

JOHNSBURG CENTRAL SCHOOL
Tuesday, July 2, 2019
BOARD OF EDUCATION MEETING
Minutes

Board Members Present: Rachel DeGroat
Erwin Morris
Tom Ordway
Tara Sears
Sarah Williams
Jake Sauer-Jones
Mike

Sharp

Board Members Absent: N/A

Call to Order: Rachel DeGroat opened the meeting at 7:02 with the Pledge of Allegiance.

Oath of Office: The District Clerk administered the Oath of Office to newly elected board members, Jacob Sauer-Jones and Michael Sharp

Temporary Chairperson: Tara Sears made a **MOTION** to appoint Cindy Homer, the District Clerk, as Temporary Chairperson, seconded and carried.

President: The District Clerk opened the floor for nominations for President of the School Board for the 2019-2020 school year. Tom Ordway made a **MOTION** to appoint Rachel DeGroat as President, seconded by Sarah Williams. Being there were no further nominations, the clerk closed the nominations and cast one ballot for Rachel DeGroat for Board President for the 2019-2020 school year. Vote 7-0, carried.

Vice-President: The Clerk opened the floor for nominations for Vice President of the School Board for the 2019-2020 school year. Tom Ordway nominated Tara Sears, seconded by Sarah Williams and Erwin Morris nominated Erwin Morris seconded by Sarah Williams. There being no further nominations, the Clerk closed the nominations. The vote was 4 in favor, and 3 abstained for Tara Sears with Erwin Morris, Jake Sauer-Jones and Mike Sharp abstaining. Tara Sears was elected for Vice President for the 2019-2020 school year.

Oath of Office: The District Clerk administered the Oath of Office to newly elected board officials.

**Relinquish Temp.
Chairperson**

The District Clerk relinquished temporary chairperson and turned the meeting over to the Board President.

Agenda Changes:

Mike Markwica added three agenda changes:
Laura Webb XII Letter W
Pattie Ordway XIII Letter M
Pete Olesheski XIV Letter N

**Appointments:
Organizational Meeting**

Tara Sears made a **MOTION** to appoint the Consent Agenda Items for Appointments: Organizational Meeting

1: District Treasurer

Lawrence Ringer as District Treasurer for the 2019-2020 school year

2. Substitute District Treasurer

Mary Alexander as Substitute District Treasurer for the 2019-2020 school year

3. Judy Cook as Claim's Auditor at \$2,500 for the 2019-2020 school year.

seconded by Sarah Williams and carried.

Tom Ordway made a **MOTION** to appoint Cindy Homer as District Clerk at \$6,000 for the 2019-2020 school year seconded by Sarah Williams, a discussion was had, 6 in favor 1 abstained (Erwin Morris) and carried.

Tom Ordway made a **MOTION** to appoint Mary Alexander as District Tax Collector at \$6,000 for the 2019-2020 school year, seconded by Sarah Williams and carried.

**Other
Appointments:**

A **MOTION** to appoint the Consent Agenda for Other Appointments

1. District Physician

Hudson Headwaters Health Network as the School District Physician for the 2019-2020 school year.

2. District Attorney

Giranvi & Ferlazzo, PC as the School District Attorney for the 2019-2020 school year.

3. Extra-Curricular Fund Comptroller

Heather Flanagan as Extra-Curricular Fund Comptroller for the 2019-2020 school year.

4. Extra-Curricular Fund Central Treasurer

Sarah Kelly as the Extra-Curricular Fund Central Treasurer for the 2019-2020 school year.

5. Independent Auditor

Raymond G. Preusser, CPA, P.C., as independent Auditor of the 2019-2020 school year per bid contract.

6. Asbestos Designee

Frank Morehouse as Asbestos Designee for the 2019-2020 school year.

7. Purchasing Agent

The Superintendent of School as the Purchasing Agent for the 2019-2020 school year.

8. CSE Committee

The following members to the Committee on Special Education for the 2019-2020 school year:

Chairperson: Amanda Durkee

Co-Chairperson: Heather Flanagan

Case Managers as needed, including all special education teachers

School Nurse:

Physician: Hudson Headwaters:

Regular Education Teacher as Required

Related Service Therapists as Required

9. CPSE Committee

The following members to the Pre-School Committee on Special Education for the 2019-2020 school year:

Chairperson: Amanda Durkee

Co-Chairperson: Heather Flanagan

Case Managers as needed, including all special education teachers

School Nurse:

Physician: Hudson Headwaters:

Regular Education Teacher as Required

Related Service Therapists as Required

Warren County Representative, as needed

10. 504 Assessment Team

The following members to the 504 Assessment Team for the 2019-2020 school year:

Chairperson: Amanda Durkee

Co-Chairperson: Heather Flanagan

Case Managers as needed, including all special education teachers

School Nurse:

Physician: Hudson Headwaters:

Regular Education Teacher as Required

Related Service Therapists as Required

11. Bond Counsel

Barclay Damon as our Bond Counsel as needed.

