



SCHOOL DISTRICT OF
LA CROSSE
Dream • Believe • Achieve



STUDENT

INFO

UPDATE

**STEP-BY-STEP
INSTRUCTIONS**

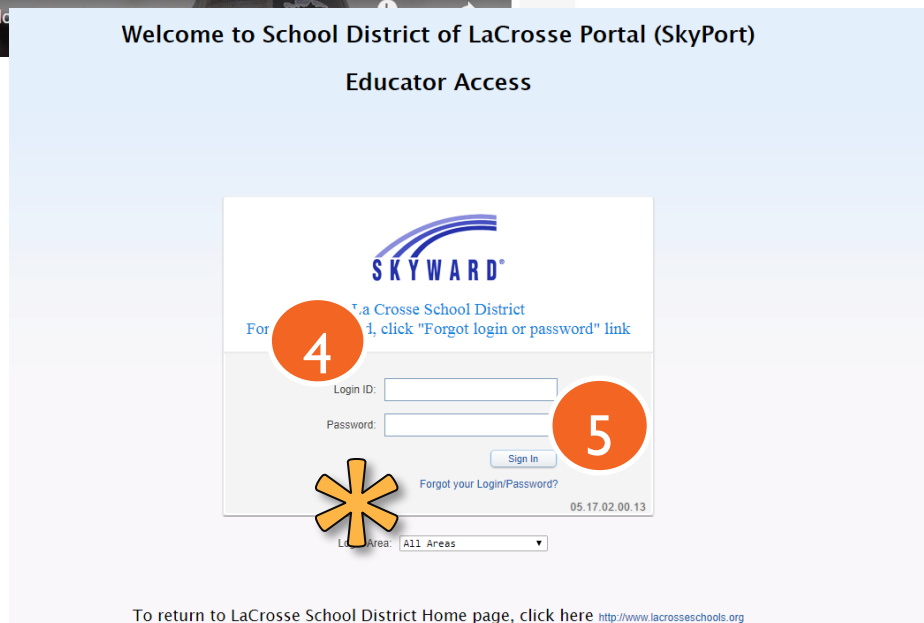
LOG IN TO YOUR SKYWARD FAMILY ACCESS ACCOUNT

1. Open a web browser such as Chrome or Internet Explorer.
2. Go to the School District of La Crosse website homepage:
www.lacrosseschools.org
3. Click the “Skyward Family Access” button in the left column.
4. Enter your login and password on the Skyward Family Access login page.

Note: If you do not know your login or password:

- Use the “Forgot your Login/Password” link and follow the prompts, or
- Call your child’s school, or
- Call the District Registrar’s Office at 608.789.7756

5. Click “Sign in”



NAVIGATE TO THE STUDENT INFO UPDATE

- I. Click on the “Go to Student Info Update for “[Student Name]” link in the center column.

Note: A link will appear for each child in the family. The Student Info Update must be completed for each student individually.

The screenshot displays the Skyward Family Access interface. At the top left is the Skyward logo and the text "Family Access". At the top right are links for "My Account", "Contact Us", and "Exit". On the left side, there is a vertical navigation menu with the following items: Home, New Student Online Enrollment, Student Info Update, Arena Scheduling, Calendar, Student Info, Schedule, Health Info, and Login History. The main content area features a green notification banner with a red exclamation mark icon. The banner text reads: "Student Info Update is now open until (|)", "Student Info Update at Summer School for the [YEAR] | school year is now open, yet has not been completed for STUDENT5.", and "Go to Student Info Update for [STUDENT NAME]". Below the banner, it says "No messages were found." On the right side, there is a section titled "Upcoming Events" with a "Calendar" link.

REVIEW INSTRUCTIONS; BEGIN UPDATE

1. Read over the instructions information.

Note: Important information includes:

- On each step, review the listed information and make changes if needed.
- Any changes to the primary address require proof of the new address to either your child's school or the District Registrar's Office at Hogan Administrative Center.
- If you have moved outside the School District of La Crosse boundaries and would like your child(ren) to continue attending in La Crosse, contact the Open Enrollment office at 608-789-7651 regarding the Open Enrollment Process.
- If you have moved and changed boundary schools within the district, but would like your child(ren) to continue attending your current school, please complete the Intra-district Transfer form available in the on the district web page under Parent - Intradistrict Transfers.
- On the "Complete Student Info Update" page, be sure that all steps are marked as Completed or Skipped. Any steps that are in red will need to be completed before the Submit button is available.

2. Click on "Next" button in the lower right to start Step 1a.

The screenshot displays the 'Family Access' portal for 'Student Info Update'. The page is titled 'Student Info Update' and includes a navigation menu on the left with options like Home, New Student Online Enrollment, Student Info Update, Online Forms, Calendar, Gradebook, Attendance, Student Info, Schedule, Student Services, Conferences, Portfolio, Health Info, and Login History. The main content area contains instructions for the update process, including a welcome message and detailed information about publication permissions (DATA DIRECTORY) for various categories: MEDIA, PUBLIC, DISTRICT, HIGHER EDUCATION, and MILITARY. A red circle with the number '1' is placed over the 'Next' button at the bottom right of the page. To the right of the main content is a list of 21 update steps, with the first step, '1. Verify Student Information', highlighted in blue. A red circle with the number '2' is placed over the 'Next' button at the bottom right of the page.

STEPS IA, B, C, D, AND E: VERIFYING STUDENT INFORMATION

STEP IA - STUDENT INFORMATION

I. Review the General Information section.

Note: Blue/gray fields are locked. The information can be changed by contacting your child's school or the District Registrar's Office.

- Parents in Military: School districts are required by the state to ask these questions beginning fall 2018.
- Technology at Home: School districts are required by the state to ask these questions beginning fall 2020.
- Select your preferences for publications of the student's name.
 - Military** - The "Military Use" flag is used to exclude student information from being sent to military recruiters.
 - District** - The "District Use" flag when choosing NO means your student's name will NOT be published in internal communications such as: birthday lists, yearbooks, honor roll, rosters, programs, student of the month, etc.
 - Higher Education** - The "Higher Ed Use" flag is used to exclude student information from being sent to institutions of higher education.
 - Public** - The "Public Use" flag when choosing NO means your student's name will NOT be published in: booster clubs, non profit organizations, PTO/PTA, faith based organizations, school related vendors, senior picture companies, marketing, employment any other organization outside of the school district.
 - Media** - The "Media Use" flag when choosing NO means your student's name will NOT be published on print/web-based newspapers, TV stations, radio stations, school affiliated websites (ie. ACT, DECA, District, WIAA, MaxPreps, etc.), and social media (ie. Facebook, Twitter, YouTube, etc.) magazines, local publications, honor roll, and student of the month.
- Click on "Complete Step Ia and move to Step Ib" to finish this step.

The screenshot shows the 'Verify Student Information' form. On the left is a navigation menu with 'Student Info Update' selected. The main form area is titled '[STUDENT NAME] Step 1a: Verify Student Information: Student Information (Required)'. It includes instructions for Step 1a (clicking an 'i' icon for flags), Step 1b (address verification), Step 1c (updates), and Step 1d (physician/dentist names). The 'General Information' section has fields for First, Middle, Last, Suffix, Birthday, Gender, and Other Name. There are checkboxes for military and traditional member status, and a dropdown for birth type. The 'Technology at Home' section asks about internet access and device usage. At the bottom, the 'Allow Publication of Student's Name for:' section has dropdowns for Military, Higher Ed, District, and Media. A table on the right lists 21 steps, with '3. Student Information' highlighted. Numbered callouts 1-5 point to the 'i' icon, the 'Military' checkbox, the 'Residential Broadband' dropdown, the 'Allow Publication' section, and the 'Media' dropdown respectively.

STEPS IA, B, C, D, AND E: VERIFYING STUDENT INFORMATION

STEP 1B - FAMILY ADDRESS

1. Review the Address section.

Note: Changes to your address can be entered but must be verified with proof of new address (lease, utility bill, etc.) to either the District Registrar's Office or your child's school.

If your new address is in a different boundary but would like your child to continue attending their current school, please complete the Intradistrict Transfer form. The form is available in the on the district web page under Parent-Intradistrict Transfers. If you have moved outside of the School District of La Crosse boundaries and would like your child(ren) to continue attending in La Crosse, contact the Open Enrollment office at 608-789-7651 regarding the Open Enrollment process.

2. Click on "Complete Step 1b and move to Step 1c" to finish this step.

The screenshot shows the Skyward Family Access interface. At the top, there is a navigation bar with "Family Access" and links for "My Account", "Contact Us", and "Exit". The main content area is titled "Student Info Update" and shows the student's name as "[STUDENT NAME]". The current step is "Step 1b. Verify Student Information: Family Address (Required)". Below this, there are instructions for Step 1a, Step 1b, Step 1c, and Step 1d. The "Address" section is highlighted with a red circle and the number "1". It contains fields for Street Number, Street Dir, Street Name, SUD, #, P.O. Box, Address 2, Zip Code, Plus 4, and City/State. The "Mailing Address" section is also visible, with a checkbox for "Same as Address". At the bottom of the form, there is a button labeled "Complete Step 1b and move to Step 1c" with a red circle and the number "2" over it. On the right side, there is a sidebar with a list of steps, including "1. Verify Student Information" and "2. Student/Family Residence Questionnaire".

