
The logo for Lamar CISD features the word "LAMAR" in a bold, blue, sans-serif font. The letter "M" is stylized with a white sunburst pattern radiating from its center. To the right of "LAMAR" is the text "C|SD" in a black, sans-serif font, with a vertical line separating the "C" and "SD".

LAMAR C|SD

A PROUD TRADITION | A BRIGHT FUTURE

REGULAR BOARD MEETING

Tuesday, August 1, 2017

6:30 PM

James Steenbergen, President • Kathryn Kaminski, Vice President • Kay Danziger, Secretary
Mandi Bronsell • Dr. Tyson Harrell • Joe Hubenak • Melisa Roberts

**LAMAR CISD BOARD OF TRUSTEES
SPECIAL BOARD MEETING
BRAZOS CROSSING ADMINISTRATION BUILDING
3911 AVENUE I, ROSENBERG, TEXAS
AUGUST 1, 2017
6:30 PM**

AGENDA

1. Call to order and establishment of a quorum
2. Opening of meeting
3. Recognitions/awards
4. Introductions
5. Audience to patrons
6. Approval of minutes
 - A. June 13, 2017 - Regular Board Meeting 5
7. Board members reports
8. Superintendent reports
 - A. Meetings and events
 - B. Information for immediate attention
9. Public Hearing - Bond Referendum Recommendations
10. Public Hearing - Proposed Application for Optional Flexible School Day Program
11. **ACTION ITEMS**
 - A. **Goal: Instructional**
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 - B. **Goal: Planning**
 1. Budget Update
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 - b. Consider approval of date for public meeting to discuss budget and proposed tax rate 19
 - c. Consider approval of proposed tax rate that will be published in the notice for the public meeting 20
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13. CLOSED SESSION

A. Adjournment to closed session pursuant to Texas Government Code Sections 551.071, 551.072, 551.074, and 551.082, the Open Meetings Act, for the following purposes: (Time_____)

- 1. Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee. 52
 - a. Approval of personnel recommendations for employment of professional personnel
 - b. Employment of professional personnel (Information) 53
 - c. Employee resignations and retirements (Information) 81
- 2. Section 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property
 - a. Land
- 3. Section 551.071 - To meet with the District's attorney to discuss matters in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act, including the grievance/complaint hearing.
 - a. Any item listed on the agenda
 - b. Discuss pending, threatened, or potential litigation, including school finance litigation

RECONVENE IN OPEN SESSION

- Action on Closed Session Items**
- Future Agenda Items**
- Upcoming Meetings and Events**

ADJOURNMENT: (Time_____)

If during the course of the meeting covered by this notice, the Board should determine that a closed session of the Board should be held or is required in relation to an item noticed in this meeting, then such closed session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour or place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Section 551.071-551.084, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.084 - For the purpose of excluding witness or witnesses from a hearing during examination of another witness.

Section 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

Section 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 - For the purpose of considering a negotiated contract for a prospective gift or donation.

Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.082 - For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.

Section 551.076 - To consider the deployment, or specific occasions for implementation, of security personnel or devices.

Section 551.083 - For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.

Section 551.0821 – For the purpose of deliberating a matter regarding a public school student if personally identifiable information about the student will necessarily be revealed by the deliberation.

Should any final action, final decision or final vote be required in the opinion of the Board with regard to any matter considered in such closed session, then such final action, final decision or final vote shall be at either:

- a. the open meeting covered by this notice upon the reconvening of this public meeting, or
- b. at a subsequent public meeting of the Board upon notice thereof, as the Board may determine.

CERTIFICATE AS TO POSTING OR GIVING OF NOTICE

On this 27th day of July 2017 at 3:00 p.m, this notice was posted on a bulletin board located at a place convenient to the public in the central administrative offices of the Lamar Consolidated Independent School District, 3911 Avenue I, Rosenberg, Texas 77471, and in a place readily accessible to the general public at all times.



Karen Vacek
Secretary to Superintendent

Regular Meeting

Be It Remembered

The State of Texas §
County of Fort Bend §
Lamar Consolidated Independent School District §

Notice of Regular Meeting Held

On this the 13th day of June 2017, the Board of Trustees of the Lamar Consolidated Independent School District of Fort Bend County, Texas met in Regular Session in Rosenberg, Fort Bend County, Texas.

1. CALL TO ORDER AND ESTABLISHMENT OF A QUORUM

This meeting was duly called to order by the President of the Board of Trustees, Mr. James Steenbergen, at 7:00 p.m.

Members Present:

James Steenbergen	President
Kathryn Kaminski	Vice President
Kay Danziger	Secretary
Mandi Bronsell	Member
Joe Hubenak	Member
Tyson Harrell	Member
Melisa Roberts	Member

Others Present:

Thomas Randle	Superintendent
Kevin McKeever	Administrator for Operations
Jill Ludwig	Chief Financial Officer
Linda Lane	Executive Director of Elementary Education
Leslie Haack	Executive Director of Secondary Education
Kathleen Bowen	Chief Human Resources Officer
Mike Rockwood	Executive Director of Community Relations
David Jacobson	Chief Technology Information Officer
Valerie Vogt	Chief Academic Officer
Rick Morris	Attorney

BUSINESS TRANSACTED

Business properly coming before the Board was transacted as follows: to witness—

2. OPENING OF MEETING

A moment of silence was observed and the pledge of allegiance was recited.

3. RECOGNITIONS/AWARDS

None

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4. INTRODUCTIONS

Dr. Kathleen Bowen introduced new staff to the Board:

Cara Becerra, assistant principal at Wertheimer Middle School
Lisa Contreras-Enriquez, assistant principal at Travis Elementary School
Devin Gabbard, assistant director for athletics
Jearine Jordan, principal at Travis Elementary School
Stephen Judice, principal at George Junior High School
Jaremy Sanders, assistant principal at George Junior High School

5. AUDIENCE TO PATRONS

Mr. David Vrshek addressed the Board about the exemption for the over 65 and disabled. He said they are asking LCISD to take fewer tax dollars from those vulnerable senior citizens. He said they believe the District can afford to give this exemption.

Mr. Ted McCoy addressed the Board about the exemption for the over 65 and disabled. He discussed the tax burden this will put on the seniors if the exemption is not given.

Since this was an active agenda item, Mr. Steenbergen allowed the Board to ask questions of the speakers from Del Webb.

Ms. Roberts said one of the speakers said it was going to eventually tax them out of their homes. She said that over the months this has been discussed, she has received very different information. She said if she takes the number of \$1.28m and divide it by 9300 people that are over 65, this only is \$137 per person per year. She asked where they are getting information that this will tax people out of their homes. Mr. Vrshek said the issue is a person younger that purchases a house, the tax rates keep going up, he said when they hit 65 they are locked in at the higher tax value. Ms. Roberts feels like the numbers they are receiving do not reflect what is being stated. She said the \$1.28m literally means about 20 teachers. She reminded him we cannot do anything about the values increasing. Mr. McCoy addressed the comment that not everyone will get the exemption, he said it reinforces it will be even less of a burden for the district to give this if everyone does not get the full amount. He said they are giving us a worst case scenario. He feels the district has the choice to give this exemption instead of putting turf grass at the athletic fields.

6. APPROVAL OF MINUTES

A. MAY 16, 2017 SPECIAL BOARD MEETING (WORKSHOP)

It was moved by Ms. Kaminski and seconded by Ms. Danziger that the Board of Trustees approve the minutes of May 16, 2017 Special Board Meeting (Workshop). The motion carried unanimously.

B. MAY 18, 2017 REGULAR BOARD MEETING

It was moved by Ms. Danziger and seconded by Dr. Harrell that the Board of Trustees approve the minutes of May 18, 2017 Regular Board Meeting. The motion carried unanimously.

7. BOARD MEMBER REPORTS

a. Meetings and Events

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Ms. Kaminski reported the Facilities Committee met and reported the status of projects in the District. She recognized Ed Bailey with Gilbane and thanked him for his services since this concludes the 2011 Bond programs.

Ms. Danziger reported the Technology Committee did not meet but reported the status of projects in the District. She said INTERACT 2017 had 135 teachers received 40 hours of technology training. She attended the LCTA Teacher of the Year banquet. She commended the administration on graduation this year.

Dr. Harrell reported the Policy Committee met and reported on the policies that are up for approval. EIA (LOCAL) was added to this month's agenda and it will be approved on first reading.

Mr. Steenbergen attended the closing session of INTERACT 2017.

9. SUPERINTENDENT REPORTS

a. Meetings and Events

b. Information for Immediate Attention

ACTION ITEMS FOR CONSENT OF APPROVAL: 9. A-1 – 9. A-7; 9. A-9 – 9. A-10; 9. B-1; 9. B-7; 9. B-9; 9. B-10a-d; 9. B-11 – 9. B.21; and 9. C-1 – 9. C-2.

It was moved by Ms. Danziger and seconded by Mr. Hubenak that the Board of Trustees approve these action items as presented. The motion carried unanimously.

9. A GOAL: INSTRUCTIONAL

9. A-1 Approval of the 2017 - 2018 agreement for Educational Services between Lamar Consolidated Independent School District and Fort Bend County Juvenile Detention Center

Approved the Memorandum of Understanding for Education Services at Fort Bend County Juvenile Detention Center (FBCJDC) for the 2017-2017 school year. (See inserted pages 3-A—3-G.)

9. A-2 Approval of the 2017-2018 Memorandum of Understanding for the Operation of Fort Bend County Alternative School, a Juvenile Justice Alternative Education Program

Approved the Memorandum of Understanding (MOU) between the Fort Bend County Juvenile Board, Lamar Consolidated Independent School District, Needville Independent School District, and Katy Independent School District to operate a Juvenile Justice Alternative Education Program (JJAEP) known as Fort Bend County Alternative School (FBCAS) in Rosenberg for the 2017-2018 school year. (See inserted pages 3-A—3-R.)

9. A-3 Approval of the Memorandum of Understanding between Houston Galveston Institute and Lamar Consolidated Independent School District

Approved the Memorandum of Understanding between The Houston Galveston Institute (HGI) Counseling and Lamar CISD for no cost mental health services

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provided for students and families, and authorized the Superintendent to execute the agreement. (See inserted pages 4-A—4-B.)

9. A-4 Approval of the 2017-2018 agreement for prevention services

Approved the Memorandum of Understanding for a Prevention Specialist to provide evidence-based substance use prevention activities at selected campuses for the 2017-2018 school year. (See inserted pages 4-C—4-D.)

9. A-5 Approval of interagency program agreement between Lamar Consolidated Independent School District and the Behavior Treatment and Training Center (BTTC), Texana Center

Approved the Interagency Program Agreement attached between Lamar CISD and the Behavior Treatment and Training Center (BTTC), Texana Center for the 2017-2018 school year, and authorized the Superintendent to execute the agreement. (See inserted pages 4-E—4-J.)

9. A-6 Approval of interagency program agreement between Lamar Consolidated Independent School District and Richmond State Supported Living Center (RSSLC)

Approved the Interagency Program Agreement attached between Richmond State Supported Living Center (RSSLC) and Lamar CISD for the 2017-2018 school year, and authorized the Superintendent to execute the agreement. (See inserted pages 4-K—4-Q.)

9. A-7 Approval for District to apply for a waiver for early release days

Approved the submission of an expedited waiver for early release days to the Texas Education Agency.

9. A-9 Approval for District to apply for a waiver for modified schedule for state assessment days

Approved the submission of an expedited waiver for modified schedule for state assessment days to the Texas Education Agency.

9. A-10 Approval for District to apply for a waiver certifying an alternative to the teacher data portal of the Texas Assessment Management System (TAMS)

Approved the submission of an expedited waiver application certifying the District uses Eduphoria Aware as a qualified alternative to the teacher data portal portion of the Texas Assessment Management System (TAMS).

9. B GOAL: PLANNING

9. B-1 Ratification of Financial and Investment Reports

Ratified the Financial and Investment Reports as presented.

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9. B-7 Approval to delegate contractual authority to the Superintendent to obligate the District for Chapter 41 purposes

For the 2017-18 school year, approved to delegate contractual authority to obligate the school district under Texas Education Code (TEC) §11.1511(c)(4) to the Superintendent, solely for the purpose of obligating the district under TEC, Chapter 41, Subchapters A and D, and the rules adopted by the commissioner of education as authorized under TEC, 41.006. This included approval of the Agreement for the Purchase of Attendance Credits or the Agreement for the Purchase of Attendance Credits (Netting Chapter 42 Funding).

9. B-9 Approval of donations to the district, including, but not limited to:
a. Adolphus Elementary School

Approved donations to the District.

9. B-10 Approval of Board Policies - Second Reading
a. Localized Policy Manual Update 107
b. DNA (LOCAL) Performance Appraisal: Evaluation of Teachers
c. EIA (LOCAL) Academic Achievement: Grading/Progress Reports to Parents
d. FD (LOCAL) Admissions

Approved the second reading of the following policies:

Localized Policy Manual Update 107
DNA (LOCAL) Performance Appraisal: Evaluation of Teachers
EIA (LOCAL) Academic Achievement: Grading/Progress Reports to Parents
FD (LOCAL) Admissions

(See inserted pages 5-A—5-S.)

9. B-11 Approval of CSP#10-2017VRG for the Natatoriums at Foster High School, Fulshear High School, and George Ranch High School

Approved Turner Construction Company for the construction of the Natatoriums at Foster High School, Fulshear High School, and George Ranch High School in the amount of \$23,893,650 and authorized the Board President to execute the agreements.

9. B-12 Approval of Fort Bend County Municipal Utility District No. 184 left turn lane improvements for Carter Elementary School

Approved the agreement with Fort Bend County Municipal Utility District (MUD) No. 184 for left turn lane improvements for Carter Elementary School in the amount of \$48,823.50, and authorized the Board President to execute the agreement and for payment to be issued. (See inserted pages 5-T—5-X.)

9. B-13 Approval of materials testing for the Support Services Facility

Approved Terracon, Inc. for materials testing for the Support Services Facility in the amount of \$93,969 and authorized the Board President to execute the agreement. (See inserted pages 5-Y—5-VV.)

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9. B-14 Approval of hazardous materials consulting services for the band hall addition at Terry High School

Approved Environmental Solutions, Inc. (ESI) for hazardous materials consulting services for Terry High School in the total amount of \$3,445 and authorized the Board President to execute the agreement. (See inserted pages 6-A—6-D.)

9. B-15 Approval of hazardous materials consulting services for the band hall addition at Lamar Consolidated High School

Approved Environmental Solutions, Inc. (ESI) for hazardous materials consulting services for Lamar Consolidated High School in the total amount of \$3,445 and authorized the Board President to execute the agreement. (See inserted pages 6-E—6-G.)

9. B-16 Approval of HVAC test and balance for Carter Elementary School

Approved Engineered Air Balance for the HVAC test and balance service for Carter Elementary School in the amount of \$105,855 and authorized the Board President to execute the agreement. (See inserted page 6-H.)

9. B-17 Approval of HVAC test and balance for Support Services Facility

Approved Engineered Air Balance for the HVAC test and balance service for the Support Services Facility in the amount of \$93,380 and authorized the Board President to execute the agreement. (See inserted pages 6-I—6-J.)

9. B-18 Approval of HVAC test and balance for the band hall addition at Terry High School

Approved Engineered Air Balance for the HVAC test and balance service for the band hall addition at Terry High School in the amount of \$4,350 and authorized the Board President to execute the agreement. (See inserted page 6-K.)

9. B-19 Approval of HVAC test and balance for the band hall addition at Lamar Consolidated High School

Approved Engineered Air Balance for the HVAC test and balance service for the band hall addition at Lamar Consolidated High School in the amount of \$4,350 and authorized the Board President to execute the agreement. (See inserted page 6-L.)

9. B-20 Approval of architect selection for Fulshear High School shell space

Approved PBK as the architect for Fulshear High School shell space and authorized the Superintendent to begin contract negotiations for architect services.

9. B-21 Approval of procurement method for district-wide access controls

Approved cooperative purchasing as the procurement method for district-wide access controls.

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9. C GOAL: TECHNOLOGY

9. C-1 Approval of Promethean Interactive Panels for Campbell Elementary School

Approved the purchase and installation of Promethean Interactive Panels for Campbell Elementary School from CDW-G in the amount of \$221,697.72 for hardware, services, and supplies.

9. C-2 Approval of network storage and server expansion

Approved the purchase of network storage and server hardware, installation and configuration services in the amount of \$210,005.23 from Dell.

9. A GOAL: INSTRUCTIONAL

9. A-8 Consider approval for District to apply for a waiver for additional staff development days

It was moved by Dr. Harrell and seconded by Ms. Kaminski that the Board of Trustees approve the submission of an expedited waiver application for staff development days to the Texas Education Agency.

Ms. Kaminski asked if the six early releases and staff development days are included in the 176 instructional days. Mr. Moore said the half days are already accounted for in the calendar as well as the two staff development days. Ms. Kaminski asked if the district has reconsidered when the early release days are used. She said she hears from families wondering why they are used before a holiday, saying it is not convenient for them to take off. Ms. Vogt said that different parents have different reactions to it and typically it is driven by their work schedules. She said some of them like it because they leave early for vacation or for the weekend. She said at the elementary level they use them to conduct parent conferences. The secondary level uses them as professional development.

The motion carried unanimously.

9. B GOAL: PLANNING

9. B-2 Consider approval of budget amendment requests

It was moved by Ms. Roberts and seconded by Ms. Bronsell that the Board of Trustees approve the budget amendment requests.

Ms. Kaminski asked what was the budget change under Special Ed that says to pay for the summer school extra duty pay. Ms. Dawson said it was for the summer school teachers that were budgeted originally in the wrong function, it was miscoded.

The motion carried unanimously. (See inserted pages 7-A—7-B.)

9. B-3 Consider approval of purchase of concession food and supplies

It was moved by Ms. Danziger and seconded by Ms. Kaminski that the Board of Trustees approve District concession food and supplies to ViStar of Houston for food supply products and Coca-Cola Southwest Beverages, LLC for concession beverage products.

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Ms. Roberts asked if these were the only vendors that responded. Ms. Leach said yes. She said the point was to try and get to a wholesale price and not pay a retail price for the goods that are being sold in the concessions. She said ViStar is one of the largest wholesale concession companies in the Houston area. Several companies were contacted and they kept pointing them back to ViStar.

The motion carried unanimously.

9. B-4 Consider approval of operation services for District water and sewer treatment facilities

It was moved by Dr. Harrell and seconded by Ms. Danziger that the Board of Trustees approve Si Environmental LLC for the operation services for District water and sewer treatment facilities including cleaning of district grease traps.

Mr. Steenbergen asked about the cost of this item. Ms. Leach apologized for not providing a bottom line cost. She said she would go to her office and bring back the cost.

Ms. Leach passed out a spreadsheet with the cost included.

The motion carried unanimously.

9. B-5 Consider approval of fire extinguisher and fire suppression system services and replacement equipment

It was moved by Ms. Danziger and seconded by Dr. Harrell that the Board of Trustees approve Classic Fire Protection Systems Inc. for District fire extinguisher and fire suppression services and replacement equipment.

Mr. Steenbergen asked about the cost of this item. Ms. Leach apologized for not providing a bottom line cost. She said she would go to her office and bring back the cost.

Ms. Leach passed out a spreadsheet with the cost included.

The motion carried unanimously.

9. B-6 Consider approval of interlocal agreement with the City of Rosenberg for police officers

It was moved by Ms. Kaminski and seconded by Ms. Bronsell that the Board of Trustees approve the interlocal agreement (“Agreement”) with the City of Rosenberg to provide security and protection services for the 2017-18 school year and authorize the Superintendent to finalize the attached draft agreement and execute the agreement.

Mr. Steenbergen asked about the cost. Ms. Ludwig said that Dr. Randle is still negotiating this contract, but we will reimburse them for salaries, benefits, and administrative fees. She said they provide us with an estimate of cost which is approximately \$1.2m.

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Mr. Steenbergen asked how often they are on our campuses. Dr. Randle said they are stationed on the secondary campuses and then a rover that goes around and picks up the money, and others are on call to go to elementary campuses if needed.

Ms. Roberts asked if the number of officers has been increased. Ms. Leach said it is the same number that we currently have, which is 12, but the language will allow us to increase or decrease based on the need. Dr. Randle said there is no reason to decrease, but depending on circumstances as to whether we increase.

Ms. Kaminski asked if we pay for their vehicles. Ms. Leach said yes. Ms. Kaminski asked how often there is a turnover on vehicles. Ms. Leach said usually 3-4 years, but depends on several factors. We maintain the vehicles like our other vehicles.

Ms. Kaminski asked if the police officers are on call with the police department when not working with us. Dr. Randle said they are ours unless there is a major emergency, then they could be pulled off. If we have a major emergency, we will get more officers to support us.

