant/Step Increase
28	Russell, Lisa	01/04/19	R16/S4	JO	Clerk Typist/Step Increase
29	Ryckman, Catherine	06/14/18		EP	Instructional Assistant- RSP/Resignation due to Retirement
30	Sanford-Williams, Carol	08/29/18	R15/S8 +5%	OL	Instructional Assistant/Longevity Increase
31	Soto, Denise	06/20/18	R17/S1	DO	Switchboard Operator/Receptionist/ Substitute
32	Vargas, Sara	06/29/18		EP	Instructional Assistant- ABA/Resignation
33	Vasquez, Randi	09/21/18	R17/S2	DO	Systems Aide/Step Increase
34	Wang, Son	02/05/19	R14/S2	MA	Bilingual Instructional Assistant/Step Increase
35	Weimholt, Lina	08/15/18	R16/S4	EP	Instructional Assistant-ABA/Step Increase
36	Winik, Rebecca	08/29/18	R14/S8 +5%	RS	Instructional Assistant- RSP/Longevity Increase

C. HOURLY – CAFETERIA FUND

	<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIV E DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
1	Abbond, Karey	08/14/18		R7/S2	JO	Cafeteria Worker/Step Increase
2	Alarid, Emily	05/01/19		R7/S2	EP	Cafeteria Worker/Step Increase
3	Cacioppo, Alexis	08/15/18		R16/S2	EP	Instructional Assistant-ABA/Step Increase
4	Cacioppo, Sherrie	08/14/18		R7/S4	RS	Cafeteria Worker/Step Increase
5	Costello, Jennifer	08/17/18		R7/S3	RS	Cafeteria Worker/Step Increase
6	Davis, Christina	08/01/18		R16/S4	NS	Nutrition Services Clerk Typist/Step Increase
7	Delorbe, Ruth	08/11/18		R7/S5	RS	Cafeteria Worker/Step Increase
8	Giovannetti, Kimberly	08/22/18		R7/S3	RS	Cafeteria Worker/Step Increase
9	Goodenow, Arlene	05/01/19		R7/S2	MA	Cafeteria Worker/Step Increase
10	Kim, Sharon	09/01/18		R20/S4	NS	Nutrition Services Bookkeeper/Step

11	Martinez, Veronica	08/14/18	R14/S4	MG	Increase Satellite Cafeteria Worker/Step Increase
12	Sanchez, Kris G.	08/14/18	R14/S4	MA	Satellite Cafeteria Worker/Step Increase

D. CLASSIFIED JOB DESCRIPTIONS

Addition:

- Instructional Assistant - ABA



LOWELL JOINT SCHOOL DISTRICT

INSTRUCTIONAL ASSISTANT – ABA (Applied Behavior Analysis)

Classified Salary Schedule
Range 16

JOB SUMMARY:

Under general direction of a classroom teacher or program director, and the supervision of a school principal, provide specific instructional and behavioral strategies and techniques in support of students in autism and specialized programs.

DISTINGUISHING CHARACTERISTICS:

This classification is distinguished from other instructional assistants in that the primary responsibility is working with student in the District's special education behavioral disability and autism programs. Assignments in this classification will involve the need for knowledge of Applied Behavioral Analysis (ABA) and methodologies including but not limited to Discrete Trial Training, Picture Exchange Communication System (PECS), Social Skills, Pivotal Response Training, Floor time and TEACCH methodologies.

ESSENTIAL FUNCTIONS:

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the class.

- Assist special needs students individually or in small groups and confer with teacher on assigned subjects to ensure coordination of instructional efforts.
- Reinforce student learning activities; assist students in operation of a variety of instructional media.
- Assist in implementation of Individualized Educational plans for students with autism and behavioral disabilities needs.
- Assist in management of student behavior through positive reinforcement strategies and techniques.
- Support and assist students with positive discipline in classroom, the library, on school site at lunch and recess, and while on field trip activities.
- Assist in the development of a variety of instructional materials and learning aides.
- Administer specific instructional and behavioral techniques to students with moderate to severe disabilities. Monitor and assist in remediation of specific learning problems.
- Assist in caring for student's physical needs as necessary (including use of bathroom facilities; toileting, diapering, help when getting on or off school bus, feeding and other self-help skills).
- Collect data and records anecdotal student progress notes, maintains and organizes program notebooks, and implement program modifications under the supervision and guidance of teacher, psychologist, and/or program specialist.
- Assist in specific instructional strategies and review data with teacher, psychologist, and/or program specialist.
- May be required to lift and/or move students with physical disabilities as necessary for educational purposes.
- Attend in-service training as directed.
- May assist with integrating special needs students in a mainstream setting.
- Administer medication in accordance with specific medical instructions; perform routine first aid, which may include aiding children with seizures or respiratory problems.
- Maintain and organize program notebooks and implement program modifications.
- Perform other related duties as assigned.

QUALIFICATION GUIDELINES:

Knowledge of:

- The basic methods of instruction.
- General needs and behavior of children diagnosed with developmental disabilities, including an understanding of appropriate behavior management techniques used in controlling and motivating students.
- General concepts of child growth and development and children diagnosed with developmental disabilities.
- General knowledge of the purposes and goals of District's special education programs.
- Correct English usage, punctuation, spelling and grammar.
- Routine recordkeeping.

Ability to:

- Maintain a vigorous work schedule that may require continuous physical activity.
- Perform routine clerical work that supports instructional activities such as: record keeping and the preparation of instructional materials.
- Learn and operate teaching aids and machines used in working with exceptional students.
- Learn and utilize basic methods and procedures to be followed in the special education instruction setting.
- Participate in student activities, including physical education
- Implement behavior modification techniques; manage student behavior and guide students toward more acceptable social behaviors.
- Demonstrate an understanding, patient, warm, and receptive attitude toward students.
- Establish and maintain cooperative and effective working relationships with students, staff and parents.
- Work effectively with students from preschool through eighth grade level.
- Understand, support, and protect confidential information on all students.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain cooperative and effective working relationships with others.
- Perform clerical duties; establish and maintain effective record keeping procedures.
- Lift and move items weighing up to 50 pounds.

Education/Training/Experience:

Graduation from high school or its equivalent. Must meet one of the following qualifications as defined by the NCLB Act (SB1405): (1) AA degree or higher; (2) completion of at least 48 units of course work at an institution of higher education; (3) successfully pass the District's local assessment test. Experience in working with children requiring a specialized learning environment desirable. One year of paid or volunteer experience working with children in an educational or childcare setting is required. Experience working with children requiring a specialized learning environment desirable.

License:

Possession of valid First Aid and CPR Certificates. (If not held at the time of initial employment, they must be obtained within 30 days of District service as a condition of continued employment.) Attend District assigned ABA training; ABA Registered Behavior Technician (RBT) Certification preferred.

PHYSICAL STANDARDS AND WORKING CONDITIONS:

The physical and mental demands and work environment described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. These physical demands are generic in nature and tasks may vary dependent on specific trade and or specialized work assignment.

Physical Demands:

The physical demands of this position include sitting and standing for extended periods of time. Dependent on class/student assignment the employee may frequently move or lift children weighing up to 50 pounds unassisted from wheelchairs to tables or desks. Employees may lift and move students who may wear heavy braces, use wheelchairs and other assistive devices, assist students on or off a bus, either in a wheelchair or using some other mobility-assisted equipment. Frequent bending at the waist is required as is kneeling, crouching, pushing and pulling to assist students with shoelaces, braces, floor exercises and pushing of wheelchairs with or without students up and down includes, steps and on long walks. Employees may reach overhead as well as above the shoulders and horizontally. Dexterity of hands and fingers to demonstrate activities or run medical and instruction resource equipment is required as is hearing and speaking to exchange information, make presentations, hear in a noisy environment and locate the source of sound. Seeing to read a variety of materials and monitor student activities is required. The information contained in this physical standards description is for compliance with ADA and is not an exhaustive list of duties performed.

Physical Requirements:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. These physical standards are generic in nature and tasks may vary dependent on specific trade and or specialized work assignment.

Mental Demands:

Employee must be able to comprehend and follow written and oral instructions; interpret policies and procedures; and interact cooperatively with District staff, parents, and the general public.

Work Environment:

While performing the duties of this job, the employee works in several environments including classroom, indoor and outdoor environments and on or near student playground equipment. The employee's primary responsibility is working with students with special needs. Employees in this position may have a higher level of physical injury from students. There is frequent contact with staff. The noise level is moderate.

The information contained in the physical standards description is for compliance with ADA and is not an exhaustive list of duties performed. Individuals who hold this position may perform additional duties and additional duties may be assigned.

