

## District Calendar Committee

Wednesday, April 12, 2023

4:15-5:30pm

### Team Members:

Facilitators	Admin/School Board	Teachers	Parents	Consultants
<input type="checkbox"/> Melissa Nielsen <input type="checkbox"/> Brian Graves <input type="checkbox"/> Allison Westfall	<input type="checkbox"/> Kyrsti Bruce <input type="checkbox"/> Tim Jensen <input type="checkbox"/> Dave Beymer <input type="checkbox"/> Kevin Gifford <input type="checkbox"/> Jessica Griswold (intern)	<input type="checkbox"/> Mandy Hoehne <input type="checkbox"/> Rachel Durrant <input type="checkbox"/> Christy Mauk <input type="checkbox"/> Julia Sharkey <input type="checkbox"/> Rocio Gonzalez	<input type="checkbox"/> Brian Reczek <input type="checkbox"/> Tiffany Brown <input type="checkbox"/>	<input type="checkbox"/> Brenda Saxton <input type="checkbox"/> Val Swanson <input type="checkbox"/> Luke Wolf <input type="checkbox"/> Jason Reddy <input type="checkbox"/> Tammy Merithew

<p><b>Collaboration Protocols</b></p> <ol style="list-style-type: none"> <li>1. View collaboration as a process, not as an activity.</li> <li>2. Assume positive intentions.</li> <li>3. No parking lot conversations: be true to those who aren't present and be confidential.</li> <li>4. Apologize.</li> <li>5. Suspend judgment when coming up with solutions.</li> <li>6. Be hard on the issues and soft on people: give honest feedback to one another. Ask Clarifying Questions</li> <li>7. Help each other manage information—if something isn't time sensitive use email; if we need an immediate answer call.</li> <li>8. Allow Processing Time</li> <li>9. Enjoy the Process &amp; put everything on the table</li> </ol>	<p><b>Meeting Protocols</b></p> <ol style="list-style-type: none"> <li>1. Be on time; end on time.</li> <li>2. Build agendas collaboratively and post ahead of time via shared Google drive.</li> <li>3. Keep focused on the work to do--no electronic distractions such as phone calls, emails, etc.</li> <li>4. Agree on Communication Topics before releasing information publicly</li> <li>5. Share ideas as ideas not as final</li> </ol>
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**Preparation:**

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**Objective of the Meeting:**

- Edit and finalize 3 calendar options for staff / parent feedback
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**How might we create a two-year calendar that allows for the students, staff and community to learn and thrive and do so within state guidelines**

**Agenda**

1. quick check in 10min
2. [Interest Based Process](#) Step 7 Evaluate Options
3. Edit and finalize 3 agreed upon calendar options for staff / parent feedback
  1. Option 1A same footprint as 22/23 & 23/24 calendars
  2. Option 1B same footprint as 22/23 & 23/24 calendars but splitting October days to 1 October and 1 April day
  3. Option 2 finish semester before Christmas break
4. Edit and finalize list of other requests:
  1. SIC work by HS Principals and Superintendent to try to unify Spring Break in the future

2. Executive cabinet discuss Wednesday early release for K-8 multiple suggestions about Monday or Friday being better days in calendar feedback
3. Task force look at bell schedules and consider moving elementary and secondary depending on task force work
4. School board consider creating a committee or task force to investigate 4 day student week

**Next Meeting Questions / Possible Future Agenda Topics:**

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