The motion carried unanimously. (See inserted pages 9-A—9-E.)

9. B-8 **Discussion and potential action regarding local option exemption for taxpayers age 65 or older or disabled**

It was moved by Ms. Roberts and seconded by Ms. Danziger that the Board of Trustees give an additional local option exemption for taxpayers age 65 or older or disabled.

Ms. Roberts stated they have been heard by her and she respects them and appreciates the concern.

All voted in opposition of the motion. The motion failed.

9. B-10e **Consider approval of Board Policies - Second Reading** **e. GKD (LOCAL) Community Relations: Nonschool Use of School Facilities**

It was moved by Ms. Roberts and seconded by Ms. Bronsell that the Board of Trustees approve the second reading of policy GKD (LOCAL) Community Relations: Nonschool Use of School Facilities.

Ms. Roberts asked how this policy will affect agenda item number 22. Ms. Haack said as they were working through the rental fees, they were also looking at the board policies to ensure they were aligned.

The motion carried unanimously. (See inserted pages 9-F—9-I.)

9. B-22 **Consider approval of new use of Facilities Rental Fees**

It was moved by Ms. Danziger and seconded by Ms. Kaminski that the Board of Trustees approve the new Use of Facilities Rental Fees.

Ms. Roberts asked that this be tabled. She was doing research on facility rental fees and ran into a neighboring district that has some different options for nonprofit organizations. She said they are leasing their facilities at pennies as compared to what we are leasing out. She thinks the board might be able to make a better

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decision if this information is provided. She said they have a cost recovery for nonprofits.

Ms. Haack said they have discussed the various rentals with neighboring districts. In regards to the cost recovery for the nonprofits it is only if a nonprofit can ensure all the students are zoned to that district.

Ms. Haack said they have worked up an Administrative Regulation that allows the campus principal to approve things that are 2 hours after dismissal, there will be no charge. Ms. Roberts asked about summer. Mr. McKeever said during the summer on Monday through Thursday between 7:30 and 5:30, as long as the campus staff are on contract, it would follow the same guidelines under the Admin Reg.

Mr. Steenbergen asked Ms. Nelson if they have adequate policies to address what Ms. Roberts is requesting and just not spelled out here. Ms. Nelson said the Admin Reg for GKD was written in an effort to support what she is looking for.

Mr. Steenbergen asked Ms. Roberts if she was comfortable. Ms. Roberts said she is not comfortable with not seeing it in one place. Mr. Steenbergen asked if the Board can approve and the administration can do the tidy up work later. Ms. Roberts agreed.

The motion carried unanimously.

10. INFORMATION ITEMS

10. A GOAL: PLANNING

10. A-1 Appointment of Board Committees

Board President, James Steenbergen, appointed board members to serve on standing and ad hoc committees for the 2017 – 2018 school year. Last year's committees and members are listed below. Newly appointed board members to serve for the 2017 – 2018 school year are as follows:

	2016-2017	2017-2018
<u>STANDING COMMITTEES</u>		
POLICY REVIEW COMMITTEE	Tyson Harrell* Anna Gonzales Melisa Roberts	Tyson Harrell* Mandi Bronsell Kay Danziger
FINANCIAL AUDIT COMMITTEE	Anna Gonzales* Tyson Harrell Kathryn Kaminski	Mandi Bronsell* Joe Hubenak James Steenbergen
FACILITIES COMMITTEE	Kathryn Kaminski* Kay Danziger James Steenbergen	Kay Danziger* Joe Hubenak Kathryn Kaminski

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ATTENDANCE BOUNDARY COMMITTEE	Melisa Roberts* Anna Gonzales Frank Torres	Melisa Roberts* Mandi Bronsell Kathryn Kaminski
INFORMATION TECHNOLOGY COMMITTEE	Kay Danziger* Melisa Roberts James Steenbergen	Joe Hubenak* Kay Danziger Melisa Roberts
CURRICULUM & INSTRUCTION COMMITTEE		Kathryn Kaminski* Melisa Roberts Tyson Harrell
FUNCTIONAL AUDIT COMMITTEE		James Steenbergen* Kathryn Kaminski Tyson Harrell

10. A-2 Lamar CISD 2017 Citizens' Bond Advisory Committee

Jennifer Lane, spokesperson for the Citizens' Bond Advisory Committee, presented information recommended by the committee for a bond referendum to be held in November 2017.

10. A-3 Budget Workshop

Jill Ludwig, Chief Financial Officer, presented Budget Workshop #1 for 2017—2018 with the following agenda:

- 2017—2018 Budget Projection
 - Types of revenue
 - Projected totals for revenue/expenditures
 - Legislative Update
 - The "Building Blocks"

10. A-4 Tax Collection Report

10. A-5 Payments for Construction Projects

10. A-6 Bond Update

- a. 2011
- b. 2014

10. A-7 Projects funded by 2011 available bond funds

10. A-8 Transportation Update

ADJOURNMENT TO CLOSED SESSION PURSUANT TO TEXAS GOVERNMENT CODE SECTIONS 551.071, 551.072, 551.074, and 551.082, THE OPEN MEETINGS ACT, FOR THE FOLLOWING PURPOSES:

1. Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

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- a. Approval of personnel recommendations for employment of professional personnel
- b. Employment of professional personnel (Information)
- c. Employee resignations and retirements (Information)
- 2. Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property
 - a. Land
- 3. Section 551.071 – To meet with the District's attorney to discuss matters in which the duty of the attorney to the District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act, including the grievance/complaint hearing.
 - a. Any item listed on the agenda
 - b. Discuss pending, threatened, or potential litigation, including school finance litigation

The Board did not convene in Closed Session.

FUTURE AGENDA ITEMS

None

UPCOMING MEETINGS AND EVENTS

Summer Leadership Institute in San Antonio
Holdsworth Center

ADJOURNMENT

The meeting adjourned at 8:51 p.m.

LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

Signed:

James Steenbergen
President of the Board of Trustees

Kay Danziger
Secretary of the Board of Trustees

**CONSIDER APPROVAL OF A NEW COURSE
FOR THE 2017-2018 SCHOOL YEAR**

RECOMMENDATION:

That the Board of Trustees approve the new course offering Dual Credit Theatre and Media Communications.

IMPACT/RATIONALE:

This course reflects a partnership between Wharton County Junior College (WCJC) and Lamar CISD and is meant to give students an option to earn a fine arts college credit for WCJC course DRAM 1310 while also earning high school credit for Theatre and Media Communications. Students will be offered the opportunity to take the college credit portion during the fall semester while completing the high school credit portion in the spring.

PROGRAM DESCRIPTION:

This course will combine the experience of live theatre performance and production with technology and media-based resources to capture, develop, and share personal stories and performances through the creation of multimedia projects. The course will help expand and enhance both a student's knowledge of the performing arts as well as critical technical skills required for 21st century communications.

Submitted by: Valerie Vogt, Chief Academic Officer
Ramiro Estrada, Director of Fine Arts

Recommended for approval:

Thomas Randle

Dr. Thomas Randle
Superintendent

BUDGET UPDATE

Jill Ludwig and Yvonne Dawson will provide the Board details regarding the 2017 – 2018 budget.

Resource Person: Jill Ludwig, CPA, RTSBA, Chief Financial Officer

**CONSIDER APPROVAL OF DATE FOR PUBLIC MEETING TO
DISCUSS BUDGET AND PROPOSED TAX RATE**

RECOMMENDATION:

That the Board of Trustees approve August 17, 2017 as the date for the public meeting to discuss budget and the proposed tax rate.

PROGRAM DESCRIPTION:

After the board agrees upon the proposed tax rate and publishes the notice, the board must call the required public meeting to discuss the budget and proposed tax rate. At least 10, but no more than 30 days before the public meeting, the Notice of Public Meeting to Discuss Budget and Proposed Tax Rate must be published in strict accordance with the requirements of Texas Education Code Section 44.004. The budget must be approved by law prior to September 1.

Submitted by: Jill Ludwig, CPA, RTSBA, Chief Financial Officer

Recommended for approval:



Dr. Thomas Randle
Superintendent

**CONSIDER APPROVAL OF PROPOSED TAX RATE THAT WILL BE PUBLISHED IN
THE NOTICE FOR THE PUBLIC MEETING**

RECOMMENDATION:

That the Board of Trustees approve the tax rate to be published in the newspaper in the Notice of Public Meeting to Discuss Budget and Proposed Tax Rate.

M&O: \$ _____
I&S: \$ _____
Total: \$ _____

IMPACT/RATIONALE:

The two-part tax rate and additional information will be presented at the meeting during the Budget Update. The Maintenance and Operations rate will be proposed separately from the Interest and Sinking rate.

Submitted by: Jill Ludwig, CPA, RTSBA, Chief Financial Officer

Recommended for approval:



Dr. Thomas Randle
Superintendent

**CONSIDER DESIGNATION OF TEXAS ASSOCIATION OF SCHOOL BOARDS
DELEGATE AND ALTERNATE TO THE 2017 TEXAS ASSOCIATION OF
SCHOOL BOARDS (TASB) FALL CONVENTION**

RECOMMENDATION:

That the Board of Trustees designate _____ as the delegate
and _____ as the alternate to the 2017 Texas Association of
School Boards fall convention.

IMPACT/RATIONALE:

Each year the Board designates a delegate and alternate to represent our district at the TASB fall convention. Last year, our delegate was Kay Danziger and our alternate was James Steenbergen. The 2017 TASB/TASA Convention will be held in Dallas, Texas, October 6 – 8, 2017.

Recommended for approval:



Dr. Thomas Randle
Superintendent

**CONSIDER APPROVAL OF NOMINATION OF CANDIDATE FOR POSITION ON THE
TEXAS ASSOCIATION OF SCHOOL BOARDS (TASB) BOARD OF DIRECTORS**

RECOMMEDATION:

That the Board of Trustees approve the nomination of _____ for
Position _____ on the Texas Association of School Boards (TASB) Board of
Directors.

IMPACT/RATIONALE:

From July 3, 2017 to August 29, 2017, active member school boards may endorse a
nominated individual from their TASB Region.

PROGRAM DESCRIPTION:

The TASB Board of Directors is charged with carrying out the policies established by
the Delegate Assembly of the Association. The individual Director is expected to attend
five meetings of the Board each year with one of the meetings being at the same time
as the annual state convention in the fall. In addition, the Director will be asked to serve
on a standing committee that will meet on an as-needed basis, normally in conjunction
with a Board meeting.