WORK PERIOD:

10 months per year, five days per week, up to 5.25 hours per day

DRAFT

LOWELL JOINT SCHOOL DISTRICT
August 13, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of a Provisional Internship Permit for
Bianca N. Galang Assigned to the ABA Class at
El Portal Elementary School for the 2018-19
School Year

ACTION

The Lowell Joint School District is experiencing difficulty hiring fully credentialed teachers with the skills necessary to be successful in the classroom. All candidates have been screened, in addition, Provisional Internship Permits are also supported by site administrators

It is recommended that Lowell Joint School District approve a Provisional Internship Permit for Bianca Galang who is assigned to the ABA class at El Portal Elementary School for the 2018/19 school year be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
August 13, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of a Provisional Internship Permit for
Cameron S. Miller Assigned to the Instructional
Music Class at Rancho-Buck Intermediate School
for the 2018-19 School Year

ACTION

The Lowell Joint School District is experiencing difficulty hiring fully credentialed teachers with the skills necessary to be successful in the classroom. All candidates have been screened, in addition, Provisional Internship Permits are also supported by site administrators

It is recommended that Lowell Joint School District approve a Provisional Internship Permit for Cameron S. Miller who is assigned to the Instructional Music Class at Rancho-Starbuck Intermediate School for the 2018/19 school year be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
August 13, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of a Provisional Internship Permit for
Rebecca M. Moreno Assigned to the Resource
Specialist Program Class at Olita Elementary
School for the 2018-19 School Year

ACTION

The Lowell Joint School District is experiencing difficulty hiring fully credentialed teachers with the skills necessary to be successful in the classroom. All candidates have been screened, in addition, Provisional Internship Permits are also supported by site administrators

It is recommended that Lowell Joint School District approve a Provisional Internship Permit for Rebecca M. Moreno who is assigned to the Resource Specialist Program Class at Olita Elementary School for the 2018/19 school year be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
August 13, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent

Subject: Adoption of Response to Immigration Enforcement
BP 5145.13

ACTION/
(SECOND READING)

Assembly Bill 699 added "citizenship and immigration status" as a protected characteristic for purposes of discrimination and equal protection laws. This new protection went into effect January 1, 2018. In addition, AB 699 outlined a number of mandates that local educational agencies must comply with by July 1, 2018, including adopting policies consistent with the California Attorney General's model policies.

This new board policy is attached for a second reading.

Attachment

Superintendent's Comment:

APPROVAL RECOMMENDED.

Response To Immigration Enforcement

The Governing Board is committed to the success of all students and believes that every school site should be a safe and welcoming place for all students and their families irrespective of their citizenship or immigration status.

District staff shall not solicit or collect information or documents regarding the citizenship or immigration status of students or their family members or provide assistance with immigration enforcement at district schools, except as may be required by state and federal law. (Education Code 234.7)

(cf. 5111 - Admission)

(cf. 5111.1 - District Residency)

No student shall be denied equal rights and opportunities nor be subjected to unlawful discrimination, harassment, intimidation, or bullying in the district's programs and activities on the basis of his/her immigration status. (Education Code 200, 220, 234.1)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 5131.2 - Bullying)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.9 - Hate-Motivated Behavior)

The Superintendent or designee shall notify parents/guardians regarding their children's right to a free public education regardless of immigration status or religious beliefs and their rights related to immigration enforcement. (Education Code 234.7)

(cf. 5145.6 - Parental Notifications)

Consistent with requirements of the California Office of the Attorney General, the Superintendent or designee shall develop procedures for addressing any requests by a law enforcement officer for access to district records, school sites, or students for the purpose of immigration enforcement.

(cf. 1340 - Access to District Records)

(cf. 3580 - District Records)

(cf. 5125 - Student Records)

(cf. 5125.1 - Release of Directory Information)

Teachers, school administrators, and other school staff shall receive training regarding immigration issues, including information on responding to a request from an immigration officer to visit a school site or to have access to a student.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

The Superintendent or designee shall report to the Board in a timely manner any requests for information or access to a school site by an officer or employee of a law enforcement agency for the purpose of enforcing the immigration laws. Such notification shall be provided in a manner that ensures the confidentiality and privacy of any potentially identifying information. (Education Code 234.7)

Legal Reference:

EDUCATION CODE

200 Educational equity

220 Prohibition of discrimination

234.1 Safe Place to Learn Act

234.7 Student protections relating to immigration and citizenship status

48204.4 Evidence of residency for school enrollment

48980 Parental notifications

48985 Notices to parents in language other than English

GOVERNMENT CODE

8310.3 California Religious Freedom Act

PENAL CODE

422.55 Definition of hate crime

627.1-627.6 Access to school premises, outsiders

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act

COURT DECISIONS

Plyler v. Doe, 457 U.S. 202 (1982)

Management Resources:

CSBA PUBLICATIONS

Legal Guidance on Providing All Children Equal Access to Education, Regardless of Immigration Status, February 2017

CALIFORNIA OFFICE OF THE ATTORNEY GENERAL PUBLICATIONS

Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Immigration Issues, April 2018

WEB SITES

CSBA: <http://www.csba.org>

California Office of the Attorney General: <http://oag.ca.gov>

California Department of Education: <http://www.cde.ca.gov>

California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>

California Department of Justice: <http://www.justice.gov>

U.S. Department of Education, Office for Civil Rights:

<http://www.ed.gov/about/offices/list/ocr>

U.S. Immigration and Customs Enforcement: <http://www.ice.gov>

U.S. Immigration and Customs Enforcement, Online Detainee Locator System:

<http://locator.ice.gov/odls>

Policy Adopted:

LOWELL JOINT SCHOOL DISTRICT
August 13, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Independent Contractor Agreement with *Mary Kay Gallagher, Gallagher Pediatric Therapy*, a Nonpublic Nonsectarian Agency, to Provide Physical Therapy Services and Evaluative Services for Physical Therapy Assessments for the 2018/2019 School Year ACTION

In accordance with Education Code Section 56365 and 56366, a school district is required to enter into separate agreements with agencies to provide the services included in a student's Individualized Education Program (IEP) when such services cannot be provided by the District. The Gallagher Pediatric Therapy staff is fully qualified and meets State and Federal guidelines.

Arrangements have been made with *Mary Kay Gallagher, Gallagher Pediatric Therapy*, a nonpublic nonsectarian agency, to provide direct physical therapy services and evaluative services for Physical Therapy assessments for selected District students for the 2018/2019 school year. Services are to be provided at the rate of \$75.00 per hour, not to exceed \$7,250.00 per student per year, and not to exceed \$20,000.00.

It is recommended that the agreement with *Mary Kay Gallagher, Gallagher Pediatric Therapy*, a nonpublic nonsectarian agency, to provide physical therapy services and physical therapy evaluative services for assessments for the 2018/2019 school year be approved, at the rate of \$75.00 per hour, not to exceed \$7,250.00 per student per year, and not to exceed \$20,000.00 and that the Superintendent or designee be authorized to execute the agreement.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
August 13, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Independent Contractor Agreement
with D & D Consultants, to provide Training for the
Speech/Language Pathologists, for the 2018-2019
School Year

ACTION

Arrangements have been made with D & D Consultants, during the 2018/2019 school year, to provide Training for the Speech/Language Pathologists.

The contract would cover the period of July 1, 2018 through June 30, 2019. Services are to be rendered at the rate of \$625.86 per hour. The total fee is not to exceed Ten Thousand Dollars (\$10,000.00), to be **paid for with Medi-Cal Funds.**

It is recommended that the Independent Contractor Agreement with D & D Consultants to provide Training for the Speech/Language Pathologists, for the 2018/2019 School Year be approved, at the rate of \$625.86 per hour, an estimated cost not to exceed \$10,000.00, to be paid for with Medi-Cal Funds and that the Superintendent or designee be authorized to execute the agreement.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
August 13, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs

Subject: Approval of Agreement with Atkinson, Andelson,
Loya, Ruud & Romo for Legal Services

ACTION/
(RATIFICATION)

The District has had an ongoing agreement with Atkinson, Andelson, Loya, Ruud & Romo to provide legal services as required. A new retainer agreement for the period of August 1, 2018, through July 31, 2019, will allow the District to continue utilizing those legal services. The rates have increased above the previous agreement and are \$295 per hour for Senior Partners, \$280 per hour for Partners/Senior Counsel, \$265 per hour for Senior Associates, \$255 per hour for Associates, \$250 per hour for Electronic Technology Litigation Specialist, \$200 per hour for non-legal consultants, and \$170 per hour for Senior Paralegals/Law Clerks, and \$165 per hour for Paralegals and Legal Assistants.

It is recommended that the agreement with Atkinson, Andelson, Loya, Ruud & Romo for legal services from August 1, 2018, through July 31, 2019, be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
August 13, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs

Subject: Purchase Order Report 2018/19 #1

ACTION/
(RATIFICATION)

In accordance with the law, Purchase Order Report 2018/19 #1 is recommended for approval. The report lists all purchase orders issued May 31, 2018 through June 30, 2018.

AR:md

Attachment

Superintendent's Comment:

APPROVAL RECOMMENDED.

