

**KIONA-BENTON CITY SCHOOL DISTRICT NO. 52
1105 DALE AVENUE
BENTON CITY, WASHINGTON 99320**

**Board Minutes of
Monday, August 9, 2021**

Members Present: Dale Thornton, Board Chair
Jacob Johnson, Director
Clark Carlson, Director
Teddy Bryan, Director
Pete Peterson, Superintendent

Members Absent: Julie Rheinschmidt, Director; Kim Scott, Executive Director of Finance

Visitors: See attached.

CALL TO ORDER

Board Chair Thornton called the regular meeting to order at 6:31 p.m. in the District Board Room and to view via Zoom.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance conducted.

Delegations

Superintendent Peterson shared with the Board the check from GESA's Debit Card Program in the amount of \$5,000 presented to the Kiona-Benton City School District earlier in the day. He indicated that he and Mr. Henry, and the ASB teachers attended the presentation for this initial amount for participating in the program and look forward to their continued partnership and future donations based on use of Kiona-Benton City School District GESA debit cards. Mr. Peterson indicated that GESA made regional donations in the amount of \$260,000 and he wanted to thank GESA for the heart-felt donation.

Superintendent Peterson asked that item (i) LOA be moved to executive session.

PROPOSED CONSENT AGENDA

New Hires: Kaylee Hull, Elem Life Skills Teacher; Amber McKee, #2 3rd Grade Teacher; Andria Corriell, #3 3rd Grade Teacher; Richard Manka III, #1 HS Asst. Football Coach; Jeffrey Beauchamp, HS US History/Civics Teacher

Resignations/Separation/Retirement/Termination: Trevor Fields, HS Asst. Boys Basketball Coach; Lorena Campos, ECEAP Family Support; Taylor Van Hollebeke, HS ASB Bookkeeper

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment.

AP General Fund- \$441,713.86

Vouchers 1112, 1113, 1114, 1115, 1116

ASB- \$4,024.96

Vouchers 1115, 1117

Warrants 114318-114341

A motion was made to approve the proposed consent agenda as amended by Director Carlson and seconded by Director Bryan.

Vote to approve the proposed consent agenda as amended with a 4/0 vote.

PUBLIC COMMENTS (In person, prior written or electronic)

None.

BOARD COMMENTS

Board Chair Thornton mentioned that next week will be open filing week for the Board's non-posted positions. Superintendent explained the process and is checking with the ESD 123 on the process to follow if no one files. There was further discussion on the process that would need to be followed if there are open board positions after the elections are held.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Minutes from 7/26/2021, Approval

A motion was made to approve minutes from 7/26/2021 by Director Johnson and seconded by Director Bryan.

A vote to approve minutes from 7/26/2021 with a 4/0 vote.

Minutes from 7/30/2021, Approval

A motion was made to approve minutes from 7/30/2021 by Director Bryan and seconded by Director Carlson.

**A vote to approve minutes from 7/30/2021 with a 3/0 vote.
Director Johnson was absent.**

Ten Year Facilities Plan/Policy

Superintendent Peterson presented the board with WSSDA draft Policy 6900 Facilities Planning based on previous Board discussions regarding implementing a ten-year plan based on facility modernization and maintenance and asked that they review it and take it home if needed. He stated that there would be a master plan with a ten year roll-out with annual revisions. Superintendent Peterson indicated that this plan implementation would primarily impact himself and the financial director. By creating the plan, he stated it's a good way to provide our constituents and community information about the Districts long term goals and financial needs. Director Carlson asked if Director Rheinschmidt was aware of the policy and Board Chair Thornton indicated yes, and that they thought that it was already in place.

A motion was made to adopt Policy 6900 Facilities Planning as presented by Director Carlson and seconded by Director Johnson.

A vote to adopt Policy 6900 Facilities Planning as presented with a 4/0 vote.

High School Paving

Superintendent Peterson reminded the Board that during the previous regular board meeting, a resolution was passed regarding the HS paving project and budget extension for the cost overrun. He provided the board with the latest cost information for finishing the project and it is only approximately \$12,000 higher than they expected; not \$40,000. Superintendent Peterson indicated that a formal board approval is not needed, but he felt it was important for the Board to see the hard numbers. He stated he would like to commend Mr. Adamson's diligent work in getting the costs down. There was discussion regarding the timeline of getting the project done and Superintendent Peterson was of the opinion that it would be done once the deal was sealed.

Inventory/Asset Control

Superintendent Peterson stated that there has been an informal ongoing discussion regarding fiscal responsibility and the district should engage in some type of inventory/asset control program. He stated that while there are certainly areas that need it more than others, the IT Department has been very active in keeping good inventory of their materials and purchases. Superintendent Peterson indicated that he didn't think the rest of the district was as in good of shape as the IT Department. He stated that the District needs to create a baseline, know what we have, where it is at, and start managing it. Superintendent Peterson indicated that he would be sharing this with building administration and program directors in the morning, letting them know this is coming and the expectations behind it. Board Chair Thornton indicated that the Board has requested this three (3) different times and it hasn't happened. Superintendent Peterson indicated that by February no later than March, the District should be able to get a good baseline of where we are at and have an expectation of how we move forward.

Office Systems Assessment

Superintendent Peterson stated that there has been discussion with the Board about bringing in a third party into the District Office to evaluate our efficiencies and how things are assigned. He indicated, as the Board is aware, there have been recent turnovers in district office staff, so this would be a good time to have Ms. Teri Kessie from ESD 123 come in to go over job duties, job needs. Superintendent Peterson stated he was sure that Ms. Kessie would want to speak to board members on an individual basis to hear what they have to say, but also suggest the most efficient models to follow. He indicated that they will be scheduling a time to come to talk, to listen and suggest what impact there is on who we hire or how the job duties are assigned.

Re-Opening for Fall 2021

Superintendent Peterson shared that the Governor made a public announcement that all schools will reopen in the fall with all students and staff masking up no matter if they are vaccinated or not. He indicated that a lot can change in three (3) weeks, with the continuing push to vaccinate. Superintendent Peterson indicated that the District would continue with the take home breakfast program. He stated that it is efficient, works well, and Mrs. Long has done a great job working with her staff to make this happen. Superintendent Peterson also indicated that the District would continue with three (3) foot social distancing and keep the six (6) foot requirement in the lunch room however, he stated this would not be a hard and fast rule. There was discussion regarding the State requiring state employees to get vaccinated. Superintendent Peterson indicated that this would create collective bargaining issues, but was not a requirement for us. Board Chair Thornton asked about offices being open and it was shared that most would be open to the public next Monday. Director Bryan indicated that she had seen questions asking about class rosters. Superintendent Peterson confirmed that they should be out the week before school starts.

SUPERINTENDENT'S REPORT

None.

CONVENED

At 7:14 p.m., the Board convened for executive session pursuant to RCW 42.30.110, Section (g) personnel matters, for approximately 60 minutes with the possibility of business to follow.

ADJOURNMENT – Regular board meeting adjourned at 8:15 p.m. with no further business.

Dale Thornton, Board Chair

Julie Rheinschmidt, Director

Jacob Johnson, Director

Clark Carlson, Director

Teddy Bryan, Director

Pete Peterson, Superintendent