

JOHNSBURG CENTRAL SCHOOL
BOARD OF EDUCATION REGULAR MEETING
Monday, July 16, 2018 - 7:00 P.M.

AGENDA

- I. A. Call to Order with Pledge of Allegiance
B. Newly elected Board Members administer the Oath of Office: Sarah Williams.
C. Temporary Chairperson
 MOTION to appoint the District Clerk as Temporary Chairperson: Cindy Homer
D. Nominations for President and Vice President
 MOTION to appoint _____ as President of the School Board for the 2018-2019 school year.
 MOTION to appoint _____ as Vice-President of the School Board for the 2018-2019 school year.
E. Newly elected Board Officers administer the Oath of Office:
F. The District Clerk will relinquish temporary chairperson position and turn the meeting over to the Board President.
- II. Executive Session
A. **MOTION** to adjourn to Executive Session for personnel issues.
B. **MOTION** to return to Regular Session
- III. Agenda Changes
1. TruGreen
 XVI Letter G
 2. Kathy Spring
 XVI Letter H
 3. Andy Snide
 XVI Letter I
- IV. Appointments: Organizational Meeting
A. District Clerk
 MOTION to appoint Cindy Homer as District Clerk at \$ for the 2018-2019 school year
B. District Treasurer
 MOTION to appoint Lawrence Ringer as District Treasurer for the 2018-2019 school year
C. Substitute District Treasurer
 MOTION to appoint Mary Alexander as Substitute District Treasurer for the 2018-2019 school year
D. District Tax Collector
 MOTION to appoint Mary Alexander as District Tax Collector at \$ for the 2018-2019 school year
E. **MOTION** to appoint Judy Cook as Claim's Auditor at \$2,500 for the 2018-2019 school year.
F. District Clerk will administer the Oath of Office to the above appointments.
- V. Other Appointments
A. District Physician

MOTION to appoint Hudson Headwaters Health Network as the School District Physician for the 2018-2019 school year.

B. District Attorney
MOTION to appoint Giranvi & Ferlazzo, PC as the School District Attorney for the 2018-2019 school year.

C. Census Enumerator
MOTION to appoint Roxanne Lewis as Census Enumerator for the 2018-2019 School year.

D. Attendance Officer
MOTION to appoint Roxanne Lewis as the Attendance Officer for the 2018-2019 school year.

E. Extra-Curricular Fund Comptroller
MOTION to appoint Heather Flanagan as Extra-Curricular Fund Comptroller for the 2018-2019 school year.

F. Extra-Curricular Fund Central Treasurer
MOTION to appoint Jean Comstock as the Extra Curricular Fund Central Treasurer for the 2018-2019 school year.

G. Independent Auditor
MOTION to appoint Raymond G. Preusser, CPA, P.C., as independent auditor Of the 2018-2019 school year per bid contract.

H. Records Access Officer
MOTION to appoint Virginia Dunkley as Records Access Officer for the 2018-2019 school year.

I. Asbestos Designee
MOTION to appoint Michael Ordway as Asbestos Designee for the 2018-2019 school year.

J. Purchasing Agent
MOTION to authorize the Superintendent of School as the Purchasing Agent for the 2018-2019 school year.

K. CSE Committee
MOTION to appoint the following members to the Committee on Special Education for the 2018-2019 school year:
Chairperson: Amanda Durkee
Co-Chairperson: Heather Flanagan
Case Managers as needed, including all special education teachers
School Nurse:
Physician: Hudson Headwaters:
Regular Education Teacher as Required
Related Service Therapists as Required

L. CPSE Committee
MOTION to appoint the following members to the Pre-School Committee on Special Education for the 2018-2019 school year:
Chairperson: Amanda Durkee
Co-Chairperson: Heather Flanagan
Case Managers as needed, including all special education teachers

School Nurse:
Physician: Hudson Headwaters:
Regular Education Teacher as Required
Related Service Therapists as Required
Warren County Representative, as needed

M. 504 Assessment Team
MOTION to appoint the following members to the 504 Assessment Team for the 2018-2019 school year:
Chairperson: Amanda Durkee
Co-Chairperson: Heather Flanagan
Case Managers as needed, including all special education teachers
School Nurse:
Physician: Hudson Headwaters:
Regular Education Teacher as Required
Related Service Therapists as Required

N. Substitute Caller
MOTION to appoint Mary Alexander as substitute caller at \$ for the 2018-2019 school year.

O. Dean of Students
MOTION to appoint Jeff Ordway as Dean of Students at \$ for the 2018-2019 school year. When the Superintendent and Principal are out of the building, the Dean of Students will be paid an additional \$100.00 per day and \$50.00 per half day.

