

JOHNSBURG CENTRAL SCHOOL  
BOARD OF EDUCATION ORGANIZATIONAL/REGULAR MEETING  
Tuesday, July 7, 2020

AGENDA

- I.     A.    Call to Order with Pledge of Allegiance
- B.    Temporary Chairperson  
**MOTION** to appoint the District Clerk as Temporary Chairperson.
- C.    Nominations for President and Vice President  
**MOTION** to appoint \_\_\_\_\_ as President of the School Board for the 2020-2021 school year.  
**MOTION** to appoint \_\_\_\_\_ as Vice- President of the School Board for the 2020-2021 school year.
- D.    Oath of Office  
Oath of Office signed and filed by: District Clerk, District Treasure, District Tax Collector, Administrators and Board Members.
- E.    The District Clerk will relinquish temporary chairperson position and turn the meeting over to the Board President.

II.    **Agenda Changes/Items to be withdrawn from the Consent Agenda**

- A.    Code of Conduct  
adopt the Code of Conduct for the 2020-2021 school year.

III.   **Appointments:**

- A.    **MOTION** to accept the Consent Agenda for Appointments:
  - 1.    District Treasurer  
appointment of Lawrence Ringer as District Treasurer for the 2020-2021 school year.
  - 2.    Substitute District Treasurer  
appointment of Mary Alexander as Substitute District Treasurer for the school year
  - 3.    Claims Auditor  
appointment of Judy Cook as Claim's Auditor at \$2,500 for the 2020-2021 school year.

4. Bank Reconciliation  
appointment of Kathy Spring as our bank reconciliation auditor at \$4000 for the 2020-2021 school year.
5. Extra-Curricular Fund Comptroller  
appointment of Heather Flanagan as Extra-Curricular Fund Comptroller for the 2020-2021 school year.
6. Extra-Curricular Fund Central Treasure  
appointment of Sarah Kelly as the Extra-Curricular Fund Central Treasure for the 2020-2021 school year.
7. Asbestos Designee  
appointment of Frank Morehouse as Asbestos Designee for the 2020-2021 school year.
8. Purchasing Agent  
Authorizing the Superintendent of School as the Purchasing Agent for the 2020-2021 school year.
9. CSE Committee  
appointment of the following members to the Committee on Special Education for the 2020-2021 school year:
  - Chairperson: Amanda Durkee
  - Co-Chairperson: Heather Flanagan
  - Case Managers as needed, including all special education teachers
  - School Nurse
  - Physician: Hudson Headwaters
  - Regular Education Teacher as Required
  - Related Service Therapists as Required
10. CPSE Committee  
appointment of the following members to the Pre-School Committee on Special Education for the 2020-2021 school year:
  - Chairperson: Amanda Durkee
  - Co-Chairperson: Heather Flanagan
  - Case Managers as needed, including all special education teachers
  - School Nurse
  - Physician: Hudson Headwaters
  - Regular Education Teacher as Required
  - Related Service Therapists as Required
  - Warren County Representative, as needed
11. 504 Assessment Team  
appointment of the following members to the 504 Assessment Team for the 2020-2021 school year:

Chairperson: Amanda Durkee  
Co-Chairperson: Heather Flanagan  
Case Managers as needed, including all special education teachers  
School Nurse  
Physician: Hudson Headwaters  
Regular Education Teacher as Required  
Related Service Therapists as Required

12. Census Enumerator  
appointment of Laurie West as Census Enumerator for the 2020-2021 school year.

13. Attendance Officer  
appointment of Laurie West as the Attendance Officer for the 2020-2021 school year.

14. Records Access Officer  
appointment of Laurie West as the Records Access Officer for the 2020-2021 school year.

15. DASA Coordinator  
appointment of Heather Flanagan as DASA Coordinator for the 2020-2021 school year.

16. Homeless Liaison  
appointment of Heather Flanagan as the Homeless Liaison for the 2020-2021 school year.

17. Lead Data Officer  
appointment of Michael Markwica as Lead Data Officer for the 2020-2021 school year.

18. Dean of Students  
appointment of Jeff Ordway as Dean of Students at \$6,500 for the 2020-2021 school year. When the Superintendent and Principal are both out of the building, the Dean of Students will be paid an additional \$100.00 per day and \$50.00 per half day.

