

**THE KINGFISHER EDUCATIONAL FOUNDATION
GRANTS-TO-TEACHERS PROGRAM
2023-2024**

PLEASE READ THIS ENTIRE EMAIL. THE GRANT APPLICATION PROCESS HAS BEEN UPDATED.

Dear Teachers and Administration,

The Kingfisher Educational Foundation (KEF) is a broadly-based, non-profit community organization whose purpose is exclusively educational and charitable and is to secure and distribute contributions from individuals, corporations, and foundations for the benefit of Kingfisher Public School (KPS) students. Each school year, KEF promotes teacher grants to all teachers in the school district with a goal to award grants that enrich student learning inside and outside the classroom. The information below provides you with guidelines and timeframes needed to properly submit a grant for our consideration. Whether you are new to the district or a seasoned veteran, KEF welcomes your grant requests as we partner together to make a positive difference in your student's lives.

HOW TO APPLY

The grant application is a fillable PDF form attached to this email for your reference. Once you have completed the application, you can save the form in a personal designated place on your computer and then **email it directly to kef@kingfisher.k12.ok.us**.

WHAT KINDS OF PROJECTS WILL BE FUNDED?

The grant funds are to be used to enrich the instructional program of the district, to develop innovative programs that stimulate thought, and to expand on the existing curriculum. Requests may cover a wide range of ideas including materials and supplies for a unit, equipment, stipends for visiting instructors (artists/authors), field trips, academic fairs, (such as the science fairs), and supplemental materials for the instructional program. Site or multiple-teacher grant applications are also encouraged.

KEY REMINDERS TO GRANT SUBMISSION

- The anonymity of the grant applicant is important; we ask that your grant application NOT include your name on any part of the grant application except on the cover letter form.
- Applications which do not include shipping, handling, and postage will be rejected.
- Applications will only be accepted via email. Please do not send the completed forms through the U.S. mail or school mail.
- Limit grant applications to no more than two per teacher.
- Awarded grant funds can only be used for that particular grant.
- Grants must be academic in nature and encompass multiple students in a classroom.

DEADLINE FOR APPLICATIONS

Completed grant application forms must be submitted via email to KEF by October 31, 2023. The KEF Teacher Grant Committee will review all applications and make recommendations to the Foundation Board of Directors. Applications will be approved by in early December and you will be notified of the status of your application before Christmas break. Grants awarded this year will have a deadline for use of March 30, 2024. Those grants not used by March 30th will be voided.

HIGHLIGHTING GRANTS IN OUR COMMUNITY

For grant recipients, KEF recommends you send us a brief summary of the impact your grant has had on your students. Include photos and/or videos we can share with our community showing how their donations are enhancing student learning in each of our school buildings. You can send this information and pictures an email to kef@kingfisher.k12.ok.us.

We look forward to seeing all of the applications. Please let us know if you have any questions or concerns.

Thank you,
Kingfisher Education Foundation