

SET MINUTES

May 19, 2011

Roosevelt/Coulee Montessori LMC

MEETING WAS CALLED TO ORDER AT 5:35pm

ROLL CALL was taken. Those present included: Laura Huber, Michele Cook, Jen Harnisch, Kristi Koch, Chandra Cox, Lori Arndt, Jenny Dellenbach, and Jeff Mochalski. Not in attendance were Amanda Acklin, Leslee Cullen.

OTHERS IN ATTENDANCE included: Joe Northwood, Rebecca Duncanson, Mariah Strong, Mary Temp, Dawn Comeau, Danielle Sprain,

MEETING ROLLS were assigned:

Facilitator: Lori Arndt

Secretary: Kristi Koch

Time Keeper: Danielle Sprain

APRIL MINUTES WERE APPROVED, motion by Chandra, seconded by Jen.

NEXT MEETING: August 18, 2011. Facilitator and location TBD.

SET BUSINESS

A. PRINCIPAL'S REPORT-

- Back to School- school is currently in the process of hiring a new secretary. The August open house will be on the 30th from 4-6pm. At that time the children will find out who their classroom teacher is instead of packets going out in the mail.
- Talent Show-the last day of school talent show will not be school wide. Each teacher will have the option to have a show in their individual classrooms. It has been decided that the talent show does not follow the current curriculum.
- Hiring Update-Stephanie Espe has been hired as an E-1 teacher, taking Cathy Fuch's position due to her retirement. The E-2 position is currently not filled. More interviews will be occurring due to a decline in an offer.

B. TREASURER'S REPORT-Jennifer Harnisch reported an ending balance of \$5,599.48. (See report at end of Minutes).

C. ARTICLES OF INCORPORATION-501c3 status- Jeff will be putting together a packet for guidance in the continuation of 501c3 status. The corporation paperwork has been filed and accepted by the state. The IRS form needs bylaws approved and election of officers included.

- Officers for 2011-2012 School Year
President—Lori Arndt
Vice President—Mary Temp
Secretary—Kristi Koch
Treasurer—Danielle Sprain

Motion made and approved for new officers as listed above.

- Terms to End in Year:
Lori Arndt—2012
Kristi Koch—2012
Mary Temp—2013
Danielle Sprain—2013
Joe Northwood—2012
Mariah Strong—2012
Kim Shively—2012

D. AMERICORP MEMBER RECOGNITION-Motion made by Jen to give \$50 Kwik-Trip card per Americorp worker. Seconded by Chandra, carried by all. Jen to pick up cards.

E. TEACHER RECOGNITION – Cathy Fuchs and Kathy Schnitzius are retiring at the end of the year. Motion by Kristi, seconded by Jen, and carried by all to give a \$100 check to each teacher as an appreciation gift. Paula(secretary) will also be changing positions. Motion by Chandra, seconded by Jenny and all approved, \$20 gift card to a coffee shop will be purchased. Danielle will pick up.

F. FUNDRAISING—The spring rummage sale brought in almost \$1300. There was a large increase in hot dog sales. The location was ideal as numerous events were taking place in the Central High school area.

G. DISTRICT WIDE PARENTS –Danielle reported that there was a foster parenting presentation and discussion at the last meeting. The Middle School initiative of Global Village was explained. The program is considered a choice school and has an enrollment of 250 students. The numbers for the Lincoln Middle school next year will be 18 CM

students, 22 SOTA students, and 307 Lincoln students. Lunch surveys were sent out to students and the results are not back yet. Randy Nelson will be Jerry Kember's replacement. Chandra and Danielle's terms are completed for district wide parenting. They will continue but the teachers/principal must approve.

H. OUTREACH – t-shirt ordering is in process. Gundersen Lutheran and Skemp will possibly be giving new hires information on CM. Plans are underway for next year. The committee is looking at having a calling tree to make soliciting easier. The committee is considering asking SET for pre-approval for free activities for next year. Discussion held on communication within school, what expectations are and ultimately, to whom SET minutes should be sent to. Also noted that Chandra raised \$27 dollars after expenses at Folk Dance. Check to be sent to treasurer.

I. FRANKLIN/ROOSEVELT PTO-Saturday the 24th is community health day at Franklin. Numerous booths for kids will be set up.

J. OLD BUSINESS—Do we need a fix-it day for the classroom materials? Do we need to give funds to teachers for replacement materials.

RECOMMEND TOPICS FOR NEXT SET MEETING: Pre-approval of money to outreach committee, replacement materials for classrooms, budget/fundraising, Robert's Rules of Order.

MEETING WAS ADJOURNED at 7:00PM

Coulee Montessori SET Checking Report

May 19, 2011

Beginning Balance **\$4,014.95**

Paid Out:

Change for Rummage Sale \$ 200.00

RVNG - Rummage Sale ad \$ 27.91

\$ 227.91

Deposits:

Rummage Sale & Hot Dog Sale \$1,567.89

Late Coffee Payment \$ 20.00

\$1,587.89

Ending Balance

\$5,374.93

Gina's Classroom

Balance

\$224.55

\$5,599.48