

JOHNSBURG CENTRAL SCHOOL  
BOARD OF EDUCATION REGULAR MEETING  
Tuesday, July 2, 2019 - 7:00 P.M.

AGENDA

- I.**
  - A. Call to Order with Pledge of Allegiance
  - B. Newly elected Board Members administer the Oath of Office: Jake Sauer Jones and Michael Sharp.
  - C. Temporary Chairperson  
**MOTION** to appoint the District Clerk as Temporary Chairperson: Cindy Homer
  - D. Nominations for President and Vice President  
**MOTION** to appoint \_\_\_\_\_ as President of the School Board for the 2019-2020 school year.  
**MOTION** to appoint \_\_\_\_\_ as Vice-President of the School Board for the 2019-2020 school year.
  - E. Newly elected Board Officers administer the Oath of Office:
  - F. The District Clerk will relinquish temporary chairperson position and turn the meeting over to the Board President.
- II. Agenda Changes**
- III. Items to be withdrawn from the Consent Agenda**
- IV. Appointments: Organizational Meeting**
  - A: Consent Agenda for Appointments: Organizational Meeting
    - 1. District Treasurer  
**MOTION** to appoint Lawrence Ringer as District Treasurer for the 2019-2020 school year
    - 2. Substitute District Treasurer  
**MOTION** to appoint Mary Alexander as Substitute District Treasurer for the 2019-2020 school year
    - 3. **MOTION** to appoint Judy Cook as Claim's Auditor at \$2,500 for the 2019-2020 school year.
  - B. District Clerk  
**MOTION** to appoint Cindy Homer as District Clerk at \$6,000 for the 2019-2020 school year
  - C. District Tax Collector  
**MOTION** to appoint Mary Alexander as District Tax Collector at \$6,000 for the 2019-2020 school year.
  - D. District Clerk will administer the Oath of Office to the above appointments.
- V. Other Appointments**
  - A: Consent Agenda for Other Appointments
    - 1. District Physician  
**MOTION** to appoint Hudson Headwaters Health Network as the School District Physician for the 2019-2020 school year.
    - 2. District Attorney

**MOTION** to appoint Giranvi & Ferlazzo, PC as the School District Attorney for the 2019-2020 school year.

3. Extra Curricular Fund Comptroller  
**MOTION** to appoint Heather Flanagan as Extra Curricular Fund Comptroller for the 2019-2020 school year.

4. Extra Curricular Fund Central Treasurer  
**MOTION** to appoint Sarah Kelly as the Extra Curricular Fund Central Treasurer for the 2019-2020 school year.

5. Independent Auditor  
**MOTION** to appoint Raymond G. Preusser, CPA, P.C., as independent Auditor of the 2019-2020 school year per bid contract.

6. Asbestos Designee  
**MOTION** to appoint Frank Morehouse as Asbestos Designee for the 2019-2020 school year.

7. Purchasing Agent  
**MOTION** to authorize the Superintendent of School as the Purchasing Agent for the 2019-2020 school year.

8. CSE Committee  
**MOTION** to appoint the following members to the Committee on Special Education for the 2019-2020 school year:  
Chairperson: Amanda Durkee  
Co-Chairperson: Heather Flanagan  
Case Managers as needed, including all special education teachers  
School Nurse:  
Physician: Hudson Headwaters:  
Regular Education Teacher as Required  
Related Service Therapists as Required

9. CPSE Committee  
**MOTION** to appoint the following members to the Pre-School Committee on Special Education for the 2019-2020 school year:  
Chairperson: Amanda Durkee  
Co-Chairperson: Heather Flanagan  
Case Managers as needed, including all special education teachers  
School Nurse:  
Physician: Hudson Headwaters:  
Regular Education Teacher as Required  
Related Service Therapists as Required  
Warren County Representative, as needed

10. 504 Assessment Team  
**MOTION** to appoint the following members to the 504 Assessment Team for the 2019-2020 school year:  
Chairperson: Amanda Durkee  
Co-Chairperson: Heather Flanagan  
Case Managers as needed, including all special education teachers

School Nurse:  
Physician: Hudson Headwaters:  
Regular Education Teacher as Required  
Related Service Therapists as Required  
Bond Counsel  
**MOTION** to appoint Barclay Damon as our Bond Counsel as needed.