STEPS IA, B, C, D, AND E: VERIFYING STUDENT INFORMATION

STEP IC - FAMILY INFORMATION

1. Review the Family Information section and make changes, if needed.

Note: Changes will display in bold until approved, if needed, by the school district. No further action is needed on your part.

2. Click on “Complete Step 1c and move to Step 1d” to finish this step.

Family Access My Account Contact Us Exit

SKYWARD

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[STUDENT NAME]

Step 1c. Verify Student Information: Family Information (Required) Undo

Step 1a: Click on the “?” icon for descriptions of Media, Public, District, Higher Education, and Military Student Publication definitions.

Step 1b: Address Changes: Provide address verification to the District Registrar’s office or to your child’s school.

Step 1c: Update as necessary.

Step 1d: For Physician and Dentist names, enter their LAST NAME first.

Step 1e: Emergency Contacts: Provide up to 3 local emergency contacts. These contacts will be called if legal guardians are not available.

Family Options

* Home Language: ENGLISH Receive a Paper Copy of Report Card

Guardian 1
Number: Primary Phone: Ext:
Name:
Relationship: Confidential
Employer: Ext:
Home Email Ext:

Complete Step 1c and move to Step 1d

(*) Indicates a required field.

Student Info Update

1. Verify Student Information
 - a. Student Information
 - b. Family Address
 - c. Family Information**
 - d. Emergency Information
 - e. Emergency Contacts
2. Student/Family Residence Questionnaire
3. Verify Ethnicity/Race
4. Food Service Application
5. Free & Reduced - Disclosure of Benefits
6. Student Accident Insurance
7. Health Forms
8. LaCrosse Public Education Foundation/La Crosse Promise
9. Code of Rights and Responsibilities
10. Make an Online Payment
11. Athletics Registration
12. Dental Sealants
13. Transcript Release Form
14. Device Self Insurance Form
15. Annual Consent to Treatment of Student and Annual Walking Field Trip
16. Notice and Expectations for Participation in 2-Way Video Conferencing
17. Technology Acceptable Use Policy
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21. Complete Student Info Update

Previous Step Next Step

Close and Finish Later

STEPS IA, B, C, D, AND E: VERIFYING STUDENT INFORMATION

STEP 1D - EMERGENCY INFORMATION

1. Review and make changes to Emergency Information

- For Physician and Dentist names, enter their **LAST NAME** first. Do not start with “Doctor.”
- Select appropriate health care provider from the drop down menu or enter a new name.

2. Click on “Complete Step 1d and move to Step 1e” to finish this step.

The screenshot shows the Skyward Family Access interface for updating student information. The page title is "Student Info Update" and the user is logged in as "[STUDENT NAME]". The current step is "Step 1d. Verify Student Information: Emergency Information (Required)".

Instructions for Step 1d: "For Physician and Dentist names, enter their LAST NAME first." The form includes input fields for "Physician:", "Dentist:", and "Hospital:", each with a "Last Name, First" label above it. A large orange circle with the number "1" is placed over the Physician field, and another large orange circle with the number "2" is placed over the Hospital field.

Navigation buttons include "Complete Step 1d and move to Step 1e", "Previous Step", "Next Step", and "Close and Finish Later".

The right sidebar shows a list of 21 steps in the update process, with "d. Emergency Information" highlighted in blue. Other steps include "1. Verify Student Information", "2. Student/Family Residence Questionnaire", "3. Verify Ethnicity/Race", "4. Food Service Application", "5. Free & Reduced - Disclosure of Benefits", "6. Student Accident Insurance", "7. Health Forms", "8. LaCrosse Public Education Foundation/La Crosse Promise", "9. Code of Rights and Responsibilities", "10. Make an Online Payment", "11. Athletics Registration", "12. Dental Sealants", "13. Transcript Release Form", "14. Device Self Insurance Form", "15. Annual Consent to Treatment of Student and Annual Walking Field Trip", "16. Notice and Expectations for Participation in 2-Way Video Conferencing", "17. Technology Acceptable Use Policy", "18. Census Form", "19. Signature Page", and "20. Summary Page".

STEPS IA, B, C, D, AND E: VERIFYING STUDENT INFORMATION

STEP 1E - EMERGENCY CONTACTS

1. Review the Emergency Contacts.

Note: Emergency contacts who have Skyward accounts must update their own phone numbers, which will in turn update your child's emergency contacts.

Four types of changes can be made to Emergency Contacts:

- **Edit phone number and relationship.**
- **Add a contact.** (if less than three contacts currently exist)
 - Click on “Add Emergency Contact” button and follow prompts.
 - Only three emergency contacts can exist in the system. If three contacts are present, one must be deleted before a new one is added.
- **Delete a contact** - Use the “Delete this Emergency Contact” link and follow prompts.
- **Change order.** Click on the “Change Emergency Contact Order” button and follow prompts.

2. Click on “Complete Step 1e and move to Step 2” to finish this step.

Family Access

My Account | Contact Us | Exit

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[STUDENT NAME]

Step 1e. Verify Student Information: **Emergency Contacts** (Required) Undo

Step 1a: Click on the “?” icon for descriptions of Media, Public, District, Higher Education, and Military Student Publication definitions.

Step 1b: Address Changes: Provide address verification to the District Registrar’s office or to your child’s school.

Step 1c: Update as necessary.

Step 1d: For Physician and Dentist names, enter their LAST NAME first.

Step 1e: Emergency Contacts: Provide up to 3 local emergency contacts. These contacts will be called if legal guardians are not available.

Add Emergency Contact

Delete this Emergency Contact

Contact Number: 1

First: PARENT

Middle:

Last: TEST

Relationship:

Primary Phone:

Ext:

Pick Up: No

Complete Step 1e and move to Step 2

Student Info Update

1. Verify Student Information
 - a. Student Information
 - b. Family Address
 - c. Family Information
 - d. Emergency Information
 - e. Emergency Contacts
2. Student/Family Residence Questionnaire
3. Verify Ethnicity/Race
4. Food Service Application
5. Free & Reduced - Disclosure of Benefits
6. Student Accident Insurance
7. Health Forms
8. LaCrosse Public Education Foundation/La Crosse Promise
9. Code of Rights and Responsibilities
10. Make an Online Payment
11. Athletics Registration
12. Dental Sealants
13. Transcript Release Form
14. Device Self Insurance Form
15. Annual Consent to Treatment of Student and Annual Walking Field Trip
16. Notice and Expectations for Participation in 2-Way Video Conferencing
17. Technology Acceptable Use Policy
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19. Signature Page
20. Summary Page
21. Complete Student Info Update

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Close and Finish Later

STEPS 2: STUDENT/FAMILY RESIDENCE QUESTIONNAIRE

1. Please read over and fill out the Student/Family Residence Questionnaire.
2. Fill in the name and date fields to verify the information provided on the form.
3. Click “Complete Step 2 and move to Step 3” to complete this step.

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STUDENT/ FAMILY RESIDENCE QUESTIONNAIRE

YOUR CHILD MAY BE ELIGIBLE FOR ADDITIONAL EDUCATIONAL SERVICES THROUGH THE FEDERAL MCKINNEY-VENTO HOMELESS EDUCATION ASSISTANCE ACT. THIS INFORMATION IS USED TO HELP CONNECT FAMILIES AND STUDENTS WITH SERVICES.

Student Name: [STUDENT NAME] Grade: [] Date of Birth: []

None of the situations below describe my family's current situation. If none of the below apply to your family, please sign the form. You do NOT need to complete this questionnaire.

Parent/guardian/caretaker or self enrolling a student into the La Crosse School District, please mark if any of the following apply to your family:

Staying in a shelter (family shelter/domestic violence shelter/RHYMES)	<input type="checkbox"/>
Sharing the housing of others due to loss of housing, economic hardship or similar reason	<input type="checkbox"/>
Living in a public or private place that is not meant for sleeping (ex: car, park, abandoned building, bus station)	<input type="checkbox"/>
In a hotel, motel or campground due to financial hardship	<input type="checkbox"/>
Living alone as a minor student(s) without a parent or guardian (unaccompanied minor)	<input type="checkbox"/>
Transitional housing program (i.e. CouleeCap) If YES, which one? []	<input type="checkbox"/>

School the Student Last Attended (school of origin)	Grade	School you are requesting the student attends. (School of origin or the closest school? School of origin may be in another school district.)	Does the student have an IEP?
[]	[]	[]	Yes <input type="checkbox"/> No <input type="checkbox"/>

Person Enrolling Student	Relationship to Student	Address
[]	[]	[]

Current living situation: []

Anticipated length of stay in this location?: []

Do we have permission to share homeless status with your child's teacher if needed? Yes No

Do we have permission to share homeless status with the school district where you live? Yes No

Do we have permission to share information (address) with a transportation provider? Yes No

(Under McKinney-Vento, students have the right to remain in their school of origin, even if that is in a neighborhood that would work with your child's school to arrange transportation.)