B. District Clerk will obtain and file the appropriate Oath of Office from the above list.

#### **IV. Other Appointments:**

A: **MOTION** to accept the Consent Agenda for Other Appointments

1. District Physician  
appointment of Hudson Headwaters Health Network as the School

2. District Physician for the 2020-2021 school year.
2. Independent Auditor  
appointment of Raymond G. Preusser, CPA, P.C., as independent Auditor of the 2020-2021 school year per bid contract.
3. Bond Counsel  
appointment of Barclay Damon as our Bond Counsel as needed.
4. Insurance Agent  
appointment of USI Insurance Services LLC as our Insurance Agent for the 2020-2021 school year.

## **V. Designations**

- A. **MOTION** to accept the Consent Agenda for Designations
  1. Bank Depository  
designating Community Bank NA of North Creek and J. P. Morgan Chase Bank as the Official Bank Depositories for the 2020-2021 school year.
  2. Official Newspapers  
designating the Post Star as the Official Newspaper for the 2020-2021 school year.

## **VI. Authorizations**

- A. **MOTION** to accept the Consent Agenda for Authorizations
  1. Certify Payrolls  
authorizing the Superintendent of Schools to certify payrolls for the 2020-2021 school year
  2. Board Conferences  
authorizing the members of the Board of Education to attend conferences and conventions with expenses for the 2020-2021 school year.
  3. Petty Cash Fund  
authorizing a Petty Cash Fund not to exceed \$100.00 at any one time and to approve Laurie West as the Petty Cash Comptroller for the 2020-2021 school year.
  4. Signatories  
authorizing Michael Markwica, Lawrence Ringer and Mary Alexander to sign school checks for the 2020-2021 school year.
  5. Budget Transfers  
authorizing the Superintendent of Schools to make budget transfers up to \$2,000 for the 2020-2021 school year.

6. State and Federal Funds  
authorizing the Superintendent of Schools as Administrator of State and Federal Funds for the 2020-2021 school year.
7. Investment of Funds  
authorizing the District Treasurer to invest funds for the 2020-2021 school year.
8. Grant Officer  
authorizing the Superintendent to apply for grants in aid both State and Federal for the 2020-2021 school year.
9. Federal Grant Writer  
authorizing Patricia Ordway as the Federal Grant Writer at \$1,500 for the 2020-2021 school year.

## **VII. Official Undertakings (Bonds)**

A: **MOTION** to accept the Consent Agenda for Official Undertakings (Bonds)

1. District Clerk Bond  
approve the District Clerk Bond for the 2020-2021 school year.
2. Treasurer's Bond  
approve the Treasurer's Bond for the 2020-2021 school year.
3. Substitute Treasurer's Bond  
approve the Substitute Treasurer's Bond for the 2020-2021 school year.
4. Tax Collector's Bond  
approve the Tax Collector's Bond for the 2020-2021 school year.
5. Superintendent's Bond  
approve the Superintendent's Bond for the 2020-2021 school year.
6. Central Treasure Activity Bonds (Extra-Curricular)  
approve the Central Treasure Bond for the 2020-2021 school year.
7. Internal Claims Auditor Bond  
approve the Internal Claims Auditor Bond for the 2020-2021 school year.
8. All persons and positions required by law or regulation to be bonded.  
approve the bond for all persons and positions required by law or regulation to be bonded for the 2020-2021 school year.

