

**KIONA-BENTON CITY SCHOOL DISTRICT NO. 52
1105 DALE AVENUE
BENTON CITY, WASHINGTON 99320**

**Board Minutes of
Monday, January 22, 2024**

Members Present: Josh Skipper, Board Chair
Teddy Bryan, Director
Gina Warner, Director
Rick Gonzales, Director
Pete Peterson, Superintendent

Members Absent: Drew Raab, Director of Finance

Visitors: See attached.

CALL TO ORDER

Board Chair Skipper called the regular meeting to order at 6:30 p.m. in the District Board Room and to view via Zoom.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance conducted.

APPROVAL OF AGENDA

A motion was made to approve the agenda by Director Bryan and seconded by Director Warner.

A vote to approve the agenda with a 4/0 vote.

DELEGATIONS

Mr. Peterson thanked the school board and explained that the elementary and middle school made thank you posters for them. Mr. Peterson introduced a few high school leadership students; Reese Zorn presented the board with a thank you poster and a gift. Mr. Peterson again thanked that board for all they do.

PROPOSED CONSENT AGENDA

Minutes from 1/8/24

Financials

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment.

Payroll - \$1,566,927.20

Vouchers 1047, 1048

AP General Fund- \$104,863.52

Vouchers 1044, 1046, Manual Warrants

ASB- \$1,560.15

Vouchers 1045, 1046

Warrants 116159-116160, 116186-116215

Director Bryan asked why there are two payroll lines and Ms. Van Hollebeke stated one is ACH and one is warrants.

A motion was made to approve the consent agenda by Director Warner and seconded by Director Gonzales.

Vote to approve the consent agenda with a 4/0 vote.

Mr. Peterson explained why Mr. Raab was absent due to the basketball games schedule being adjusted.

PUBLIC COMMENTS (In person, prior written or electronic)

None.

UNFINISHED BUSINESS

Policy 2415, Elective Credit for Paid Work Experience, Approval

A motion was made to approve Policy 2415, Elective Credit for Paid Work Experience by Director Bryan and seconded by Director Warner.

A vote to approve Policy 2415, Elective Credit for Paid Work Experience with a 4/0 vote.

Policy 3424, Opioid Related Overdose Reversal, Second Reading

Mr. Peterson explained that the conversations between the ESD and our district nurses have been had and the nurses want staff to be trained before this is put in place. He stated the only disagreement that has been had is the placement of the item. Board Chair Skipper asked what the training timeline is, and Mr. Peterson stated it should be completed by the board meeting on the 11th so that the policy can be finalized.

Director District 1, Update

Mr. Peterson stated there hasn't been any applications or inquiries about this position. The timeline will be extended to the Wednesday before the first board meeting in March then after that if we are still in the same place the district will reach out to the ESD and move forward.

NEW BUSINESS

Policy 6115, Fund Balance, Discussion

Mr. Peterson stated he asked Mr. Raab to prepare some non-formal documents for discussion this evening. Mr. Peterson explained the fund balance fluctuations over the past several years. Mr. Peterson stated that Mr. Raab recommends a 6%, but then the question is do we have a range of 4-6% or just a flat 6%. Director Skipper asked what the recommendation is, and Mr. Peterson stated it is 5%. Mr. Peterson shared that the 5% isn't enough to fund a district with inflation and increase in personnel. Mr. Peterson shared that other superintendents have discussed an 8% and that was what the district worked with the first two years he was in the district. Mr. Peterson stated that if anyone had questions or clarifications that they could email Mr. Raab. Mr. Peterson shared that written options will be presented at the next meeting for revision. Director Warner stated that number seems attainable, and Mr. Peterson agreed.

Director District Electoral Change, Discussion

Mr. Peterson shared the timelines of what a 3 electoral district and 2 at large positions would be. He spoke with Amanda Hatfield in the election department, and she will provide more information on the process as well as Paul Clay and Mr. Peterson will present this at the next meeting. Mr. Peterson shared that he will be putting out a survey to see how the community feels about this topic as well, it will just be one simple question. Board Chair Skipper thanked Mr. Peterson for looking into this and he is surprised at the timeline for this process.

BOARD COMMENTS

None.

SUPERINTENDENTS REPORT

Mr. Peterson shared that the WIAA denied our districts appeal to move down to 2B. The district calendar revision will come later to ensure we don't need to add another snow day. Mr. Peterson shared he will be attending the legislative conference this Sunday through Monday in Olympia. He has forwarded the TWIO to the board and those have some really good information to stay informed as to what is happening in Olympia.

CONVENED

At 6:56 p.m., the Board convened for executive session pursuant to RCW 42.30.110, Section (1) (g) performance of a public employee, for approximately 30 minutes with no business to follow. Executive Session was extended.

ADJOURNMENT – Regular board meeting adjourned at 7:29 p.m.

Josh Skipper, Board Chair

Gina Warner, Director

Rick Gonzales, Director

Pete Peterson, Superintendent

Teddy Bryan, Director