PURCHASE ORDERS FOR BOARD APPROVAL

August 8, 2018

NO#	VENDOR	DESCRIPTION	AMOUNT
84143	ENCORP ENVIRONMENTAL	JO,MA,MG-SERVICES	\$2,730.00
84144	ENCORP ENVIRONMENTAL	RS-SERVICES	\$3,415.00
84145	EMCOR SERVICES	RS-SERVICES	\$785.00
84146	ALL CITY TRAPPING	EP-SERVICES	\$150.00
84147	FORENSIC ANALYTICAL CONSULTING SVCS	MACY-SERVICE	\$58.00
84148	CITY OF LA HABRA	SUPPLIES	\$1,495.21
84149	SCHOOL SPECIALTY	MACY-STOCK/SUPPLY	\$1,086.85
84150	K-LOG	MACY-STOCK	\$942.15
84151	VIRCO	MACY-STOCK	\$950.00
84152	VECTOR ENERGY GROUP	DISTRICT WIDE-PROP 39 HVAC SVCS	\$715,723.25
84153	GREAT SCOTT TREE SERVICES	DISTRICT WIDE-TREE SERVICES	\$38,390.00
84154	DATA IMPRESSIONS	EXTREME FOLIO	\$696.42
84155	BARCO PRODUCTS	BARCO PRODUCTS	\$1,112.17
84156	CDW	PROJECTOR	\$482.78
84157	ACTION TROPHY	AWARDS	\$52.58
84158	SCHOOL SERVICES OF CALIFORNIA	FINANCE WORKSHOP	\$235.00
84159	DATA IMPRESSIONS	CHROMEBOOKS	\$1,823.71
84160	SOUTHWEST SCHOOL SUPPLY	SUPPLIES, SPED,BUS	\$898.00
84161	SOUTHWEST SCHOOL SUPPLY	SUPPLIES, RS	\$712.35
84162	SOUTHWEST SCHOOL SUPPLY	SUPPLIES,MA	\$1,580.65
84163	SOUTHWEST SCHOOL SUPPLY	SUPPLIES,EP	\$102.73
84164	SOUTHWEST SCHOOL SUPPLY	SUPPLIES,MG	\$1,965.31
84165	SOUTHWEST SCHOOL SUPPLY	SUPPLIES,MG	\$845.97
84166	NICKY'S FOLDERS	COMMUNICATIONS FOLDERS	\$750.00
84167	BIRD BRAIN TECHNOLOGIES	ROBOT KIT	\$1,040.56
84168	SPHERO	ROBOT SUPPLIES	\$774.93
84169	CDW-GOVERNMENT	CEILING MOUNTS AND ACCESSORIES	\$1,458.07
84170	AMERICAN EXPRESS	PURCHASES FOR MAY 2018	\$89,596.34
84171	SCHOLASTIC	BOOK READERS	\$333.00
84172	SCHOLASTIC	BOOK READERS	\$333.00
84173	SCHOLASTIC	BOOK READERS	\$410.00
84174	SCHOLASTIC	BOOK READERS	\$400.00
84175	GARZA	PRINTER REPAIR-RS	\$80.00
84176	SCHOLASTIC	SCHOLASTIC ACTIONS MAGAZINES	\$170.10
84177	CANELA SOFTWARE	VISION SOFTWARE	\$297.00
84178	FITNESS FINDERS	INCENTIVE CHARMS	\$484.23
84179	VERIZON	EQUIPMENT-PHONE, SPED ED DIRECTOR	\$809.24
84180	SOUTHWEST SCHOOL SUPPLY	SUPPLIES, JO,MA,MG,OL,SPED,DO	\$698.36
84181	SENTRY PRINTING	SUPPLIES, MEADOW GREEN	\$284.70
84182	PC AND MAC EXCHANGE	CHROMEBOOK CART-MG	\$1,250.00
84183	XCELL, INC	GLASS LENS REPLACEMENT-LAPTOP-A. LUNA	\$100.00
84184	GINA TRINIDAD DESIGNS	LOCKER CARDS	\$93.04
84185	SOUTHWEST SCHOOL SUPPLY	SUPPLIES,RS	\$667.18
84186	LEARNING OVATIONS	A2I PROFESSIONAL SUPPORT SYSTEM-YEAR 1/MACY/MG/OLITA	\$60,000.00
84187	ACCO BRANDS	LAMINATING FILM	\$313.08
84188	GINA TRINIDAD DESIGNS	COFA AND ACADEMY POLO SHIRTS	\$550.00
84189	NEW HORIZONS CONTRACTING	JO,MA,MG-SERVICES	\$31,500.00
84190	GENERAL PROJECTS CONTROL	MACY, SERVICES	\$13,957.00
84191	BEE GONE BEE REMOVAL	MACY, RANCHO, SERVICES	\$200.00
84192	MONTGOMERY HARDWARE CO.	JORDAN, MATERIALS	\$3,312.71
84193	NEW HORIZONS CONTRACTING	EP-SERVICES	\$4,600.00
84194	BRUCE CAMPBELL SAND & GRAVEL	JORDAN, MATERIALS	\$503.70
84195	MONTGOMERY HARDWARE CO.	RS-SERVICES	\$4,443.97
84196	A.I.H. FLOORING	RS-SERVICES	\$13,750.00
84197	IMAGE APPAREL FOR BUSINESS	RANCHO, MATERIALS	\$137.07

LOWELL JOINT SCHOOL DISTRICT
August 13, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs

Subject: Warrant Listing Report 2018/19 #1

ACTION/
(RATIFICATION)

The Warrant Listing Report 2018/19 #1 is recommended for approval. The report lists all warrants issued June 18, 2018, through August 6, 2018.

AR:md

Attachment

Superintendent's Comment:

APPROVAL RECOMMENDED.

"B" WARRANTS FOR BOARD APPROVAL ON:
August 13, 2018

"B" WARRANT DOCUMENTS :

1,274,175.17

THE FOLLOWING "B" WARRANT VOUCHERS ARE INCLUDED IN THE ABOVE SEQUENCE OF NUMBERS SUBMITTED FOR APPROVAL. ANY INTERRUPTIONS IN THE SEQUENCE ARE DUE TO THE VOUCHER BEING HELD FOR AUDIT BY LACOE AND RELEASED AT A LATER DATE. THE 3000s INDICATE A NUTRITION SERVICES PAYABLE.

NO#	2017-2018	AMOUNT
1760	AGUINAGA GREEN, INC.-SUPPLIES	728.18
1936	MEET THE MASTERS, INC. - ART PROGRAM, 18-19	1,000.00
1937	PARROT, INC. - TECHNOLOGY SUPPLIES, MACY	813.88
1938	LEGO EDUCATION - TECHNOLOGY SUPPLIES, MACY	998.55
2001	THE STANDARD INSURANCE - VOL. DEDUCTIONS, MAY	5,084.29
2010	ANAHEIM CITY SCHOOL DISTRICT - FIELD TRIP, MAY	391.50
2027	SOUTHERN CALIFORNIA EDISON - MAY - JUNE	3,749.64
2028	SUBURBAN WATER SYSTEMS - MAY - JUNE	4,955.92
2029	WARE DISPOSAL - TRASH SERVICE, JUNE	2,600.68
2030	ORBIT EVENT RENTALS	1,721.00
2031	SOUTHWEST SCHOOL SUPPLY - SCHOOL SUPPLIES	698.36
2032	AAA ELECTRIC MOTOR SALES-MG/RS-SUPPLIES	274.47
2033	BEST LAWNMOWER - GROUNDS/ TOOL REPAIR	55.27
2034	BUG FLIP - BUG SERVICE, MAY	1,510.00
2035	CANNINGS HARDWARE - MAINTENANCE MATERIALS	25.05
2036	CINTAS CORPORATION - UNIFORM RENTALS, MAY	667.48
2037	IMPERIAL SPRINKLER SUPPLY - GROUNDS/ MATERIALS	132.07
2038	JAMES HARDWARE - MAINTENANCE MATERIALS	89.48
2039	PLUMBING WHOLESALE OUTLET - MATERIALS	70.29
2040	DARCIE HULTBERG - MILEAGE REIMBURSEMENT	20.49
2041	SANDY JAN- MILEAGE REIMBURSEMENT	51.22
2042	PDQ EQUIPMENT RENTAL-M&O, SERVICES	338.92
2043	APPLE, INC. - IPADS/ MEADOW GREEN	15,290.63
2045	ESTHER OTA - SUPPLIES REIMBURSEMENT	14.64
2046	JIVE COMMUNICATIONS INC. - SERVICE, JUNE	3,103.02
2047	SOUTHERN CALIFORNIA GAS - MAY - JUNE	183.12
2048	LEARNING OVATIONS, INC. - SUPPORT SYSTEM	60,000.00
2049	LINDA TAKACS - DRUMLINE REIMBURSEMENT	838.02
2050	LEARNING A-Z - RAZ KIDS LICENSE RENEWAL	109.95
2051	SOUTHWEST SCHOOL SUPPLY -RS, SCHOOL SUPPLIES	667.18
2052	DAWN AANDAHL	509.70
2053	DEBORAH ANDERSEN	923.03
2054	MARIANNE DOYLE MEDINA	509.70
2055	DONALD EVANS	1,107.78
2056	CLAUDIA HYATT	509.70
2057	ELIZABETH KANESHIRO	911.93
2058	KIM LIKERT	1,152.40
2059	CAROLINE PETERSON	1,152.40
2060	RONALD RANDOLPH	631.60

