## Hamilton/SOTA 1

## BE PRESENT, BE SUCCESSFUL

Regular attendance ensures academic success and personal development. Attend school every day, unless there is a valid reason to be absent.

## When to Be Absent:

- Illness: Stay home if your child has a contagious illness, vomiting, or diarrhea.
- Medical Appointments: Schedule appointments outside of school hours whenever possible.
- Family Emergencies: In case of emergencies, notify the school as soon as possible.
- Religious Observances: Notify the school in advance about any religious observances.

## **Reporting Absences:**

It is the responsibility of the parent or guardian to report absences promptly. Inform the school office about the absence before the start of the school day.

Phone Call: 608-789-7695

Email: hamilton@lacrossesd.org or sota1@lacrossesd.org When reporting an absence, include the student's name, reason for absence, and expected date of return. If the absence extends beyond the initially reported date, keep the school informed with updates.

Remember, consistent attendance sets the foundation for a successful educational journey. Let's prioritize attendance and support our children's growth!