# Accommodated Test Script

If a student's test includes listening items, those students will be asked to perform an audio check before learning about the online testing resources/tools. In this event, please instruct students to check that their headphones are working.

**SAY: "Check your audio. Press 'Play' below to hear a sound. Change your volume as needed."**

If a student's test does not include an audio check, simply instruct those students to follow along while you read aloud the general instructions.

**SAY: "The directions will help you learn about how to take your test."**

**SAY: "The Help Guide and Pause can be found in the upper-right corner of the screen during the test. Press the question mark link to see the Help Guide again at any point during your test. Press Pause to pause and sign out of your test without submitting it."**

**SAY: "The 'Items' button can be found in the upper-left corner of the screen during the test. Press this button to see your progress on the test and quickly move between questions. This is also where the 'End Test' button will appear for you to submit your test when you are finished."**

**SAY: "The right and left arrow buttons will be located in the upper-left corner of the screen during the test. Move between different questions on your test by using these buttons. The right arrow takes you forward. The left arrow takes you back."**

**SAY: "Some items on your test may be split into side-by-side areas. This is so you can easily go back and forth between the two sides while you answer questions. If you want to focus more on one side, you can move the dividing line left or right by using the arrow buttons in the top right corner of the item."**

**SAY: "There are also some resources/tools you may find helpful to use during the test. Zoom can be used to make words and pictures on the screen bigger or smaller. Press the 'zoom out' button to decrease the size of the words and pictures. Press the 'zoom in' button to increase the size of the words and pictures on the screen."**

**"You may select Mark for Review from the context menu to mark a question you want to return to at a later time. Anything you have marked for review can be seen from the Review screen."**