Recommended for approval:



Dr. Thomas Randle
Superintendent

CONSIDER ADOPTION OF ORDER CALLING A BOND ELECTION

RECOMMENDATION:

That the Board of Trustees approve the Order Calling a Bond Election on November 7, 2017.

IMPACT/RATIONALE:

The election order was prepared by Jonathan Frels, attorney with Bracewell, LLP. He will be present at the board meeting. A draft election order is attached. The recommended amount is \$_____.

Recommended for approval:



Dr. Thomas Randle
Superintendent

AN ORDER BY THE BOARD OF TRUSTEES OF LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT CALLING A BOND ELECTION TO BE HELD WITHIN THE DISTRICT; AND CONTAINING OTHER PROVISIONS RELATING THERETO

WHEREAS, the Board of Trustees (the "Board") of Lamar Consolidated Independent School District (the "District") finds that an election should be held to determine whether the Board shall be authorized to issue bonds of the District in the amounts and for the purposes hereinafter set forth; and

WHEREAS, the Board finds and determines that the meeting at which this Order is considered is open to the public, and that the public notice of the time, place and purpose of the meeting was given, as required by Chapter 551, Texas Government Code, as amended;

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF TRUSTEES OF LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT:

Section 1. Findings. The statements contained in the preamble of this Order are true and correct and are hereby adopted as findings of fact and as a part of the operative provisions hereof.

Section 2. Election Ordered; Date; Proposition. A bond election (the "Election") shall be held in the District on Tuesday, November 7, 2017 ("Election Day"), a uniform election date as established by Section 41.001(a) of the Texas Election Code (the "Code"). At the Election, the following proposition (the "Proposition") shall be submitted to the qualified voters of the District in accordance with law:

Lamar Consolidated ISD – Proposition A

Shall the Board of Trustees (the "Board") of the Lamar Consolidated Independent School District (the "District") be authorized to issue and sell at any price or prices the bonds of the District in the amount of \$[_____] for the construction, acquisition, and equipment of school buildings in the District, for the purchase of the necessary sites for school buildings and the purchase of new school buses, which bonds may be issued in various issues or series, shall mature serially or otherwise not more than 40 years from their date, and shall bear interest at such rate or rates, not to exceed the maximum rate now or hereafter authorized by law, as shall be determined by the Board within the discretion of the Board at the time of issuance; and shall the Board be authorized to levy and pledge, and cause to be assessed and collected, annual ad valorem taxes on all taxable property in the District sufficient, without limit as to rate or amount, to pay the principal of and interest on said bonds and the costs of any credit agreements executed or authorized in anticipation of, in relation to,

or in connection with the bonds; said bonds to be issued and said taxes to be levied, pledged, assessed, and collected under the constitution and laws of the State of Texas, including the Texas Education Code?

Section 3. Official Ballot.

(a) Voting at the Election, and early voting therefor, shall be by the use of the lawfully approved voting systems and ballots utilized by Fort Bend County (the “County”).

(b) The official ballots for the Election shall be prepared in accordance with the Code so as to permit the electors to vote “FOR” or “AGAINST” the Proposition which shall be set forth on the ballots substantially in the following form:

LAMAR CONSOLIDATED ISD – PROPOSITION A

- FOR) “THE ISSUANCE OF \$[_____]OF BONDS FOR THE
CONSTRUCTION, ACQUISITION, AND EQUIPMENT OF
 AGAINST) SCHOOL BUILDINGS, THE PURCHASE OF SITES FOR SCHOOL
BUILDINGS, AND THE PURCHASE OF SCHOOL BUSES, AND
THE LEVYING OF THE TAX IN PAYMENT THEREOF”

Section 4. Bilingual Election Materials. All notices, instructions, and ballots pertaining to the Election shall be furnished to voters in both English and Spanish and persons capable of acting as translators in both English and Spanish shall be made available to assist Spanish language speaking voters in understanding and participating in the election process.

Section 5. Persons Qualified to Vote. All resident, qualified electors of the District shall be eligible to vote at the Election.

Section 6. Election Precincts, Voting Locations and Voting Hours on Election Day. The election precincts for the Election shall consist of the territory within the boundaries of the District situated within one or more County election precincts located wholly or partially within the boundaries of the District. The precinct numbers for the District’s election precincts shall be the corresponding County election number for each precinct. The voting locations for voting on Election Day shall be as set forth in Exhibit A, or at such other locations as hereafter may be designated by the County as provided in the Election Agreement (as defined herein). The County or the Fort Bend County Elections Administrator (the “Elections Administrator”) is hereby authorized and directed to make such changes in precinct numbers and polling locations as may be necessary for the proper conduct of the Election without further action by the District, and Superintendent or his designee is hereby authorized to update Exhibit A to reflect the locations designated by the County, which locations are hereby approved. Each polling place shall be open from 7:00 a.m. to 7:00 p.m. on Election Day.

Section 7. Early Voting Locations Dates and Times.

(a) The Fort Bend County Elections Administrator is appointed as the Early Voting Clerk for the Election. Applications for early voting by mail shall be sent to: Fort Bend County Elections; Attention: John Oldham; 4520 Reading Road, Rosenberg, TX 77471.

(b) Early voting by personal appearance for all election precincts shall be held at the locations, at the times and on the days set forth in Exhibit B, attached hereto and incorporated herein, or at such other locations as hereafter may be designated by the County as provided in the Election Agreement. The Superintendent or his designee is hereby authorized to update Exhibit B to reflect the locations and times designated by the County, and such locations are hereby approved.

(c) As provided in the Election Agreement, the Elections Administrator's permanent county employees are appointed as early voting clerks. The Elections Administrator is hereby authorized to appoint such other deputy early voting clerks as necessary for the Election as provided in the Election Agreement.

Section 8. Joint Election: The District pursuant to the applicable provisions of the Code has or will enter into an agreement to conduct a joint election with other political subdivisions within the County to be administered by the Elections Administrator and contract with the County for election services (collectively, the "Election Agreement"). The Superintendent or the Superintendent's designee is authorized to amend or supplement the Election Agreement to the extent required for the Election to be conducted in an efficient and legal manner as determined by the Elections Administrator.

Section 9. Appointment of Election Officials; Establishment of Central Counting Station. The election judges, alternate judges, clerks, members of the early voting ballot board, the central counting station officials, and other personnel necessary for conducting the Election shall be appointed, election judges and alternate judges may be changed, polling places may be combined for some precincts, and the central counting station shall be established and staffed all as provided in the Election Agreement and such actions are hereby approved. Further, the Board hereby authorizes the Superintendent to appoint any such other officials not designated herein or appointed pursuant to the Election Agreement as are necessary and appropriate to conduct the Election in accordance with the Code. The Central Counting Stations to receive and tabulate votes shall be at the locations designated by the County.

Section 10. Notice of Election. Notice of the Election shall be given in the manner required by law.

Section 11. Conduct of Election. The Election shall be held in accordance with the Code, except as modified by the Texas Education Code, and the Federal Voting Rights Act of 1965, as amended.

Section 12. Information Required by Section 3.009 of the Code.

(a) District's Outstanding Debt. As of September 1, 2016, the first day of the District's current fiscal year, the District's aggregate principal amount of outstanding of tax-supported debt was \$719,995,000 and the aggregate amount of outstanding interest on such tax-supported debt was \$495,063,870. It is currently estimated that as of September 1, 2017, the first day of the District's next fiscal year, the aggregate principal amount of outstanding tax supported debt will be \$791,650,000 and the aggregate amount of interest on such tax supported debt will be \$537,332,449. The District's ad valorem debt service tax rate as of the date of this Order is \$0.35 per \$100 of assessed valuation of taxable property in the District.

(b) Issuance of New Debt. The District intends to issue the bonds authorized by the Proposition over a period of years in a manner and in accordance with a schedule to be determined by the Board based upon a number of factors, including, but not limited to, the then current needs of the District, demographic changes, prevailing market conditions, assessed valuations of property in the District and management of the District's short-term and long-term interest rate exposure. Market conditions, demographics and assessed valuations of property vary based upon a number of factors beyond the District's control, and therefore, the District cannot and does not guarantee a particular interest rate or tax rate associated with the bonds authorized by the Proposition. As such, the information contained in this paragraph is provided solely for illustrative purposes and does not establish any limitations or restrictions or create a contract with the voters. The District estimates that, based on the District's current taxable assessed valuation, current market conditions and estimated future growth in the District's taxable assessed valuation, if the bonds authorized by the Proposition were issued in accordance with the District's current project finance plan,]the District's ad valorem debt service tax rate would be approximately \$[___] per \$100 of taxable assessed valuation.] *or* [the maximum interest rate of the bonds is not expected to exceed [___]%.]

(c) Additional Information Required by Section 3.009 of the Code. The additional information required by Section 3.009 of the Code is located in Sections 2 and 3 of this Order.

Section 13. Necessary Actions. The President of the Board, the Superintendent of the District, or his designee, acting on behalf of the Board, in consultation with the District's attorney and bond counsel, is hereby authorized and directed to take any and all actions necessary to comply with the provisions of the Code, the Texas Education Code and the Federal Voting Rights Act in carrying out and conducting the Election, whether or not expressly authorized herein, including making changes or additions to polling places or procedures to the extent required or desirable or as may become necessary due to circumstances arising after the date of this Order. The Superintendent is hereby authorized amend the title of the Proposition if required under the guidelines released by the Texas Secretary of State to implement the provisions of Senate Bill 957 governing the titles of propositions.

Section 14. Severability. If any provision, section, subsection, sentence, clause or phrase of this Order, or the application of same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid, or unenforceable, neither the remaining portions of this Order nor their application to other persons or sets of circumstances shall be affected thereby, it being the intent of the Board in adopting this Order that no portion hereof or provision

or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality, voidness, invalidity or unenforceability of any other portion hereof, and all provisions of this Order are declared to be severable for that purpose.

Section 15. Effective Date. This Order shall take effect immediately upon its approval.

[Execution Page Follows]

PASSED AND APPROVED this August ____, 2017.

Secretary, Board of Trustees
Lamar Consolidated Independent
School District

President, Board of Trustees
Lamar Consolidated Independent School
District

[SEAL]

EXHIBIT A

ELECTION DAY SCHEDULE LOCATIONS

Tuesday, November 7, 2017 – Polls are open from 7:00 a.m. to 7:00 p.m.