Parent/Guardian Name: [] Parent/Guardian Signature: []

If any answers marked "yes", forward this form to [] liaison (SW/Counselor)

Complete Step 2 and move to Step 3

c. Family Information

d. Emergency Information

e. Emergency Contacts

2. Student/Family Residence Questionnaire

3. Verify Ethnicity/Race

4. Food Service Application

5. Free & Reduced - Disclosure of Benefits

6. Student Accident Insurance

7. Health Forms

8. LaCrosse Public Education Foundation/La Crosse Promise

9. Code of Rights and Responsibilities

10. Make an Online Payment

11. Athletics Registration

12. Dental Sealants

13. Transcript Release Form

14. Device Self Insurance Form

15. Annual Consent to Treatment of Student and Annual Walking Field Trip

16. Notice and Expectations for Participation in 2-Way Video Conferencing

17. Technology Acceptable Use Policy

18. Census Form

19. Signature Page

20. Summary Page

21. Complete Student Info Update

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STEP 3: VERIFY ETHNICITY AND RACE

1. Review the ethnicity/race statement and click “Continue.”

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[STUDENT NAME]

Step 3. Verify Ethnicity/Race (Required)

Dear Parent or Guardian:

Every school district is required to report to the Department of Education each year student data by race and ethnicity categories that are set by the federal government. The Department of Education does not report individual student data to the federal government but does report the total number of students in various categories in each school. These reports help us keep track of changes in student enrollments and ensure that all students receive the education programs and services to which they are entitled.

In the 2009-2010 school year the federal government began using reporting categories. Your child can identify by ethnic group (either Hispanic/Latino or not Hispanic/Latino) and by one or more racial groups (American Indian/Alaska Native, Asian, Black/African-American, Native Hawaiian/Other Pacific Islander, White).

Beginning in the 2021-2022 school year, additional information on race and tribal affiliation can be provided during the Student Info Update.

For more information about the student data reporting categories for ethnicity and race, please contact the Registrar's office at 789-7756.

Continue

Complete Step 3 and move to Step 4

Student Info Update

1. Verify Student Information
Completed 06/10/2021 10:14am
- a. Student Information
- b. Family Address
- c. Family Information
- d. Emergency Information
- e. Emergency Contacts
2. Student/Family Residence Questionnaire
Completed 06/10/2021 10:20am
3. Verify Ethnicity/Race
4. Food Service Application
5. Free & Reduced - Disclosure of Benefits
6. Student Accident Insurance
7. Health Forms
8. LaCrosse Public Education Foundation/La Crosse Promise
9. Code of Rights and Responsibilities

2. If needed, make changes to Question 1 and Question 2 by clicking the appropriate check box(es).

3. Click on “Complete Step 3 and move to Step 4” to finish this step.

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Student Info Update

[STUDENT NAME]

Step 3. Verify Ethnicity/Race (Required)

Racial and Ethnic Categories and Subgroups

Part I: Ethnicity Designation

Is the person Hispanic or Latino?

Hispanic or Latino [If selected go to Question I-A]

Not Hispanic or Latino [If no, go to Question Part II]

Optional Question I-A: If Hispanic or Latino was chosen above, select all that apply from the list below:

Colombian Ecuadorean Guatemalan

Mexican Puerto Rican Salvadoran

Spaniard/Spanish/Spanish-American Decline to indicate

Unknown Other

Part II: Race Designation

Select one or more of the following categories that apply to this person:

American Indian or Alaska Native [If selected go to question II-A]

Optional Question II-A: If chosen, select all that apply from the list below:

Bad River Band Forest County Ho-Chunk

Lac Courte Oreilles Lac du Flambeau Menominee

Oneida Nation (Wisconsin) Red Cliff Sokaogon

St. Croix Stockbridge Brothertown

Other

Asian [If selected go to question II-B]

Optional Question II-B: If chosen, select all that apply from the list below:

Burmese Chinese Filipino

Hmong Indian Karen

Korean Vietnamese

Decline to indicate Unknown Other

Black or African American [If selected go to question II-C]

Optional Question II-C: If chosen, select all that apply from the list below:

African-American Ethiopian-Oromo Ethiopian-Other

Liberian Nigerian Somali

Decline to indicate Unknown

Other

Native Hawaiian or Other Pacific Islander

White

Complete Step 3 and move to Step 4

Previous Step | Next Step

Close and Finish Later

Student Info Update

1. Verify Student Information
Completed 06/08/2022 10:20am
- a. Student Information
- b. Family Address
- c. Family Information
- d. Emergency Information
- e. Emergency Contacts
2. Student/Family Residence Questionnaire
Completed 06/08/2022 10:28am
3. Verify Ethnicity/Race
4. Food Service Application
5. Free & Reduced - Disclosure of Benefits
6. Student Accident Insurance
7. Health Forms
8. LaCrosse Public Education Foundation/La Crosse Promise
9. Code of Rights and Responsibilities
10. Make an Online Payment
11. Athletics Registration
12. Dental Sealants
13. Transcript Release Form
14. Device Self Insurance Form
15. Annual Consent to Treatment of Student and Annual Walking Field Trip
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STEP 4: ADD A FOOD SERVICE APPLICATION

1. Review the Federal Income Chart to determine if your household is eligible for free or reduced price meals.

Note: If your child has already been approved for the 2022-2023 school year, the income table will not appear. Click “Complete Step 4 and move to Step 5”

2. If you qualify and **would** like to apply, click on the “Food Service Application” link and follow the prompts.
 - You will only need to apply once for your entire household.
 - An application must be completed **every** school year.

If you have **already completed** a Food Service Application (paper or electronic form), click the “Next Step” button in the lower right corner or click Step 4 on the right.

If you **do not** qualify or **do not** wish to apply, select the check box beside “I do not qualify for benefits or do not wish to apply.”

- Select this option if you would like to apply at a later date.
 - The window to apply is open until October 15th.
3. Click “Complete Step 4 and move to Step 5” to complete this step.

Note: If you use the Food Service Application link, it will open in a new window. Student Info Update will remain open. Close the Food Service Application window when completed to return.

Family Access

My Account | Contact Us | Exit

Student Info Update

[STUDENT NAME]

Step 4. Food Service Application (Required)

Please note the change in Free/Reduced Benefits for the 2022-2023 school year. The School District of La Crosse will no longer be able to serve free meals to all students in the 2022-2023 school year. The funding to be able to offer free meals during the pandemic will end on June 30, 2022.

Your children may qualify for free or reduced price meals if your household income falls at or below the limits on this chart.

Household Size	Yearly		Twice Per Month		Every Two Weeks		Weekly	
	Yearly	Monthly	Month	Month	Weeks	Weekly	Weekly	Weekly
1	23,828	1,986	993	917	459			
2	32,227	2,686	1,343	1,240	620			
3	40,626	3,386	1,693	1,563	782			
4	49,025	4,086	2,043	1,886	943			
5	57,424	4,786	2,393	2,209	1,105			
6	65,823	5,486	2,743	2,532	1,266			
7	74,222	6,186	3,093	2,855	1,428			
8	82,621	6,886	3,443	3,178	1,589			
Each Additional Person:								
	8,399	700	350	324	162			

Choose one of the following options:

Food Service Application

---OR---

I do not qualify for benefits or do not wish to complete an application

Complete Step 4 and move to Step 5

Student Info Update

1. Verify Student Information
✓ Completed 06/08/2022 10:20am
- a. Student Information
- b. Family Address
- c. Family Information
- d. Emergency Information
- e. Emergency Contacts
2. Student/Family Residence Questionnaire
✓ Completed 06/08/2022 10:28am
3. Verify Ethnicity/Race
✓ Completed 06/08/2022 10:43am
4. Food Service Application
5. Free & Reduced - Disclosure of Benefits
6. Student Accident Insurance
7. Health Forms
8. LaCrosse Public Education Foundation/La Crosse Promise
9. Code of Rights and Responsibilities
10. Make an Online Payment

STEP 5: FREE & REDUCED- DISCLOSURE OF BENEFITS

1. Please read over the Disclosure of Meal Benefits Waiver form.
 - If you do not qualify for Free and Reduced meals, please check the “I do NOT qualify for Meal Benefits (Free & Reduced)”.
2. If you do qualify for Free and Reduced meals, please check the programs that you would like to share your Free and Reduced status with.
3. Fill in the name and date fields to verify the information provided on the form.
4. Click “Complete Step 5 and move to Step 6” to complete this step.

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DISCLOSURE OF MEAL BENEFITS WAIVER (FREE & REDUCED)

School: Student Name:

To save you time and effort, the information you gave on your Free and Reduced Price School Meals Application for the following programs for which your children may qualify. For the following programs, we must have your permission to use this information for the following programs. You will be asked to complete this form will not change whether your children get free or reduced price meals.

Your children may qualify for free or reduced price meals if your household income falls at or below the limits on this chart.

