

MINUTES OF SUNRISE ELEMENTARY SCHOOL COMMUNITY COUNCIL

Meeting Date: November 28, 2023

This meeting was held in person and virtual through [Google Meet Link](#)
November 28, 2023

Attendance

Members in Attendance: Shellie Healy, Launa Williams, Sarah Moss, Nicole Theurer, Amber Linton, Kathy Christiansen, Summer Gunn

Members not in Attendance:

Vanessa Santos

Guests:

Review and Approval of Minutes

Minutes taken by: Launa Williams

1. Reviewed minutes from September (no October meeting)
 - a. The bond passed!!
 - b. Nicole motioned to approve, Amber seconded

2. Shellie reviewed funding
 - a. School Land Trust Funding for 2023-2024 \$ balance \$78,498.14 = 66% remaining
 - b. TSSA Funding for 2023-2024 \$ balance 74,066.94 = 49.88% remaining
 - i. Andressa (our Portuguese Intern) \$6000 fee was put in the wrong account, so Shellie will change the budget code.

3. School Safety - monthly focus - This month we'll have a shelter drill.
 - a. Foundation - "I love you Guys" = adopted by the state, which is our Standard Response Protocol (SRP). This means ALL schools in the state will use the same communication/language
 - i. Hold - In your classroom or Area, continue learning as usual
 - ii. Secure - Get inside, lock outside doors, continue learning as usual
 - iii. Lockdown - locks, lights out, out of sight
 - iv. Evacuate - to a location
 - v. Shelter - state hazard and safety strategy
 - b. In DIR-S, all emergency protocols are announced on the PA, and also linked with each classroom computer. The information is sent to the parents afterward (if it's a real emergency, but not for a drill)
 - i. In an actual emergency, parents may communicate with students on watches if possible, but parents CANNOT tell students to meet them somewhere, until teachers release them. They must follow teacher instructions.
 - c. In Cache County, our cameras and any drills go straight to law enforcement and the district office.

- 4. Attendance Data
 - a. If parents don't call about an absence, it counts as "unverified." 10 consecutive "unverified" absences means the child is unenrolled from the system. This allows parents to know the students arrived at school.
 - b. LOTS OF absences in November due to illness

- 5. Positive Behavior Plan - PBIS
 - a. Bear 100 club
 - i. Recognizes positive behavior of students
 - ii. We now have a QR code so adults can give Bear 100 tickets even without the paper, or after hours
 - iii. Needs to be advertised better to parents
 - iv. Bear Hugs - for parents to praise their child and also any adults in the school.
 - v. Some kids are trying really hard, but aren't recognized
 - vi. With the QR code, we can see which kids haven't been recognized
 - 1. We should discuss who hasn't been recognized and make sure every child gets recognition
 - 2. This is for above and beyond behavior, used mostly outside the classroom - halls, recess, etc
 - b. Tag team, helps with kids who need other behavior help
 - i. Parent contracts
 - ii. Check in/check out with adults
 - iii. Extra incentive
 - c. P.A.W. form = replacing a "stumbling block" form.
 - i. Parent Action Worksheet
 - ii. Encourages parents to talk to their child and have a meaningful conversation about behavior.
 - iii. For repeated behaviors
 - iv. Parent will get a phone call
 - v. Kids should know that these DO NOT go on a permanent record
 - vi. This can track behavior in various environments
 - d. Shellie wants to get parent feedback on what are appropriate consequences at school

- 6. New Business
 - a. Ready, Tech, Go. = In person parent program for screen safety. This was a grant that our PTA applied for. More details to follow.
 - b. Safe Routes UT
 - i. A requirement for our school community council

- ii. The platform has changed, usernames have changed
- iii. Safe route map from last year have been saved, and more info to come
- iv. There are 2 different cul-de-sacs where kids are running across the street and kids almost get hit every day. The next 2 blocks east of our school. 530 East - 550 East
 - 1. Shellie will look at these details for next month with Amber!
- c. Cache Education Foundation can help families out if needed.
 - i. Ex: Warm coats, gloves, etc = Contact Terry Lewis!
- d. Open Discussion
 - i. In the future, Sara will guide the agenda, send it to parents in advance to ask for feedback, etc. This protocol helps parents be more involved.
 - 1. Shellie will send the info to Sara. Sara will send it out to the council. Shellie will put it on the website.
- e. Motion to adjourn the meeting: Launa, seconded by Amber.

Next Meeting: No December Meeting. January 30, 2024.