2061	GAYLE ROGERS	249.30
2062	NANCY ROGERS	1,152.40
2063	CARL ROMANO	1,152.40
2064	HOLLY WOLFE	480.29
2065	CITY OF LA HABRA, EP-WATER UTILITY- MAY 2018	718.24
2066	FRONTIER, TECHNOLOGY, SERVICES	2,349.19
2067	LA COUNTY SHERIFF-OLITA, CONTRACT SVCS	200.10
2068	OCDE-SP ED, TUITION	34,309.36
2069	SO CAL EDISON-EP,MA,RS, UTILITIES	14,857.78
2070	SO CAL GAS-MG, RS, UTILITIES	100.04
2071	WARE DISPOSAL - TRASH SERVICE, JUNE	802.64
2072	AERIES SOFTWARE-CONTRACT SVCS	525.00
2073	BAUDVILLE-MACY, SUPPLIES	329.20
2074	BLICK ART MATERIALS-RS, SUPPLIES	2,861.65
2076	CDW GOVT.-TECH, NUTRITION, SUPPLIES	1,941.26
2077	ERIC CHITTUM-RS, PURCHASE REIMBURSEMENT	172.31
2078	CROWN AWARDS-EP, SUPPLIES	8.74
2079	CSM CONSULTING, INC.-TECH, SUPPLIES	4,682.44
2080	DATA IMPRESSIONS-TECH, SUPPLIES	3,342.00
2081	EAST WHITTIER CITY SCHOOL DISTRICT - STEP PROGRAM	18,000.00
2082	GARZA INDUSTRIES, INC.-SUPPLIES	80.00
2083	GINA TRINIDAD	361.35
2084	GLASBY-MAINTENANCE, SUPPLIES/STOCK	19,229.30
2085	SHERWIN WILLIAMS-M&O, SUPPLIES/STOCK	64.89
2086	JIM COOMBS-SUPT.-PURCHASE REIMBURSEMENT	183.78
2087	CETPA-TECHNOLOGY, MEMBERSHIP-ALAN MAO	90.00
2088	CSEA-JUNE 2018	1,278.64
2089	SCHOOLS FIRST CREDIT UNION-JUNE 2018	22,668.58
2090	DENISE SOTO-MG, PURCHASE REIMBURSEMENT	143.13
2091	STEPHANIE MILLER-PURCHASE REIMBURSEMENT	63.98
2092	AUDRA SCHAAP-OLITA, PURCHASE REIMBURSEMENT	249.28
2093	VANESSA WILLIAMS-NUTRITION SVCS, SUPPLIES	101.80
2094	NEW MANAGEMENT-RS, SUPPLIES	505.89
2095	IMPERIAL BAND-RS, SUPPLIES	57.67
2096	BEHAVIOR & EDUCATION-SP ED, TUITION	8,811.00
2097	THE PRENTICE SCHOOL-SP ED, TUITION	776.00
2098	FULLERTON JOINT USD-TRANSPORTATION	595.00
2099	CITY OF LA HABRA, FUEL, MAY 2018	1,495.21
2100	LAUREN ORNELAS-PURCHASE REIMBURSEMENT	259.22
2101	MARY BRIMMAGE-PURCHASE REIMBURSEMENT	54.06
2102	SUSAN JACOBSEN-PURCHASE REIMBURSEMENT	197.05
2103	READY REFRESH-DISTRICT, SUPPLIES	58.56
2104	WHITTIER CHRISTIAN HS-FIELD TRIP TRANSPORATION	5,800.00
2105	WHITTIER CHRISTIAN HS-FIELD TRIP TRANSPORATION	2,175.00
2106	SAFEGUARD-EP- SUPPLIES	238.58
2107	WESTERN GRAPHIX-EP, SUPPLIES	452.33
2108	WHITTIER CHRISTIAN HS-ASB-RS, FIELD TRIP TRANSPORATION	3,480.00
2109	JACK STRADTMAN-MILEAGE REIMBURSEMENT-MAY 2018	479.60

2110	XCELL INC.-TECH, LAPTOP SUPPLIES	100.00
2113	REYNOLDS CONSULTING GROUP-CONTRACT SVCS	2,500.00
2114	SUSAN JACOBSEN-PURCHASE REIMBURSEMENT	72.64
2115	DEBRA AMOS-FEEDING DREAMS-MAR-MAY 2018	4,300.00
2116	ASSETGENIE, INC.-SUPPLIES	299.90
2117	SOUTHWEST SCHOOL SUPPLY - SCHOOL SUPPLIES	180.40
2118	WHITTIER CHRISTIAN HIGH SCHOOL - FIELD TRIPS	40,029.66
2119	SCHOOL SERVICES OF CA - FINANCE WORKSHOP	1,135.00
2120	UNUM LIFE INSURANCE PREMIUM- R. JONES, 3RD QTR	683.16
2122	MELISSA OVERTON - CONSULTANT/ GRAPHIC DESIGN	675.00
2123	EMI FUKUOKA - CONSULTANT/ ABA TRAINING, MAY	1,560.00
2125	RCF/J.COOMBS-REVOLVING CASH FUNDS-FEB-JUNE	843.15
2126	ATKINSON, ANDELSON, LOYA-DO, LEGAL SVCS	6,483.82
2130	SOUTHERN CALIFORNIA EDISON - MAY - JUNE	12,180.58
2131	SOUTHERN CALIFORNIA GAS - MAY - JUNE	203.80
2132	SUBURBAN WATER SYSTEMS - MAY - JUNE	7,460.62
2133	VERIZON WIRELESS - UTILITIES, MAY - JUNE	1,546.96
2134	LA HABRA CITY WATER DEPARTMENT - MAY-JUNE	4,174.16
2134	A&D TRANSPORTATION, RS, TRANSPORTATION	760.00
2135	ACTION TROPHY-RS, SUPPLIES	73.30
2136	BEE GONE BEE REMOVAL SVC-SERVICE CALL	200.00
2137	CAL STATE UNIV LA-RS, REGISTRATION FEES	500.00
2138	FORENSIC ANALYTICAL CONSULTING-SUPPLIES	58.00
2139	EMILY WAKEFIELD-PURCHASE REIMBURSEMENT	16.50
2140	CHRIS BERG-RS, PURCHASE REIMBURSEMENT	153.92
2142	J.W. PEPPER & SON-RS, SUPPLIES	296.13
2143	LA HABRA MUSIC CENTER-RS, SUPPLIES	7,404.62
2144	OCDE-SP ED, TUITION	17,105.30
2145	VANESSA WILLIAMS - NEW DIRECTOR TRAINING	1,075.28
2146	AMERICAN EXPRESS - CREDIT PURCHASES, JUNE	91,925.84
2147	WARE DISPOSAL - TRASH SERVICE, JUNE	4,804.72
2149	SO CAL EDISON-MA, OL- UTILITIES	2,516.98
2150	OCDE-SP ED, TUITION	12,866.01
2152	BEST LAWNMOWER - GROUNDS/ TOOL REPAIR	101.31
2153	BUG FLIP-SERVICE CALL	130.00
2154	CINTAS CORPORATION - UNIFORM RENTALS, JUNE	680.30
2155	DANIELS TIRE SERVICE-MAINTENANCE, SUPPLIES	92.50
2156	GLASBY-MAINTENANCE, SUPPLIES/STOCK	16,777.19
2157	HOUGHTON MIFFLIN HARCOURT-RS, SUPPLIES	152.50
2158	JAMES HARDWARE - MAINTENANCE MATERIALS	9.07
2159	LOWE'S - MAINTENANCE MATERIALS/ RS	56.26
2160	PLUMBING WHOLESALE OUTLET - MATERIALS	1,320.57
2161	EDUCATIONAL TESTING SVC-CURR, SUPPLIES	466.40
2162	EVALUMETRICS-SUPPLIES	509.93
2163	GINA TRINIDAD-RS, SERVICES	98.55
2164	HAUFEE CO.-MAINTENANCE, SUPPLIES	332.00
2165	ANDREA REYNOLDS-CONF PURCHASE REIMBURSEMENT	65.00
2166	YARIJANIAN & ASSOCIATES, PC-LEGAL SERVICES	6,000.00

