

SET MINUTES

February 17, 2011
5:30pm at LMC/Coulee Montessori/Roosevelt

MEETING WAS CALLED TO ORDER AT 5:40pm.

ROLL CALL was taken. Those present included: Laura Huber, Chandra Cox, Lori Arndt, Kristi Koch, Jeff Mochalski, Amanda Acklin, Jenny Dellenbach

OTHERS IN ATTENDANCE included: Mariah Strong, Rebecca Duncanson, Jennifer Sysmanski, Pete Yocum, Mary Welch, Karen Heath, Joe Northwood, Michelle Schraeder, and Michele Krajewski.

ABSENT: Jennifer Harnisch, Leslee Cullen

MEETING ROLLS were assigned:
Facilitator: Jenny Dellenbach
Secretary: Kristi Koch
Time Keeper: Joe Northwood

NEXT SET MEETING: March 31, 2011 in Roos/CM LMC at 5:30pm.
Chandra Cox will facilitate.

SET BUSINESS:

- A. PRINCIPAL'S REPORT - Mrs. Huber
- Family Folk Dance Residency in May will be funded by a grant.
 - Wisconsin Montessori Association Conference-Laura and several teachers attended. All found great value in going and networking with other Montessori teachers.
 - Montessori Conference Update-8 staff attending. SET gave \$900 towards registration and hotel costs.
 - Registration Update-the registration process is being looked at. See attached sheet for how current process is. Discussion held on if this is the correct way to register for CM. Laura will bring up to administration either this spring or next fall regarding the process and the best way to move forward with it.
 - E-2 teacher search-Kathy S. is planning on retiring at the end of the school year. Concern was expressed by those in attendance on finding an adequate replacement. The position may be filled by other teachers in the district or by someone from outside the district. It was reinforced by attendees that Montessori experience would be preferential.
 - Skylert messages-If you would like to change your settings, go to the district website and go into the parent portal to access information. Laura questioned if CM would like her to use Skylert for future CM

events. The feedback was positive from those in attendance.

- Recruiting for Committee Memberships in the following areas-Laura has ideas for some committees that are both short term and long term. A sign up sheet was passed around for parental sign-up.
 - Before school planning-(1 CM parent) Mrs. Nelson will continue to do program for next year with no financial funding/salary. Committee could assist with a sign of appreciation.
 - Breakfast-(1 CM parent) too much instructional time lost due to breakfast in lunchroom. April 30-must have plan in place.
 - Space Utilization-(1CM parent) assist with vacant spaces due to moves. April 1-deadline
 - Lunch planning-(1CM parent) currently have 3 lunch periods. Is it possible to go to 2 periods with time swapping? April 30-deadline.
 - School beautification-where are bulletin boards placed, hallway clutter, and painting. April 1-deadline
 - Playground for younger students-(3-5 CM parents) design a separate playground for 4 & 5 year old children. No money in place-dream away. Deadline December 2012
 - Birth to Four planning-(1 CM parent) mother and toddler groups that are Montessori specific. Early intervention would boost the future of CM. Deadline May 2012.
 - Family activity planning-(3-5 CM parents)
 - Calendar for 2011-2012 (3-5 CM parents)
- B. TREASURER'S REPORT-given by Jenny D. in Jen's absence. The Ending balance of the SET Checking is \$4,242.93 (See report at end of Minutes). Motion to approve report given by Lori, seconded by Jeff. Motion passed.
- C. INCORPORATION UPDATE-Jeff gave update that no further action has been done as his secretarial assistance is absent. The by-laws need to be retyped and sent in to state. Kristi volunteered to assist with by-law retyping.
- D. COMMUNITY RESOURCES- Chandra presented update on various programs/organizations she is working with. Best Buy program will be effective soon. She also stated that organizations such as the Lion's Club are willing to donate but need a specific focus and directive ideas that they can work towards. Chandra to keep the group updated on resources.
- E. ADOLESCENT SURVEY-Results of the survey were shared by Chandra. 48 families have voted to move to Lincoln, 26 families voted to stay at Roosevelt, and 17 families chose not to vote. Surveys were sent out by outreach committee and those that did not return surveys were called by Chandra. Motion made by Chandra to accept survey results

and proceed with majority vote of survey and move the adolescent program to Lincoln. Motion seconded by Jeff. Motion carried. One member abstaining-Lori Arndt. Discussion held on writing of survey and whether survey wording was unbiased. Is a survey a way to do a philosophical decision? How can we look at the Montessori philosophy? Meeting attendees shared that some felt that there was not adequate time to discuss such an important event—others in attendance stating that many meetings have been held to discuss topic. The question of the need to rewrite the charter was brought up. Laura Huber to look into whether charter update is needed.

- F. FUNDRAISING- Each school made approximately \$500 from the Big New Year's Eve event. Egg roll sale was a success. Coffee and Fudge orders are going out next week. There has not been a location secured for the Rummage Sale as we would have to pay overtime for a janitor to attend. If we have it at the Logan gym, we would have to move out in case of inclement weather and the baseball team would need to use the space. The idea of Breakfast for Dinner in March is being looked into. The group is also brainstorming ideas for next year.
- G. DISTRICT WIDE PARENTING-the last meeting had a presentation from NAMI.
- H. OUTREACH- read by Chandra, please see attached OC Report for SET. Chandra also stated that there will be a Facebook page for CM parents.
- I. FRANKLIN/ROOSEVELT PTO- Dawn Comeau not present. Report given by Chandra. Milk caps are taken in monthly and the money will be used to fund field trips.
- J. NEW BUSINESS: Discussion held on giving teachers money for classroom supplies while attending Montessori Association meeting in Chicago as done in past years. Motion made by Chandra to give \$100 per teacher which would total \$800. Motion seconded by Jeff. Motion passed.

February 2011 minutes were approved. Motion by Jenny, seconded by Jeff.

RECOMMEND TOPICS FOR NEXT MEETING: Math Demonstration

MEETING WAS ADJOURNED at 7:40PM

Coulee Montessori SET Checking Report

February 17, 2011

Beginning Balance		\$2,947.42
Paid Out:		
Visitation Day ad-RVNG		\$271.04
Deposits:		
Egg Roll Income		\$842.00
Chicago Conference Donation		\$500.00
		\$1,342.00
Ending Balance		\$4,018.38
<i>Gina's Classroom</i>		
<i>Balance</i>		\$224.55
Total Checking Balance		\$4,242.93