

JOHNSBURG CENTRAL SCHOOL  
BOARD OF EDUCATION REGULAR MEETING  
Monday, July 11, 2016 - 7:00 P.M.

Minutes

Board Members Present: W Conner  
T Ordway  
M Richards  
T Sears

Board Members Absent: E Morris  
C Jay  
R DeGroat

Call to Order	W Conner called the meeting to order at 7:15 with the Pledge of Allegiance
District Clerk	T Ordway made a Motion to appoint Janice Conner as District Clerk at \$6,248.87 for the 2016-2017 school year, seconded by M Richards and carried.
Temporary Chairperson	T Ordway made a MOTION to appoint the District Clerk as Temporary Chairperson, seconded by T Sears and carried.
Oath of Office	Oath of Office was distributed by District Clerk. The Oath of Office signed by, District Clerk, District Treasurer, District Tax Collector, Superintendent and Board Members.
President	The Clerk opened the floor for nominations for President of the School Board for the 2016-2017 school year. T Ordway nominated Bill Conner, seconded by T Sears. There being no further nominations, the Clerk closed the nominations and cast one ballot for Bill Conner for Board President for the 2016-2017 school year.
Vice-President	The Clerk opened the floor for nominations for Vice President of the School Board for the 2016-2017 school year. Mr. Ordway nominated Erwin Morris, seconded by T Sears. There being no further nominations, the Clerk closed the nominations and cast one ballot for Erwin Morris for Vice President for the 2016-2017 school year.
Relinquish Temp. Chairperson	The District Clerk will relinquish temporary chairperson and turn the meeting over to the Board President.

Approval of Minutes: T Ordway made a MOTION to approve minutes of June 27, 2016, Regular Board of Education Meeting, seconded by M Richards and carried.

Agenda Changes ADD: Steve Tomb regarding dual sports  
ADD: Jill Toney regarding Modified Girls' Program and volunteers for Boys' Soccer

Appointment BE IT RESOLVED, that the Board of Education of the Johnsburg Central School District hereby accepts the recommendation of the Superintendent to appoint Rachel Brower to a four(4) year probationary appointment as an Elementary Teacher in the elementary tenure area, commencing July 12, 2016 and ending August 31, 2020, contingent upon satisfactory achievement of effective or highly effective APPR ratings necessary to receive tenure throughout her probationary period, consistent with the requirements of Education Law. Ms. Brower holds a permanent certification as an Elementary Teacher (certificate#1167896)

T Ordway made a MOTION to appoint Rachel Brower as above, seconded by M Richards and carried.

APPR T Ordway made a MOTION to approve the APPR plan for the 2016-2017 school year, seconded by M Richards and carried.

Appointments: Organizational Meeting

District Treasurer T Ordway made a MOTION to appoint Lawrence Ringer as District Treasurer for the 2016-2017 school year, seconded by M Richards and carried.

Substitute District Treasurer T Ordway made a MOTION to appoint Mary Alexander as Substitute District Treasurer for the 2016-2017 school year, seconded by M Richards and carried.

District Tax Collector T Ordway made a MOTION to appoint Mary Alexander as District Tax Collector at \$5,554.01 for the 2016-2017 school year, seconded by M Richards and carried.

District Physician T Ordway made a MOTION to appoint Hudson Headwaters Health Network as the School District Physician for the 2016-2017 school year, seconded by M Richards and carried.

District Attorney T Ordway made a MOTION to appoint Girvin & Ferlazzo, PC as the School District Attorney for the 2016-2017 school year, seconded by M Richards and carried.