11. Insurance Agent for the 2019-2020 school year.  
**MOTION** to appoint USI Insurance Services LLC as our Insurance Agent for the 2019-2020 school year.

12. DASA Coordinator  
**MOTION** to appoint Heather Flanagan as DASA Coordinator for the 2019-2020 school year.

13. Homeless Liaison  
**MOTION** to appoint Heather Flanagan as the Homeless Liaison for the 2018-2019 school year.

B. Substitute Caller  
**MOTION** to appoint Mary Alexander as substitute caller at \$2,603 for the 2019-2020 school year.

C. Security Allowance Clerk  
**MOTION** to appoint Cindy Homer as Security Allowance Clerk at \$2,000 for the

D. Dean of Students  
**MOTION** to appoint Jeff Ordway as Dean of Students at \$6,500 for the 2019-2020 school year. When the Superintendent and Principal are out of the building, the Dean of Students will be paid an additional \$100.00 per day and \$50.00 per half day.

## VI.

### Designations

A: Consent Agenda for Designations

1. Bank Depository  
**MOTION** to designate Community Bank NA of North Creek and J. P. Morgan Chase Bank as the Official Bank Depositories for the 2019-2020 school year.
2. Official Newspapers  
**MOTION** to designate the Post Star as the Official Newspapers for the 2019-2020 school year.

## VII.

### Authorizations

A: Consent Agenda for Authorizations

1. Certify Payrolls  
**MOTION** to authorize the Superintendent of Schools to certify payrolls for the 2019-2020 school year
2. Board Conferences  
**MOTION** to authorize the members of the Board of Education to attend conferences and conventions with expenses for the 2019-2020 school year.
3. Petty Cash Fund

**MOTION** to authorize a Petty Cash Fund not to exceed \$100.00 at any one time and to approve as the Petty Cash Comptroller for the 2019-2020 school year

4. Signatories  
**MOTION** to authorize Michael Markwica, Lawrence Ringer and Mary Alexander to sign school checks for the 2019-2020 school year.
5. Budget Transfers  
**MOTION** to authorize the Superintendent of Schools to make budget transfers up to \$2,000 for the 2019-2020 school year.
6. State and Federal Funds  
**MOTION** to authorize the Superintendent of Schools as Administrator of State and Federal Funds for the 2019-2020 school year.
7. Investment of Funds  
**MOTION** to authorize the District Treasurer to invest funds for the 2019-2020 school year.
8. Grant Officer  
**MOTION** to authorize the Superintendent to apply for grants in aid both State and Federal for the 2019-2020 school year.

### **VIII. Official Undertakings (Bonds)**

A: Consent Agenda for Official Undertakings (Bonds)

1. District Clerk Bond  
**MOTION** to approve the District Clerk Bond for the 2019-2020 school year.
2. Treasurer's Bond  
**MOTION** to approve the Treasurer's Bond for the 2019-2020 school year.
3. Substitute Treasurer's Bond  
**MOTION** to approve the Substitute Treasurer's Bond for the 2019-2020 school year.
4. Tax Collector's Bond  
**MOTION** to approve the Tax Collector's Bond for the 2019-2020 school year.
5. Superintendent's Bond  
**MOTION** to approve the Superintendent's Bond for the 2019-2020 school year.
6. Central Treasure Activity Bonds (Extra-Curricular)  
**MOTION** to approve the Central Treasure Bond for the 2019-2020 school year.
7. Internal Claims Auditor Bond  
Motion to approve the Internal Claims Auditor Bond for the 2019-2020 school year.
8. All persons and positions required by law or regulation to be bonded

**MOTION** to approve the bond for all persons and positions required by law or regulation to be bonded for the 2019-2020 school year.