Household Size	Yearly		Monthly		Twice Per Month		Every Two Weeks		Weekly	
	1	2	1	2	1	2	1	2	1	2
1	23,606	1,968	984	908	454					
2	31,894	2,658	1,329	1,227	614					
3	40,182	3,349	1,675	1,546	773					
4	48,470	4,040	2,020	1,865	933					
5	56,758	4,730	2,365	2,183	1,092					
6	65,046	5,421	2,711	2,502	1,251					
7	73,334	6,112	3,056	2,821	1,411					
8	81,622	6,802	3,401	3,140	1,570					
Each Additional Person:	8,288	691	346	319	160					

I do NOT qualify or I am unsure if I qualify for Meal Benefits (Free & Reduced)

Disclosure of Meal Benefits Waiver

Please check the following programs that you would like to share your Free & Reduced status. *If any of the programs are checked, the status will default to NO.*

Program	Yes	No
All Grade Levels:		
Band, Orchestra, and Instrument fees	<input type="checkbox"/>	<input type="checkbox"/>
Sport Fees	<input type="checkbox"/>	<input type="checkbox"/>
Food (Bag, Basket, Backpack, Pantry, etc.)	<input type="checkbox"/>	<input type="checkbox"/>
Holiday Giving (Thanksgiving, Winter or Spring Break, etc.)	<input type="checkbox"/>	<input type="checkbox"/>
Random Acts of Kindness (ONLY if RAK is based on F/R)	<input type="checkbox"/>	<input type="checkbox"/>
Transportation/Busing	<input type="checkbox"/>	<input type="checkbox"/>
Fees to Purchase Text Books	<input type="checkbox"/>	<input type="checkbox"/>
High School Grades Only:		
College Admissions/Application Fees	<input type="checkbox"/>	<input type="checkbox"/>
NCAA (National Collegiate Athletic Association)	<input type="checkbox"/>	<input type="checkbox"/>
Parchment Transcript Fee Waiver (Transcript Request Program)	<input type="checkbox"/>	<input type="checkbox"/>
PSAT (Preliminary Scholastic Aptitude Test)	<input type="checkbox"/>	<input type="checkbox"/>
SAT (Scholastic Aptitude Test)	<input type="checkbox"/>	<input type="checkbox"/>
College Dual Credit Course Fees	<input type="checkbox"/>	<input type="checkbox"/>
ACT Fees (Retakes)	<input type="checkbox"/>	<input type="checkbox"/>
MARC Pre-College Scholarship Application Fees	<input type="checkbox"/>	<input type="checkbox"/>
Accuplacer Fees	<input type="checkbox"/>	<input type="checkbox"/>

Parent/Guardian Signature: Date:

Per DPI and Federal Guidelines, your Free & Reduced information does not require parental consent to be shared with School Lunch Act or Child Nutrition Act, Federal education programs, state education programs, or Federal/State or local programs with eligibility standards comparable to the National School Lunch Program (NSLP).

[Complete Step 5 and move to Step 6](#)

Completed 06/08/2022 10:28am

3. Verify Ethnicity/Race
Completed 06/08/2022 10:43am

4. Food Service Application
Completed 06/08/2022 10:55am

5. Free & Reduced - Disclosure of Benefits

6. Student Accident Insurance

7. Health Forms

8. LaCrosse Public Education Foundation/La Crosse Promise

9. Code of Rights and Responsibilities

10. Make an Online Payment

11. Athletics Registration

12. Dental Sealants

13. Transcript Release Form

14. Device Self Insurance Form

15. Annual Consent to Treatment of Student and Annual Walking Field Trip

16. Notice and Expectations for Participation in 2-Way Video Conferencing

17. Technology Acceptable Use Policy

18. Census Form

19. Signature Page

20. Summary Page


21. Complete Student Info Update

[Previous Step](#)
[Next Step](#)

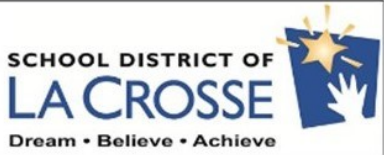
[Close and Finish Later](#)

STEP 6: STUDENT ACCIDENT INSURANCE

- Read over the letter about Student Accident Insurance.
 - If you are **interested**, select the check box beside "I will purchase the optional student accident insurance policy from Student Assurance Services, Inc."
 - If you are **not interested**, select the check box beside "I will NOT purchase the optional student accident insurance policy and am declining coverage for my child."

Student Info Update		✓ Completed 06/08/2022 10:20am
Online Forms		✓ a. Student Information
Calendar		✓ b. Family Address
Gradebook		✓ c. Family Information
Attendance		✓ d. Emergency Information
Student Info		✓ e. Emergency Contacts
Schedule		2. Student/Family Residence Questionnaire
Student Services		✓ Completed 06/08/2022 10:28am
Conferences		3. Verify Ethnicity/Race
Portfolio		✓ Completed 06/08/2022 10:43am
Health Info		4. Food Service Application
Login History		✓ Completed 06/08/2022 10:55am
		5. Free & Reduced - Disclosure of Benefits
		✓ Completed 06/08/2022 11:02am
		6. Student Accident Insurance
		7. Health Forms
		8. LaCrosse Public Education Foundation/La Crosse Promise
		9. Code of Rights and Responsibilities
		10. Make an Online Payment
		11. Athletics Registration
		12. Dental Sealants
		13. Transcript Release Form
		14. Device Self Insurance Form
		15. Annual Consent to Treatment of Student and Annual Walking Field Trip
		16. Notice and Expectations for Participation in 2-Way Video Conferencing
		17. Technology Acceptable Use Policy
		18. Census Form
		19. Signature Page
		20. Summary Page
		21. Complete Student Info Update
		Previous Step Next Step
		Close and Finish Later

STUDENT ACCIDENT INSURANCE



Dear Parents:

There is an accident insurance policy available from Student Assurance Services, Inc. that you may purchase for your child/ren. The School District of La Crosse does not provide any health or accident insurance coverage for your child/ren while at school or participating in co-curricular activities.

We encourage you to review your present health and accident insurance program to determine if you do not feel your insurance is adequate because of a deductible or co-insurance clause, or if you do not encourage you to review the student insurance program. Please note, this plan will provide benefits because of an accident. It does not offer coverage for illnesses. **If you have other insurance, then with your deductible and/or co-pays.** This insurance may be purchased at any time during the school year.

An explanation of the cost and benefits is explained in the brochure that is available on the District website www.lacrosseschools.org under the Parents tab. Copies of the brochure are also available in the main Welcome Center at Hogan Administrative Center.

To purchase this optional coverage:

- Complete a separate enrollment form for each child. Please print clearly.
- Enclose a check or money order made payable to Student Assurance Services, Inc. Print your child's name on the check or money order. If you are paying by credit card, complete the credit payment form and enclose it in the envelope.
- Send the enrollment form and payment to: Student Assurance Services, Inc., PO Box 196, Stillwater, MN 55082. Coverage will become effective at 12:01 a.m. following the date the envelope containing the enrollment form and payment is received at the Office but not prior to August 1. **DO NOT SEND YOUR ENVELOPE BACK TO THE SCHOOL.**
- Retain the summary of coverage.

I have been offered an optional student accident insurance policy from Student Assurance Services, Inc. (Check one below)

I will purchase the optional student accident insurance policy from Student Assurance Services, Inc.

I will NOT purchase the optional student accident insurance policy and am declining coverage for my child.

All questions regarding the coverage should be directed to Student Assurance Services, Inc. (651)437-2739.

Thank you,

Davita Molling
Supervisor of Finance

This program is underwritten by Ameritas Life Insurance Corp. located in Lincoln, Nebraska and administered by Ameritas Life Insurance Corp.

Complete Step 6 and move to Step 7

STEP 7: HEALTH FORM

1. Review the Current Alert Info. An Empty Current Alert Info box means that your child has no known health concerns for school.
 - If there are no changes to your child's health record, click on the check box beside **"NO CHANGES** for my child's health record."
 - If there are additions or changes, enter the information in the Additions or Changes section.
2. Fill in the name, relationship, and date fields to verify the information provided on the health form.
3. Click "Complete Step 7 and move to Step 8" to finish this step.

SCHOOL DISTRICT OF LA CROSSE
ANNUAL STUDENT HEALTH INFORMATION UPDATE

SCHOOL DISTRICT OF LA CROSSE
Dream • Believe • Achieve

STUDENT NAME: []	DATE OF BIRTH: []
SCHOOL: []	GRADE: []

Dear Parent/Guardian:

Please review the information in the "Current Alert Info" box below. This is the information we have on record on your child's health and safety at school. An empty "Current Alert Info" box means that your child has no known health concerns for school. If it is necessary to update the information, please check any health conditions that require attention during school activities, and check "NO CHANGES" and sign below.

Current Alert Info:

NO CHANGES for my child's health records.
If it is necessary to update the information, please check any health conditions that require attention during school activities.

Additions or Changes: (Check those that apply)

ADD/ADHD Will your child need medication at school? []

ALLERGIES (Be specific) My child has an EpiPen? []

Foods	Reaction
Bee Sting or Insect Bites	Reaction
Medicines	Reaction
Environmental/Seasonal	Reaction
Other	Reaction

ASTHMA Will your child need an inhaler at school? []

CARDIAC (HEART) CONDITION Restrictions [] *Requires physician note

DIABETES Insulin Pump Insulin Injections Glucagon

SEIZURE CONDITION Include Type []

OTHER HEALTH CONDITION (Please list) []

EMERGENCY MEDICATION:

- The school does not supply medication.
- All medication given at school requires a School Medication/Procedure Form, available at our website or your local health care practitioner's office.
- Over-the-counter (OTC) Medication: A School Medication/Procedure Form must be signed and dated by a parent/guardian and a health care practitioner's signature is only required if the dose exceeds the recommended label directions.
- Prescription Medication (including inhaler/EpiPen carried by your child): A School Medication/Procedure Form must be signed and dated by a parent/guardian and a health care practitioner.

