

# SET MINUTES

January 19, 2012  
Lincoln Middle School-CM Adolescent Room

MEETING WAS CALLED TO ORDER AT 5:37 by Rene Jacobs-Guentner, facilitator for the evening. Timekeeper-Kim Shively.

Those present included: Laura Huber, Michele Cook, Rene' Jacobs-Guentner, Lori Arndt, Kristi Koch, Danielle Sprain, Mariah Strong, Kim Shively, Joe Northwood, Mary Temp

OTHERS IN ATTENDANCE included: Deb Jaskiewicz, Josh Shively, Gina Meinertz, Nikki Rislow, Larry Myhra, Carolyn Heath, and Jenny Dellenbach.

## SET BUSINESS

### A. PRINCIPAL'S REPORT - Laura Huber

- Staffing for 2012- Work has begun in planning for the next school year. Preliminary numbers are in place but uncertainty stands until the students actually arrive. At this time it appears that there may be 30 E-2 students. Preliminary views also show that there may be 18 students going from preschool into Kindergarten, as well as 9 extra students transitioning from Kindergarten into the First Grade that do not fit into the current E-1 classrooms. All alternatives are being looked at and adjustments will be made to the classrooms once more enrollment numbers arrive. There are limitations to classroom size due to the SAGE program. Cuts in funding from the state may also have an effect on staffing levels for 2012 as well.
- Coulee Montessori is on the verge of losing Title funding. This program offers reading assistance for students in need. Funding is dependent on the amount of the student population receiving assistance for free and reduced meals. Mrs. Huber sent out a note to parents along with forms encouraging people to re-apply if their financial status has changed in the last several months. All funds in the Title program will be depleted this year as there is a strong chance it will not be available next year.
- AIMS Web testing will be done again in attempt to look for trends in students. The test was done in October and

will be repeated in January. This test is a mandatory test that has content that is not styled with the Montessori curriculum; therefore it has caused some philosophical tugs within the realm. Scores are compiled individually as well as by class and grade. The adolescents have already completed their tests and there has been improvement in math from the fall time frame to now.

- Gina gave an update on her efforts to recruit new students to the adolescent program. A comparison sheet of CM, SOTA II and how Lincoln differentiate as well have similarities has been developed.
- Barry Golden from the DPI has visited with the principals as well as Gina regarding the charter. The current CM charter does not match state guidelines in the make up of our SET (School Effectiveness Team). Because of this, CM and Gina are not able to apply for a \$100,000+ dissemination grant from the state. Larry shared the make-up of the governing board would include 7 members with specifications on how many could be from the teaching staff as well as parents and community members. It was also shared that our current charter is very short and new charters are sometimes 20+ pages long. Gina added that she has been in contact with the Sparta Charter Montessori School and they have a consultant that would be willing to meet with our current SET team to discuss the needed changes to make our charter compliant for grant applications. If it is okay with the consultant, our next SET meeting will have the consultant present from 5:00-6:30pm to observe the meeting and then she will lead a discussion from 6:30pm to 8:00pm on moving the School Effectiveness Team to a governing board format. M/S/P that next SET meeting will be on April 19<sup>th</sup>, 2012 with the meeting from 5:00-6:30pm and the consultant to present from 6:30pm to 8:00pm.

B. TREASURER'S REPORT - Danielle Sprain reported an ending balance of \$5,452.76. CM will now be collecting Festival receipts in addition to box tops and milk caps. Box tops and milk caps are split with Roosevelt. Campbell's labels (Point for Education) and Festival Receipts will be solely CM. Danielle also put together a several page spreadsheet documenting account history over the last 5 years. Laura will look into where funds from Target Credit Card usage are being placed. M/S/P to approve the treasurer's report.

C. FUNDRAISING COMMITTEE- Report given by Joe Northwood. Craft sale and original art works fundraisers have been completed. A Pancake supper may be held in either February or April and a rummage sale may be held in the March timeframe. Larry stated that Lincoln does a rummage sale and perhaps the two sales could be meshed into one. Larry will look into this and put Joe in contact with the appropriate people at Lincoln. Joe stated that the Art teachers were gracious to help with the Original Art Works in their classroom however it did change their curriculum. It was suggested that a portion of the proceeds go to the art teachers for classroom supplies. M/S/P for \$200 to go to the Art Teachers at CM. It was also noted that volunteers for the Fundraising Committee are needed.

D. OUTREACH COMMITTEE-They are in the process of organizing everyone's contact information with the main goal of being able to inform all parents of activities at the school. Visitation Day is February 4<sup>th</sup> and a poster as well as postcard invitations, have been developed. The school store will be open by next August's open house. Bumper stickers are a possibility. Discussion was held on providing the teachers' dinner on conference nights of March 6<sup>th</sup> and 8<sup>th</sup>. The Playground committee is taking care of food for the evening of the 12<sup>th</sup>. A sign-up sheet was passed around. M/S/P of giving up to \$100 with a receipt turned in by 20 days for food to go towards teachers meals at P/T conferences.

E. DISTRICT WIDE PARENT MEETING-Report given by Mary Temp. The school district will have a showing of the movie "Race to Nowhere" in April. Parents are encouraged to attend. Free will donations will be accepted and the group that is putting on the movie is suggesting a \$50 donation per school to cover movie costs. M/S/P for \$50 to be given to assist with movie cost-donation will go to the school foundation. Mary also stated that surveys may be sent out in the future regarding a new Northside school.

F. NEW BUSINESS:

- M/S/P for approval of October minutes.

- M/S/P that SET minutes will be approved within one week after secretary sends them out—done via email.
- Parent Perspective—Danielle Sprain gave an update on Adrian Smith's illness. A letter from the family was shared. Teachers are encouraged to put their requests in funds for needs in the classroom. Discussion was also held on whether there should be a short business meeting either before or after family night events. No decision was made
- After much discussion, M/S/P for \$150 to go towards the October pumpkin purchase
- An update was given by Rene on the SET schedule being posted on the website.
- Rene' stated that she has some large Montessori pictures that she would like to frame and hang in the hallway. M/S/P to give up to \$300 for framing of Rene's pictures.
- After much discussion, M/S/P for up to \$700 to go towards advertising costs for visitation day.
- The chamber of commerce membership is due. It was decided not to renew.

RECOMMEND TOPICS FOR NEXT SET MEETING: Meeting schedule for 2012-2012 school year—increasing business meetings from 4/yr to more. Directory for 2012-2013 school year.

FACILITATOR FOR NEXT MEETING: Danielle Sprain

NEXT BUSINESS MEETING: April 19<sup>th</sup>, 2012. The meeting will be held from 5:00pm to 6:30pm with a guest presentation from 6:30pm to 8:00pm.

MEETING WAS ADJOURNED at 7:55PM

Respectfully submitted by Kristi Koch

Coulee Montessori SET Treasurer Report  
January 19, 2012

Beginning Balance: \$4,712.49

Paid Out:

Cash for Craft Night change box	\$100.00
Check 1234 12/06/11 (Mary Temp craft supplies)	\$160.23
Check 1235 12/30/11 (Original Works orders)	<u>\$ 27.75</u>
Total deductions:	\$287.98

Deposits:

12/03/11 Craft Night Fundraiser	\$379.25
12/30/11 Original Works Fundraiser (#2)	<u>\$649.00</u>
Total additions:	\$1028.25

**Ending Balance:** \$5,452.76