## **VIII. Other Items**

A: **MOTION** to approve the Consent Agenda for Other Items

1. Mileage Reimbursement  
approve the mileage reimbursement rate to coincide with the IRS determined rate for the 2020-2021 school year.
2. Board Committees  
approve the following Board Committees:
  - a) Finance/Negotiations/Audit;
  - b) Buildings and Grounds;
  - c) Staff Development/Curriculum;
  - d) School Climate/Safety;
  - e) School/Community Relationsfor the 2020-2021 school year.
3. Free and Reduced Lunch Program Guidelines  
approve the Free and Reduced Lunch Program Guidelines for the 2020-2021 school year.
4. Community Eligibility Program (CEP)  
approve the continuation of the Community Eligibility Program (CEP) for free breakfast and lunch to all students for the 2020-2021 school year.
5. Tuition  
approve tuition for the 2020-2021 school year at \$3,000 for Grades K-6 and \$3,100 for Grades 7-12.
6. District Safety Plan  
adopt the District Safety Plan for the 2020-2021 school year.
7. Professional Development Plan  
approve the 2020-2021 Professional Development Plan.
8. Substitute Bus Driver Rate of Pay  
set substitute bus driver rate of pay at \$17.00 flat rate for the 2020-2021 school year.
9. Substitute Registered Nurse Rate of Pay  
set substitute RN rate of pay at \$20.00 per hour for the 2020-2021 school year.
10. Policy Manual  
adopt the Policy Manual for the 2020-2021 school year.

11. BOCES Contract  
approve the BOCES Contract for the 2020-2021 school year.
12. set substitute Support Staff rate of pay at \$11.80 per hour or at the minimum wage if higher for the 2020-2021 school year.
13. Athletic Placement Process Policy  
approval of the Athletic Placement Process Policy as written below.  
WHEREAS, Section 135.4©(7)(ii)(a)(4) of the Regulations of the Commissioner of Education provides for a board of education to permit pupils in grades no lower than seventh grade to compete on interscholastic athletic teams organized for senior high school pupils, or senior high school pupils to compete on interscholastic athletic teams organized for pupils in the seventh and eighth grades; and WHEREAS, these pupils are to be allowed to compete at levels that are appropriate to their physical maturity, physical fitness, and sport skills in relationship to other pupils in accordance with the standards established by the Commissioner of Education; and WHEREAS, the State Education Department issues the competition standards for these pupils to compete under a program called the Athletic Placement Process;  
THEREFORE BE IT RESOLVED that the Johnsburg Central School District Board of Education shall permit pupils to compete after successfully completing the Athletic Placement Process for the requested sport and level.

## **IX. Non-Consent Items:**

- A. Substitute Teacher Rate of Pay  
**MOTION** to set substitute teacher rate of pay at \$90.00 for certified teachers and \$82.60 for uncertified teachers for the 2020-2021 school year.
- B. District Tax Collector  
**MOTION** to appoint Mary Alexander as District Tax Collector at \$6,000 for the 2020-2021 school year.
- C. **MOTION** to appoint Cindy Homer as District Clerk at \$6,000 for the 2020-2021 school year.
- D. Substitute Caller  
**MOTION** to appoint Mary Alexander as substitute caller at \$2,603 for the 2020-2021 school year.
- E. Security Allowance Clerk  
**MOTION** to appoint Cindy Homer as the Security Allowance Clerk at \$2,000 for the 2020-2021 school year.

F. **MOTION** to appoint Giranvi & Ferlazzo, PC as the School District Attorney for the 2020-2021 school year.

**X. Approval of Minutes:**

- A. Board of Education Meeting  
**MOTION** to approve the minutes of June 15, 2020, Regular Board of Education Meeting.
- B. **MOTION** to approve the minutes of June 16, 2020, Special Election Board of Education meeting.
- C. CSE/CPSE/504 Reports  
**MOTION** to accept CPSE, CSE and the 504 Reports

**XI. Financial Report**

- A. School Lunch Fund Warrant  
**MOTION** to accept School Lunch Fund Expenditures for June