12. Insurance Agent for the 2019-2020 school year.

USI Insurance Services LLC as our Insurance Agent for the 2019-2020 school year.

13. DASA Coordinator

Heather Flanagan as DASA Coordinator for the 2019-2020 school year.

14. Homeless Liaison

Heather Flanagan as the Homeless Liaison for the 2019-2020 school year.

was seconded and carried.

Tara Sears made a **MOTION** to appoint Mary Alexander as substitute caller at \$2,603 for the 2019-2020 school year was made, seconded by Tom Ordway and carried..

Tom Ordway made a **MOTION** to appoint Cindy Homer as Security Allowance Clerk at \$2,000 for the 2019-2020 school year seconded by Sarah Williams, a discussion was had, and carried **MOTION** to appoint Jeff Ordway as Dean of Students at \$6,500 for the 2019-2020 school year was made with the stipulations that when the Superintendent and Principal are out of the building, the Dean of Students will be paid an additional \$100.00 per day and \$50.00 per half day, seconded and a discussion was had, carried

Designations:

Sarah William made a **MOTION** to appoint the Consent Agenda for Designations

1. Bank Depository

Community Bank NA of North Creek and

J. P. Morgan Chase Bank as the Official Bank Depositories for the 2019-2020 school year.

2. Official Newspapers

The Post Star as the Official Newspapers for the 2019-2020 school year.

Seconded by Tara Sears and carried.

Authorizations:

A **MOTION** to approve the Consent Agenda for Authorizations

1. Certify Payrolls

The Superintendent of Schools to certify payrolls for the 2019-2020 school year

2. Board Conferences

The members of the Board of Education to attend conferences and conventions with expenses for the 2019-2020 school year.

3. Petty Cash Fund

a Petty Cash Fund not to exceed \$100.00 at any one time and to approve as the Petty Cash Comptroller for the 2019-2020 school year

4. Signatories

Michael Markwica, Lawrence Ringer and Mary Alexander to sign school checks for the 2019-2020 school year.

5. Budget Transfers

The Superintendent of Schools to make budget transfers up to \$2,000 for the 2019-2020 school year.

6. State and Federal Funds

The Superintendent of Schools as Administrator of State and Federal Funds for the 2019-2020 school year.

7. Investment of Funds

The District Treasurer to invest funds for the 2019-2020 school year.

8. Grant Officer

The Superintendent to apply for grants in aid both State and Federal for the 2019-2020 school year.

Seconded and carried.

**Official Undertakings
(Bonds)**

A **MOTION** was made to approve the Consent Agenda for Official Undertakings (Bonds)

1. District Clerk Bond

The District Clerk Bond for the 2019-2020 school year.

2. Treasurer's Bond

The Treasurer's Bond for the 2019-2020 school year.

3. Substitute Treasurer's Bond

The Substitute Treasurer's Bond for the 2019-2020 school year.

4. Tax Collector's Bond

The Tax Collector's Bond for the 2019-2020 school year.

5. Superintendent's Bond

The Superintendent's Bond for the 2019-2020 school year.

6. Central Treasure Activity Bonds (Extra-Curricular)

The Central Treasure Bond for the 2019-2020 school year.

7. Internal Claims Auditor Bond

The Internal Claims Auditor Bond the 2019-2020 school year.

8. All persons and positions required by law or regulation to be bonded. The bond for all persons and positions required by law or regulation to be bonded for the 2019-2020 school year,

seconded and carried.

Other Items

Sarah Williams made a **MOTION** to approve the Consent Agenda for Other Items

1. Mileage Reimbursement

The mileage reimbursement rate to coincide with the IRS determined rate for the 2019-2020 school year.

2. Board Committees

The following Board Committees:

Finance/Negotiations/Audit; Buildings and Grounds; Staff Development/curriculum; School Climate/Safety; School/Community Relations For the 2019-2020 school year.

3. Free and Reduced Lunch Program Guidelines

The Free and Reduced Lunch Program Guidelines for the 2019-2020 school year.