My signature gives permission to share this health information with school staff and district transportation personnel. I understand that this information will be used, if necessary, for safety at school, activities.

Parent/Guardian Signature: []
Relationship: []
Date: []

1

2

3

7. Health Forms

- ✓ d. Emergency Information
- ✓ e. Emergency Contacts
- 2. Student/Family Residence Questionnaire
✓ Completed 08/08/2022 10:28am
- 3. Verify Ethnicity/Race
✓ Completed 08/08/2022 10:43am
- 4. Food Service Application
✓ Completed 08/08/2022 10:55am
- 5. Free & Reduced - Disclosure of Benefits
✓ Completed 08/08/2022 11:02am
- 6. Student Accident Insurance
✓ Completed 08/08/2022 11:02am
- 7. Health Forms**
- 8. LaCrosse Public Education Foundation/La Crosse Promise
- 9. Code of Rights and Responsibilities
- 10. Make an Online Payment
- 11. Athletics Registration
- 12. Dental Sealants
- 13. Transcript Release Form
- 14. Device Self Insurance Form
- 15. Annual Consent to Treatment of Student and Annual Walking Field Trip
- 16. Notice and Expectations for Participation in 2-Way Video Conferencing
- 17. Technology Acceptable Use Policy
- 18. Census Form
- 19. Signature Page
- 20. Summary Page
- 21. Complete Student Info Update

Previous Step Next Step

Close and Finish Later

STEP 8: LA CROSSE PUBLIC EDUCATION FOUNDATION/LA CROSSE PROMISE

1. Review the La Crosse Public Education Foundation and La Crosse Promise Future Center information.
2. If you do not wish to receive emails from either the La Crosse Public Education Foundation and/or La Crosse Promise, click on the appropriate checkbox next to “No, I do not want my email shared with the La Crosse Public Education Foundation” and/or “No I do not want my email shared with the La Crosse Promise.”
3. Click “Complete Step 8 and move to Step 9” to finish this step.

Family Access

My Account | Contact Us | Exit

Home

New Student Online Enrollment

Student Info Update

Online Forms

Calendar

Gradebook

Attendance

Student Info

Schedule

Student Services

Conferences

Portfolio

Health Info

Login History

Student Info Update

[STUDENT NAME]

Step 8. LaCrosse Public Education Foundation/La Crosse Promise (Required)

Print | View Full Screen

LA CROSSE PUBLIC EDUCATION FOUNDATION AND LA CROSSE PROMISE

PARENT EMAIL RELEASE FORM

The School District of La Crosse gets important support from many community organizations, in particular the La Crosse Public Education Foundation (LPEF) and the La Crosse Promise.

These two critical nonprofit organizations would like permission to send you an occasional email with updates on how they are helping our students and community. **Your parent email will be shared as indicated below.**

LPEF provides grants to teachers and others to support innovation and enhance educational programs in the District. In addition, LPEF provides Random Acts of Kindness accounts at each school for students, plus provides other financial support for District programs. Learn more at: LaCrossePEF.org

No, I do not want my email shared with the La Crosse Public Education Foundation.

La Crosse Promise Future Centers serve all high school students in the District by providing career education advising. The Promise also has a neighborhood program that provides up to \$50,000 for families who build, buy a new home or renovate a home in select city neighborhoods. Find out more at lacrossepromise.org.

No, I do not want my email shared with the La Crosse Promise.

Complete Step 8 and move to Step 9

1. Verify Student Information
✓ Completed 08/08/2022 10:20am

✓ a. Student Information

✓ b. Family Address

✓ c. Family Information

✓ d. Emergency Information

✓ e. Emergency Contacts

2. Student/Family Residence Questionnaire
✓ Completed 08/08/2022 10:28am

3. Verify Ethnicity/Race
✓ Completed 08/08/2022 10:43am

4. Food Service Application
✓ Completed 08/08/2022 10:55am

5. Free & Reduced - Disclosure of Benefits
✓ Completed 08/08/2022 11:02am

6. Student Accident Insurance
✓ Completed 08/08/2022 2:18pm

7. Health Forms
✓ Completed 08/08/2022 2:18pm

8. LaCrosse Public Education Foundation/La Crosse Promise

9. Code of Rights and Responsibilities

10. Make an Online Payment

11. Athletics Registration

12. Dental Sealants

13. Transcript Release Form

STEP 9: CODE OF RIGHTS & RESPONSIBILITIES

1. Click on the “View Full Screen”. Review the Student Code of Rights and Responsibilities document.

Note: All students have the right to have access to all the rules, rights and responsibilities to which the student is subject, Student Code of Rights and Responsibilities. It is important that parents and students are aware of this document’s content.



2. Fill in the name and date fields to give your permission and acknowledge that you have read the information.

3. Click “Complete Step 9 and move to Step 10” to finish this step.

Print

Complete Step 9 and move to Step 10 3

Signature of Complainant: _____

Date Complainant Filled: _____

Signature of Person Receiving Complaint: _____

Date Received: _____

Submit this form to the administrator designated to receive this complaint or the immediate supervisor. The administrator receiving the complaint will sign receipt and date the complaint. A copy will be returned to the complainant; a copy will be sent to the school principal or department affected by the complaint; and a copy will be sent to the Complaint Investigation Officer (Associate Superintendent/Instruction, Director Student Services, or Director of Human Resources).

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DISTRICT CODE OF RIGHTS & RESPONSIBILITIES

The Board of Education has adopted the Student Code of Rights and Responsibilities which has been made available through Skyward Family Access or at the following link: <https://www.lacrosse.k12.wi.us/content/uploads/2022/08/2022-23-Code-of-Rights-and-Responsibilities.pdf>. If you are unable to access the Internet, you may pick up a copy of the Student Code of Rights and Responsibilities at your child's school, or in the District Registrars Office located in the Hogan Administrative Building (807 East Avenue South, Room 112). Your child will be expected to comply with the standards set forth in this conduct code. Therefore, it is necessary that you and your child read and discuss the code thoroughly and carefully so that you are aware of the standard of conduct expected of all students in the School District of La Crosse.

I have read the Student Code of Rights and Responsibilities with my child. I understand all students are expected to behave in a manner consistent with the standards described.

2

Parent Signature: _____

Date: _____

STEP 10: MAKE AN ONLINE PAYMENT

(OPTIONAL STEP)

1. If you'd like to add funds to your child's Food Service account or submit payment for Device Insurance, click on the "Make an Online Payment" link and follow the prompts.
2. If you do not wish to make a Food Service or Device Insurance payment at this time, click the "Next Step" button in the lower right corner or click on Step 10 on the right.
Note: A green check mark will not display for Step 9. This will not prohibit you from submitting your information.
3. Click "Complete Step 10 and move to Step 11" to finish this step.

The screenshot displays the 'Student Info Update' interface. On the left is a navigation menu with 'Student Info Update' selected. The main content area shows 'Step 10. Make an Online Payment (Optional)' with instructions and a 'Make an Online Payment' button. A red circle with the number '1' is placed over this button. Below the instructions is a button labeled 'Complete Step 10 and move to Step 11', with a red circle and the number '3' next to it. On the right, a progress list shows 21 steps. Step 10, '10. Make an Online Payment', is highlighted in blue, with a red circle and the number '2' next to it. A yellow asterisk is positioned to the left of the progress list, near the bottom.

STEP 11: ATHLETIC REGISTRATION

(OPTIONAL - ONLY NEEDED FOR MIDDLE AND HIGH SCHOOL ATHLETES)

Note: This step is only available for Middle and High School Students. It can be completed at anytime at the Athletics Registration page, found on the Middle and High School web pages. Yearly registration must be completed before your child will be allowed to participate.

1. If you need to register your child for athletics, click on the “Athletic Registration” link and follow the prompts.

Note: Clicking the link will open a new window. The Student Info Update will remain open. When registration is complete, close the registration window to return.

2. If you do not need to register at this time, click the “Next Step” button in the lower right corner or click on Step 11 on the right.

Note: A green check mark will not display for Step 10. This will not prohibit you from submitting your information.

3. Click “Complete Step 11 and move to Step 12” to finish this step.

The screenshot displays the 'Student Info Update' interface for a student. On the left is a navigation menu with options like 'Home', 'New Student Online Enrollment', 'Student Info Update', 'Online Forms', 'Calendar', 'Grades', 'Attendance', 'Student Information', 'Schedule', 'Student Services', 'Conferences', 'Portfolio', 'Health Info', and 'Login History'. The main content area is titled 'Step 11. Athletics Registration (Optional)' and provides instructions and contact information for various schools. A red circle with the number '1' highlights the 'Athletics Registration' link. Below the instructions is a button labeled 'Complete Step 11 and move to Step 12', with a red circle and the number '3' next to it. On the right side, there is a progress bar titled 'Student Info Update' listing 21 steps. Step 11, 'Athletics Registration', is highlighted in blue and has a yellow asterisk next to it. A red circle with the number '2' is placed over the 'Next Step' button at the bottom right of the page.

