

# School Effectiveness Team Meeting notes, 2/16/2021

Nathan Warnberg, Secretary

## In Attendance

Quorum is present (at least 2/3 of the board members and one teacher)

- Brian Merkey (President)
- Nell Saunders-Scott (Treasurer)
- Nathan Warnberg (Secretary)
- Amy Merkey
- Beth Crammond
- Alison Prohn (E1,CM)
- Laura Huber (CM Principal)
- Melissa Murray (CMAP Principal)
- Mariah Bigelow (CM)
- Deanna Maynard (Community Representative, UWL)
- Nicole Rislow (CM)

## Abbreviations

- School Effectiveness Team (SET)
- Coulee Montessori (CM), grades 4K - 5
- Coulee Montessori Adolescent Program (CMAP), grades 6 - 8
- Children's House (CH), 4K and Kindergarten
- Elementary One (E1), grades 1 - 3
- Elementary Two (E2), grades 4 -5
- North Side Elementary (NS)
- Parent Teacher Organization (PTO)
- Department of Public Instruction (DPI)
- CRVA (Coulee Region Virtual Academy)

## Call to order

- Meeting called to order at 5:32pm by President Brian Merkey via Zoom.
- Approval of agenda/additions

## Officer Reports

### Secretary's Report

- Brian moves to approve the 1/19/2021 minutes as is, Mariah seconds, passes unanimously.

### Principal's Reports

- Laura Huber (CM Principal)
  - CH interest is doing well
  - E1 numbers are down
  - E2 numbers are looking good
  - Brochure and video look good
  - Call for job description in next couple of weeks, 8-10 candidates will be chosen by Hogan
  - Hogan will ask for input from teachers and parents
  - Call for teacher and parents to participate in the interview process
  - Superintendent makes the final decision
  - We should probably write a letter (or shoot an informal email) for Dr. Engel and Mark White about getting us involved in the process
  - Laura has been impressed with the caliber of the candidates that the district has been bringing in and interviewing, would not leave if she thought her replacement would not be up to the task.
  - Montessori CRVA is off the table, there is a district wide CRVA but it has not seemed satisfactory
- Melissa Murray (CMAP Principal)
  - Enrollment has changed, so all choice and charter happens between February 1 and the end of April. Used to open in Nov/Dec.
  - Typically bring CMAP students to E2 and/or have a Spring open house, not going to happen due to COVID. Shadowing is something we have done before as well but that is also not likely to happen.
  - Typical years have 11 - 14 per grade level, we are still dealing with a small group of 7.
  - Melissa is going to request a second hire because it is hard to prep for 3 grade levels.
  - Overall things are going as well as can be expected.
  - Think about putting together a virtual event or possibly putting an event together in the summer if we think we can pull in some families that way.

### Treasurers report

- Brian moves to approve the treasurers report, Nathan seconds, passes unanimously.

## Specific Business

### Laura's Retirement

- Thank you Laura!!
- If we send a letter to provide input into the hiring search, what do we need to include or reference?
  - Currently or prepared to embrace and support the Montessori philosophy
  - Community school
  - Seek input from educators
  - Commitment to equity

### Fundraising Discussion

- Food truck - we will need to contact Bard about updates
- Original works - sounds like we will not do this
- Check with ON3 in March about merchandise
- Direct solicitation is always an option

### Outreach Discussion

- Brochures are being updated by Nick Marcoux.
- We need to get these around town somehow so we need to see when these will be ready.
- Once they are ready Laura will print them and let us know so we can distribute them
- Two new videos are coming along really nicely, Nick Marcoux is also working on these.
- The videos should be pinned on the top of the FaceBook page
- We should put the videos on the school websites as well (both CM and CMAP) 'close to' the application link.
- Maybe we can get the brochures on the CM and CMAP pages as well.
- Michele Plagman is a contact person for this: Work Phone: 608-789-7780 Work Email: mplagman@lacrossesd.org

### SET Membership

- Nell, Brian and Nathan have been on SET for several years and are all interested in retiring, but that is a lot of institutional knowledge
- Who can we invite directly?
- The CM teachers will be reaching out directly to families that they think might be interested.

### **Spring Conferences Food (3/8 and 3/11)**

- Spring conferences will be virtual, but teachers will all be at school (except CRVA).
- Sounds like lunches will be best.
- Amy will contact NS PTO to determine what night/day we are going to provide.
- We might need to drop off the stuff the night before and then Laura and Larry will set it up the next day.
- Something that was successful recently was a crock-pot of chili (or some other soup) and some bagged salads. These are easy to store and easy to set out.

Motion to adjourn meeting made by Nathan, seconded by Brian seconds at 6:20pm, passes unanimously.