

KEEP Testing

KEEP Testing will be held **Wednesday, July 31st from 8:00 am – 4:00 pm**
and Thursday, August. 1st from 8:00 am – 4:00 pm.

Instructions for Scheduling:

1. Go to Millville School website at: www.ccsdut.org/Millville then click on **Conference Scheduler** under Quick Links or click [here](#).

You may begin using the Conference Scheduler ***July 22, 2024***

2. If you have not registered, follow the instructions to register:

- ❖ Use Student ID and Security Value to select your child.
(The student ID will be the first and last name as determined by school records and listed on PowerSchool)
- ❖ **Student ID**=FirstLast e.g. JohnSmith (no space between words)
- ❖ **Security Value**=Date of birth e.g. 1/1/1990 (Do not use this format, 01/01/1990)

3. If you have registered, login and schedule your children.

4. If you do not have access to the Internet, please contact the school to have a time scheduled for you.

5. If you have a conflict with any of the scheduled dates and times, please call 435-752-7162 or email Julie Pickett at julie.pickett@ccsdut.org to reschedule another appointment. The deadline for scheduling appointments is: **Tuesday, July 30, 2024**. The online scheduler will then be closed and you will need to contact Julie directly to schedule an appointment.