POLICY TITLE: Extra Duty Assignment for POLICY NO: 457
Advisors/Coaches PAGE 1 of 2

This district may enter into supplemental contracts with certificated employees for extra-duty and extra day assignments.

EXTRA-DUTY ASSIGNMENTS

An extra-duty assignment is defined as an assignment which is not part of a certificated employee's regular teaching duties. Extra-duty assignments include, but are not limited to, coaching, directing, or otherwise advising extracurricular activities.

Determining the qualifications for extra-duty assignments and selecting individuals to fulfill each extra-duty assignment is the responsibility of the superintendent or designee.

Any extra-duty assignment will be made on an annual basis and is limited to the duration of the school year or other relevant time period as set forth on the supplemental contract. The supplemental extra duty contract is separate and apart from an annual or grandfathered renewable contract and must be in the form approved by the state superintendent of public instruction. No property rights shall attach to a supplemental extra-duty contract and the certificated employee is not entitled to any review of the board's decision to not award and extra-duty contract to the employee. Compensation will be paid for the employee's services as set forth on the supplemental contract and approved by the board.

In the event no certificated employees apply and/or qualify for a particular extra-duty assignment, the administrator may accept applications from non-certificated employees and/or other individuals. Any individual who is assigned an extracurricular assignment shall be required to comply with all applicable district policies and IHSAA regulations, and shall undergo a criminal history check.

EXTRA DAY ASSIGNMENTS

An extra day assignment is an assignment of days of service in addition to the standard contract length used for the majority of certificated employees of the district. Such additional days may or may not be in service of the same activities of the employee's regular teaching duties. The board shall have discretion to determine whether an extra day supplemental contract is necessary, the length of such contract, and the responsibilities to be performed pursuant to such contract.

Any such contract shall be separate and apart from an annual grandfathered renewable contract. The supplemental extra day contract shall be in a form approved by the state superintendent of public instruction.

A certificated employee shall have the same due process rights relative to an extra day supplemental contract as provided by the underlying annual or grandfathered renewable contract held by the employee.

SECTION 400: PERSONNEL

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LEGAL REFERENCE:

Idaho Code Sections

33-511

33-513

33-514

33-515

33-515A

ADOPTED: June 14, 2011

AMENDED: