

JOHNSBURG CENTRAL SCHOOL  
BOARD OF EDUCATION REGULAR MEETING  
Monday, July 20, 2015 - 7:00 P.M.

Minutes

Board Members Present: W Conner  
R DeGroat  
T Sears  
C Jay  
M Richards  
E Morris

Board Members Absent: T Ordway

Call to Order	W Conner called the meeting to order at 7:00 with the Pledge of Allegiance
District Clerk	E Morris made a MOTION to appoint Janice Conner as District Clerk at \$5,951.30 for the 2015-2016 school year, seconded by C Jay, W Conner abstained and carried
Temporary Chairperson	W Conner made a MOTION to appoint the District Clerk as Temporary Chairperson, seconded by T Sears and carried.
Oath of Office	Oaths of Office were distributed to the Board, Superintendent and Business Officer. All members were asked to sign their oath and return to the District Clerk.
President	The Clerk opened the floor for nominations for President of the School Board for the 2015-2016 school year. E Morris nominated Bill Conner, seconded by T Sears. There being no further nominations, the Clerk closed the nominations and cast one ballot for Bill Conner for Board President for the 2015-2016 school year.
Vice President	The Clerk opened the floor for nominations for Vice President of the School Board for the 2015-2016 school year. C Jay nominated Erwin Morris, seconded by W Conner. There being no further nominations, the Clerk closed the nominations and cast one ballot for Erwin Morris for Board Vice President for the 2015-2016 school year.
Chairman for the Meeting	The District Clerk will relinquish temporary chairperson and turn the meeting over to the Board President.

Approval of Minutes:	T Sears made a MOTION to approve minutes of June 22, 2014, Regular Board of Education Meeting, seconded by M Richards and carried.
CSE/CPSE/504	E Morris made a MOTION to accept the CSE minutes, seconded by T Sears and carried.
	T Sears made a MOTION to accept the 504 minutes, seconded by M Richards and carried.
Financial Report	It was stated that a student was put into residential placement and that bill will show up in the financials.
Appointments:	T Sears made a MOTION to appoint Mary Ellen Wood as Summer Bus Aide per IEP requirements at \$10.20, seconded by R DeGroat and carried.
High School English	BE IT RESOLVED, that the Board of Education of the Johnsburg Central School District hereby accepts the recommendation of the Superintendent to appoint Shannon Stone to a three(3) year probationary appointment as a teacher of High School English in the English tenure area, commencing September 1, 2015 and ending August 31, 2018, contingent upon satisfactory achievement of effective or highly effective APPR ratings necessary to receive tenure throughout her probationary period, consistent with the requirements of Education Law. Ms. Stone holds a permanent certification as an English 7-12 Teacher (certificate #228417069) MOTION made by T Sears, seconded by R DeGroat and carried.
Summer Receptionist	T Sears made a MOTION to appoint Jenn Glode as summer receptionist effective June 29, 2015, seconded by E Morris and carried.
Mentor Plan	The Mentor Plan was discussed. There is a 3 year plan but with the new appointees there could be 4 years. M Richards asked why teachers who have taught for many years still are part of mentor plan. They could be done in one year. It was stated we want them to get information on our school system. M Richards asked about mentors and why Department Heads don't take on that duty. This will be discussed at the Board Retreat.
Technology plan	It was stated that a plan needs to be made to apply for Smart School money. It needs to be to Neric by Aug 1. Neric will certify it and send to State for approval by Oct. M Markwica to have someone from BOCES come to Board Retreat and discuss what we may use the money for.

