

Lowell Joint School District  
11019 Valley Home Avenue, Whittier, CA 90603

REGULAR MEETING OF THE BOARD OF TRUSTEES  
May 13, 2019 – 7:30 p.m.

## AGENDA

- I. Call to Order 6:30 p.m.
- A. Comments from the Public INFORMATION
1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a “Presentation Card” (supply located on the table near double exit doors). Please hand the completed card to the secretary. When the item is considered by the Board, individuals submitting presentation cards will be called upon prior to Board action. Speakers must limit their comments to three (3) minutes. The Board shall limit the total time for public input on each item to 30 minutes. With Board Consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.
- B. Closed Session 6:30 p.m.
1. Advice From Legal Counsel – Existing and Anticipated Litigation (Disclosure of Case Name Would Jeopardize Potential Settlement Negotiations): 2 Cases
2. Public Employee Negotiations – Certificated School Employees Association; Agency Negotiator: Mr. Coombs
3. Public Employee Negotiations – Classified School Employees Association; Agency Negotiator: Mr. Coombs
4. Closed Session – Pupil Personnel Matters/Real Property/Liability Claims 2 cases
5. Superintendent’s Evaluation (Pursuant to Government Code Section 54957)
- C. Regular Session Approximately  
7:30 p.m.
- D. Salute to the Flag
- E. Reporting Out Action (if any) Taken in Closed Session
- F. Introductions and Welcome of Guests

G. Comments from the Public

1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a "Presentation Card" (supply located on the table near double exit doors). Please hand the completed card to the secretary. When the item is considered by the Board, individuals submitting presentation cards will be called upon prior to Board action. Speakers must limit their comments to three (3) minutes. The Board shall limit the total time for public input on each item to 30 minutes. With Board Consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. INFORMATION
2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same identification process as shown in II-G-1 above. Since the Board cannot take action on items which are not on the agenda, such items will be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon under item VIII at the end of the agenda.

H. Acknowledgement of Correspondence to the Board INFORMATION

I. Approval of Agenda ACTION

J. Approval of Minutes from the April 1, 2019, Regular Board Meetings ACTION

II. Reports

A. Timely Information from Board and Superintendent –  
Board President

B. School Reports INFORMATION  
(School Reports will be the First Meeting of the Month)

III. General – Jim Coombs

A. Resolution 2018/19 No. 747, Recognizing May 8, 2019, as "Day of the Teacher" ACTION/  
(RESOLUTION)

B. Resolution 2018/19 No. 748, Recognizing May 8, 2019, as "School Nurses Day" ACTION/  
(RESOLUTION)

C. Resolution 2018/19 No. 749, Recognizing May 19 – 25, 2019, as  
“Classified School Employees Week” ACTION/  
(RESOLUTION)

D. Approval of the 2018/2019 Extended School Year (ESY) Program ACTION

IV. Business Services – Andrea Reynolds

A. Resolution 2018/19 #746 Authorizing the Issuance and Sale of Bonds of  
the District ACTION/  
(RESOLUTION)

B. Public Hearing: Maybrook School Improvement Project and the  
Environmental Review (California Environmental Quality Act, CEQA). PUBLIC HEARING

C. Approval of Piggyback Contract with Elite Modular Leasing & Sales,  
Inc. for the Purchase, Lease, Relocation, Dismantling, and Removal of  
Division of the State Architect (DSA) Approved Portable Buildings ACTION

V. Human Resources – Jim Coombs

A. Declaration of Need for Fully Qualified Educators to for the 2019/20  
School Year ACTION

B. Public Hearing: Initial Proposal from the California School Employees  
Association for Reopening the Contractual Agreement INFORMATION/  
PUBLIC HEARING

VI. Curriculum/Instruction – Sheri McDonald

A. District Local Control Accountability Plan Update INFORMATION

B. Approval of Local Indicators Rating for submission to the California  
Dashboard INFORMATION/  
ACTION

VII. Consent Calendar

Action by the Board in adoption of the “Consent Calendar” means that all items appearing in this section are adopted by one single motion, unless a Member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately. Generally, “Consent Calendar” items are enacted upon in one action to conserve time and permit focus on other-than-routine matters.

A. General – Jim Coombs

1. Amendment to the Approval of Independent Contractor Agreement with D & D Consultants, to provide Training for the Speech/Language Pathologists, for the 2018-2019 School Year ACTION/  
RATIFICATION
  2. Approval of Independent Contractor Agreement with Purchin Consulting Inc., to provide Consultative Services for the Special Education Department for the 2019/2020 School Year ACTION/  
RATIFICATION
  3. Approval of Catapult EMS to Provide Emergency Notifications and Alerts at El Portal Elementary and Olita Elementary ACTION
  4. Acceptance of Donations ACTION/  
RATIFICATION
  5. Approval of Consultant Agreement with Christy Lane Enterprises to Provide Dare to Dance Assemblies at El Portal Elementary School on May 24, 2019 ACTION
- B. Business Services – Andrea Reynolds
1. Purchase Order Report 2018/19 #10 ACTION/  
(RATIFICATION)
  2. Warrant Listing Report 2018/19 #10 ACTION/  
(RATIFICATION)
  3. Approval of Agreement with Cooperative Organization for the Development of Employment Selection Procedures (CODESP) for Candidate Testing Materials ACTION
  4. Approval of Agreement with PBK to Provide Architectural / Engineering Services for the Maybrook School Improvement Project ACTION
- C. Human Resources – Jim Coombs
1. Employer-Employee Relations/Personnel Report 2018/19 #10 Which Includes Hiring, Resignations, Contract Adjustments, and Retirements for Certificated, Classified, and Confidential Employees ACTION/  
(RATIFICATION)
  2. Approval of the Classified Management Salary Schedule Adding the Assistant Superintendent of Facilities and Operations ACTION

D. Curriculum/Instruction – Sheri McDonald

- |  |              |
|--|--------------|
| 1. Approval of Agreement #11555 with Thinking Maps Inc. to Provide Professional Development During the 2018-19 and 2019-20 School Year.  | RATIFICATION |
| 2. Approval of Agreement #11556 with Thinking Maps Inc. to Provide Professional Development During the 2018-19 and 2019-20 School Year.  | RATIFICATION |
| 3. Approval of Agreement #11557 with Thinking Maps Inc. to Provide Professional Development During the 2018-19 and 2019-20 School Year.  | RATIFICATION |
| 4. Approval of Agreement #11558 with Thinking Maps Inc. to Provide Professional Development During the 2018-19 and 2019-20 School Year.  | RATIFICATION |
| 5. Approval of Agreement #11559 with Thinking Maps Inc. to Provide Professional Development During the 2018-19 and 2019-20 School Year   | RATIFICATION |
| 6. Approval of Agreement FCI-SD3-30 By and Between Children and Families Commission of Orange County and Lowell Joint School District for Provision of Services for the 2018/19 School Year. | ACTION       |

VIII. Topics Not on the Agenda

IX. Board Member/Superintendent Comments INFORMATION

X. Adjournment ADJOURNMENT

Recess and/or closed session to be called at the discretion of the Board. Meetings of the Board shall adjourn at or before 11:00 p.m. unless approved by a majority vote of the Board.

Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office at 11019 Valley Home Avenue, Whittier, CA 90603, or (562) 902-4203 during normal business hours.

The next scheduled Lowell Joint School District Board of Trustees Meeting is Monday June 10, 2019.

LOWELL JOINT SCHOOL DISTRICT  
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES  
April 1, 2019

OPEN STUDY SESSION TO DISCUSS BOND SALE PROCESS President Shackelford called the meeting to order at 6:10 p.m. at the District Office, 11019 Valley Home Avenue, Whittier. President Shackelford declared the meeting recessed to closed session at 6:10 p.m.

CLOSED MEETING President Shackelford called the meeting to order at 6:47 p.m. at the District Office, 11019 Valley Home Avenue, Whittier. President Shackelford declared the meeting recessed to closed session at 6:47 p.m.

CALL TO ORDER President Shackelford reconvened the meeting to open session at 7:32 p.m.

The flag salute was led by Jim Coombs, Superintendent of Schools.

Trustees Present: Anastasia M. Shackelford, Fred W. Schambeck, William A. Hinz, Melissa A. Salinas, Karen L. Shaw

Trustees Absent: None

Staff Present: Jim Coombs, Superintendent

REPORTING OUT ACTION (IF ANY) TAKEN IN CLOSED SESSION In closed session, the Board took action (5-0) to approve Patricia Jacobsen, certificated administrative employee in the position of Principal of Macy Elementary School, effective July 1, 2019, and directed the Superintendent or designee to execute the necessary documents.

In closed session, the Board took action (5-0) to approve David Sermeno, certificated administrative employee in the position of Principal of El Portal Elementary School, effective July 1, 2019, and directed the Superintendent or designee to execute the necessary documents.

INTRODUCTION/WELCOME President Shackelford welcomed guests and staff members present.

ACKNOWLEDGEMENT OF CORRESPONDENCE None

APPROVAL OF AGENDA It was moved, seconded, and carried by unanimous vote, (5-0) to approve the amended April 1, 2019, Board agenda.

APPROVAL OF MINUTES It was moved, seconded, and carried by unanimous vote, (5-0) to approve the minutes from the April 1, 2019, Regular Board Meeting.

TOPICS NOT ON THE AGENDA Jordan Elementary PTA presented Mr. Jim Coombs with Outstanding Administrator. They thanked him for his dedicated and leadership during the 2018-19 school year.

TIMELY INFORMATION  
FROM THE BOARD AND  
SUPERINTENDENT

It was moved, seconded, and carried by unanimous vote, (5-0) to amend the Regular Board Meeting of the Lowell Joint School District 2019 organizational year, from May 6, 2019 to May 13, 2019, and authorized the Superintendent or designee to execute the necessary documents.

SCHOOL REPORTS

Each Board Member shared highlights of their respective school.

RECOGNITION OF THE  
RANCHO REPUBLICAN  
WOMEN FEDERATED  
ESSAY CONTEST  
WINNERS

President Shackelford introduced Mrs. Jan Averill, former Board Member and current member of the Rancho La Habra Republican Women Federation. Mrs. Averill thanked the Board and the Superintendent for their continued partnership with the essay contest. Read 1,100 essays and had to choose one winner from each grade level. They chose artwork from one seventh grader and one eighth.

Mr. Coombs introduced Salina Williams, the first grade winner from Macy Elementary School;  
Kimberly Alcalá, the second grade winner from El Portal Elementary School;  
Jacob Avalos, the third grade winner from El Portal Elementary School;  
Isabel Martinez, the fourth grade winner from Jordan Elementary School;  
Aleeza Zaman, the fifth grade winner from Meadow Green Elementary School;  
Sean Cunningham, the sixth grade winner from Olita Elementary School;  
Naomi Kwan, the seventh grade winner from Rancho-Starbuck Intermediate School;  
Matthew Baxter, the eighth grade winner from Rancho-Starbuck Intermediate School;  
Chloe Hart, the seventh grade art contest winner from Rancho-Starbuck Intermediate School;  
Fiona Sanchez, the eighth grade art contest winner from Rancho-Starbuck Intermediate School;

\*\*\*\*\*Recess\*\*\*\*\*

President Shackelford declared recess at 8:17 p.m. President Shackelford reopened the meeting at 8:25 p.m.

Overview of Measure LL Bond  
Election Results (TBWB  
Strategies)

TBWB gave a post-election analysis of Lowell Joint School District Measure LL Bond that passed on November 6, 2018. Their key findings were:

- Measure LL was 1036 votes above the 55% threshold to win, which far surpassed the threshold needed to pass which is likely due to effective communication from LJSB and throughout the campaign.
- The identified supporter turnout was almost 20% above overall turnout.
- Measure LL passed in the communities of La Habra, Whittier and unincorporated surrounding cities.
- Almost 1/3 of ballots cast were by voters 65 and older or those that chose not to state their age.
- Due to the spread of party preference, support for Measure LL had to be bipartisan.
- Only about 1/3 of ballots were mailed before Election Day.
- Measure LL won solidly in areas near the schools, indicating that in addition to the information messaging and campaign mailer the strong presence of lawn signs and neighborhood walk efforts were successful messaging techniques.
- More than half the voters were over 55, highlighting the importance of outreach to those voters
- Future Efforts: It is important to update the community on progress of the bond and to be transparent in considering all possibilities to secure any necessary funding in the future.

Submission of Williams Litigation Settlement - Quarter Uniform Complaint for Quarter 3, January 1–March 31, 2019	It was moved, seconded, and carried by a unanimous vote (5-0) to submit the Williams Litigation Settlement – Quarterly Uniform Complaint Report for 3 <sup>rd</sup> Quarter January 1 – March 31, 2019, with zero complaints, and authorized the Superintendent or designee to execute the necessary documents.
Appointment of the Citizens Bond Oversight Committee	It was moved, seconded and carried by a unanimous vote (5-0) to appoint the recommended Citizens Bond Oversight Committee, and authorized the Superintendent or designee be to execute the necessary documents.
Resolution 2018/19 NO. 744 Proclaiming April 15 – 19, 2019, as “Public School Volunteer Week”	It was moved, seconded and carried by unanimous roll call vote (5 – 0) to adopt Resolution 2018/19 No. 744, recognizing April 15 – 19, 2019, as “Public School Volunteer Week,” and authorized the Superintendent or designee to execute the resolution.
Consent Calendar	It was moved, seconded, and carried by unanimous roll call vote, (5-0), to approve/ratify the following items, under a consent procedure
Approval of Independent Contractor Agreement with Purchin Consulting Inc., to provide Consultative Services for the Special Education Department for the 2018/2019 School Year	Approved the Independent Contractor Agreement with Purchin Consulting Inc. to provide Consultative Services, for the 2018/2019 School Year, for an estimated cost not to exceed \$3,000.00, to be paid for with Medi-Cal Funds and authorized the Superintendent or designee to execute the agreement.
Purchase Order Report 2018/19 #9	Approved Purchase Order Report 2018/19 #9, which lists all purchase orders issued February 13, 2019 through March 14, 2019.
Warrant Listing Report 2018/19 #9	Approved Warrant Listing Report 2018/19 #9, which lists all warrants issued February 20, 2019 through March 15, 2019.
Approval of Agreement with Nigro & Nigro to Perform Audit Services	Approve the agreement with Nigro & Nigro for Audit Services for the Fiscal Years Ending June 30, 2020, June 30, 2021 and June 30, 2022 at a cost not to exceed \$24,000, \$24,500, and \$25,000 respectively, and authorized the Superintendent or designee to execute the necessary documents
Approval of Agreement with Ghataode Bannon Architects (GBA), for Architectural / Engineering Services for the HVAC and Roofing Projects District Wide	Approved the Agreement with Ghatode Bannon Artichets (GBA) for Architectural/Engineering Services for the HVAC and Roofing Projects District Wide be approved, and authorized the Superintendent or designee to execute the necessary documents.
Approval of Amendment of PBK Contract, for Architectural / Engineering Services for the HVAC and Roofing Projects District Wide	Approved the Agreement with PBK for Architectural/Engineering Services for the HVAC and Roofing Projects District Wide be approved, and authorized the Superintendent or designee to execute the necessary documents.



Employer-Employee Relations/Personnel Report 2018/19 #9 Which Includes Hiring, Resignations, Contract Adjustments, and Retirements for Certificated, Classified, and Confidential Employees	Ratified Employer-Employee Relations/Personnel Report 2018-19 #9, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employee.
Amended Resolution 2018/19 No. 745 Regarding Layoff and Reduction of Classified Personnel	Approved amended Resolution 2018/19 No. 745, unanimous (5-0), which will allow the reduction of hours of one (1) special education support aide position due to a lack of work and/or lack of funds, be approved, and authorized the Superintendent or designee to execute the necessary documents.
Board Member/Superintendent Comments	Mr. Coombs introduced Rhonda Esparza, El Portal Elementary Principal, as the new Director of Education Services, effective the 2019-20 school year.  Mr. Coombs introduced Kari Heinrich, School Psychologist, as the new Program Specialist, effective April 1, 2019  Mr. Coombs introduced David Bennett as the new Assistant Superintendent of Facilities and Operations, effective April 22, 2019
ADJOURNMENT	President Shackelford declared the meeting adjourned at 8:44 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Date Approved:

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Clerk/President/Secretary to the Board of Trustees



**Los Angeles County  
Office of Education**  
Serving Students • Supporting Communities  
Leading Educators

**Williams Lawsuit Settlement  
Quarterly Report on Uniform Complaints 2018-2019**

District Name: Lowell Joint School District

Date: April 1, 2019

Person completing this form: Mary Jo Evanoff

Title: Executive Asst to Superintendent

Quarter covered by this report (Check One Below):

- |   |                          |                 |
|---|--------------------------|-----------------|
| <input type="checkbox"/> 1st QTR            | July 1 to September 30   | Due 19-Oct 2018 |
| <input type="checkbox"/> 2nd QTR            | October 1 to December 31 | Due 18-Jan 2019 |
| <input checked="" type="checkbox"/> 3rd QTR | January 1 to March 31    | Due 10-Apr 2019 |
| <input type="checkbox"/> 4th QTR            | April 1 to June 30       | Due 19-Jul 2019 |

Date for information to be reported publicly at governing board meeting: April 1, 2019

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials			
Facilities			
Teacher Vacancy and Misassignment			
TOTAL			

Print Name of District Superintendent Jim Coombs, Superintendent of Schools

Signature of District Superintendent

Date

4/1/19

Return the Quarterly Summary to:  
Williams Legislation Implementation Project  
Los Angeles County Office of Education  
c/o Kirit Chauhan, Williams Settlement Legislation  
9300 Imperial Highway, ASM/Williams ECW 284  
Downey, CA 90242

Telephone: (562) 803-8382  
FAX: (562) 803-8325  
E-Mail: Chauhan\_Kirit@lacoed.edu

# 2018-19 Quarterly Report Williams Legislation Uniform Complaints

District: Lowell Joint School District

District Contact: MJ Evanoff

Title: Executive Assistant to the Superintendent / Certificated Personnel


- Quarter #1 July 1 - September 30, 2018 **Report due by October 26, 2018**
- Quarter #2 October 1 - December 31, 2018 **Report due by January 25, 2019**
- Quarter #3 January 1 - March 31, 2019 **Report due by April 26, 2019**
- Quarter #4 April 1 - June 30, 2019 **Report due by July 26, 2019**

**Check the box that applies:**

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of the complaints.

Type of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Vacancies or Misassignments			
Facility Conditions			
<b>TOTALS</b>			

Name of Superintendent: Jim Coombs

Signature of Superintendent:  Date: 4/1/19

**Please submit to:**

Alicia Gonzalez  
Senior Administrative Assistant  
200 Kalmus Drive, B-1009  
P.O. Box 9050, Costa Mesa, CA 92628-9050

The committee must include at least the following representatives:

- One (1) member active in a business organization representing the business community located within the district
- One (1) member active in a senior citizens' organization
- One (1) member active in a bona fide taxpayers' organization
- One (1) member who is the parent or guardian of a child enrolled in the district
- One (1) member who is either a parent or guardian of a child enrolled in the district and active in a parent-teacher organization, such as the Parent Teacher Association or School Site Council
- Two (2) members selected from the public at large

The following is the recommended slate of Citizen Bond Oversight Committee members:

<b><u>Representative Categories:</u></b>	<b><u>Representative Names:</u></b>
One (1) member active in a business organization representing the business community located within the district	Casey Powers
One (1) member active in a senior citizens' organization	Stuart Gothold
One (1) member active in a bona fide taxpayers' organization	Jan Averill
One (1) member who is the parent or guardian of a child enrolled in the district	Martin Tourville
One (1) member who is either a parent or guardian of a child enrolled in the district and active in a parent-teacher organization, such as the Parent Teacher Association or School Site Council	Tiffany Venegas
Two (2) members selected from the public at large	Richard Jones
	Lyn Carty

It is recommended that the appointment of the recommended Citizens Bond Oversight Committee be approved, and that the Superintendent or designee be authorized to execute the agreement.

Superintendent's Comment:

APPROVAL RECOMMENDED.

**LOWELL JOINT SCHOOL DISTRICT**

**RESOLUTION 2018/19 NO. 744**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF  
LOWELL JOINT SCHOOL DISTRICT  
OF LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,  
RECOGNIZING APRIL 22 – 26, 2019, AS  
“PUBLIC SCHOOL VOLUNTEER WEEK”**

**WHEREAS**, volunteers embody the American spirit and are one of our nation’s most valuable resources; and

**WHEREAS**, volunteerism is increasingly recognized as a powerful and creative force in building strong, healthy and productive communities; and

**WHEREAS**, volunteers possess abundant skills, talents and expertise that they generously and enthusiastically apply in meeting the needs of the community; and

**WHEREAS**, the students and staff members of Lowell Joint School District reap the benefits of this great American tradition through the work of local volunteers whose efforts and commitment enrich our lives and enhance our neighborhoods; and

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Trustees, on behalf of the students, parents, and community at large, does hereby recognize April 22 – 26, 2019, as a formal recognition and appreciation of the volunteers in the Lowell Joint School District.

**APPROVED AND ADOPTED** this 1<sup>st</sup> day of April, 2019, by the following vote:

**AYES:** Anastasia Shackelford, Fred Schambeck, William Hinz, Melissa Salinas, Karen Shaw

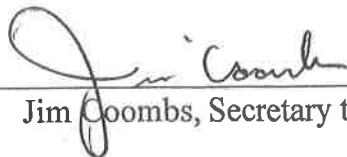
**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 1<sup>st</sup> day of April, 2019, and passed by a unanimous vote of those present.

**IN WITNESS WHEREOF**, I have hereunto set my hand and seal the 1<sup>st</sup> day of April, 2019.



Jim Coombs, Secretary to the Board

## PURCHASE ORDERS FOR BOARD APPROVAL

April 1, 2019

NO#	VENDOR	DESCRIPTION	AMOUNT
84859	DALINGHAUS CONSTRUCTION	OLITA-SERVICE	\$2,200.00
84860	AC POWER 1 INC.	RS-SERVICES	\$990.00
84861	DALINGHAUS CONSTRUCTION	OLITA-SERVICE	\$5,183.75
84862	ABES PLUMBING	JORDAN-SERVICE CALL	\$13,500.00
84863	CITY OF LA HABRA	GROUNDS,M&O,NS, TECH-FUEL	\$1,686.31
84864	TREMCO	EP,JORDAN, MACY-SERVICE	\$6,440.00
84865	ENCORP	DISTRICT WIDE-SERVICE	\$3,000.00
84866	AUTOZONE	GROUNDS-SUPPLIES	\$49.25
84867	THOMPSON ENGINEERING	MACY-SERVICE	\$500.00
84868	DAVE BANG ASSOCIATES	MG-MATERIALS	\$15,359.03
84869	CHRISTIAN PENUELAS	CHOIR-WINTER	\$195.00
84870	ENVELOPES TOMORROW	6TH GRADE ORIENTATION	\$196.20
84871	LACOE	MATH FIELD DAY	\$400.00
84872	GINA TRINIDAD DESIGNS AKA GT DESIGNS	FACES OF FREEDOM PROGRAM	\$816.08
84873	BLICK	ART SUPPLIES	\$500.00
84874	SO CAL NEWS GRP/LA NEWS GRP	SUPT-AD FOR ROP	\$1,082.00
84875	SENTRY SIGNS & PRINTING	JORDAN-SCHOOL LOGO TABLE CLOTH	\$146.40
84876	AMAZON	LAMP CLASSROOM PROJECTOR	\$127.56
84877	SCHOOL FIX	SCHOOL SAFETY SIGNS	\$25.70
84878	IMPERIAL MIDDLE SCHOOL	SOCCER TOURNAMENT	\$125.00
84879	VOID	VOID	\$0.00
84880	ITUNES	MACY-ITUNES PURCHASE APP- BOOK SCANNER	\$1.99
84881	VEX ROBOTICS	ROBOT ACCESSORIES	\$115.00
84882	JACK STRADTMAN	MILEAGE-JAN 2019	\$301.60
84883	JACK STRADTMAN	MILEAGE-DEC 2019	\$305.20
84884	CDW-GOVERNMENT	INTERACTIVE DOCUMENT CAMERA	\$644.93
84885	AMAZON	PLAYGROUND EQUIPMENT	\$140.00
84886	THE LIBRARY STORE	LIBRARY SUPPLIES	\$105.00
84887	XCELL INC.	IPAD REPAIRS	\$110.00
84888	CENTER CITIES AUTOMOTIVE	AUTO REPAIR	\$173.73
84889	WPS	FORMS	\$340.58
84890	DALINGHAUS CONSTRUCTION	OLITA, SERVICES	\$2,200.00
84891	AC POWER 1 INC.	RANCHO, SERVICE	\$990.00
84892	DALINGHAUS CONSTRUCTION	OLITA, SERVICE	\$5,183.75
84893	ABES PLUMBING	JORDAN, SERVICE	\$13,500.00
84894	CITY OF LA HABRA	GROUNDS,MAINT,NUTR,TECH-FUEL	\$1,686.31
84895	TREMCO	EP,JO,MA-SERVICE	\$6,440.00
84896	ENCORP	DISTRICT WIDE-SERVICE	\$3,000.00
84897	AUTOZONE	GROUNDS, SUPPLY	\$49.25
84898	THOMPSON ENGINEERING	MACY, SERVICE	\$500.00
84899	DAVE BANG ASSOCIATES	MG-MATERIALS	\$15,359.03
84900	NATIONAL AUTISM RESOURCES	COMMUNICATION STARTER KIT	\$120.44
84901	LEARNING A-Z	1 YEAR LICENSE RAZ-KIDS	\$109.95
84902	JANELLE PUBLICATIONS	CLASS SUPPLIES	\$83.60
84903	PRIVACY PUBLICATIONS	PRIVACY SHIELD	\$32.74
84904	NORTHERN SPEECH SERVICES	WORKOUT BOOK	\$160.55
84905	NORTHERN SPEECH SERVICES	BOOKS	\$479.20
84906	LAKESHORE	CLASS SUPPLIES AND BOOKS	\$138.12
84907	LAKESHORE	CLASS SUPPLIES	\$141.86
84908	LAKESHORE	CLASS SUPPLIES	\$216.54
84909	LAKESHORE	CLASS SUPPLIES	\$65.96
84910	LAKESHORE	CLASS SUPPLIES	\$424.08
84911	LAKESHORE	CLASS SUPPLIES	\$351.19
84912	SCHOLASTIC	MAGAZINE ORDER	\$156.58
84913	SCHOLASTIC	SCHOLASTIC NEWS ORDER	\$75.90

