

# SET MINUTES

November 18, 2010  
5:30pm at LMC/Coulee Montessori/Roosevelt

MEETING WAS CALLED TO ORDER AT 5:39pm.

ROLL CALL was taken. Those present included: Laura Huber, Michele Cook, Gina Morken, Cathy Fuchs, Jenney Dellenbach, Chandra Cox, Jen Morgan, Lori Arndt, Kristi Koch, Jeff Mochalski. Not in attendance were Amanda Acklin and Leslee Cullen.

OTHERS IN ATTENDANCE included: Danielle Sprain, Tim Sprain, Mariah Strong, Dawn Comeau, Kristy Finn, Rebecca Duncanson, Mary Temp, Joe Northwood and Larry Myhra.

MEETING ROLLS were assigned:  
Facilitator: Chandra Cox  
Secretary: Kristi Koch  
Time Keeper: Danielle Sprain

October 2010 minutes were approved.

NEXT SET MEETING: December 16, 2010 in Roos/CM LMC at 5:30pm.  
Michele Cook will facilitate.

## SET BUSINESS:

### A. PRINCIPAL'S REPORT - Mrs. Huber

- Playground Update-Playground to be completed in next week. Once construction began there was found to be a drainage issue as well as problems with the footings and compacted sand present.
- WKCE-testing has been completed for grades 3-8.
- Americorp Update- Future full time Americorp workers for 2011 will require a \$10,500 match per worker.
- Greenhouse-was moved in creation of the rain garden. Vandals then shredded it and it had to be disposed of. It will be put on the capital improvement list for the school board.
- Listening Sessions-Good attendance with good interaction was had at the first session. The next session is scheduled for November 30<sup>th</sup>.
  
- Positive Behavior System-is continuing with challenges. Staff is currently trying to match the level of supervision needed on the playground. The teachers will continue to meet to discuss the need.

- Holiday-Each classroom's celebration will be up to the teacher to decide. If the class does celebrate, it will be the last hour of the day on the last day before the break starts. Healthy snacks will be encouraged.
- Newsletter-looking for volunteers to write a clip on the School Effectiveness Team (SET) update.
- Introduction of Larry Myhra-present for the adolescent program discussion to be held after the SET meeting.

- B. TREASURER'S REPORT - Jennifer Morgan reported an ending balance of \$3606.42 (See report at end of Minutes).
- C. INCORPORATION 501(c)(3)-Jeff again shared his expertise of the process. Incorporation will change the nature of the business but not a lot. We would become a legal entity with responsibilities for conduct of the organization. SET would be run by directors and have officers. Authority would be directed from that group. Income that is greater than \$10,000 dollars would generate tax forms. Jeff feels that that the current by laws are in track with the statutes of a 501c3. The articles are the first step toward incorporation. Questions were raised of terms and how to get the board in place that terms would be fair. There was also discussion of roles of the teachers. The teachers are involved and alternate attendance amongst the group. However with incorporation, alternating attendance is not an option. Laura will discuss this with them and give a response in December regarding their thoughts/plans on this. It was also decided that the wording of the articles will be reviewed at the December meeting due to current time constraints.
- E. FUNDRAISING COMMITTEE - The coffee and fudge have been distributed with a profit of \$715.85. Original Works profit is \$479.86. Fruit orders will be collected next week and delivered by winter break. It is under consideration that CM co-host a table at the New Year's Eve celebration with Franklin/Roosevelt PTO. CM would sell egg rolls and F/R PTO would sell walking tacos, popcorn and Capri sun juice pouches.
- F. DISTRICT WIDE PARENT MEETING - Danielle Sprain attended and provided update. November meeting had presentation from NAMI-National Alliance on Mental Illness. Discussion was held on how schools can have positive behavior systems in place as well as cut down on suicide rates. What can we, as schools, do to help the kids at risk? NAMI is available if we would ever want them to do a presentation. The basket for the New Year's Eve celebration is due on December 10. The Race to Nowhere film will be held at Hogan in the future.

G. OUTREACH-the committee encourages involvement for the New Year's Eve celebration. They are working on fliers for the open house. There will be a parade float for the Rotary Lights parade on 11-28. All are invited to participate in parade. CM will not have a tree at the Rotary Lights due to proper paperwork not being completed. We are on the list for future years and it is estimated that it will be 2-3 more years before we can participate again.

H. FRANKLIN/ROOSEVELT PTO-Dawn reported that December will have a Zumba evening. CM is invited to attend. Dawn also discussed the possibilities of working together on New Year's Eve.

Motion made to adjourn meeting at 6:30pm.

RECOMMEND TOPICS FOR NEXT SET MEETING: Articles of incorporation.

MEETING WAS ADJOURNED at 6:30PM

**Coulee Montessori SET Checking Report**  
**November 18, 2010**

<b>Beginning Balance</b>	\$ 2,096.01
Paid Out:	
Grounds for Change	\$ 569.75
SDLax for Ice Cream	\$ 68.10
D&D Wholesale (Fudge)	\$ 163.40
Original Works	\$ 1,235.00
UPS shipping (OW)	\$ 14.39
	\$ 2,050.64
Deposits:	
Grounds for Change/Fudge	\$ 1,449.00
Original Works	\$ 1,887.50
	\$ 3,336.50
<b>Ending Balance</b>	\$ 3,381.87
Gina's Classroom	
Balance	\$ 224.55
<b>Total Checking Balance</b>	\$ 3,606.42