

SET MINUTES

October 14, 2010
5:30pm at LMC/Coulee Montessori/Roosevelt

MEETING WAS CALLED TO ORDER AT 5:40pm.

ROLL CALL was taken. Those present included: Laura Huber, Michele Cook, Deb Jaskiewicz, Chandra Cox, Jen Morgan, Lori Arndt, Kristi Koch and Jeff Mochalski. Not in attendance were Amanda Acklin and Leslee Cullen.

OTHERS IN ATTENDANCE included: Rene' Jacobs-Guentner, Kathy Schnitzius, Gina Morken, Danielle Sprain, Mariah Strong, and Dawn Como, Kristy Finn, Rebecca Duncanson, Stephanie Espe, Jen Olson, and Joe Northwood.

MEETING ROLLS were assigned:
Facilitator: Kathy Schnitzius
Secretary: Kristi Koch
Time Keeper: Stephanie Espe

September minutes were approved- 1st motion by Lori, 2nd Chandra.
August minutes were approved-1st motion by Rene, 2nd by Jeff.

NEXT SET MEETING: November 18, 2010 in Roos/CM LMC at 5:30pm.
Chandra Cox will facilitate.

SET BUSINESS:

A. PRINCIPAL'S REPORT - Mrs. Huber

- Playground Update-Surface will be changed over WEAC Convention (last 2 school days in Oct), playground engineers advised that sand underneath the surface was too compacted. It is questionable if there will be height restrictions on monkey bars or kids will be spotted by an adult. Decision will be forthcoming.
- WKCE-statewide testing, reading, math, language arts, social studies. The tests are written in a different way of being taught and therefore will check children's knowledge. Teachers prepping for it.
- Progress Monitoring-last week kids were tested, however not the middle school kids as the test is not available. Reading levels were checked-this assists with checking needs, and provides the opportunity to meet with the literacy specialist to assist with instructional needs of teachers. This also presents an opportunity for teachers to get funding. The teachers will meet in December, February, and April to discuss this topic. The purpose of the monitoring is assessing child progression, looking at resources, instructional groups and delivery systems. CM has a focus on reading,

math, and community awareness. The question was posed of how this testing blends with the Montessori method.

- Yearbook-The challenge of the past years is that the books were made by a cut and paste method. It was discovered that Lifetouch school pictures include a yearbook through their digital system. Future yearbook will include CM, Roosevelt, Franklin together per Lifetouch request. Staff members are currently working with pictures and will ask for parent volunteers when appropriate. The goal is to have the book done sometime in the spring.
- Brainstorming Charter Boards Questions-place on agenda for next meeting.

B. FEATURE TEACHER -Rene Jacobs-Guentner explained how the children are taught about nametags as one of many safety methods. The children are also instructed to not open outside doors, instead find an adult escort to assist opening the doors.

C. TREASURER'S REPORT - Jennifer Morgan reported an ending balance of \$2,320.56 (See report at end of Minutes).

D. OUTREACH COMMITTEE-The family directory is in the works-- currently in the computer. Delivery will be soon-perhaps at conferences. A new brochure is in process and will be done before the New Year's Eve bash. There will be a cost associated for the brochure. Laura Huber will investigate if there is funding available.

E. FUNDRAISING COMMITTEE -

- Rummage sale took in \$1569.13 -significantly less than previous sales. Many thanks to the volunteers, Shopko, and Pizza Hut for their support the day of the sale. Grounds for Change and fudge will be arriving in 2 weeks. Original Art Works will be in November. The fruit sale with Franklin will occur in December. The question was posed of what do we do if we can't afford Americorp workers in the future? What is the goal of fundraising if we don't have the workers, and could we just have one worker? The Sage program will help keep class size down and thus help with less need of Americorp. One idea of future needs is that many of the current Montessori materials are 13 years old and future fundraising could be directed to replacing the needed materials. Discussion held on developing a statement of fundraising goals and how dollars raised are meant to be used. Laura H. also reported that Americorp is redefining their purpose. They are dependent upon grants, continually looking for sponsors, and wondering if organizations can fundraise

enough to afford them. Americorp grant update will be given next time.