84914	SCHOLASTIC	SCHOLASTIC NEWS ORDER	\$126.50
84915	SUPER DUPER PUBLICATIONS	CLASS SUPPLIES	\$233.01
84916	SUPER DUPER PUBLICATIONS	CLASS SUPPLIES	\$248.26
84917	SUPER DUPER PUBLICATIONS	CLASS SUPPLIES	\$239.63
84918	VOYAGER SOPRIS LEARNING	CLASS SUPPLIES	\$140.50
84919	REALLY GOOD STUFF	CLASS SUPPLIES	\$404.99
84920	SPEECH CORNER	CLASS SUPPLIES	\$28.84
84921	THERAPY SHOPPE	CLASS SUPPLIES	\$117.28
84922	SOUTHWEST SCHOOL SUPPLY	CLASS SUPPLIES	\$51.88
84923	SOUTHWEST SCHOOL SUPPLY	CLASS SUPPLIES	\$90.92
84924	FUN AND FUNCTION	CLASS SUPPLIES	\$541.24
84925	DISCOUNT SCHOOL SUPPLY	CLASS SUPPLIES	\$79.42
84926	CM SCHOOL SUPPLY	CLASS SUPPLIES	\$438.36
84927	FROG PUBLICATIONS	CLASS SUPPLIES	\$45.00
84928	WORLDS FINEST CHOCOLATES	MEADOW GREEN 50% MATCH TO FUNDRAISER	\$11,945.00
84929	AMEX-OPEN PURCHASE ORDER FOR MARCH	MISC. SUPPLIES	\$20,000.00
84930	GINA TRINIDAD DESIGNS AKA GT DESIGNS	TOP 100 TICKETS AND INVITES	\$407.00
84931	CDW-GOVERNMENT	CEILING MOUNTS AND CABLES	\$702.73
84932	PEAP	PINS	\$145.00
84933	UNDERDOG EDUCATIONAL	STEAM LAB SUPPLIES	\$240.00
84934	MAGIC JUMP RENTALS	JUMPER RENTALS	\$3,990.00
84935	YORKTOWN	TONER-DO RECEPTIONIST	\$238.00
84936	CTL CORPORATION	CHROMEBOX AND CHROME LICENSES	\$3,789.21
84937	PEARSON ASSESSMENTS	FORMS	\$288.59
84938	K2ED, INC.	IEP MEETING POSTERS	\$231.00
84939	BERNIER REFRIGERATION	FLOOR MATS-RS	\$1,188.00
84940	SANDLER BROTHERS	MICROFIBER TOWELS	\$197.10
84941	SOUTHWEST SCHOOL SUPPLY	SUPT OFFICE-SUPPLIES	\$583.91
84942	SOUTHWEST SCHOOL SUPPLY	MG-SUPPLIES	\$2,620.82
84943	SOUTHWEST SCHOOL SUPPLY	CURRICULUM-SUPPLIES	\$822.78
84944	SOUTHWEST SCHOOL SUPPLY	MAINTENANCE-SUPPLIES	\$146.33
84945	SOUTHWEST SCHOOL SUPPLY	SPEC EDUC-SUPPLIES	\$1,801.20
84946	SOUTHWEST SCHOOL SUPPLY	OLITA-SUPPLIES	\$979.09
84947	SOUTHWEST SCHOOL SUPPLY	JORDAN-SUPPLIES	\$2,021.43
84948	SOUTHWEST SCHOOL SUPPLY	MACY-SUPPLIES	\$3,744.20
84949	SOUTHWEST SCHOOL SUPPLY	EL PORTAL-SUPPLIES	\$520.15
84950	PEARSON ASSESSMENTS	FORMS	\$210.32
84951	AMERICAN EXPRESS	PURCHASES FOR FEBRUARY 2019	\$14,052.89
84952	CHRISTY LANE ENTERPRISES	ASSEMBLY-EP, 5/24/19	\$600.00
84953	XCELL INC.	IPAD AIR BATTERY REPLACEMENT	\$60.00
84954	BEARCOM	BATTERY, ANTENNA	\$629.83
84955	GT DESIGNS	T SHIRTS	\$46.55
84956	WONDER WORKSHOP	PROGRAM FOR ROBOTS/ DASH DOTS	\$86.00
84957	SOUTHWEST SCHOOL SUPPLY	RS-SUPPLIES	\$3,227.46
84958	XCELL INC.	IPAD BATTERY	\$60.00
84959	SCHOLASTIC	MG-BOOK ORDER	\$31.80
84960	MISSION SAN JUAN CAPISTRANO	FIELD TRIP DEPOSIT	\$768.00
84961	PEARSON ASSESSMENTS	RECORD FORMS	\$162.22
84962	POSITIVE PROMOTIONS	STAFF APPRECIATION	\$260.00
84963	PRINTGLOBE, INC.	STAFF APPRECIATION	\$435.00
84964	JONES SCHOOL SUPPLY	MEDALS & RIBBONS	\$350.00
84965	BUENA PARK HIGH SCHOOL	STAFF ACKNOWLEDGEMENTS/BOARD	\$520.00
84966	PRETEND CITY	MUSEUM ENTRANCE FEE	\$209.00

Respectfully Submitted,



\$187,321.80

Jim Coombs, Superintendent of Schools

"B" WARRANTS FOR BOARD APPROVAL ON:  
 April 1, 2019

"B" WARRANT DOCUMENTS : 336 - 1601, 3097 - 3113

<b>360,227.93</b>
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THE FOLLOWING "B" WARRANT VOUCHERS ARE INCLUDED IN THE ABOVE SEQUENCE OF NUMBERS SUBMITTED FOR APPROVAL. ANY INTERRUPTIONS IN THE SEQUENCE ARE DUE TO THE VOUCHER BEING HELD FOR AUDIT BY LACOE AND RELEASED AT A LATER DATE. THE 3000s INDICATE A NUTRITION SERVICES PAYABLE.

NO#		AMOUNT
336	SHERI MCDONALD - SUBSCRIPTION REIMBURSEMENT	336.00
1286	AG DESIGN, INC.-JO, SUPPLIES	6,000.00
1308	EILEEN RUSSELL-OLITA, CONTRACT SVCS JAN 2019	100.00
1337	JANICE JACOBSEN - MG/ ART CONSULTANT, DEC.-JAN.	420.00
1340	THE TAO FIRM - CONTRACT SERVICES, DEC. - JAN.	1,312.50
1374	ALBERT MELARAGNO,M.D.-SPEC ED, CONTRACT SVCS	175.00
1375	THE PRENTICE SCHOOL - NON PUBLIC SCHOOL, DEC.	180.00
1396	TOTAL FUNDS BY HASLER - DISTRICT OFFICE, POSTAGE	3,000.00
1397	SCIENCE ON THE GO/ MICHELLE PRICE - PRESENTATION	875.00
1398	MICHELLE PRICE/SCIENCE ON THE GO-EP, JAN 2019	875.00
1401	CITY OF LA HABRA WATER DEPT-EP, UTILITIES,JAN 2019	495.50
1402	FRONTIER-TECH, UTILITIES JAN 2019	2,346.24
1403	SO CAL EDISON-EP, RS, UTILITIES	6,934.83
1404	SO CAL EDISON-EP,MG,OL, RS-UTILITIES, JAN 2019	1,366.02
1405	DARREL ADAIR-MILEAGE, JANUARY 2019	50.75
1406	ARIANA CAZARES-RS, PURCHASE REIMBURSEMENT	55.98
1407	JESSICA GALLI-RS, PURCHASE REIMBURSEMENT	26.43
1408	MYRA PADILLA-DO, MILEAGE REIMBURSEMENT	21.34
1409	LINDA TAKACS-RS, PURCHASE REIMBURSEMENT	75.41
1410	AC POWER 1-RS, REPAIRS	990.00
1411	ATKINSON, ANDELSON, LOYA, RUUD-1/2019 CONTRACT SVCS	24,675.00
1412	DALINGHAUS-OLITA, SUPPLIES	13,293.60
1413	ENVELOPES TOMORROW-RS, SUPPLIES	196.20
1414	HAUFFE COMPANY-JORDAN, SUPPLIES	830.00
1415	ACSA REGION 17-SUPT. 18/19 MEMBERSHIP	300.00
1416	AMERICAN FIDELITY-DIST, MAR 2019	5,587.00
1417	CREDIT UNION OF SO CAL-MARCH 2019	2,887.80
1418	SCHOOLS FIRST CREDIT UNION-MARCH 2019	18,855.00
1419	PRO-ED-SP ED, SUPPLIES	135.00
1420	NCS PEARSON, SPEC ED, SUPPLIES	810.66
1421	MEET THE MASTERS,INC.-MACY, SUPPLIES	593.50
1422	MOBIL SERVICE CENTER-MAINT, SUPPLIES	125.40
1423	LACOE - RANCHO STARBUCK, MATH FIELD DAY	400.00
1424	ORANGE COUNTY DEPT. OF ED. - EVENT REGISTRATION	175.00
1425	ORANGE COUNTY DEPT. OF ED. - CONFERENCE	50.00
1427	DAWN AANDAHL- RETIREE	482.64
1428	DEBORAH ANDERSEN - RETIREE	1,101.28
1429	JOANNE DAVIS - RETIREE	482.64
1430	MARIANNE DOYLE MEDINA - RETIREE	482.64



1431	ELIZABETH KANESHIRO - RETIREE	945.52
1432	KIM LIKERT - RETIREE	1,101.28
1433	SHELLEY MARKER - RETIREE	482.64
1434	PENNY MAYERCHECK - RETIREE	1,101.28
1435	CATHERINE MILWARD-RETIREE	1,239.32
1437	RONALD RANDOLPH - RETIREE	653.66
1438	GAYLE ROGERS - RETIREE	258.83
1439	NANCY ROGERS - RETIREE	1,101.28
1440	HOLLY WOLFE - RETIREE	482.64
1441	OMAR MORALES-RS, COACHING SERVICES	700.00
1442	MAURICIO HERNANDEZ-RS, COACHING SERVICES	700.00
1443	ANTHONY VALADEZ-RS, COACHING SVCS	700.00
1444	JACK STRADTMAN - MILEAGE REIMBURSEMENT, DEC.	305.20
1445	JACK STRADTMAN - MILEAGE REIMBURSEMENT, JAN.	301.60
1446	SCHOOL SPECIALTY - RANCHO STARBUCK, SUPPLIES	830.58
1447	SOCAL SCHOOL BAND ORCHESTRA - FESTIVAL FEES	555.00
1448	SUSAN JACOBSEN-MACY, PURCHASE REIMBURSEMENT	16.21
1449	SOUTHERN CALIFORNIA NEWS - ADVERTISEMENT	1,082.00
1451	ACP DIRECT - HEADPHONE SUPPLIES	1,240.47
1452	A-1 FENCE CO.-MACY, SUPPLIES	150.00
1453	ALL FOR KIDZ - JORDAN, YOYO ASSEMBLY	2,049.00
1454	CDW GOVERNMENT - EL PORTAL, LAMPS	250.24
1455	CITY OF LA HABRA WATER DEPT - FUEL, GROUNDS	1,686.31
1456	DALINGHAUS - OLITA, FLOOR REPAIRS	2,200.00
1458	SHERI MCDONALD - SYMPOSIUM REIMBURSEMENT	695.34
1459	PROJECT SUPPORT SERVICES - CONTRACT, JAN.	593.75
1460	READY REFRESH BY NESTLE - DISTRICT SUPPLIES	64.04
1461	ROOFERS MART - MAINTENANCE/ ROOFING CEMENT	82.95
1462	SCHOOL SERVICES OF CA. - CONTRACT, JAN.	275.00
1463	SCHOOL SERVICES OF CA. - BUDGET WORKSHOP	1,350.00
1465	GT DESIGNS-RS, CUSTOM SUPPLIES	618.08
1466	TRI-DIM FILTER CORP. - MAINTENANCE/ FILTER STOCK	706.64
1467	YUMI YAMAMOTO - PURCHASE REIMBURSEMENT	41.96
1468	JENNIFER GOODMAN - MILEAGE REIMBURSEMENT	9.16
1471	MAILFINANCE - DISTRICT OFFICE LEASE, MAR. - JUN.	481.72
1472	CITY OF LA HABRA WATER DEPT. - OLITA, JAN. - FEB.	723.35
1473	SOUTHERN CALIFORNIA GAS - JANUARY - FEBRUARY	757.00
1474	SOUTHERN CALIFORNIA EDISON - JANUARY - FEBRUARY	3,544.56
1475	VERIZON WIRELESS - JANUARY - FEBRUARY	849.39
1478	MCI A VERIZON CO. - DECEMBER - JANUARY	22.86
1479	JIVE COMMUNICATIONS - VOICE, MARCH	3,162.73
1480	SOUTHERN CALIFORNIA EDISON - JAN. - FEB.	699.43
1481	BEHAVIOR AND EDUCATION INC.-SP ED, TUITION-FEB 2019	7,799.00
1482	ORANGE COUNTY DEPT. OF ED. - Q2 TRANSPORTATION	3,307.99
1483	NCS PEARSON - SPECIAL EDUCATION SUPPLIES	104.17
1484	DALINGHAUS - OLITA, FLOOR REPAIRS	5,183.75
1485	GROSH SCENIC RENTALS, INC. - FACES OF FREEDOM	653.59
1486	JULIE MAYEW - FLEX CLASS SUPPLIES REIMBURSEMENT	51.97

1487	ASSOC. OF CA. SCHOOL ADMIN./EMP. DEDUCTIONS, FEB.	171.23
1488	CALIF. TEACHERS ASSOC./EMPLOYEE DEDUCTIONS, FEB.	12,595.15
1489	CALIF. SCHOOL EMPLOYEES ASSOC./EMP. DEDUCTIONS, FEB.	2,859.97
1490	UNITED WAY OF GREATER L.A./EMP.DEDUCTIONS, FEB.	10.00
1491	PACIFIC EDUCATORS, INC./EMP. DEDUCTIONS, FEB.	77.00
1492	CA. ASSOC. OF SCHOOL PSYCH/ EMP.DEDUCTIONS, FEB.	15.50
1493	AMERICAN FIDELITY ASSURANCE/ EMP. DEDUCTIONS, FEB.	10,442.67
1494	MAGIC JUMP RENTALS - RS, MARCH RENTAL	3,990.00
1495	ORIENTAL TRADING - STUDENT INCENTIVES	70.19
1496	SOUTHERN CALIFORNIA EDISON - JANUARY - FEBRUARY	2,361.56
1497	WARE DISPOSAL - TRASH SERVICE/ CONTAINER	2,868.13
1498	SUBURBAN WATER SYSTEMS - JANUARY - FEBRUARY	1,525.43
1499	DIVISION OF STATE ARCHITECT-FILING FEES	500.00
1500	BEST LAWNMOWER-MAINT, STOCK	1,828.65
1501	GREEN'S SECURITY CTRS-MAINTENANCE, SUPPLIES	34.64
1502	LOWE'S-MAINTENANCE, STOCK	155.84
1511	SOUTHWEST SCHOOL SUPPLY-DISTRICT WIDE, SUPPLIES	13,239.91
1512	FEEDING DREAMS-NUTRITION SVCS-CONSULTANT	6,000.00
1513	JANICE JACOBSEN - MG/OL- ART CONSULTANT, FEB 2019	672.00
1514	SCHOOL FACILITIES SUPPORT-FEB 2019 CONTRACT SVCS	9,570.00
1515	PAUL EISENBERG-SPEC ED-CONSULTANT	500.00
1516	SONOVA USA, INC. (PHONAK)-SPEC ED, EQUIPMENT	2,758.60
1521	2ND GEAR-SPEC ED, SUPPLIES	1,472.54
1522	BLICK ART MATERIALS-RS, SUPPLIES	968.47
1523	CDW GOVERNMENT - JORDAN, SUPPLIES	706.20
1524	CENTER CITIES AUTOMOTIVE-TECH, SUPPLIES	173.73
1525	DELTA DENTAL-MARCH 2019	2,094.36
1526	DARREL ADAIR-MILEAGE, FEBRUARY 2019	19.72
1527	SUPT. JIM COOMBS-PURCHASE REIMBURSEMENT	110.07
1528	MELISSA OKE-RS, PURCHASE REIMBURSEMENT	43.98
1529	ANDREA REYNOLDS-ASST. SUPT-PURCHASE REIMBURSEMENT	59.59
1530	AMERICAN EXPRESS-FEB 2019 EXPENSES	14,052.89
1531	BUG FLIP-DISTRICT WIDE, SERVICES	1,365.00
1532	PLUMBING WHOLESALE-M&O, STOCK	445.14
1533	WALTERS WHOLESALE ELECTRIC, M&O, STOCK	309.46
1534	DANIEL'S TIRE SERVICE-MAINT, SUPPLIES	808.49
1535	GLASBY MAINTENANCE SUPPLY-DISTRICT WIDE-M/O, STOCK	4,314.37
1536	IMPERIAL SPRINKLER SUPPLY-JORDAN, SUPPLIES	1,200.65
1537	JAMES HARDWARE CO.-MG, OLITA, SUPPLIES	86.88
1538	SOUTHEAST CONSTRUCTION PROD-MG, SUPPLIES	122.33
1539	SUPPLYWORKS-EP, JO, MA, MG, M&O-STOCK	2,135.76
1540	UNITED REFRIGERATION INC.-MG, SUPPLIES	189.66
1541	WHITTIER CHRISTIAN HIGH SCHOOL - FIELD TRIPS	4,380.00
1542	JOSHUA ESCUTIA-RS, CONTRACT SVCS	100.00
1543	MATTHEW GALLEGOS-RS, CONTRACT SVCS	283.00
1544	CAROL C. HUGHES-FACES OF FREEDOM-CONTRACT SVCS	1,000.00
1545	JAN JACOBSEN-EP, CONTRACT SVCS FEB 2019	336.00
1546	TANA CARMICHAEL-CONTRACT SVCS-FACES OF FREEDOM	5,341.81

1547	EDDIE MIJARES-RS, CONTRACT SVCS	625.00
1548	DANIEL RAMIREZ-RS, CONTRACT SVCS	275.00
1549	EILEEN RUSSELL-OLITA, CONTRACT SVCS-FEB 2019	150.00
1551	SOUTHWEST SCHOOL SUPPLY - RS, OFFICE SUPPLIES	3,227.46
1552	WEST INTERACTIVE SERVICES CORP. - CONTRACT	2,739.46
1553	XCELL INC. - TECH. IPAD DIGITIZER	110.00
1554	SCHOOL LIFE - JORDAN, SCHOOL SUPPLIES	100.12
1555	WPS - SPECIAL EDUCATION FORMS	343.29
1557	SCHOOL FIX CATALOG - STUDENT SAFTEY SIGNS	46.49
1558	COMMUNICATION CONNECTION-SPECIAL ED, CONTRACT SVCS	1,128.75
1559	SENTRY SIGNS & PRINTING - JORDAN, SUPPLIES	146.40
1560	RACHEL COLEMAN - MA, PURCHASE REIMBURSEMENT	60.81
1563	STEFANIE MILLER - MG, SUPPLIES REIMBURSEMENTS	64.80
1564	MCI A VERIZON CO. - LONG DISTANCE SERVICE, JAN.	12.42
1565	SUBURBAN WATER SYSTEMS - FEBRUARY - MARCH	388.59
1566	SOUTHERN CALIFORNIA GAS - JANUARY - FEBRUARY	368.20
1567	INTERQUEST DETECTION CANINES - RS, DECEMBER	215.00
1568	O.C.D.E - SPECIAL ED. EXCESS COST, DECEMBER	4,524.58
1569	LEADER SERVICES - MEDICAID REIMBURSEMENT, FEB.	135.11
1570	NCS PEARSON, INC. - SPECIAL ED. FORMS	714.09
1571	SO CAL EDISON-OLITA, UTILITIES-FEB 2019	1,957.19
1572	SUBURBAN WATER CO.-UTILITIES-FEB 2019	632.17
1573	OTC BRANDS, INC.-JORDAN, SUPPLIES	106.19
1574	AAA ELECTRIC MOTOR SALES & SERVICE-RS, SUPPLIES	241.18
1575	CANNINGS HARDWARE-MAINTENANCE, SUPPLIES	5.40
1577	FRONTIER-TECH, UTILITIES-FEB 2019	57.11
1580	BRAINPOP, LLC-MG, SUBSCRIPTION	230.00
1581	FROG PUBLICATIONS-EP, SUPPLIES	45.00
1582	DARLENE HERNANDEZ-FISCAL SVCS, MILEAGE REIMBURSEMENT	22.27
1583	FULLERTON SCHOOL DISTRICT-DISTRICT WIDE, PRINTING	992.00
1584	THE STANDARD INS. CO.-FEBRUARY 2019	5,158.43
1585	FULLERTON SCHOOL DISTRICT-DISTRICT WIDE, PRINTING	40.80
1586	CAROL BERNHARD - MACY, PURCHASE REIMBURSEMENT	21.90
1588	SCHOLASTIC - MEADOW GREEN, SCHOOL SUPPLIES	31.80
1589	SPEECH CORNER - SPECIAL ED., SUPPLIES	26.94
1590	THERAPY SHOPPE - SPECIAL ED., SUPPLIES	107.97
1591	MICHELLE VALDEZ - MACY, PURCHASE REIMBURSEMENT	99.00
1595	YORKTOWN - DISTRICT OFFICE, TONER CARTRIDGES	260.61
1596	REALLY GOOD STUFF - SPECIAL ED. SUPPLIES	53.91
1597	WORKPLACEPRO - OLITA, STAFF SHIRTS	247.85
1598	RAUL LUJANO - MACY, PURCHASE REIMBURSEMENT	16.23
1600	SCHOOL SERVICES OF CA. - CONTRACT SERVICE, FEB.	275.00
1601	GINA TRINIDAD/ GT DESIGN - OLITA, T SHIRTS	46.55
3097	ACTION SALES-NUTRITION SVCS, SUPPLIES	5,540.70
3098	BERNIER REFRIGERATION GEN-NUTRITION SVCS, REPAIRS	981.74
3099	BUG FLIP-NUTRITION SVCS, SERVICES	180.00
3100	LADY BUGS ENVIRONMENTAL TERMITE-NUTRITION, SERVICE CALL	55.00
3101	LOVE TO SNACK - NUTRITION/ FOOD SUPPLIES	1,496.88

3102	CHRISTINA DAVIS - NUTRITION/ SUPPIES REIMBURSEMENT	111.00
3103	P & R PAPER SUPPLY CO. - NUTRITION/ SUPPLIES	4,651.72
3104	SOUTHWEST SUPPLY - NUTRITION/ MATERIALS	84.16
3105	GOLD STAR FOODS-NUTRITION SVCS	23,895.94
3106	CHEF'S TOYS-NUTRITION SVCS, SUPPLIES	3,478.82
3107	DRIFTWOOD DAIRY-NUTRITION SVCS	8,012.05
3108	VALPRO, INC.-NUTRITION SVCS, SUPPLIES	3,599.14
3109	SO CAL PIZZA CO.-NUTRITION SVCS, STOCK	6,098.40
3110	SHARON KIM-NUTRITION SVCS, MILEAGE REIMB	31.55
3111	VERONICA MARTINEZ-NUTRITION SVCS, SUPPLIES	107.58
3113	ACTION SALES - REFRIGERATOR/ FREEZERS	12,474.76

LOWELL JOINT SCHOOL DISTRICT  
EMPLOYER-EMPLOYEE RELATIONS/PERSONNEL REPORT 2018/19 #9

April 1, 2019

I. CERTIFICATED EMPLOYEES

A. CHANGE OF STATUS

NAME	EFFECTIVE DATE	END DATE	RANGE/STEP	SITE	COMMENT
Melissa De La Haye	03/01/19	04/19/19		EP	FMLA (AB375) Maternity Leave
Nicole Braski	03/06/19	03/13/19		JO	Medical Leave
Dyanna Dinnen	03/04/19	05/31/19		OL	FMLA (AB375) baby bonding correction of EER #5
Heather Parreco	02/25/19	03/21/19		JO	FMLA (AB375) baby bonding correction of EER #8
Esparza, Rhonda	07/31/19		Column 3	DO	Director of Educational Services
Kari Heinrich	04/01/19		Column 7	DO	Program Specialist
Patricia Jacobsen	04/01/19			DO	Teacher on Special Assignment

B. RESIGNATIONS

NAME	EFFECTIVE DATE	SITE	COMMENT
Dave Shun	03/08/19	MA	Resignation. Elementary Principal. Macy

C. SUBSTITUTE CHANGE OF PAY

NAME	EFFECTIVE DATE	END DATE	SITE	COMMENT
Lisa Milton	03/01/19	04/19/19	DO	To be paid special long term rate of \$170.00 for El Portal Elementary School for RSP classroom
Yourie Kong	03/06/19	03/13/19	DO	To be paid special long term rate of \$170.00 for Jordan Elementary School for first grade classroom
Laura Zarate	03/04/19	05/31/19		To be paid special long term rate of \$170.00 for Olita Elementary

School for second grade classroom

Palo Andres	03/01/19	05/31/19	To be paid \$35.00 per hour, not to exceed 4 hours per Saturday, To serve as a Supervisor for Saturday Enrichment, Enhancement, Encouragement School. To be paid from the Saturday School Account
Tiffany Shun Hernandez	04/02/19	05/31/19	To be paid special long term rate of \$170.00 for Rancho Starbuck School classroom

D. EMPLOYMENT OF SUBSTITUTES EFFECTIVE 08/14/18 FOR THE 2018/19 SCHOOL YEAR \$131.00 PER DAY RATE AND \$170.00 LONG TERM AND \$65.50 PER HALF DAY RATE AND \$35.00 PER HOUR\*

Debra Opfer

\*It is further recommended that the individuals listed above be approved to instruct in the Intervention Programs. The rate of pay is \$35.00/hour and will be paid from Title I, or LCFE Supplemental Grant Funds.  
 \*It is further recommended that the individuals listed above be approved as home school teachers, if needed, for the 2018/19 school year at a rate of \$35.00/hour, not to exceed five hours per week, per student. Mileage will be paid at the IRS Standard Mileage Rate for the 2018/19 school year.