STEP 12: DENTAL SEALANTS

ONLY FOR GRADES 2ND-4TH, 5TH (ONLY AT HAMILTON & NORTHSIDE), AND 6TH-12TH

1. Please read the Dental Sealants letter from the School District of La Crosse Nursing Staff.
2. If you would like your child to participate in the Dental Sealant program, please check “yes” and if you wish to not participate, please check “no”.
 - A. If yes, click on the link which will take you to the county registration form.
Note: Clicking the link will open a new window. The Student Info Update will remain open. When registration is complete, close the registration window to return.
3. Fill in the name and date fields to give your permission and acknowledge that you have read the information.
4. Click “Complete Step 12 and move to Step 13” to finish this step.

Home

New Student Online Enrollment

Student Info Update

Online Forms

Calendar

Gradebook

Attendance

Student Info

Schedule

Student Services

Conferences

Portfolio

Health Info

Login History

[STUDENT NAME]

Step 12. Dental Sealants (Required)

The La Crosse County Health Department is again offering a dental sealant program for all children in 2nd, 3rd, and 6th-12th grades during the school year. Services are provided by a Registered Dental Hygienist and include a basic screening, cleaning if needed, dental sealants, and fluoride varnish treatments.

You may sign up all eligible children when you follow the link provided on the form. If you do this, please make sure to still enter “yes” on this form when you update each child.

View Full Screen

Back

DENTAL SEALANTS

SCHOOL DISTRICT OF LA CROSSE
LAC
Dream • Believe

Hello Families,

The La Crosse County Health Department is again offering a dental sealant program for all children in 2nd, 3rd, and 6th-12th grades during the school year. Services are provided by a Registered Dental Hygienist and include a basic screening, cleaning if needed, dental sealants, and fluoride varnish treatments.

The sealant dates will be scheduled throughout the school year and the fluoride varnish will again be applied prior to the school's scheduled date so you can inform your child.

- There is no cost to participate in the program
- Students will be called out of class to participate
- This takes about 10-20 minutes depending on how many sealants your child needs

Wondering what a dental sealant is? [Click here to watch a video.](#)

Would you like your child to participate in this program?

Yes

2 **If you selected "YES", please sign up online by going to <https://sealasmile.wisconsin.gov/Consent/Home>. In the "teacher" area, you may enter "unknown" as most students will not know their teachers for next year. You may sign up all eligible children when you follow this link. If you do this, please make sure to still complete this form when you update each child.**

No

Thank you for your consideration.

Sincerely,
Your School District of La Crosse School Nurses

3 Parent/Guardian Signature: Date:

4 Complete Step 12 and move to Step 13

Student Info Update

1. Verify Student Information
Completed 06/08/2022 10:20am
- a. Student Information
- b. Family Address
- c. Family Information
- d. Emergency Information
- e. Emergency Contacts
2. Student/Family Residence Questionnaire
Completed 06/08/2022 10:28am
3. Verify Ethnicity/Race
Completed 06/08/2022 10:43am
4. Food Service Application
Completed 06/08/2022 10:55am
5. Free & Reduced - Disclosure of Benefits
Completed 06/08/2022 11:02am
6. Student Accident Insurance
Completed 06/08/2022 2:18pm
7. Health Forms
Completed 06/08/2022 2:18pm
8. LaCrosse Public Education Foundation/La Crosse Promise
Completed 06/08/2022 2:24pm
9. Code of Rights and Responsibilities
Completed 06/08/2022 2:25pm
10. Make an Online Payment
Completed 06/08/2022 2:39pm
11. Athletics Registration
Completed 06/08/2022 2:44pm
- 12. Dental Sealants**
13. Transcript Release Form
14. Device Self Insurance Form
15. Annual Consent to Treatment of Student and Annual Walking Field Trip
16. Notice and Expectations for Participation in 2-Way Video Conferencing
17. Technology Acceptable Use Policy
18. Census Form
19. Signature Page
20. Summary Page

STEP 13: TRANSCRIPT RELEASE FORM

(ONLY FOR 12TH GRADERS ATTENDING CENTRAL HIGH SCHOOL)

1. If you do not wish to complete the Transcript Release form, click No at the prompt.

If you wish to complete the form, follow the steps below.:

2. Review the information regarding the release of transcripts.
3. Fill in your child's name.
4. Check the appropriate boxes under "I authorize Central High School to release my transcripts and any recommendations for the following purposes."
5. Fill in the signature and date fields.
6. If you wish to have the fee waived, click the check box "I am requesting a fee waiver be sent with my application. I certify that I am eligible for free/reduced meals this school year."
7. Sign and date the Fee Waiver portion of the form.
8. Click "Complete Step 13 and move to Step 14" to finish this step.

The screenshot shows the 'CENTRAL TRANSCRIPT RELEASE FORM' with several numbered callouts (1-8) pointing to specific fields and sections. Callout 1 points to the 'Update' button in the top left. Callout 2 points to the introductory text about transcript release. Callout 3 points to the 'STUDENT NAME (Please Print)' field. Callout 4 points to the authorization checkboxes. Callout 5 points to the 'SIGNATURE' and 'DATE' fields for the transcript release. Callout 6 points to the 'REQUEST FOR FEE WAIVER' section. Callout 7 points to the 'SIGNATURE' and 'DATE' fields for the fee waiver. Callout 8 points to the 'Complete Step 13 and move to Step 14' button at the bottom. The right sidebar shows a progress list with '13. Transcript Release Form' highlighted. The bottom of the form has buttons for 'Previous Step', 'Next Step', 'Complete Step 13 and move to Step 14', and 'Close and Finish Later'.

STEP 14: DEVICE SELF INSURANCE FORM

1. Review the entire device insurance form.
2. If you accept the district insurance, please check the “Yes, I opt to select the district’s self insurance.” (If you wish to pay in cash, check, or Skyward Online Payment.) If you wish to pay in cash or check, please bring that to your child’s school. If you would like to decline the district insurance please check the “No, I opt out of the district self-insurance.”
3. Fill in the name and date fields to acknowledge that you have read the information.
4. Click “Complete Step 14 and move to Step 15” to finish this step.

The screenshot shows the 'iPad Self Insurance Form' interface. On the left is a navigation menu with items like 'Calendar', 'Gradebook', 'Attendance', 'Student Info', 'Schedule', 'Student Services', 'Conferences', 'Portfolio', 'Health Info', and 'Login History'. The main form area contains the following elements:

- 1**: A red circle with the number '1' pointing to the 'Student Name', 'Date of Birth', and 'Grade' input fields.
- 2**: A red circle with the number '2' pointing to the insurance options section, which includes:
 - Insurance validity: Hamilton and Northside Elementary (July 1st - June 30th) and all other schools (August 1st - July 31st).
 - Option 1: YES, I opt to select the district's self-insurance. iPad Insurance - \$20.00. This must be paid by October 1st to be in effect. If past that date, it is assumed the parent/guardian does not want to pay for the insurance. The parent/guardian has reviewed and signed the handbook use of technology in the district. If a student enrolls during the school year, families have 30 days from enrollment to pay for the insurance.
 - Option 2: NO, I opt out of the district's self-insurance. As such, I know I will pay for any repair costs or for total loss or damage, lost, or stolen. I have signed the handbooks related to use of technology in the district.
- 3**: A red circle with the number '3' pointing to the 'Parent/Guardian Signature' and 'Date Signed' input fields.
- 4**: A red circle with the number '4' pointing to the 'Complete Step 14 and move to Step 15' button at the bottom of the form.

On the right side, there is a progress bar with 21 steps. Step 14, 'Device Self Insurance Form', is currently selected and highlighted in blue. Other steps include 'Emergency Information', 'Emergency Contacts', 'Student/Family Residence Questionnaire', 'Verify Ethnicity/Race', 'Food Service Application', 'Free & Reduced - Disclosure of Benefits', 'Student Accident Insurance', 'Health Forms', 'LaCrosse Public Education Foundation/La Crosse Promise', 'Code of Rights and Responsibilities', 'Make an Online Payment', 'Athletics Registration', 'Dental Sealants', 'Transcript Release Form', 'Annual Consent to Treatment of Student and Annual Walking Field Trip', 'Notice and Expectations for Participation in 2-Way Video Conferencing', 'Technology Acceptable Use Policy', 'Census Form', 'Signature Page', and 'Summary Page'. At the bottom right, there are buttons for 'Previous Step', 'Next Step', and 'Close and Finish Later'.

STEP 15: ANNUAL CONSENT TO TREATMENT OF STUDENT AND ANNUAL WALKING FIELD TRIP

1. Fill in the doctor and hospital fields at the top of the form.
2. Read both sections regarding emergency medical treatment of your child during field trips and permission for walking field trips.
3. Fill in the name and date fields (in both sections) to give your permission and acknowledge that you have read the information.
4. Click “Complete Step 15 and move to Step 16” to finish this step.