P. Head of Transportation
MOTION to appoint Mike Ordway as Head of Transportation at \$ for the 2018-2019 school year.

Q. Bond Counsel
MOTION to appoint Barclay Damon as our Bond Counsel as needed.

R. Insurance Agent for the 2018-2019 school year.
MOTION to appoint USI Insurance Services LLC as our Insurance Agent for The 2018-2019 school year.

S. DASA Coordinator
MOTION to appoint Heather Flanagan as DASA Coordinator for the 2018-2019 School year.

T. Homeless Liaison
MOTION to appoint Heather Flanagan as the Homeless Liaison for the 2018-2019 school year.

VI. Designations

A. Bank Depository
MOTION to designate Community Bank NA of North Creek and J. P. Morgan Chase Bank as the Official Bank Depositories for the 2018-2019 school year.

B. Official Newspapers
MOTION to designate the Post Star as the Official Newspapers for the 2018-2019 school year.

C. Regular Meetings
MOTION to accept the 2018-2019 Board of Education Meeting Schedule.

VII. Authorizations

- A. Certify Payrolls
MOTION to authorize the Superintendent of Schools to certify payrolls for the 2018-2019 school year
- B. Board Conferences
MOTION to authorize the members of the Board of Education to attend conferences and conventions with expenses for the 2018-2019 school year.
- C. Petty Cash Fund
MOTION to authorize a Petty Cash Fund not to exceed \$100.00 at any one Time and to approve Rozanne Lewis as the Petty Cash Comptroller for the 2018-2019 school year
- D. Signatories
MOTION to authorize Michael Markwica, Lawrence Ringer and Mary Alexander to sign school checks for the 2018-2019 school year.
- E. Budget Transfers
MOTION to authorize the Superintendent of Schools to make budget transfers up to \$2,000 for the 2018-2019 school year.
- F. State and Federal Funds
MOTION to authorize the Superintendent of Schools as Administrator of State and Federal Funds for the 2018-2019 school year.
- G. Investment of Funds
MOTION to authorize the District Treasurer to invest funds for the 2018-2019 school year.
- H. Grant Officer
MOTION to authorize the Superintendent to apply for grants in aid both State And Federal for the 2018-2019 school year.

VIII. Official Undertakings (Bonds)

- A. District Clerk Bond
MOTION to approve the District Clerk Bond for the 2018-2019 school year.
- B. Treasurer's Bond
MOTION to approve the Treasurer's Bond for the 2018-2019 school year.
- C. Substitute Treasurer's Bond
MOTION to approve the Substitute Treasurer's Bond for the 2018-2019 school year.
- D. Tax Collector's Bond
MOTION to approve the Tax Collector's Bond for the 2018-2019 school year.
- E. Superintendent's Bond
MOTION to approve the Superintendent's Bond for the 2018-2019 school year.
- F. Central Treasure Activity Bonds (Extra-Curricular)
MOTION to approve the Central Treasure Bond for the 2018-2019 school year.
- G. Internal Claims Auditor Bond
Motion to approve the Internal Claims Auditor Bond the the 2018-2019 school Year.
- H. All persons and positions required by law or regulation to be bonded

MOTION to approve the bond for all persons and positions required by law or regulation to be bonded for the 2018-2019 school year.

