

Attention: Sonya Cole-Hamilton  
Chief Communications Officer  
3911 Avenue I  
Rosenberg, Tx. 77471  
832.223.0330

The refresh or update of any Lamar Consolidated Independent School District school or department logo **MUST** be approved by the Chief Communications Officer and a request **MUST** be submitted by the Campus Principal. Please allow up to three (3) business days from the date of request to receive approval.

Additional information regarding the Lamar CISD logo and trademark policy can be found on the District website ([www.LCISD.org](http://www.LCISD.org)). Lamar CISD reserves the right to deny any request that fails to comply with any aspect of the logo/identity-use policy guidelines.

Submittal Date:	Date Logo Refresh/Update needed:
Campus/Department:	
Principals Name:	Contact Person(s):
Contact Person Number:	Email Address:
Additional Comments:	

**ACCEPTENCE OF PROPOSAL**

After receiving approval from the Campus Principal, the final design must then be endorsed by the Chief Communications Officer before the logos can be disseminated.

Sonya Cole-Hamilton, Chief Communications Officer
Date

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Principal's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
Sonya Cole-Hamilton, Chief Communications Officer \_\_\_\_\_ Date \_\_\_\_\_