Busses	T Sears made a MOTION to approve a request from the Johnsburg Chapter of Dollars for Scholars for use of up to 4 busses for transportation of runners and/or spectators during the Race the Train event, seconded by M Richards and carried.
<b>Appointments: Organizational Meeting</b>	
District Treasurer	T Sears made a MOTION to appoint Kathleen Spring as District Treasurer for the 2015-2016 school year, seconded by E Morris and carried.
Substitute District Treasurer	T Sears made a MOTION to appoint Mary Alexander as Substitute District Treasurer for the 2015-2016 school year, seconded by E Morris and carried.
District Tax Collector	T Sears made a MOTION to appoint Mary Alexander as District Tax Collector at \$5,289.53 for the 2015-2016 school year, seconded by E Morris and carried.
District Physician	T Sears made a MOTION to appoint Hudson Headwaters Health Network as the School District Physician for the 2015-2016 school year, seconded by E Morris, W Conner abstained and carried.
District Attorney	T Sears made a MOTION to appoint Girvin & Ferlazzo, PC as the School District Attorney for the 2015-2016 school year, seconded by E Morris and carried.
Attendance Officer	T Sears made a MOTION to appoint Laurie West as the Attendance Officer for the 2015-2016 school year, seconded by E Morris and carried.
Extra Curricular Fund Comptroller	T Sears made a MOTION to appoint Virginia Dunkley as Extra Curricular Fund Comptroller and second signatory for the 2015-2016 school year, seconded by E Morris and carried.
Extra Curricular Fund Central Treasurer	T Sears made a MOTION to appoint Nadeen Kearney as the Extra Curricular Fund Central Treasurer for the 2015-2016 school year, seconded by E Morris and carried.
Bank Depository	T Sears made a MOTION to designate Community Bank NA of North Creek and J. P. Morgan Chase Bank as the Official Bank Depositories for the 2015-2016 school year, seconded by E Morris and carried.

Official Newspaper	T Sears made a MOTION to designate the Post Star as the Official Newspaper for the 2015-2016 school year, seconded by E Morris and carried.
Purchasing Agent	T Sears made a MOTION to authorize the Superintendent of Schools as Purchasing Agent or, when unavailable, authorize the District Treasurer as Purchasing Agent for the 2015-2016 school year, seconded by E Morris and carried.
Budget Transfers	T Sears made a MOTION to approve the resolution authorizing the Superintendent of Schools to make budget transfers for the 2015-2016 school year, seconded by M Richards and carried.
Certify Payrolls	T Sears made a MOTION to authorize the Superintendent of Schools to certify payrolls for the school for the 2015-2016 school year, seconded by M Richards and carried.
Federal Funds	T Sears made a MOTION to authorize the Superintendent of Schools as Administrator of Federal Funds for the 2015-2016 school year, seconded by M Richards and carried.
Signatories	R DeGroat made a MOTION to authorize Michael Markwica, Kathleen Spring and Mary Alexander to sign school checks for the 2015-2016 school year, seconded by M Richards and carried.
CSE Committee	R DeGroat made a MOTION to appoint the following members to the Committee on Special Education for the 2015-2016 school year, seconded by M Richards and carried: <ul style="list-style-type: none"> <li>Chairperson: Amanda Durkee</li> <li>Co-Chairperson: Nadeen Kearney</li> <li>Case Managers as needed, including elementary, middle and high school special education teachers.</li> <li>School Nurse: Carol Fosdick</li> <li>Physician: Hudson Headwaters: John Rugge or representative,</li> <li>Regular Education Teacher as Required</li> <li>Related Service Therapists as Required</li> </ul>
CPSE Committee	R DeGroat made a MOTION to appoint the following members to the Pre-School Committee on Special Education for the 2015-2016 school year, seconded by M Richards and carried: <ul style="list-style-type: none"> <li>Chairperson: Amanda Durkee</li> <li>Co-Chairperson: Nadeen Kearney</li> <li>Case Managers as needed, including elementary, middle and high school special education teachers.</li> <li>School Nurse: Carol Fosdick</li> <li>Physician: Hudson Headwaters: John Rugge or representative</li> </ul>

Regular Education Teacher as required  
Related Service Therapists as Required  
Warren County Representative, as needed

504 Assessment

Team

R DeGroat made a MOTION to appoint the following members to the 504 Assessment Team for the 2015-2016 school year, seconded by M Richards and carried:

Chairperson: Amanda Durkee  
Co-Chairperson: Nadeen Kearney  
Case Manager as needed, including elementary, middle and high school special education teachers.