CLASSIFIED EMPLOYEES 4-1-19

B. MONTHLY – GENERAL FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTI VE DATE</u>	<u>END DATE</u>	<u>RANGE / STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
1. Aguyao, Leo	02/04/19	03/08/19	R20/S5	EP	Night Custodian/Working Out of Class
2. Atkinson, Katie	03/04/19	05/24/19		DO	Switchboard Operator-Receptionist/Baby Bonding Leave
3. Brown, Matthew	02/05/19	03/06/19		EP	Day Custodian/FMLA/Medical Leave
4. Trevino, Jeanette	04/16/19		R23/S8	DO	Fiscal Services Clerk/Step Increase
5. Bennett, David	04/22/19		Mgt/R4	DO	Assistant Superintendent of Facility & Operations/Replacement for Vacancy

C. HOURLY – GENERAL FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
1. EID#	03/15/19				Termination from Probation
2. Egenias, Aurora	03/01/19		R14/S5	JO	Instructional Assistant – RSP/Step Increase
3. Garcia, Ramiro	03/01/19		R18/S1	DO	Night Custodian/Substitute
4. Lew, Jerry	03/21/19		R21/S1	DO	Day Custodian/Substitute

A. HOURLY – CAFETERIA FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
1. Lawson, Jennifer	03/21/19		R7/S1	DO	Cafeteria Worker/Substitute

LOWELL JOINT SCHOOL DISTRICT

RESOLUTION 2018/19 NO. 745

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
LOWELL JOINT SCHOOL DISTRICT OF  
LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,  
REGARDING LAYOFFS AND REDUCTION OF HOURS  
OF CLASSIFIED PERSONNEL

BE IT RESOLVED that the Board of Trustees of the Lowell Joint School District hereby determines that the following positions be abolished and/or reduced for lack of work and/or lack of funds:

Classification Title	No. of Positions	Hrs	Days/Week	Months per Year
<u>Eliminate:</u> - Special Education Support Aide	1	5.50	5.00	10 Months

BE IT FURTHER RESOLVED by the Governing Board as follows:

1. That due to a lack of work and/or lack of funds, the number of classified employees and the amount of service rendered shall be reduced by layoff as specified above, pursuant to *Education Code* section 45308.
2. That the Superintendent is directed to give notice of layoff to the affected classified employees pursuant to the requirements of law.
3. That said layoff shall become effective on sixty (60) days following service of the notice as required by law, subject to negotiations if necessary.
4. That employees laid off pursuant to this Resolution shall be eligible for reemployment pursuant to *Education Code* section 45298.

APPROVED AND ADOPTED this 1<sup>st</sup> day of April 2019, by the following vote:

AYES: Anastasia Shackelford, Fred Schambeck, William Hinz, Melissa Salinas, Karen Shaw

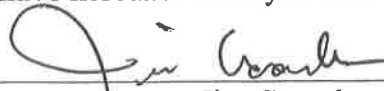
NOES: None

ABSTAIN: None

ABSENT: None

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 1<sup>st</sup> day of April 2019, and passed by a unanimous vote of those present.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 1<sup>st</sup> day of April 2019.

  
\_\_\_\_\_  
Jim Coombs  
Secretary to the Board of Trustees



LOWELL JOINT SCHOOL DISTRICT  
May 13, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs

Subject: Resolution 2018/19 No. 747, Recognizing May 8, 2019, as  
"Day of the Teacher" ACTION  
(RESOLUTION)

Teachers in the State of California are being recognized on May 8, 2019, for their dedication to providing outstanding learning experiences for all students and being role models for district students preparing to become contributing and successful adults.

It is recommended that Resolution 2018/19 No. 747, recognizing May 8, 2019, as "Day of the Teacher" be adopted, and that the Superintendent or designee be authorized to execute the necessary documents.

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Superintendent's Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE.

**LOWELL JOINT SCHOOL DISTRICT**

**RESOLUTION 2018/19 NO. 747**

**A RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE LOWELL JOINT SCHOOL DISTRICT  
OF LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,  
RECOGNIZING WEDNESDAY, MAY 8, 2019, AS  
“DAY OF THE TEACHER”**

**WHEREAS**, Lowell Joint School District teachers are dedicated to providing outstanding learning experiences for all students; and

**WHEREAS**, Lowell Joint School District teachers work to motivate students to achieve maximum potential; and

**WHEREAS**, Lowell Joint School District teachers are committed to parent involvement and positive community activities; and

**WHEREAS**, Lowell Joint School District teachers are role models for district students preparing to become contributing and successful adults; and

**WHEREAS**, Lowell Joint School District teachers are respected and appreciated by the Board of Trustees, administrators, support staff members, parents, students, and the residents of the community; and

**WHEREAS**, Wednesday, May 8, 2019, has been designated as “Day of the Teacher” in the State of California;

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Trustees, on behalf of the students, parents, and the community at large, does hereby recognize Wednesday, May 8, 2019, as a day of formal recognition and appreciation of the efforts of the teachers in the Lowell Joint School District.

**APPROVED AND ADOPTED** this 13<sup>th</sup> day of May, 2019, by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 13<sup>th</sup> day of May, 2019, and passed by a unanimous vote of those present.

**IN WITNESS WHEREOF**, I have hereunto set my hand and seal the 13<sup>th</sup> day of May, 2019.

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Jim Coombs, Secretary to the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT  
May 13, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs

Subject: Resolution 2018/19 No. 748, Recognizing May 8, 2019,  
as "School Nurses Day"

ACTION  
(RESOLUTION)

Nurses provide vital links between public and private resources and programs. School nurses create and maintain safe school environments; provide mandatory health education, health screenings, and immunizations; deliver early intervention services; design a wellness-driven program; and assist students with chronic and acute illnesses and special needs as they transition from home to school.

It is recommended that Resolution 2018/19 No. 748, recognizing May 8, 2019, as "School Nurses Day" be adopted, and that the Superintendent or designee be authorized to execute the necessary documents.

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Superintendent's Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE.

**LOWELL JOINT SCHOOL DISTRICT**

**RESOLUTION 2018/19 No. 748**

**A RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE LOWELL JOINT SCHOOL DISTRICT OF  
LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,  
RECOGNIZING WEDNESDAY, MAY 8, 2019, AS  
“SCHOOL NURSES DAY”**

**WHEREAS**, every child must be ready to learn, having their basic needs met so that they may achieve optimal physical, emotional, social, and educational development and be prepared for full participation in society; and

**WHEREAS**, through public schools, communities can work together in unprecedented ways to eliminate barriers to learning and to provide access to health care for children and families; and

**WHEREAS**, California's credentialed school nurses are pivotal members of a coordinated school health system, delivering services to children and eliminating health disparities and barriers and supporting academic success for all children; and

**WHEREAS**, school nurses provide vital links between public and private resources and programs; collaboration between schools and health and human service agencies to bring school and community services to schools; and support efforts to connect families to insurance programs to meet their needs; and

**WHEREAS**, school nurses create and maintain safe school environments; provide mandatory health education, health screenings, and immunizations; deliver early intervention services; design wellness-driven programs; and assist pupils with chronic and acute illnesses and special needs as they transition from home to school;

**NOW, THEREFORE, BE IT RESOLVED**, the Board of Trustees on behalf of the students, parents, and community at large, does hereby recognize Wednesday, May 8, 2019, as School Nurses Day to support the learning and health needs of California's children to ensure academic success.

**APPROVED AND ADOPTED** this 13<sup>th</sup> day of May, 2019, by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above and foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 13<sup>th</sup> day of May, 2019, and passed by a unanimous vote of those present.

**IN WITNESS WHEREOF**, I have hereunto set my hand and seal this 13<sup>th</sup> day of May, 2019.

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Jim Coombs, Secretary to the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT  
May 13, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs

Subject: Resolution 2018/19 No. 749, Recognizing May 19 – 25,  
2019, as “Classified School Employees Week”

ACTION  
(RESOLUTION)

Classified school employees in the State of California are being recognized the week of May 19 through May 25, 2019, for their valuable services to the schools and students.

It is recommended that Resolution 2018/19 No. 749, recognizing May 19 – 25, 2019, as “Classified School Employees Week” be adopted, and that the Superintendent or designee be authorized to execute the necessary documents.

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Superintendent’s Comment:

ADOPTION BY MAJORITY ROLL CALL VOTE.

**LOWELL JOINT SCHOOL DISTRICT**

**RESOLUTION 2018/19 NO. 749**

**A RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE LOWELL JOINT SCHOOL DISTRICT  
OF LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA,  
RECOGNIZING MAY 19 – 25, 2019, AS  
“CLASSIFIED SCHOOL EMPLOYEES WEEK”**

**WHEREAS**, the week of May 19 – 25, 2019, has been designated as “Classified School Employees Week” in the State of California; and

**WHEREAS**, classified school employees provide valuable services to the schools and students of the Lowell Joint School District; and

**WHEREAS**, classified school employees contribute to the establishment and promotion of a positive environment; and

**WHEREAS**, classified school employees play a vital role in providing for the welfare and safety of Lowell Joint School District students; and

**WHEREAS**, classified school employees employed by the Lowell Joint School District strive for excellence in all areas relative to the educational community;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees on behalf of the students, parents, and community at large, does hereby recognize and wish to honor the contribution of the classified school employees to quality education in the State of California and in the Lowell Joint School District and declares the week of May 19 – 25, 2019, as “Classified School Employee Week” in the Lowell Joint School District.

**APPROVED AND ADOPTED** this 13<sup>th</sup> day of May, 2019, by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**



I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District of Los Angeles and Orange Counties, California, hereby certify that the above foregoing resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on the 13<sup>th</sup> day of May, 2019, and passed by a unanimous vote of those present.

**IN WITNESS WHEREOF**, I have hereunto set my hand and seal this 13<sup>th</sup> day of May, 2019.

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Jim Coombs  
Secretary to the Board of Trustees

LOWELL JOINT SCHOOL DISTRICT  
May 13, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of the 2018/2019 Extended School Year (ESY) Program ACTION

The District is legally required to provide Extended School Year (ESY) services to special education students at risk of significant regression and/or delayed recoupment of skills lost over an extended break in the educational program. These students are currently enrolled in the Special Day Classes at Macy Elementary School, Olita Elementary School, and Rancho-Starbuck Junior High School, as well as the two preschool programs at Meadow Green Elementary School.

The four-week extended school year program will begin on June 3, 2019, and end on June 28, 2019. Classes will be conducted five days per week, four hours per day, Monday through Friday, at a site(s) to be determined based on student needs and facility upgrades.

It is recommended that the proposed extended school year program offering for 2018/2019 be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

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Superintendent's Comment:

APPROVAL RECOMMENDED

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LOWELL JOINT SCHOOL DISTRICT  
May 13, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Resolution 2018/19 #746 Authorizing the Issuance and  
Sale of Bonds of the District

ACTION/  
(RESOLUTION)

**Summary Statement:**

On November 6, 2018, the voters of the District approved Measure LL, authorizing the District to issue up to \$48 million in aggregate principal of bonds for authorized projects.

The Board of Trustees is requested to approve the above-referenced resolution authorizing the District to issue its first series of bonds under Measure LL in an aggregate principal amount not exceeding \$14,000,000.

The bonds will be sold and issued by the District by a competitive sale. Fieldman, Rolapp & Associates, Inc. will serve as the municipal advisor for the transaction, and Orrick, Herrington & Sutcliffe LLP will serve as bond counsel and as disclosure counsel.

The Board of Trustees is asked to approve above the resolution referenced above to effect the issuance of the bonds and approve various documents and actions, as follows:

1. **Resolution.** The resolution authorizes the issuance of the bonds and establishes parameters for the terms thereof, approves the forms of and authorizes the execution and delivery of the financing documents (including the Official Notice of Sale, Notice of Intention to Sell Bonds, Certificate of Award and the Continuing Disclosure Certificate), approves the form of and authorizes the distribution of the official statement (in preliminary and final form), and sets forth the security provisions for the bonds and the covenants of the District to bond owners.

2. **Official Notice of Sale.** The Official Notice of Sale invites bids for the public sale of the bonds from bidders, and it describes the details of the bond sale, including the method of delivering bids and the date, time and place of the bid opening, the terms of the bonds and the security therefor and any limitations on the interest rates or purchase price which may be bid for the bonds.

Superintendent's Comment:

APPROVAL RECOMMENDED.

3. **Notice of Intention to Sell Bonds.** The Notice of Intention to Sell Bonds is published prior to the sale date in accordance with State law and serves as a notice to potential bidders of the upcoming public sale of bonds.

4. **Certificate of Award.** The Certificate of Award is the document by which the Authorized Officers award the sale of the bonds to the bidder with the lowest true interest cost bid.

5. **Continuing Disclosure Certificate.** Federal securities laws indirectly require districts to disclose and annually update certain financial and operating information relevant to the security and repayment of bonds. The Continuing Disclosure Certificate contains the undertakings of the District to provide the ongoing disclosure in the form of annual reports and event notices.

6. **Official Statement.** The Official Statement (in its preliminary and final form) is used to provide information to investors and prospective investors about the District and the bonds. The bonds constitute securities for purposes of state and federal securities laws and, therefore, the offering and sale of the bonds through the Official Statement is subject to certain provisions of such laws, including, importantly, the anti-fraud laws. The Official Statement sets forth information about the terms of the bonds, the security for the bonds, the sources and uses of the proceeds of the bonds, the District and the tax base of the District, the documents under which the bonds are issued, and the tax-exemption of interest on the bonds.

The bonds will finance projects authorized by the voters at the November 6, 2018 election.

**Budget Implications:**

The bonds will be paid from taxes on property within the District levied and collected by the County of Los Angeles and the County of Orange.

**Recommendation:**

It is recommended that the Board approve Resolution 2018/19 No. 746, Authorizing the Issuance and Sale of Bonds of the District be approved, and that the Superintendent or designee be authorized to execute the resolution.

AR/md

Attachments

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Superintendent's Comment:

APPROVAL RECOMMENDED.

**RESOLUTION 2018/19 No. 746**

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
LOWELL JOINT SCHOOL DISTRICT OF LOS ANGELES AND ORANGE  
COUNTIES, CALIFORNIA, AUTHORIZING THE ISSUANCE AND SALE OF NOT TO  
EXCEED \$14,000,000 AGGREGATE PRINCIPAL AMOUNT OF BONDS OF THE  
DISTRICT, BY PUBLIC SALE, PRESCRIBING THE TERMS OF SALE, APPROVING  
THE FORM OF AND AUTHORIZING THE EXECUTION AND DELIVERY OF A  
CONTINUING DISCLOSURE CERTIFICATE, APPROVING THE FORM OF AND  
AUTHORIZING THE DISTRIBUTION OF AN OFFICIAL STATEMENT AND AN  
OFFICIAL NOTICE OF SALE FOR THE BONDS, AND AUTHORIZING THE  
EXECUTION OF NECESSARY DOCUMENTS AND CERTIFICATES AND RELATED  
ACTIONS**

**WHEREAS**, an election was duly called and regularly held in the Lowell Joint School District (the "District"), located in the counties of Los Angeles ("Los Angeles County") and Orange ("Orange County"), California, on November 6, 2018, at which the following proposition (as abbreviated pursuant to Section 13247 of the California Elections Code) was submitted to the electors of the District (the "Bond Measure"):

*"To repair and modernize aging classrooms/school facilities at local elementary/intermediate schools, repair termite damage, dry rot, deteriorating roofs, plumbing, and electrical, improve student safety/security, and upgrade classrooms, science labs, and facilities to support student achievement in math, science, technology, and arts, shall Lowell Joint School District issue \$48,000,000 in bonds at legal rates, an estimated 3 cents per \$100 assessed valuation (\$3,000,000 annually) for approximately 33 years, with citizen oversight and all money locally controlled?"*

**WHEREAS**, passage of said proposition required a 55% affirmative vote of the voters cast therein, and at least 55% of the votes cast on said proposition were in favor of issuing said bonds; and

**WHEREAS**, none of the authorized bonds have heretofore been issued and sold; and

**WHEREAS**, at this time, the Board of Trustees (the "Board of Trustees") of the District deems it necessary and desirable to authorize and consummate the sale of a portion of the bonds, designated the "Lowell Joint School District (Los Angeles and Orange Counties, California) General Obligation Bonds, Election of 2018, Series 2019" (the "Series 2019 Bonds"), with such additional or other series or subseries designations as may be approved as herein provided, in an aggregate principal amount not exceeding \$14,000,000, for purposes of financing projects authorized to be financed under the Bond Measure, according to the terms and in the manner hereinafter set forth; and

**WHEREAS**, this Board of Trustees further deems it necessary and desirable to authorize the issuance and sale of the Series 2019 Bonds by the District by public sale to the responsible bidder who makes the lowest true interest cost bid pursuant to an Official Notice of Sale (such Official Notice of Sale, in the form presented to this meeting, with such changes, insertions and omissions as are made pursuant to this Resolution, being referred to herein as the "Official

Notice of Sale”) pursuant to the authority of Article 4.5 of Chapter 3, of Part 1 of Division 2 of Title 5 of the California Government Code (the “Government Code”) and other applicable law (collectively, the “Act”); and

**WHEREAS**, the Board of Trustees has determined that securing the timely payment of the principal of and interest on the Series 2019 Bonds by obtaining a municipal bond insurance policy with respect thereto could be economically advantageous to the District; and

**WHEREAS**, a form of Notice of Intention to Sell Bonds to be published in connection with the public offering and sale of the Series 2019 Bonds has been prepared (such Notice of Intention to Sell, in the form presented to this meeting, with such changes, insertions and omissions as are made pursuant to this Resolution, being referred to herein as a “Notice of Intention to Sell Bonds”); and

**WHEREAS**, a form of Certificate of Award to be completed upon the sale of the Series 2019 Bonds, in which the terms of said bonds shall be finally determined and the Series 2019 Bonds shall be awarded to the responsible bidder who makes the lowest true interest cost bid has been prepared (such Certificate of Award, in the form presented to this meeting, with such changes, insertions and omissions as are made pursuant to this Resolution, being referred to herein as a “Certificate of Award”); and

**WHEREAS**, Rule 15c2-12 promulgated under the Securities Exchange Act of 1934 (“Rule 15c2-12”) requires that, in order to be able to purchase or sell the Series 2019 Bonds, the underwriter thereof must have reasonably determined that the issuer or other obligated person has undertaken in a written agreement or contract for the benefit of the holders of the Series 2019 Bonds to provide disclosure of certain financial and operating information and certain enumerated events on an ongoing basis; and

**WHEREAS**, in order to cause such requirement to be satisfied, the District desires to execute and deliver a Continuing Disclosure Certificate (such Continuing Disclosure Certificate, in the form presented to this meeting, with such changes, insertions and omissions as are made pursuant to this Resolution, being referred to herein as the “Continuing Disclosure Certificate”), a form of which has been prepared; and

**WHEREAS**, the Preliminary Official Statement to be distributed in connection with the public offering of the Series 2019 Bonds has been prepared (such Preliminary Official Statement, in the form presented to this meeting, with such changes, insertions and omissions as are made pursuant to this Resolution, being referred to herein as the “Preliminary Official Statement”); and

**WHEREAS**, Government Code Section 5852.1 requires that the Board of Trustees obtain from an underwriter, financial advisor or private lender and disclose, prior to authorization of the issuance of bonds with a term of greater than 13 months, good faith estimates of the following information in a meeting open to the public: (a) the true interest cost of the bonds, (b) the sum of all fees and charges paid to third parties with respect to the bonds (or costs associated with the Series 2019 Bonds as required under Section 15146(b)(4) of the California Education Code (the “Education Code”)), (c) the amount of proceeds of the bonds expected to be received net of the fees and charges paid to third parties and any reserves or

capitalized interest paid or funded with proceeds of the bonds, and (d) the sum total of all debt service payments on the bonds calculated to the final maturity of the bonds plus the fees and charges paid to third parties not paid with the proceeds of the bonds; and

**WHEREAS**, in compliance with Government Code Section 5852.1 and Education Code Section 15146(b)(1)(D), the Board of Trustees has obtained from Fieldman, Rolapp & Associates, Inc., as financial advisor under Education Code Section 15146(b)(1)(C) and as municipal advisor under Section 15B of the Securities Exchange Act of 1934 (the “Municipal Advisor”), the required good faith estimates, including the costs associated with the Series 2019 Bonds, and such estimates are disclosed and set forth on Exhibit A attached hereto; and

**WHEREAS**, the District has previously adopted a local debt policy (the “Debt Management Policy”) that complies with Government Code Section 8855(i), and the District’s sale and issuance of the Series 2019 Bonds as contemplated by this Resolution is in compliance with the Debt Management Policy; and

**WHEREAS**, the Board of Trustees has been presented with the form of each document referred to herein relating to the financing contemplated hereby, and the Board of Trustees has examined each document and desires to approve, authorize and direct the execution of such documents and the consummation of such financing; and

**WHEREAS**, the District desires that Los Angeles County and Orange County levy and collect a tax on all taxable property within the District sufficient to provide for payment of the Series 2019 Bonds, and intends by the adoption of this Resolution to notify the Board of Supervisors of Los Angeles County, the Auditor-Controller of Los Angeles County, the Treasurer and Tax Collector of Los Angeles County, the Board of Supervisors of Orange County, the Auditor-Controller of Orange County, the Treasurer-Tax Collector of Orange County and other officials of Los Angeles County and Orange County that they should take such actions as shall be necessary to provide for the levy and collection of such a tax and payment of the Series 2019 Bonds, all pursuant to Sections 15260 *et seq.* of the Education Code; and

**WHEREAS**, all acts, conditions and things required by the Constitution and laws of the State of California to exist, to have happened and to have been performed precedent to and in connection with the consummation of the actions authorized hereby do exist, have happened and have been performed in regular and due time, form and manner as required by law, and the District is now duly authorized and empowered, pursuant to each and every requirement of law, to consummate such actions for the purpose, in the manner and upon the terms herein provided;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Lowell Joint School District, as follows:

**Section 1. Recitals.** All of the above recitals are true and correct and the Board of Trustees so finds.

**Section 2. Definitions.** Unless the context clearly otherwise requires, the terms defined in this Section shall, for all purposes of this Resolution, have the meanings specified herein, to be equally applicable to both the singular and plural forms of any of the terms herein defined.

**“Act”** means Article 4.5 of Chapter 3, of Part 1 of Division 2 of Title 5 of the Government Code and other applicable law.

**“Auditor-Controller”** means the Auditor-Controller of each County, as applicable, or any authorized deputy thereof.

**“Authorized Officers”** means the President of the Board of Trustees, or such other member of the Board of Trustees as the President may designate, the Superintendent of the District, the Assistant Superintendent of Administrative Services of the District, including anyone serving as the interim officer in such positions, and such other officer or employee of the District as the Superintendent may designate.

**“Board of Supervisors”** means the Board of Supervisors of each County, as applicable.

**“Board of Trustees”** means the Board of Trustees of the District.

**“Bonds”** means all bonds, including refunding bonds, of the District heretofore or hereafter issued pursuant to voter approved measures of the District, including bonds approved by the voters of the District pursuant to the Bond Measure, as all such Bonds are required by State law to be paid from the interest and sinking fund.

**“Cede & Co.”** means Cede & Co., the nominee of DTC, and any successor nominee of DTC with respect to the Series 2019 Bonds.

**“Certificate of Award”** means the certificate of award to be completed upon the sale of the Series 2019 Bonds, in which the terms of the Series 2019 Bonds shall be finally determined and the Series 2019 Bonds shall be awarded to the responsible bidder who makes the lowest true interest cost bid.

**“Code”** means the Internal Revenue Code of 1986.

**“Continuing Disclosure Certificate”** means the Continuing Disclosure Certificate executed and delivered by the District relating to the Series 2019 Bonds.

**“County”** or **“Counties”** means the County of Los Angeles and the County of Orange, as applicable, each a county and political subdivision of the State of California organized and existing under the laws of the State of California, and any successor thereto.

**“District”** means the Lowell Joint School District.

**“DTC”** means The Depository Trust Company, a limited-purpose trust company organized under the laws of the State of New York, and its successors as securities depository for the Series 2019 Bonds, including any such successor thereto appointed pursuant to Section 9 hereof.

**“Interest Payment Date”** means February 1 and August 1 of each year, commencing on August 1, 2019, or such other dates as may be set forth in the Certificate of Award.



**“Investment Agreement”** shall have the meaning set forth in Section 15 hereof.

**“Notice of Intention to Sell Bonds”** means the Notice of Intention to Sell Bonds to be published in connection with the public offering and sale of the Series 2019 Bonds by a competitive sale.