ANNUAL AUTHORIZATION TO CONSENT TO TREATMENT OF STUDENT/ANNUAL WALKING FIELD TRIP PERMISSION

SCHOOL DISTRICT OF
LA CROSSE
Dream • Believe • Achieve

ANNUAL AUTHORIZATION TO CONSENT TO TREATMENT OF STUDENT/ANNUAL WALKING FIELD TRIP PERMISSION
SCHOOL YEAR: 2022- 2023

STUDENT NAME:	GRADE:	PRIMARY PHONE:
ADDRESS:	PHONE #1:	PHONE #3:
FAMILY DOCTOR:	HOSPITAL:	

(We), the undersigned Parent/Guardian of the above mentioned student minor do hereby authorize the school district of La Crosse supervising the activity concerned, including but not limited to daily activities, walking, and long distance travel, as agent for the undersigned, to consent to any x-ray examination, anesthetic, medical or surgical care which is deemed advisable by, and is to be rendered under general or special supervision of, any physician or staff of any licensed hospital whether such diagnosis or treatment is rendered at the office of said physician or hospital.

It is understood that this authorization is given in advance of any specific diagnosis, treatment or hospital care and shall provide authority and power on the part of the school district to give specific consent to any and all such care which the aforementioned physician in the school district or his/her best judgement may deem advisable.

Also, the authorized school district staff has the authority to call for emergency medical transportation or provide first aid for himself/herself, for the benefit of the involved student, if the staff person deems necessary.

Every effort will be made to contact parents or guardians to explain the nature of the problem prior to any intervention.

This authorization shall remain effective until the end of the school year.

Signature of Parent/Guardian _____ Date Signed _____

.....

ANNUAL WALKING FIELD TRIP PERMISSION/CONSENT TO TREAT

I hereby give permission for my child to go on field trips within walking distance from my child's school for the school year of _____ that if I have any special concerns regarding my child participating in field trips I should convey such requests to the teacher. If possible, such special requests will be honored. It is understood that my child will abide by the instructions of the teacher.

Signature of Parent/Guardian _____ Date Signed _____

Complete Step 15 and move to Step 16

- Calendar
- Gradebook
- Attendance
- Student Info
- Schedule
- Student Services
- Conferences
- Portfolio
- Health Info
- Login History

- d. Emergency Information
- e. Emergency Contacts
- 2. Student/Family Residence Questionnaire
- 3. Verify Ethnicity/Race
- 4. Food Service Application
- 5. Free & Reduced - Disclosure of Benefits
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- 19. Signature Page
- 20. Summary Page
- 21. Complete Student Info Update

Previous Step Next Step

Close and Finish Later

STEP 16: NOTICE & EXPECTATIONS FOR PARTICIPATION IN 2-WAY VIDEO CONFERENCING

1. Please read the Notice and Expectations for Participation in 2-Way Video Conferencing.
2. Click “Complete Step 16 and move to Step 17” to finish this step.



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Step 16. Notice and Expectations for Participation in 2-Way Video Conferencing (Required)
Print View Full Screen



1 Notice and Expectations for Participation in 2-way Video Conferencing

The School District of La Crosse is moving into new instruction platforms for 2-way video conferencing. Google Meet video conferencing access within Google Meet. These resources will help us meet the instructional need with social engagement. This involves video conferencing between school staff and individual students. The intent and usage should not be for full class live 2-way instruction. This resource is used solely for the needs of the students invited. During any use of 2-way video learning platforms there are expectations of order to maintain the safety and respect of those participating.

Below is a list of School District of La Crosse expectations for students when participating in 2-way video conferencing.

Student Expectations and Guidelines for Participation

1. Inappropriate use/behavior of 2-way video conferencing will be handled according to the district's policies.
2. Share the times that video conferencing will occur with those in your household.
3. Parents/Guardians should be mindful of what family activities would be potentially seen or heard during video conferencing. This is a great tool to keep students and teachers connected, but please have your device near enough you can monitor, yet private enough to concentrate on their work.
4. Please attempt to keep all background noise and distractions to a minimum. If you are in a location with background noise mute your device and feel free to listen in.
5. Attempt to select an area in your home with enough space for necessary items - books, notebook, etc.
6. Teachers will have guidelines for how to ask your questions during this time. Follow those directions.
7. Do not share your screen unless directed to by your teacher. When using video, sit where the device and the camera is directed on the face.
8. School appropriate dress is required during participation at all times.
9. Polite and professional language shall be used at all times.
10. Speak in a controlled and clear manner so everyone can hear. Try not to talk over others. It's tricky.
11. Promptly exit the meeting when the meeting time is over. Your instructor will be the first one on and off.
12. Only accept invitations for meetings from school staff, and do not create your own meetings.
13. Give your best effort online as you would in the classroom.
14. You do not need to put your camera on if you do not want to do so.
15. Prior to recording any conference, all participants must be notified.

If any parent/guardian would like to “opt-out” of this resource for instruction and support, please contact your child's teacher. If you opt-out, the teacher will not invite the student to future video conferencing sessions, but the student will still have access to the resource.

We appreciate your support during this challenging time and are working to keep our students safe and engaged.

2 Complete Step 16 and move to Step 17

Student Info Update

1. Verify Student Information	Completed 06/08/2022 10:20am
a. Student Information	
b. Family Address	
c. Family Information	
d. Emergency Information	
e. Emergency Contacts	
2. Student/Family Residence Questionnaire	Completed 06/08/2022 10:28am
3. Verify Ethnicity/Race	Completed 06/08/2022 10:43am
4. Food Service Application	Completed 06/08/2022 10:55am
5. Free & Reduced - Disclosure of Benefits	Completed 06/08/2022 11:02am
6. Student Accident Insurance	Completed 06/08/2022 2:18pm
7. Health Forms	Completed 06/08/2022 2:18pm
8. LaCrosse Public Education Foundation/La Crosse Promise	Completed 06/08/2022 2:24pm
9. Code of Rights and Responsibilities	Completed 06/08/2022 2:25pm
10. Make an Online Payment	Completed 06/08/2022 2:39pm
11. Athletics Registration	Completed 06/08/2022 2:44pm
12. Dental Sealants	Completed 06/08/2022 2:54pm
13. Transcript Release Form	Completed 06/08/2022 2:58pm
14. Device Self Insurance Form	Completed 06/10/2022 8:02am
15. Annual Consent to Treatment of Student and Annual Walking Field Trip	Completed 06/10/2022 8:11am

STEP 17: TECHNOLOGY ACCEPTABLE USE POLICY

1. Please read the School District of La Crosse Student Expectations and Acceptable Use Handbook.
2. Click on the dropdown to acknowledge that you have read and reviewed the handbook.
3. Fill in the name and date fields.
4. Click “Complete Step 17 and move to Step 18” to finish this step.

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[STUDENT NAME]

Step 17. Technology Acceptable Use Policy (Required)

View Full Screen

Save

Save and Print

Back

School District of La Crosse Student Expectations and Acceptable Use Handbook

SCHOOL LA CROSSE Dream

Please click the link below to review the School District of La Crosse Student Expectations and Acceptable Use Handbook

School District of La Crosse Student Expectations and Acceptable Use Handbook

I have read and reviewed this handbook with my student and acknowledge the guidelines of the School District of La Crosse Student Expectations and Acceptable Use Handbook.

Parent Signature: _____ Date: _____

Complete Step 17 and move to Step 18

Student Info Update

1. Verify Student Information
✓ Completed 08/08/2022 10:20am
2. Student/Family Residence Questionnaire
✓ Completed 08/08/2022 10:28am
3. Verify Ethnicity/Race
✓ Completed 08/08/2022 10:43am
4. Food Service Application
✓ Completed 08/08/2022 10:55am
5. Free & Reduced - Disclosure of Benefits
✓ Completed 08/08/2022 11:02am
6. Student Accident Insurance
✓ Completed 08/08/2022 2:18pm
7. Health Forms
✓ Completed 08/08/2022 2:18pm
8. LaCrosse Public Education Foundation/La Crosse Promise
✓ Completed 08/08/2022 2:24pm
9. Code of Rights and Responsibilities
✓ Completed 08/08/2022 2:25pm
10. Make an Online Payment
✓ Completed 08/08/2022 2:39pm

STEP 18: CENSUS FORM

1. Read the statement on the Census Form.
2. When finished with the Student Info Update, navigate to the “Online Forms” button on the left side of the screen to complete this form.
3. Click “Complete Step 18 and move to Step 19” to finish this step.

The screenshot displays the Skyward Family Access portal. At the top, the Skyward logo and 'Family Access' text are visible. The main header shows 'Student Info Update' for a student named '[STUDENT NAME]'. The current step is 'Step 18. Census Form (5)'. The main content area contains the 'School District of La Crosse Census Form' instructions, which state that parents should click on the 'Online Forms' tab in the left navigation menu. A yellow star highlights the 'Online Forms' button in the navigation menu. The progress bar on the right lists 15 steps, with the first 14 steps marked as completed. At the bottom, a red circle highlights the 'Complete Step 18 and move to Step 19' button.

STEP 19: SIGNATURE PAGE

1. Read the statement on the signature page.
2. To verify that the student information has been reviewed and is up-to-date, enter your name and date to act as an electronic signature.
3. Click “Complete Step 19 and move to Step 20” to finish this step.



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[STUDENT NAME]

Step 19. Signature Page (Required)

[Print](#) [View Full Screen](#)

ELECTRONIC SIGNATURE PAGE

1

I have agreed to submit this application by electronic means.

By entering my name in the signature below, I verify my answers are correct and complete to the best of my knowledge. An electronic signature has the same legal effect and can be enforced in the same way as a written signature.