Attendance Officer	T Ordway made a MOTION to appoint Laurie West as the Attendance Officer for the 2016-2017 school year, seconded by M Richards and carried.
Extra Curricular Fund Comptroller	T Ordway made a MOTION to appoint Virginia Dunkley as Extra Curricular Fund Comptroller and second signatory for the 2016-2017 school year, seconded by M Richards and carried.
Extra Curricular Fund Central Treasurer	T Ordway made a MOTION to appoint Nadeen Kipp and Heather Flanagan as the Extra Curricular Fund Central Treasurer for the 2016-2017 school year, seconded by M Richards and carried.
Bank Depository	T Ordway made a MOTION to designate Community Bank NA of North Creek and J. P. Morgan Chase Bank as the Official Bank Depositories for the 2016-2017 school year, seconded by M Richards and carried.
Official Newspaper	T Ordway made a MOTION to designate the Post Star as the Official Newspaper for the 2016-2017 school year, seconded by M Richards and carried.
Purchasing Agent	T Ordway made a MOTION to authorize the Superintendent of Schools as Purchasing Agent or, when unavailable, authorize the District Treasurer as Purchasing Agent for the 2016-2017 school year, seconded by M Richards and carried.
Budget Transfers	T Ordway made a MOTION to approve the resolution authorizing the Superintendent of Schools to make budget transfers for the 2016-2017 school year, seconded by M Richards and carried.
Certify Payrolls	T Ordway made a MOTION to authorize the Superintendent of Schools to certify payrolls for the school for the 2016-2017 school year, seconded by M Richards and carried.
Federal Funds	T Ordway made a MOTION to authorize the Superintendent of Schools as Administrator of Federal Funds for the 2016-2017 school year, seconded by M Richards and carried.
Signatories	T Ordway made a MOTION to authorize Michael Markwica, Lawrence Ringer and Mary Alexander to sign school checks for the 2016-2017 school year, seconded by M Richards and carried.

- CSE Committee            T Ordway made a MOTION to appoint the following members to the Committee on Special Education for the 2016-2017 school year, seconded by M Richards and carried:  
                                  Chairperson: Amanda Durkee  
                                  Co-Chairperson: Nadeen Kipp and Heather Flanagan  
                                  Case Managers as needed, including elementary, middle and high school special education teachers.  
                                  School Nurse: Carol Fosdick  
                                  Physician: Hudson Headwaters: John Ruge or representative,  
                                  Regular Education Teacher as Required  
                                  Related Service Therapists as Required
- CPSE Committee            T Ordway made a MOTION to appoint the following members to the Pre-School Committee on Special Education for the 2016-2017 school year, seconded by M Richards and carried:  
                                  Chairperson: Amanda Durkee  
                                  Co-Chairperson: Nadeen Kipp and Heather Flanagan  
                                  Case Managers as needed, including elementary, middle and high school special education teachers.  
                                  School Nurse: Carol Fosdick  
                                  Physician: Hudson Headwaters: John Ruge or representative  
                                  Regular Education Teacher as required  
                                  Related Service Therapists as Required  
                                  Warren County Representative, as needed
- 504 Assessment Team        T Ordway made a MOTION to appoint the following members to the 504 Assessment Team for the 2016-2017 school year, seconded by M Richards and carried:  
                                  Chairperson: Amanda Durkee  
                                  Co-Chairperson: Nadeen Kipp and Heather Flanagan  
                                  Case Manager as needed, including elementary, middle and high school special education teachers.
- Petty Cash Fund            T Ordway made a MOTION to approve Virginia Dunkley as the Petty Cash Comptroller for a Petty Cash Fund not to exceed \$100.00 at any one time for the 2016-2017, seconded by M Richards and carried.
- Treasurer's Bond            T Ordway made a MOTION to approve the Treasurer's Bond for the 2016-2017 school year, seconded by M Richards and carried.
- Assistant Treasurer's Bond    T Ordway made a MOTION to approve the Assistant Treasurer's Bond for the 2016-2017 school year, seconded by M Richards and carried.

