

SCHOOL WIDE ATTENDANCE POLICY PROCEDURES

Students must maintain a 95% or better attendance rate to be eligible for extra activities *Students with 10 or more unexcused attendance marks must attend Saturday School.

Consequences/interventions for negative attendance (T = Tardy, H = More than 30 minutes tardy, U = Unexcused verified absence, L = Unverified unexcused absence, and C = Cut) to class cumulative

Unexcused Absence
1-9 Periods of Unexcused Negative Attendance: Warning
10 Periods of Unexcused Negative Attendance: Saturday School/Possible Letter Sent Home
16 Periods of Unexcused Negative Attendance: Saturday School Required/Letter Sent Home
24 Periods of Unexcused Negative Attendance: Saturday School Required/possible Pre SARB meeting
28 Periods of Unexcused Negative Attendance: Parent meeting and/or phone call home and <u>loss of OFF CAMPUS Lunch privileges</u> . Student placed on possible SARB contract.
36 Periods of Unexcused Negative Attendance: Possible referral to Superior Court/ <u>Student will lose privilege to walk in Graduation (12th graders only) if they have MORE than 36 periods of unexcused negative attendance.</u>

Excused Absence
Step 1: On 10th excused absence- Letter sent home
Step 2: on 15th excused absence- Meeting scheduled with assistant principal
Step 3: on 17th excused absence- District SARB Meeting
Step 4: Additional excused absence- Follow SARB contract

To report an absence call 559-419-6443 or email KHSattendance@kingsburghigh.com

SHORT-TERM TRAVEL STUDY

Students can request short term travel study/short term independent study for no less than 3 consecutive days and no more than 10 days under the discretion of KHS administration. Student and parent must meet with administration at least 10 days in advance and must be eligible to qualify for the program. A contract must be signed and the student must meet all the deadlines set forth in the contract. Once the contract is fulfilled and all work is graded the attendance will be changed. If the student does not fulfill the requirements, no credit will be given.

The Board of Trustees recognizes its responsibility for the education of all youths in the school system. The Board authorizes, (AR 6158), short-term travel study as an alternative means of meeting the classroom curriculum requirements for students who meet the established district criteria.

The following QR code can be scanned to request travel study.



<https://app.smartsheet.com/b/form/78b429061a574963a3266b8d4aa59e73>