4. Tuition

Tuition for the 2019-2020 school year at \$3,000 for Grades K-6 and \$3,100 for Grades 7-12.

5. District Safety Plan

The District Safety Plan for the 2019-2020 school year.

6. Code of Conduct

The Code of Conduct for the 2019-2020 school year.

7. Professional Development Plan

The 2019-2020 Professional Development Plan.

8. Substitute Teacher Rate of Pay

Set substitute teacher rate of pay at \$90.00 for certified teachers and \$75.00 for uncertified teachers for the 2019-2020 school year.

9. Substitute Bus Driver Rate of Pay

Set substitute bus driver rate of pay at \$17.00 flat rate for the 2019-2020 school year.

10. Substitute Registered Nurse Rate of Pay

Set substitute RN rate of pay at \$20.00 per hour for the 2019-2020 school year.

11. Policy Manual

The Policy Manual for the 2019-2020 school year.

12. BOCES Contract

The BOCES Contract for the 2019-2020 school year.

13. Kathy Spring as our bank reconciliation auditor at \$4,000 for the 2019-2020 school year,

seconded by Jake Sauer-Jones and carried.

Substitute Support Staff Rate of Pay

A **MOTION** to set substitute Support Staff rate of pay at \$11.10 per hour or at the minimum wage if higher for the 2019-2020 school year was made, seconded and carried.

Approval of Minutes:

Board of Education Meeting

A **MOTION** to approve the minutes of June 24, 2019, regular Board of Education meeting was made, seconded and carried.

A **MOTION** to accept the recommendation of the CSE/CPSE/504 reports was made, seconded and carried.

Financial Report:

General Fund Warrant

A **MOTION** to accept General Fund Warrant was made, seconded, and carried.

General Fund Miscellaneous

MOTION to accept General Fund Miscellaneous Expenditures for June was made, seconded, and carried.

School Lunch Fund Warrant

MOTION to accept School Lunch Fund Miscellaneous Expenditures for June was made, seconded, and carried.

A **MOTION** to accept the June Cafeteria Fund Report was made, seconded, and carried

**Appointments/
Extra-Curricular;**

A **MOTION** to appoint Kim McKenna as Pre-K-3 Coordinator at 1.025 of her salary for the 2019-2020 school year, was made, seconded, and carried.

A **MOTION** to appoint Susanne Hayden as 4-8 Coordinator at 1.025 of her salary for the 2019-2020 school year was made, seconded and carried.

A **MOTION** to appoint Amanda Durkee as Department Chair for Special Education at 1.025 of her salary for the 2019-2020 school year was made, seconded and carried.

A **MOTION** to appoint Chad Pooler as Department Chair for Science at 1.025 of his salary for the 2019-2020 school year was made, seconded and carried.

A **MOTION** to appoint Shannon Ordway as Department Chair for Math at 1.025 of her salary for the 2019-2020 School year was made, seconded and carried.

A **MOTION** to appoint Steve Tomb as Department Chair for English at 1.025 of her salary for the 2019-2020 school year was made, seconded and carried.

A **MOTION** to appoint Russell Moro as Department Chair for Social Studies at 1.025 of his salary for the 2019-2020 school year was made, seconded and carried.

A **MOTION** to appoint Rebecca Morris as Freshman Class Advisor at \$400.00 for the 2019-2020 school year was made, seconded and carried.

A **MOTION** to appoint Sally Eichler as Junior Class Advisor at \$400.00 for the 2018-2019 school year was made, seconded and carried.

A **MOTION** to appoint Sarah Fink as Senior Class Advisor at \$400.00 for the 2019-2020 school year was made, seconded and carried.

A **MOTION** to appoint Rachel Brower as Jr. National Honor Society Advisor at \$400.00 for the 2019-2020 school year was made, seconded and carried.

A **MOTION** to appoint Janelle Turcotte as Sr. National Honor Society Advisor at \$400.00 for the 2019-2020 school year was made, seconded and carried.

A **MOTION** to appoint Maria Glode and Jill Toney as Yearbook Co-Advisors at \$1,000 each for the 2019-2020 school year was made, seconded and carried.

A **MOTION** to appoint Matt Wells as Youth and Government Advisors at \$800 for the 2019-2020 school year was made, seconded and carried.

A **MOTION** to appoint Pete Gilbertson as Language Club Advisor at \$400 for the 2019-2020 school year was made, seconded and carried.

A **MOTION** to appoint Tracy Watson and Ronda Morris as Jr. High Travel Club as Co-Advisor at \$400 each for the 2019-2020 school year was made, seconded with discussion and carried.

