

If you have made the decision to document accomplished practice, your journey begins here....

- When Missouri opens its candidate window:
 - Apply at NBPTS.org and pay your \$65 application fee (you must have your candidate ID number to apply for subsidy funding)
 - Apply for subsidy funding (www.dese.mo.gov/divteach/qual/leadership/nbc)
 - Mail or fax your application
 - Wait on notification of subsidy funding; once affirmed, pay your initial \$500 (two week window to send NBPTS your check)
 - When your initial \$500 is posted to your account, subsidy funding will be applied
 - Seek a cohort group or facilitator to work with
 - Start portfolio process

apply

submit

- Eligibility forms
- Remaining balance (subsidy funding pays for ½ cost or \$1,250 the candidate is responsible for the remaining balance.)

- Schedule your assessment center appointment (all fees must be paid to schedule)

make an appointment

submit

- Portfolio Entries – postmark by March 31, 2013
- Assessment Center Exercises – by June 15, 2013

Those seeking subsidy funding for National Board Certification need to follow the guidelines to be eligible.