

Cache County School District
Gvoke (Glucagon) Administration Protocol

Only staff ANNUALLY trained by A CCSD Nurse can provide the following procedure
ALWAYS FOLLOW THE STUDENT'S INDIVIDUALIZED HEALTH CARE PLAN

PROTOCOL

A. Preparation:

- * Identifies student's inability to eat or drink, having a seizure; losing consciousness or unconscious
- * Sends someone to call 911 & parent
- * Reviews universal precautions
- * Provides as much privacy as possible
- * Identifies possible problems and appropriate actions.

B. Identifies supplies and gathers equipment

- * Gvoke kit—verified with MD orders
- * Alcohol wipe (if available)
- * Gloves
- * Sharps container

C. Procedure

1. Properly position student
2. Send someone to call 911 and parent
If alone, administer the medication, then call 911
3. Wash hands
4. Tear open pouch at dotted line and removed the auto-injector
5. Put on gloves (if available)
6. Pull off the red cap
7. Position student and locate injection site in outer upper arm, outer thigh or abdomen. Clean site with alcohol wipe (if available)
8. Pull the cap off of the needle. **DO NOT REMOVE AIR BUBBLES!**
9. Pinch the skin and insert the needle at a 90° angle
10. Push the plunger down on the skin to start the injection
11. Hold down for 5 seconds. **WAIT FOR THE WINDOW TO TURN RED.**
12. To avoid needle stick, do not recap the needle, put in the medication/sharps container immediately
13. Position student on his/her side in case of vomiting
14. Stay with student until paramedics/parent arrive
15. Document procedure in the approved CCSD documentation system