

# Summit Elementary School's Parent Involvement Plan

Summit Elementary School has jointly developed with parents, teachers and staff this parent involvement plan. This plan establishes the expectations for parent and community involvement with Summit Elementary School, a Title I school.

Annually, Summit Elementary will hold a Back to School Night, to which all parents are invited. At this meeting, the principal and staff inform the parents of the school's participation in Title I, explain the requirements of Title I, and the right of parents to be involved in the school.

Summit Elementary holds a number of meetings for parents at flexible times for the parents' convenience. These include School Community Council meetings, PTA meetings, SEP conferences, and parent training nights in the form of literacy nights and parent information meetings. Meetings have been and will continue to be conducted where parents are involved in an organized, ongoing, and timely way in the planning, review, and improvement of the programs for parent and community involvement.

Summit Elementary will provide parents timely information about programs and services through the monthly PTA newsletter, classroom newsletters, PTA meetings, the school website, phone communication, e-mail, Power School, and other events.

Summit Elementary provides parents a description and explanation of the curriculum in use at the school, forms of academic assessment used to measure progress, and proficiency levels students are expected to meet. This is done through parent meetings, SEP conferences, notes in homework folders, the monthly PTA newsletter, classroom newsletters, and Power School, etc...

Summit Elementary provides a regular time for parents, through SEP conferences and having teachers available to conference with parents between conferences, to meet with teachers to formulate suggestions, to participate in decisions relating to the education of their children, and to respond to any suggestions as soon as possible.

Summit Elementary has jointly developed with parents a school-parent compact. This is a written compact that outlines how parents, school staff, and students share the responsibility for improving student achievement, and that school and parents will partner to help students achieve the State's high standards. The compact describes the school's responsibility to provide high quality curriculum and instruction in a supportive and effective learning environment that enables students to meet the State's academic achievement standards. The school-parent compact describes the ways in which each parent will be responsible for supporting student learning and participating in decisions relating to the education of their child/children. The school-parent compact addresses the importance of communication between the teachers and parents on an ongoing basis through SEP conferences, 24-hour Power School access, and monthly progress reports to parents.

Summit Elementary gives parents reasonable access to staff, opportunities to volunteer, participate, and observe in their child's class.

This written Parent Involvement Plan shall be distributed to all parents of students at Summit Elementary in an understandable format and in a language parents can understand. It has been placed on the school website making it available to the local community. This plan has been periodically updated to meet the changing needs of parents and the school. If the plan is not satisfactory to parents, comments may be submitted in writing to the school that will be responded to, and staff at Summit Elementary will actively work to resolve these concerns.

Summit Elementary principal and staff make themselves available to assist parents in understanding such topics as the State's academic content standards, State student academic achievement standards, State and local assessments, how to monitor a child's progress, and how they can work with the school staff to improve academic achievement of their child/children and the requirements of parent involvement.

Summit Elementary, with the assistance of parents, has educated teachers, principal and other staff in the value of parent contributions. The staff has been trained in how to reach out to, communicate with, and work with parents as equal partners.

Summit Elementary sends parent information relating to school and parent programs, meetings, and activities to the extent possible, in the language parents can understand. The school provides full opportunities for the participation of parents with limited English proficiency, disabilities, and migrant families to the extent possible.

This Parent Involvement plan is an effort to cover the range of responsibilities and services Summit Elementary provides to the parents of its students and to the community.