

CM Governance Board August Meeting Minutes August 22, 2013 5:30 PM

CALL TO ORDER: 5:35 PM by Kim Shively

IN ATTENDANCE: Kim Shively, Ann Epstein, Danielle Sprain, Jennifer Dellenbach, Becky Misch, Erin Hoy, Rebecca Duncanson, Nine Dodge, Josh Shively, Melisa Myers, Nikki Rislow, Tina Thomas, Laura Huber

SECRETARY'S REPORT (presented by Kim Shively): Approved

- ⤴ Tina Thomas has agreed to take on roll of secretary.
- ⤴ Election of VP postponed until September meeting

TREASURER'S REPORT (Danielle Sprain): Approved

- ⤴ No debt to be paid, no expected deposits
- ⤴ \$10,000 can not be exceeded at the end of the year in accordance with 501C3 Status.

PRINCIPAL'S REPORT (Laura Huber):

- ⤴ 2013-14 CM's Present Enrollment:
30 students E2
60 students E1
18 students CH
15 students CH (Pre-K)
- ⤴ Sara Jorgenson has been hired to teach E1.
- ⤴ "Pods" will house NS grades 2 and 3.
- ⤴ 6 local companies have bid on the new school construction project. If the low bid were to be accepted, the "mock" ground breaking would occur Sept. 6, and the actual construction would begin a week later.
- ⤴ The after school 2nd and 3rd grade tutoring program will expand to include Kindergarten and 1st grade students. Students will go to surround care and be pulled for tutoring. A new hire will provide the tutoring in conjunction with a Montessori teacher, if interested.
- ⤴ A new barcode scan system will be implemented for meal choices/food accounts.
- ⤴ CM will have recess by age group in order to accommodate increased school population.
- ⤴ Northside will have free universal breakfast. CM can opt for this, but all children who arrive between 7:50 and 8:10 AM must have breakfast.
- ⤴ Arrival/Dismissal: Teachers will staff all doors. CM-Palace Street entrance/exit, 4K-Wood Street

FUNDRAISING COMMITTEE (Kim Shively and Danielle Sprain):

- ⤴ In the structural change of becoming a Governance Board, necessary movement toward work being done by smaller sub-committees.
 - Seeking a member of the board to co-lead the Fundraising Committee with Mary Temp
- ⤴ Discussion took place about the continued combined collection of Box Tops and Milk Moola with Northside. Currently the profits are split between schools.
 - **Motion approved for the funds raised in the Box Top and Milk Moola Collections to be placed in a collective fund with Northside School.**

OUTREACH COMMITTEE (Rebecca Duncanson):

- ⤴ Rebecca will organize a table at the Open House.
 - ⤴ Sign up sheets will be available for families who wish to volunteer.
 - ⤴ Teachers may add sign up sheets with specific classroom volunteer needs and descriptions.
 - ⤴ Directory information will be updated, and families may choose to receive a paper or digital copy.
 - ⤴ The school store will be set up.

NEW BUSINESS:

- ⤴ Fund Raising Volunteer Form Changes:
 - ⤴ omit Kwik Trip Script
 - ⤴ Move Original Works from “fall” to “spring” due to overlap with NS Compassion Project and potential company discounts in spring
 - ⤴ specifics regarding “Work Involved” will be added

GOVERNANCE

- ⤴ Dispersal of Governance Board Information will include a table at the Open House, preparing information for teachers to place in their newsletters, placement on the school calendar, website, and outside classrooms on bulletin boards.
- ⤴ Reviewed “General Guidelines for Governance Board Meetings”
- ⤴ Goal to create CM Elementary Mission Statement in the future. (Adolescent Program has a mission statement.)
- ⤴ Small groups reviewed and discussed the “Goals and Objectives for Coulee Montessori.” -to be continued at the September meeting

ANNOUNCEMENTS:

- ⤴ Next Governance Board meeting to be held on September 19, 2013 at Lincoln.

ADJOURNMENT: 7:15 PM