Tax Collector's Bond	T Ordway made a MOTION to approve the Tax Collector's Bond for the 2016-2017 school year, seconded by M Richards and carried.
Superintendent's Bond	T Ordway made a MOTION to approve the Superintendent's Bond for the 2016-2017 school year, seconded by M Richards and carried.
Other Employees Bond	T Ordway made a MOTION to approve the Bond for Other Employees for the 2016-2017 school year, seconded by M Richards and carried.
Mileage Reimbursement	T Ordway made a MOTION to approve the mileage reimbursement rate to coincide with the IRS determined rate for the 2016-2017 school year, seconded by M Richards and carried.
Board Committees	T Ordway made a MOTION to approve the following Board Committees: Finance/Negotiations/Audit; Buildings and Grounds; Staff Development/Curriculum; School Climate/Safety; School/Community Relations for the 2016-2017 school year, seconded by M Richards and carried.
Free and Reduced Lunch Program Guidelines	T Ordway made a MOTION to approve the Free and Reduced Lunch Program Guidelines for the 2016-2017 school year, seconded by M Richards and carried.
BOCES Contract	T Ordway made a MOTION to approve the BOCES Contract for the 2016-2017 school year, seconded by M Richards and carried.
Tuition	T Ordway made a MOTION to approve tuition for individual students for the 2016-2017 school year \$3,000 for Grades PreK-6 and \$3,100 for Grades 7-12, seconded by M Richards and carried.
Executive Session	W Conner made a MOTION to go into Executive Session at 7:40 for personnel issue, seconded by T Sears and carried.  W Conner made a MOTION to return to the Regular Board of Education meeting at 9:15, seconded by T Sears and carried.
Substitute Caller	T Ordway made a MOTION to appoint Mary Alexander as substitute caller at \$2,460.85 for the 2016-2017 school year, seconded by M Richards and carried.

Investment of Funds	T Ordway made a MOTION to approve resolution authorizing the District Treasurer to invest funds for the 2016-2017 school year, seconded by M Richards and carried.
District Safety Plan	T Ordway made a MOTION to adopt the District Safety Plan for the 2016-2017 school year, seconded by M Richards and carried.
Code of Conduct	T Ordway made a MOTION to approve the 2016-2017 Code of Conduct, seconded by M Richards and carried.
Professional Development Plan	T Ordway made a MOTION to approve the 2016-2017 Professional Development Plan, seconded by M Richards and carried.
Dean of Students	T Ordway made a MOTION to appoint Jeff Ordway as Dean of Students at \$6,100 for the 2016-2017 school year. When the Superintendent and Principal are out of the building, the Dean of Students will be paid an additional \$100 per day, seconded by.
Independent Auditor	T Ordway made a MOTION to appoint Raymond G Preusser, CPA, P.C., as independent auditor for the 2016-2017 school year per bid contract, seconded by M Richards and carried.
Claim's Auditor	T Ordway made a MOTION to appoint Judy Cook as Claim's Auditor at \$2,500 for the 2016-2017, seconded by M Richards and carried.
Records Access Officer	T Ordway made a MOTION to appoint Virginia Dunkley as Records Access Officer for the 2016-2017 school year, seconded by M Richards and carried.
Grant Officer	T Ordway made a MOTION to authorize the Superintendent to apply for grants in aid both State and Federal for the 2016-2017 school year, seconded by M Richards and carried.
Board Conferences	T Ordway made a MOTION to authorize the members of the Board of Education to attend conferences and conventions with expenses for the 2016-2017 school year, seconded by M Richards and carried.
<b>Substitute Teacher Rate of Pay</b>	W Conner made a MOTION to TABLE UNTIL THE SUMMER RETREAT the substitute teacher rate of pay <b>at</b> \$80 for certified teachers and \$65 for uncertified teachers for the 2016-2017 school year, seconded by T Ordway and carried.

**Substitute Support Staff  
Rate of Pay**

W Conner made a MOTION to TABLE UNTIL THE SUMMER RETREAT THE substitute support staff rate of pay at \$8.75/hr or at the minimum wage if higher for the 2016-2017 school year, seconded by T Ordway and carried.