Please type your name, relationship to student, and date below.

2

<input type="text"/>	<input type="text"/>	<input type="text"/>
ELECTRONICALLY SIGNED BY	RELATIONSHIP TO STUDENT	DATE

3

[Complete Step 19 and move to Step 20](#)

Student Info Update

- 1. Verify Student Information
✓ Completed 06/08/2022 10:20am
 - ✓ a. Student Information
 - ✓ b. Family Address
 - ✓ c. Family Information
 - ✓ d. Emergency Information
 - ✓ e. Emergency Contacts
- 2. Student/Family Residence Questionnaire
✓ Completed 06/08/2022 10:28am
- 3. Verify Ethnicity/Race
✓ Completed 06/08/2022 10:43am
- 4. Food Service Application
✓ Completed 06/08/2022 10:55am
- 5. Free & Reduced - Disclosure of Benefits
✓ Completed 06/08/2022 11:02am
- 6. Student Accident Insurance
✓ Completed 06/08/2022 2:18pm
- 7. Health Forms
✓ Completed 06/08/2022 2:18pm
- 8. LaCrosse Public Education Foundation/La Crosse Promise
✓ Completed 06/08/2022 2:24pm
- 9. Code of Rights and Responsibilities
✓ Completed 06/08/2022 2:25pm
- 10. Make an Online Payment

STEP 20: SUMMARY PAGE

1. Review the Student Info Update Recap.

Note: On the next screen you will have a chance to review the completion status for each step. Double check that all required steps have a **green check mark** next to them.

2. Click “Complete Step 20 and move to Step 21” to finish this step.

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Step 20. Summary Page (Required) Print View Full Screen

Student Info Update Recap

REMINDER:

- On the next screen you will have a chance to review each steps completion status. Do not proceed until all steps have a **green check mark** next to them.
- Once you are finished reviewing all steps, click the **"Submit Student Info Update"** button to complete the Student Info Update.

OTHER INFORMATION:

- If you changed your address, you will need to bring in proof of your new address to either the District Registrar Office. You may also email the information to the Registrar's office at registrar@lacrosse.k12.wi.us
- Don't forget to check your child's school website, under school documents, for your online enrollment information.
- If your child is involved in athletics at the middle or high school level, the sports physical is required. For more information, visit <https://www.lacrosseschools.org/programs-services/school-health-services/sports-physicals>

Helpful Links for the School Year

- YMCA School Age Care
 - Available at the Elementary level
 - Before and after school care at these La Crosse locations: Emerson, Northside, Spang, Southern Bluffs, State Road and Summit
 - Contact the YMCA for more information or to check for availability for the school year at <https://www.laxymca.org/school-year-care/>
- Boys and Girls Club of Greater La Crosse
 - Available to grades K-12
 - After school care available at these La Crosse locations: Amie L. Mathy Center, Teague, Schuh/Mullen Homes and Northside
 - Contact the Boys and Girls Club for more information - 782-3926
 - <http://www.bgclax.org/>
- La Crosse MTU Information
 - <https://www.cityoflacrosse.org/mtu>

Student Info Update

- Verify Student Information Completed 06/08/2022 10:20am
- Student Information
- Family Address
- Family Information
- Emergency Information
- Emergency Contacts
- Student/Family Residence Questionnaire Completed 06/08/2022 10:28am
- Verify Ethnicity/Race Completed 06/08/2022 10:43am
- Food Service Application Completed 06/08/2022 10:55am
- Free & Reduced - Disclosure of Benefits Completed 06/08/2022 11:02am
- Student Resident Insurance Completed 06/08/2022 2:18pm
- Health Insurance Completed 06/08/2022 2:18pm
- La Crosse Public Education Foundation - Crosse Promise Completed 06/08/2022 2:24pm
- Code of Rights and Responsibilities Completed 06/08/2022 2:25pm
- Make an Online Payment Completed 06/08/2022 2:39pm
- Athletics Registration Completed 06/08/2022 2:44pm
- Dental Sealants Completed 06/08/2022 2:54pm
- Transcript Release Form Completed 06/08/2022 2:58pm
- Device Self Insurance Form Completed 06/10/2022 8:02am

Don't forget to hit the submit button on the next screen

Complete Step 20 and move to Step 21

STEP 21: COMPLETE STUDENT INFO UPDATE

1. Check the “Completed, Not Completed, or Skipped” status for each step listed in the center area.

Note: Required steps that need to be reviewed will show as “not completed.” Steps showing as skipped are optional and do not need to be completed to submit the Student Info Update.

2. For any “Not Completed” steps:

- Click on the appropriate step from the list on the right.
- Verify or update the information in that step and click the “Complete and Move to the Next Step” button.
- Return to the Complete Student Info Update step using the link on the right.

3. Click “Submit Student Info Update” to finish.

Note: The “Submit Student Info Update” button will not be available to click if all required steps have not been completed.

Family Access

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Student Info Update

[STUDENT NAME] Print

Step 21. Complete Student Info Update (Required)

By completing Student Info Update, you are confirming that the Steps below have been finished. Are you sure you want to complete Student Info Update for

Review Student Info Update Steps	Completed
Step 1) Verify Student Information	Completed 06/08/2022 10:20am
No Requested Changes exist for Step 1.	
Step 2) Student/Family Residence Questionnaire	Completed 06/08/2022 10:28am
Step 3) Verify Ethnicity/Race	Completed 06/08/2022 10:43am
No Requested Changes exist for Step 3.	
Step 4) Food Service Application	Completed 06/08/2022 10:55am
Step 5) Free & Reduced - Disclosure of Benefits	Completed 06/08/2022 11:02am
Step 6) Student Accident Insurance	Completed 06/08/2022 2:18pm
Step 7) Health Forms	Completed 06/08/2022 2:18pm
Step 8) LaCrosse Public Education Foundation/La Crosse Promise	Completed 06/08/2022 2:24pm
Step 9) Code of Rights and Responsibilities	Completed 06/08/2022 2:25pm
Step 10) Make an Online Payment	Completed 06/08/2022 2:39pm
Step 11) Athletics Registration	Completed 06/08/2022 2:44pm
Step 12) Dental Sealants	Completed 06/08/2022 2:54pm
Step 13) Transcript Release Form	Completed 06/08/2022 2:58pm
Step 14) Device Self Insurance Form	Completed 06/10/2022 8:02am
Step 15) Annual Consent to Treatment of Student and Annual Walking Field Trip	Completed 06/10/2022 8:11am
Step 16) Notice and Expectations for Participation in 2-Way Video Conferencing	Completed 06/10/2022 8:16am
Step 17) Technology Acceptable Use Policy	Completed 06/10/2022 8:22am
Step 18) Census Form	Completed 06/10/2022 8:24am
Step 19) Signature Page	Completed 06/10/2022 8:31am
Step 20) Summary Page	Completed 06/10/2022 8:37am

Guardian Name: _____ Guardian Address: _____

Submit Student Info Update

Student Info Update

1. Verify Student Information
Completed 06/08/2022 10:20am
 - a. Student Information
 - b. Family Address
 - c. Family Information
 - d. Emergency Information
 - e. Emergency Contacts
2. Student/Family Residence Questionnaire
Completed 06/08/2022 10:28am
3. Verify Ethnicity/Race
Completed 06/08/2022 10:43am
4. Food Service Application
Completed 06/08/2022 10:55am
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Completed 06/08/2022 2:25pm
10. Make an Online Payment
Completed 06/08/2022 2:39pm
11. Athletics Registration
Completed 06/08/2022 2:44pm
12. Dental Sealants
Completed 06/08/2022 2:54pm
13. Transcript Release Form
Completed 06/08/2022 2:58pm
14. Device Self Insurance Form
Completed 06/10/2022 8:02am
15. Annual Consent to Treatment of Student and Annual Walking Field Trip

CONFIRMATION PAGE

1. If your Student Info Update was successfully completed and submitted, you will see a page like the example below. If you don't get the confirmation page, contact your child's school or the District Registrar's Office.
2. No other action is needed for this child unless there are changes to your child's name, birth information or a change of address. Proof of any of these changes will need to be brought either to your child's school, the District Registrar's Office, or emailed to registrar@lacrossesd.org.
3. **If you have other children in the family**, and would like to complete their update at this time, click on the Student Info Update tab at the left and select your next child. Other children can also be completed at another time.
4. If you are finished in Skyward, click the "Exit" link in the top right corner to log out of your account.

The screenshot shows the Skyward Family Access interface. At the top left is the Skyward logo and the text "Family Access". At the top right are links for "My Account", "Contact Us", and "Exit". A navigation menu on the left includes "Home", "New Student Online Enrollment", "Student Info Update" (highlighted with a red circle containing the number 3), "Online Forms", "Calendar", "Gradebook", "Attendance", and "Student Info". The main content area shows a confirmation message for "[STUDENT NAME]". A red circle with the number 1 is placed over the student name. The message reads: "Student Info Update was successfully completed and submitted to the district for [STUDENT NAME] & [DATE]". Below this message are two links: "Go back to review completed steps" and "Mark Student Info Update as not completed and make changes". A red circle with the number 4 is placed over the "Exit" link in the top right corner.

