

JOHNSBURG CENTRAL SCHOOL
BOARD OF EDUCATION REGULAR MEETING
Tuesday, July 2, 2019 - 7:00 P.M.

AGENDA

- I. A. Call to Order with Pledge of Allegiance
- B. Newly elected Board Members administer the Oath of Office: Jake Sauer Jones and Michael Sharp.
- C. Temporary Chairperson
MOTION to appoint the District Clerk as Temporary Chairperson: Cindy Homer
- D. Nominations for President and Vice President
MOTION to appoint _____ as President of the School Board for the 2019-2020 school year.
MOTION to appoint _____ as Vice-President of the School Board for the 2019-2020 school year.
- E. Newly elected Board Officers administer the Oath of Office:
- F. The District Clerk will relinquish temporary chairperson position and turn the meeting over to the Board President.
- II. **Agenda Changes**
- III. **Items to be withdrawn from the Consent Agenda**
- IV. **Appointments: Organizational Meeting**
 - A: Consent Agenda for Appointments: Organizational Meeting
 - 1. District Treasurer
MOTION to appoint Lawrence Ringer as District Treasurer for the 2019-2020 school year
 - 2. Substitute District Treasurer
MOTION to appoint Mary Alexander as Substitute District Treasurer for the 2019-2020 school year
 - 3. **MOTION** to appoint Judy Cook as Claim's Auditor at \$2,500 for the 2019-2020 school year.
 - B. District Clerk
MOTION to appoint Cindy Homer as District Clerk at \$6,000 for the 2019-2020 school year
 - C. District Tax Collector
MOTION to appoint Mary Alexander as District Tax Collector at \$6,000 for the 2019-2020 school year.
 - D. District Clerk will administer the Oath of Office to the above appointments.
- V. **Other Appointments**
 - A: Consent Agenda for Other Appointments
 - 1. District Physician
MOTION to appoint Hudson Headwaters Health Network as the School District Physician for the 2019-2020 school year.
 - 2. District Attorney

- MOTION** to appoint Giranvi & Ferlazzo, PC as the School District Attorney for the 2019-2020 school year.
3. Extra Curricular Fund Comptroller
MOTION to appoint Heather Flanagan as Extra Curricular Fund Comptroller for the 2019-2020 school year.
4. Extra Curricular Fund Central Treasurer
MOTION to appoint Sarah Kelly as the Extra Curricular Fund Central Treasurer for the 2019-2020 school year.
5. Independent Auditor
MOTION to appoint Raymond G. Preusser, CPA, P.C., as independent Auditor of the 2019-2020 school year per bid contract.
6. Asbestos Designee
MOTION to appoint Frank Morehouse as Asbestos Designee for the 2019-2020 school year.
7. Purchasing Agent
MOTION to authorize the Superintendent of School as the Purchasing Agent for the 2019-2020 school year.
8. CSE Committee
MOTION to appoint the following members to the Committee on Special Education for the 2019-2020 school year:
Chairperson: Amanda Durkee
Co-Chairperson: Heather Flanagan
Case Managers as needed, including all special education teachers
School Nurse:
Physician: Hudson Headwaters:
Regular Education Teacher as Required
Related Service Therapists as Required
9. CPSE Committee
MOTION to appoint the following members to the Pre-School Committee on Special Education for the 2019-2020 school year:
Chairperson: Amanda Durkee
Co-Chairperson: Heather Flanagan
Case Managers as needed, including all special education teachers
School Nurse:
Physician: Hudson Headwaters:
Regular Education Teacher as Required
Related Service Therapists as Required
Warren County Representative, as needed
10. 504 Assessment Team
MOTION to appoint the following members to the 504 Assessment Team for the 2019-2020 school year:
Chairperson: Amanda Durkee
Co-Chairperson: Heather Flanagan
Case Managers as needed, including all special education teachers