**“Official Notice of Sale”** means the Official Notice of Sale relating to the sale of the Series 2019 Bonds executed by the District in accordance with the provisions hereof.

**“Official Statement”** means the Official Statement of the District relating to the Series 2019 Bonds.

**“Opinion of Bond Counsel”** means an opinion of counsel of nationally recognized standing in the field of law relating to municipal bonds.

**“Owner”** means, with respect to any Series 2019 Bond, the person whose name appears on the Registration Books as the registered Owner thereof.

**“Paying Agent”** means the Treasurer of the County, the county superintendent of which has jurisdiction over the District, including his or her designated agents, or any bank, trust company, national banking association or other financial institution appointed as Paying Agent to act as authenticating agent, bond registrar, transfer agent and paying agent for the Series 2019 Bonds in accordance with Section 8 hereof.

**“Preliminary Official Statement”** means the Preliminary Official Statement of the District relating to the Series 2019 Bonds.

**“Record Date”** means, with respect to any Interest Payment Date for the Series 2019 Bonds, the 15th day of the calendar month immediately preceding such Interest Payment Date, whether or not such day is a business day, or such other date or dates as may be set forth in the Certificate of Award.

**“Registration Books”** means the books for the registration and transfer of the Series 2019 Bonds maintained by the Paying Agent in accordance with Section 8(d) hereof.

**“Series 2019 Bonds”** means the bonds authorized and issued pursuant to this Resolution, in one or more series or subseries, designated the “Lowell Joint School District (Los Angeles and Orange Counties, California) General Obligation Bonds, Election of 2018, Series 2019,” with such additional or other series or subseries designations as may be approved as herein provided.

**“State”** means the State of California.

**“Tax Certificate”** means the Tax Certificate with respect to the Series 2019 Bonds not issued as Taxable Bonds, executed by the District, dated the date of issuance of the Series 2019 Bonds.

**“Tax-Exempt”** means, with respect to interest on any obligations of a state or local government, that such interest is excluded from the gross income of the holders thereof for

federal income tax purposes, whether or not such interest is includable as an item of tax preference or otherwise includable directly or indirectly for purposes of calculating other tax liabilities, including any alternative minimum tax or environmental tax under the Code.

“**Taxable Bonds**” means those Series 2019 Bonds the interest on which is not Tax-Exempt.

“**Treasurer**” means Treasurer and Tax Collector of Los Angeles County and Treasurer-Tax Collector of Orange County, as applicable, or any authorized delegate thereof.

**Section 3. Authorization and Designation of Bonds.** The Series 2019 Bonds described herein are being issued pursuant to the authority of the Act, and other applicable provisions of law, including applicable provisions of the Education Code. The Board of Trustees hereby authorizes the issuance and sale, by public sale, of not to exceed \$14,000,000 aggregate principal amount of Series 2019 Bonds. The Series 2019 Bonds may be issued in one or more series or subseries and shall be designated “Lowell Joint School District (Los Angeles and Orange Counties, California) General Obligation Bonds, Election of 2018, Series 2019,” with appropriate additional or other series or subseries designations as approved by an Authorized Officer. The Board of Trustees hereby finds and determines that the sale of the Series 2019 Bonds by public sale as contemplated herein will result in competitive pricing for the Series 2019 Bonds and contribute to the District’s goal of achieving the lowest overall cost of funds. The proceeds of the Series 2019 Bonds, exclusive of any premium and accrued interest received, shall be applied to finance projects authorized to be financed under the Bond Measure.

**Section 4. Form of Bonds; Execution.** (a) *Form of Series 2019 Bonds.* The Series 2019 Bonds shall be issued in fully registered form without coupons. The Series 2019 Bonds and the certificate of authentication and registration and the form of assignment to appear on each of them, shall be in substantially the form attached hereto as Exhibit B, with necessary or appropriate variations, omissions and insertions as permitted or required by this Resolution.

(b) *Execution of Bonds.* The Series 2019 Bonds shall be signed by the manual or facsimile signatures of the President of the Board of Trustees, and countersigned by the manual or facsimile signature of the Clerk of the Board of Trustees. The Series 2019 Bonds shall be authenticated by a manual signature of a duly authorized signatory of the Paying Agent.

(c) *Valid Authentication.* Only such of the Series 2019 Bonds as shall bear thereon a certificate of authentication and registration as described in subsection (a) of this Section, executed by the Paying Agent, shall be valid or obligatory for any purpose or entitled to the benefits of this Resolution, and such certificate of authentication and registration shall be conclusive evidence that the Series 2019 Bonds so authenticated have been duly authenticated and delivered hereunder and are entitled to the benefits of this Resolution.

(d) *Identifying Number.* The Paying Agent shall assign each Series 2019 Bond authenticated and registered by it a distinctive letter, or number, or letter and number, and shall maintain a record thereof at its principal office, which record shall be available to the District and the County, the county superintendent of which has jurisdiction over the District, for inspection.

**Section 5. Terms of Bonds.** (a) *Date of Series 2019 Bonds.* The Series 2019 Bonds shall be dated the date of their delivery, or such other date as shall be set forth in the Certificate of Award.

(b) *Denominations.* The Series 2019 Bonds shall be issued in denominations of \$5,000 principal amount or any integral multiple thereof.

(c) *Maturity.* The Series 2019 Bonds shall mature on the date or dates, in each of the years, in the principal amounts and in the aggregate principal amount as shall be set forth in the Certificate of Award. No Series 2019 Bond shall mature later than the date which is 30 years from the date of the Series 2019 Bonds, to be determined as provided in subsection (a) of this Section. No Series 2019 Bond shall have principal maturing on more than one principal maturity date.

(d) *Interest.* The Series 2019 Bonds shall bear interest at an interest rate or rates not to exceed 8.00% per annum, payable on the Interest Payment Dates in each year computed on the basis of a 360-day year of twelve 30-day months. Each Series 2019 Bond shall bear interest from the Interest Payment Date next preceding the date of authentication thereof, unless it is authenticated after the close of business on a Record Date and on or prior to the succeeding Interest Payment Date, in which event it shall bear interest from such Interest Payment Date, or unless it is authenticated on or before the Record Date preceding the first Interest Payment Date, in which event it shall bear interest from its dated date; provided, however, that if, at the time of authentication of any Series 2019 Bond, interest is in default on any outstanding Series 2019 Bonds, such Series 2019 Bond shall bear interest from the Interest Payment Date to which interest has previously been paid or made available for payment on the outstanding Series 2019 Bonds.

(e) *Interest; Tax-Exempt or Taxable.* Each series of Series 2019 Bonds may be issued such that the interest on such series of Series 2019 Bonds is Tax-Exempt or such that the interest on such series of Series 2019 Bonds is not Tax-Exempt. The Board of Trustees hereby finds and determines that, pursuant to Section 5903 of the Government Code, the interest payable on each series of Series 2019 Bonds issued as Taxable Bonds will be subject to federal income taxation under the Code in existence on the date of issuance of such series of Series 2019 Bonds.

**Section 6. Payment of Bonds.** (a) *Request for Tax Levy.* The money for the payment of principal, redemption premium, if any, and interest on the Series 2019 Bonds shall be raised by taxation upon all taxable property in the District and provision shall be made for the levy and collection of such taxes in the manner provided by law and for such payment out of the related interest and sinking fund of the District. The Board of Supervisors and officers of each County are obligated by statute to provide for the levy and collection of property taxes in each year sufficient to pay all principal and interest coming due on the Series 2019 Bonds in such year, and to pay from such taxes all amounts due on the Series 2019 Bonds. The District hereby requests the Board of Supervisors of each County to annually levy a tax upon all taxable property in the District sufficient to redeem the Series 2019 Bonds, and to pay the principal, redemption premium, if any, and interest thereon, and all fees and expenses of the Paying Agent as permitted by Section 15232 of the Education Code, as and when the same become due.

(b) *Principal.* The principal of the Series 2019 Bonds shall be payable in lawful money of the United States of America to the Owner thereof, upon the surrender thereof at the principal corporate trust office of the Paying Agent.

(c) *Interest; Record Date.* The interest on the Series 2019 Bonds shall be payable on each Interest Payment Date in lawful money of the United States of America to the Owner thereof as of the Record Date preceding such Interest Payment Date, such interest to be paid by check or draft mailed on such Interest Payment Date (if a business day, or on the next business day if the Interest Payment Date does not fall on a business day) to such Owner at such Owner's address as it appears on the Registration Books or at such address as the Owner may have filed with the Paying Agent for that purpose except that the payment shall be made by wire transfer of immediately available funds to any Owner of at least \$1,000,000 of outstanding Series 2019 Bonds who shall have requested in writing such method of payment of interest prior to the close of business on the Record Date immediately preceding any Interest Payment Date.

(d) *Interest and Sinking Fund.* Principal and interest due on the Series 2019 Bonds shall be paid from the related interest and sinking fund of the District as provided in Section 15146 of the Education Code.

(e) *Obligation of the District.* No part of any fund or account of either County is pledged or obligated to the payment of the Series 2019 Bonds. The obligation for repayment of the Series 2019 Bonds is the sole obligation of the District.

(f) *Pledge of Taxes.* The District hereby pledges all revenues from the property taxes collected from the levy by the Board of Supervisors of each County for the payment of Bonds of the District and amounts on deposit in each interest and sinking fund of the District to the payment of the principal or redemption price of and interest on the Bonds. This pledge shall be valid and binding from the date hereof for the benefit of the owners of the Bonds and successors thereto. The property taxes and amounts held in each interest and sinking fund of the District shall be immediately subject to this pledge, and the pledge shall constitute a lien and security interest which shall immediately attach to the property taxes and amounts held in each interest and sinking fund of the District to secure the payment of the Bonds and shall be effective, binding, and enforceable against the District, its successors, creditors and all others irrespective of whether those parties have notice of the pledge and without the need of any physical delivery, recordation, filing, or further act. The pledge is an agreement between the District and the owners of Bonds to provide security for the Bonds in addition to any statutory lien that may exist, and the Bonds secured by the pledge are or were issued to finance one or more of the projects specified in the applicable voter-approved measure.

(g) *Insurance.* The payment of principal of and interest on all or a portion of the Series 2019 Bonds may be secured by a municipal bond insurance policy as shall be described in the Certificate of Award. The Certificate of Award may provide that no municipal bond insurance policy shall be obtained. The Authorized Officers are each hereby authorized and directed to qualify the District for municipal bond insurance for the Series 2019 Bonds and authorize that such insurance be obtained if the present value cost of such insurance is less than the present value of the estimated interest savings with respect to the Series 2019 Bonds. The Authorized Officers are each hereby authorized and directed, for and in the name and on behalf

of the District, to execute and deliver a contract or contracts for such insurance if such contract is deemed by the Authorized Officer executing the same to be in the best interests of the District, such determination to be conclusively evidenced by such Authorized Officer's execution and delivery of such contract. If the Authorized Officers so deem and obtain municipal bond insurance, and such insurance is issued by a mutual insurance company, the Authorized Officers are each hereby authorized and directed to enter into any required mutual insurance agreement substantially in such insurer's standard form with such changes, insertions and omissions therein as the Authorized Officer executing the same may require or approve, such requirement or approval to be conclusively evidenced by the execution of such agreement by such Authorized Officer.

**Section 7. Redemption Provisions.** (a) *Optional Redemption.* The Series 2019 Bonds may be subject to redemption, at the option of the District, on the dates and terms as shall be designated in the Certificate of Award. The Certificate of Award may provide that the Series 2019 Bonds shall not be subject to optional redemption.

(b) *Selection.* If less than all of the Series 2019 Bonds, if any, are subject to such redemption and are called for redemption, such Series 2019 Bonds shall be redeemed in inverse order of maturities or as otherwise directed by the District (or as otherwise set forth in the Certificate of Award), and if less than all of the Series 2019 Bonds of any given maturity are called for redemption, the portions of such Series 2019 Bonds of a given maturity to be redeemed shall be determined by lot (or as otherwise set forth in the Certificate of Award).

(c) *Mandatory Sinking Fund Redemption.* The Series 2019 Bonds, if any, which are designated in the Certificate of Award as term Series 2019 Bonds shall also be subject to redemption prior to their stated maturity dates, without a redemption premium, in part by lot (or as otherwise set forth in the Certificate of Award), from mandatory sinking fund payments in the amounts and in accordance with the terms to be specified in the Certificate of Award. Unless otherwise provided in the Certificate of Award, the principal amount of each mandatory sinking fund payment of any maturity shall be reduced proportionately or as otherwise directed by the District by the amount of any Series 2019 Bonds of that maturity redeemed in accordance with subsection (a) of this Section prior to the mandatory sinking fund payment date. The Certificate of Award may provide that the Series 2019 Bonds shall not be subject to mandatory sinking fund redemption. The Auditor-Controller is hereby authorized to create such sinking funds or accounts for the term Series 2019 Bonds as shall be necessary to accomplish the purposes of this Section.

(d) *Notice of Redemption.* Notice of any redemption of the Series 2019 Bonds shall be mailed by the Paying Agent, postage prepaid, not less than 20 nor more than 60 days prior to the redemption date (i) by first class mail to the County, the county superintendent of which has jurisdiction over the District, and the respective Owners thereof at the addresses appearing on the Registration Books, and (ii) as may be further required in accordance with the Continuing Disclosure Certificate.

Each notice of redemption shall state (i) the date of such notice; (ii) the name of the Series 2019 Bonds and the date of issue of the Series 2019 Bonds; (iii) the redemption date; (iv) the redemption price; (v) the series of Series 2019 Bonds and the dates of maturity or

maturities of Series 2019 Bonds to be redeemed; (vi) if less than all of the Series 2019 Bonds of a series of any maturity are to be redeemed, the distinctive numbers of the Series 2019 Bonds of each maturity of such series to be redeemed; (vii) in the case of Series 2019 Bonds of a series redeemed in part only, the respective portions of the principal amount of the Series 2019 Bonds of each maturity of such series to be redeemed; (viii) the CUSIP number, if any, of each maturity of Series 2019 Bonds of a series to be redeemed; (ix) a statement that such Series 2019 Bonds must be surrendered by the Owners at the principal corporate trust office of the Paying Agent, or at such other place or places designated by the Paying Agent; (x) notice that further interest on such Series 2019 Bonds will not accrue after the designated redemption date; and (xi) in the case of a conditional notice, that such notice is conditioned upon certain circumstances and the manner of rescinding such conditional notice.

(e) *Effect of Notice.* A certificate of the Paying Agent that notice of redemption has been given to Owners as herein provided shall be conclusive as against all parties. Neither the failure to receive the notice of redemption as provided in this Section, nor any defect in such notice shall affect the sufficiency of the proceedings for the redemption of the Series 2019 Bonds or the cessation of interest on the date fixed for redemption.

When notice of redemption has been given substantially as provided for herein, and when the redemption price of the Series 2019 Bonds called for redemption is set aside for the purpose as described in subsection (g) of this Section, the Series 2019 Bonds designated for redemption shall become due and payable on the specified redemption date and interest shall cease to accrue thereon as of the redemption date, and upon presentation and surrender of such Series 2019 Bonds at the place specified in the notice of redemption, such Series 2019 Bonds shall be redeemed and paid at the redemption price thereof out of the money provided therefor. The Owners of such Series 2019 Bonds so called for redemption after such redemption date shall be entitled to payment thereof only from the interest and sinking fund or the trust fund established for such purpose. All Series 2019 Bonds redeemed shall be cancelled forthwith by the Paying Agent and shall not be reissued.

(f) *Right to Rescind Notice.* The District may rescind any optional redemption and notice thereof for any reason on any date prior to the date fixed for redemption by causing written notice of the rescission to be given to the owners of the Series 2019 Bonds so called for redemption. Any optional redemption and notice thereof shall be rescinded if for any reason on the date fixed for redemption moneys are not available in the related interest and sinking fund or otherwise held in trust for such purpose in an amount sufficient to pay in full on said date the principal of, interest, and any premium due on the Series 2019 Bonds called for redemption. Notice of rescission of redemption shall be given in the same manner in which notice of redemption was originally given. The actual receipt by the owner of any Series 2019 Bond of notice of such rescission shall not be a condition precedent to rescission, and failure to receive such notice or any defect in such notice shall not affect the validity of the rescission.

(g) *Funds for Redemption.* Prior to or on the redemption date of any Series 2019 Bonds there shall be available in the related interest and sinking fund of the District, or held in trust for such purpose as provided by law, monies for the purpose and sufficient to redeem, at the redemption prices as in this Resolution provided, the Series 2019 Bonds designated in the notice of redemption. Such monies shall be applied on or after the redemption date solely for payment

of principal of, interest and premium, if any, on the Series 2019 Bonds to be redeemed upon presentation and surrender of such Series 2019 Bonds, provided that all monies in the related interest and sinking fund of the District shall be used for the purposes established and permitted by law. Any interest due on or prior to the redemption date shall be paid from the related interest and sinking fund of the District, unless otherwise provided to be paid from such monies held in trust. If, after all of the Series 2019 Bonds have been redeemed and cancelled or paid and cancelled, there are monies remaining in the related interest and sinking fund of the District or otherwise held in trust for the payment of redemption price of the Series 2019 Bonds, the monies shall be held in or returned or transferred to any interest and sinking fund of the District for payment of any outstanding Bonds of the District payable from such fund; provided, however, that if the monies are part of the proceeds of Bonds of the District, the monies shall be transferred to the fund created for the payment of principal of and interest on such Bonds. If no such Bonds of the District are at such time outstanding, the monies shall be transferred to the general fund of the District as provided and permitted by law.

(h) *Defeasance of Bonds.* If at any time the District shall pay or cause to be paid or there shall otherwise be paid to the Owners of any or all of the outstanding Series 2019 Bonds all or any part of the principal, interest and premium, if any, on the Series 2019 Bonds at the times and in the manner provided herein and in the Series 2019 Bonds, or as provided in the following paragraph, or as otherwise provided by law consistent herewith, then such Owners shall cease to be entitled to the obligation of the District and each County as provided in Section 6 hereof, and such obligation and all agreements and covenants of the District and of each County to such Owners hereunder and under the Series 2019 Bonds shall thereupon be satisfied and discharged and shall terminate, except only that the District shall remain liable for payment of all principal, interest and premium, if any, represented by the Series 2019 Bonds, but only out of monies on deposit in the interest and sinking fund or otherwise held in trust for such payment; and provided further, however, that the provisions of subsection (i) of this Section shall apply in all events.

For purposes of this Section, the District may pay and discharge any or all of the Series 2019 Bonds by depositing in trust with the Paying Agent or an escrow agent, selected by the District, at or before maturity, money or non-callable direct obligations of the United States of America (including zero interest bearing State and Local Government Series) or other non-callable obligations the payment of the principal of and interest on which is guaranteed by a pledge of the full faith and credit of the United States of America, in an amount which will, together with the interest to accrue thereon and available monies then on deposit in the related interest and sinking fund of the District, be fully sufficient to pay and discharge the indebtedness on such Series 2019 Bonds (including all principal, interest and redemption premiums) at or before their respective maturity dates.

(i) *Unclaimed Monies.* Any money held in any fund created pursuant to this Resolution, or by the Paying Agent or an escrow agent in trust, for the payment of the principal, redemption premium, if any, or interest on the Series 2019 Bonds and remaining unclaimed for two years after the principal of all of the Series 2019 Bonds has become due and payable (whether by maturity or upon prior redemption) shall be transferred to any interest and sinking fund of the District for payment of any outstanding Bonds of the District payable from the fund; or, if no such Bonds of the District are at such time outstanding, the monies shall be transferred to the general fund of the District as provided and permitted by law.

**Section 8. Paying Agent.** (a) *Appointment; Payment of Fees and Expenses.* This Board of Trustees does hereby consent to and confirm the appointment of the Treasurer of Los Angeles County, to act as the initial paying agent for the Series 2019 Bonds. The Treasurer is hereby authorized to contract with any third party to perform the services of Paying Agent under this Resolution. All fees and expenses of the Paying Agent shall be the sole responsibility of the District, and to the extent not paid from the proceeds of sale of the Series 2019 Bonds, or from the related interest and sinking fund of the District, insofar as permitted by law, including specifically by Section 15232 of the Education Code, such fees and expenses shall be paid by the District.

(b) *Resignation, Removal and Replacement of Paying Agent.* The Paying Agent initially appointed or any successor Paying Agent may resign from service as Paying Agent and may be removed at any time by the District. If at any time the Paying Agent shall resign or be removed, including by operation of law in the event there is a change in the county superintendent of which has jurisdiction over the District, the District shall appoint a successor Paying Agent, which shall be the Treasurer of the County, the county superintendent of which has jurisdiction over the District, or any bank, trust company, national banking association or other financial institution doing business in and having a corporate trust office in California, with at least \$50,000,000 in net assets.

(c) *Principal Corporate Trust Office.* Unless otherwise specifically noted, any reference herein to the Paying Agent shall initially mean the Treasurer and his designated agents or his successors or assigns, acting in the capacity of the Paying Agent, and any reference herein to the "principal corporate trust office" of the Paying Agent for purposes of transfer, registration, exchange, payment, and surrender of the Series 2019 Bonds shall initially mean the office of the Treasurer of Los Angeles County or the principal corporate trust office of his designated agent bank or other office of his designated agent bank designated thereby for a particular purpose; provided, however, that in the event that "Paying Agent" shall refer to any successor paying agent, bond registrar, authenticating agent or transfer agent for the Series 2019 Bonds, "principal corporate trust office" shall include the principal corporate trust office or other office of such successor Paying Agent designated thereby for a particular purpose.

(d) *Registration Books.* The Paying Agent shall keep or cause to be kept at its principal corporate trust office sufficient books for the registration and transfer of the Series 2019 Bonds, which shall at all times be open to inspection by the District and the County, the county superintendent of which has jurisdiction over the District, and, upon presentation for such purpose, the Paying Agent shall, under such reasonable regulations as it may prescribe, register or transfer or cause to be registered or transferred on the Registration Books, Series 2019 Bonds as provided in Sections 9 and 10 hereof. The Paying Agent shall keep accurate records of all funds administered by it and of all Series 2019 Bonds paid and discharged by it. Such records shall be provided, upon reasonable request, to the District in a format mutually agreeable to the Paying Agent and the District.

**Section 9. Transfer Under Book-Entry System; Discontinuation of Book-Entry System.** (a) *Appointment of Depository; Book-Entry System.* Unless otherwise specified in the Certificate of Award, DTC is hereby appointed depository for each series of the Series 2019 Bonds and the Series 2019 Bonds shall be issued in book-entry form only, and shall be initially



registered in the name of “Cede & Co.,” as nominee of DTC. One bond certificate shall be issued for each maturity of each series or subseries of the Series 2019 Bonds; provided, however, that if different CUSIP numbers are assigned to Series 2019 Bonds of a series or subseries maturing in a single year or, if Series 2019 Bonds of the same series or subseries maturing in a single year are issued with different interest rates, additional bond certificates shall be prepared for each such maturity. Registered ownership of such Series 2019 Bonds of each such maturity, or any portion thereof, may not thereafter be transferred except as provided in this Section or Section 10 hereof:

(i) To any successor of DTC, or its nominee, or to any substitute depository designated pursuant to clause (ii) of this Section (a “substitute depository”); provided, however that any successor of DTC, as nominee of DTC or substitute depository, shall be qualified under any applicable laws to provide the services proposed to be provided by it;

(ii) To any substitute depository not objected to by the District, upon (1) the resignation of DTC or its successor (or any substitute depository or its successor) from its functions as depository, or (2) a determination by the District to substitute another depository for DTC (or its successor) because DTC or its successor (or any substitute depository or its successor) is no longer able to carry out its functions as depository; provided, that any such substitute depository shall be qualified under any applicable laws to provide the services proposed to be provided by it; or

(iii) To any person as provided below, upon (1) the resignation of DTC or its successor (or substitute depository or its successor) from its functions as depository; provided that no substitute depository which is not objected to by the District can be obtained, or (2) a determination by the District that it is in the best interests of the District to remove DTC or its successor (or any substitute depository or its successor) from its functions as depository.

(b) *Transfers.* In the case of any transfer pursuant to clause (i) or clause (ii) of subsection (a) of this Section, upon receipt of the outstanding Series 2019 Bonds by the Paying Agent, together with a written request of the District to the Paying Agent, a new Series 2019 Bond for each maturity shall be executed and delivered (in the aggregate principal amount of such Series 2019 Bonds then outstanding), registered in the name of such successor or such substitute depository, or their nominees, as the case may be, all as specified in such written request of the District. In the case of any transfer pursuant to clause (iii) of subsection (a) of this Section, upon receipt of the outstanding Series 2019 Bonds by the Paying Agent together with a written request of the District to the Paying Agent, new Series 2019 Bonds shall be executed and delivered in such denominations, numbered in the manner determined by the Paying Agent, and registered in the names of such persons, as are requested in such written request of the District, subject to the limitations of Section 5 hereof and the receipt of such a written request of the District, and thereafter, the Series 2019 Bonds shall be transferred pursuant to the provisions set forth in Section 10 hereof; provided, however, that the Paying Agent shall not be required to deliver such new Series 2019 Bonds within a period of less than 60 days after the receipt of any such written request of the District.

(c) *Partial or Advance Refundings.* In the case of partial redemption or an advance refunding of the Series 2019 Bonds evidencing all or a portion of the principal amount then outstanding, DTC shall make an appropriate notation on the Series 2019 Bonds indicating the date and amounts of such reduction in principal.

(d) *Treatment of Registered Owner.* The District and the Paying Agent shall be entitled to treat the person in whose name any Series 2019 Bond is registered as the owner thereof, notwithstanding any notice to the contrary received by the District or the Paying Agent; and the District and the Paying Agent shall have no responsibility for transmitting payments to, communicating with, notifying, or otherwise dealing with any beneficial owners of the Series 2019 Bonds, and neither the District nor the Paying Agent shall have any responsibility or obligation, legal or otherwise, to the beneficial owners or to any other party, including DTC or its successor (or substitute depository or its successor), except for the Owner of any Series 2019 Bonds.

