POLICY TITLE: Illness or Death of Immediate POLICY NO: 478
Family: Non-Certificated Employees PAGE 1 of 1

Employees, who regularly work 20 hours or more per week, are entitled to five (5) days bereavement leave for a death in the immediate family (grandfather, grandmother, father, mother, brother, sister, husband, wife, child, grandchild, foster or stepchild, father-in-law, or mother-in-law). Such leave must be taken within thirty (30) days of the death of a member of the immediate family. The thirty (30) day limit may be extended by the Superintendent in unusual circumstances. The Superintendent or his designee may grant bereavement leave for circumstances not listed above within twenty-four (24) hours of the request.

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LEGAL REFERENCE:

Idaho Code Section 33-1216 Master Contract, Article III (H)

ADOPTED: March 9, 2004

AMENDED: May 9, 2017