- School Nurse:
Physician: Hudson Headwaters:
Regular Education Teacher as Required
Related Service Therapists as Required
11. Bond Counsel
MOTION to appoint Barclay Damon as our Bond Counsel as needed.
 12. Insurance Agent for the 2019-2020 school year.
MOTION to appoint USI Insurance Services LLC as our Insurance Agent for the 2019-2020 school year.
 13. DASA Coordinator
MOTION to appoint Heather Flanagan as DASA Coordinator for the 2019-2020 school year.
 14. Homeless Liaison
MOTION to appoint Heather Flanagan as the Homeless Liaison for the 2018-2019 school year.
- B. Substitute Caller
MOTION to appoint Mary Alexander as substitute caller at \$2,603 for the 2019-2020 school year.
- C. Security Allowance Clerk
MOTION to appoint Cindy Homer as Security Allowance Clerk at \$2,000 for the
- D. Dean of Students
MOTION to appoint Jeff Ordway as Dean of Students at \$6,500 for the 2019-2020 school year. When the Superintendent and Principal are out of the building, the Dean of Students will be paid an additional \$100.00 per day and \$50.00 per half day.

VI. Designations

- A: Consent Agenda for Designations
1. Bank Depository
MOTION to designate Community Bank NA of North Creek and J. P. Morgan Chase Bank as the Official Bank Depositories for the 2019-2020 school year.
 2. Official Newspapers
MOTION to designate the Post Star as the Official Newspapers for the 2019-2020 school year.

VII. Authorizations

- A: Consent Agenda for Authorizations
1. Certify Payrolls
MOTION to authorize the Superintendent of Schools to certify payrolls for the 2019-2020 school year
 2. Board Conferences
MOTION to authorize the members of the Board of Education to attend conferences and conventions with expenses for the 2019-2020 school year.
 3. Petty Cash Fund

MOTION to authorize a Petty Cash Fund not to exceed \$100.00 at any one time and to approve as the Petty Cash Comptroller for the 2019-2020 school year

4. Signatories

MOTION to authorize Michael Markwica, Lawrence Ringer and Mary Alexander to sign school checks for the 2019-2020 school year.

5. Budget Transfers

MOTION to authorize the Superintendent of Schools to make budget transfers up to \$2,000 for the 2019-2020 school year.

6. State and Federal Funds

MOTION to authorize the Superintendent of Schools as Administrator of State and Federal Funds for the 2019-2020 school year.

7. Investment of Funds

MOTION to authorize the District Treasurer to invest funds for the 2019-2020 school year.

8. Grant Officer

MOTION to authorize the Superintendent to apply for grants in aid both State and Federal for the 2019-2020 school year.

VIII. Official Undertakings (Bonds)

A: Consent Agenda for Official Undertakings (Bonds)

1. District Clerk Bond

MOTION to approve the District Clerk Bond for the 2019-2020 school year.

2. Treasurer's Bond

MOTION to approve the Treasurer's Bond for the 2019-2020 school year.

3. Substitute Treasurer's Bond

MOTION to approve the Substitute Treasurer's Bond for the 2019-2020 school year.

4. Tax Collector's Bond

MOTION to approve the Tax Collector's Bond for the 2019-2020 school year.

5. Superintendent's Bond

MOTION to approve the Superintendent's Bond for the 2019-2020 school year.

6. Central Treasure Activity Bonds (Extra-Curricular)

MOTION to approve the Central Treasure Bond for the 2019-2020 school year.

7. Internal Claims Auditor Bond

Motion to approve the Internal Claims Auditor Bond the the 2019-2020 school year.

8. All persons and positions required by law or regulation to be bonded

MOTION to approve the bond for all persons and positions required by law or regulation to be bonded for the 2019-2020 school year.