## **IX Other Items**

### A: Consent Agenda for Other Items

1. Mileage Reimbursement  
**MOTION** to approve the mileage reimbursement rate to coincide with the IRS Determined rate for the 2019-2020 school year.
2. Board Committees  
**MOTION** to approve the following Board Committees: Finance/Negotiations/Audit; Buildings and Grounds; Staff Development/curriculum; School Climate/Safety; School/Community Relations For the 2019-2020 school year.
3. Free and Reduced Lunch Program Guidelines  
**MOTION** to approve the Free and Reduced Lunch Program Guidelines for the 2019-2020 school year.
4. Tuition  
**MOTION** to approve tuition for the 2019-2020 school year at \$3,000 for Grades K-6 and \$3,100 for Grades 7-12.
5. District Safety Plan  
**MOTION** to adopt the District Safety Plan for the 2019-2020 school year.
6. Code of Conduct  
**MOTION** to adopt the Code of Conduct for the 2019-2020 school year.
7. Professional Development Plan  
**MOTION** to approve the 2019-2020 Professional Development Plan.
8. Substitute Teacher Rate of Pay  
**MOTION** to set substitute teacher rate of pay at \$90.00 for certified teachers and \$75.00 for uncertified teachers for the 2019-2020 school year.
9. Substitute Bus Driver Rate of Pay  
**MOTION** to set substitute bus driver rate of pay at \$17.00 flat rate for the 2019-2020 school year.
10. Substitute Registered Nurse Rate of Pay  
**MOTION** to set substitute RN rate of pay at \$20.00 per hour for the 2019-2020 school year.
11. Policy Manual  
**MOTION** to adopt the Policy Manual for the 2019-2020 school year.
12. BOCES Contract  
**MOTION** to approve the BOCES Contract for the 2019-2020 school year.
13. **MOTION** to appoint Kathy Spring as our bank reconciliation auditor at \$4,000 for the 2019-2020 school year.

B. Substitute Support Staff Rate of Pay  
**MOTION** to set substitute Support Staff rate of pay at \$11.10 per hour or at the minimum wage if higher for the 2019-2020 school year

**X. Approval of Minutes:**

A. Board of Education Meeting  
**MOTION** to approve the minutes of June 24, 2019, Regular Board of Education Meeting.

B. CSE/CPSE/504 Reports  
**MOTION** to accept CPSE, CSE and the 504 Reports

**XI. Financial Report**

A. General Fund Warrant  
**MOTION** to accept General Fund Warrant

B. General Fund Miscellaneous  
**MOTION** to accept General Fund Miscellaneous Expenditures for June

C. School Lunch Fund Warrant  
**MOTION** to accept School Lunch Fund Miscellaneous Expenditures for June

D. June Cafeteria Fund Report

**XII. Appointments/Extra Curricular**

A. **MOTION** to appoint Kim McKenna as Pre-K-3 Coordinator at 1.025 of her salary for the 2019-2020 school year.

B. **MOTION** to appoint Susanne Hayden as 4-8 Coordinator at 1.025 of her salary for the 2019-2020 school year.

C. **MOTION** to appoint Amanda Durkee as Department Chair for Special Education at 1.025 of her salary for the 2019-2020 school year.

D. **MOTION** to appoint Chad Pooler as Department Chair for Science at 1.025 of his salary for the 2019-2020 school year.

E. **MOTION** to appoint Shannon Ordway as Department Chair for Math at 1.025 of her salary for the 2019-2020 School year.

F. **MOTION** to appoint Steve Tomb as Department Chair for English at 1.025 of her salary for the 2019-2020 school year.

G. **MOTION** to appoint Russell Moro as Department Chair for Social Studies at 1.025 of his salary for the 2019-2020 school year.

H. **MOTION** to appoint Rebecca Morris as Freshman Class Advisor at \$400.00 for the 2019-2020 school year.

I. **MOTION** to appoint Sally Eichler as Junior Class Advisor at \$400.00 for the 2018-2019 school year.

J. **MOTION** to appoint Sarah Fink as Senior Class Advisor at \$400.00 for the 2019-2020 school year.

K. **MOTION** to appoint Rachel Brower as Jr. National Honor Society Advisor at \$400.00 for the 2019-2020 school year.

L. **MOTION** to appoint Janelle Turcotte as Sr. National Honor Society Advisor at \$400.00 for the 2019-2020 school year.