(e) *Form of Payment.* So long as the outstanding Series 2019 Bonds are registered in the name of Cede & Co. or its registered assigns, the District and the Paying Agent shall cooperate with Cede & Co., as sole registered Owner, or its registered assigns in effecting payment of the principal of and interest on the Series 2019 Bonds by arranging for payment in such manner that funds for such payments are properly identified and are made immediately available on the date they are due.

**Section 10. Transfer and Exchange.** (a) *Transfer.* Following the termination or removal of DTC or successor depository pursuant to Section 9 hereof, any Series 2019 Bond may, in accordance with its terms, be transferred, upon the Registration Books, by the Owner thereof, in person or by the duly authorized attorney of such Owner, upon surrender of such Series 2019 Bond to the Paying Agent for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Paying Agent.

Whenever any Series 2019 Bond or Series 2019 Bonds shall be surrendered for transfer, the designated District officials shall execute and the Paying Agent shall authenticate and deliver, as provided in Section 4 hereof, a new Series 2019 Bond or Series 2019 Bonds, of the same maturity, Interest Payment Date and interest rate or rates (for a like aggregate principal amount). The Paying Agent may require the payment by any Owner of Series 2019 Bonds requesting any such transfer of any tax or other governmental charge required to be paid with respect to such transfer.

No transfer of any Series 2019 Bond shall be required to be made by the Paying Agent (i) during the period established by the Paying Agent for selection of the Series 2019 Bonds for redemption, and (ii) after any Series 2019 Bond has been selected for redemption.

(b) *Exchange.* The Series 2019 Bonds may be exchanged for Series 2019 Bonds of other authorized denominations of the same maturity, Interest Payment Date and interest rate or rates, by the Owner thereof, in person or by the duly authorized attorney of such Owner, upon surrender of such Series 2019 Bond to the Paying Agent for cancellation, accompanied by delivery of a duly executed request for exchange in a form approved by the Paying Agent.

Whenever any Series 2019 Bond or Series 2019 Bonds shall be surrendered for exchange, the designated District officials shall execute and the Paying Agent shall authenticate and deliver, as provided in Section 4 hereof, a new Series 2019 Bond or Series 2019 Bonds of the same maturity and interest payment mode and interest rate or rates (for a like aggregate principal amount). The Paying Agent may require the payment by the Owner requesting such exchange of any tax or other governmental charge required to be paid with respect to such exchange.

No exchange of any Series 2019 Bonds shall be required to be made by the Paying Agent (i) during the period established by the Paying Agent for selection of the Series 2019 Bonds for redemption, and (ii) after any Series 2019 Bond has been selected for redemption.

**Section 11. Sale of Bonds.** (a) *Official Notice of Sale; Date of Sale.* The Official Notice of Sale inviting bids for the Series 2019 Bonds, in substantially the form submitted to this meeting and made a part hereof as though set forth herein, with such changes, insertions and omissions therein as may be approved by an Authorized Officer, be and the same is hereby approved, and the Authorized Officers are, and each of them is, hereby authorized, and any one of the Authorized Officers is hereby directed, to cause the Official Notice of Sale to be completed, upon consultation with the District's Municipal Advisor, by inserting therein the maturity schedules for the Series 2019 Bonds, and making such other changes, insertions and omissions as deemed necessary. The Authorized Officers are, and each of them is, hereby authorized, and any one of the Authorized Officers is hereby directed, to execute the Official Notice of Sale in its final form, and any amendment or supplement thereto, for and in the name of the District, and the use of the Official Notice of Sale in connection with the offering and public sale of the Series 2019 Bonds is hereby authorized and approved. Bids for the Series 2019 Bonds shall be received on behalf of this Board of Trustees on such date as shall be determined by an Authorized Officer, at the hour and place designated in the Official Notice of Sale.

(b) *Advertisement for Bids.* The Notice of Intention to Sell Bonds, in substantially the form submitted to this meeting and made a part hereof as though set forth herein, is hereby approved, and the Authorized Officers are each hereby authorized and directed to cause the Notice of Intention to Sell Bonds, subject to such changes, insertions and omissions thereto as shall be deemed necessary, to be published before the date of sale in accordance with State law and the Act, and such publication is hereby expressly ratified and approved.

(c) *Award of Bonds; Certificate of Award.* The Authorized Officers are, and each of them is, hereby authorized, and any one of the Authorized Officers is hereby directed, to entertain bids for the Series 2019 Bonds, and to accept the lowest true interest cost bid and, if such true interest cost is acceptable to such Authorize Officer, to award the sale of the Series 2019 Bonds by executing the Certificate of Award, in substantially the form submitted to this meeting and made a part hereof as though set forth herein, naming the successful bidder and determining all remaining terms of the Series 2019 Bonds, and such execution shall constitute conclusive evidence of the approval of the Authorized Officer of the terms of the Series 2019 Bonds and the sale thereof; provided that (i) such true interest cost shall be no greater than 5.50%, calculated as specified in the Official Notice of Sale, (ii) the minimum price to be paid for the Series 2019 Bonds shall not be less than the principal amount thereof, plus accrued interest, if any, to the date of delivery, (iii) the ratio of total debt service to principal of the Series

2019 Bonds shall not exceed four to one, and (iv) the Series 2019 Bonds shall otherwise conform to the limitations specified herein contained in this Resolution.

The Certificate of Award shall recite the aggregate principal amount of the Series 2019 Bonds, the date thereof, the maturity dates, principal amounts and annual rates of interest of each maturity thereof, the initial and semiannual Interest Payment Dates thereof, and the terms of optional and mandatory sinking fund redemption thereof.

If no bid is acceptable, the Authorized Officers are, and each of them is, hereby authorized, and any one of the Authorized Officers is hereby directed, to reject all bids and to re-bid the Series 2019 Bonds or, if an Authorized Officer determines it in the best interest of the District, to sell Series 2019 Bonds by negotiated sale as permitted by law, upon terms and conditions and otherwise in conformity with the limitations contained in this Resolution.

(d) *Reserves and Capitalized Interest.* In accordance with subsections (i) and (j) of Section 15146 of the Education Code, the Authorized Officers are each hereby authorized to cause to be deposited in the interest and sinking fund of the District proceeds of sale of the Series 2019 Bonds (in addition to any premium or accrued interest received) to fund (i) an annual reserve permitted by Section 15250 of the Education Code, and/or (ii) capitalized interest in an amount not exceeding the interest scheduled to become due on the Series 2019 Bonds for a period of two years from the date of issuance of the Series 2019 Bonds, if such a deposit is deemed by the Authorized Officer to be in the best interests of the District.

(e) *Good Faith Estimates.* In accordance with Government Code Section 5852.1 and subsection (b) of Section 15146 of the Education Code, good faith estimates of the following have been obtained from the Municipal Advisor and are set forth on Exhibit A attached hereto: (a) the true interest cost of the Series 2019 Bonds, (b) the sum of all fees and charges paid to third parties with respect to the Series 2019 Bonds, (c) the amount of proceeds of the Series 2019 Bonds expected to be received net of the fees and charges paid to third parties and any reserves or capitalized interest paid or funded with proceeds of the Series 2019 Bonds, and (d) the sum total of all debt service payments on the Series 2019 Bonds calculated to the final maturity of the Series 2019 Bonds plus the fees and charges paid to third parties not paid with the proceeds of the Series 2019 Bonds. In accordance with Section 15146(b)(4) of the Education Code, the actual costs associated with the issuance of the Series 2019 Bonds shall be presented to this Board of Trustees at its next scheduled public meeting following the sale of the Series 2019 Bonds.

(f) *Costs of Issuance.* In accordance with subsection (h) of Section 15146 of the Education Code, the Authorized Officers are each hereby authorized to cause to be deposited in a costs of issuance account, which may be held by a bank, national banking association or trust company meeting the qualifications necessary to be a paying agent set forth in Section 8, as cost of issuance administrator, proceeds of sale of the Series 2019 Bonds (exclusive of any premium or accrued interest received) in an amount not exceeding 2.00% of the principal amount of the Series 2019 Bonds sold, for the purposes of paying the costs associated with the issuance of the Series 2019 Bonds. Such costs, as provided for in subsection (a) of Section 15145(a) of the Education Code, include but are limited to, fees of an independent financial consultant, the preparation, printing and distribution of an official statement, the obtaining of a rating, the

purchase of insurance insuring the prompt payment of interest and principal, the preparation of the certified copy of the bond transcript, the printing of the bonds, and legal fees of independent bond counsel retained by the District.

**Section 12. Continuing Disclosure Certificate.** The Continuing Disclosure Certificate, in substantially the form submitted to this meeting and made a part hereof as though set forth herein, is hereby approved, and the Authorized Officers are each hereby authorized and directed, for and in the name and on behalf of the District, to execute and deliver the Continuing Disclosure Certificate in substantially said form, as is necessary to cause the requirements of Rule 15c2-12 to be satisfied, with such changes, insertions and omissions as the Authorized Officer executing the same may require or approve, such determination, requirement or approval to be conclusively evidenced by the execution of the Continuing Disclosure Certificate by such Authorized Officer.

**Section 13. Preliminary Official Statement.** The Preliminary Official Statement to be distributed in connection with the public offering of the Series 2019 Bonds, in substantially the form submitted to this meeting and made a part hereof as though set forth herein, with such changes, insertions and omissions as may be approved by an Authorized Officer, is hereby approved, and the use of such Preliminary Official Statement in connection with the offering and sale of the Series 2019 Bonds is hereby authorized and approved. The Authorized Officers are each hereby authorized to certify on behalf of the District that such Preliminary Official Statement is deemed final as of its date, within the meaning of Rule 15c2-12 (except for the omission of certain final pricing, rating and related information as permitted by Rule 15c2-12).

**Section 14. Official Statement.** The preparation and delivery of an Official Statement with respect to the Series 2019 Bonds, and its use in connection with the offering and sale of the Series 2019 Bonds, is hereby authorized and approved. Such Official Statement shall be in substantially the form of the Preliminary Official Statement distributed in connection with the public offering of the Series 2019 Bonds with such changes, insertions and omissions as may be approved by an Authorized Officer, such approval to be conclusively evidenced by the execution and delivery thereof. The Authorized Officers are each hereby authorized and directed, for and in the name of and on behalf of the District, to execute the final Official Statement with respect to the Series 2019 Bonds and any amendment or supplement thereto.

**Section 15. Investment of Proceeds.** (a) *Deposit of Proceeds.* As provided in subsection (g) of Section 15146 of the Education Code, (i) the proceeds of the sale of the Series 2019 Bonds, exclusive of any premium or accrued interest received, shall be deposited in the County treasury of the County, the county superintendent of which has jurisdiction over the District, to the credit of the building fund of the District, (ii) the proceeds deposited in the building fund of the District shall be drawn out as other school moneys are drawn out, and (iii) the bond proceeds withdrawn shall not be applied to any purposes other than those for which the Series 2019 Bonds were issued. In accordance with subsection (g) of Section 15146 of the Education Code, at no time shall the proceeds of the Series 2019 Bonds be withdrawn by the District for investment outside the County treasury of the County, the county superintendent of which has jurisdiction over the District. Amounts in the building fund of the District shall be invested so as to be available for the aforementioned disbursements and the District shall keep a written record of such disbursements. Pursuant to subsection (g) of Section 15146 of the

Education Code, any premium or accrued interest received by the District from the sale of the Series 2019 Bonds shall be deposited in the related interest and sinking fund of the District.

(b) *Investment of Proceeds.* All funds held in an interest and sinking fund of the District established for the Series 2019 Bonds shall be invested at the discretion of the Treasurer of the County, the county superintendent of which has jurisdiction over the District, pursuant to State law, including Government Code Section 53601 *et. seq.*, and the investment policy of the County, the county superintendent of which has jurisdiction over the District, as either may be amended or supplemented from time to time. In the absence of a written request from the District as provided in subsection (c), proceeds of the Series 2019 Bonds held in the building fund of the District shall be invested at the discretion of the Treasurer of the County, the county superintendent of which has jurisdiction over the District, pursuant to State law, including Government Code Section 53601 *et. seq.*, and the investment policy of the County, the county superintendent of which has jurisdiction over the District, as either may be amended or supplemented from time to time.

(c) *Investment Agreements.* To the extent permitted by law, at the written request of an Authorized Officer, each of whom is hereby expressly authorized to make such request, all or any portion of the building fund of the District may be invested on behalf of the District, in investment agreements, including guaranteed investment contracts, float contracts or other investment products (collectively, "Investment Agreements"), which comply with the requirements of each rating agency then rating the Series 2019 Bonds necessary in order to maintain the then-current rating on the Series 2019 Bonds. Pursuant to Section 5922 of the Government Code, the Board of Trustees hereby finds and determines that the Investment Agreements will reduce the amount and duration of interest rate risk with respect to amounts invested pursuant to the Investment Agreements and are designed to reduce the amount or duration of payment, rate, spread or similar risk or result in a lower cost of borrowing when used in combination with the Series 2019 Bonds or enhance the relationship between risk and return with respect to investments of proceeds of the Series 2019 Bonds and funds held to pay the Series 2019 Bonds.

**Section 16. Tax Covenants.** (a) *General.* The District shall not take any action, or fail to take any action, if such action or failure to take such action would adversely affect the exclusion from gross income of the interest payable on a Tax-Exempt series of Series 2019 Bonds under Section 103 of the Code. Without limiting the generality of the foregoing, the District hereby covenants that it will comply with the requirements of the Tax Certificate to be executed by the District on the date of issuance of each Tax-Exempt series of Series 2019 Bonds. The provisions of this subsection (a) shall survive payment in full or defeasance of the Series 2019 Bonds.

(b) *Yield Restriction.* In the event that at any time the District is of the opinion that for purposes of this Section it is necessary or helpful to restrict or limit the yield on the investment of any monies held by the Treasurer of the County, the county superintendent of which has jurisdiction over the District, on behalf of the District, in accordance with this Resolution or pursuant to law, the District shall so request of the Treasurer in writing, and the District shall make its best efforts to ensure that the Treasurer shall take such action as may be necessary in accordance with such instructions.

(c) *Reliance on Opinion of Bond Counsel.* Notwithstanding any provision of this Section, if the District shall provide to the Treasurer of the County, the county superintendent of which has jurisdiction over the District, an Opinion of Bond Counsel that any specified action required under this Section is no longer required or that some further or different action is required to maintain the exclusion from federal income tax of interest on Series 2019 Bonds not issued as Taxable Bonds under Section 103 of the Code, the Treasurer may conclusively rely on such Opinion of Bond Counsel in complying with the requirements of this Section and of each Tax Certificate with respect to the Series 2019 Bonds not issued as Taxable Bonds, and the covenants hereunder shall be deemed to be modified to that extent.

**Section 17. Professional Services.** Fieldman, Rolapp & Associates, Inc. shall serve as Municipal Advisor to the District for the Series 2019 Bonds. Orrick, Herrington & Sutcliffe LLP shall serve as bond counsel and as disclosure counsel to the District for the Series 2019 Bonds.

**Section 18. Delegation of Authority.** The Authorized Officers are hereby authorized and directed, jointly and severally, to do any and all things which they may deem necessary or advisable in order to consummate the transactions herein authorized and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, including, without limitation negotiating the terms of the insurance policy, if any, referred to herein.

**Section 19. Approval of Actions.** All actions heretofore taken by the officers, employees and agents of the District with respect to the transactions set forth above are hereby approved, confirmed and ratified.

**Section 20. Debt Management Policy; Notice to California Debt and Investment Advisory Commission.** With the passage of this Resolution, the Board of Trustees hereby certifies that the Debt Management Policy complies with Government Code Section 8855(i), and that the Series 2019 Bonds authorized to be issued pursuant to this Resolution are consistent with such policy, and instructs Bond Counsel, on behalf of the District, with respect to each series of Series 2019 Bonds issued pursuant to this Resolution, (a) to cause notices of the proposed sale and final sale of the Series 2019 Bonds to be filed in a timely manner with the California Debt and Investment Advisory Commission pursuant to Government Code Section 8855, and (b) to check, on behalf of the District, the "Yes" box relating to such certifications in the notice of proposed sale filed pursuant to Government Code Section 8855.

**Section 21. Filing with Counties.** The Superintendent, or such other officer or employee of the District as the Superintendent may designate, is hereby authorized and directed to report to the Auditor-Controller of each County the final terms of sale of the Series 2019 Bonds, and to file with the Auditor-Controller and with the Treasurer of each County a copy of this Resolution, and the schedule of amortization of the principal of and payment of interest on the Series 2019 Bonds, and to file with the Treasurer of the County, the county superintendent of which has jurisdiction over the District, a proposed schedule of draws on the building fund of the District, and this Resolution shall serve as the notice required to be given by Section 15140(c) of the Education Code and as the District's request to the Auditor-Controller of each County and the Board of Supervisors of each County to propose and adopt in each year a tax rate applicable to all taxable property of the District for payment of the Series 2019 Bonds, pursuant to law; and to the other officers of each County to levy and collect said taxes for the payment of the Series

2019 Bonds, to pay in a timely manner to the Paying Agent on behalf of the Owners of the Series 2019 Bonds the principal, interest, and premium, if any, due on the Series 2019 Bonds in each year, and to create in the treasury of the County, the county superintendent of which has jurisdiction over the District, to the credit of the District a building fund and all needed interest and sinking funds pursuant to Section 15146 of the Education Code.

**Section 22. Contract with Bondholders.** The provisions of this Resolution shall be a contract with each and every owner of Bonds and the duties of the District and of the Board of Trustees and the officers of the District shall be enforceable by any owner of Bonds by mandamus or other appropriate suit, action or proceeding in any court of competent jurisdiction.

**Section 23. Amendments.** This Resolution may be modified or amended without the consent of the Owners in order to cure ambiguities or provide clarification, provided that such modification or amendment does not materially adversely affect the rights of owners of Bonds. For any other purpose, this Resolution may be modified or amended only with the consent of the Owners of a majority of the aggregate principal amount of all Series 2019 Bonds then outstanding; provided that any such modification or amendment to Section 6(f) or Section 22 shall require the consent of the owners of a majority of the aggregate principal amount of all Bonds then outstanding. No such modification or amendment shall extend the maturity of, reduce the interest rate or redemption premium on or principal amount of any Series 2019 Bond or reduce the percentage of consent required for amendment hereof without the express consent of all the owners so affected.

**Section 24. Effective Date.** This Resolution shall take effect from and after its date of adoption.

**APPROVED AND ADOPTED** this 13<sup>th</sup> day of May 2019, by the following vote:

YES:

NOES:

ABSTAIN:

ABSENT:

I, Jim Coombs, Secretary to the Board of Trustees of the Lowell Joint School District, Los Angeles and Orange Counties, California, hereby certify that the foregoing is a full, true and correct copy of a resolution duly adopted at a regular meeting of the Board of Trustees of said District duly and regularly held at the regular meeting place thereof on May 13, 2019, and entered in the minutes thereof, of which meeting all of the members of the Board of Trustees had due notice and at which a quorum thereof was present, and that at said meeting the resolution was adopted by the following vote:

An agenda of the meeting was posted at least 72 hours before the meeting at 11019 Valley Home Avenue, Whittier, California, a location freely accessible to members of the public, and a brief description of the resolution appeared on the agenda.



I further certify that I have carefully compared the same with the original minutes of said meeting on file and of record in my office; the foregoing resolution is a full, true and correct copy of the original resolution adopted at said meeting and entered in said minutes; and that said resolution has not been amended, modified or rescinded since the date of its adoption, and the same is now in full force and effect.

**IN WITNESS WHEREOF**, I have hereunto set my hand and seal this 13<sup>th</sup> day of May 2019.

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Jim Coombs  
Secretary to the Board of Trustees

## EXHIBIT A

### GOOD FAITH ESTIMATES

The good faith estimates set forth herein are provided with respect to the Series 2019 Bonds in compliance with Section 15146(b)(1)(D) of the California Education Code and Section 5852.1 of the California Government Code. Such good faith estimates have been provided to the District by Fieldman, Rolapp & Associates, Inc., as the District's financial advisor under Education Code Section 15146(b)(1)(C) and as municipal advisor under Section 15B of the Securities Exchange Act of 1934 (the "Municipal Advisor").

*Principal Amount.* The Municipal Advisor has informed the District that, based on the District's financing plan and current market conditions, its good faith estimate of the aggregate principal amount of the Series 2019 Bonds to be sold is \$14,000,000 (the "Estimated Principal Amount").

*True Interest Cost of the Series 2019 Bonds.* The Municipal Advisor has informed the District that, assuming that the Estimated Principal Amount of the Series 2019 Bonds is sold, and based on market interest rates prevailing at the time of preparation of such estimate, its good faith estimate of the true interest cost of the Series 2019 Bonds, which means the rate necessary to discount the amounts payable on the respective principal and interest payment dates to the purchase price received for the Series 2019 Bonds, is 3.893%.

*Finance Charge of the Series 2019 Bonds.* The Municipal Advisor has informed the District that, assuming that the Estimated Principal Amount of the Series 2019 Bonds is sold, and based on market interest rates prevailing at the time of preparation of such estimate, its good faith estimate of the finance charge for the Series 2019 Bonds, which means the sum of all fees and charges paid to third parties (or costs associated with the Series 2019 Bonds), is \$426,000, as follows:

a)	Underwriter's Discount	\$196,000.00
b)	Credit Enhancement	50,000.00
c)	Bond Counsel and Disbursements	50,000.00
d)	Disclosure Counsel and Disbursements	23,500.00
e)	Municipal Advisor and Disbursements	57,500.00
f)	Rating Agency	22,000.00
g)	Other Expenses	27,000.00

\* A municipal bond insurance policy with respect to the Series 2019 Bonds may be obtained at the option of the winning bidder.

*Amount of Proceeds to be Received.* The Municipal Advisor has informed the District that, assuming that the Estimated Principal Amount of the Series 2019 Bonds is sold, and based on market interest rates prevailing at the time of preparation of such estimate, its good faith estimate of the amount of proceeds expected to be received by the District for sale of the Series 2019 Bonds, less the finance charge of the Series 2019 Bonds, as estimated above, and any reserves or capitalized interest paid or funded with proceeds of the Series 2019 Bonds, is \$13,820,000.

*Total Payment Amount.* The Municipal Advisor has informed the District that, assuming that the Estimated Principal Amount of the Series 2019 Bonds is sold, and based on market interest rates prevailing at the time of preparation of such estimate, its good faith estimate of the total payment amount, which means the sum total of all payments the District will make to pay debt service on the Series 2019 Bonds, plus the finance charge for the Series 2019 Bonds, as described above, not paid with the proceeds of the Series 2019 Bonds, calculated to the final maturity of the Series 2019 Bonds, is \$24,040,143.47.

The foregoing estimates constitute good faith estimates only. The actual principal amount of the Series 2019 Bonds issued and sold, the true interest cost thereof, the finance charges thereof, the amount of proceeds received therefrom and total payment amount with respect thereto may differ from such good faith estimates due to (a) the actual date of the sale of the Series 2019 Bonds being different than the date assumed for purposes of such estimates, (b) the actual principal amount of Series 2019 Bonds sold being different from the Estimated Principal Amount, (c) the actual amortization of the Series 2019 Bonds being different than the amortization assumed for purposes of such estimates, (d) the actual market interest rates at the time of sale of the Series 2019 Bonds being different than those estimated for purposes of such estimates, (e) other market conditions, or (f) alterations in the District's financing plan, or a combination of such factors. The actual date of sale of the Series 2019 Bonds and the actual principal amount of Series 2019 Bonds sold will be determined by the District based on the need for project funds and other factors. The actual interest rates borne by the Series 2019 Bonds will depend on market interest rates at the time of sale thereof. The actual amortization of the Series 2019 Bonds will also depend, in part, on market interest rates at the time of sale thereof. Market interest rates are affected by economic and other factors beyond the control of the District. The Board of Trustees has approved the issuance of the Series 2019 Bonds with a maximum true interest cost of 5.50%.

**EXHIBIT B**

**FORM OF SERIES 2019 BOND**

**Number** **UNITED STATES OF AMERICA** **Amount**  
**R-\_\_** **STATE OF CALIFORNIA** **\$ \_\_\_\_\_**  
**LOS ANGELES AND ORANGE COUNTIES**

**LOWELL JOINT SCHOOL DISTRICT**  
**(LOS ANGELES AND ORANGE COUNTIES, CALIFORNIA)**  
**General Obligation Bonds, Election of 2018, Series 2019**

Maturity Date Interest Rate Dated as of CUSIP No.  
August 1, 20\_\_ % \_\_\_\_\_, 20\_\_ \_\_\_\_\_

Registered Owner: CEDE & CO.

Principal Amount: \_\_\_\_\_ DOLLARS

Lowell Joint School District, Los Angeles and Orange Counties, State of California (the "District"), acknowledges itself obligated to and promises to pay to the Registered Owner identified above or registered assigns, on the Maturity Date set forth above or upon prior redemption hereof, the Principal Amount specified above in lawful money of the United States of America, and to pay interest thereon in like lawful money from the interest payment date next preceding the date of authentication of this Bond (unless this bond is authenticated after the close of business on a Record Date (as defined herein) and on or prior to the succeeding interest payment date, in which event it shall bear interest from such interest payment date, or unless this Bond is authenticated on or before \_\_\_\_\_ 15, 20\_\_, in which event it shall bear interest from the date hereof) at the Interest Rate per annum stated above, payable commencing on \_\_\_\_\_ 1, 20\_\_, and thereafter on February 1 and August 1 in each year, until payment of the Principal Amount. This Bond is issued pursuant to a Resolution adopted by the Board of Trustees of the District on May 13, 2019 (the "Resolution"). Capitalized undefined terms used herein have the meanings ascribed thereto in the Resolution.