IX Other Items

A: Consent Agenda for Other Items

1. Mileage Reimbursement
MOTION to approve the mileage reimbursement rate to coincide with the IRS Determined rate for the 2019-2020 school year.
2. Board Committees
MOTION to approve the following Board Committees: Finance/Negotiations/Audit; Buildings and Grounds; Staff Development/curriculum; School Climate/Safety; School/Community Relations For the 2019-2020 school year.
3. Free and Reduced Lunch Program Guidelines
MOTION to approve the Free and Reduced Lunch Program Guidelines for the 2019-2020 school year.
4. Tuition
MOTION to approve tuition for the 2019-2020 school year at \$3,000 for Grades K-6 and \$3,100 for Grades 7-12.
5. District Safety Plan
MOTION to adopt the District Safety Plan for the 2019-2020 school year.
6. Code of Conduct
MOTION to adopt the Code of Conduct for the 2019-2020 school year.
7. Professional Development Plan
MOTION to approve the 2019-2020 Professional Development Plan.
8. Substitute Teacher Rate of Pay
MOTION to set substitute teacher rate of pay at \$90.00 for certified teachers and \$75.00 for uncertified teachers for the 2019-2020 school year.
9. Substitute Bus Driver Rate of Pay
MOTION to set substitute bus driver rate of pay at \$17.00 flat rate for the 2019-2020 school year.
10. Substitute Registered Nurse Rate of Pay
MOTION to set substitute RN rate of pay at \$20.00 per hour for the 2019-2020 school year.
11. Policy Manual
MOTION to adopt the Policy Manual for the 2019-2020 school year.
12. BOCES Contract
MOTION to approve the BOCES Contract for the 2019-2020 school year.
13. **MOTION** to appoint Kathy Spring as our bank reconciliation auditor at \$4,000 for the 2019-2020 school year.

- B. Substitute Support Staff Rate of Pay
MOTION to set substitute Support Staff rate of pay at \$11.10 per hour or at the minimum wage if higher for the 2019-2020 school year

X. Approval of Minutes:

- A. Board of Education Meeting
MOTION to approve the minutes of June 24, 2019, Regular Board of Education Meeting.
- B. CSE/CPSE/504 Reports
MOTION to accept CPSE, CSE and the 504 Reports

XI. Financial Report

- A. General Fund Warrant
MOTION to accept General Fund Warrant
- B. General Fund Miscellaneous
MOTION to accept General Fund Miscellaneous Expenditures for June
- C. School Lunch Fund Warrant
MOTION to accept School Lunch Fund Miscellaneous Expenditures for June
- D. June Cafeteria Fund Report

XII. Appointments/Extra Curricular

- A. **MOTION** to appoint Kim McKenna as Pre-K-3 Coordinator at 1.025 of her salary for the 2019-2020 school year.
- B. **MOTION** to appoint Susanne Hayden as 4-8 Coordinator at 1.025 of her salary for the 2019-2020 school year.
- C. **MOTION** to appoint Amanda Durkee as Department Chair for Special Education at 1.025 of her salary for the 2019-2020 school year.
- D. **MOTION** to appoint Chad Pooler as Department Chair for Science at 1.025 of his salary for the 2019-2020 school year.
- E. **MOTION** to appoint Shannon Ordway as Department Chair for Math at 1.025 of her salary for the 2019-2020 School year.
- F. **MOTION** to appoint Steve Tomb as Department Chair for English at 1.025 of her salary for the 2019-2020 school year.
- G. **MOTION** to appoint Russell Moro as Department Chair for Social Studies at 1.025 of his salary for the 2019-2020 school year.
- H. **MOTION** to appoint Rebecca Morris as Freshman Class Advisor at \$400.00 for the 2019-2020 school year.
- I. **MOTION** to appoint Sally Eichler as Junior Class Advisor at \$400.00 for the 2018-2019 school year.
- J. **MOTION** to appoint Sarah Fink as Senior Class Advisor at \$400.00 for the 2019-2020 school year.
- K. **MOTION** to appoint Rachel Brower as Jr. National Honor Society Advisor at \$400.00 for the 2019-2020 school year.
- L. **MOTION** to appoint Janelle Turcotte as Sr. National Honor Society Advisor at \$400.00 for the 2019-2020 school year.
- M. **MOTION** to appoint Maria Glode and Jill Toney as Yearbook Co-Advisors at \$1,000 each for the 2019-2020 school year.
- N. **MOTION** to appoint Matt Wells as Youth and Government Advisors at \$800 for

he 2019-2020 school year.