2167	PROJECT SUPPORT SERVICES-JO, CONTRACT SVCS	1,763.61
2168	NEW HORIZONS CONTRACTING-M&O, PROGRESS PYMT	25,600.00
2169	SCHOOL SERVICES OF CA - JUNE 2018	260.00
2170	SAN GABRIEL VALLEY NEWSPAPER-AD	685.00
2171	SARAH LAWSON-RS, CONTRACT SVCS	100.00
2172	JACK STRADTMAN-MILEAGE REIMBURSEMENT-JUNE 2018	239.80
2175	TOTAL FUNDS HASLER-SUPPLIES	286.88
2176	TERRIS BARNES WALTERS BOIGNON HEATH-CONTRACT SVCS	21,258.17
2177	WHITTIER CHRISTIAN HIGH SCHOOL - JUNE 2018	1,819.53
2178	CA DEPT OF TAX & FEE-2Q 2018 SALES/USE TAX	596.00
2179	FIRST BUSINESS MACHINES, INC.-RS, SUPPLIES	5,475.00
2180	APPLE, INC. -OLITA, SUPPLIES	6,648.10
2181	SUPPLYWORKS-MG, OL, RS-SUPPLIES	617.59
2182	NEW HORIZONS CONTRACTING-M&O, PROGRESS PYMT	9,200.00
2183	IMPERIAL SPRINKLER SUPPLY - GROUNDS/ MATERIALS	1,172.13
2184	SHERWIN WILLIAMS-M&O, SUPPLIES/STOCK	1,014.43
2185	SOUTHEAST CONSTRUCTION-MACY, SUPPLIES	43.63
2186	WALTERS WHOLESALE ELECTRIC-M&O, SUPPLIES	2,646.75
2187	TOTAL FUNDS HASLER-DISTRICT, POSTAGE	3,099.77
2188	SCHOOL SPECIALTY-MACY, SUPPLIES	1,086.85
2190	TRUE NORTH RESEARCH, INC-DISTRICT, SERVICES	21,000.00
2191	US GAMES-SPEC ED, SUPPLIES	115.29
2192	UNITED RENTALS EXCHANGE-M&O, EQUIP RENTAL	237.49
2193	IMAGE APPAREL-M&O, GROUNDS-UNIFORMS	5,266.71
2194	PROJECT SUPPORT SERVICES-JO, CONTRACT SVCS	2,357.69
2195	NEW HORIZONS CONTRACTING-MG, PROGRESS PYMT	10,500.00
2196	MILTOS VARKATZAS-M&O, CONTRACT SVCS	4,930.00
2197	TERRIS BARNES WALTERS BOIGNON HEATH-CONTRACT SVCS	13,801.51
2198	CHRISTIAN PENUELAS-RS, CONTRACT SVCS	128.00
2199	DATA IMPRESSIONS-TECH, SUPPLIES	13,653.78
2200	DEMO PLUS-JORDAN, SUPPLIES	24,000.00
2201	ENCORP-MAINTENANCE, SUPPLIES	11,627.00
2202	LA HABRA ROTARY CLUB-18/19 MEMBER DUES	294.00
2203	HOUGHTON MIFFLIN HARCOURT-RS, SUPPLIES	32.02
2204	DATA IMPRESSIONS - TECHNOLOGY SUPPLIES	1,334.81
2205	EAST WHITTIER GLASS & MIRROR - M&O SERVICE	212.55
2206	THE SHERWIN WILLIAMS - PAINT & SUPPLIES, OLITA	100.79
2207	SCHOLASTIC-JORDAN, SUPPLIES	32.00
2208	CITY OF LA HABRA-FUEL JUNE 2018	1,287.97
2209	GLASBY MAINTENANCE SUPPLY - GROUNDS MATERIAL	170.21
2210	WALTERS WHOLESALE ELECTRIC - MAINTENANCE MATERIALS	454.07
2211	SUPPLYWORKS - MAINTENANCE MATERIALS	231.63
2212	SOUTHWEST SCHOOL SUPPLY - SCHOOL SUPPLIES	495.21
2213	READY REFRESH - D.O. WATER, JUNE - JULY	58.56
2214	FAGEN, FRIEDMAN & FULFROST - M&O SERVICE	3,022.00
2215	REBECCA CHAMPION - CONFERENCE REIMBURSEMENT	297.99
2216	RHONDA ESPARZA - CONFERENCE REIMBURSEMENT	446.40
2217	LOS ANGELES COUNTY OF EDUCATION - REGISTRATION	40.00

2218	FULLERTON JOINT USD - DEVELOPER FEE STUDY	423.30
2219	DATA IMPRESSIONS - TECHNOLOGY SUPPLIES	16.68
3130	ACTION SALES - NUTRITION SERVICES/ SUPPLIES	1,950.19
3133	CHEF TOYS - NUTRITION SERVICES, JUNE	23,499.33
3134	ROADRUNNER COMM EQUIPMNT-NUTRITION, SUPPLIES	6,800.00
3135	DRIFTWOOD DAIRY-NUTRITION SVCS, SUPPLIES	94.79
3136	GOLD STAR FOODS-NUTRITION SVCS, SUPPLIES	40.00
3137	LADY BUGS ENVIRONMENTAL-SERVICES	55.00
3138	BUG FLIP - BUG SERVICE, SERVICE CALL	180.00
3139	P&R PAPER SUPPLY-NUTRITION SVCS, SUPPLIES	113.16
3140	CO OF LOS ANGELES-NUTRITION SVCS, SERVICES	465.00
3141	SHARON KIM - MILEAGE REIMBURSEMENT	17.17
NO#	2018-2019	AMOUNT
102	DELTA DENTAL- CERT. RETIREE VOL. DENTAL PLAN	1,736.88
103	CANELA SOFTWARE-CURR, SUPPLIES	297.00
104	JIVE COMMUNICATIONS INC. - SERVICE, JULY	3,102.69
105	SUBURBAN WATER SYSTEMS - JO, MA,M&O-UTILITIES	4,582.53
107	MYSTERY SCIENCE-MACY, 18/19 LICENSE	499.00
108	ESCHOOL SOLUTIONS-DISTRICT, CONTRACT SVCS	3,244.80
109	RAPTOR-TECH, CONTRACT SERVICES	9,600.00
110	COMPLETE BUSINESS SYSTEMS-EP, SUPPLIES	990.00
111	ABE'S PLUMBING-MAINTENANCE, SUPPLIES	39,750.00
112	THINGS REMEMBERED-SUPT, SUPPLIES	42.71
113	TERRIS BARNES WALTERS BOIGNON HEATH-CONTRACT SVCS	7,500.00
114	ACSA'S FOUNDATION EDUCATION-18/19 MEMBER DUES	330.00
115	CSBA-18/19 MEMBER DUES	7,279.00
116	LA HABRA CHAMBER COMMERCE-18/19 MEMBER DUES	350.00
117	OCSBA-18/19 MEMBER DUES	125.00
118	WHITTIER AREA CHAMBER-18/19 ANNUAL DUES	330.00
119	SO CAL EDISON-EP, MA, UTILITIES	6,414.00
120	SO CAL GAS-EP,OL-JUNE 2018 UTILITIES	94.26
121	SO CAL GAS-MG, RS, UTILITIES	50.03
	EARLY RETIREE REIMBURSEMENTS - AUGUST 2018	
122	DAWN AANDAHL	509.70
123	DEBORAH ANDERSEN	923.03
124	JOANNE DAVIS	480.29
125	MARIANNE DOYLE MEDINA	509.70
126	DONALD EVANS	487.39
127	CLAUDIA HYATT	509.70
128	ELIZABETH KANESHIRO	911.93
129	DEBRA OPFER	480.29
132	KIM LIKERT	1,152.40
133	CAROLINE PETERSON	1,152.40
134	RONALD RANDOLPH	631.60
135	GAYLE ROGERS	249.30
136	NANCY ROGERS	1,152.40
137	CARL ROMANO	1,152.40
138	HOLLY WOLFE	480.29

LOWELL JOINT SCHOOL DISTRICT
August 13, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs

Subject: Approval of Agreement with School Services of
California, Inc., to Provide Consulting Services
Related to Fiscal Budget for the 2018/19 School Year

ACTION
(RATIFICATION)

Since 1975, School Services of California, Inc., (SSC) has served most of California's school districts, county offices, and community colleges in meeting their management, governance, and fiscal responsibilities through their consulting services. The effective administration of California's public schools is the firm's primary mission and the company has played an integral role in the development and implementation of education policy at both the state and local levels.

Specifically, SSC provides daily fiscal information via e-mail articles, school budget workshops, an e-mail question and answer feature, search tools for legislative information, and consulting services in the areas of fiscal and business services, mandated costs, categorical services, special education, and legislation that impacts the District.

The cost for services is \$3,300 annually, plus expenses.

It is recommended that an agreement with School Services of California, Inc., to provide consulting services related to fiscal budget for the 2018/19 school year be approved, in an amount not to exceed \$3,300 (plus expenses as defined in the contract), and that the Superintendent or designee be authorized to execute the necessary documents.

AR:md

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
August 13, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent

Subject: Approval of Produce Products Piggyback Contract Agreement Between Lowell Joint School District and Valley Fruit & Produce Company for the 2018/19 School Year

ACTION/
(RATIFICATION)

In order to obtain the best rates for items for the District, it is recommended that the District contract for services using the piggyback bid RFP FS001:18-19 San Gabriel Food Service Cooperative Purchasing Group for fresh and processed produce for the 2018/19 school year. This contract allows for cooperative "piggyback" use as specified in the Education Code Sections 20118 and 20652. These sections give other districts, public agencies, and community colleges the opportunity to obtain bid prices without having to bid for their agency. Pursuant to Title 7, *CFR*, Parts 3016.36, school food authorities (SFAs) may utilize provisions to conduct procurements in a competitive manner. Education Code Section 39644 authorizes school districts to renew competitive bids for supplies for two (2) additional years beyond the base issue and to renew competitive bids for service and equipment for four (4) additional years beyond the base year. The bid is effective July 1, 2018 through June 30, 2019.

It is recommended that the piggyback contract with Valley Fruit & Produce Company be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
August 13, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Amended Agreement with Reynolds
Consulting Group, Inc., for Preparing and Filing
State Mandate Claims

ACTION

This contract provided by Reynolds Consulting Group, Inc. is for consulting services to assist the District in the preparation and filing of reimbursement claims and estimated claims for the costs of certain programs mandated by the State of California. The District participates in the Mandate Reimbursement Block Grant (MRBG) to receive reimbursement for performing mandated functions of existing mandates. These mandates are subject to audit. Reynolds Consulting Inc. provides compliance reporting for the MRBG. However, as the state often adds mandates to school districts and/or government agencies, there are functions that are reimbursable that are not included in the MRBG above. Reynolds Consulting Group, Inc. also provides the service to file for reimbursements for these functions outside of the MRBG.

The one year contract is for the period of July 1, 2018 through June 30, 2019 and for the filing of the 2017/18 claims outside of the MRBG which are due during the 2018/19 year. The cost for this service shall not exceed \$2,500.

It is recommended that the Board approve the contract with Reynolds Consulting Group, Inc., not to exceed \$2,500 and that the Superintendent or designee be authorized to execute the necessary documents.

