

**CM GOVERNANCE BOARD MAY MEETING
MAY 9, 2013**

CALL TO ORDER at 5:34

IN ATTENDANCE: Mary Temp, Danielle Sprain, Rebecca Duncanson, Tina Thomas, Kim Shively, Laura Huber, Larry Myhra (this is not a complete list of all in attendance)

RECOGNIZED: Erin Hoy, new parent rep

SECRETARY'S REPORT: Approved

TREASURER'S REPORT: Approved

PRINCIPAL'S REPORT

- ⤴ CMAP is technically full for the 2013-14 school year. There are 34 students with this break down by grade:
 - 6th - 13
 - 7th - 13
 - 8th - 8
- ⤴ Final interviews for Lincoln principal in early June.

FUND RAISING

- ⤴ Identified potential goals and objectives for 2013-14 school year (see below).

OUTREACH

- ⤴ Presented goals and calendar for 2013-14 school year (see below).
- ⤴ Will need information from teachers about establishing volunteer needs in order to create volunteer form to give out at Fall Open House. (Unless teachers have their own plan.)

GOVERNANCE

- ⤴ 5013C is finished but have not heard back from about it.
- ⤴ Janet Rosseter checking into possibility/legality of having 4 year olds have option to stay in Children's House all day for a fee/tuition.
- ⤴ Identified potential goals and objectives for 2013-14 school year (see below).

2013-2014 BOARD MEMBERS

- ⤴ New Board Members – Approved unanimously
 - Becky Misch
 - Erin Hoy
 - Melissa Beach
 - Ann Epstein
- ⤴ Danielle Sprain unanimously approved as treasurer.
- ⤴ Kim Shively unanimously approved as president.

END OF YEAR PICNIC

drums – no
hoops – yes

2013-14 MEETING DATES

- ⤴ Established Family Fun Nights
- ⤴ Changed August date to Aug. 22

NEXT YEAR'S BUDGET

- ⤴ Recurring expenses:
 - Bussing - \$1000
 - Classroom Supplies/Equipment - \$2000
 - Advertising - \$600
 - Postage/Shipping and Office Supplies - \$200
 - Directory – \$50; Do electronically; hard copies available at parent request
 - Ice Cream Social (Fall Open House) and P-T Conferences - \$100

NEW BUSINESS

- ⤴ Ipad cases – Motion approved of up to \$200 for purchase of 9 iPad cases
- ⤴ Proposal for up to \$50 for Montessori letterhead for president's use.
- ⤴ Field Trip Slips
 - Can there be one form for the whole year?
 - This is not legal
 - Are there ways that we can make this an easier process for parents.

NEW BUILDING

Meeting adjourned at 6:55

GOALS & OBJECTIVES FOR 2013-14

FUND RAISING

1. Raise \$5,000 to \$7,000 to support classroom programs.
2. Provide opportunity to build a stronger Coulee Montessori community through fundraising efforts.
3. Identify future fundraising needs and make a plan for how fundraising will work in new school.
4. Prepare fund raising volunteer sign up form to hand out at Open House.

Fundraising schedule:

1. October – Egg roll sale
2. Nov/December – Original Works of Art if art teachers agree to help
3. February – Soup Supper
4. April – Rummage Sale
5. Can we sell Kwik Trip Script?

OUTREACH COMMITTEE:

Keeping communication open between families / SET / School

Promote Montessori Education

Send out meeting reminder to all Montessori parents one week before

Promote Coulee Montessori School – Elementary and Middle School

- ✦ School Store for getting our name in the community

- ✦ Advertising: Fliers, brochures, other promotions

Activity Schedule:

- ✦ Fall Open House –
 - Sign-up for School Directory
 - **Sign-up volunteer opportunities**
 - School Store Sale
- ✦ Rotary Lights – float design, tree decoration, volunteer time at Rotary Lights, and Parade Friday after Thanksgiving, take down tree New Year's Day, Rotary Breakfast
- ✦ Parent Teacher Fall & Spring Conferences – 2 days each, one lunch, one supper
- ✦ Presentations through The Parenting Place?
- ✦ School Store – piggy back on family activities
- ✦ T-shirts sale in October – same as Spring options.
- ✦ Display at community Family Event– not sure when as they tend to cost money for a booth.

GOVERNANCE BOARD

1. Establish plan to get pre-k and kindergarten back together. If we can't do this through the school district look into outside partnerships.
2. Look at pros and cons to moving 6th graders back to elementary school.
3. Establish a plan to review Montessori methods at the school that would evaluate how close the school is to accredited Montessori school methods. Is there anything else that we can do or need to change to make Coulee Montessori more Montessori?
4. Look at contract for school district and any revisions that need to be made by 2015. How does our contract compare to other charters in district? What else so we need to do as a governance board?
5. Decide what to do for 15 year anniversary – Library is planning something in April for school. Also have end of year picnic.
6. Establish more education/outreach within the La Crosse community about Montessori. We have excellent test scores and a great program. How do we reach and educate possible Montessori Families? Suggestions include library educational meetings, book clubs, Family Resource Center Meetings, advertising and marketing plan.
7. Make sure we have maximum enrollment to the school.
8. Support outside educational opportunities for teachers.
9. Establish plan with teachers to make it easier for parents to help in the classroom. This would include parent education so they understand expectations and classroom tasks.
10. Farm Connection or other partnerships.
11. Parent sign up for committees at August Open House.
12. Reduce time in meetings spent on committee/officer reports by having each area have a report prepared.
13. Addressing truancy/tardy issue – changing the culture.