IX. Other Items

- A. Mileage Reimbursement
MOTION to approve the mileage reimbursement rate to coincide with the IRS Determined rate for the 2018-2019 school year.
- B. Board Committees
MOTION to approve the following Board Committees:
Finance/Negotiations/Audit;Buildings and Grounds; Staff Development/Curriculum;School Climate/Safety; School/Community Relations for the 2018-2019 school year.
- C. Free and Reduced Lunch Program Guidelines
MOTION to approve the Free and Reduced Lunch Program Guidelines for the 2018-2019 school year.
- D. BOCES Contract
MOTION to approve the BOCES Contract for the 2018-2019 school year.
- E. Tuition
MOTION to approve tuition for the 2018-2019 school year at \$3,000 for Grades K-6 and \$3,100 for Grades 7-12.
- F. District Safety Plan
MOTION to adopt the District Safety Plan for the 2018-2019 school year.
- G. Code of Conduct
MOTION to adopt Code of Conduct for the 2018-2019 school year.
- H. Professional Development Plan
MOTION to approve the 2018-2019 Professional Development Plan
- I. Substitute Teacher Rate of Pay
MOTION to set substitute teacher rate of pay at \$90.00 for certified teachers And \$75.00 for uncertified teachers for the 2018-2019 school year.
- J. Substitute Support Staff Rate of Pay
MOTION to set substitute Support Staff rate of pay at \$10.40 per hour or at the minimum wage if higher for the 2018-2019 school year
- K. Substitute Bus Driver Rate of Pay
MOTION to set substitute bus driver rate of pay at \$17.00 flat rate for the 2018-2019 school year.
- L. Substitute Registered Nurse Rate of Pay
MOTION to set substitute RN rate of pay at \$20.00 per hour for the 2018-2019 school year.
- M. Policy Manual
MOTION to adopt the Policy Manual for the 2018-2019 school year.
- N. Athletic Placement Process Policy
MOTION to approve the Athletic Placement Process Policy as written below.
WHEREAS, Section 135.4©(7)(ii)(a)(4) of the Regulations of the Commissioner

of Education provides for a board of education to permit pupils in grades no lower than seventh grade to compete on interscholastic athletic teams organized for senior high school pupils, or senior high school pupils to compete on interscholastic athletic teams organized for pupils in the seventh and eighth grades; and WHEREAS, these pupils are to be allowed to compete at levels that are appropriate to their physical maturity, physical fitness, and sport skills in relationship to other pupils in accordance with the standards established by the Commissioner of Education; and WHEREAS, the State Education Department issues the competition standards for these pupils to compete under a program called the Athletic Placement Process;

THEREFORE BE IT RESOLVED that the Johnsburg Central School District Board of Education shall permit pupils to compete after successfully completing the Athletic Placement Process for the requested sport and level.

X. Approval of Minutes:

- A. Board of Education Meeting
MOTION to approve minutes of June 18, 2018, Regular Board of Education Meeting.
- B. CSE/CPSE/504 Reports
MOTION to accept CPSE Reports of
MOTION to accept CSE Reports of
MOTION to accept 504 Reports of

XI. Financial Report

- A. General Fund Warrant
MOTION to accept General Fund Warrant
- B. General Fund Miscellaneous
MOTION to accept General Fund Miscellaneous Expenditures for June
- C. School Lunch Fund Warrant
MOTION to accept School Lunch Fund Miscellaneous Expenditures for June
- D. June Cafeteria Fund Report

XII. Appointments/Extra-Curricular

- A. **MOTION** to appoint Kim McKenna as Pre-K-3 Coordinator at 1.025 of her salary for the 2018-2019 school year.
- B. **MOTION** to appoint Colleen Murtagh as 4-6 Coordinator at 1.025 of her salary for the 2018-2019 school year.
- C. **MOTION** to appoint Amanda Durkee as Department Chair for Special Education at 1.025 of her salary for the 2018-2019 school year.
- D. **MOTION** to appoint Chad Pooler as Department Chair for Science at 1.025 of his salary for the 2018-2019 school year.
- E. **MOTION** to appoint Shannon Ordway as Department Chair for Math at 1.025 of her salary for the 2018-2019 School year.
- F. **MOTION** to appoint Eilene Totzke as Department Chair for English at 1.025 of her salary for the 2018-2019 school year.
- G. **MOTION** to appoint Russell Moro as Department Chair for Social Studies at 1.025 of his salary for the 2018-2019 school year.
- H. **MOTION** to appoint Eilene Totzke as Freshman Class Advisor at \$400.00 for the 2018-2019 school year.

