

In the event that a student requires specialized health-care procedures during the school day, these services must be performed by designated, approved District personnel. The following shall apply:

1. Specialized health-care procedures will be provided by the District only when the procedures cannot be scheduled at home.
2. The student's physician must sign and return a statement to the school that prescribes and authorizes the administration of the procedure.
3. Information concerning any specialized procedures and emergency medical care will be kept current by the parent and maintained in the school clinic. The information provided by the parent must include the parent's request, parent's authorization, physician's authorization and a copy of the standardized or preferred procedure to be used. This information must be updated annually at the beginning of the school year and as needed.
4. Certain specialized health-care procedures are to be performed only by a registered nurse. In her absence, a registered nurse from the nearest campus will be requested to perform the procedure as an emergency backup. These procedures include, but are not limited to, replacement of a tracheotomy tube and sterile catheterization.
5. Specialized health-care procedures that may be performed by trained, qualified personnel include, but are not limited to, tube feedings by slow drip method, supervision of self-catheterization and intermittent temperature monitoring.
6. The school nurse will be responsible for training school personnel in the performance of all specialized procedures and will give appropriate supervision as indicated. Evidence of mastery of the required procedure must be documented and kept with the student's health record.
7. The parent/guardian will provide all equipment, medication, special formula and supplies that will be required for carrying out a specialized health-care procedure.
8. Personal protective equipment such as gloves will be used as required during the administration of specialized health-care procedures. The school nurse will provide instruction on the proper use of the personal protective equipment.