- F. DISTRICT WIDE PARENT MEETING - Danielle Sprain attend along with Joe Northwood. Danielle shared that Dirk Hunter came to the meeting with an update on the environmental school. This year is the planning stage and next year it will be open. This will be considered a choice school. CM won respect as we had 10 volunteers already signed up to assist with the Big Family New Year's Eve. Linn Weiland asked for groups to form raffle baskets. CM agreed and will be donating a raffle basket. The future agenda of the group will include the movie "Race to Nowhere". Nov 16 is next meeting of the district wide parenting group.

- G. ROOSEVELT PTO AND MONTESSORI SET -Dawn gave report that on October 21st they will have first the first healthy night. There will be a karate demonstration and healthy snacks available. Other activities include: November-Veterans Day event, December-Zumba, January-Winter Olympics, and February-Valentine's Dance. The fruit and cheese info will be forthcoming -postcards will be made to be sent home with the kids.

- H. 501c(3) Update-Jeff gave insight into the process of becoming a 501c(3). This is the first step toward greater complexity and responsibility of the SET group. Becoming a 501c(3) would require tight record keeping, officers, directors, and by-laws. There are no real negative drawbacks at this time other than more formality of elections and record keeping. The first step is the articles. It costs \$35 to do article of incorporation. Jeff also needs statement of purpose on the article. Motion made by Chandra and Kristi to have Jeff complete the articles of purpose of organization and the \$35 fee. Everyone is welcome to email Jeff any suggestions and he will communicate to the SET team. Jeff will send out to team for corrections and give us further updates at the meetings. Again, there are no radical changes to be had. Instead more formality will be needed.

- I. Announcement board by LMC-Joe Northwood questioned if there is the possibility of having the board moved over by office since that's where parents are entering building. Staff will look into this.

- J. Sleds -Dawn stated that teachers said that the sleds are broken or damaged. Discussion had on the options of letting kids know the safety of sleds. Could PE teacher discuss this with kids? Sleds will be discussed at the November meeting.

- K. Community Agency Reward programs—various businesses offer rewards that can be directed back to the school. Some of them include: Office Max, Office Depot, Best Buy, Target, Festival, Quillin's, Piggly Wiggly and Michael's. Kwik-Trip and box-tops for education information will be sent home before November. Chandra Cox is working on this project.
- L. Veteran's Day Program-Music teacher, Marie Northup, has organized a program on Nov 10th at 1:30pm. The E-2 class will sing patriotic songs. Marie would like SET to fund purchases of carnations for all veterans attending. Approximately \$25 dollars is needed. Joe will try to find a donation or better deal. If not, SET will give money. Rene motion, Chandra seconded.
- M. Misc Businss: Condolences expressed on the loss of Zoe Faye's parent.
- Reminder slips of future meetings-Kristi will do-work with Rene to get these sent out in the kid's folders.
 - Greenhouse-What happened to it? It was broken and the building and grounds crew got rid of it. Discussion held on whether we could we ask the La Crosse Community Foundation for grant for a new greenhouse.

Motion to adjourn-Rene/Kristi

RECOMMEND TOPICS FOR NEXT SET MEETING: Brainstorming Charter Board questions, Americorp grant update, business rewards, sleds

MEETING WAS ADJOURNED at 7:20PM

Coulee Montessori SET Checking Report
October 14, 2009

Beginning Balance	\$ 14,707.04
Paid Out:	
Americorps	\$ 14,000.00
Rummage Sale Ad	\$ 24.16

Rummage Sale Change	\$ 162.00
	\$ 14,186.16
Deposits:	
Emily Wollmer Donation	\$ 6.00
Fall Rummage Sale/Hot Dogs	\$ 1,569.13F2009 = \$4416.52
	\$ 1,575.13
Ending Balance	\$ 2,096.01
Gina's Classroom	
Balance	\$ 224.55
Total Checking Balance	\$ 2,320.56