ELECTION DAY POLLING LOCATIONS

Fort Bend County utilizes countywide vote centers. District voters may vote at any of the following locations on Election Day:

Fort Bend County	Election Day Vote Centers	November 7, 2017
Condado de Fort Bend	centros de votacion del dia de las elecciones	7 de Noviembre de 2017

COUNTYWIDE POLLING PLACE	ADDRESS	CITY	ZIP
Austin Parkway Elementary School	4400 Austin Pkwy	SUGAR LAND	77479
BAPS Shri Swiminarayan Mandir	1150 Brand Lane	STAFFORD	77477
Beasley City Hall	319 S. 3rd St	BEASLEY	77417
Beck Jr. High School	5200 S Fry Rd	KATY	77450
Beckendorf Jr High School	8200 South Fry Rd.	KATY	77494
Bowie Middle School	700 Plantation Dr	RICHMOND	77406
Brazos Bend Home & Ranch	22930 FM 1462	NEEDVILLE	77461
Briarchase Missionary Bapt Church	16000 Blue Ridge Rd	MISSOURI CITY	77489
Briscoe Junior High School	4300 FM 723	RICHMOND	77406
Calvary Baptist Church	4111 Airport Ave	ROSENBERG	77471
Chasewood Clubhouse	7622 Chasewood Dr	MISSOURI CITY	77489
Cinco Ranch Branch Library	2620 Commercial Center Dr	KATY	77494
Cindy's Palace	1102 FM 2977	RICHMOND	77469
Clayton Oaks Assisted Living	21175 Southwest Freeway	RICHMOND	77469
Clements High School	4200 Elkins Dr	SUGAR LAND	77479
Commonwealth Clubhouse	4330 Knightsbridge Blvd	SUGAR LAND	77479
Crockett Middle School	19001 Beechnut	RICHMOND	77469
Deseo at Grand Mission	19002 Mission Park Dr	RICHMOND	77407
Dickinson Elementary School	7110 Greatwood Pkwy	SUGAR LAND	77479
Elkins High School	7007 Knights Court	MISSOURI CITY	77459
Fairgrounds Building "D"	4310 Highway 36 S	ROSENBERG	77471
First Colony Conference Center	3232 Austin Parkway	SUGAR LAND	77479
Four Corners Community Center	15700 Old Richmond Rd	SUGAR LAND	77478
Gallery Furniture	7227 W. Grand Pkwy S	RICHMOND	77407
Garcia Middle School	18550 Old Richmond Rd	SUGAR LAND	77478
George Bush High School	6707 FM 1464	RICHMOND	77407
George Memorial Library	1001 Golfview Dr	RICHMOND	77469
Great Oaks Baptist Church	7101 FM 2759 Rd	RICHMOND	77469
Hightower High School	3333 Hurricane Lane	MISSOURI CITY	77459
Hunters Glen Elementary School	695 Independence Blvd	MISSOURI CITY	77489
Imperial Park Recreation Center	234 Matlage Way	SUGAR LAND	77478
Irene Stern Community Center	6920 Katy-Fulshear Road	FULSHEAR	77441
Joy Lutheran Church	717 FM 359	RICHMOND	77406
Kempner High School	14777 Voss Rd	SUGAR LAND	77498
Kendleton Church of God	619 FM 2919	KENDLETON	77451
Knights of Columbus (Sugar Land)	702 Burney Rd	SUGAR LAND	77498
Lake Olympia Marina Clubhouse	180 Island Blvd	MISSOURI CITY	77459
Lantern Lane Elementary School	3323 Mission Valley Dr	MISSOURI CITY	77459
Lexington Creek Elementary School	2335 Dulles Ave	MISSOURI CITY	77459
Lost Creek Conference Center	3703 Lost Creek Blvd	SUGAR LAND	77478
McMeans Junior High School	21000 Westheimer Parkway	KATY	77450
Meadows Place City Hall	One Troyan Dr	MEADOWS PLACE	77477

COUNTYWIDE POLLING PLACE	ADDRESS	CITY	ZIP
Merrell Center	6301 S Stadium Ln	KATY	77494
Mission Bend Elementary School	16200 Beechnut St	HOUSTON	77083
Missouri City Baptist Church	16816 Quail Park Dr	MISSOURI CITY	77489
Missouri City Community Center	1522 Texas Parkway	MISSOURI CITY	77489
Missouri City Parks & Recreation	2701 Cypress Point Dr	MISSOURI CITY	77459
M.R. Massey Admin. Building	1570 Rabb Road	FRESNO	77545
Museum of Natural Science	13016 University Blvd	SUGAR LAND	77479
Mustang Community Center	4521 FM 521	FRESNO	77545
Oak Lake Baptist Church	15555 W. Airport Blvd	SUGAR LAND	77498
Orchard City Hall	9714 Kibler	ORCHARD	77464
Our Lady of Guadalupe Family Life Center	1600 Avenue D	ROSENBERG	77471
Pinnacle Senior Center	5525#C Hobby Road	HOUSTON	77053
Quail Valley Elementary School	3500 Quail Village Dr	MISSOURI CITY	77459
QV Fund Office	3603 Glenn Lakes	MISSOURI CITY	77459
Randall's New Territory	5800 New Territory Dr	SUGAR LAND	77479
Richmond Water Maintenance Facility	110 N. 8th St	RICHMOND	77469
Ridge Point High School	500 Waters Lake Blvd	MISSOURI CITY	77459
Ridgegate Community Association	5855 W. Ridgecreek Dr	HOUSTON	77053
Ridgemont Early Childhood Ctr	5353 Ridge Creek Circle	HOUSTON	77053
River Park Recreation Ctr.	5875 Summit Creek Drive	SUGAR LAND	77479
Road & Bridge (Needville)	3743 School St	NEEDVILLE	77461
Rosenberg Annex Building	4520 Reading Rd	ROSENBERG	77471
Seven Lakes High School	9251 S Fry Rd	KATY	77494
Sienna Annex	5855 Sienna Springs Way	MISSOURI CITY	77459
Simonton City Hall	35011 FM 1093	SIMONTON	77476
Stafford City Hall	2610 South Main	STAFFORD	77477
Sugar Creek Country Club	420 Sugar Creek Blvd	SUGAR LAND	77478
Sugar Lakes Clubhouse	930 Sugar Lakes Dr	SUGAR LAND	77478
Sugar Land Branch Library	5500 Eldridge	SUGAR LAND	77478
Sugar Land Church of God	1715 Eldridge Rd	SUGAR LAND	77478
Sugar Land City Hall	2700 Town Center Blvd North	SUGAR LAND	77479
The Club at Riverstone	18353 South University Blvd	SUGAR LAND	77479
Thompsons City Hall	520 Thompson Oil Field Rd	THOMPSONS	77481
Tompkins High School	4400 Falcon Landing Blvd	KATY	77494
Townewest Towne Hall	10322 Old Towne Ln	SUGAR LAND	77498
Travis Elementary School	2700 Avenue K	ROSENBERG	77471
University Branch Library	14010 University Blvd	SUGAR LAND	77479

EXHIBIT B

**Fort Bend County Early Voting Schedule
November 7, 2017 Joint Election
Horario de Votación Temprana
7 de Noviembre del 2017, Elección Conjunta**

Early Voting Location	Hours (Horas)				
	Monday-Friday Oct. 23-27, 2017 <i>(Lunes-Viernes)</i> <i>(Octubre 23-27, 2017)</i>	Saturday Oct. 28, 2017 <i>(Sábado)</i> <i>(Octubre 28, 2017)</i>	Sunday Oct. 29, 2017 <i>(Domingo)</i> <i>(Octubre 29, 2017)</i>	Monday-Wednesday Oct. 30 – Nov. 1, 2017 <i>(Lunes-Miércoles)</i> <i>(Octubre 30– Noviembre 1, 2017)</i>	Thursday-Friday Nov. 2-3, 2017 <i>(Jueves-Viernes)</i> <i>(Noviembre 2-3, 2017)</i>
Irene Stern Community Center 6920 Fulshear-Katy Road, Fulshear Beasley City Hall 319 S. 3rd Street, Beasley Lost Creek Park 3703 Lost Creek Blvd, Sugar Land Meadows Place City Hall One Trojan Dr, Meadows Place Four Corners Community Center 15700 Old Richmond Rd, Sugar Land Cinco Ranch Library 2620 Commercial Center Drive, Katy Hightower High School 3333 Hurricane Lane, Missouri City	8:00 a.m. To 5:00 p.m.	8:00 a.m. To 5:00 p.m.	CLOSED <i>(Cerrado)</i>	8:00 a.m. To 5:00 p.m.	7:00 a.m. To 7:00 p.m.
Missouri City Community Center 1522 Texas Pkwy, Missouri City Fort Bend County Rosenberg Annex* 4520 Reading Road, Rosenberg Clayton Oaks Assisted Living 21175 SW Freeway, Richmond	8:00 a.m. To 5:00 p.m.	8:00 a.m. To 5:00 p.m.	12:00 p.m. To 5:00 p.m.	8:00 a.m. To 5:00 p.m.	7:00 a.m. To 7:00 p.m.
Fort Bend County Road & Bridge 3743 School Street, Needville James Bowie Middle School 700 Plantation Dr, Richmond Quail Valley Fund Office 3603 Glenn Lakes, Missouri City Chasewood Clubhouse 7622 Chasewood Drive, Missouri City Sugar Land Branch Library 550 Eldridge, Sugar Land	10:00 a.m. To 7:00 p.m.	8:00 a.m. To 5:00 p.m.	CLOSED <i>(Cerrado)</i>	10:00 a.m. To 7:00 p.m.	7:00 a.m. To 7:00 p.m.
Randall's 5800 New Territory Blvd., Sugar Land First Colony Conference Center 3232 Austin Parkway, Sugar Land Tompkins High School 4400 Falcon Landing Blvd, Katy Sienna Annex Community Room 5855 Sienna Springs Way, Missouri City	10:00 a.m. To 7:00 p.m.	8:00 a.m. To 5:00 p.m.	12:00 p.m. To 5:00 p.m.	10:00 a.m. To 7:00 p.m.	7:00 a.m. To 7:00 p.m.

*The Fort Bend County Rosenberg Annex is designated as the main early voting polling place.

**CONSIDER APPROVAL OF PURCHASE OF TRUCK TRACTOR FOR
TRANSPORTATION DEPARTMENT**

RECOMMENDATION:

That the Board of Trustees approve the purchase of one (1) truck tractor to be added to the Transportation Department fleet from Rush Truck Centers of Texas, LP (dba Rush Truck Center, Houston) in the amount of \$39,500.