AR/md

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
August 13, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs

Subject: Approval of Agreement with West Coast Protection,
LLC, dba: Interquest Detection Canines, to Provide
Contraband Inspection

ACTION

The contract provided by West Coast Protection, LLC, dba: Interquest Detection Canines is for canine detection services at Rancho-Starbuck Intermediate School for substance awareness and detection services for the period September 2018 through June 2019.

It is recommended that the contract with West Coast Protection, LLC, dba: Interquest Detection Canines, to Provide Contraband Inspection be approved, and the Superintendent or designee be authorized to execute the necessary documents.

AR/md

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
August 13, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs

Subject: Approval of Agreement with A & D Transportation for Athletic and Field Trip Transportation ACTION

The District has a need to contract with an additional transportation company to fulfill the needs of the schools' field trip requests. In addition, A & D provides transportation for Rancho Starbuck Intermediate athletics.

It is recommended that the contract with A & D Transportation for Field Trip Transportation services from August 14, 2018, through June 30, 2019, be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

AR/md

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
August 13, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent

Subject: Approval for Sale/Disposal of Surplus District
Personal Property

ACTION/
(RATIFICATION)

The District has accumulated surplus equipment which is no longer serviceable and is obsolete. Board Policy 3270 provides for the sale and/or disposal of surplus District personal property owned by the District. These items are in bad condition, obsolete, unsafe, or are not serviceable. District property shall be sold or disposed of only by action of the Board of Trustees and is in accordance with Education Code.

It is recommended that the Board of Trustees approve the sale/disposal of surplus District personal property, and that the Superintendent or designee be authorized to execute the necessary documents.

RF:md

Attachment

Superintendent's Comment:

APPROVAL RECOMMENDED.

August Quantity	item	Model/SN
83	Yellow chairs	Virco Martest
17	Kindergarten chairs	Virco Martest
142	Student desk (side cubby)	N/A
50	Student desk (single cubby)	N/A
7	"A" frame wooden book shelves	N/A
178	Student desk chair combo (Virco Martest)	M-9700BR
22	Wooden cabinets	N/A
5	Metal Shelves	N/A
20	Metal file cabinets	N/A
7	Kidney tables	N/A
15	Teacher/office desks	N/A
6	Long tables	N/A
5	Wooden shelves	N/A
3	Wooden Backpack racks	N/A
1	Metal rolling overhead projector stand	H. Wilson Corp
4	2 person adjustable desks	N/A
1	Lunch table/bench	N/A
1	Shipping Container 45'X8'X8'6"- Full of blue chairs (Buena Park)	N/A
1	Wooden custodial cart	N/A
2	Billy Goat push blowers	F-643906
1	Quiet Blow push blower	QB1004
2	Stihl backpack blowers	276506248
1	Stihl handheld blower	501756416
2	Stihl backpack sprayers	979 605812

Surplus List

5/18/18

1	Robin Subaru push lawn mower	1026802
1	Flotec water pump	FP056000A-08
6	Wooden chairs	N/A
8	Miscellaneous chairs	N/A
40	Constructive Playthings blocks in wooden carts	N/A
2	Plockmatic copy machine Collator	310101072
1	Cork board	N/A
1	Instruction smart board	WBRD08457730136
1	Plastic custodial cart	N/A
2	Easy ups	N/A
4	Stainless steel sinks	N/A
3	Bathroom beds	N/A
8	Shop Breakroom Tables	N/A
1	Multi-person round table	N/A
1	Room partition	N/A
30	Brown chairs with rollers	N/A
18	Blue chairs with book baskets	N/A
36	Blue chairs	N/A
9	Cushioned chairs (office/meeting area)	N/A
1	1994 Toyota pickup (LP#: E381834)	4TARN81P4RZ194264
3	NSS PIG Vacuums	N/A
1	ADVANCE Sprite Wet-Vacuum	N/A
2 pallets	E-Waste (TV, Overhead Projectors, etc.)	N/A

Items highlighted in yellow picked up 07/16/18

Items highlighted in green picked up XXXXXXXXXX

[Type text]

LOWELL JOINT SCHOOL DISTRICT
August 13, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs

Subject: Approval of Agreement with Zum for Field Trip
Transportation

ACTION

The District has a need to contract with an additional transportation company to fulfill the needs of the schools' field trip requests.

It is recommended that the contract with Zum for Field Trip Transportation services from August 14, 2018, through June 30, 2019, be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

AR/md

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
August 13, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs

Subject: Approval of Agreement with Whittier Christian High School for Field Trip Transportation ACTION

The District has a need to contract with transportation companies to fulfill the needs of the schools' field trip requests.

It is recommended that the contract with Whittier Christian High School for Field Trip Transportation services from August 14, 2018, through June 30, 2019, be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

AR/md

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
August 13, 2018

To: President Hinz, and Members, Board of Trustees

From: Jim Coombs, Superintendent

Subject: Approval of Contract with Administrative Services Cooperative, Inc., for Student Transportation Services for the 2018/19 School Year ACTION

Several school districts have been utilizing vehicle services, rather than bus services, to transport various students in a more time and cost efficient manner. After researching this with a district utilizing this approach, staff determined this is a viable way to transport students. This method of transportation was used during the June 2018 special education extended school year and was well received by staff and parents.

A notice calling for Student Transportation Services Request For Proposal (RFP #18/19-01) was advertised in the *Orange County Register* on June 5th and 12th, 2018. Five (5) potential bidders were sent an RFP packet with job specifications.

Four (4) responses were received for Home to School for Special Education Students, and evaluated for cost and qualifications. The highest rated response was awarded to Administrative Services Cooperative, Inc. The estimated cost for this service is \$250,000, and additional fees for “no shows” or return trips. Actual ridership may slightly adjust these figures up or down.

It is recommended that the Board of Trustees approve the contract with Administrative Services Cooperative, Inc., for Student Transportation Services for the 2018/19 school year, and to delegate to the Superintendent or designee the authority to execute the necessary documents.

AR:md

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
August 13, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Agreement with Colleen Patterson, ACTION
Doing Business As (DBA) CRZ PATTERSON, for
Specialized Consulting Services

The District is in need of specialized consulting services in the area of business services and related areas. Colleen Patterson is a retired Assistant Superintendent of Business Services from the Fullerton Joint Union High School District where she worked for twelve years. As such, she is well suited to assist the District in the identified areas of need. The hourly rate for these services will be \$70. One hundred and fifty (150) hours are estimated at this time to assist in these areas.

It is recommended that the agreement with Colleen Patterson, Doing Business As (DBA) CRZ PATTERSON be approved, not to exceed one hundred and fifty (150) hours, and that the Superintendent or designee be authorized to execute the necessary documents.

AR/md

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
August 13, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Agreement with Colleen Patterson,
Doing Business As (DBA) CRZ PATTERSON, for
Specialized Consulting Services

ACTION

The District is in need of specialized consulting services in the area of business services and related areas. Colleen Patterson is a retired Assistant Superintendent of Business Services from the Fullerton Joint Union High School District where she worked for twelve years. As such, she is well suited to assist the District in the identified areas of need. The hourly rate for these services will be \$70. One hundred and fifty (150) hours are estimated at this time to assist in these areas.

It is recommended that the agreement with Colleen Patterson, Doing Business As (DBA) CRZ PATTERSON be approved, not to exceed one hundred and fifty (150) hours, and that the Superintendent or designee be authorized to execute the necessary documents.

AR/md

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
August 13, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs

Subject: Employer-Employee Relations/Personnel Report
2018/19 #1 Which Includes Hiring, Resignations,
Contract Adjustments, and Retirements for
Certificated, Classified, and Confidential
Employees

ACTION
(RATIFICATION)

The attached Employer-Employee Relations/Personnel Report 2018/19 #1, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees has been completed without irregularities and in compliance with the law, District policy, administrative regulations, rules, procedures, and direction of the supervisor and all information has been fully disclosed.

It is recommended that Employer-Employee Relations/Personnel Report 2018/19 #1, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees, be ratified.

Attachment

JC/me

Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT
EMPLOYER-EMPLOYEE RELATIONS/PERSONNEL REPORT 2018/19 #1

August 13, 2018

I. CERTIFICATED EMPLOYEES

A. 2018/19 CONTRACTS

	<u>NAME</u>	<u>EFFECTIVE DATE</u>	<u>CLASS/COL/S</u>	<u>SITE</u>	<u>COMMENTS</u>
1.	Galli, Jessica	08/13/18	C3/S2	RS	7/8 grade science teacher. Temporary contract.
2.	Moreno, Rebecca	08/13/18	C1/S1	OL	RSP teacher. Probationary year 1 contract.
3.	Erickson, Amanda	08/13/18	C1/S1	MG	1 st grade teacher. Temporary contract,
4.	Brown, Courtney	08/13/18	C1/S1	JO	1 st grade teacher. Temporary contract,
5.	Valdez, Michelle	08/13/18	C4/S5	MA	4/5 combo teacher. Temporary contract.
6.	Hammond, Maddison	08/13/18	C1/S2	OL	TK-2 Moderate Special Education Teacher. Temporary contract
7.	McNeff, Michelle	08/13/18	C2/S1	EP	6 th grade teacher. Temporary contract.
8.	Bettinger, Breana	08/13/18	C3/S1	OL	4 th grade teacher. Temporary contract.
9.	Wilkens, Melissa	08/13/18	C4/S3	MG	4/5 combo teacher. Probationary year 1 contract.
10.	Sanchez, Kaleen	08/13/18	C2/S1	MA	Kindergarten teacher. Temporary contract.
11.	Pulido-Alvarado, Roxanne	08/13/18	C5/S6	OL	Speech Pathologist Teacher. Probationary year 2 contract.
12.	Ghabour, Kylee	08/13/18	C3/S8	MG	4 th grade teacher. Probationary year 2.
13.	Miller, Cameron	08/13/18	C1/S2	RS	Band Teacher. 100% Temporary Contract.
14.	Galang, Bianca	08/13/18	C5/S2	EP	ABA Classroom Teacher. Probationary year 2 contract.

