

B.F. TERRY HIGH SCHOOL

2023 - 2024 Tardy Policy

The Terry Tardy Policy has been developed to emphasize the importance of each student being in the classroom for the entire period and arriving on time to school every day. Learning to attend class on time is an integral part of Terry's standard of excellence, which prepares students for success. During the first ten days of school, all teachers will work with their students, focusing on getting organized and arriving at class on time or early every day. The Tardy Policy will be effective beginning **August 14, 2023**.

The **student's responsibility** is to consistently improve personal efficiency in utilizing passing time and planning the quickest route while still moving safely with the hall traffic. Teachers will encourage students, and parents will support students, but it is still the student's responsibility to **BE ON TIME!**

The **teacher's responsibility** is to encourage students to discover the best routine for the most efficient use of passing time. Teachers will stand at the classroom door to supervise students during passing time and encourage students to be punctual in class.

Students who do not arrive in class on time are tardy and are subject to disciplinary action.
(2023-2024 Secondary Handbook)

If a student arrives 15 or more minutes late or departs 15 or more minutes early, he/she is considered absent for the class period and may be required to make up that time by attending a clock-hour class for each class period missed. (2023-2024 Secondary Handbook)

CONSEQUENCES FOR ARRIVING LATE TO SCHOOL

1st - 3rd tardy to school:	teacher contacts parent, student/teacher conference
4th and 5th tardy to school:	administrator contacts parent, after school or lunch detention
6th and 7th tardy to school:	administrator contacts parent, Saturday detention
8th and 9th tardy to school:	administrator contacts parent, ISS
10th & more tardy to school:	Consequence will be at the administrator's discretion.

CONSEQUENCES FOR ARRIVING LATE TO CLASS OR LUNCH

1st tardy to class:	teacher contacts parent, student/teacher conference
2nd and 3rd tardy to class:	administrator contacts parent, after-school or lunch detention
4th and 5th tardy to class:	administrator contacts parent, Saturday detention
6th and 7th tardy to class:	administrator contacts parent, ISSC
8th & more tardy to class:	Consequence will be at the administrator's discretion.