The principal hereof is payable to the Registered Owner hereof upon the surrender hereof at the principal corporate trust office of the paying agent/registrars and transfer agent of the District (the "Paying Agent"), initially the Treasurer and Tax Collector of the County of Los Angeles. The interest hereon is payable to the person whose name appears on the bond registration books of the Paying Agent as the Registered Owner hereof as of the close of business on the 15<sup>th</sup> day of the month preceding an interest payment date (the "Record Date"), whether or not such day is a business day, such interest to be paid by check or draft mailed to such Registered Owner at the owner's address as it appears on such registration books, or at such other address filed with the Paying Agent for that purpose. Upon written request, given no later than the Record Date immediately preceding an interest payment date, of the owner of bonds

aggregating at least \$1,000,000 in principal amount, interest will be paid by wire transfer in immediately available funds to an account maintained in the United States as specified by the Registered Owner in such request. So long as Cede & Co. or its registered assigns shall be the Registered Owner of this Bond, payment shall be made in immediately available funds as provided in the Resolution hereinafter described.

This Bond is one of a duly authorized issue of bonds of like tenor (except for such variations, if any, as may be required to designate varying series, numbers, denominations, interest rates, interest payment modes, maturities and redemption provisions), in the aggregate principal amount of \$\_\_\_\_\_, and designated as “Lowell Joint School District (Los Angeles and Orange Counties, California) General Obligation Bonds, Election of 2018, Series 2019” (the “Bonds”). The Bonds were authorized by a vote of at least 55% percent of the voters voting at an election duly and legally called, held and conducted in the District on November 6, 2018. The Bonds are issued and sold by the Board of Trustees of the District pursuant to and in strict conformity with the provisions of the Constitution and laws of the State, and of the Resolution, and subject to the more particular terms specified in the Certificate of Award of the Bonds executed by the District on \_\_\_\_\_, 2019 (the “Certificate of Award”).

The Bonds are issuable as fully registered bonds without coupons in the denomination of \$5,000 principal amount or any integral multiple thereof, provided that no Bond shall have principal maturing on more than one principal maturity date. Subject to the limitations and conditions and upon payment of the charges, if any, as provided in the Resolution, Bonds may be exchanged for a like aggregate principal amount of Bonds of the same tenor, interest payment mode, and maturity of other authorized denominations.

This Bond is transferable by the Registered Owner hereof, in person or by attorney duly authorized in writing, at the principal corporate trust office of the Paying Agent, but only in the manner, subject to the limitations and upon payment of the charges provided in the Resolution, and upon surrender and cancellation of this Bond. Upon such transfer, a new Bond or Bonds of authorized denomination or denominations of the same tenor, interest payment mode, and same aggregate principal amount will be issued to the transferee in exchange herefor.

The District and the Paying Agent may treat the registered owner hereof as the absolute owner hereof for all purposes, and the District and the Paying Agent shall not be affected by any notice to the contrary.

[The Bonds are subject to optional and mandatory sinking fund redemption on the terms and subject to the conditions specified in the Resolution and the Certificate of Award. If this Bond is called for redemption and payment is duly provided therefor, interest shall cease to accrue hereon from and after the date fixed for redemption.]

The Board of Trustees of the District hereby certifies and declares that the total amount of indebtedness of the District, including the amount of this Bond, is within the limit provided by law; that all acts, conditions and things required by law to be done or performed precedent to and in the issuance of this Bond have been done and performed in strict conformity with the laws authorizing the issuance of this Bond; and that this Bond is in substantially the form prescribed by order of the Board of Trustees duly made and entered on its minutes. The Bonds represent an

obligation payable out of the related interest and sinking fund of the District, and the money for the payment of principal of, premium, if any, and interest hereon, shall be raised by taxation upon the taxable property of the District.

Unless this Bond is presented by an authorized representative of The Depository Trust Company, a New York corporation ("DTC"), to the Paying Agent for registration of transfer, exchange, or payment, and any Bond issued is registered in the name of Cede & Co. or in such other name as is requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE, OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL inasmuch as the Registered Owner hereof, Cede & Co., has an interest herein.

This Bond shall not be entitled to any benefit under the Resolution, or become valid or obligatory for any purpose, until the certificate of authentication and registration hereon endorsed shall have been signed by the Paying Agent.

**IN WITNESS WHEREOF**, the Board of Trustees of the Lowell Joint School District, Los Angeles and Orange Counties, State of California, has caused this bond to be signed by its President and countersigned by the Clerk of said Board, as of the date set forth above.

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President of the Board of Trustees of the  
Lowell Joint School District

Countersigned:

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Clerk of the Board of Trustees of the  
Lowell Joint School District

**CERTIFICATE OF AUTHENTICATION AND REGISTRATION**

This is one of the Bonds described in the within-mentioned Resolution and authenticated and registered on \_\_\_\_\_.

**TREASURER AND TAX COLLECTOR  
OF THE COUNTY OF LOS ANGELES,  
CALIFORNIA, as Paying  
Agent/Registrar and Transfer Agent**

**By: U.S. Bank National Association,  
as agent**

By: \_\_\_\_\_  
Authorized Officer

**ASSIGNMENT**

For value received the undersigned do(es) hereby sell, assign and transfer unto \_\_\_\_\_ the within-mentioned Bond and hereby irrevocably constitute(s) and appoint(s) \_\_\_\_\_ attorney, to transfer the same on the books of the Paying Agent with full power of substitution in the premises.

\_\_\_\_\_  
I.D. Number

\_\_\_\_\_  
Note: The signature(s) on this Assignment must correspond with the name(s) as written on the face of the within Bond in every particular, without alteration or enlargement or any change whatsoever.

Dated: \_\_\_\_\_

Signature Guarantee: \_\_\_\_\_

Note: Signature must be guaranteed by an eligible guarantor institution.



LOWELL JOINT SCHOOL DISTRICT  
May 13, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Public Hearing: Maybrook School Improvement Project and the Environmental Review (California Environmental Quality Act, CEQA). PUBLIC HEARING

The Board President is requested to declare a Public Hearing in accordance with the California Environmental Quality Act (CEQA) for the purpose of hearing comments regarding the initial study and negative declaration for the Maybrook School Improvement Project, as prepared by Blodgett Baylosis Environmental Planning. After hearing input from the public, the Board President is requested to close the public hearing.

[As of April 26, 2019, the Maybrook School Improvement Project report was posted for a 10-day public review period as required. The Notice of Public Hearing was also published in the Whittier Daily News on May 2, 2019, and mailed to surrounding property owners and occupants within 300 feet of Maybrook.]

AR/md

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Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT  
May 13, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Piggyback Contract with Elite Modular Leasing & Sales, Inc. for the Purchase, Lease, Relocation, Dismantling, and Removal of Division of the State Architect (DSA) Approved Portable Buildings ACTION

In order for the District to accommodate students from each campus at the Maybrook school site during the Measure LL modernization, it is recommended that the District lease twelve (12) portable classrooms and purchase two (2) portable restrooms. The Savanna School District (SSD) in Orange County awarded a competitive-bid contract for portable buildings to Elite Modular Leasing & Sales, Inc., at its regularly-scheduled Board meeting on January 17, 2017. This agreement was subsequently renewed on December 4, 2018, and is effective through January 17, 2020.

This contract allows for “piggyback” use as specified in Education Code Sections 20118 and 20652. These sections give other districts, public agencies, and community colleges the opportunity to obtain bid prices without having to bid for their agency.

Given the length of time the District will utilize the Maybrook campus, staff members determined it more cost effective to lease the portable buildings for five (5) years.

It is recommended that the Piggyback Contract with Elite Modular Leasing & Sales, Inc. for the Purchase, Lease, Relocation, Dismantling, and Removal of Division of the State Architect (DSA) Approved Portable Buildings for an amount not to exceed \$700,000, be approved, and that the Superintendent of designee be authorized to execute the necessary documents.

AR/db

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Superintendent’s Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT  
May 13, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs

Subject: Declaration of Need for Fully Qualified Educators to for the 2019/20 School Year ACTION

The California Commission on Teacher Credentialing requires public school districts to represent annually to the governing board at a regularly scheduled public meeting a “Declaration of Need for Fully Qualified Educators” in order to employ teachers who need an emergency permit.

The Board declaration certifies that there may be an insufficient number of certificated persons meeting the District’s employment criteria in specific areas and authorized the employment of teachers holding Multiple, Single, English Learners, and Education Specialist Short Term Staff Permits and Speech and Language Waivers. Such permits require that candidates hold a baccalaureate degree; pass the Basic Skills Requirement Test; commit to enrollment in appropriate coursework to obtain a credential; and submit an application and fee.

It is recommended that the Declaration of Need for Fully Qualified Educators for the 2019/20 School Year be adopted, and that the Acting Superintendent or designee be authorized to execute the necessary documents.

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Superintendent’s Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT  
May 13, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Public Hearing: Initial Proposal from the California School Employees Association for Reopening the Contractual Agreement      INFORMATION/  
PUBLIC HEARING

In accordance with the Educational Employment Relations Act and the operable provisions of the Collective Bargaining Agreement, the following represents the California School Employees Association's public notice and "sunshine proposals" on reopener negotiations covering 2014/15 and 2015/16.

The California School Employees Association is proposing to negotiate the following sections of the Collective Bargaining Agreement:

- Article IX – Pay and Allowances
- Article 12 – Personnel Files
- Article 15 – Vacation Plan
- Article 18 – Transfers and Vacancies
- Article 21 – Employee Benefits
- Article 27 – Negotiation Procedure
- Appendix A – Non-Bargaining Unit Positions
- Appendix B – Classifications of Positions
- New-Restoration of Hours for RSP and Clerk Typist
- New – Night and Day Custodians Temporary Shift Change

A public hearing is required following the presentation of the initial proposal.

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Superintendent's Comment:

INFORMATION ONLY.

**California School Employees Association**  
**and its**  
**Lowell Joint Chapter No. 294**  
**Proposal for Successor Negotiations 2019-2022**  
**to the**  
**Lowell Joint School District**

Presented for public comment on May 13, 2019

The California School Employees Association and its Lowell Joint Chapter No. 294 (CSEA), in accordance with Article 27 – Negotiation Procedure, present their initial proposal to the Lowell Joint School District for successor negotiations for the 2019-2022 term.

CSEA desires to alter or amend the following articles as indicated and presents our proposals for public discussion in accordance with Government Code § 3547:

**Article 9 – Pay and Allowances**

- CSEA has an interest in increasing salary schedules and ensuring accordance with law (9.1).

**Article 12 – Personnel Files**

- CSEA has an interest in clarifying and improving language concerning personnel files and its use in discipline (12.6).

**Article 15 – Vacation Plan**

- CSEA has an interest in improving vacation pay and scheduling procedures for all bargaining unit employees (15.2; 15.9; 15.10).
- Review and edit Appendix H – Vacation Accumulation Plan as necessary.

### **Article 18 – Transfers and Vacancies**

- CSEA has an interest in clarifying language on involuntary transfers (18.4).

### **Article 21 – Employee Benefits**

- CSEA has an interest maintaining quality health insurance and decreasing employee contributions (21.1).

### **Article 27 – Negotiation Procedure**

- CSEA has an interest in changing the date of notification under negotiation procedures (27.1).

### **Appendix A – Non-Bargaining Unit Positions**

- CSEA intends to amend errors on the listed non-bargaining unit positions.

### **Appendix B – Classification of Positions**

- CSEA intends to amend errors and update the list “Classification of Positions”.

### **New – Restoration of Hours for RSP and Clerk Typist**

- CSEA has an interest in restoring hours for RSP and Clerk Typist positions (new).

### **New – Night and Day Custodians Temporary Shift Change**

- CSEA has an interest in ensuring night custodians receive opportunities for day custodian shifts (new).

**CSEA reserves the right to make additional proposals at any time during the bargaining process; including but not limited to responses to proposals made by the District.**

LOWELL JOINT SCHOOL DISTRICT  
May 13, 2019

To: President Shackelford and Members, Board of Trustees  
From: Jim Coombs, Superintendent of Schools  
Subject: District Local Control Accountability Plan Update                      INFORMATION

As part of the Local Control Funding Formula (LCFF), school districts, County Offices of Education, and charter schools are required to develop, adopt, and annually update a three-year Local Control and Accountability Plan (LCAP), using a template that was adopted by the California State Board of Education (SBE).

As part of the LCAP process, this is an update on timeline, input from stakeholder groups, and the overall process.

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Superintendent's Comment:

INFORMATION ONLY.

LOWELL JOINT SCHOOL DISTRICT  
May 13, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Local Indicators Rating for  
submission to the California Dashboard

INFORMATION/  
ACTION

As part of the LCAP requirements, LEA's must analyze data from multiple sources to determine progress towards goals. There are five State Indicators and four Local Indicators to measure progress for student subgroups across the eight state priorities.

LEA's measure their progress using locally available information identified in the LCAP such as Benchmarks, Surveys, and FIT reports. The results are shared with the local governing board at a regularly scheduled public meeting. The district has "met" the criteria on these local indicators by complying with the guidelines and is ready to upload the Local Indicator data as "Met" to the California Dashboard when required for the Fall release.

It is recommended that the Local Indicator data be uploaded as "Met" to the California Dashboard for the Fall release and that the Superintendent or designee be authorized to approve this action.

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Superintendent's Comment:

APPROVAL RECOMMENDED.

VI-B1-1



LOWELL JOINT SCHOOL DISTRICT  
May 13, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Amendment to the Approval of Independent Contractor Agreement with D & D Consultants, to provide Training for the Speech/Language Pathologists, for the 2018-2019 School Year ACTION/  
RATIFICATION

Arrangements have been made with D & D Consultants, during the 2018/2019 school year, to provide Training for the Speech/Language Pathologists.

The amount on the original board report and contract dated August 13, 2018 has the incorrect rate of pay listed.

The AMENDED contract would cover the period of July1, 2018 through June 30, 2019. Services are to be rendered at the rate of ~~\$625.86~~ \$78.23 per hour / \$625.86 per 8 hour day. The total fee is not to exceed Ten Thousand Dollars (\$10,000.00), to be **paid for with Medi-Cal Funds.**

It is recommended that the AMENDED Independent Contractor Agreement with D & D Consultants to provide Training for the Speech/Language Pathologists, for the 2018/2019 School Year be approved, at the rate of ~~\$625.86~~ \$78.23 per hour / \$625.86 per 8 hour day, an estimated cost not to exceed \$10,000.00, to be paid for with Medi-Cal Funds and that the Superintendent or designee be authorized to execute the agreement.

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Superintendent's Comment:

APPROVAL RECOMMENDED

LOWELL JOINT SCHOOL DISTRICT  
May 13, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Independent Contractor Agreement with Purchin Consulting Inc., to provide Consultative Services for the Special Education Department for the 2019/2020 School Year ACTION/  
RATIFICATION

Arrangements have been made with Purchin Consulting Inc., during the 2019/2020 school year, to provide Consultative Services for the Special Education Department.

The contract would cover the period of July 1, 2019 through June 30, 2020. Services will be rendered at a total fee not to exceed Three Thousand Dollars (\$3,000.00), to be **paid for with Medi-Cal Funds.**

It is recommended that the Independent Contractor Agreement with Purchin Consulting Inc. to provide Consultative Services, for the 2019/2020 School Year be approved, for an estimated cost not to exceed \$3,000.00, to be paid for with Medi-Cal Funds and that the Superintendent or designee be authorized to execute the agreement.

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Superintendent's Comment:

APPROVAL RECOMMENDED

LOWELL JOINT SCHOOL DISTRICT  
May 13, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Catapult EMS to Provide Emergency Notifications and Alerts at El Portal Elementary and Olita Elementary ACTION

It has been determined that it is necessary to select a vendor to provide notifications and alerts at campuses in the event of an emergency. Catapult EMS has been selected to provide piloting software at El Portal Elementary and Olita Elementary to provide these alerts and notifications. The software and contract will be renewed annually, with the current contract expiring on June 30, 2020.

It is recommended that the contract with Catapult EMS be approved, to provide emergency notifications and alerts for El Portal Elementary and Olita Elementary, and that the Superintendent be authorized to execute the necessary documents.

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Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT  
May 13, 2019

To: President Shackelford and Members, Board of Trustees  
From: Jim Coombs, Superintendent of Schools  
Subject: Acceptance of Donations

ACTION/  
(RATIFICATION)

The following individual provided a donation to the District:

Anastasia Shackelford	\$200.00
Fred Schambeck	\$200.00

It is recommended that the donation mentioned above, which have been donated to the District Board Donation Account, be accepted and letter of appreciation be written to the donor.

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Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT  
May 13, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Consultant Agreement with Christy Lane Enterprises to Provide Dare to Dance Assemblies at El Portal Elementary School on May 24, 2019 ACTION

Arrangements have been made with Christy Lane Enterprises to provide two Dare to Dance Assemblies on May 24, 2019 for El Portal Elementary School students. The cost of this assembly is \$600.00. Funding for this expenditure will be covered by El Portal Elementary School Site Funds.

It is recommended that the consultant agreement with Christy Lane Enterprises to provide Dare to Dance Assemblies on May 24, 2019 for El Portal Elementary School students at a total cost of \$600.00, be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

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Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT  
May 13, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Purchase Order Report 2018/19 #10

ACTION/  
(RATIFICATION)

In accordance with the law, Purchase Order Report 2018/19 #10 is recommended for approval. The report lists all purchase orders issued March 15, 2019 through April 22, 2019.

AR:md

Attachment

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Superintendent's Comment:

APPROVAL RECOMMENDED.

VII-B1-1

## PURCHASE ORDERS FOR BOARD APPROVAL

May 6, 2019

NO#	VENDOR	DESCRIPTION	AMOUNT
84967	ICS SERVICE CO.	JORDAN, SERVICE	\$100.00
84968	BRUCE CAMPBELL SAND & GRAVEL	EP,JO,MACY, OLITA-GROUNDS SUPPLIES	\$3,083.60
84969	F.M. THOMAS AIR CONDITIONING	OLITA, SERVICE	\$970.00
84970	ACT ENVIRO	MAINTENANCE, SERVICE	\$5,197.45
84971	DAVE BANG ASSOCIATES	MEADOW GREEN, SERVICE	\$4,908.31
84972	D3 DEVELOPMENT GROUP	MACY, SERVICE	\$14,500.00
84973	CF ENVIRONMENTAL	MEADOW GREEN, SERVICE	\$2,610.65
84974	THOMPSON ENGINEERING	MACY, REPAIRS	\$196.00
84975	MAGIC CARPET	JORDAN, SUPPLIES	\$288.99
84976	ENCORP	MACY, SERVICE	\$735.00
84977	FULLERTON SCHOOL DISTRICT-PRINT SHOP	OLITA-RECESS REPORT 80 PADS	\$108.00
84978	DOC TRACKING SERVICES	TRANSLATION SVCS-RS	\$150.00
84979	DATA IMPRESSIONS	GO GUARDIAN ANNUAL RENEWAL	11,450.00
84980	AMAZON	NITRILE EXAM GLOVES	\$67.78
84981	VEX ROBOTICS	RANCHO, ROBOTICS CLASS SUPPLIES	\$933.43
84982	AMAZON	BASKETBALL NETS	\$29.01
84983	SCHOOL LIFE	JORDAN-STUDENT INCENTIVES	\$65.63
84984	J.W. PEPPER	BAND ACCT-EQUIPMENT REPAIR	\$187.35
84985	IMPERIAL BAND	BAND ACCT-EQUIPMENT REPAIR	\$345.39
84986	J.W. PEPPER	CHOIR-SHEET MUSIC	\$403.47
84987	GT DESIGNS	SPIRIT WEAR	\$638.02
84988	BOOK ORDER	SHERI/LINDA BOOK ORDER-PER MR. HOWE	\$2,575.00
84989	SCHOOL LIFE	STUDENT INCENTIVES ORDER ADDED	\$65.00
84990	CBS COMPLETE	INK MASTERS	\$816.76
84991	CDW-GOVERNMENT	PROJECTOR	\$600.00
84992	CASBO-SAN DIEGO	REGISTRATION-ANDREA REYNOLD	\$1,200.00
84993	FULLERTON SCHOOL DISTRICT-PRINT SHOP	PRINTING -AWARD CERTIFICATES	\$102.00
84994	CDW-GOVERNMENT	DOCUMENT CAMERA	\$648.78
84995	CDW-GOVERNMENT	EPSON PROJECTOR	\$549.00
84996	GT DESIGNS	TOP 100 PROGRAMS	\$275.00
84997	VOID	VOID	VOID
84998	REALLY GOOD STUFF	CLASSROOM SUPPLIES	\$342.39
84999	PEARSON ASSESSMENTS	FORMS	\$105.16
85000	PAR	FORMS	\$432.59
85001	AVB PRESS	FORMS	\$257.19
85002	ATKINSON, ANDELSON, LOYA, RUUD & ROMO	LEGAL SERVICES-JANUARY 2019	\$2,882.50
85003	NO EXCUSES UNIVERSITY	19/20 NEU STUDENT PLANNERS	\$1,457.63
85004	YORKTOWN	TONER-FISCAL SVCS, TREVINO	\$90.00
85005	ISTE	ISTE CONFERENCE-A. MAO	\$595.00
85006	LAKESHORE	STUDENT SUPPLIES	\$471.86
85007	PRENTICE SCHOOL	SPEECH SESSIONS	\$180.00
85008	PRENTICE SCHOOL	SPEECH SESSIONS	\$315.00
85009	NATURE GIFT STORE	BUTTERFLY KITS	\$125.50
85010	EAST WHITTIER CITY SCHOOL DISTRICT	STEP PROGRAM 8/14/18-02/08/19	\$43,102.00
85011	THOMPSON ENGINEERING	MG-SERVICE CALL	\$250.00
85012	D3 DEVELOPMENT GROUP	EP-SERVICES	\$3,828.00
85013	SITE ONE LANDSCAPE SUPPLY	GROUNDS-SUPPLIES	\$300.00
85014	THOMPSON ENGINEERING	RS-SERVICE CALL	\$250.00
85015	AC POWER 1 INC.	RS-SERVICE CALL	\$1,201.84
85016	CITY OF LA HABRA	GROUNDS, MAINTENANCE, NUTRITION-FUEL SU	\$1,370.84
85017	ROBERT BROOKE & ASSOCIATES	RS-SUPPLIES	\$848.20
85018	CAL SCHOOL & SPORT	MG-SUPPLIES	\$164.00
85019	ICS SERVICE CO.	MAYBROOK SITE-SERVICE	\$588.00
85020	AUTOZONE	GROUNDS-SUPPLIES	\$15.84
85021	LRP PUBLICATIONS	SUBSCRIPTION RENEWAL	\$534.00





LOWELL JOINT SCHOOL DISTRICT  
May 13, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Warrant Listing Report 2018/19 #10

ACTION/  
(RATIFICATION)

The Warrant Listing Report 2018/19 #10 is recommended for approval. The report lists all warrants issued March 20, 2019, through April 30, 2019.

AR:md

Attachment

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Superintendent's Comment:

APPROVAL RECOMMENDED.

VII-B2-1

"B" WARRANTS FOR BOARD APPROVAL ON:  
**May 6, 2019**

"B" WARRANT DOCUMENTS : 1550 - 1862, 3112 - 3128

<b>755,691.20</b>
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THE FOLLOWING "B" WARRANT VOUCHERS ARE INCLUDED IN THE ABOVE SEQUENCE OF NUMBERS SUBMITTED FOR APPROVAL. ANY INTERRUPTIONS IN THE SEQUENCE ARE DUE TO THE VOUCHER BEING HELD FOR AUDIT BY LACOE AND RELEASED AT A LATER DATE. THE 3000s INDICATE A NUTRITION SERVICES PAYABLE.