IMPACT/RATIONALE:

The truck tractor will be used to transport equipment to events in which Lamar CISD participates, such as band and athletic events. This award is beneficial to the District as it ensures that the District is compliant with purchasing regulations according to TEC 44.031.

PROGRAM DESCRIPTION:

RFP #25-2017LN requested prices, truck conditions, images, odometer reading, warranty and availability for a pre-owned truck tractor, which would be used for pulling 48' to 53' semi-trailers for Lamar CISD.

The Transportation Department worked with the Purchasing Department on proposal specifications, evaluation, and award recommendation.

The truck tractor will be managed by the District Transportation Department. This purchase is requested by the Transportation Department and will utilize local funds.

Submitted by: Kevin McKeever, Administrator for Operations
 Mike Jones, Director of Transportation
 Jill Ludwig, CPA, RTSBA, Chief Financial Officer

Recommended for approval:

Thomas Randle

Dr. Thomas Randle
Superintendent

RFP # 25-2017LN
Truck Tractor for Transportation
August 1, 2017

Vendors	Proposed Price	Purchase Price Criteria 1 max 25pts	Reputation of Service Criteria 2 max 15pts	Quality of the vendor's goods Criteria 3 max 10pts	Extent to meet needs Criteria 4 max 25pts	Past Relation Criteria 5 max 5pts	Long term Cost Criteria 6 max 10pts	Staff & Insurance Criteria 7 max 5pts	TOTAL POINTS
Rush Truck Center - ALT 1	\$ 39,500.00	25	15	10	25	5	10	5	95
Rush Truck Center - ALT 2	\$ 54,500.00	18	15	10	25	5	10	5	88
Rush Truck Center - ALT 3	\$ 64,977.00	15	15	10	25	5	10	5	85
Lone Star Truck Group*	\$ 43,021.63	23	15	10	5	3	10	5	71
SelecTrucks	\$ 60,955.37	16	15	10	13	3	10	5	72

* Truck year was not within specification requirement

**CONSIDER APPROVAL OF CHANGE ORDER #1 FOR
PINK ELEMENTARY SCHOOL REPAIRS**

RECOMMENDATION:

That the Board of Trustees approve change order #1 in the amount of \$54,755.57 to the contract with Facility Sources for new marker boards and wall preparation for Pink Elementary School Repairs and authorize the Board President to execute the change order document.

IMPACT/RATIONALE:

The original chalkboards were removed in preparation of installing the new vinyl wall covering. Many of the chalkboards were in poor condition and the current standard is for marker boards in classrooms. All classrooms will receive new marker boards.

The removal of the existing vinyl wall covering left many areas uneven and required floating of the surfaces to receive the new material. This work is concentrated in the public corridors throughout the school and was not anticipated in the original contract documents.

The contractor's price includes a \$16,938 credit for the remaining contingency allowances within their contract. These funds were allocated within the 2014 Bond Budget.

PROGRAM DESCRIPTION:

Upon approval the contract with Facility Sources will be increased by \$54,755.57 for new marker boards and wall preparation for Pink Elementary School.

Submitted By: Kevin McKeever, Administrator for Operations
Steve Hoyt, Vanir/Rice & Gardner Consultants, Inc., A Joint Venture

Recommended for approval:



Dr. Thomas Randle
Superintendent



AIA[®] Document G701[™] – 2001

Change Order

PROJECT (Name and address):	CHANGE ORDER NUMBER: 001	OWNER: <input checked="" type="checkbox"/>
Pink Elementary School	DATE: August 1, 2017	ARCHITECT: <input checked="" type="checkbox"/>
101 Collins Road		CONTRACTOR: <input checked="" type="checkbox"/>
Richmond, Texas 77469		FIELD: <input type="checkbox"/>
TO CONTRACTOR (Name and address):	ARCHITECT'S PROJECT NUMBER: 15216	OTHER: <input type="checkbox"/>
Dura Pier Facility Services LTD.	CONTRACT DATE: April 20, 2017	
dba Facilities Sources	CONTRACT FOR: General Construction	
13124 Player Street		
Houston, Texas 77045		

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

CPR 02 - Contractor shall provide pricing to furnish and install (38) 4'-0" high x 12'-0" long Markerboards in the classrooms - \$32,856.00

CPR 03 - Floating of damaged gypsum prior to installing new vinyl wall covering and demo portions with excessive cracking - \$38,837.57

Sub Total Additional Work -	\$71,693.57
Less Original Contract Contingency Allowance -	\$16,938.00
Total Change Order #1 -	\$54,755.57

The original Contract Sum was	\$	<u>473,310.00</u>
The net change by previously authorized Change Orders	\$	<u>0.00</u>
The Contract Sum prior to this Change Order was	\$	<u>473,310.00</u>
The Contract Sum will be increased by this Change Order in the amount of	\$	<u>54,755.57</u>
The new Contract Sum including this Change Order will be	\$	<u>528,065.57</u>

The Contract Time will be increased by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is August 11, 2017.

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

PBK Architects, Inc.

ARCHITECT *(Firm name)*

11 Greenway Plaza, 22nd Floor
Houston, Texas 77046

ADDRESS

BY *(Signature)*

Rick Blan, AIA
(Typed name)

DATE

7/24/17

Dura Pier Facility Services LTD dba
Facilities Sources

CONTRACTOR *(Firm name)*

13124 Player Street
Houston, Texas 77045

ADDRESS

BY *(Signature)*

Gene Terry, Project Manager
(Typed name)

DATE

7/25/17

Lamar Consolidated Independent School
District

OWNER *(Firm name)*

3911 Avenue I
Rosenberg, Texas 77471

ADDRESS

BY *(Signature)*

James Steenbergen, Board President
(Typed name)

DATE

**CONSIDER APPROVAL OF CHANGE ORDER #2
FOR BENTLEY ELEMENTARY SCHOOL**

RECOMMENDATION:

That the Board of Trustees approve change order #2 in the amount of \$42,175 to the contract with Gamma Construction Company for revision to the scheduled completion date and additional costs for Bentley Elementary and authorize the Board President to execute the change order document.

IMPACT/RATIONAL:

An extension of time is recommended to the actual substantial completion date of December 30, 2016 due to extreme weather events affecting the scheduled completion of Bentley Elementary. The District experienced additional costs to move into the school during the holiday weekend and a credit for costs incurred is included in this change order.

In addition, increased costs to Gamma Construction Company were incurred for the following: fee paid directly to MUD 142 to speed the annexation of the site to benefit Lamar CISD; fee paid to CenterPoint to expedite the relocation of existing power poles to allow work to begin on installing turn lanes on FM 359; and additional work required by TXDOT for milling existing roadway surface and to install additional drainage culverts, curb ramps and precast safety end treatments.

The contractor's price includes a \$5,113 credit for the remaining contingency allowances within their contract. This change order will be the final change order for the construction contract. These funds were allocated within the 2014 Bond Budget.

PROGRAM DESCRIPTION:

Upon approval the contract with Gamma Construction Company will be increased by \$42,175 for time extension and additional costs for Bentley Elementary.

Submitted By: Kevin McKeever, Administrator for Operations
Steve Hoyt, Vanir/Rice & Gardner Consultants, Inc., A Joint Venture

Recommended for approval:



Dr. Thomas Randle
Superintendent



Document G701™ – 2001

Change Order

PROJECT <i>(Name and address):</i>	CHANGE ORDER NUMBER: 002	OWNER: <input checked="" type="checkbox"/>
Carl Briscoe Bentley Elementary School	DATE: August 1, 2017	ARCHITECT: <input checked="" type="checkbox"/>
9910 FM 359		CONTRACTOR: <input checked="" type="checkbox"/>
Richmond, Texas 77406		FIELD: <input type="checkbox"/>
TO CONTRACTOR <i>(Name and address):</i>	ARCHITECT'S PROJECT NUMBER: 15156	OTHER: <input type="checkbox"/>
Gamma Construction Company	CONTRACT DATE: October 15, 2015	
2808 Joanel	CONTRACT FOR: General Construction	
Houston, Texas 77027		

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

This Change Order includes an extension of contract time due to "extreme weather events" as well as an increase to the contract amount to fund the cost incurred by additional work requested by TXDOT. Contractual substantial completion date will be adjusted to December 30th, 2016 as noted below. It is worth noting that there were Owner experienced costs associated with project completion and expedited move-in equal to \$42,000. The expedited move-in cost is noted below as a deduct of \$42,000.

MUD Annexation Fee –	\$15,000.00	
Centerpoint Power Pole Relocation along FM 359 due to road expansion –	\$8,500.00	
Additional TXDOT milling along FM 359 due to road expansion and addition of reinforced concrete drainage pipe, slotted curb ramps, and precast safety end treatments –	\$65,788.00	
Sub total additional work –	\$89,288.00	
Owner incurred cost for expedited move in –	(\$42,000.00)	
Less Original Contract Contingency Allowance Balance –	(\$5,113.00)	
Total Change Order #2 –	\$42,175.00	
The original Contract Sum was		\$ 18,541,396.00
The net change by previously authorized Change Orders		\$ 405,508.00
The Contract Sum prior to this Change Order was		\$ 18,946,904.00
The Contract Sum will be increased by this Change Order in the amount of		\$ 42,175.00
The new Contract Sum including this Change Order will be		\$ 18,989,079.00

The Contract Time will be increased by Twenty-Eight (28) days.

The date of Substantial Completion as of the date of this Change Order therefore is December 30, 2016.

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

PBK Architects, Inc.

Gamma Construction Company

Lamar Consolidated Independent School District

ARCHITECT (Firm name)

CONTRACTOR (Firm name)

OWNER (Firm name)

11 Greenway Plaza
Houston, Texas 77046

2808 Joanel
Houston, Texas 77027

3911 Avenue I
Rosenberg, Texas 77471

ADDRESS

ADDRESS

ADDRESS

BY (Signature)

BY (Signature)

BY (Signature)

Rick Blan, AIA
(Typed name)

Tom Hansen
(Typed name)

James Steenberg, Board President
(Typed name)

7.20.17
DATE

7/20/17
DATE

DATE

**CONSIDER APPROVAL OF APPRAISAL CALENDAR
FOR THE 2017-2018 SCHOOL YEAR**

RECOMMENDATION:

That the Board of Trustees approve the appraisal calendar for the 2017-2018 school year as presented.

IMPACT/RATIONALE:

According to Education Code §21.351 and the corresponding administrative code, TAC §150.1003 (d), each school district shall establish a calendar for teacher appraisals during the required days of instruction for students during one school year. The appraisal calendar shall:

1. Exclude observations in the two weeks following the day of completion of the T-TESS orientation in the school years when an orientation is required, as described in §150.1006 of this title; and
2. Indicate a period for end-of-year conferences that ends no later than 15 working days before the last day of instruction for students.

