

CACHE COUNTY & LOGAN CITY SCHOOL DISTRICTS

SCHOOL BUS SAFETY RULES



SAFETY AND SERVICE FOR YOUR CHILDREN

Dear Patrons,

We in the Cache County and Logan City School Districts share an equal concern with parents regarding safe transportation of children to and from school. Our drivers are carefully trained, and our safety record is outstanding. We wish to do everything possible to maintain this splendid record. Our drivers are also trained in student management methods for creating an atmosphere of courtesy, dignity, and respect on the bus.

We would ask that you help us in our effort by becoming aware of the bus safety rules, policies and procedures, and making sure your children understand them.

In this regard, the most important law for automobile drivers to understand is: "ALL MOTORIST MUST STOP IN BOTH DIRECTIONS WHEN SCHOOL BUS RED LIGHTS ARE FLASHING." The only exception is when you are traveling on the opposite side of a divided highway. The flashing red lights are used when children must cross the street, when the bus is loading or unloading, or when a hazard exists.

On the following pages you will find rules, regulations, and procedures related to riding school buses in the Cache County and Logan City School Districts. The rules and regulations come to us from state law and policies passed by our School Board. A special committee, consisting of concerned parents, bus drivers, teachers, students, and administrators, have reviewed, revised, and come to consensus on these policies. It is important for the safety and comfort of the children that they understand and follow these rules. We can serve you and your children better if you will help us by teaching your children the rules. In addition, we would like you to let your children know that you will support the bus driver in enforcing these rules. This effort will make riding the school bus a safer and more pleasant experience for all the children. We in the Cache County and Logan City School Districts desire to do all we can to get children to and from school safely. We want to make the trip a pleasant experience so that they arrive at school in a good frame of mind, ready and anxious to learn.

Please help your child's bus driver successfully perform this very important task. Bus drivers have an extremely difficult job, trying to watch the road, drive safely and still maintain control of the students on the bus. Anything you can do to help make their job easier will do much to ensure a pleasant and safe trip for your child.

Please let your driver know if you have special concerns about your child's welfare while onboard the bus. If there are special concerns that you feel we should be aware of, please let us know.

CACHE & LOGAN SCHOOL DISTRICTS POLICIES AND PROCEDURES REGARDING RIDING SCHOOL BUSES

1. Students shall be on time for the bus both morning and afternoon. In the morning they should be at the stop five minutes before scheduled pick-up time.
2. During cold weather, if the bus is more than 15 minutes late, students should go back home or to another prearranged home closer to the bus stop and watch for the bus.) The bus drivers will eventually make their run, driving very slowly, and watching for students who come running out of their homes. If parents want to drive their children to school in these situations, they may do so. These kinds of delays should only take place if the bus is broken down, stuck or won't start. Buses will leave the school in the afternoon no sooner than seven minutes after the last bell has rung. (If buses are thirty minutes late getting home, parents should call the school.)
3. **LOADING and UNLOADING Procedures:** When *loading*, students shall stand back at least 10 feet from the edge of the road and wait until they are signaled by the bus driver to load. If it is necessary to cross the road, they must wait on that side of the road the same way, until they are signaled across, walking at least 10 feet in front of the bus. When *unloading*, students shall remain in their seats until the bus comes to a complete stop and the brakes are set; then check traffic in both directions and disembark moving at least 10 feet from the right side of the bus. If it is necessary to cross the road, students must go another 10 feet out in front of the bus and wait for the driver to signal them across. Students must stop at the left side of the bus and ascertain if it is safe to continue across. *Students should never cross behind the bus.*
4. If there are no sidewalks available, students should walk on the left side of the road facing oncoming traffic when coming to meet the bus.
5. For everyone's safety, no item shall be carried on the bus which could create a hazard to any passenger. Such items include but are not limited to: live animals, skateboards, skis, glass objects, etc. The transportation of school projects, certain band instruments, etc. will be left up to the discretion of the driver.
6. Students shall keep the bus clean and must refrain from damaging it. By law, any damage caused by students will be compensated for by their parents or legal guardians.
7. Students will treat the driver, adults, and fellow students with courtesy and respect.
8. Students who refuse to promptly obey the directions of the driver or refuse to obey the bus rules and regulations may forfeit their privileges to ride the bus.
9. Bus students are required to adhere to all the Student Personnel Policies found in the Board of Education Cache County and Logan City School Districts Policy Manuals, including dress and grooming standards.
10. Prior written permission from a parent/teacher/administrator is required for students

to ride buses to which they are not normally assigned or to disembark at a point other than their normal stop.

BUS DISCIPLINE POLICY

BUS RULES

- RULE # 1 BUS DRIVER IS IN CHARGE OF THE BUS. FOLLOW ALL DRIVER'S INSTRUCTIONS.
RULE # 2 REMAIN SEATED WHILE THE BUS IS IN ROUTE.
RULE # 3 TREAT OTHERS WITH COURTESY, DIGNITY, AND RESPECT.
RULE # 4 COMMUNICATE QUIETLY, WITHOUT SWEARING, OR INAPPROPRIATE GESTURES.
RULE # 5 KEEP HEAD, HANDS, AND OBJECTS TO YOURSELF AND INSIDE THE BUS.

CONSEQUENCES

- 1st OFFENSE **VERBAL WARNING** (SEAT MAY BE ASSIGNED)
2nd OFFENSE **ANOTHER VERBAL WARNING** (PARENTS MAY BE CALLED)
3rd OFFENSE **RECEIVE 1 ST WRITTEN BUS CONDUCT REPORT (WARNING)**
 - PARENTS NOTIFIED BY DRIVER.
 - PARENTS, PRINCIPAL, AND DRIVER MUST SIGN REPORT.
 - REPORT IS KEPT ON FILE.4th OFFENSE **RECEIVE 2ND WRITTEN BUS CONDUCT REPORT (PROBATION)**
 - SAME PROCEDURE AS 3RD OFFENSE5th OFFENSE **RECEIVE 3RD BUS CONDUCT REPORT (SUSPENSION)**
 - CONFERENCE IS CALLED INVOLVING PARENT, STUDENT, AND PRINCIPAL.
 - TERMS OF SUSPENSION ARE DISCUSSED.
 - BUS DRIVER IS NOTIFIED BY PRINCIPAL AS TO WHEN THE STUDENT WILL BE ALLOWED BACK ON THE BUS.

SEVERE CLAUSE

In the case of disorderly conduct, harassment, assault, arson, vandalism, defiance, fighting, using illegal substances, or any other endangering behavior, the driver will stop the bus as soon as possible. After assessing and getting the situation under control, the driver will fill out a bus incident report. If it is safe to do so, the driver will continue on the designated route. If the situation can not be brought under control, the driver will notify the district office using the fastest means possible. The district will send out an administrator to the bus's location to handle the situation. For delays longer than thirty minutes, the appropriate school(s) will be notified who will in turn begin contacting parents apprising them of the situation. The driver will turn in the bus incident report to the school. The school administrator will follow up with appropriate action. In case of SERIOUS MISBEHAVIOR, which is any action that threatens the immediate safety of students on the bus or anyone else, the student involved may be immediately suspended from the bus without going through all of the steps listed in the consequences section above.