**Substitute Bus Driver  
Rate of Pay**

W Conner made a MOTION to TABLE UNTIL THE SUMMER RETREAT the substitute bus driver pay at \$14.50 flat rate, seconded by T Ordway and carried.

**Substitute Nurse  
Rate of Pay**

W Conner made a MOTION to TABLE UNTIL THE SUMMER RETREAT the substitute nurse pay at LPN \$10/hr and RN \$12/hr, seconded by T Ordway and carried.

**Detention Monitor**

T Ordway made a MOTION to appoint Maria Glode Detention Monitor at \$30/day for the 2016-2017 school year, seconded by M Richards and carried.

**Speech**

T Ordway made a MOTION to appoint Maura Fox/Fox Center for Awakening Learning Potential, LLC for independent Speech/Language services per the contract for the school year of 2016-2017, seconded by M Richards and carried.

**Occupational Therapy**

T Ordway made a MOTION to appoint Jill Hodgson/North Creek Related Services, LLC for Occupational Therapy services per the contract for the 2016-2017 school year, seconded by M Richards and carried.

**Physical Therapy**

T Ordway made a MOTION to appoint Denise Putney/Putney Physical Therapy for Physical Therapy services per the contract for the 2016-2017 school year, seconded by M Richards and carried.

**Visually Impaired**

T Ordway made a MOTION to appoint Anne Kuhl for Teacher of the Visually Impaired services per the contract for the 2016-2017 school year, seconded by M Richards and carried.

**Athletic Placement  
Process Policy**

T Ordway made a MOTION to accept Resolution below, seconded by M Richards and carried.  
WHEREAS, Section 135.4©(7)(ii)(a)(4) of the Regulations of the Commissioner of Education provides for a board of education to permit pupils in grades no lower than seventh grade to compete on interscholastic athletic teams organized for senior high school

pupils, or senior high school pupils to compete on interscholastic athletic teams organized for pupils in the seventh and eighth grades; and

WHEREAS, these pupils are to be allowed to compete at levels that are appropriate to their physical maturity, physical fitness, and sport skills in relationship to other pupils in accordance with the standards established by the Commissioner of Education; and

WHEREAS, the State Education Department issues the competition standards for these pupils to compete under a program called the Athletic Placement Process;

THEREFORE BE IT RESOLVED that the Johnsbury Central School District Board of Education shall permit pupils to compete after successfully completing the Athletic Placement Process for the requested sport and level.

### **Appointments – Extra-curricular**

PreK-3 Coordinator            T Ordway made a MOTION to appoint Kim McKenna as Pre-K- at 1.025 of her salary for the 2016-2017 school year, seconded by M Richards and carried.

4-6 Coordinator                T Ordway made a MOTION to appoint Colleen Murtagh as 4-6 Coordinator at 1.025 of her salary for the 2016-2017 school year, seconded by M Richards and carried.

Department Chairs            T Ordway made a MOTION to appoint Amanda Durkee as Department Chair for Special Education at 1.025 of his salary for the 2016-2017 school year, seconded by M Richards and carried.

T Ordway made a MOTION to appoint Chad Pooler as Department Chair for Science at 1.025 of his salary for the 2016-2017 school year, seconded by M Richards and carried.

T Ordway made a MOTION to appoint Lenny Stein as Department Chair for Math at 1.025 of his salary for the 2016-2017 School year, seconded by M Richards and carried.

T Ordway made a MOTION to appoint Eilene Totzke as Department Chair for English at 1.025 of her salary for the 2016-2017 school year, seconded by M Richards and carried.

Sr. Class Advisor              T Ordway made a MOTION to appoint Cathy Kennedy as Senior Class Advisor at \$400 for 2015-2016 school year, seconded by M Richards and carried.



