

Volunteer Service Application Instructions

Please complete the on-line application at

<https://bib.com/SecureVolunteer/School-District-of-La-Crosse/>

You can also find a link on the district's homepage by hovering over "Parents" – under Parent Resources click on "Volunteer Opportunities"

In addition to the district form, we still ask that you complete the attached form and return it to the main office.

Thank you for your interest in volunteering!

Emerson Elementary School

VOLUNTEER AGREEMENT

Thank you for volunteering at Emerson Elementary School.

We value your time and appreciate your dedication to the students at our school.

In order to maintain a nurturing and safe environment, we ask all of our volunteers to read, sign, and follow these guidelines.

GUIDELINES

- I have completed a Volunteer Service Application (background check).
- When I visit Emerson I will “sign-in” and “sign-out” in the office and display a visitor badge.
- I will follow the direction of the supervising staff member and conduct myself with the same expectations as employed staff.
- If I incidentally observe or determine any confidential student or staff information while volunteering, I will not share this information in the community. If I am unable to adhere to this expectation, I understand I will be restricted from other volunteer opportunities.
- I will devote full attention to the students while volunteering. I understand that preschool age children should not accompany me while I am volunteering.
- I will refrain from using a cell phone to conduct business or socialize and will only use my cell phone for emergency purposes while volunteering. I further understand that taking photographs of children (other than my own) is prohibited.

I have read and agree to adhere to these guidelines.

Printed Name

Signature

Date