B. STIPENDS/EXTRA DUTY PAY

	<u>NAME/ EMPLOYEE ID</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>SITE</u>	<u>COMMENTS</u>
1.	Champion, Rebecca	06/01/18	06/30/19	DO	To be paid a total of \$7,500.00 for an additional 20 work days. To be paid from Supplemental Funds. (LCAP Goal 1, Action 19)
2.	Hultberg, Darcie	08/13/18	05/31/19	DO	To be paid \$30.00 per month, not to exceed \$300.00, for mileage stipend. To

3.	Ubeda-Kim, Maria	08/13/18	05/31/19	DO	be paid from General Fund. To be paid \$30.00 per month, not to exceed \$300.00, for mileage stipend. To be paid from General Fund.
4.	White, Nancy	08/13/18	05/31/19	DO	To be paid \$55.00 per month, not to exceed \$550.00, for mileage stipend. To be paid from General Fund.
11.	Anderson, Ryan	08/13/18	05/31/19	RS	Share Athletic Director responsibilities for Rancho-Starbuck Junior High School After-School Sports Program. To be paid a total of \$150.00 monthly, not to exceed \$1500.00. Funds to be paid from District General Fund and will be reimbursed by Lowell Joint Education Foundation.
13.	Cazares, Ariana	08/13/18	05/31/19	RS	To be paid \$300.00 per month, not to exceed \$3,000, for serving as Yearbook Coordinator. To be paid from the Rancho-Starbuck Yearbook Account.
14.	Chittum, Eric	08/13/18	05/31/19	RS	Share Athletic Director responsibilities for Rancho-Starbuck Junior High School After-School Sports Program. To be paid a total of \$150.00 monthly, not to exceed \$1500.00. Funds to be paid from District General Fund and will be reimbursed by Lowell Joint Education Foundation.
16.	Miller, Cameron	08/13/18	05/31/19	RS	To be paid \$30.00 per month, not to exceed \$300.00, for mileage stipend for Elementary School Band Program. To be paid from General Fund.
17.	Hall, Timothy	08/13/18	05/31/19	DO	To be paid \$30.00 per month, not to exceed \$300.00, for mileage stipend for Elementary School Choral Program. To be paid from General Fund.
19.	Jacobsen, Patricia	08/13/18	05/31/19	RS	Share Athletic Director responsibilities for Rancho-Starbuck Junior High School After-School Sports Program. To be paid a total of \$150.00 monthly, not to exceed \$1500.00. Funds to be paid from District General Fund and will be reimbursed by Lowell Joint Education Foundation.
20.	Takacs, Whitney	07/01/18	06/30/19	RS	To be paid 1/10 th of her salary (C5/S7) for additional work days for the 2018/19 school year. To be paid from Supplemental Grant Funding.
21.	Montes, Emily	08/13/18	05/31/19	RS	To be paid \$450.00 per month, not to exceed \$4,500, for serving as ASB Coordinator. To be paid from the Rancho-Starbuck General Site Account.

22.	Ryan Anderson	08/13/18	05/31/19	RS	To be paid \$450.00 per month, not to exceed \$4500.00 for assisting the Technology Director as a Technology Lead to Administer and Support District-wide Educational Technology. To Be Paid From General Fund Technology Budget.
23.	Needham, Debbie	08/13/18	05/31/19	MA	To be paid \$150.00 per month, not to exceed \$1500.00 for serving as an Intervention Coordinator. To be paid from Supplemental Funds.
24.	Irving, Tamara	08/13/18	05/31/19	RS	To be paid \$150.00 per month, not to exceed \$1500.00 for serving as an Intervention Coordinator. To be paid from Supplemental Funds.
25.	Brimmage, Mary	08/13/18	05/31/19	EP	To be paid \$150.00 per month, not to exceed \$1500.00 for serving as an Intervention Coordinator. To be paid from Supplemental Funds.
26.	Kane, Carolyn	08/13/18	05/31/19	EP	To be paid \$150.00 per month, not to exceed \$1500.00 for serving as an Intervention Coordinator. To be paid from Supplemental Funds.
27.	De La Hay, Melissal	08/13/18	05/31/19	EP	To be paid \$150.00 per month, not to exceed \$1500.00 for serving as an Intervention Coordinator. To be paid from Supplemental Funds.

C. CERTIFICATED SALARIES FOR 2018/19**

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>CLASS</u>	<u>STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Abell	Amy	5	18	EP	
Aguilar	Barbara	5	15	RS	
Aldecoa	Kelly	5	22	MA	
Allsman	Brent	5	22	RS	
Allsman	Kathryn	5	26	OL	
Anderson	Ryan	4	18	RS	
Arreguin	Barbara	4	16	RS	
Austin	Stephanie	5	12	RS	
Ayers	LaReina	5	26	OL	
Ballard	Nicole	5	12	MA	
Behura	Sylvia	5	22	RS	
Berg	Christine	4	23	RS	
Bernhard	Carol	5	22	MA	
Blackler	Samantha	5	9	DO	
Bohen	Michelle	5	21	JO	
Borsari	Julie	5	11	OL	50% (50% Tenured, 50% Leave of Absence – Tenured at 100%).
Braski	Nicole	2	2	JO	
Brimmage	Mary	5	14	EP	
Brooks	Kimberly	5	19	EP	
Campbell	Kaitlyn	4	10	EP	50% (50% Tenured, 50% Leave of Absence – Tenured at 100%).

Carrillo	Valerie	1	2	JO	
Castillo	Barbara	4	14	EP	
Cazares	Ariana	5	6	RS	
Champion	Rebecca	5	16	DO	
Chavez	Karen	5	22	OL	
Chittum	Eric	5	24	RS	
Christerson	Carin	4	8	RS	30% Contract.
Coleman	Deborah	5	18	OL	
Coleman	Rachel	5	15	MA	
Cooke	Kristen	5	13	JO	
Crabtree	Gail	5	15	MG	
Daniel	Kari	5	26	EP	
Davis	Eloisa	5	20	MG	
De La Haye	Melissa	5	7	EP	
Desmond	Andrea	5	25	JO	
Dinnen	Dyanna	5	9	OL	50% (50% Tenured, 50% Leave of Absence – Tenured at 100%).
Farrens	Sylvia	5	14	DO	
Felton	Leslie	5	26	JO	
Fonti	Allison	5	23	JO	
Ford	Deborah	5	11	OL	
Galang	Bianca	3	2	EP	
Galli	David	3	6	RS	
Ghabour	Kylee	3	8	MG	
Gober	Kristen	5	21	MG	
Goodwin	Dawn	4	21	OL	
Guerrero	Rachel	5	12	EP	
Gunsalus	Lecia	4	8	JO	
Hall	Timothy	4	2	DO	
Haworth	Gracia	5	26	OL	
Herman	Teresa	5	18	EP	80% Contract
Hernandez	Javier	3	10	JO	
Higgins	Kelly	5	14	MA	
Huff	Kenneth	5	15	RS	
Hultberg	Darcie	5	11	DO	80% Contract.
Ilinsky	Christina	5	16	EP	
Irving	Tamara	5	20	RS	
Jacobsen	Patricia	5	26	RS	
Jeffrey	Kimberlee	4	18	EP	
Kane	Carolyn	5	18	EP	
Karr	Krista	5	26	MG	
Kato	Catherine	4	16	RS	
Kellogg	Melinda	3	6	JO	
Kudler	Laurie	5	25	MA	
Lauprecht	Robert	5	10	JO	
Lavin	Lindsey	5	8	RS	
Lee	Hyunjoo	4	4	MA	
	“Sylvia”				
Lickfelt	Robert	4	10	OL	
Liles	Amy	5	19	JO	
Malm	Amanda	4	6	EP	