NO#		AMOUNT
1550	SCHOOL LIFE-JO, STUDENT INCENTIVES	123.76
1556	WHITTIER HS, RS, FACES OF FREEDOM AUDITORIUM	753.78
1562	KRISTA VAN HOOGMOED - PRINCIPALS LUNCH	47.80
1576	SHERWIN WILLIAMS - RANCHO STARBUCK/ SUPPLIES	263.87
1578	CITY OF LA HABRA WATER DEPT. - FEBRUARY - MARCH	355.69
1579	SOUTHERN CALIFORNIA GAS - FEBRUARY - MARCH	891.83
1587	LAURIE KUDLER-MACY, PURCHASE REIMBURSEMENT	30.09
1592	MICHELLE VALDEZ - PURCHASE REIMBURESEMENT	120.00
1594	XCELL INC, TECH, REPAIRS	60.00
1597	AUTOZONE - MAINTENANCE SUPPLIES	31.25
1598	BUENA PARK HIGH SCHOOL - FLOWERS/ EMPLOYEES	520.00
1599	COMPLETE BUSINESS SYSTEMS - INK SUPPLIES	1,194.88
1600	CTL CORP. - CHROMEBOOK LICENSE FOR SITES	3,794.95
1601	DANGELO CO. - JORDAN/ MEADOW GREEN, IRRIGATION	679.99
1602	DARREL ADAIR - MILEAGE REIMBURSEMENT	63.63
1603	ERIC CHITTUM - MATERIALS/ REIMBURSEMENT	631.68
1604	HAUFFE CO. - JORDAN FIRE ALARM INSPECTIONS	415.00
1605	JIM COOMBS - BOARD MEMBER MEETING	54.78
1606	LINDA TAKACS - MATERIALS/ REIMBURSEMENT	544.76
1607	PASTUSAK PLUMBING CO. - SEWER LINE REPAIRS	1,480.00
1608	SHERI MCDONALD - RS BOOKS/ REIMBURSEMENT	1,598.24
1609	JIM COOMBS - COFFEE WITH COOMBS REIMBURSEMENT	84.65
1610	MJ EVANOFF - COOKIES W/ COOMBS REIMBURSEMENT	241.58
1611	WENDI RAPP - CONFERENCE REIMBURSEMENT	143.54
1612	SOUTHERN CALIFORNIA EDISON - FEBRUARY - MARCH	5,101.55
1613	FRONTIER COMMUNICATION - MARCH - APRIL	2,384.93
1614	MCI A VERIZON CO. - JANUARY - FEBRUARY	6.63
1615	DEANNA MORRISON - SUPPLIES REIMBURSEMENT	15.11
1616	DENISE SOTO - MG, PURCHASE REIMBURSEMENT	530.34
1617	ARIANA CAZARES - MATERIALS FOR FLEX CLASS	22.16
1618	CATHY KATO - MATERIALS FOR FLEX CLASS	134.03
1619	DARCIE HULTBERG - SUPPLIES REIMBURSEMENT	25.18
1620	JESSICA GALLI - SUPPLIES REIMBURSEMENT	42.87
1621	SHERI MCDONALD - SUPPLIES REIMBURSEMENT	37.41
1622	TARA RYAN - CLASSROOM SUPPLIES REIMBURSEMENT	106.57
	EARLY RETIREE REIMBURSEMENTS - APRIL 2019	
1624	DAWN AANDAHL	482.64
1625	DEBORAH ANDERSON	1,101.28
1626	JOANNE DAVIS	482.64

1627	MARIANNE DOYLE MEDINA	482.64
1628	ELIZABETH KANESHIRO	945.52
1629	KIM LIKERT	1,101.28
1630	SHELLY MARKER	482.64
1631	PENNY MAYERCHECK	1,101.28
1632	CATHERINE MILWARD	878.91
1633	RONALD RANDOLPH	653.66
1634	GAYLE ROGERS	258.83
1635	NANCY ROGERS	1,101.28
1636	HOLLY WOLFE	482.64
1637	SOTUHERN CALIFORNIA GAS - FEBRUARY - MARCH	624.11
1638	SOUTHERN CALIFORNIA EDISON - FEBRUARY - MARCH	3,622.62
1639	VERIZON WIRELESS - FEBRUARY - MARCH	940.93
1640	UNUM LIFE INSURANCE PREMIUM- GROUP INS. APR.-JUN.	542.73
1641	NIGRO & NIGRO-BUS SVCS, AUDIT SERVICES	5,400.00
1642	KIM BROOKS-EP, CONF EXP REIMB	136.49
1643	BARBARA CASTILLO-EP, CONF EXP REIMB	120.71
1644	MELISSA DE LA HAYE-EP, CONF EXP REIMB	138.15
1645	CAROLYN KANE-EP, CONF EXP REIMB	224.41
1646	JEANNIE NICHOLS-EP, CONF EXP REIMB	194.34
1647	LAURA REMME-EP, CONF EXP REIMB	149.17
1648	BECKY SMITH, EP, CONF EXP REIMB	156.06
1649	BECKY STEPHENSON, EP, CONF EXP REIMB	161.14
1650	CARRIE WOOD-EP, CONF EXP REIMB	244.12
1652	READY REFRESH-DO, SUPPLIES	64.04
1653	ADRIANA PONCE-JO, PURCH REIMB	27.00
1654	KRISTEN COOKE-JO, CONF EXP REIMB	125.40
1655	ANDREA DESMOND-JO, PURCH REIMB	18.00
1656	CREDIT UNION OF SO. CAL.- VOL. DEDUCTIONS, MAR.	2,887.80
1657	SCHOOLS FIRST FEDERAL C.U.- EMP.DEDUCTIONS, MAR.	19,155.00
1658	AMERICAN FIDELITY FLEX/ EMP. DEDUCTIONS, MAR.	5,587.00
1665	KELLY ALDECOA - SCHOLASTIC REIMBURSEMENT	150.00
1666	CF ENVIRONMENTAL-MG, SERVICES	2,610.65
1666	NICOLE BALLARD - PURCHASE REIMBURSEMENT	353.93
1667	KAITLYN CAMPBELL - NO EXCUSES UNIVERSITY	18.03
1667	SOUTHERN CALIFORNIA EDISON - FEBRUARY - MARCH	3,549.27
1668	KAITLYN CAMPBELL - CUE CONFERENCE REIMB.	147.77
1669	KARI DANIEL - NO EXCUSES UNIVERSITY REIMB.	288.01
1670	RHONDA ESPARZA - NO EXCUSES UNIV. REIMBURSEMENT	295.34
1671	RHONDA ESPARZA - ILLUMINATE CONF. REIMBURSEMENT	312.77
1672	LAUREN ORNELAS - MACY'S ROBOTIC COMPETITION	84.68
1673	LAURA REMME - CUE CONFERENCE REIMBURSEMENT	229.54
1674	CUMMING CONSTRUCTION MGMT. - CONTRACT SERVICE	350.00
1675	MATTHEW GALLEGOS-RS, CONTRACT SVCS	275.00
1676	EDWARD MIJARES-RS, CONTRACT SVCS	625.00
1677	DANIEL RAMIREZ - CONTRACT SERVICES	275.00
1678	JOSHUA ESCUTIA - CONTRACT SERVICES	100.00

1679	SCHOOL FACILITITES SUPPORT - CONTRACT SERVICES	9,570.00
1680	TARGET SPECIALTY PRODUCTS - STOCK/ GROUNDS	272.80
1681	THOMPSON ENGINEERING - SCHOOL BELL REPAIR	1,070.75
1682	THOMPSON ENGINEERING - SPEAKER REPAIRS	196.00
1683	VOYAGER SPORIS LEARNING - POWER READERS	140.50
1686	AMERICAN FIDELITY ASSURANCE/ EMP. DEDUCTIONS, MAR.	10,442.67
1687	ASSOC. OF CA. SCHOOL ADMIN./EMP. DEDUCTIONS, MAR.	171.23
1688	CA. ASSOC. OF SCHOOL PSYCH/ EMP.DEDUCTIONS, MAR.	15.50
1689	CALIF. TEACHERS ASSOC./EMPLOYEE DEDUCTIONS, MAR.	12,595.15
1690	PACIFIC EDUCATORS, INC./EMP. DEDUCTIONS, MAR.	77.00
1691	UNITED WAY OF GREATER L.A./EMP.DEDUCTIONS, MAR.	10.00
1692	CALIF. PUBLIC EMPLOYEES RET. SYSTEM/ MED. INS., MAR.	265,845.78
1693	CALIF. PUBLIC EMPLOYEES RET. SYSTEM/ MED. INS., MAR.	7,887.93
1694	DELTA DENTAL-APRIL 2019	1,924.04
1695	DARREL ADAIR - MILEAGE REIMBURSEMENT, MARCH	44.66
1696	AMERICAN TIME - MAINTENANCE STOCK/ CLOCKS	402.14
1697	ASSOC. OF CA. SCHOOL ADMIN./ EVERY CHILD COUNTS	190.00
1698	BEE GONE - MG, BEE REMOVAL SERVICE	100.00
1699	CA. ASSOC. OF SCHOOL BUSINESS - ANNUAL CONF.	1,165.00
1700	CITY OF LA HABRA - FUEL/ GROUNDS MAINTENANCE	1,277.44
1701	COALITION FOR ADEQUATE SCHOOL HOUSING - ANNUAL CONF.	1,101.00
1702	DISCOUNT SCHOOL SUPPLY - CLASSROOM SUPPLIES	80.37
1703	DOCUMENT TRACKING SERVICES - TRANSLATIONS	150.00
1704	FM THOMAS AIR CONDITIONING - HEATER REPAIRS	970.00
1705	FENN TERMITE & PEST CONTROL - PEST CONTROL	450.00
1706	FUN AND FUNCTION - CLASSROOM SUPPLIES	511.80
1707	GRAINGER - RAIN COAT/ MAINTENANCE GROUNDS	18.88
1708	GREAT SCOTT TREE SVC-MG PTA, TREE REPLACEMENT	1,315.00
1709	ATKINSON, ANDELSON, LOYA, RUUD & ROMO - LEGAL, JAN.	2,882.50
1710	CDW GOVERNMENT - RANCHO STARBUCK, PROJECTOR	615.19
1712	EAST WHITTIER CITY SD-TUITION SERVICES	43,102.00
1713	PROJECT SUPPORT SERVICES-JO, SUPPLIES	1,208.81
1714	SCHOOL SERVICES OF CA-MARCH 2019 SERVICES	275.00
1716	GT DESIGN-RS, SUPPLIES	445.67
1717	RACHEL COLEMAN-MACY, SUPPLIES	50.00
1719	NICOLE BRASKI-JO, CONF EXP REIMBURSEMENT	168.39
1720	KRISTEN COOKE-JO, CONF EXP REIMBURSEMENT	136.94
1721	VEX ROBOTICS-RS, SUPPLIES	114.56
1722	SUPER DUPER PUBLICATIONS-SPEC ED, SUPPLIES	652.36
1725	D & D EDUCATION CONSULTING - CONTRACT SERVICE	5,213.41
1726	DARREL ADAIR - MILEAGE REIMBURSEMENT	62.35
1727	REBECCA CHAMPION-DO, PURCHASE REIMBURSEMENT	113.04
1728	BARCO PRODUCTS CO-EP,MG-SUPPLIES	1,704.52
1729	BUDDY'S ALL STARS-MACY, SUPPLIES	54.13
1730	CDW GOVERNMENT -EP,JO-SUPPLIES	658.58
1731	COMPLETE BUSINESS SYSTEMS-MACY,SUPPLIES	797.98
1732	D3 DEVELOPMENT GROUP-MACY, SERVICES	14,500.00
1733	DEMCO-RS, SUPPLIES	520.54

1734	ANDREA REYNOLDS - EXPENSE REIMBURSEMENT	73.25
1735	BEST LAWNMOWER, GROUNDS, SUPPLIES	402.12
1736	BUG FLIP-EP,JO,RS-SUPPLIES	260.00
1737	CANNINGS HARDWARE LA HABRA-EP,JO,MG-SUPPLIES	129.34
1738	GANAHL LUMBER CO-MACY, SUPPLIES	32.26
1739	LOWE'S-MA,MG,RS-SUPPLIES	90.96
1740	SOUTHEAST CONSTRUCTION PROD-EP, JO, SUPPLIES	222.23
1741	SUPPLYWORKS - MAINTENANCE/ STOCK SUPPLIES	2,775.02
1743	KYA SERVICES-RS, CONTRACT SVCS	84,603.54
1746	SO CAL GAS CO-JORDAN, DISTRICT- UTILITIES	590.60
1747	SUBURBAN WATER SYSTEMS-RS, DO-UTILITIES	1,213.34
1748	JIVE COMMUNICATIONS-DISTRICT, UTILITIES	3,161.90
1749	WARE DISPOSAL-DISTRICT WIDE-UTILITIES, APR 2019	2,868.13
1750	AMERICAN EXPRESS - CREDIT EXPENSES, MARCH	16,970.62
1751	MISSION SAN JUAN CAPISTRANO-OLITA FIELD TRIP	768.00
1752	ORANGE COUNTY DEPT. OF ED. - SYMPOSIUM/ WORKSHOP	1,050.00
1753	BEHAVIOR AND EDUCATION, INC. - NPA, FEBRUARY	7,502.91
1754	THE PRENTICE SCHOOL - SPEECH SERVICE, JAN.- FEB.	495.00
1755	ALBERT J. MELARAGNO - OT/PT CONTRACT, MARCH	43.75
1756	KATRYN ALLSMAN-OLITA, SUPPLIES	177.05
1757	CHERI SANDOVAL-OL, PURCHASE REIMBURSEMENT	91.03
1758	YOLANDA DIAZ-CONFERENCE EXPENSE REIMBURSEMENT	152.95
1759	MATTHEW CUKRO-MG, PURCHASE REIMBURSEMENT	28.64
1760	DENISE SOTO - MG, PURCHASE REIMBURSEMENT	280.00
1761	DEANNA MORRISON-MG, PURCHASE REIMBURSEMENT	11.84
1762	NORTHERN SPEECH SERVICES-SPEC ED, SUPPLIES	580.85
1763	JANELLE PUBLICATIONS-MG, SUPPLIES	83.60
1764	CLASSROOM PRODUCTS-MG, SUPPLIES	29.90
1765	KEY2ED-SPEC ED, SUPPLIES	231.00
1767	PEAP-MG, SUPPLIES	145.00
1768	MHS-SPEC ED, SUPPLIES	532.17
1769	POSITIVE PROMOTIONS-OLITA, SUPPLIES	259.30
1770	PAR-SPEC ED, SUPPLIES	390.96
1771	NCS PEARSON-SPEC ED, SUPPLIES	691.68
1772	NATIONAL AUTISM RESOURCES-EP, SUPPLIES	131.04
1773	LEARNING A-Z - SPECIAL ED/ RAZ-KIDS LICENSE	109.95
1774	LAKESHORE LEARNING MATERIALS-MA,MG, OL-SUPPLIES	790.23
1775	DANIEL TIRE SERVICE - MAINTENANCE/ SERVICE	2,092.59
1776	JAMES HARDWARE CO. - MAINTENANCE SUPPLIES	153.78
1777	PLUMBING WHOLESALE OUTLET - MAINTENANCE SUPPLIES	490.64
1778	THE SHERWIN-WILLIAMS CO. - MAINTENANCE SUPPLIES	1,241.00
1779	WALTERS WHOLESALE ELECTRIC - MAINTENANCE	1,925.06
1780	IMPERIAL SPRINKLER SUPPLY - MAINTENANCE/ SUPPLIES	137.90
1781	CALIF. SCHOOL EMPLOYEES ASSOC./EMP. DEDUCTIONS	2,893.15
1782	THE STANDARD INSURANCE - VOL. DEDUCTIONS	5,116.53
1783	GLASBY - MAINTENANCE/ CUSTODIAN SUPPLIES	5,957.20
1784	ABES PLUMBING - SEWER AND PIPE REPAIRS	13,500.00
1785	CDW GOVERNMENT - STEAM LAB SUPPLIES	632.95

1786	FULLERTON JOINT UNION H.S. DISTRICT - TRANSPORTATION	1,185.80
1787	DELTA DENTAL- CERT. RETIREE VOL. PLAN., FEBRUARY	2,094.36
1788	THE HARTFORD - PREMIUM G.ROGERS, MAY - JUL.	84.96
1789	MJ EVANOFF - RECEPTION REIMBURSEMENT	98.42
1790	AC POWER 1, INC. - PROJECTOR SERVICE REPAIR	1,201.84
1791	BRUCE CAMPBELL SAND & GRAVEL - PLAYSAND	3,083.80
1792	SOUTHERN CALIFORNIA GAS - FEBRUARY - MARCH	193.42
1793	SUBURBAN WATER SYSTEMS - MARCH - APRIL	1,212.16
1794	SOUTHERN CALIFORNIA EDISON - FEB. - MARCH	4,868.88
1795	GALLAGHER PEDIATRIC-SP ED, CONTRACT SVCS	7,507.23
1796	PRETEND CITY-FIELD TRIP	209.00
1797	MAGIC CARPET-JO, SUPPLIES	288.99
1799	JACK STRADTMAN-FEB/MAR 2019 MILEAGE REIMBURSEMENT	765.60
1800	CA DEPT OF TAX/FEEES-Q2 2019-SALES/USE TAX	929.00
1808	SOUTHWEST SCHOOL SUPPLY-MG, SUPPLIES	213.49
1809	SOUTHWEST SCH SUPPLY-DO,MO,EP,MA,OL, RS-SUPPLIES	4,042.29
1810	VELOCITY FUNDRAISING-RS, KNOTTS TICKETS	1,980.00
1811	SPARKLETTS - RANCHO STARBUCK, WATER	158.82
1812	YUMI YAMAMOTO-JO, PURCHASE REIMBURSEMENT	60.38
1816	MATTHEW CUKRO-MG,PURCHASE REIMBURSEMENT	119.95
1817	DEANNA MORRISON-MG, SUPPLIES	41.75
1818	LA HABRA ROTARY CLUB-SUPT. OFFC, MEMBERSHIP	320.00
1819	MYSTERY SCIENCE-OLITA, ANNUAL RENEWAL 19/20	999.00
1820	JONES SCHOOL SUPPLY-RS, SUPPLIES	356.69
1821	LAKESHORE LEARNING MATERIALS-JO,MG,OL-SUPPLIES	1,051.80
1823	IMPERIAL BAND INSTRUMENTS-RS, SUPPLIES	345.39
1824	MCIVERIZON-DO, UTILITIES	29.98
1826	FRONTIER-TECH, UTILITIES MAR 2019	56.97
1827	SO CAL EDISON-EP,MA-UTILITIES, MAR 2019	4,553.40
1828	SO CAL GAS-EP,OL, UTILITIES, MAR 2019	288.21
1829	CITY OF LA HABRA WATER-EP, UTILITIES MAR 2019	391.77
1830	ALAN MAO-DO, PURCHASE REIMBURSEMENT	261.53
1831	JIM COOMBS-SUPT.-PURCHASE REIMBURSEMENT	411.87
1832	CHRISTIAN MANGOLD-MACY, CONF EXP REIMBURSEMENT	202.69
1833	VALERIE CARRILLO-JO, CONF EXP REIMBURSEMENT	272.68
1834	CLAUDIA SCHALCHLIN-JORDAN, PURCHASE REIMBURSEMENT	184.06
1835	MARIKATE WISSMAN-JO, PURCHASE REIMBURSEMENT	66.49
1836	TIFFANY SHUN-HERNANDEZ-JO, PURCHASE REIMBURSEMENT	310.86
1840	JANICE JACOBSEN-EP, MG, OL-ART, MARCH 2019	924.00
	EARLY RETIREE REIMBURSEMENTS - MAY 2019	
1841	DAWN AANDAHL	482.64
1842	DEBORAH ANDERSEN	1,101.28
1843	JOANNE DAVIS	482.64
1844	MARIANNE DOYLE MEDINA	482.64
1845	ELIZABETH KANESHIRO	945.52
1846	KIM LIKERT	1,101.28
1847	SHELLEY MARKER	482.64
1848	PENNY MAYERCHECK	1,101.28

1849	CATHERINE MILWARD	878.91
1850	RONALD RANDOLPH	653.66
1851	GAYLE ROGERS	258.83
1852	HOLLY WOLFE	482.64
1853	RYAN ANDERSON-RS, PURCHASE REIMBURSEMENT	90.49
1854	JESSICA GALLI-RS, PURCHASE REIMBURSEMENT	138.69
1855	CREDIT UNION OF SO. CAL.- VOL. DEDUCTIONS, APR.	2,887.80
1856	SCHOOLS FIRST FEDERAL C.U.- EMP.DEDUCTIONS, APR.	19,255.00
1857	AMERICAN FIDELITY FLEX/ EMP. DEDUCTIONS, APR.	5,467.00
1859	ASSOC. OF CA. SCHOOL ADMIN./EMP. DEDUCTIONS, APR.	171.23
1860	CA. ASSOC. OF SCHOOL PSYCH/ EMP.DEDUCTIONS, APR.	15.50
1861	UNITED WAY OF GREATER L.A./EMP.DEDUCTIONS, APR.	10.00
1862	PACIFIC EDUCATORS, INC./EMP. DEDUCTIONS, APR.	77.00
3112	EVALIA RIVAS - NUTRIITON, PREPAID MEAL REFUND	48.25
3114	GOLD STAR FOODS-NUTRITION SVCS, SUPPLIES	18,251.69
3115	BERNIER REFRIGERATION, NUTRITION SVCS, SUPPLIES	2,619.53
3116	BUG FLIP-NUTRITION SVCS, SUPPLIES	180.00
3117	VALPRO, INC.-NUTRITION SVCS, SUPPLIES	4,468.08
3118	LOVE TO SNACK-NUTRITION SVCS, SUPPLIES	555.12
3119	P&R PAPER SUPPLY-NUTRITION SVCS, SUPPLIES	3,396.12
3120	SO CAL PIZZA CO.-NUTRITION SVCS, SUPPLIES	4,852.80
3121	DRIFTWOOD DAIRY-NUTRITION SVCS, SUPPLIES	6,401.52
3123	ACTION SALES-NUTRITION SVCS, SUPPLIES	716.91
3124	ECOLAB-NUTRITION SVCS, SUPPLIES	351.15
3125	CHRISTINA DAVIS-NUTRITION SVCS, PURCH REIMBURSEMENT	59.84
3126	SHARON KIM-NUTRITION SVCS, MILEAGE, MAR 2019	61.57
3127	CHRISITNA DAVIS - PROFESSIONAL DEV. DAY REIMB.	97.41
3128	DANIELS TIRE SERVICE - NUTRITION SERVICES VEHICLE	42.46

LOWELL JOINT SCHOOL DISTRICT  
May 13, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Agreement with Cooperative Organization for the Development of Employment Selection Procedures (CODESP) for Candidate Testing Materials ACTION

The Cooperative Organization for the Development of Employee Selection Procedures (CODESP) provides interview questions and testing materials relevant to common skills, knowledge, and abilities related to jobs in government agencies. The District has been using CODESP services since 2014.

The cost of this service is \$2,200 per year, a \$150 increase from previous years.

It is recommended that the agreement with the Cooperative Organization for the Development of Employee Selection Procedures (CODESP) for candidate testing materials be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

AR/md

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Superintendent's Comment:

APPROVAL RECOMMENDED.



LOWELL JOINT SCHOOL DISTRICT  
May 13, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Agreement with Cooperative Organization for the Development of Employment Selection Procedures (CODESP) for Candidate Testing Materials ACTION

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AR/md

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Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT  
May 13, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Agreement with PBK to Provide Architectural / Engineering Services for the Maybrook School Improvement Project ACTION

Maybrook is a campus that has been leased to a private school since 1994. The District was notified by the lessee that they would not renew the lease beginning with the 2019/20 fiscal year. Therefore, the District has decided to use the Maybrook campus as an interim housing campus for its six schools undergoing renovation during the next five to six years. Architectural and engineering work is required to bring the campus up to the needs to accommodate a public school with enrollments ranging between 400 and 775 students during this period of time. Portables currently on the campus are not approved for public school students. These portables will be removed (by the lessee) and portables approved for public school students will be added to the campus. The work will be performed during the fall of 2019 in order to accommodate our first school, Olita Elementary, on this campus in January 2020.

The cost for this service is \$190,874. Changes to the scope of work will be billed at the hourly rates in attachment B of the contract.

It is recommended that the Agreement with PBK to Provide Architectural/Engineering Services for the Maybrook School Improvement Project be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

AR/md

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Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT  
May 13, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Employer-Employee Relations/Personnel Report 2018/19  
#10 Which Includes Hiring, Resignations, Contract  
Adjustments, and Retirements for Certificated, Classified,  
and Confidential Employees

ACTION  
(RATIFICATION)

The attached Employer-Employee Relations/Personnel Report 2018/19 #10, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees has been completed without irregularities and in compliance with the law, District policy, administrative regulations, rules, procedures, and direction of the supervisor and all information has been fully disclosed.

It is recommended that Employer-Employee Relations/Personnel Report 2018/19 #10, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees, be ratified.

Attachment

JC/me

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Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT  
EMPLOYER-EMPLOYEE RELATIONS/PERSONNEL REPORT 2018/19 #10

May 13, 2019

I. CERTIFICATED EMPLOYEES

A. CHANGE OF STATUS

NAME	EFFECTIVE DATE	END DATE	RANGE/STEP	SITE	COMMENT
Melissa De La Haye	03/01/19	04/26/19		EP	FMLA (AB375) Maternity Leave
Melissa De La Haye	04/29/19	05/31/19		EP	Correction of EER #9 FMLA (AB375) baby bonding
Amy Abell	01/11/19	01/29/19		EP	FMLA (AB375) Family Leave Correction of EER #7
Rhonda Esparza	07/01/19		Column 4	DO	Director of Educational Services. Correction of EER #9

B. EXTRA DUTY PAY/STIPENDS

NAME	EFFECTIVE DATE	END DATE	SITE	COMMENTS
Rachel Guerrero	06/01/19	06/30/19	EP	To be paid \$35.00 per hour not to exceed 6 hours for Professional Development during the month June 2019. Funding source to be determined.
Kaitlyn Campbell	06/01/19	06/30/19	EP	To be paid \$35.00 per hour not to exceed 6 hours for Professional Development during the month June 2019. Funding source to be determined.
Carrie Wood	06/01/19	06/30/19	EP	To be paid \$35.00 per hour not to exceed 6 hours for Professional Development during the month June 2019. Funding source to be determined.
Chrissy Illinsky	06/01/19	06/30/19	EP	To be paid \$35.00 per hour not to exceed 6 hours for Professional Development during the month June 2019. Funding source to be determined.
Laura Remme	06/01/19	06/30/19	EP	To be paid \$35.00 per hour not to exceed 6 hours for Professional Development during the month June 2019. Funding source to be determined.
Kimberly Jeffrey	06/01/19	06/30/19	EP	To be paid \$35.00 per hour not to exceed 6 hours for Professional Development during the month June 2019. Funding source to be determined.
Rebecca Stephenson	06/01/19	06/30/19	EP	To be paid \$35.00 per hour not to exceed 6 hours for Professional Development during the month June 2019. Funding source to be determined.

				month June 2019. Funding source to be determined.
Jeannie Nichols	06/01/19	06/30/19	EP	To be paid \$35.00 per hour not to exceed 6 hours for Professional Development during the month June 2019. Funding source to be determined.
Amy Abell	06/01/19	06/30/19	EP	To be paid \$35.00 per hour not to exceed 6 hours for Professional Development during the month June 2019. Funding source to be determined.
Kimberly Brooks	06/01/19	06/30/19	EP	To be paid \$35.00 per hour not to exceed 6 hours for Professional Development during the month June 2019. Funding source to be determined.
Valerie Telarico	06/01/19	06/30/19	EP	To be paid \$35.00 per hour not to exceed 6 hours for Professional Development during the month June 2019. Funding source to be determined.
Lecia Gunsalus	06/01/19	06/30/19	JO	To be paid \$35.00 per hour not to exceed 6 hours for Professional Development during the month June 2019. Funding source to be determined.
Andrea Desmond	06/01/19	06/30/19	JO	To be paid \$35.00 per hour not to exceed 6 hours for Professional Development during the month June 2019. Funding source to be determined.
Melinda Kellogg	06/01/19	06/30/19	JO	To be paid \$35.00 per hour not to exceed 6 hours for Professional Development during the month June 2019. Funding source to be determined.
Heather Parreco	06/01/19	06/30/19	JO	To be paid \$35.00 per hour not to exceed 6 hours for Professional Development during the month June 2019. Funding source to be determined.
Claudia Schacklin	06/01/19	06/30/19	JO	To be paid \$35.00 per hour not to exceed 6 hours for Professional Development during the month June 2019. Funding source to be determined.
Allison Fonti	06/01/19	06/30/19	JO	To be paid \$35.00 per hour not to exceed 6 hours for Professional Development during the month June 2019. Funding source to be determined.
Shelly Pimper	06/01/19	06/30/19	MA	To be paid \$35.00 per hour not to exceed 6 hours for Professional Development during the month June 2019. Funding source to be determined.
Debbie Needham	06/01/19	06/30/19	MA	To be paid \$35.00 per hour not to exceed 6 hours for Professional Development during the month June 2019. Funding source to be determined.
Carol Bernhard	06/01/19	06/30/19	MA	To be paid \$35.00 per hour not to exceed 6 hours for Professional Development during the month June 2019. Funding source to be determined.
Amy McTeggart	06/01/19	06/30/19	MA	To be paid \$35.00 per hour not to exceed 6

hours for Professional Development during the month June 2019. Funding source to be determined.