- I. **MOTION** to appoint Sally Eichler as Sophomore Class Advisor at \$400.00 for the 2018-2019 school year.
- J. **MOTION** to appoint Katy Cole as Junior Class Advisor at \$400.00 for the 2018-2019 school year.
- K. **MOTION** to appoint Sarah Fink and Maria Glode as Co-Senior Class Advisor at \$200.00 each for the 2018-2019 school year.
- L. **MOTION** to appoint Rachel Brower as Jr. National Honor Society Advisor at \$400.00 for the 2018-2019 school year.
- M. **MOTION** to appoint Janelle Turcotte as Sr. National Honor Society Advisor at \$400.00 for the 2018-2019 school year.
- N. **MOTION** to appoint Maria Glode and Jill Toney as Yearbook Co- Advisors at \$1,000 each for the 2018-2019 school year.
- O. **MOTION** to appoint Matt Wells as Youth and Government Advisors at \$800 for the 2018-2019 school year.
- P. **MOTION** to appoint Pete Gilbertson as Language Club Advisor at \$400 for the 2018-2019 school year.
- Q. **MOTION** to appoint Tracy Watson and Ronda Morris as Jr. High Travel Club as Co-Advisor at \$400 each for the 2018-2019 school year.
- R. **MOTION** to appoint Sarah Fink and Maria Glode as Co-Graduation Coordinators at \$500.00 for the 2018-2019 school year.
- S. Mentors
 - MOTION** to appoint Cathy Kenedy, Matt Wells, Jodie Seymour, Jill Toney, Eilene Totzke, Tracy Watson, Kiely Knickerbocker, Laura Webb, Kim McKenna, Colleen Murtagh, Steve Tomb, Jeff Ordway as Mentor at \$1,000 each, if needed, for the 2018-2019 school year.
- T. Athletic Director
 - MOTION** to appoint Jill Toney as Athletic Director at \$4,000 for the 2018-2019 school year.
- U. Select Instrumental Ensemble
 - MOTION** to appoint Maxwell Garrett as Select Instrumental Ensemble at \$1,700.00 for the 2018-2019 school year.
- V. Select Vocal Ensemble
 - MOTION** to appoint Katy Cole as Select Vocal Ensemble at \$1,700.00 for the 2018-2019 school year.
- W. Musical
 - MOTION** to appoint Katy Cole as Musical Director at \$1,500.00 for the 2018-2019 school year.
- X. Peer to Peer
 - MOTION** to appoint Jodie Seymour as the Peer to Peer advisor at \$400.00 for the 2018-2019 school year.
- Y. MakerSpace
 - MOTION** to appoint Tracy Watson and Laura Webb as Co-Advisors for MakerSpace at \$600.00 each for the 2018-2019 school year.

XIII. Other Appointments

- A. Detention Monitor

MOTION to appoint Pam Ross as Detention Monitor at \$30/day for the 2018-2019 school year.

B. Assistant Coach
MOTION to appoint Physical Education Teacher as Assistant Coaches to all sports for the 2018-2019 school year.

C. Speech Service
MOTION to appoint Deidre Convery-Bernard MS, CCC-SLP independent Speech/Language services per the contract for the Summer of 2018

D. Occupational Therapy
MOTION to appoint Jill Hodgson/North Creek Related Services, LLC for Occupational Therapy services per the contract for the 2018-2019 school Year.

E. Physical Therapy
MOTION to appoint Denise Putney/Putney Physical Therapy for Physical Therapy services per the contract for the 2018-2019 school year.

F. After School Program
MOTION to appoint _____ as After School Program Advisor at \$30/day for the 2018-2019 school year.

XVI. Items for Discussion and/or Action:

A. **MOTION** to appoint Kathy McGowin as school nurse at at level 31 for the 2018 2019 school year.

B. **MOTION** to approve Virginia Dunkley's letter of Resignation dated for 3/31/19.

C. **MOTION** to accept Policy 5660: Meal Charging and Prohibition Against Meal Shaming

D. **MOTION** to accept the 2018-2019 BOE Schedule

E. Soccer Discussion

F. Discussion of Community Eligibility Provision (CEP)

G. TruGreen
Herbicide/Pesticide
MOTION for The Johnsburg Central School District, BOE, with the knowledge, consent and approval of the School Superintendent, Mike Markwica, authorizes the Superintendent of Buildings and Grounds, Mike Ordway, to arrange for the TruGreen Pest Control Company to make the application of necessary pesticides/herbicides to the fields to combat the destructive influences currently present.

H. **MOTION** to appoint Kathy Spring as our bank reconciliation auditor at \$4,000 for the 2018-2019 school year.

I. **MOTION** to accept Andrew Snide's Letter of Resignation from the Physical Education/Health teacher and the Girls Varsity Soccer Coach effective July 10, 2018

XV. Updates:

Summer Retreats

XVI. Other Business

XVII. Visitors Comments

XVIII Upcoming Dates:

Board of Education meeting August 27,2018

XIX. Adjournment
MOTION to adjourn