Mangold	Christian	5	23	MA	
Mangold	Leslie	5	23	MG	
Martinez	Paula	5	26	MG	
Mayercheck	Penny	4	24	RS	
Mayhew	Julie	5	25	RS	
McTeggart	Amy	4	23	MA	
Mgrdichian	Jennifer	4	2	EP	20% Contract
Milazzo	Angela	5	18	MA	
Miller	Cameron	1	2	RS	
Miller	Lori	4	17	RS	
Miller	Stefanie	5	10	MG	
Montes	Emily	5	6	RS	
Morrison	Deanna	5	23	MG	
Navarro-Diaz	Yolanda	5	20	MG	
Needham	Deborah	5	26	MA	
Nichols	Jeannie	4	18	EP	
Nunez	Sarah	4	9	RS	
Oke	Melissa	2	7	RS	
Ornelas	Lauren	3	2	MA	
Ospital	Jeff	5	8	RS	
Padilla	Brooke	5	17	OL	
Paine	Jennifer	5	16	OL	
Palmer	Margaret	5	23	OL	
Parreco	Heather	5	7	JO	
Peloquin	Karen	5	20	OL	
Perez	Susannah	4	12	MG	
Perumean	Stacy	4	9	MG	
Petrakis	Kerri	5	17	MA	
Pimper	Shelly	5	22	MA	
Pinney	Marci	5	20	EP	
Preston	Kristen	4	9	RS	
Remme	Laura	4	21	EP	
Robertson	Vickie	5	22	MG	
Rodriguez	Mayra	5	12	MG	
Roshan	Rita	5	23	RS	
Roth	Julie	5	17	MA	
Royer Jacobsen	Susan	4	26	MA	
Russell	Anne	5	12	OL	
Rutledge	Stephanie	5	23	MA	
Sachs	Theadora	5	21	RS	
Saieva	Alyson	5	18	OL	
Sandoval	Cheri	5	19	OL	
Schalchlin	Claudia	5	26	JO	
Shaw	Mary	4	24	MA	
Simons	Rebecca	5	13	MG	
Smith	Becky	5	26	EP	
Stephenson	Rebecca	5	18	EP	
Suzuki	Angela	5	15	EP	
Takacs	Whitney	5	7	RS	
Telarico	Valerie	5	21	EP	
Toice	Susan	5	21	MG	

Tolmasoff	Susan	4	4	MG	
Tyner	Bonnie	5	25	MA	
Ubeda-Kim	Maria	5	8	DO	
Ulloa	Nicole	4	10	JO	
Van Diest	Scott	5	20	RS	
Van Vliet	Ronita	5	19	MG	
VanderLee	Michelle	4	4	MG	
Wartian	Lillian	5	26	MG	
White	Nancy	3	19	DO	
Wood	Carrie	5	15	OL	50% (50% Tenured, 50% Leave of Absence – Tenured at 100%).
Zuniga	Nathan	4	3	RS	

*It is further recommended that these individuals be approved for substitute teaching at the rate of \$131.00 per day.

**It is further recommended that the individuals listed in Certificated Salaries for 2018/19 is approved to instruct in the Intervention Programs. The rate of pay is \$35.00/hour and will be paid from Title I or LCFF Supplemental Grant Funds.

**It is further recommended that individuals listed in Certificated Salaries for 2018/19 serve as home school teachers, if needed, for the 2018/19 school year at a rate of \$35.00/hour, not to exceed five hours per week, per student. Mileage will be paid at the IRS Standard Mileage Rate for the 2018/19 school year.

D. EMPLOYMENT OF SUBSTITUTES EFFECTIVE 08/13/18 FOR THE 2018/19 SCHOOL YEAR @ 131 PER DAY RATE AND \$65.50 PER HALF DAY RATE AND \$35.00 PER HOUR*AND \$170 LONGTERM SUB RATE

- Alfaro, Tanya
- Anderson, Tammy
- Aragonez, Marcella
- Arnold, Brandon
- Arreguin, Barbara
- Baek, Sarah
- Bagwell, Marielena
- Barger, Mary-Jane
- Beiderwell, Elizabeth "Lisa"
- Bishop, Davette C
- Blanco Jr, Jeff
- Breneman, Jennifer
- Brooks, Edward
- Browning, Erin
- Brunier, Robert
- Buckner, Iris
- Carty, Lyn
- Casey, Taylor
- Charman, Lauren
- Chen, Marcia T
- Childress, Whittany
- Christerson, Carin
- Coleman, Rachel
- Conforti, Tamara Marie
- Copeland, Michael
- Dankert, Marian
- DeBruijn, Lisa Leandra

Dinh, Jennifer
Duarte, Laura
Dumont, Juliette
Ellis, Pamela
Garcia, Patricia
Gomez, Jennifer
Gonzales, Ilene
Gonzalez, Alma Jeanette
Gonzalez, Carolyn
Green, Georgia
Halte, Kristin
Hart, Elaine
Haworth, Raenicia
Heinz, Seth
Howard, Delarie
Jarvis, Melanie
Kimes, Betty
Kushi, Yumi E
Lang, Sharise
LaPorte, Mallory
Martinelli, Michael
Maruyama, Ryan
Mayer, Veronica
Mgrdichian, Jennifer
Milton, Lisa A
Morrison, Dana
Mushegan, Reanna
Mustain, Stefania
O'Neil, Mary
Park, Kristine
Penuelas, Christian
Perez, Jennifer
Peterson, Monica
Pilkington, Felicia
Quinlan, Dyana
Redd, Janeen
Rodriguez, Sergio
Rogers, Michelle
Sachs, Jordan
Saunders, Juliette
Sciacca, Chelsea
Scott, Susan L.
Shun-Hernandez, Tiffany
Silva, Kathie
Stubbs, Julia
Tari, Debra Jane
Thune, Brian
Torres, Arggi
Vega, Sandra L
Verbeck, Colleen
Vivian, Antoinette S
Windust, Julie
Wybaczynsky, Neely
Zarate, Laurie

*It is further recommended that the individuals listed above be approved to instruct in the Intervention Programs. The rate of pay is \$35.00/hour and will be paid from Title I, or LCFF Supplemental Grant Funds.

*It is further recommended that the individuals listed above be approved as home school teachers, if needed, for the 2018/19 school year at a rate of \$35.00/hour, not to exceed five hours per week, per student. Mileage will be paid at the IRS Standard Mileage Rate for the 2018/19 school year.

1. CLASSIFIED EMPLOYEES

CLASSIFIED EMPLOYEES 8-13-18

A. MONTHLY – GENERAL FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
WP3879808	08/08/18				Release from Probation

B. HOURLY – GENERAL FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Armenta, Nereyda	08/13/18		\$1,200/mo	DO	Counselor Intern/Temporary Assignment
Bonilla, Carmen	08/14/18		R16/S2	OL	Special Education Support Aide/Replacement for Vacancy
Cardenas, Robert	08/08/18		R18/S1	DO	Custodian/Substitute/Temporary Assignment
Carlin, Tanya	08/14/18		\$11.00/hr	MA	Noon Duty Assistant/Replacement for Vacancy
Chowdrury, Rola	08/13/18		\$1,200/mo	DO	Psychologist Intern/Temporary Assignment
Farris, Alexah	08/14/18		R16/S1	OL	Special Education Support Aide/Replacement for Vacancy
Jan, Sandra	07/01/18	12/31/18		DO	Secretary Guidance/Curriculum/Temporary Increase of Hours
Jan, Sarah	08/14/18		R14/S1	DO	Instructional Assistant/Substitute
Jan, Sarah	08/14/18		R15/S1	DO	Instructional Assistant/Substitute
Lawrence, Steven	07/18/18			DO	Instructional Assistant – ABA/Substitute
Lozano, Lizette	08/13/18		\$1,200/mo	DO	Counselor Intern/Temporary Assignment
Mack, Chrisatopher	08/13/18		\$1,200/mo	DO	Psychologist Intern/Temporary Assignment
Martinez, Vanessa	08/13/18		\$1,200/mo	DO	Counselor Intern/Temporary Assignment
Marquez, Claudia	08/14/18		R15/S2	MA	Instructional Assistant/Replacement for Vacancy
Mendoza, Jasmine	08/13/18		\$1,200/mo	DO	Psychologist Intern/Temporary Assignment
Mitchikoff, Nadine	08/14/18			MG	Instructional Assistant/Temporary Change of Location from Olita
Mize, Kelly	08/14/18		R14/S3	EP	Instructional Assistant-RSP/Replacement for Vacancy
Munoz, Jesus	07/16/18			EP	Instructional Assistant-ABA/Resignation
Ortiz, Diana	08/13/18		\$1,200/mo	DO	Counselor Intern/Temporary Assignment
Revuelta-Gerry, Angelic	08/14/18			JO	Instructional Assistant-RSP/Replacement for Vacancy
Robles, Mary Lou	08/14/18			DO	Instructional Assistant-Substitute/Temporary Assignment
Singh, Eileen	08/13/18		\$1,200/mo	DO	Psychologist Intern/Temporary

Wang, Son	06/29/18		MA	Assignment Bilingual Instructional Assistant/Resignation
Williams, Andrea	08/18/18	R16/S1	OL	Instructional Assistant – ABA/Replacement for Vacancy

C. HOURLY – CAFETERIA FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
Martinez, Veronica	08/13/18			RS	Cafeteria Manager/Replacement for Vacancy

LOWELL JOINT SCHOOL DISTRICT
August 13, 2018

To: President Hinz and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Consultant Agreement with ACTION
Jan Jacobsen to Provide Art Instruction at
Meadow Green Elementary School for the
2018/19 School Year

Arrangements have been made with Jan Jacobsen to provide Art Instruction for the 2018/19 school year for Meadow Green Elementary School students. Ms. Jacobsen's hourly rate of pay is \$21.00, and will not exceed \$3,000.00, for the school year. Funding for this expenditure will be covered by Meadow Green Elementary School Donation Fund.

It is recommended that the consultant agreement with Jan Jacobsen to provide Art Instruction at Meadow Green Elementary School for the 2018/19 school year, at an hourly rate of \$21.00, not to exceed \$3,000.00, be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

Superintendent's Comment:

APPROVAL RECOMMENDED.