Petty Cash  
Fund

R DeGroat made a MOTION to approve Virginia Dunkley as the Petty Cash Comptroller for a Petty Cash Fund not to exceed \$100.00 at any one time for the 2015-2016, seconded by M Richards and carried.

Treasurer's Bond

R DeGroat made a MOTION to approve the Treasurer's Bond for the 2015-2016 school year, seconded by M Richards and carried.

Assistant Treasurer's  
Bond

R DeGroat made a MOTION to approve the Assistant Treasurer's Bond for the 2015-2016 school year, seconded by C Jay and carried.

Tax Collector's  
Bond

R DeGroat made a MOTION to approve the Tax Collector's Bond for the 2015-2016 school year, seconded by C Jay and carried.

Superintendent's  
Bond

R DeGroat made a MOTION to approve the Superintendent's Bond for the 2015-2016 school year, seconded by C Jay and carried.

Other Employees  
Bond

R DeGroat made a MOTION to approve the Bond for Other Employees for the 2015-2016 school year, seconded by C Jay and carried.

Mileage  
Reimbursement

R DeGroat made a MOTION to approve the mileage reimbursement rate to coincide with the IRS determined rate for the 2015-2016 school year, seconded by C Jay and carried.

Board Committees

R DeGroat made a MOTION to approve the following Board Committees: Finance/Negotiations/Audit; Buildings and Grounds; Staff Development/Curriculum; School Climate/Safety; School/Community Relations for the 2015-2016 school year, seconded by C Jay and carried.

Free and Reduced Lunch Program Guidelines	R DeGroat made a MOTION to approve the Free and Reduced Lunch Program Guidelines for the 2015-2016 school year, seconded by C Jay and carried.
BOCES Contract	R DeGroat made a MOTION to approve the BOCES Contract for the 2015-2016 school year, seconded by C Jay and carried.
Tuition	R DeGroat made a MOTION to approve tuition for individual students for the 2015-2016 school year \$3,000 for Grades K-6 and \$3,100 for Grades 7-12, seconded by C Jay and carried.
Substitute Caller	R DeGroat made a MOTION to appoint Mary Alexander as substitute caller at \$2,343.67 for the 2015-2016 school year, seconded by C Jay and carried.
Investment of Funds	R DeGroat made a MOTION to approve resolution authorizing the District Treasurer to invest funds for the 2015-2016 school year, seconded by C Jay and carried.
District Safety Plan	R DeGroat made a MOTION to adopt the District Safety Plan for the 2015-2016 school year, seconded by C Jay and carried.
Code of Conduct	T Sears made a MOTION to approve the 2015-2016 Code of Conduct, seconded by C Jay and carried.
Professional Development Plan	T Sears made a MOTION to approve the 2015-2016 Professional Development Plan, seconded by E Morris and carried.
Dean of Students	T Sears made a MOTION to appoint Jeff Ordway as Dean of Students at \$6,100 for the 2015-2016 school year. When the Superintendent and Principal are out of the building, the Dean of Students will be paid an additional \$100 per day, seconded by E Morris and carried.
Independent Auditor	T Sears made a MOTION to appoint Lawrence Ringer, CPA, as independent auditor for the 2015-2016 school year per bid contract, seconded by E Morris and carried.
Claim's Auditor	T Sears made a MOTION to appoint Judy Cook as Claim's Auditor at \$2,500 for the 2015-2016, seconded by E Morris and carried.