- O. **MOTION** to appoint Pete Gilbertson as Language Club Advisor at \$400 for the 2019-2020 school year.
- P. **MOTION** to appoint Tracy Watson and Ronda Morris as Jr. High Travel Club as Co-Advisor at \$400 each for the 2019-2020 school year.
- Q. **MOTION** to appoint Sarah Fink as Graduation Coordinators at \$1000.00 for the 2019-2020 school year.
- R. Mentors
MOTION to appoint Cathy Kennedy, Matt Wells, Jodie Seymour, Jill Toney, Tracy Watson, Kiely Knickerbocker, Laura Webb, Steve Tomb, and Susanne Hayden as Mentor at \$1,000 each, if needed, for the 2019-2020 school year.
- S. Athletic Director
MOTION to appoint Ryan Carpenter as Athletic Director at \$4,000 for the 2019-2020 school year.
- T. Select Instrumental Ensemble
MOTION to appoint Maxwell Garrett as Select Instrumental Ensemble at \$1,700.00 for the 2019-2020 school year.
- U. Select Vocal Ensemble
MOTION to appoint Katy Cole as Select Vocal Ensemble at \$1,700.00 for the 2019-2020 school year.
- V. Musical
MOTION to appoint Katy Cole as Musical Director at \$1,500.00 for the 2019-2020 school year.
- W. Peer to Peer
MOTION to appoint Jodie Seymour and Sarah Fink as Co-Peer to Peer advisor at \$400.00 each for the 2019-2020 school year.
- X. MakerSpace
MOTION to appoint Tracy Watson and Laura Webb as Co-Advisors for MakerSpace at \$600.00 each for the 2019-2020 school year.

XIII. Other Appointments

- A. Detention Monitor
MOTION to appoint Pam Ross as Detention Monitor at \$30/day for the 2019-2020 school year.
- B. Assistant Coach
MOTION to appoint The Athletic Director as an Assistant Coach to all sports for the 2019-2020 school year.
- C. Speech Service
MOTION to appoint Deidre Convery-Bernard MS, CCC-SLP independent Speech/Language services per the contract for the summer of 2018
- D. Occupational Therapy
MOTION to appoint Jill Hodgson/North Creek Related Services, LLC for Occupational Therapy services per the contract for the 2019-2020 school Year.
- E. Physical Therapy
MOTION to appoint Denise Putney/Putney Physical Therapy for Physical Therapy services per the contract for the 2019-2020 school year.

- F. After School Program
MOTION to appoint Michelle Volcheck as After School Program Advisor at \$50/day for the 2019-2020 school year.
- G. Varsity Cross Country
MOTION to appoint Shannon Stone as the Varsity Cross Country Running Coach at \$4,140
- H. Varsity Boys Soccer
MOTION to appoint Randy LaFountain as the Varsity Boys Soccer Coach At \$4,140
- I. Varsity Boys Soccer
MOTION to appoint Ryan Carpenter as the Varsity Girls Soccer Coach At \$4,140
- J. Request for the use of a Bus
Motion to allow the Johnsbury Chapter of Dollars for Scholars to use up to four busses for the race they are running on August 3, 2019.
- K. Motion to hire Ronda Morris as 50% Elementary Counselor and 50% Teaching Assistant. Salary and health insurance will also be calculated using the same Percentages.
- L. Discussion on the request by Katy Cole to start a new club.

XIV. Updates:

XV. Other Business

XVI. Visitors Comments

XVII Upcoming Dates:

Board of Education meeting August 26, 2019

XVIII. Adjournment

MOTION to adjourn