Sophomore Class Advisor	T Ordway made a MOTION to appoint Eilene Totzke as Sophomore Class Advisor at \$400 for the 2016-2017 school year, seconded by M Richards and carried.
Freshman Class Advisor	T Ordway made a MOTION to appoint Shannon Stone as Freshman Class Advisor at \$400 for the 2016-2017 school year, seconded by M Richards and carried.
Jr. National Honor Society Advisor	T Ordway made a MOTION to appoint Rachel Brower as Jr. National Honor Society Advisor at \$400 for the 2016-2017 school year, seconded by M Richards and carried.
Sr. National Honor Society Advisor	T Ordeay made a MOTION to appoint Shannon Stone as Sr. National Honor Society Advisor at \$400 for the 2016-2017 school year, seconded by M Richards and carried.
Yearbook Co-Advisors	T Ordway made a MOTION to appoint Maria Glode and Jill Toney as Yearbook Co-Advisors at \$1,000 each for the 2016-2017 school year, seconded by M Richards and carried.
Youth and Government	T Ordway made a MOTION to appoint Matt Wells as Youth and Government Advisors at \$800 for the 2016-2017 school year, seconded by M Richards and carried.
Language Club Advisor	T Ordway made a MOTION to appoint Pete Gilbertson as Language Club Advisor at \$400 for the 2016-2017 school year, seconded by M Richards and carried.
Jr. High Travel Club Advisor	T Ordway made a MOTION to appoint Tracy Watson and John Hurley as Jr. High Travel Club as Co-Advisor at \$400 each for the 2016-2017 school year, seconded by M Richards and carried.
Graduation Coordinator	T Ordway made a MOTION to appoint Cathy Kennedy as Graduation Coordinator at \$1,000 for the 2016-2017 school year, seconded by M Richards and carried.
After School Program Advisors	T Ordway made a MOTION to appoint Mary Cooper and Cheri Hayes as shared After School Program Advisors at \$30/day for the 2016-2017 school year, seconded by M Richards and carried.
Mentors	T Ordway made a MOTION to appoint Jane Kokoletsos, Steve Tomb, Matt Wells, Russ Moro, Sue Hayden, Jodie Seymour, Jill Toney, Eilene Totzke, Tracy Watson, Kiely Knickerbocker, Laura

Webb, Rebecca Morris, Kim McKenna, Colleen Murtagh, Debbie Bedard as Mentor at \$1,000 each, if needed, for the 2016-2017 school year, seconded by M Richards and carried.

Athletic Director

T Ordway made a MOTION to appoint Jill Toney as Athletic Director at \$4,000 for the 2016-2017 school year, seconded by M Richards and carried.

Assistant Coach

T Ordway made a MOTION to appoint Jill Toney as Assistant Coach to all sports for the 2016-2017 school year, seconded by M Richards and carried.

Head of Transportation

W Conner made a MOTION to appoint Mike Ordway as Head of Transportation at \$7,654.40 for the 2016-2017 school year, seconded by M Richards and carried.

Volunteer Coaches  
Soccer

T Ordway made a MOTION to appoint Steve Tomb and Brian Richards as Volunteer Coaches for Modified and Varsity Soccer Programs, seconded by M Richards and carried.

**Dual Sports**

Steve Tomb presented on dual sport athletes. It was agreed the request needed to be tweaked and resubmitted to the Board so it can be brought up at the Summer Retreat. J Toney to check on guidelines from State on whether you can play two sports in the same day. If action is to be taken at the Retreat, it needs to be advertised as a Board meeting.

**Modified Girls' Soccer  
Coach**

W Conner made a MOTION to TABLE UNTIL THE SUMMER RETREAT the appointment of the Modified Girls' Soccer Coach, seconded by M Richards and carried.

Summer Retreats

M Markwica is collecting dates for Summer Retreats and will let Board Members know when Retreats will be scheduled.

Bank Account for HRA

W Conner made a MOTION to allow for a bank account for HRA, seconded by T Ordway and carried.

Adjournment

W Conner made a MOTION to adjourn the meeting at 10:12, seconded by T Sears and carried.