Records Access Officer	T Sears made a MOTION to appoint Virginia Dunkley as Records Access Officer for the 2015-2016 school year, seconded by E Morris and carried.
Grant Officer	T Sears made a MOTION to authorize the Superintendent to apply for grants in aid both State and Federal for the 2015-2016 school year, seconded by E Morris and carried.
Board Conferences	T Sears made a MOTION to authorize the members of the Board of Education to attend conferences and conventions with expenses for the 2015-2016 school year, seconded by E Morris and carried.
Substitute Teacher Rate of Pay	T Sears made a MOTION to set substitute teacher rate of pay <b>at</b> \$80 for certified teachers and \$65 for uncertified teachers for the 2015-2016 school year, seconded by E Morris and carried.
Substitute Support Staff Rate of Pay	T Sears made a MOTION to set substitute support staff rate of pay at \$8.75/hr or at the minimum wage if higher for the 2015-2016 school year, seconded by E Morris and carried.
Substitute Bus Driver Rate of Pay	T Sears made a MOTION to set substitute bus driver pay at \$14.50 flat rate, seconded by E Morris and carried.
Substitute Nurse Rate of Pay	T Sears made a MOTION to set substitute nurse pay at LPN \$10/hr and RN \$12/hr.
Detention Monitor	T Sears made a MOTION to appoint Maria Glode and Pam Ross as Co Detention Monitor at \$30/day for the 2015-2016 school year, seconded by E Morris and carried.
Summer Speech	T Sears made a MOTION to appoint Maura Fox/Fox Center for Awakening Learning Potential, LLC for independent speech/Language services per the contract for the summer of 2015, seconded by E Morris and carried.
Occupational Therapy	T Sears made a MOTION to appoint Jill Hodgson/North Creek Related Services, LLC for Occupational Therapy services per the contract for the 2015-2016 school year, seconded by E Morris and carried.

Physical Therapy	T Sears made a MOTION to appoint Denise Putney/Putney Physical Therapy for Physical Therapy services per the contract for the 2015-2016 school year, seconded by E Morris and carried.
Visually Impaired	T Sears made a MOTION to appoint Anne Kuhl for Teacher of the Visually Impaired services per the contract for the 2015-2016 school year, seconded by E Morris and carried.
Athletic Placement Process Policy	<p>WHEREAS, Section 135.4©(7)(ii)(a)(4) of the Regulations of the Commissioner of Education provides for a board of education to permit pupils in grades no lower than seventh grade to compete on interscholastic athletic teams organized for senior high school pupils, or senior high school pupils to compete on interscholastic athletic teams organized for pupils in the seventh and eighth grades; and</p> <p>WHEREAS, these pupils are to be allowed to compete at levels that are appropriate to their physical maturity, physical fitness, and sport skills in relationship to other pupils in accordance with the standards established by the Commissioner of Education; and</p> <p>WHEREAS, the State Education Department issues the competition standards for these pupils to compete under a program called the Athletic Placement Process;</p> <p>THEREFORE BE IT RESOLVED that the Johnsburg Central School District Board of Education shall permit pupils to compete after successfully completing the Athletic Placement Process for the requested sport and level.</p> <p>T Sears made a MOTION to accept Athletic Placement Process Policy, seconded by E Morris and carried.</p>

### **Appointments – Extra-curricular**

Pre-K – 3 Coordinator	C Jay made a MOTION to appoint Heather Flanagan as Pre-K-3 Coordinator at 1.025 of her salary for the 2015-2016 school year, seconded by M Richards and carried.
4-6 Coordinator	C Jay made a MOTION to appoint Colleen Murtagh as 4-6 Coordinator at 1.025 of her salary for the 2015-2016 school year, seconded by M Richards and carried.
Dept. Chair Social Studies	C Jay made a MOTION to appoint Russ Moro as Department Chair for Social Studies at 1.025 of his salary for the 2015-2016 school year, seconded by M Richards and carried.