Julie Roth	06/01/19	06/30/19	MA	To be paid \$35.00 per hour not to exceed 6 hours for Professional Development during the month June 2019. Funding source to be determined.
Laurie Kudler	06/01/19	06/30/19	MA	To be paid \$35.00 per hour not to exceed 6 hours for Professional Development during the month June 2019. Funding source to be determined.
Bonnie Tyner	06/01/19	06/30/19	MA	To be paid \$35.00 per hour not to exceed 6 hours for Professional Development during the month June 2019. Funding source to be determined.
Lilian Wartian	06/01/19	06/30/19	MG	To be paid \$35.00 per hour not to exceed 6 hours for Professional Development during the month June 2019. Funding source to be determined.
Susie Perez	06/01/19	06/30/19	MG	To be paid \$35.00 per hour not to exceed 6 hours for Professional Development during the month June 2019. Funding source to be determined.
Mayra Rodriguez	06/01/19	06/30/19	MG	To be paid \$35.00 per hour not to exceed 6 hours for Professional Development during the month June 2019. Funding source to be determined.
Paula Martinez	06/01/19	06/30/19	MG	To be paid \$35.00 per hour not to exceed 6 hours for Professional Development during the month June 2019. Funding source to be determined.
Susan Toice	06/01/19	06/30/19	MG	To be paid \$35.00 per hour not to exceed 6 hours for Professional Development during the month June 2019. Funding source to be determined.
Eloise David	06/01/19	06/30/19	MG	To be paid \$35.00 per hour not to exceed 6 hours for Professional Development during the month June 2019. Funding source to be determined.
Stefanie Miller	06/01/19	06/30/19	MG	To be paid \$35.00 per hour not to exceed 6 hours for Professional Development during the month June 2019. Funding source to be determined.
Vickie Robertson	06/01/19	06/30/19	MG	To be paid \$35.00 per hour not to exceed 6 hours for Professional Development during the month June 2019. Funding source to be determined.
Deborah Naples	06/01/19	06/30/19	OL	To be paid \$35.00 per hour not to exceed 6 hours for Professional Development during the month June 2019. Funding source to be determined.
Gracia Haworth	06/01/19	06/30/19	OL	To be paid \$35.00 per hour not to exceed 6 hours for Professional Development during the month June 2019. Funding source to be determined.
Margaret Palmer	06/01/19	06/30/19	OL	To be paid \$35.00 per hour not to exceed 6

				hours for Professional Development during the month June 2019. Funding source to be determined.
Kathryn Allsman	06/01/19	06/30/19	OL	To be paid \$35.00 per hour not to exceed 6 hours for Professional Development during the month June 2019. Funding source to be determined.
Deborah Coleman	06/01/19	06/30/19	OL	To be paid \$35.00 per hour not to exceed 6 hours for Professional Development during the month June 2019. Funding source to be determined.
Lareina Ayers	06/01/19	06/30/19	OL	To be paid \$35.00 per hour not to exceed 6 hours for Professional Development during the month June 2019. Funding source to be determined.
Julie Bosari	06/01/19	06/30/19	OL	To be paid \$35.00 per hour not to exceed 6 hours for Professional Development during the month June 2019. Funding source to be determined.
Diaz, Yolanda	05/31/19		MG	To be paid a total of \$150.00 for being a Master Teacher to Biola University. To be paid from Biola University
Jeffrey, Kimberly	05/31/19		EP	To be paid a total of \$150.00 for being a Master Teacher to Biola University. To be paid from Biola University
Fonti, Allison	05/31/19		JO	To be paid a total of \$150.00 for being a Master Teacher to Biola University. To be paid from Biola University
Tyner, Bonnie	05/31/19		MA	To be paid a total of \$150.00 for being a Master Teacher to Biola University. To be paid from Biola University
Ghabour, Kylee	05/31/19		MG	To be paid a total of \$150.00 for being a Master Teacher to Biola University. To be paid from Biola University
Perumean, Stacy	05/31/19		MG	To be paid a total of \$150.00 for being a Master Teacher to Biola University. To be paid from Biola University
Allsman, Kathryn	05/31/19		OL	To be paid a total of \$150.00 for being a Master Teacher to Biola University. To be paid from Biola University

C. SUBSTITUTE CHANGE OF PAY

NAME	EFFECTIVE DATE	END DATE	SITE	COMMENT
Lisa Milton	03/01/19	05/31/19	DO	To be paid special long term rate of \$170.00 for El Portal Elementary School for RSP classroom (Correction of EER #9)
Christine Serrano	04/01/19	05/31/19		To be paid special long term rate of \$170.00 for Rancho Starbuck

School P.E.(Correction of EER #9)

Tiffany Shun Hernandez 04/01/19 05/31/19

To be paid special long term rate of \$170.00 for Jordan School for Kindergarten classroom (Correction of EER # 9)

\*It is further recommended that the individuals listed above be approved to instruct in the Intervention Programs. The rate of pay is \$35.00/hour and will be paid from Title I, or LCFF Supplemental Grant Funds.  
 \*It is further recommended that the individuals listed above be approved as home school teachers, if needed, for the 2018/19 school year at a rate of \$35.00/hour, not to exceed five hours per week, per student. Mileage will be paid at the IRS Standard Mileage Rate for the 2018/19 school year.

CLASSIFIED EMPLOYEES  
 May 13, 2019

A. MONTHLY – GENERAL FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
1. Wakefield, Emily	06/30/19			MNT	Secretary-Maintenance and Operations/Resignation due to Retirement

B. HOURLY – GENERAL FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
1. Husodo, Kris	05/31/19			RS	Instructional Assistant-Special Ed/Resignation
2. Jan, Sandy	04/01/19	04/30/19		DO	Secretary-Guidance/Curriculum/Temporary Increase of one hour per day
3. Jan, Sandy	05/01/19			DO	Secretary-Guidance/Curriculum/Permanent increase of one hour per day
4. Montanez, Laurie	05/01/19		R15/S1	OL	Special Education Support Aide/Replacement for Vacancy
5. Soto, Denise	06/01/19		R23/S8	OL	School Office Manager/Performance Recognition Increase



6. Villicana, Desiree            05/03/19                            RS    Noon Duty Aide/Resignation

C. HOURLY – CAFETERIA FUND

<u>NAME/ EMPLOYEE ID#</u>	<u>EFFECTIVE DATE</u>	<u>END DATE</u>	<u>RANGE/ STEP</u>	<u>SITE</u>	<u>COMMENTS</u>
1. Abbond, Karey	04/04/19	05/31/9		RS	Cafeteria Worker/Unpaid Leave of Absence
2. Costello, Jennifer	03/01/19	05/31/19		MG	Cafeteria Worker/Temporary Increase of Hours

D. CLASSIFIED JOB DESCRIPTIONS:

- Revised to change classification title from Library Technician-School to Library Media Technician

Reclassification

- From Secretary-Maintenance, Operations and Facilities to Facilities and Operations Secretary/Technician



## LOWELL JOINT SCHOOL DISTRICT

### LIBRARY MEDIA TECHNICIAN-SCHOOL

Classified Salary Schedule  
Range 20

#### **JOB SUMMARY:**

Under the direction of the school principal, provide library services related to the circulation, distribution and recovery of library books; assist students and teachers in the selection, location, and use of library materials; utilize computerized library system to process and maintain books; schedule library center activities and perform moderate level clerical duties.

#### **ESSENTIAL FUNCTIONS:**

*The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the class.*

- Assist students in the library, individually, in small groups, and by classes; instruct students in library skills.
- Instruct students in the use of the library computer program; researching and locating materials.
- Check-out and receive checked-in materials to library; maintain record of overdue materials and send notices to students and teachers; assess and collect fines and fees; create and distribute library cards.
- Prepare bulletin boards and displays to reflect reading and special events encouraging students to read.
- Assist students, staff, and volunteers in use of basic computer applications; maintain software updates.
- Assist in ordering new library books and materials; purchase and process new library materials according to established guidelines.
- Perform minor repairs to damaged books and library materials; maintain library in neat and orderly condition.
- Maintain a variety of reports, records, and logs pertaining to library materials and equipment.
- Perform moderate level clerical functions and provide customer services.
- Perform other related duties as assigned.

#### **QUALIFICATION GUIDELINES:**

##### **Knowledge of:**

- Dewey Decimal System and computerized catalog system.
- Library and media center storage and retrieval methods, terminology, and procedures.
- Library reference materials and resources; including children's literature and District curriculum.
- Operation of a computer and related equipment.
- Inventory and ordering methods and practices.
- Basic record keeping techniques.

##### **Ability to:**

- Plan, coordinate, and provide library media services relating to the acquisition, circulation, distribution and recovery of library books, materials, equipment, and other instructional materials.
- Motivate, encourage, and assist students and teachers in the selection and location of library materials.
- Accurately and effectively perform cataloging and classification, storage, and circulation procedures.
- Monitor and maintain acceptable student behavior.
- Maintain library in a neat and orderly condition.
- Work independently with minimal supervision.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain cooperative and effective working relationships with others.
- Perform clerical duties; establish and maintain effective record keeping procedures.
- Lift and move items weighing up to 10 pounds.

**Education/Training/Experience:**

Graduation from high school or its equivalent. Successful completion of courses in library science and/or one or more years experience in general library or media center work. Must meet one of the following qualifications as defined by the NCLB Act (SB1405): (1) AA degree or higher; (2) completion of at least 48 units of course work at an institution of higher education; (3) successfully pass the District's local assessment test.

**PHYSICAL STANDARDS AND WORKING CONDITIONS:**

*The physical and mental demands and work environment described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. These physical demands are generic in nature and tasks may vary dependent on specific trade and or specialized work assignment.*

**Physical Demands:**

Physical demands of this position include sitting or standing for extended periods of time. The employee is required to frequently walk. May stand, stoop or kneel, bend at the waist and will occasionally push, pull and reach above the shoulders. Some lifting is required up to 10 pounds without assistance.

**Mental Demands:**

Employee must be able to comprehend and follow written and oral instructions; read and interpret data, information and documents; interpret policies and procedures; work with constant interruptions; and interact cooperatively with students, District staff, and volunteers.

**Work Environment:**

While performing the duties of this job, the employee is subject to constant interruptions and is in direct contact with students and staff. The noise level in a library environment is usually quiet, however the school site setting may be somewhat louder.

*The information contained in the physical standards description is for compliance with ADA and is not an exhaustive list of duties performed. Individuals who hold this position may perform additional duties and additional duties may be assigned.*

**WORK PERIOD:**

11 months per year, 5 days per week, 8 hours per day (intermediate school); 4 hours per day (elementary school)



## LOWELL JOINT SCHOOL DISTRICT

### FACILITIES & OPERATIONS SECRETARY/TECHNICIAN

Classified Salary Schedule  
Range 25

#### **JOB SUMMARY**

Under general direction, performs skilled administrative, analytical, and technical duties in support of the District's facilities and operations programs (maintenance and nutrition services); coordinates the office activities; performs complex financial record keeping; and performs other duties as assigned.

#### **ESSENTIAL FUNCTIONS:**

*The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the classification.*

- Organize and perform a variety of complex and technical administrative duties in support of the day-to-day operations of the facilities and operations program.
- Prepare and maintain detailed and complex logs, files and records; including financial and statistical reports.
- Maintain lists of qualified vendors and recommend which ones should be invited to participate in projects.
- Compose correspondence either independently or from oral instructions.
- Respond to inquiries from staff, District personnel or the community according to established procedures; provide information or directions to appropriate personnel; maintain confidentiality of sensitive information.
- Correspond with vendors and others, both orally and in writing, regarding technical facility processes or projects.
- Compare and contrast invoices with original bids or quotes to ensure completeness, identifying errors and omissions.
- Process and issue work orders while managing the District's work order system.
- Process invoices; prepare routine requisitions and documents in preparation for bidding process.
- Prepare routine reports to the Board of Education and correspondence to developers and government agencies.
- Coordinate requests for proposals or bids, pre-qualifications, and performance evaluations for consultants or bidders.
- Provide specialized or technical information
- Prepare materials for district, county, and state construction meetings and follow up on issues and actions.
- Perform other related duties as assigned.

#### **MINIMUM QUALIFICATIONS**

##### **Education/Training/Experience:**

High school diploma or equivalent supplemented by coursework in general office practices and computer programs; three years increasingly responsible secretarial or clerical experience. Actual experience may be substituted for coursework on a year for year basis.

##### **Licenses/Certificates/Special Requirements:**

A valid California Driver's License and the ability to maintain insurability under the District's Vehicle Insurance Policy.

#### **QUALIFICATION GUIDELINES:**

##### **Knowledge of:**

- District organization, operations, policies, and objectives.
- Understand and apply confidentiality to sensitive district information.
- Modern office methods, procedures and techniques.
- Telephone and public relations techniques.
- Budget monitoring and control.
- Operation of a computer and assigned software.
- Correct English usage, grammar, spelling and punctuation and vocabulary.
- Interpersonal skills using tact, patience and courtesy.

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Facilities & Operations Secretary/Technician

Board Approved: May 13, 2019

- Oral and written communication skills.
- Record-keeping techniques.
- Business correspondence, report preparation and composition techniques.

**Ability to:**

- Develop and monitor record keeping system.
- Analyze, interpret, and explain various procedures and statistical data.
- Maintain and prepare complex records and reports.
- Interpret, apply and explain applicable laws, codes, rules and regulations.
- Maintain confidentiality regarding sensitive district information.
- Work effectively in a demanding environment.
- Work independently with little direction and provide work direction to others.
- Send and receive emails and research information through the Internet.
- Prioritize workload and conflicting demands.
- Problem solve to analyze issues, create plans of action and reach solutions.
- Analyze and evaluate data for specific use.
- Make effective decisions and take independent action.
- Meet schedules and time lines.
- Use time management techniques to organize and prioritize work.
- Maintain reliable, punctual and regular attendance.
- Communicate effectively in writing and orally, to both groups and individuals.
- Use interpersonal techniques with tact, patience and courtesy.
- Maintain consistent, punctual and regular attendance.

**PHYSICAL STANDARDS AND WORKING CONDITIONS:**

*The physical and mental demands and work environment described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. These physical demands are generic in nature and tasks may vary dependent on specific trade and or specialized work assignment.*

**Physical Demands:**

Physical demands of this position include sitting most of the time, but may involve walking or standing for brief periods; ability to exert 10 to 20 pounds of force frequently to lift, carry, push, pull, or otherwise move objects; perceiving the nature of sound, near and far vision, depth perception, providing oral information, the manual dexterity to operate business related equipment, and handle and work with various materials and objects are important aspects of this job.

**Mental Demands:**

Employee must be able to use written and oral communication skills; read and interpret data, information, and documents; interpret policies and procedures; use math and mathematical reasoning; work under deadlines with constant interruptions; and interact cooperatively with District staff, vendors, contractors, other organizations, and the general public.

**Work Environment:**

While performing the duties of this position, employees will work in an office setting where the noise level is usually quiet. Negative interactions with employees and vendors can result in stressful situations. These positions may be high volume positions and may work without direct and/or constant supervision.

*The information contained in the physical standards description is for compliance with ADA and is not an exhaustive list of duties performed. Individuals who hold this position may perform additional duties and additional duties may be assigned.*

**WORK PERIOD:** 12 months per year, 5 days per week, 8 hours per day

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Facilities & Operations Secretary/Technician

Board Approved: May 13, 2019

LOWELL JOINT SCHOOL DISTRICT  
May 13, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of the Classified Management Salary Schedule                    ACTION  
Adding the Assistant Superintendent of Facilities and  
Operations

The 2018/19 Classified Management Salary Schedule effective March 1, 2019, is submitted for Board approval. The salary schedule includes the addition of the Assistant Superintendent of Facilities and Operations.

It is recommended that the Classified Management Salary Schedule adding the Assistant Superintendent of Facilities and Operations Effective March 1, 2019, be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

AR/md

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Superintendent's Comment:

APPROVAL RECOMMENDED.

**LOWELL JOINT SCHOOL DISTRICT  
2018/19 CLASSIFIED MANAGEMENT SALARY SCHEDULE**

**Effective March 1, 2019**

*Effective March 1, 2019, employees shall receive a .50% increase to base salary earnings (excluding stipends and other remuneration)*

MANAGEMENT POSITIONS	RANGE 1	RANGE 2	RANGE 3	RANGE 4	RANGE 5	RANGE 6	RANGE 7	RANGE 8
Assistant Superintendent of Administrative Services	12,196	12,838	13,513	14,189	14,898	15,643	16,425	17,246
Assistant Superintendent of Facilities and Operations	11,583	12,163	12,771	13,410	14,081	14,785	15,524	X
Director of Educational & Information Technology	6,409	6,734	7,073	7,428	7,803	8,202	8,611	9,052
Occupational Therapist (11 months)	6,005	6,305	6,621	6,953	7,300	7,666	8,049	8,452
Fiscal Services Coordinator	4,207	4,412	4,640	4,880	5,127	5,388	5,656	5,943
Bond Contracts and Accounting Compliance Manager	4,207	4,412	4,640	4,880	5,127	5,388	5,656	5,943

Twelve-month Classified Management employees receive 22 days vacation per year.  
\* Step increments to be charged to Special Reserve For Capital Outlay Fund

**LONGEVITY**

Length of service shall be additionally compensated at the following rate, after completion of:

5 years	\$4,000
10 years	\$5,000
15 years	\$6,000
20 years	\$7,000

LOWELL JOINT SCHOOL DISTRICT  
May 13, 2019

To: President Shackelford and Members, Board of Trustees  
From: Jim Coombs, Superintendent of Schools  
Subject: Approval of Agreement #11555 with Thinking Maps  
Inc. to Provide Professional Development During the  
2018-19 and 2019-20 School Year.

RATIFICATION

Arrangements have been made with Thinking Maps Inc. to provide 2 full days of on-site Professional Development. Agreement #11555 with Monica Villagra of Thinking Maps Inc. includes 2 days of training. The first day was April 19, 2019 with the second scheduled for August 12, 2019. The total cost for 2 days training is \$3,600.00 for Agreement #11555. Funding for this expenditure will be covered by Restricted Lottery and LCAP Supplemental funds.

It is recommended that the agreement with Thinking Maps Inc. to provide on-site Professional Development during the 2018-19 and 2019-2020 school year at a cost of \$3,600 for Agreement # 11555 be approved and that the Superintendent or designee be authorized to execute the necessary documents.

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Superintendent's Comment:

APPROVAL RECOMMENDED.

VII-D1-1



LOWELL JOINT SCHOOL DISTRICT  
May 13, 2019

To: President Shackelford and Members, Board of Trustees  
From: Jim Coombs, Superintendent of Schools  
Subject: Approval of Agreement #11556 with Thinking Maps  
Inc. to Provide Professional Development During the  
2018-19 and 2019-20 School Year.

RATIFICATION

Arrangements have been made with Thinking Maps Inc. to provide 2 full days of on-site Professional Development. Agreement #11556 with Leanna Brown & Ms. Megan Uribe of Thinking Maps Inc. includes 2 days of training. The first day was April 19, 2019 with the second scheduled for August 12, 2019. The total cost for 2 days training is \$3,600.00 for Agreement #11556. Funding for this expenditure will be covered by Restricted Lottery and LCAP Supplemental funds.

It is recommended that the agreement with Thinking Maps Inc. to provide on-site Professional Development during the 2018-19 and 2019-2020 school year at a cost of \$3,600 for Agreement # 11556 be approved and that the Superintendent or designee be authorized to execute the necessary documents.

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Superintendent's Comment:

APPROVAL RECOMMENDED.

VII-D2-1

LOWELL JOINT SCHOOL DISTRICT  
May 13, 2019

To: President Shackelford and Members, Board of Trustees  
From: Jim Coombs, Superintendent of Schools  
Subject: Approval of Agreement #11557 with Thinking Maps Inc. to  
Provide Professional Development During the 2018-19 and  
2019-20 School Year.

RATIFICATION

Arrangements have been made with Thinking Maps Inc. to provide 2 full days of on-site Professional Development. Agreement #11557 with Monica Villagra of Thinking Maps Inc. includes 2 days of training. The first day is October 14, 2019 with the second date TBD. The total cost for 2 days training is \$3,600.00 for Agreement #11557. Funding for this expenditure will be covered by Restricted Lottery and LCAP Supplemental funds.

It is recommended that the agreement with Thinking Maps Inc. to provide on-site Professional Development during the 2018-19 and 2019-2020 school year at a cost of \$3,600 for Agreement # 11557 be approved and that the Superintendent or designee be authorized to execute the necessary documents.

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Superintendent's Comment:

APPROVAL RECOMMENDED.

VII-D3-1

LOWELL JOINT SCHOOL DISTRICT  
May 13, 2019

To: President Shackelford and Members, Board of Trustees  
From: Jim Coombs, Superintendent of Schools  
Subject: Approval of Agreement #11558 with Thinking Maps Inc.  
to Provide Professional Development During the 2018-19  
and 2019-20 School Year.

RATIFICATION

Arrangements have been made with Thinking Maps Inc. to provide 2 full days of on-site Professional Development. Agreement #11558 with Misook Kimura of Thinking Maps Inc. includes 2 days of training. The first day is October 14, 2019 with the second date TBD. The total cost for 2 days training is \$3,600.00 for Agreement #11558. Funding for this expenditure will be covered by Restricted Lottery and LCAP Supplemental funds.

It is recommended that the agreement with Thinking Maps Inc. to provide on-site Professional Development during the 2018-19 and 2019-2020 school year at a cost of \$3,600 for Agreement # 11558 be approved and that the Superintendent or designee be authorized to execute the necessary documents.

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Superintendent's Comment:

APPROVAL RECOMMENDED.

VII-D4-1

LOWELL JOINT SCHOOL DISTRICT  
May 13, 2019

To: President Shackelford and Members, Board of Trustees  
From: Jim Coombs, Superintendent of Schools  
Subject: Approval of Agreement #11559 with Thinking Maps Inc.  
to Provide Professional Development During the 2018-19  
and 2019-20 School Year.

RATIFICATION

Arrangements have been made with Thinking Maps Inc. to provide 2 full days of on-site Professional Development. Agreement #11559 with Leanna Brown of Thinking Maps Inc. includes 2 days of training. The first day is October 14, 2019 with the second date TBD. The total cost for 2 days training is \$3,600.00 for Agreement #11559. Funding for this expenditure will be covered by Restricted Lottery and LCAP Supplemental funds.

It is recommended that the agreement with Thinking Maps Inc. to provide on-site Professional Development during the 2018-19 and 2019-2020 school year at a cost of \$3,600 for Agreement # 11559 be approved and that the Superintendent or designee be authorized to execute the necessary documents.

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Superintendent's Comment:

APPROVAL RECOMMENDED.

LOWELL JOINT SCHOOL DISTRICT  
May 13, 2019

To: President Shackelford and Members, Board of Trustees

From: Jim Coombs, Superintendent of Schools

Subject: Approval of Agreement FCI-SD3-30 By and Between CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY AND LOWELL JOINT SCHOOL DISTRICT FOR PROVISION OF SERVICES FOR THE 2018/19 SCHOOL YEAR ACTION

The purpose of this Agreement is to facilitate participation in Early Development Index (EDI) project as part of the collection of information to enhance optimal childhood development as adopted in legislation set forth in the California Children and Families Act of 1998, Health and Safety Code Section 130100, *et. seq.* The Commission's Executive Director authorized an amount not to exceed \$6,500.00 in funding for project services to Lowell Joint School District for the 2018/19 school year.

It is recommended that the Agreement FCI-SD3-30 between Children and Families Commission of Orange County and Lowell Joint School District for the 2018/19 school year be approved, and that the Superintendent or designee be authorized to execute the necessary documents.

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Superintendent's Comment:

APPROVAL RECOMMENDED