**XII. Appointments/Extra-Curricular**

- A. **MOTION** to appoint Kim McKenna as Pre-K-4 Coordinator at 1.025 of her salary for the 2020-2021 school year.
- B. **MOTION** to appoint Shannon Stone and Ilena Corr as Co-Coordinators for 5-8 at .0125 of their salary for the 2020-2021 school year.
- C. **MOTION** to appoint Amanda Durkee as Department Chair for Special Education at 1.025 of her salary for the 2020-2021 school year.
- D. **MOTION** to appoint Chad Pooler as Department Chair for Science at 1.025 of his salary for the 2020-2021 school year.
- E. **MOTION** to appoint Shannon Ordway as Department Chair for Math at 1.025 of her salary for the 2020-2021 School year.
- F. **MOTION** to appoint Steve Tomb as Department Chair for English at 1.025 of his salary for the 2020-2021 school year.
- G. **MOTION** to appoint Russell Moro as Department Chair for Social Studies at 1.025 of his salary for the 2020-2021 school year.
- H. **MOTION** to appoint Laura Webb as Freshman Class Advisor at \$400.00 for the 2020-2021 school year.
- I. **MOTION** to appoint Rebecca Morris as Sophomore Class Advisor at \$400.00 for the 2020-2021 school year.
- J. **MOTION** to appoint Sally Eichler as Junior Class Advisor at \$400 for the 2020-2021 school year.

- K. **MOTION** to appoint Sarah Fink as Senior Class Advisor at \$400.00 for the 2020-2021 school year.
- L. **MOTION** to appoint Rachel Brower as Jr. National Honor Society Advisor at \$400.00 for the 2020-2021 school year.
- M. **MOTION** to appoint Janelle Turcotte as Sr. National Honor Society Advisor at \$400.00 for the 2020-2021 school year.
- N. **MOTION** to appoint Maria Glode and David Pede as Yearbook Co-Advisors at \$1,000 each for the 2020-2021 school year.
- O. **MOTION** to appoint Matt Wells as Youth and Government Advisors at \$800 for the 2020-2021 school year.
- P. **MOTION** to appoint Pete Gilbertson as Spanish Club Advisor at \$400 for the 2020-2021 school year.
- Q. **MOTION** to appoint Tracy Watson and Ronda Morris as Jr. High Travel Club as Co-Advisor at \$400 each for the 2020-2021 school year.
- R. **MOTION** to appoint Sarah Fink as Graduation Coordinator at \$1000.00 for the 2020-2021 school year.
- S. **MOTION** to appoint Sally Eichler, Cathy Kennedy, Kiely Knickerbocker, Jodie Seymour, Shannon Stone, Jill Toney, Tracy Watson, Laura Webb, and Matt Wells, as Mentors at \$1,000 each, if needed, for the 2020-2021 school year.
- T. **MOTION** to appoint Sally Eichler and Heather Oleshski as Co-Prom Advisors at \$500 each for the 2020-2021 school year.
- U. **MOTION** to appoint Maxwell Garrett as Select Instrumental Ensemble (Jazz Band) at \$1,700.00 for the 2020-2021 school year.
- V. **MOTION** to appoint Katy Ashe as Select Vocal Ensemble (Pop Singers) at \$1,700.00 for the 2020-2021 school year.
- W. **MOTION** to appoint Katy Ashe as the Advisor to the Musical Performance/Variety Show Director at \$1,500 for the 2020-2021 school year.
- X. **MOTION** to appoint Jodie Seymour and Sarah Fink as co-advisors for the Natural Helpers Club at \$400.00 each for the 2020-2021 school year.
- Y. **MOTION** to appoint Tracy Watson and Laura Webb as Co-Advisors for MakerSpace at \$600.00 each for the 2020-2021 school year.
- Z. **MOTION** to appoint Katy Ashe as Student Council Advisor at \$800 for the 2020-2021 school year.
- AA. **MOTION** to appoint Michelle Volcheck as After School Program Advisor at \$50/day for the 2020-2021 school year.
- BB. **MOTION** to appoint Katy Ashe as Gay Straight Alliance (GSA) Advisor at \$400 for the 2020-2021 school year.