Dept. Chair Science	C Jay made a MOTION to appoint Chad Pooler as Department Chair for Science at 1.025 of his salary for the 2015-2016 school year, seconded by M Richards and carried.
Dept. Chair Math	C Jay made a MOTION to appoint Lenny Stein as Department Chair for Math at 1.025 of his salary for the 2015-2016 School year, seconded by M Richards and carried.
Dept. Chair English	C Jay made a MOTION to appoint Eilene Totzke as Department Chair for English at 1.025 of her salary for the 2015-2016 school year, seconded by M Richards and carried.
Sr. Class Advisor	C Jay made a MOTION to appoint Cathy Kennedy as Senior Class Advisor at \$400 for 2015-2016 school year, seconded by M Richards and carried.
Freshman and Sophomore Advisor	C Jay made a MOTION to appoint Eilene Totzke as Freshman and Sophomore Class Advisor at \$400 each for the 2015-2016 school year, seconded by M Richards and carried.
Jr. National Honor Society	C Jay made a MOTION to appoint Rachel Bishop as Jr. National Honor Society Advisor at \$400 for the 2015-2016 school year, seconded by M Richards and carried.
Yearbook	C Jay made a MOTION to appoint Maria Glode and Heather Flanagan as Yearbook Co-Advisors at \$1,000 each for the 2015-2016 school year, seconded by M Richards and carried.
Youth and Government	C Jay made a MOTION to appoint Matt Wells as Youth and Government Advisors at \$800 for the 2015-2016 school year, seconded by M Richards and carried.
Language Club	C Jay made a MOTION to appoint Pete Gilbertson as Language Club Advisor at \$400 for the 2015-2016 school year, seconded by M Richards and carried.
Travel Club	C Jay made a MOTION to appoint Tracy Watson and John Hurley as Jr. High Travel Club as Co-Advisor at \$400 each for the 2015-2016 school year, seconded by M Richards and carried.
Graduation Coordinator	C Jay made a MOTION to appoint Cathy Kennedy as Graduation Coordinator at \$1,000 for the 2015-2016 school year, seconded by M Richards and carried.

After School Program	C Jay made a MOTION to appoint Mary Cooper, Cheri Hayes and Julie Bromley as shared After School Program Advisors at \$30/day for the 2015-2016 school year, seconded by M Richards and carried.
Mentor	C Jay made a MOTION to appoint Debbie Bedard, Laura Hagadorn, Kiely Knickerbocker, Kim McKenna, Colleen Murtagh, Jill Toney, Tracy Watson, Rebecca Morris, Heather Flanagan, Jeff Ordway, Steve Tomb, Matt Wells, and Chad Pooler as Mentor at \$1,000 each, if needed, for the 2015-2016 school year, seconded by M Richards and carried.
Girls' Varsity Soccer	C Jay made a MOTION to appoint Cindy Homer as Girl's Varsity Soccer Coach at 3,254 for the 2015-2016 school year, seconded by M Richards and carried.
Boys' Varsity Soccer	C Jay made a MOTION to appoint Matt Wells as Varsity Soccer Coach at \$3,254 for the 2015-2016 school year, seconded by M Richards and carried.
Volunteer Assistant Varsity and Modified Boy's Soccer	C Jay made a MOTION to appoint Gene Maiorano and Steve Tomb as Volunteer Assistant for Boys' Varsity and Modified Soccer for the 2015-2016 school year, seconded by M Richards and carried.
Cross Country Running	C Jay made a MOTION to appoint Gary Wilson as Cross Country running Coach at \$3,254 for the 2015-2016 school year, seconded by M Richards and carried. M Markwica to find out numbers to bring to retreat. If numbers are too low, we would need to eliminate program.
Athletic Director	MOTION to appoint Jill Toney as Athletic Director at \$4,000 for the 2015-2016 school year, seconded by M Richards and carried.
Assistant Coach	C Jay made a MOTION to appoint Jill Toney as Assistant Coach to all sports for the 2015-2016 school year, seconded by M Richards and carried.
Head of Transportation	C Jay made a MOTION to appoint Mike Ordway as Head of Transportation at \$7,654.40 for the 2015-2016 school year, seconded by M Richards and carried.
19A Certified Paperwork	T Sears made a MOTION to appoint Elaine Wilson as 19A certified paperwork filing assistant/bus schedules at \$3,454.89 for the 2015-2016 school year, seconded by M Richards and carried.

It was asked why these two spots were developed. When Nate Russell left, he was not replaced and these spots were made to cover the workload. This will be reviewed at the retreat.

Updates:

Summer Retreats

We need to pick dates for the Retreats. M Markwica to put calendar out for retreats.

Other Business

We need to decide on modified soccer coaches. Dave Cavanagh and Michael Gereau are candidates. It was discussed who was offered the position and what needs to happen. M Markwica to get more information and get back to the Board.

Adjournment

M Richards made a MOTION at 8:50 to adjourn the meeting, seconded by T Sears and carried.

