

District Calendar Committee  
 Wednesday, February 8, 2023  
 4:15-5:30pm

[Team Members:](#)

Facilitators	Admin/School Board	Teachers	Parents	Consultants
<input checked="" type="checkbox"/> Melissa Nielsen <input checked="" type="checkbox"/> Brian Graves <input checked="" type="checkbox"/> Allison Westfall	<input type="checkbox"/> Kyrsti Bruce <input checked="" type="checkbox"/> Tim Jensen <input checked="" type="checkbox"/> Dave Beymer <input checked="" type="checkbox"/> Kevin Gifford <input checked="" type="checkbox"/> Jessica Griewald (intern)	<input checked="" type="checkbox"/> Mandy Heehne <input checked="" type="checkbox"/> Rachel Durrant <input checked="" type="checkbox"/> Christy Mauk <input checked="" type="checkbox"/> Julia Sharkey <input type="checkbox"/> Rocio Gonzalez	<input checked="" type="checkbox"/> Brian Reezek <input checked="" type="checkbox"/> Tiffany Brown <input type="checkbox"/>	<input type="checkbox"/> Brenda Saxton <input type="checkbox"/> Val Swanson <input type="checkbox"/> Luke Wolf <input type="checkbox"/> Jason Reddy <input type="checkbox"/> Tammy Merithew

<p><b>Collaboration Protocols</b></p> <ol style="list-style-type: none"> <li>1. View collaboration as a process, not as an activity.</li> <li>2. Assume positive intentions.</li> <li>3. No parking lot conversations: be true to those who aren't present and be confidential.</li> <li>4. Apologize.</li> <li>5. Suspend judgment when coming up with solutions.</li> <li>6. Be hard on the issues and soft on people: give honest feedback to one another. Ask Clarifying Questions</li> <li>7. Help each other manage information—if something isn't time sensitive use email; if we need an immediate answer call.</li> <li>8. Allow Processing Time</li> <li>9. Enjoy the Process &amp; put everything on the table</li> </ol>	<p><b>Meeting Protocols</b></p> <ol style="list-style-type: none"> <li>1. Be on time; end on time.</li> <li>2. Build agendas collaboratively and post ahead of time via shared Google drive.</li> <li>3. Keep focused on the work to do--no electronic distractions such as phone calls, emails, etc.</li> <li>4. Agree on Communication Topics before releasing information publicly</li> <li>5. Share ideas as ideas not as final</li> </ol>
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**Preparation:**

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**Objective of the Meeting:**

- Review Survey work
- Begin Options work

**How might we create a two-year calendar that allows for the students, staff and community to learn and thrive and do so within state guidelines**

**Agenda**

1. quick check in 10min
2. [Interest Based Process](#) Step 6 Evaluate Options
3. Calendar survey results ***SUGGESTED POSSIBLE*** solutions or next steps:
  1. Resounding support for continuing the calendar in similar footprint (Q1, Q4, Q5, Q9, Q11,
  2. Feedback to review Wednesday early release procedures for admin and district cabinet (Q2 & Q14)

3. Resounding feedback to create a team / committee to research 4 day student week (Q2, Q10 & Q14)
4. Feedback to better Aligning spring break and calendars with SIC school districts (Boise & WADA) possible topic for HS Principal and Superintendent SIC future meetings (Q2, Q11 & Q14)
5. Some Feedback and Superintendent Advisory to review Bell schedules with starting and ending - Executive Committee of Elementary, MS and HS Admin reps with Transportation already working (Q2 & Q14)
4. ***SUGGESTED POSSIBLE*** Calendar tweak options (in priority order based on survey):
  1. Semester end before Christmas Break option (Q2, Q13 & Q14)
  2. October days vs. 1 October day and 1 April day (Q2, Q9 & Q14)
  3. Start and end options Memorial Day and Labor Day (Q2, Q12 & Q14)  
\*\*Teacher contract question as well
  4. 5 day Thanksgiving vs. 3 day Thanksgiving with April days (Q1, Q2 & Q14)
  5. Make both calendars 2024-25 & 2025-26 with \* re: 4 day; four-day committee works

**Next Meeting Questions / Possible Future Agenda Topics:**

April meeting: Groups work on options Status Quo; End 1st semester at Christmas break; Status Quo: - small October bre small April break

**Action Items:**

Item	Person Responsible	Deadline

**Communication Plan:**

Information/Decision	Audience: who needs to know	Messenger: who needs to tell them	How will the message be communicated?	Deadline
Information on the process	Public and staff, students	Video and social media posts by Allison or other	Blackboard, YouTube, Social Media	ongoing
Updates	The groups you represent	Members of Calendar committee	email	Monthly