PROGRAM DESCRIPTION:

See attached calendar for appraisal dates. For the 2017-2018 school year, one appraisal calendar is being presented.

Submitted by: Dr. Kathleen Bowen, Chief Human Resources Officer
Christine Muzik, Assistant Director of Staffing & Records Management

Recommended for approval:



Dr. Thomas Randle
Superintendent

APPRAISAL CALENDAR

Observations are excluded on highlighted dates.

IMPORTANT DATES

SEPTEMBER 1

TTESS orientation must be complete.
 Note: for late hires orientation must be completed within three weeks of the first date of employment.

SEPTEMBER 18

TTESS observations may begin.

OCTOBER 13

Last day for teachers to submit Goal-Setting and Professional Development Plan (GSPDP).

APRIL 16

Teachers begin GSPDP reflections which must be submitted to the appraiser prior to the end of year conference.

MAY 4

Last day for TTESS observations.

MAY 15

Last day to conduct end of year conferences.

JUNE 7

All appraisal documents must be finalized.



Month	S	M	T	W	T	F	S
JULY							1
	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30	31					
AUGUST			1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	31		
SEPTEMBER						1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
OCTOBER	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31				
NOVEMBER				1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30		
DECEMBER						1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
	31						
JANUARY							
		1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30	31			
FEBRUARY						1	2
						3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28				
MARCH							
						1	2
						3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
APRIL	26	27	28	29	30	31	
	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
MAY	29	30					
				1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
JUNE	26	27	28	29	30	31	
						1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16

**CONSIDER APPROVAL OF NEW APPRAISERS FOR
TEACHING STAFF, 2017-2018 SCHOOL YEAR**

RECOMMENDATION:

That the Board of Trustees approve the 2017-2018 appraiser(s) who have recently become certified or are new to Lamar Consolidated Independent School District (LCISD).

IMPACT/RATIONALE:

Rules adopted by the State Board of Education indicate that the local District Board of Trustees must approve appraisers other than the teacher's supervisor.

PROGRAM DESCRIPTION:

Listed below are staff members who are new to LCISD or have recently become certified as appraisers for the 2017-2018 school year.

Jessie Eilenstine
Stephanie Kolacny
Jeremy Sanders
Kaye Williams

Submitted by: Dr. Kathleen M. Bowen, Chief Human Resources Officer
Courtney Beard, Personnel Specialist

Recommended for approval:



Dr. Thomas Randle
Superintendent

INFORMATION ITEM: ADVISE TEXAS PROGRAM

Texas A&M University and Lamar Consolidated Independent School District joined in a memorandum of understanding for the Advise Texas College Advising Corps Program. Advise Texas, housed at Texas A&M University, places recent college graduates of the university as college advisers in high schools state-wide. Advisers work in collaboration with high school counselors, teachers and administrators to increase college-going rates in the high schools they serve. Advisers provide admissions and financial aid advising to students and their families through one-on-one and group sessions that help students identify colleges that will serve them well; complete their admissions and financial aid applications; and enroll successfully at the college or university they eventually choose. The Advise TX program has three main goals: to increase the college-going rate at partner high schools; to expand the range of colleges and universities to which students apply and in which they enroll; and to assist principals, counselors and teachers in fostering a college-going culture.

The purpose of the MOU is to provide and appoint one adviser from the Advise TX program at the university to Terry High School.

Resource Person: Leslie Haack, Executive Director of Secondary Education

Texas A&M Chapter of Advise TX Memorandum of Understanding

among

Texas Higher Education Coordinating Board, Texas A&M University, and Lamar Consolidated Independent School District

Parties

This is a Memorandum of Understanding (“MOU”) among the Texas Higher Education Coordinating Board (“THECB”), Texas A&M University (“University”), and Lamar Consolidated Independent School District (hereafter referred to as “Lamar CISD” and/or the “high school”) relating to the Advise TX College Advising Corps program (hereafter sometimes referred to as “The Advise TX program”, “Advise TX”, or as “the project”).

THECB is understood, for the purposes of requesting information necessary for the implementation of this MOU, to include the Texas Higher Education Coordinating Board and its officers, employees, designated Advise TX contractors, designated Advise TX grantees, and other designated Advise TX agents (which include Texas A&M University, the College Advising Corps (“CAC”), and CAC’s contracted evaluation team).

Lamar CISD and/or the high school(s) is understood, for the purposes of this MOU, to include:

B.F. Terry High School

Collectively hereinafter the parties to this MOU will be referred to as “Parties” or, individually, as “Party.”

Statement of Purpose and Services to be Performed

The Advise TX program is housed at chapter public and private colleges and universities across the state, including at Texas A&M University. Advise TX is a program administered by the THECB which implements the CAC program model of placing recent college graduates as full-time “near-peer” advisers in targeted Texas high schools (“Advisers”). Through grant funds provided by THECB, the University employs advisers and project staff to carry out the project. Advise TX is an education program as defined in 34 CFR § 99.3. THECB has awarded funds to Texas A&M University for the **2017-2018** academic year to continue the Advise TX program at high schools throughout the state, including at high schools in Lamar CISD. The Texas A&M University Office of Admissions serves as the University representative office for this program

Advisers work in collaboration with high school counselors, teachers, and administrators to increase college-going rates in the high schools they serve. Advisers provide admissions and financial aid advising to students and their families through one-on-one and group sessions that 1) help students identify colleges; 2) complete their admissions and financial aid applications; and 3) with the enrollment process at the college or university of student’s choice. The Parties agree that the Advisers are school officials pursuant to 34 CFR § 99.31(a)(1)(i)(B). The Advise TX program has three main aims: to increase the college enrollment rate at partner high schools; to expand the range of colleges and universities to which students apply and in which they enroll; and to assist principals, counselors, and teachers with fostering a culture where students pursue higher education.

One of the purposes of this MOU is to provide and appoint one Adviser (subject to funding availability) from the Advise TX College Advising Corps to each of the Lamar CISD high schools identified herein.

THECB, the University, the Lamar CISD, and each participating high school in the Lamar CISD agree to the following three main goals/aims during the project:

1. Work collaboratively to develop and implement programs and services that (a) foster access to postsecondary education and (b) include all students who wish to participate and who work in good faith to do so.
2. Work collaboratively to (a) outline current school-based efforts to foster access to postsecondary education; (b) review Advise TX programs and services to ensure that they complement and extend these existing efforts; and (c) establish clear and mutually agreeable timelines for the implementation of Advise TX programs and services.

3. See the Adviser as an enthusiastic, sympathetic, and well-trained resource for students, but not as an expert on college access or success.

An additional purpose of this MOU is to set forth the terms and conditions under which Lamar CISD will permit THECB, the University, and the Advisers to access and/or otherwise use student record data collected by Lamar CISD which contains Personally Identifiable Information (“PII”), as defined in 34 CFR § 99.3 and is therefore subject to the Family Educational Rights and Privacy Act (“FERPA”), 20 USC § 1232g (such PII is herein referred to as “FERPA Data”). Lamar CISD’s disclosure of FERPA Data to THECB, the University, and the Adviser will be for the purposes of (1) THECB and the University conducting an ongoing program evaluation pursuant to 20 USC § 1232g(b)(1)(C), (b)(3), and (b)(5); 34 CFR § 99.35 (“the Audit and Evaluation exception”) and (2) the Advisers performing an institutional service or function for which the Lamar CISD high schools would otherwise use employees pursuant to 20 USC § 1232g(b)(1)(A); 34 CFR 99.31(a)(1) (“the School Officials Exception”).

The University agrees to the following terms during the project:

1. Identify, recruit, and appoint one Adviser to serve each of the Lamar CISD high schools identified herein for an average of 40 hours per week for the period of August 14, 2017 – June 17, 2018.
2. Provide necessary and ongoing training, support, and professional development that will allow the Adviser to fulfill his or her responsibilities to the high school and its students, including to ensure the Adviser complies with the FERPA provisions in this MOU.
3. Provide assurance that all employees, subcontractors and volunteers of Advise TX who have contact with students have passed a criminal history background check current within the last year.
4. Employ an Advise TX Program Director who will (a) supervise the appointed Adviser, meeting with him or her regularly to discuss job performance and develop strategies for improvement; (b) work closely with the high school on-site liaison assigned by the Lamar CISD and/or the high school to assess the relationship between the appointed Adviser and the high school so that the Adviser is effectively serving the high school students and advancing the three main aims of Advise TX; (c) engage in frequent dialogue with partner high school around strategic collaboration and to assess progress towards the goals; (d) re-evaluate the work plan and make adjustments as needed but at least on an annual basis; (e) serve as the main liaison between the high school principal and Advise TX, meeting at least twice per year to review the collaboration and ensure that its goals are being met; (f) work with the on-site high school liaison to establish a mutually agreeable work schedule for the Adviser; and (g) visit the school at least twice per academic year.
5. Remain open to address any issues or concerns that may arise.
6. Share relevant data and research with the Lamar CISD and the high school, as the Lamar CISD and the high school may request as consistent with FERPA and the FERPA provisions in this MOU. Share relevant data and research with THECB and CAC, as THECB may request as consistent with FERPA and the FERPA provisions in this MOU.
7. Manage the administration and pay the full salary and benefits of the Adviser.
8. Provide funding support, as funding is available, to the appointed Adviser for reasonable expenses associated with Advise TX programs and services. Reasonable expenses include office supplies, photocopies, incentives for students (such as food), or college field trip costs (as consistent with federal cost circulars).
9. Work in good faith to identify funding opportunities that will sustain the collaboration between the University, the Lamar Consolidated ISD and the high school beyond the current term .
10. Keep any and all student-level data provided by the Lamar CISD and the high school to the University and to the Adviser strictly confidential, in accordance with applicable local, state, and federal law, including as consistent with FERPA and the FERPA provisions in this MOU
11. Require the participation of the assigned Adviser in Advise TX activities, (for example, Advise TX training and professional development) with consideration to minimize the amount of time Advisers are absent while the high school is in session, during the regularly scheduled term period of service specified below.

The Lamar CISD and/or high school agrees to the following terms during the project:

1. Welcome the assigned Adviser and work actively to facilitate their entry into the school community by treating them as a professional member of the school.
2. Establish and maintain clear lines of communication with the Adviser and Advise TX Program Director in regards to staff policies, procedures, and expectations with which the Adviser is expected to comply (including any relevant FERPA policies).
3. Designate within each high school a Site Liaison to (a) serve as the Adviser's primary resource and advocate within the high school, facilitating the Adviser's integration into the life of the high school and providing appropriate advice and counsel; (b) work closely with the Advise TX Program Director to assess the relationship between the appointed Adviser and the high school so that the Adviser is effectively serving the high school students and advancing the three main aims of the Advising Corps; (c) participate in Adviser's annual evaluation; (d) work with the Advise TX Program Director to establish a mutually agreeable work schedule for the Adviser in accordance with the high school's regularly scheduled term period beginning on **August 14, 2017 and ending June 17, 2018**; (e) engage in frequent dialogue with Advise TX Program Director around strategic collaboration and to assess progress towards the goals; (f) re-evaluate the work plan and make adjustments as needed but at least on an annual basis; and (g) serve as the main liaison between the principal of the high school and the Advise TX Program Director, meeting at least twice a year to review the partnership and ensure that its goals are being met.
4. Maintain the existing staffing level of the guidance/counseling department and not make any staffing modifications suggesting the replacement of a counselor or counseling position with an Advise TX Adviser.
5. Allow the Adviser to use CAC data collection and service tools in the high school as consistent with FERPA and the FERPA provisions in this MOU.
6. Supply THECB and the University (including its Advisers and project staff) reasonable access to student-level data (name, date of birth, and year of graduation) for the purposes of advising, grant reporting, and program evaluation as consistent with FERPA and the FERPA provisions in this MOU.
7. Provide the University (including its Advisers) access to the ApplyTexas Counselor Suite for the purposes of effectively advising students.
8. Provide the University (including its Advisers and project staff) access to student transcripts and schedules, either electronically or in hard copy, for the purposes of effectively advising students as consistent with FERPA and the FERPA provisions in this MOU.
9. Work to integrate the Advise TX program with existing college access and guidance efforts at the high school.
10. Ensure Adviser is not arbitrarily assigned duties unrelated to his/her work plan such as clerical or manual labor or expected to fill temporary personnel shortages or assume *ad hoc* assignments (such as hall or cafeteria monitoring, supervising classrooms, monitoring testing, etc).
11. Ensure Adviser does not administer or serve as a proctor for any State or TSI-mandated testing (EOC/STAAR/ACCUPLACER/THEA/COMPASS, etc.)
12. Provide dedicated and appropriate working/meeting space for the Adviser, including a district computer with log-in access, a designated computer with internet access and ready access to phone and voicemail, fax, photocopier, and printer.
13. Provide the Adviser with a comprehensive high school orientation, with introductions to key staff, teachers, and administrators.
14. Provide assistance to the University (including its Adviser and project staff) with the coordination and administration of Advise TX surveys of high school students.
15. Ensure Adviser does not serve as the liaison to and/or provide direct supervision to other external partner college-access programs on behalf of the high school.

Purpose and Description of Program Evaluation to be Conducted

1. To determine the efficiency and success of the Advise TX program, the program shall be evaluated on an ongoing basis by THECB (including through its designated agent, CAC's contracted evaluation team). The results of the evaluation may be used to, among other things, improve and modify the Advise TX program. Such evaluations will enable all project participants to spur higher levels of college enrollment. The evaluation will include the following:
 - comprehensive compilation and analysis of direct outcomes for the Advise TX program

- comparative analysis of college-going rates between control schools and program-participating schools
 - assessment of increased scholarship dollars for universities and students
 - analysis and assessment of college preparation activities undertaken by high school students
 - identification of success factors that contribute to increased college-going rates and improved school morale
 - examination of the relationship between student grades, class schedules, and college enrollment
 - a qualitative and quantitative study of student awareness regarding higher education
2. For the purpose of carrying out the Advise TX evaluation, FERPA Data may need to be collected by the Lamar CISD and/or high school and disclosed to THECB as further described in the “FERPA Compliance” provision within this MOU.

FERPA Authorized Representatives and Adviser Serving as School Official

1. This MOU serves as a written agreement to designate authorized representatives, as defined in 34 CFR § 99.3, of a local educational authority, 20 USC § 7801(26)(A), to access FERPA Data in connection with an audit or evaluation of a Federal or State supported education program, as permitted by FERPA federal regulations 34 CFR § 99.35.
2. The Lamar CISD and/or high school, a local educational authority, hereby designates THECB, including its officers, employees, designated Advise TX contractors, designated Advise TX grantees (e.g., the University), and other designated Advise TX agents (e.g., CAC and CAC’s contracted evaluation team), as its authorized representatives under FERPA.
3. THECB, as an authorized representative of Lamar CISD, shall have access to the student education records of Lamar CISD pursuant to the policies and restrictions identified in the “FERPA Compliance” provision within this MOU.
4. This MOU also serves as a written agreement articulating the Adviser’s role as a school official for the Lamar CISD and/or high school, as permitted by FERPA federal regulations 34 CFR 99.31(a)(1).

FERPA Compliance

1. The Parties agree and understand that this MOU is to be strictly construed to comply with FERPA, particularly the Audit and Evaluation and the School Officials exceptions, at all times. At a minimum, the following terms and conditions will apply to all FERPA Data disclosed by Lamar Consolidated ISD to THECB or the Adviser pursuant to this MOU:
 - For data disclosed to THECB, data will be collected and managed through an evaluation team contracted by the CAC, Texas A&M University College Advising Corps’ umbrella organization.
 - Data to be collected will include, but not necessarily be limited to: baseline information on the school, including college matriculation rates and student attainment of intermediary college enrollment goals (such as percent taking college entrance exams and FAFSA applications); information on enrolled students during program implementation, including identifying information (such as student name, date of birth, grade level/graduation year, grades, test scores on college entrance exams, and student schedules), intermediary goals, and college enrollment; and information on services provided to students. At the school level, the Adviser will collect data to help target and track services and evaluate the program’s success.
 - By disclosing PII from education records to THECB or the Adviser, Lamar CISD in no way assigns ownership of this data to an authorized representative or the Adviser.
 - For data disclosed to THECB, THECB shall ensure that FERPA Data is accessed by or disclosed to THECB only for the purposes of THECB conducting the program evaluation, the Advisers conducting their project work, and/or for effectuating necessary services related to the performance of the MOU. THECB shall ensure that the evaluation is conducted in a manner that does not permit FERPA Data to be accessed, disclosed, or otherwise used by anyone other than Lamar CISD and/or high school or THECB officers, employees, designated Advise TX contractors, designated Advise TX

grantees, and other designated Advise TX agents with legitimate interests in the evaluation of Advise TX or with legitimate educational interests.

- For data disclosed to THECB, THECB shall ensure that THECB officers, employees, designated Advise TX contractors, designated Advise TX grantees and other designated Advise TX agents obtain access to only those FERPA records in which they have legitimate interests and only after executing an agreement to maintain FERPA-compliant confidentiality of all data provided. Confidentiality of the data shall be maintained by THECB at all times to preclude personal identification of students who are the subject of the evaluation. All results of data analysis will be reported in aggregate. THECB shall never publically disclose or publish data in such a way that would allow individual students to be identified.
- THECB shall promptly notify Lamar CISD of any security breach that results in unauthorized access to any FERPA Data disclosed to THECB.
- THECB shall securely destroy all FERPA Data disclosed to it and all copies of FERPA Data in any format in THECB's possession once the FERPA Data is no longer needed for the evaluation for which the data was obtained or for the Advisers' work, based on appropriate federal guidelines.

2. The Parties agree to amend this MOU as necessary to comply with applicable amendments to FERPA, including the Audit and Evaluation exception, as required to ensure that the Parties remain in compliance with FERPA.

Term of MOU

This MOU begins July 1, 2017 and shall terminate on July 31, 2018.

Legal Compliance and Right to Audit

The Parties shall comply with all applicable federal, state, and local laws and regulations. The Parties understand that acceptance of funds under this MOU acts as acceptance of the authority of the State Auditor's office, THECB or any successor agency, as well as any external auditors selected by the State Auditor's office, THECB or any auditors selected by the United States to conduct an audit or investigation in connection with those funds. The Parties further agree to cooperate fully in the conduct of the audit or investigation, including promptly providing all records requested.

Sovereign Immunity

The Parties stipulate and agree that no provision of, or any part of this MOU or any subsequent amendment shall be construed: (1) as a waiver of the doctrine of sovereign immunity or immunity from suit as provided for in the Texas Constitution and the Laws of the State of Texas; (2) to extend liability beyond such liability provided for in the Texas Constitution and the Laws of the State of Texas; or (3) as a waiver of any immunity provided by the 11th Amendment or any other provision of the United States Constitution or any immunity recognized by the courts and the laws of the United States.

Applicable Law

This MOU shall be governed by the laws of the State of Texas.

Dispute Resolution

The Parties shall work together in good faith and in a timely manner to resolve disputes that might develop pursuant to the program under this MOU.

Trademark

The Parties certify and acknowledge that the Advise TX[®] and the Advise TX College Advising Corps[®] word marks and logos are the trademarks or registered trademarks of THECB. The University and Lamar CISD are responsible for including the trademark registration notice (®) on the trademarks.

Amendments

This MOU may be modified only by written amendment executed by the Parties hereto.

Termination or option to individually opt out of program participation

THECB may, by written notice to the Parties, immediately terminate this MOU for cause if any of the Parties fails to comply fully with any term or condition of this MOU, through no material fault of THECB. THECB may also terminate this MOU if project funding should become reduced, depleted, or otherwise unavailable during the term of the MOU and to the extent that THECB is unable to obtain additional funds for such purpose. All provisions regarding FERPA, the right to audit, and dispute resolution shall survive the termination of this MOU for any reason whatsoever and shall remain in full force and effect.

INFORMATION ITEM: HOLDSWORTH CENTER UPDATE

The Holdsworth Center was formed by Texas Billionaire Charles Butts to support Texas Public Schools. The first cohort was selected from applications by invitation from only 27 districts state-wide. Seven districts were selected throughout the state to participate in this five year program as the cohort class. This class will assist the Holdsworth Center in its successive years of leadership development in Texas Public Schools. As a cohort group, all expenses are paid through the Holdsworth Center as the inaugural class. Mr. Butts' one hundred million dollar donation to the center comes from his personal funds and reflects the same dedication as the Bill and Linda Gates Foundation with the limitation that the Holdsworth Center is exclusively for Texas Public Schools.

Resource Person: Valerie Vogt, Chief Academic Officer