- CC. **MOTION** to hire Ronda Morris as 50% Elementary Counselor and 50% Teaching Assistant. Salary and health insurance will also be calculated using the same percentages.
- DD. **MOTION** to appoint Deanna Sharp and Erika Patton as Co-Archery Advisors at \$1,040 each for the 2020-2021 school year.
- EE. **MOTION** to appoint Erika Patton as Trap Advisor at \$2,080 for the 2020-2021 school year.
- FF. **MOTION** to appoint Ronda Morris as Advisor for Standing Together Club at \$400 for the 2020-2021 school year.
- GG. **MOTION** to appoint Shannon Ordway as Advisor for Earth Club at \$400 for the 2020-2021 school year.
- HH. **MOTION** to appoint Pam Ross as Detention Monitor at \$30/day for the 2020-2021 school year.
- II. **MOTION** to appoint Rachel Brower as Advisor to the Volleyball Club at \$400 for the 2020-2021 school year.
- JJ. **MOTION** to appoint Deidre Convery-Bernard MS, CCC-SLP independent Speech/Language services per the contract for the summer of 2020
- KK. **MOTION** to appoint Jill Hodgson/North Creek Related Services, LLC for Occupational Therapy services per the contract for the summer of 2020
- LL. **MOTION** to appoint Jill Hodgson/North Creek Related Services, LLC for Occupational Therapy services per the contract for the 2020-2021 school year.
- MM. **MOTION** to appoint Denise Putney/Putney Physical Therapy for Physical Therapy services per the contract for the 2020-2021 school year.
- NN. **MOTION** to appoint Amber Aurillo, RN. as School Nurse at \$31,460 for the 2020-2021 school year.

### **XIII. Athletics:**

- A. **MOTION** to appoint Ryan Carpenter as Athletic Director at \$4,488 for the 2020-2021 school year.
- B. **MOTION** to appoint The Athletic Director as an Assistant Coach to all sports for the 2020-2021 school year.
- C. **MOTION** to appoint Shannon Stone as the Varsity Cross Country Running Coach at \$4,140 for the 2020-2021 school year.
- D. **MOTION** to appoint Gary Wilson as a volunteer coach for the Cross Country Team for the 2020-2021 school year.
- E. **MOTION** to appoint Mark Anderson as a volunteer coach for the Cross Country Team for the 2020-2021 school year.

- F. **MOTION** to appoint Randy LaFountain as the Varsity Boys Soccer Coach at \$4,140 for the 2020-2021 school year.
- G. **MOTION** to appoint Ryan Carpenter as the Varsity Girls Soccer Coach at \$4,140 for the 2020-2021 school year.
- H. **MOTION** to appoint Gene Maiorane as Volunteer Assistant Coach for Girls' Varsity Soccer for the 2020-2021 school year.
- I. **MOTION** to appoint Peter Olesheski as the Modified Boys Soccer Coach at \$2,785 for the 2020-2021 school year.

#### **XIV. Other Items**

- A. **MOTION** to approve the 2020-2021 Board of Education Meeting Calendar.

#### **XV. Updates:**

#### **XVI. Other Business**

#### **XVII. Visitors Comments**

#### **XVIII Upcoming Dates:**

July 13, 2020 Board Retreat - Evaluations 6-9 PM  
July 23, 2020 Board Retreat - School Board Training 6-9 PM  
August 17, 2020 Board of Education Meeting 7 PM  
August 24, 2020 Board Retreat 6-9 PM  
August 31, 2020 Board Retreat 6-9 PM

#### **XIX. Adjournment**

- A. **MOTION** to adjourn to Executive Session for Litigation.
- B. **MOTION** to adjourn