

Lowell Joint School District
11019 Valley Home Avenue, Whittier, CA 90603

REGULAR MEETING OF THE BOARD OF TRUSTEES
September 11, 2023 – 7:30 p.m.

AGENDA

I. Call to Order 6:30 p.m.

Lowell Joint School District Character Education and Patriotic Education Focus of the Month: INFORMATION

- Character Trait: Respect - The process and outcome of successfully adapting to difficult or challenging life situations; toughness and flexibility.
- Patriotic Focus: Pledge of Allegiance & National Anthem
- Honoring Character & Patriotism In Action: Armed Forces & Declaration of Independence

A. Comments from the Public INFORMATION

1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a “Presentation Card” (supply located on the table near double exit doors). Please hand the completed card to the secretary. When the item is considered by the Board, individuals submitting presentation cards will be called upon prior to Board action. Speakers must limit their comments to three (3) minutes. The Board shall limit the total time for public input on each item to 30 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.
2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same identification process as shown in I-A-1 above. Since the Board cannot take action on items which are not on the agenda, such items will be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon under Item IV.

B. Closed Session 6:30 p.m.

1. Pupil Personnel Matters/Advice from Legal Counsel – Existing and Anticipated Litigation (Disclosure of Case Name Would Jeopardize Potential Settlement Negotiations)/Real Property/Liability Claims/Negotiations/ Public Employee Appointments – Discipline – Dismissal – Release (Government Code Section 54957)/ Employer/Employee Relations
2. Public Employee Negotiations – Certificated School Employees Association (LJEA)/ Classified School Employees Association (CSEA); Agency Negotiator: Mr. Coombs

- 3. Superintendent’s Evaluation (Pursuant to Government Code Section 54957)

C. Regular Session

Approximately
7:30 p.m.

II. Preliminary Procedural – Board President

- A. 9-11 Remembrance
- B. Salute to the Flag
- C. Reporting Out Action (if any) Taken in Closed Session
- D. Introductions and Welcome of Guests
- E. Comments from the Public

- 1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a “Presentation Card” (supply located on the table near double exit doors). Please hand the completed card to the secretary. When the item is considered by the Board, individuals submitting presentation cards will be called upon prior to Board action. Speakers must limit their comments to three (3) minutes. The Board shall limit the total time for public input on each item to 30 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.
- 2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same identification process as shown in II-E-1 above. Since the Board cannot take action on items which are not on the agenda, such items will be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon under Item IV.

INFORMATION

F. Acknowledgement of Correspondence to the Board

INFORMATION

G. Approval of Agenda

ACTION

H. Approval of Minutes from the August 7, 2023, Regular Board Meetings

ACTION

III. Reports

INFORMATION

A. Timely Information from Board and Superintendent – Board President

- B. School Reports
(School Reports will be the First Meeting of the Month)

IV. Topics Not on the Agenda

V. General – Jim Coombs

- A. Resolution 2023/2024 No. 900 Proclaiming September 17 – 23, 2023, as “Constitution Week” ACTION/
(RESOLUTION)
- B. Resolution 2023/2024 No. 901 Designating October 2023 as “Character Education Month” ACTION/
(RESOLUTION)
- C. Approval of the Lowell Joint School District’s Response to the 2022-23 Orange County Grand Jury Report: “Russian Roulette: Fentanyl in Orange County” ACTION/
(RATIFICATION)

VI. Business Services – David Bennett

- A. Approval of Agreement with PQBids for Web-Based Program used to Prequalify Contractors ACTION/
(RATIFICATION)
- B. Approval of Piggyback Contract with CN School & Office Solutions, Inc. for Furniture: Systems and Stand Alone (San Bernardino County Unified School District Bid #23/24-0005) ACTION
- C. Ratification of Agreement with Orbit Event Rentals, Inc. for the purchase and installation of Lunch Shelter Canopy Lighting and Accessories at Maybrook Elementary School (Temporary Housing for Rancho Intermediate School) ACTION/
(RATIFICATION)
- D. Approval of Agreement with Orrick, Herrington & Sutcliffe, LLP, to provide Bond and Disclosure Counsel Services for the Possible Issuance of Future General Obligation Bonds ACTION
- E. Resolution 2023/2024 No. 902 for Approval to Delegate Authority to the Superintendent of Schools, or Designee, to Certify Documents, Act as a Liaison with the Office of Public School Construction and Staff to the State Allocation Board ACTION/
(RESOLUTION)
- F. Resolution 2023/24 No. 903 Gann Amendment Appropriations Limit ACTION/
(RESOLUTION)