M. **MOTION** to appoint Maria Glode and Jill Toney as Yearbook Co-Advisors at \$1,000 each for the 2019-2020 school year.

N. **MOTION** to appoint Matt Wells as Youth and Government Advisors at \$800 for

he 2019-2020 school year.

- O. **MOTION** to appoint Pete Gilbertson as Language Club Advisor at \$400 for the 2019-2020 school year.
- P. **MOTION** to appoint Tracy Watson and Ronda Morris as Jr. High Travel Club as Co-Advisor at \$400 each for the 2019-2020 school year.
- Q. **MOTION** to appoint Sarah Fink as Graduation Coordinators at \$1000.00 for the 2019-2020 school year.
- R. Mentors  
**MOTION** to appoint Cathy Kennedy, Matt Wells, Jodie Seymour, Jill Toney, Tracy Watson, Kiely Knickerbocker, Laura Webb, Steve Tomb, and Susanne Hayden as Mentor at \$1,000 each, if needed, for the 2019-2020 school year.
- S. Athletic Director  
**MOTION** to appoint Ryan Carpenter as Athletic Director at \$4,000 for the 2019-2020 school year.
- T. Select Instrumental Ensemble  
**MOTION** to appoint Maxwell Garrett as Select Instrumental Ensemble at \$1,700.00 for the 2019-2020 school year.
- U. Select Vocal Ensemble  
**MOTION** to appoint Katy Cole as Select Vocal Ensemble at \$1,700.00 for the 2019-2020 school year.
- V. Musical  
**MOTION** to appoint Katy Cole as Musical Director at \$1,500.00 for the 2019-2020 school year.
- W. Peer to Peer  
**MOTION** to appoint Jodie Seymour and Sarah Fink as Co-Peer to Peer advisor at \$400.00 each for the 2019-2020 school year.
- X. MakerSpace  
**MOTION** to appoint Tracy Watson and Laura Webb as Co-Advisors for MakerSpace at \$600.00 each for the 2019-2020 school year.

### **XIII. Other Appointments**

- A. Detention Monitor  
**MOTION** to appoint Pam Ross as Detention Monitor at \$30/day for the 2019-2020 school year.
- B. Assistant Coach  
**MOTION** to appoint The Athletic Director as an Assistant Coach to all sports for the 2019-2020 school year.
- C. Speech Service  
**MOTION** to appoint Deidre Convery-Bernard MS, CCC-SLP independent Speech/Language services per the contract for the summer of 2018
- D. Occupational Therapy  
**MOTION** to appoint Jill Hodgson/North Creek Related Services, LLC for Occupational Therapy services per the contract for the 2019-2020 school Year.
- E. Physical Therapy  
**MOTION** to appoint Denise Putney/Putney Physical Therapy for Physical Therapy services per the contract for the 2019-2020 school year.

- F. After School Program  
**MOTION** to appoint Michelle Volcheck as After School Program Advisor at \$50/day for the 2019-2020 school year.
- G. Varsity Cross Country  
MOTION to appoint Shannon Stone as the Varsity Cross Country Running Coach at \$4,140
- H. Varsity Boys Soccer  
MOTION to appoint Randy LaFountain as the Varsity Boys Soccer Coach At \$4,140
- I. Varsity Boys Soccer  
MOTION to appoint Ryan Carpenter as the Varsity Girls Soccer Coach At \$4,140
- J. Request for the use of a Bus  
Motion to allow the Johnsburg Chapter of Dollars for Scholars to use up to four busses for the race they are running on August 3, 2019.
- K. Motion to hire Ronda Morris as 50% Elementary Counselor and 50% Teaching Assistant. Salary and health insurance will also be calculated using the same Percentages.
- L. Discussion on the request by Katy Cole to start a new club.

**XIV. Updates:**

**XV. Other Business**

**XVI. Visitors Comments**

**XVII. Upcoming Dates:**

Board of Education meeting August 26, 2019

**XVIII. Adjournment**

**MOTION** to adjourn