A **MOTION** to appoint Sarah Fink as Graduation Coordinators at \$1000.00 for the 2019-2020 school year was made, seconded and carried.

A **MOTION** to appoint Cathy Kennedy, Matt Wells, Jodie Webb, Steve Tomb, and Susanne Hayden as Mentor at \$1,000 each, if needed, for the 2019-2020 school year was made, seconded with discussion and carried.

A **MOTION** to appoint Ryan Carpenter as Athletic Director at \$4,000 for the 2019-2020 school year was made, seconded and carried.

A **MOTION** to appoint Maxwell Garrett as Select Instrumental Ensemble at \$1,700.00 for the 2019-2020 school year was made, seconded with discussion and carried.

A **MOTION** to appoint Katy Cole as Select Vocal Ensemble at \$1,700.00 for the 2019-2020 school year was made, seconded with discussion and carried.

A **MOTION** to appoint Katy Cole as Musical Director at \$1,500.00 for the 2019-2020 school year was made, seconded with discussion and carried.

A **MOTION** to appoint Jodie Seymour and Sarah Fink as Co-Peer to Peer advisors at \$400.00 each for the 2019-2020 school year was made, seconded with discussion and carried.

A **MOTION** to appoint Tracy Watson and Laura Webb as Co-Advisors for MakerSpace at \$600.00 each for the 2019-2020 school year was made, seconded and carried.

Tom Ordway made a **MOTION** to appoint Heather Olesheski and Sally Eichler as Co-Advisors for the Junior Prom at \$500.00 each, seconded by Jake Sauer-Joner and carried.

Tom Ordway made a **MOTION** to appoint Laura Webb as Sophomore Class Advisor at \$400.00, seconded by Jake Sauer-Jones and carried.

Other Appointments:

A **MOTION** to appoint Pam Ross as Detention Monitor at \$30/day for the 2019-2020 school year was made, seconded with discussion and carried.

A **MOTION** to appoint The Athletic Director as an Assistant Coach to all sports for the 2019-2020 school year was made, seconded and carried.

A **MOTION** to appoint Deidre Convery-Bernard MS, CCC-SLP independent Speech/Language services per the contract for the summer of 2018 was made, seconded and carried.

A **MOTION** to appoint Jill Hodgson/North Creek Related Services, LLC for Occupational Therapy services per the contract for the 2019-2020 school year was made, seconded and carried.

A **MOTION** to appoint Denise Putney/Putney Physical Therapy for Physical Therapy services per the contract for the 2019-2020 school year was made, seconded and carried.

A **MOTION** to appoint Michelle Volcheck as After School Program Advisor at \$50/day for the 2019-2020 school year was made, seconded with discussion and carried.

A **MOTION** to appoint Shannon Stone as the Varsity Cross Country Running Coach at \$4,140 was made, seconded and carried.

A **MOTION** to appoint Randy LaFountain as the Varsity Boys Soccer Coach at \$4,140 was made, seconded and carried.

A **MOTION** to appoint Ryan Carpenter as the Varsity Girls Soccer Coach at \$4,140 was made, seconded and carried.

A **MOTION** to allow the Johnsburg Chapter of Dollars for Scholars to use up to four busses for the race they are running on August 3, 2019 was made, seconded with discussion and carried.

A **MOTION** to hire Ronda Morris as 50% Elementary Counselor and 50% Teaching Assistant. Salary and health insurance will also be calculated using the same Percentages was made, seconded with discussion and carried.

A **MOTION** to appoint Katy Cole as an advisor to the Gay-Straight Alliance Club at \$400.00 for the 2019-2020 school year was made, seconded with discussion and carried.

Tara Sears made a **MOTION** to appoint Pattie Ordway as the Federal Grant Writer at \$1,500.00 for the 2019-2020 school year, seconded by Jake Sauer-Jones carried with one abstention (Tom Ordway).

Tom Ordway made a **MOTION** to appoint Peter Olesheski as Modified Boys' soccer coach at \$2,785.00 for the 2019-2020 school year, seconded by Sarah Williams and carried.

Updates:

Heather Flanagan presented a handout regarding Retention/Attendance numbers. A discussion was had.

Other Business:

Tom Ordway welcomed the newest BOE members. He asked where we stood on a STEM teacher - Mike Markwica stated ads were going into papers and online.

Mike Markwica spoke of the Pep Rally/ sports emblem revel set for August 27th in Minerva.

Adjournment:

A **MOTION** to adjourn was made, seconded and carried.