VII. Human Resources – Jim Coombs

No Items Except on Consent

VIII. Educational Services – Sheri McDonald

No Items Except on Consent

IX. Administrative Services – Carl Erickson

No Items Except on Consent

X. Consent Calendar

Action by the Board in adoption of the “Consent Calendar” means that all items appearing in this section are adopted by one single motion, unless a Member of the Board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately. Generally, “Consent Calendar” items are enacted upon in one action to conserve time and permit focus on other-than-routine matters.

A. General - Jim Coombs

- | | | |
|----|--|---------------------------|
| 1. | Approval of Consultant Agreement with Brianna Velarde to Provide Graphic Design Work for District Communication of Programs and Facilities for the 2023/24 School Year | ACTION/
(RATIFICATION) |
| 2. | Approval of Memorandum of Understanding Agreement between Chapman University and Lowell Joint School District, Effective August 1, 2023 through June 30, 2028 | ACTION/
(RATIFICATION) |

B. Business Services – David Bennett

- | | | |
|----|--|---------------------------|
| 1. | Purchase Order Listing Report/Check Register 2023/2024 #2 | ACTION/
(RATIFICATION) |
| 2. | Consolidated Check Register Listing Report 2023/2024 #2 | ACTION/
(RATIFICATION) |
| 3. | Acceptance of Notice of Completion, Tricore Enterprises Inc., dba Quiel School Signs for Marquee Installation at El Portal Elementary School | ACTION |

C. Human Resources – Jim Coombs

- | | | |
|----|---|---------------------------|
| 1. | Employer-Employee Relations/Personnel Report 2023/2024 #2 Which Includes Hiring, Resignations, Contract Adjustments, and Retirements for Certificated, Classified, and Confidential Employees | ACTION/
(RATIFICATION) |
| 2. | Approval of the 2022-2023 Classified Management Salary Schedule, Effective August 1, 2023, with the Addition of the Network and Data Systems Technology Supervisor Position | ACTION/
(RATIFICATION) |
| 3. | Approval of the 2022-2023 Certificated Management and Supervisory Salary Schedule, Including the Addition of the Board Certified Behavioral Analyst position, effective September 1, 2023 | ACTION/
(RATIFICATION) |

D. Educational Services – Sheri McDonald

1. Approval of Agreement with Franchise Consulting/Derek Francis to Provide Professional Development during 2023-2024 School Year to Rancho-Starbuck Staff ACTION
2. Approval of Agreement with Shane Twamley to Provide Intervention and Saturday School Sessions during 2023-2024 School Year to Rancho-Starbuck ACTION/
(RATIFICATION)
3. Approval of Consultant Agreement with Summer Davis to provide “Digging with Mrs. Davis” Gardening/Science Enrichment Classes for PowerSource during the 2023-24 School Year ACTION
4. Approval of Ratification of Agreement #14082 with Thinking Maps Inc. to Provide Professional Development During the 2023-24 School Year ACTION/
(RATIFICATION)
5. Approval of Agreement #14179 with Thinking Maps Inc. to Provide Professional Development on November 1, 2023 ACTION
6. Approval of Short Term Rental Agreement with Whittier College ACTION

E. Administrative Services – Carl Erickson

1. Approval of Agreement with All American Officials to Provide Referee Services for After School Sports Programs ACTION/
(RATIFICATION)

XI. Board Member/Superintendent Comments

XII. Adjournment

ADJOURNMENT

Recess and/or closed session to be called at the discretion of the Board. Meetings of the Board shall adjourn at or before 11:00 p.m. unless approved by a majority vote of the Board.

Materials related to this agenda submitted to the Board of Trustees less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent’s Office at 11019 Valley Home Avenue, Whittier, CA 90603, or (562) 902-4203 during normal business hours.

The next scheduled Lowell Joint School District Board of Trustees Meeting is Monday, October 2, 2023.